



Elizabeth C. Giacobbe, Ed.D.  
*Superintendent*

## **Emergency Virtual or Remote Instruction Plan for Beverly City School District**

**County: Burlington**  
**District: Beverly City School District**  
**Chief School Administrator: Elizabeth C. Giacobbe, Ed.D.**  
**Phone Number of Contact: 609-387-2200**

According to the guidelines, absent a shift in the public health data, as set forth by the New Jersey Department of Education, school buildings will open in full capacity for in-person instruction and operations in the fall. The reopening of our schools will include necessary limitations to protect health and safety of our students and staff. The Beverly City School District will be open for five (5) full days as we were in the 2020-2021 school year. As the previous plan proved to be quite successful, we will be following the same plan and procedures. We do recognize that we must be ready to adjust our educational models should the spread of the virus and consistent health data require one or a group of students to quarantine throughout the school year.

The Beverly City School District will strictly adhere to all of the protocol as outlined by the New Jersey Department of Education, CDC, and local health officials. The health and safety of students and staff remain our number one priority and will guide all decisions at the local level.

At the Beverly City School District, we have prioritized technology and adopted a 1:1 Chromebook initiative, where all students are provided a Chromebook. Should a student or students need to quarantine due to COVID-19, a student may engage in their school day through an at-home synchronous e-learning experience, the student will be provided a school district issued Chromebook. The parent/guardian must complete an on-line parental agreement form available on the district's homepage. This will need to be completed each school year. Should the district need to go all remote, the same process will be followed. Parents/guardians requiring the use of a district issued Chromebook will complete the form and arrangements will be made for a safe retrieval of the Chromebook. After the closure, on March 13, 2020, we provided nearly 200 Chromebooks to the families that required them. We have made similar accommodations and are prepared to send home a Chromebook to any family that does not have their own device at home.

- The Beverly City School District has worked closely with Assemblywoman Carol A. Murphy and Mr. John Mulholland, the Chief of Staff for Assemblywoman Carol A. Murphy to connect with Mr. Tony Bawidamann, Sr. Director, Government Affairs for Comcast, who has several options for families with students enrolled in the Beverly School District to have access to the internet. Comcast offers free internet for two months for low-income families. After the two months are up, the service is \$99 for the year. For less than \$100, a family can have internet for an entire year. If a family cannot afford this; we would have to look at local funds to see if it is a possibility to assist with covering costs.



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- During the last closure in March 2020, we had very few families, less than two (2) that did not have access to the internet. If we are required to close, we will work to identify those families in need of participating in the offer from Comcast.
- In addition, when device issues arose the past school year, we were able to address them. Our technology coordinator was very accessible and accommodating, and this allowed for families to connect remotely and access online learning in meaningful ways, because of his assistance.
- This fall, class sizes allow for teachers to be very familiar with our families and their access to technology. Should circumstances prevent or preclude a student from gaining access, the teacher will immediately let administration and our technology coordinator know. At that time, our technology coordinator will arrange for a phone call and attempt to remedy the issue remotely. If this does not resolve the issue, our technology coordinator will arrange for a time that the family can bring the device and he can review the issue in person. If warranted, new technology will be issued to this family.

Beverly City School District recognizes that these supports are not an exhaustive list of the activities and/or the supports it will need to establish to help all with the transition. Behavioral supports, social supports, and academic supports are essential for maintaining staff and students' optimal health for learning. The multi-tiered systems of support, screening tools, collaborative problem-solving teams, data-based decision-making, mental health supports, primary health supports using our school nurse and local health department, mentoring, and quality academic instruction will make transitioning back into the school environment smoother.

**Below we will outline, in detail, the option of at-home synchronous e-learning only available to students who must quarantine only due to COVID-19. During the duration of the quarantine, the child will follow the daily schedule (8:00 – 3:00) through live streaming. The second option, virtual, is only if the whole school closes per the mandate of Executive Order, NJDOE, and/or NJDOH, guidelines.**

Beverly City School

**Traditional  
School Day/  
At Home  
Synchronous  
E-Learning**

.....  
*With enhanced sanitizing protocols  
and possible use of PPE*





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## **Traditional School Day + Social Distancing/At-Home Synchronous E-Learning:**

### **Traditional School Day + Social Distancing Option:**

We would adhere to the mandated, enhanced cleaning schedule as outlined above; as well as, all other critical components. Staff, students, and visitors would use PPE where mandated. Staff would arrive at 7:55 AM and get screened upon entering. Students would arrive at 8:15 AM to get screened. They would social distance while lined up at different entrances, which are listed above.

Upon entering, students would receive a bagged breakfast and report directly to their homerooms. Most classes have low enough numbers that we can ensure social distancing and adhere to the guidelines as set forth by the New Jersey Department of Education. Students would remain in their classes, with the exception of lunch, recess, PE classes, and music instruction to ensure social distancing and no cross contamination between cohorts. Students would be dismissed at 3:00 PM.

The teachers, who will be wearing masks, would do the moving. Students would be permitted to use the restrooms, which will be closely monitored and go outside, for recess and PE, weather permitting.

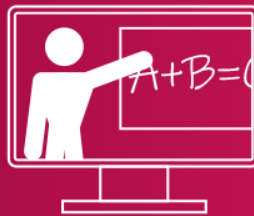
### **At-Home Synchronous E-Learning Option for COVID-19 Quarantined Student ONLY:**

Students who need to quarantine due to COVID-19 ONLY, will participate in at-home synchronous e-learning (online learning). The school will remain open for in-school learning and the quarantined student(s) will participate in daily lessons via webcams directed at the front of the room during classroom instruction. Students will be able to live stream every lesson, and are required to attend daily to meet attendance requirements. In addition, students must complete the assigned work through their google classroom and be responsive during live classroom instruction. Every morning, a google meet appointment will be emailed to a student's email so that they may join. Attendance will be taken and grades will be earned/issued just as if we were 100% in-person. Accordingly, expectations will reflect a quintessential Beverly City School District education.

Students who are determined to need to quarantine for COVID-19 only and need meals may pick them up at the school. This will be made available two times per week and the individual families affected by the quarantine will be notified of dates and times.

Beverly City School

**Virtual  
Distance  
Learning**





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### **Virtual Distance Learning for Full School Closure:**

The Beverly City School District will adopt this scenario if the New Jersey Department of Education, Department of Health, and/or CDC mandates a **full** school closure. We will resume online/virtual learning as we did in March 2020 at the initial school closure of the COVID-19 pandemic. We would run the school day with all of the periods (1-8) using the 12:30 dismissal schedule. Teachers will take their lunch from 12:30-1:15 as should students. Teachers would then be available at 1:15 for small group and/or 1:1 assistance for students through 3:00 PM. Teachers and individual paraprofessionals will provide live instruction for students through Google Meets on an approximate 30-minute period schedule and the 12:30 dismissal schedule found below.

Each homeroom teacher will create a Google Classroom for their homeroom students where one unique Google Meet code will be generated. Teachers will share the individual meeting code with their colleagues in order to ensure students can remain logged in to one meeting and teachers will be responsible for rotating in and out during their assigned instructional period.

Should the full school need to close, meals for the week will be provided one time per week. The specific date, time, and location for meal pick up will be determined and shared with the school community if the need arises.



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**Master Schedule Virtual Distance Learning Option:**

<b>Time</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>7:55 Teacher Arrival</b>	<b>Teachers in Building</b>	<b>Teachers in Building</b>	<b>Teachers in Building</b>	<b>Teachers in Building</b>	<b>Teachers in Building</b>
<b>8:00 – 8:15 Breakfast</b>	<b>Log in your attendance</b>	<b>Log in your attendance</b>	<b>Log in your attendance</b>	<b>Log in your attendance</b>	<b>Log in your attendance</b>
<b>8:15– 8:25</b>	<b>Homeroom</b>	<b>Homeroom</b>	<b>Homeroom</b>	<b>Homeroom</b>	<b>Homeroom</b>
<b>Period 1 8:25 – 8:50</b>	<b>Follow your regular schedule</b>	<b>Follow your regular schedule</b>	<b>Follow your regular schedule</b>	<b>Follow your regular schedule</b>	<b>Follow your regular schedule</b>
<b>Period 2 8:50 – 9:20</b>	<b>Using this 12:30 Dismissal time frame</b>	<b>Using this 12:30 Dismissal time frame</b>	<b>Using this 12:30 Dismissal time frame</b>	<b>Using this 12:30 Dismissal time frame</b>	<b>Using this 12:30 Dismissal time frame</b>
<b>Period 3 9:20–9:50</b>					
<b>Period 4 9:50 – 10:25</b>					
<b>Period 5 10:25 – 10:55</b>					
<b>Period 6 10:55 – 11:25</b>					
<b>Period 7 11:25 – 12:00</b>					
<b>Period 8 12:00 – 12:30</b>					
<b>12:30 – 1:15</b>	<b>Teachers’ Lunch</b>	<b>Teachers’ Lunch</b>	<b>Teachers’ Lunch</b>	<b>Teachers’ Lunch</b>	<b>Teachers’ Lunch</b>
<b>1:15 - 3:15</b>	<b>Virtual Office Hours/1:1 Assistance</b>	<b>Virtual Office Hours/1:1 Assistance</b>	<b>Virtual Office Hours/1:1 Assistance</b>	<b>Virtual Office Hours/1:1 Assistance</b>	<b>Virtual Office Hours/1:1 Assistance</b>