



BEVERLY CITY BOARD OF EDUCATION  
601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)

REGULAR MEETING

Beverly City School  
September 21, 2016

7:00 PM  
Beverly School Library

Minutes

1. CALL TO ORDER

The Board President Richard Wolbert called the meeting to order at 7:00 p.m. and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times is writing on January 6, 2016. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

Richard Wolbert led the Pledge of Allegiance.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Present
Mary Ellen Knudson	Present	Mary Wolbert	Present
Ronald Murphy	Absent	Richard Wolbert	Present
Mary Smith-Jones	Absent		



Mr. Richard Wolbert, Board President opened the meeting.

Ms. Giacobbe, Superintendent of Schools and Dr. Savage, Staff Accountant/Board Secretary were also present.

There were four (4) member of the public present at the meeting.

#### 5. Board Member Comments on the Agenda

It was noted that the new website looks very nice and the Board of Education thanked all those who worked on the design.

#### 6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. A motion was made by Mary Ellen Knudson and seconded by Mary Wolbert to approve the minutes for the Regular meeting on August 17, 2016.

#### Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

#### MONTHLY FINANCIALS/CONTRACTS:

#### 8. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Jean Wetherill to approve the following action items A through I will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending June 2016: Balance on hand \$1,972,561.96

#### Board Secretary's Month Certification

#### Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of June 2016, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to





E. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of June 2016.

F. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of July 2016.

G. MOTION: To approve the purchase orders in the amount of \$678,655.24 for the month of September 2016.

H. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$272,619.14 for the month of September 2016 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

I. MOTION: To approve the gross payroll wages for the pay period ending August 15, 2016 in the amount of \$37,268.93 and for the pay period ending August 31, 2016 in the amount of \$34,950.99 in the total amount of \$72,219.92 for the month of August 2016.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

FINANCIALS/CONTRACTS:

9. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Mary Wolbert to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the following 2016-2017 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
Brookfield Academy	2	\$52,020.00	9/1/2016-6/30/2017		\$104,040.00
Brookfield Academy	1	\$57,731.00	9/1/2016-6/30/2017		\$57,731.00
BCIT	38(estimated)	\$3,248.00	9/1/2016-6/30/2017		\$123,424.00
YALE	1	\$48,195.00	9/1/2016-6/30/2017		\$48,195.00



YALE	1	\$34,200.00	9/1/2016-6/30/2017	Extraordinary Services	\$34,200.00
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B. WHEREAS, the Beverly City Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Beverly City Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Beverly City Board of Education as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Beverly City Board of Education

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) A list of the surplus property to be sold is as follows: 2 ft x 4 ft top opening chest freezer, Approx 300 folding chairs to be sold in lots of 10

(4) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(5) The Beverly City Board of Education reserves the right to accept or reject any bid submitted.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the acceptance of the 2017 IDEA grant in the amount of:

- Basic - \$112,617
- Preschool - \$3,162.00

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

PERSONNEL:

10. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Jean Wetherill to approve the following action items A through J will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of October 2016.



B. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Stephanie Pica, Preschool teacher, effective on or before November 23, 2016.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Brooke Vermes to MA+15, Step #5 at the salary of \$52,249.00 effective September 22, 2016.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the job description of the Curriculum Director (see attachment).

E. MOTION: BE IT RESOLVED, that the Board of Education approve Melanie Kranz as Girls' Basketball Coach stipend position for the 2016-2017 School Year per BEA negotiated contract.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Glenn Dempster as Boys' Basketball Coach stipend position for the 2016-2017 School Year per BEA negotiated contract.

G. MOTION: BE IT RESOLVED, that the Board of Education approve Brooke Vermes and Anneliese McCloskey as Student Government Advisors stipend position for the 2016-2017 School Year per BEA negotiated contract.

H.MOTION: BE IT RESOLVED, that the Board of Education approve the following staff as General Detention teachers for the 2016-2017 School Year in the amount of \$22.00 per hour (on an as needed basis and a rotating schedule):

- Dorann Foglio
- Glenn Dempster
- Charlene Singer
- Lois Harmon
- Kathy Tipton
- Karen Spratt
- Rosalind Johnson
- Donna Groves
- Lisa DiPace

I. MOTION: BE IT RESOLVED, that the Board of Education approve William Hawthorne as Paraprofessional, Step #8, \$14.36 per hour, effective retroactive September 21, 2016.

J. MOTION: BE IT RESOLVED, that the Board of Education approve Lisa Scarperia as Preschool Teacher, BA+15, Step #16, at the salary of \$73,173.00 effective on or before November 23, 2016.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		



CURRICULUM:

11. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Mary Wolbert to approve the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the 2016-2017 Student-Family Handbook.

B.MOTION: BE IT RESOLVED, that the Board of Education approve the 2016-2017 Staff Handbook.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the 2015-2016 School Self-Assessment for Determining Grades under the ABR (Self-Assessment), as a 71/78, which is equivalent to a 91%.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the following 2016-2017 Curricular Framework:

- ESL Curricular Framework
- Gifted and Talented Curricular Framework Grades K-8<sup>th</sup>
- Math Curricular Framework 5<sup>th</sup> – 8<sup>th</sup> Grade Algebra
- Math Curricular Framework K – 4<sup>th</sup> Grade Algebra
- Social Studies Curricular Framework Grades 5<sup>th</sup> – 8<sup>th</sup>
- Social Studies Curricular Framework Grades K – 4<sup>th</sup>
- Technology and Library Curricular Framework

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

PROFESSIONAL DEVELOPMENT:

12. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Jean Wetherill to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development of Lisa DiPace to attend the Maximizing Essential Math Skills workshop on November 9, 2016, January 18, 2017, and March 1, 2017 at FEA Conference and Training Center, Monroe Township, NJ, in the amount of \$175.00 per day for the total amount of \$375.00.



B. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development of Karen Spratt to attend the Strategies for Teaching Students with Visual Impairments workshop on October 12, 2016 at The Conference Center Art Mercer, West Windsor, NJ, there will be no charge to the district.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

13. Old Business –

Policy 5756 Transgender Student – this policy will be reviewed and presented at a future meeting for adoption.

14. New Business

There was no new business for the month.

15. Superintendent's Report

A. Enrollment Report

The report was included for review by the Board of Education.

B. Attendance Report

The report was included for review by the Board of Education.

C. Nurse's Report

The report was included for review by the Board of Education.

D. Discipline Report

The report was included for review by the Board of Education.

E. H.I.B. Incidents:

2 incidents reported: 0 were confirmed bullying, 2 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

F. Drills:

Fire Drill – September 15, 2016 – 3 minutes

16. Correspondence –

Ronald Murphy – The letter received from the State of New Jersey was reviewed with the Board of Education.

Community Eligibility Program– Dr. Savage reviewed the community eligibility program to the Board of Education and the public. The program allows the school district to provide free breakfast and lunch to all students.





17. Board Comments

There were no comments from the Board of Education.

18. Public Comments

The open to the public comment portion of the meeting began at 7:48 p.m. and closed at 7:52 p.m.

Mr. Bancroft, Melbourne Avenue, would like to see more information getting out to the public about the new improvements to the school. He noted he likes the direction the school is moving.

19. Adjournment

A motion was made by Mary Ellen Knudson and seconded by Jean Wetherill to adjourn the Board of Education Meeting at 7:57 p.m.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

Respectfully submitted:

Brian F. Savage, Ed.D.  
Staff Accountant/Board Secretary