



BEVERLY CITY BOARD OF EDUCATION  
601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)  
REGULAR MEETING

Beverly City School  
October 17, 2018

6:00 PM  
Beverly School Library

MINUTES

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on June 17, 2018 A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. The Pledge of Allegiance was led by Richard Wolbert.



3. Roll Call

Stacey Atkinson	Present	Mary Smith-Jones	Absent
K. Lee Dixon	Present	Mary Wolbert	Present
Barbara Kelly	Present	Richard Wolbert	Present
Donato Marable	Present		

4. Mr. Richard Wolbert, Board President opened the meeting.

Ms. Giacobbe, Superintendent of Schools and Dr. Savage, Staff Accountant/Board Secretary were also present.

There were thirty (30) member of the public present at the meeting.

5. Board Member Comments on the Agenda

There were no Board Member comments on the agenda.

6. Public Comment on Agenda Items Only

There was discussion about the Yale School placement as well as sporting events using our school vehicle. It was noted that we will be using our bus for some school sporting events as a cost savings measure.

7. Student Recognition

The Board of Education was proud to announce the Upstanders for the month of October. The Upstanders for the month were Charlie Harmon and Jaionna Dubell-Rollins.

8. A motion was made by Stacey Atkinson and seconded by Barbara Kelly to approve the minutes for the Regular meeting on September 19, 2018.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

MONTHLY FINANCIALS/CONTRACTS:



9. Consent Agenda:

A motion was made by K. Lee Dixon and seconded by Barbara Kelly to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending August 2018: Balance on hand \$1,679,848.02

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of August 2018, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

Staff Accountant/Board Secretary

\_\_\_\_\_ Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of August 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending August 2018.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of August 2018.

D. MOTION: To approve the purchase orders in the amount of \$557,161.38 for the month of October 2018.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$356,661.00 for the month of October 2018 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.



F. MOTION: To approve the gross payroll wages for the pay period ending September 15, 2018 in the amount of \$153,472.50 and for the pay period ending September 30, 2018 in the amount of \$158,622.80 in the total amount of \$312,095.30 for the month of September 2018.

Roll Call

Stacey Atkinson	Affirmative, Abstain B	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative, Abstain E	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

FINANCIALS/CONTRACTS:

10. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Donato Marable to approve the following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the Blackboard Quote effective September 1, 2018 – June 30, 2019 in the amount of renewal and for the 2018-2019 school year in the amount of \$750.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve to accept the CMP (Comprehensive Maintenance Plan), M-1, and Facilities Checklist for the 2018-2019 school year.

C.MOTION: To approve the Annual Facility Approvals for 2018-2019 School Year:

BE IT RESOLVED, that the Board of Education approve the renewal temporary spaces for the 2018-2019 School Year.

D. MOTION: BE IT RESOLVED, that the Board of Education approve transportation provided by Laurel Transportation to transport the girls basketball team to Riverside High School on December 12, 2018 in the amount of \$325.00.

E. MOTION: To approve the following 2018-2019 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
YALE	1	\$57,047.40	9/1/2018-6/30/2019		\$57,047.40
Whitman Elementary, Washington Township	1	\$16,687.00	9/1/2018-6/30/2019	DCP&P Placement	\$16,687.00



Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

PERSONNEL:

11. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Stacey Atkinson to approve the following action items A through J will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve Melanie Kranz as Girls' Basketball Coach stipend position for the 2018-2019 school year in the amount of \$2,352.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Glenn Dempster as Boys' Basketball Coach stipend position for the 2018-2019 school year in the amount of \$2,352.00

C. MOTION: BE IT RESOLVED, that the Board of Education approve Glenn Dempster as Math Olympics stipend position for the 2018-2019 school year in the amount of \$39.26 per hour, Tier 4.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Larissa Druding as Battle of the Books stipend position for the 2018-2019 school year in the amount of \$39.26 per hour, Tier 4.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Travis Knauss as Music Coordinator for the 2018-2019 school year in the amount of \$1,173.00.

F.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of November 2018.

G. MOTION: BE IT RESOLVED, that the Board of Education approve Janice Watson, as a sub custodian, \$14.00 per hour, retroactive to October 3, 2018, as needed.

H. MOTION: BE IT RESOLVED, that the Board of Education approve Kimberly Deatore, as a paraprofessional, Step #9, \$15.56 per hour, retroactive to October 9, 2018, as needed.



I. MOTION: BE IT RESOLVED, that the Board of Education approve Bob Biddle, as a sub bus driver, \$20.00 per hour, effective October 18, 2018, as needed.

J. MOTION: BE IT RESOLVED, that the Board of Education approve a partially paid/partially unpaid paternity leave of absence (use of up to 10 sick days) from October 22, 2018 to November 7, 2018 for Dennis Leigh in accordance with FMLA/NJFLI.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

PROFESSIONAL DEVELOPMENT:

12. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by K. Lee Dixon to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Anneliese McCloskey and Lori Genovesi to attend the It's All About The Books Workshop on October 22<sup>nd</sup>, 29<sup>th</sup>, & November 5<sup>th</sup>, 2018, in the total amount of \$338.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Charles Giambone to attend the Safe School Resource Officer/School Liaison Training on January 7<sup>th</sup> – 11<sup>th</sup>, 2019, in Blackwood, NJ, in the total amount of \$350.00.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

CURRICULUM:

13. Consent Agenda:



A motion was made by K. Lee Dixon and seconded by Donato Marable to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the purchase of Learning Ally building license for two years in the amount of \$2,143.00 to support students with reading differences.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Nursing Services Plan for the 2018-2019 school year.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

POLICIES:

The following motion was tabled until the November meeting. There was public discussion on the policies that lead the Board of Education to table them all until next month. The policies being proposed will be posted on the District website to allow the public to review them as well.

14. MOTION: BE IT RESOLVED, that the Board of Education approve the second reading of the following policies:

- Policy #5512 HIB
- Policy #0169.02 Board Member Use of Social Networks
- Policy #3437 Military Leave
- Policy #4437 Student Tracking Devices
- Policy #5516.01 Student Tracking Devices
- Policy #7425 Lead Testing of Water in Schools
- Policy #7440 School District Security
- Policy #7441 Electronic Surveillance in School Buildings and on School Grounds
- Policy #8507 Breakfast Offer Versus Serve
- Policy #8630 Bus Driver/Bus Aide Responsibility
- Policy #9742 Use of Electronic Signatures
- Policy #1550 Equal Employment/Anti-Discrimination
- Policy #2431 Athletic Competition
- Policy #2431.8 Varsity Letters for Interscholastic Extracurricular Activities
- Policy #5350 Student Suicide Prevention
- Policy #5533 Student Smoking
- Policy #5535 Passive Breath Alcohol Sensor Device



- Policy #5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- Policy #8462 Reporting Potentially Missing and Abused Children
- Policy #8561 Procurement Procedures for School Nutrition Programs
- Policy #1613 Disclosure and Review of Applicant's Employment History

15. Old Business

There was no old business at this time.

16. New Business

There was no new business at this time.

17. Superintendent's Report

A. Enrollment Report: 305

B. Attendance Report:

The report was included for review by the Board of Education.

C. Nurse's Report

The report was included for review by the Board of Education.

D. Discipline Report

The report was included for review by the Board of Education.

E. H.I.B. Incidents:

2 incidents reported: 0 were confirmed bullying, 2 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

F. Drills:

Bus Evacuation Drill – October 4, 2018 – 8:30 AM  
Shelter in Place – October 4, 2018 – 10:26 AM

18. Correspondence

There was no correspondence for the month.





#### 19. Board Comments

Barbara Kelly informed the Board of Education that the Riverfront Historical Society and Library would like to invite students to visit.

#### 20. Public Comments (First Open)

Mr. Wolbert opened the public comment section of the Board Meeting:

Ms. Nallon, 532 Board Street, Beverly NJ asked about the Hand Foot Mouth incidents reported on the Nurse's report. The Administration noted that notification was sent out to the families of those in the children's classroom.

Mr. Wolbert reviewed the recent situation that has brought the public out to the meeting. He reviewed the threat assessment protocol that was used and informed the public that an officer was sent to the student's home to address the threat. He noted that if there was a concern about the threat that the school would have been called off the next day. He informed the public that the threat was investigated by the police and threat assessment was reviewed. If there was a need, the parents would have been informed. The police determined there was action necessary. The police were present the next day as a standard protocol.

There was a long discussion regarding the threat incident including comments from Ms. Harmon, 150 Delacove Homes, Ms. Brinson, 133 Delacove Homes, Ms. Harrison, 104 Pine Street, Ms. Massey, 118 Delacove Homes, Ms. Fernandez, 414 Broad Street, Ms. Young, 510 Wheatley Avenue and Mr. Thibault, 614 Wheatley Avenue. The concerns that were raised poor communications, procedural steps taken, notification avenues and context of the communication from the Superintendent.

The Board of Education noted that protocols are being reviewed and revised as necessary. Additionally, it was noted that due to privacy issues not all the information will ever be presented to the public.

Additional comments were made regarding the employee of the YMCA program who has been charged with child endangerment. Administration explained that there has been communication with the YMCA management and that the notification process that the YMCA utilized will also be reviewed. The communication will continue with the YMCA about how this situation was handled.

Ms. Young, 510 Wheatley Avenue, asked about the school vehicle that is being used by the Superintendent to transport her child to school. It was noted that this issue will be addressed at a later time.

The first public section of the Board Meeting was closed to allow the Board of Education to move into executive session and discuss a residency issue. It was noted that there will be a second public comment section after the Board of Education returns from executive session.



A motion was made by Barbara Kelly and seconded by Donato Marable to approve the following resolution to enter executive session:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Beverly City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:30 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Beverly City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is a Residency Hearing;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

21. Adjournment from Executive Session

A motion was made by Donato Marable and seconded by Barbara Kelly to adjourn from Executive Session at 8:31 p.m.



Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

22. Public Comments (Second Open)

The public comments continued after the Board of Education returned from executive session.

Ms. Esaia, 605 Lee Avenue, asked about the possibility of buying a house in Beverly for the school district. It was noted by Administration that at this point the school district is looking to purchase property in Beverly to move its administration offices. Currently, the District is leasing property and Dr. Savage is recommending that owning property is a better financial alternative to leasing property in Beverly. This possible purchase of property is ongoing.

Mr. Thibault, 614 Wheatley Avenue, gave a summary of his community service positions he has held in Beverly including past Board Member and a current Councilman. He noted that this incident is a teachable moment and that there are better ways to communicate. He also noted that this Board of Education is light years ahead of where it was in the past. There is excellent administration and if someone is looking to run for the Board of Education that please don't misuse the seat and come with the right motive. He noted the Board of Education sets policy.

23. Adjournment

A motion was made by K. Lee Dixon and seconded by Barbara Kelly to adjourn the Board of Education Meeting at 9:45 p.m.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

Respectfully submitted:

Brian F. Savage

Staff Accountant/Board Secretary