



BEVERLY CITY BOARD OF EDUCATION  
601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)  
REGULAR MEETING

Beverly City School  
November 14, 2018

6:00 PM  
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on June 17, 2018. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. The Pledge of Allegiance was led by Richard Wolbert.



3. Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Present	Mary Wolbert	Present
Barbara Kelly	Present	Richard Wolbert	Present
Donato Marable	Present		

4. Mr. Richard Wolbert, Board President opened the meeting.

Ms. Giacobbe, Superintendent of Schools and Dr. Savage, Staff Accountant/Board Secretary were also present.

There were twenty Two (22) members of the public present at the meeting.

5. Board Member Comments on the Agenda

There were no board comments on the agenda.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. Student Recognition

Jonathan Bossman was recognized as the Learner to Leader recipient for the month and Caleb Carney was recognized as the Upstander recipient for the month.

8. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Donato Marable to approve the following action items A and B which were considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the minutes for the Regular meeting on October 17, 2018.

B. MOTION: To approve the advertisement of a meeting date change for the January re-organization meeting to Wednesday, January 9, 2019 at 6:00 PM.



Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

MONTHLY FINANCIALS/CONTRACTS:

9. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Donato Marable to approve the following action items A through F which were considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending September 2018: Balance on hand \$1,208,677.98

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of September 2018, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage, Ed.D. \_\_\_\_\_

Staff Accountant/Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of September 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending September 2018.



C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of September 2018.

D. MOTION: To approve the purchase orders in the amount of \$606,357.63 for the month of November 2018.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$270,416.53 for the month of November 2018 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending October 15, 2018 in the amount of \$159,837.72 and for the pay period ending October 31, 2018 in the amount of \$157,865.34 in the total amount of \$317,703.06 for the month of October 2018.

Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative, Abstained on Motion E	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

FINANCIALS/CONTRACTS:

10. A motion was made by Barbara Kelly and seconded by Donato Marable to approve the following 2018-2019 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
BCSSSD	12		9/1/2018-6/30/2019		\$464,283.00

Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		



PERSONNEL:

11. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Mary Wolbert to approve the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of December 2018.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the following staff as scorekeepers at the rate of \$22.00 per hour:

- Stefanie Maldonado
- Dorothy Foglio
- Lori Genovesi

C. MOTION: BE IT RESOLVED, that the Board of Education approve Keith Henry, as a sub custodian, \$15.00 per hour, effective November 15, 2018, as needed.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Cora Harris to be added to the sub caller list.

Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

PROFESSIONAL DEVELOPMENT:

12. Consent Agenda:

A motion was made by K Lee Dixon and seconded by Barbara Kelly to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Anneliese McCloskey to attend the Reading and Writing Strategies Webinars on November 1 & 20, 2018 and December 12, 2018, in the total amount of \$338.00.



B. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Caitlin Stone to attend the Enhance Therapy Effectiveness for Auditory Processing Disorder, Memory Deficits, Attention Deficit Disorder, and Language Processing Workshop on January 9, 2019, in Cherry Hill, NJ, in the total amount of \$269.00.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Cher McCall, MSW LSW and Amie Jones, MSW LSW, to present “Trauma in the Classroom: Identifying Symptoms and Behaviors” professional development to the staff and faculty on January 18, 2019 in the amount of \$250.00 per trainer.

Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

CURRICULUM & INSTRUCTION:

13. A motion was made by Barbara Kelly and seconded by K Lee Dixon to approve the following: BE IT RESOLVED, that the Board of Education approve the purchase of Explore Learning’s Reflex program in the amount of \$3,295.00 to support student proficiency in math fluency.

Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

POLICIES:

14. A motion was made by Barbara Kelly and seconded by K. Lee Dixon to approve the following: MOTION: BE IT RESOLVED, that the Board of Education approve the second reading of the following policies:

- Policy #0169.02 Board Member Use of Social Networks
- Policy #3437 Military Leave
- Policy #4437 Military Leave for Support Staff
- Policy #5516.01 Student Tracking Devices
- Policy #7425 Lead Testing of Water in Schools
- Policy #7440 School District Security
- Policy #7441 Electronic Surveillance in School Buildings and on School Grounds
- Policy #8507 Breakfast Offer Versus Serve



- Policy #8630 Bus Driver/Bus Aide Responsibility
- Policy #9242 Use of Electronic Signatures
- Policy #1550 Equal Employment/Anti-Discrimination
- Policy #2431 Athletic Competition
- Policy #2431.8 Varsity Letters for Interscholastic Extracurricular Activities
- Policy #5350 Student Suicide Prevention
- Policy #5533 Student Smoking
- Policy #5535 Passive Breath Alcohol Sensor Device
- Policy #5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- Policy #8462 Reporting Potentially Missing and Abused Children
- Policy #8561 Procurement Procedures for School Nutrition Programs
- Policy #1613 Disclosure and Review of Applicant’s Employment History
- Policy #5512 HIB

There was discussion on the policies that was interrupted by a short executive session. Discussion was held on various polices including security, athletic competition, student tracking and physical restraint. Mr. Wolbert addressed those present and noted necessary modifications have been made to some polices. The Board of Education also completed a few areas they needed to be determined in the policies.

Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

15. Old Business: Mr. Wolbert discussed the possibility of becoming a sustainable school as well as looking at lighting options in the school.

16. New Business – Purchase New School Bus – Dr. Savage reviewed his recommendation on purchasing a new school bus for the district. The bus includes a camera system.

16a. A motion was made by Barbara Kelly and seconded by Donato Marable to approve the Board of Education to purchase a new school bus from DeHart under Hunterdon County Educations Services Commission cooperative pricing in the amount of \$83,509 plus the cost of a camera system. The new bus will have a camera system installed.

Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		



17. Superintendent's Report

A. Enrollment Report

The report was included for review by the Board of Education.

B. Attendance Report

The report was included for review by the Board of Education.

C. Nurse's Report

The report was included for review by the Board of Education.

D. Discipline Report

The report was included for review by the Board of Education.

E. H.I.B. Incidents:

2 incidents reported: 1 was confirmed bullying, 1 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

F. Drills:

Fire Drill – October 23, 2018 – 10:18 AM – 4 Minutes

Fire Drill – November 7, 2018 – 11:39 AM – 2 Minutes 54 Seconds

18. Correspondence

There was no correspondence for the month.

19. Board Comments

There were no board comments for the month.

20. Public Comments

The public portion of the meeting was opened at 6:13 p.m. and closed at 7:30 p.m.





There were additional comments on the policies as noted above under the policy motion.

Ms. Esaia, 605 Lee Avenue, Beverly, asked why the Board of Education was asking parents for book donations after the Board of Education just purchased a brand new bus. Mr. Wolbert explained that it was a way to create community involvement and was pleased to announce that the school has received numerous donations from the community.

Ms. Carney, 532 Broad Street, Beverly, spoke about a fight between two kids before school. She wanted to know who should respond. It was noted by administration that whoever is on hand first should address the situation.

Ms. Gains, 630 Bentley Ave, Beverly, how is the school vehicle used. It was noted that it is used to attend state meetings, student transportation and school errands.

Ms. Esaia, 607 Lee Avenue, Beverly, asked about the school vehicle as well and wanted to know why it was not labeled. It was noted that the vehicle will be lettered in the near future.

There was also general discussion about purchasing a trailer to add additional office space. This option will be reviewed.

The public comment section was closed at 7:30 p.m.

MOTION: Executive Session Resolution:

A motion was made by K. Lee Dixon and seconded by Barbara Kelly: WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Beverly City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 30 minutes this evening, no action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Beverly City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is  
Residency Hearing);



BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

21. Adjournment

A motion was made by Barbara Kelly and seconded by Donato Marable to adjourn the Board of Education Meeting at 7:42 p.m.

Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

Respectfully submitted:

Brian F. Savage

*Brian F. Savage, Ed.D.*

Staff Accountant/Board Secretary