



**BEVERLY CITY BOARD OF EDUCATION**

**601 Bentley Avenue**

**Beverly, New Jersey 08010**

**[www.beverlycityschool.org](http://www.beverlycityschool.org)**

**REGULAR MEETING**

**Beverly City School**

**7:00 PM**

**October 19, 2016**

**Beverly School Library**

**AGENDA**

**1. CALL TO ORDER**

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times is writing on January 6, 2016. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district



personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Pledge of Allegiance

3. Roll Call

Stacey Atkinson	_____	Jean Wetherill	_____
Mary Ellen Knudson	_____	Mary Wolbert	_____
Ronald Murphy	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

4. President opens meeting

5. Board Member Comments on the Agenda

6. Public Comment on Agenda Items Only

7. Student Recognition

8. PARCC Data Presentation

9. MOTION: To approve the minutes for the Regular meeting on September 21, 2016.

Roll Call

Stacey Atkinson	_____	Jean Wetherill	_____
Mary Ellen Knudson	_____	Mary Wolbert	_____
Ronald Murphy	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

MONTHLY FINANCIALS/CONTRACTS:

10. Consent Agenda:

The following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending August 2016: Balance on hand \$2,404,910.43



Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of August 2016, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

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Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of August 2016, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending August 2016.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of August 2016.

D. MOTION: To approve the purchase orders in the amount of \$1,021,577.96 for the month of October 2016.

E. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$354,948.70 for the month of October 2016 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending September 15, 2016 in the amount of \$136,057.04 and for the pay period ending September 30, 2016 in the amount of \$143,204.58 in the total amount of \$279,261.62 for the month of September 2016.



Roll Call

Stacey Atkinson	_____	Jean Wetherill	_____
Mary Ellen Knudson	_____	Mary Wolbert	_____
Ronald Murphy	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

FINANCIALS/CONTRACTS:

11. Consent Agenda:

The following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the following 2016-2017 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
BCSSSD	4	\$38,854.00	9/1/2016-6/30/2017	Behavioral Disabilities	\$155,416.00
BCSSSD	1	\$46,854.00	9/1/2016-6/30/2017	Autistic	\$46,854.00
BCSSSD	2	\$41,140.00	9/1/2016-6/30/2017	Multiple Disabilities	\$82,280.00
BCSSSD	1	\$42,855.00	9/1/2016-6/30/2017	Cognitive Impairment Severe	\$42,855.00
Palmyra H.S.	31	\$13,582.00	9/1/2016-6/30/2017	General Education	\$421,042.00
Palmyra H.S.	8(estimated)	\$16,405.00	9/1/2016-6/30/2017	Special Education	\$131,240.00

B. MOTION: BE IT RESOLVED, that the Board of Education approve the R&B Design Quote for ongoing maintenance and hosting (see attachment).

C. MOTION: BE IT RESOLVED, that the Board of Education approve the following 2016-2017 reports for submission to the County:

- 3-Year Comprehensive Maintenance Plan (CMP)
- Annual Maintenance Report (M-1)
- Annual Facilities Checklist Health and Safety Evaluation of School Building

D. WHEREAS, the Beverly City Board of Education is the owner of certain surplus property which is no longer needed for public use; and



WHEREAS, the Beverly City Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Beverly City Board of Education as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Beverly City Board of Education
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) A list of the surplus property to be sold is as follows: Approximately 30 Vodavi office phones
- (4) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (5) The Beverly City Board of Education reserves the right to accept or reject any bid submitted.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the lease agreement for St. Joseph lease of Board offices and CST office from January 1, 2016 – December 31, 2016 in the amount of \$1,477.50 per month.

F. MOTION: BE IT RESOLVED, that the Board of Education approve the Blackboard Quote effective October 1, 2016 – June 30, 2017 in the amount of \$3,362.49 and for the 2017-2018 school year in the amount of \$750.00.

Roll Call

Stacey Atkinson	_____	Jean Wetherill	_____
Mary Ellen Knudson	_____	Mary Wolbert	_____
Ronald Murphy	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

PERSONNEL:

12. Consent Agenda:

The following action items A through G will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of November 2016.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Homebound Instruction for 1 student effective on or after October 27, 2016 in the amount of \$40.00 per hour not to accede 10 hours a week.



C. MOTION: BE IT RESOLVED, that the Board of Education approve the Homebound Instruction for 1 student effective on October 21, 2016 in the amount of \$40.00 per hour not to accede 10 hours a week.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the following staff to conduct Homebound Instruction in the amount of \$40.00 per hour not to accede 10 hours a week: (on a rotating schedule)

- Brooke Vermes
- Briana McGuckin
- Karen Spratt
- Donna Groves
- Lois Harmon
- Dorann Foglio

E. MOTION: BE IT RESOLVED, that the Board of Education approve Travis Knauss as Music Coordinator for the 2016-2017 in the amount of \$1,106.00.

F. MOTION: BE IT RESOLVED, that the Board of Education approve the FMLA of Calynn Rosano to return on October 17, 2016.

G. MOTION: BE IT RESOLVED, that the Board of Education approve Robert Stephens as substitute custodian at the rate of \$14.00 per hour.

Roll Call

Stacey Atkinson	_____	Jean Wetherill	_____
Mary Ellen Knudson	_____	Mary Wolbert	_____
Ronald Murphy	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

CURRICULUM:

13. Consent Agenda:

The following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve Elizabeth Giacobbe Merit Goals for the 2016-2017 school year.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the NJQSAC Statement of Assurance for the 2016-2017 school year.



C. MOTION: BE IT RESOLVED, that the Board of Education approve the Nursing Services Plan for the 2016-2017 School Year.

Roll Call

Stacey Atkinson	_____	Jean Wetherill	_____
Mary Ellen Knudson	_____	Mary Wolbert	_____
Ronald Murphy	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

PROFESSIONAL DEVELOPMENT:

14. Consent Agenda:

The following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Rachel Fox to attend the Literacy Symposium workshop on October 21, 2016 at Monmouth University, West Long Branch, NJ, in the amount of \$100.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Wayne Shareef to attend the 2016 New Jersey Science Convention workshop on October 25-26, 2016 at the Princeton Marriott Forrestal in Princeton, NJ in the total amount of \$295.00 for both days.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Kerri Lawler to attend the Schoolwide Literacy: Responsive Literacy Practice workshop on October 20, 2016 at the Princeton Marriott at Forrestal in Princeton, NJ. There will no cost to the district.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Leigh-Ann Esaia to attend the Maximizing Your Language Therapy workshop on December 12, 2016 in Cherry Hill, NJ in the amount of \$245.00.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Elizabeth Giacobbe to attend the NJSBA Convention on November 10<sup>th</sup> & 11<sup>th</sup>, 2016 in Atlantic City, NJ.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Larissa Druding and Brooke Vermes to attend the State of New Jersey Department of Education Writing Conference on November 18<sup>th</sup> and December 7<sup>th</sup>, 2016 and March 24<sup>th</sup>, and June 9<sup>th</sup>, 2017. The June 9<sup>th</sup> Conference date will include 6 students.

Roll Call



Stacey Atkinson	_____	Jean Wetherill	_____
Mary Ellen Knudson	_____	Mary Wolbert	_____
Ronald Murphy	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

POLICIES:

15. MOTION: BE IT RESOLVED, that the Board of Education approve the 1<sup>st</sup> reading of policy 5756 Transgender Student.

Roll Call

Stacey Atkinson	_____	Jean Wetherill	_____
Mary Ellen Knudson	_____	Mary Wolbert	_____
Ronald Murphy	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

FIELD TRIP:

16. MOTION: BE IT RESOLVED, that the Board of Education approve the field trip for Wayne Shareef, Glenn Dempster, Melanie Kranz, and Brooke Vermes attend Rowan University, 201 Mullica Hill Road, Glassboro, NJ, on November 15, 2016, 48 students and 4 chaperones. There will no cost to the district. There will be a cost for transportation.

Roll Call

Stacey Atkinson	_____	Jean Wetherill	_____
Mary Ellen Knudson	_____	Mary Wolbert	_____
Ronald Murphy	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

17. Old Business

18. New Business

19. Superintendent's Report

A.Enrollment Report

B.Attendance Report

C.Nurse's Report





D. Discipline Report

E. H.I.B. Incidents:

0 incidents reported: \_\_\_\_\_ were confirmed bullying, \_\_\_\_\_ determined to be non-HIB related or non-actionable HIB, and \_\_\_\_\_ inconclusive.

F. Drills:

- Bus Evacuation Drill – October 6, 2016 – 10:00 AM
- Fire Drill – October 11, 2016 – 1:54 PM – 2 minutes 55 seconds

20. Correspondence

21. Board Comments

22. Public Comments

23. MOTION: RESOLUTION

Authorizing Executive Session of the Beverly City Board of Education for the purpose of discussion of CSA Evaluation and legal matters.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Beverly City Board of Education ("Board") has deemed it necessary to go into closed session to discuss certain matters which are exempt from public discussion.

NOW, THEREFORE, BE IT RESOLVED that the Beverly City Board of Education will go into closed session for the following reasons as permitted under N.J.S.A. 10:4-12:

CSA Evaluation and legal matters

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject matter may be made public at a time when the Board Attorney advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Board or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. It is estimated that the Board will return to open session at \_\_\_\_\_.

24. Adjournment



BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)

9

REGULAR MEETING

Beverly City School  
September 21, 2016

7:00 PM  
Beverly School Library

Minutes

1. CALL TO ORDER

The Board President Richard Wolbert called the meeting to order at 7:00 p.m. and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times is writing on January 6, 2016. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

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The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

Richard Wolbert led the Pledge of Allegiance.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Present
Mary Ellen Knudson	Present	Mary Wolbert	Present
Ronald Murphy	Absent	Richard Wolbert	Present
Mary Smith-Jones	Absent		



Mr. Richard Wolbert, Board President opened the meeting.

Ms. Giacobbe, Superintendent of Schools and Dr. Savage, Staff Accountant/Board Secretary were also present.

There was four (4) member of the public present at the meeting.

#### 5. Board Member Comments on the Agenda

It was noted that the new website looks very nice and the Board of Education thanked all those who worked on the design.

#### 6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. A motion was made by Mary Ellen Knudson and seconded by Mary Wolbert to approve the minutes for the Regular meeting on August 17, 2016.

#### Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

#### MONTHLY FINANCIALS/CONTRACTS:

#### 8. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Jean Wetherill to approve the following action items A through I will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending June 2016: Balance on hand \$1,972,561.96

#### Board Secretary's Month Certification

#### Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of June 2016, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education



pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

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Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of June 2016, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B.MOTION: To accept the financial Report of the Secretary for the month ending July 2016: Balance on hand \$2,348,611.47

Board Secretary’s Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of July 2016, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

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Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of July 2016, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

C. MOTION: To accept the financial report of the Treasurer of School Monies ending June 2016.

D. MOTION: To accept the financial report of the Treasurer of School Monies ending July 2016.



E. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of June 2016.

F. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of July 2016.

G. MOTION: To approve the purchase orders in the amount of \$678,655.24 for the month of September 2016.

H. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$272,619.14 for the month of September 2016 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

I. MOTION: To approve the gross payroll wages for the pay period ending August 15, 2016 in the amount of \$37,268.93 and for the pay period ending August 31, 2016 in the amount of \$34,950.99 in the total amount of \$72,219.92 for the month of August 2016.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

FINANCIALS/CONTRACTS:

9. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Mary Wolbert to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the following 2016-2017 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
Brookfield Academy	2	\$52,020.00	9/1/2016-6/30/2017		\$104,040.00
Brookfield Academy	1	\$57,731.00	9/1/2016-6/30/2017		\$57,731.00
BCIT	38(estimated)	\$3,248.00	9/1/2016-6/30/2017		\$123,424.00



YALE	1	\$48,195.00	9/1/2016-6/30/2017		\$48,195.00
YALE	1	\$34,200.00	9/1/2016-6/30/2017	Extraordinary Services	\$34,200.00

B. WHEREAS, the Beverly City Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Beverly City Board of Education is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Beverly City Board of Education as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Beverly City Board of Education

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) A list of the surplus property to be sold is as follows: 2 ft x 4 ft top opening chest freezer, Approx 300 folding chairs to be sold in lots of 10

(4) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(5) The Beverly City Board of Education reserves the right to accept or reject any bid submitted.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the acceptance of the 2017 IDEA grant in the amount of:

- Basic - \$112,617
- Preschool - \$3,162.00

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

PERSONNEL:

10. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Jean Wetherill to approve the following action items A through J will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the Sub Caller List:



BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of October 2016.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Stephanie Pica, Preschool teacher, effective on or before November 23, 2016.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Brooke Vermes to MA+15, Step #5 at the salary of \$52,249.00 effective September 22, 2016.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the job description of the Curriculum Director (see attachment).

E. MOTION: BE IT RESOLVED, that the Board of Education approve Melanie Kranz as Girls' Basketball Coach stipend position for the 2016-2017 School Year per BEA negotiated contract.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Glenn Dempster as Boys' Basketball Coach stipend position for the 2016-2017 School Year per BEA negotiated contract.

G. MOTION: BE IT RESOLVED, that the Board of Education approve Brooke Vermes and Anneliese McCloskey as Student Government Advisors stipend position for the 2016-2017 School Year per BEA negotiated contract.

H. MOTION: BE IT RESOLVED, that the Board of Education approve the following staff as General Detention teachers for the 2016-2017 School Year in the amount of \$22.00 per hour (on an as needed basis and a rotating schedule):

- Dorann Foglio
- Glenn Dempster
- Charlene Singer
- Lois Harmon
- Kathy Tipton
- Karen Spratt
- Rosalind Johnson
- Donna Groves
- Lisa DiPace

I. MOTION: BE IT RESOLVED, that the Board of Education approve William Hawthorne as Paraprofessional, Step #8, \$14.36 per hour, effective retroactive September 21, 2016.

J. MOTION: BE IT RESOLVED, that the Board of Education approve Lisa Scarperia as Preschool Teacher, BA+15, Step #16, at the salary of \$73,173.00 effective on or before November 23, 2016.





Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

CURRICULUM:

11. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Mary Wolbert to approve the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the 2016-2017 Student-Family Handbook.

B.MOTION: BE IT RESOLVED, that the Board of Education approve the 2016-2017 Staff Handbook.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the 2015-2016 School Self-Assessment for Determining Grades under the ABR (Self-Assessment), as a 71/78, which is equivalent to a 91%.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the following 2016-2017 Curricular Framework:

- ESL Curricular Framework
- Gifted and Talented Curricular Framework Grades K-8<sup>th</sup>
- Math Curricular Framework 5<sup>th</sup> – 8<sup>th</sup> Grade Algebra
- Math Curricular Framework K – 4<sup>th</sup> Grade Algebra
- Social Studies Curricular Framework Grades 5<sup>th</sup> – 8<sup>th</sup>
- Social Studies Curricular Framework Grades K – 4<sup>th</sup>
- Technology and Library Curricular Framework

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

PROFESSIONAL DEVELOPMENT:

12. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Jean Wetherill to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.





A.MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development of Lisa DiPace to attend the Maximizing Essential Math Skills workshop on November 9, 2016, January 18, 2017, and March 1, 2017 at FEA Conference and Training Center, Monroe Township, NJ, in the amount of \$175.00 per day for the total amount of \$375.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development of Karen Spratt to attend the Strategies for Teaching Students with Visual Impairments workshop on October 12, 2016 at The Conference Center Art Mercer, West Windsor, NJ, there will be no charge to the district.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

13. Old Business –

Policy 5756 Transgender Student – this policy will be reviewed and presented at a future meeting for adoption.

14. New Business

There was no new business for the month.

15. Superintendent's Report

A. Enrollment Report

The report was included for review by the Board of Education.

B. Attendance Report

The report was included for review by the Board of Education.

C. Nurse's Report

The report was included for review by the Board of Education.

D. Discipline Report

The report was included for review by the Board of Education.

E. H.I.B. Incidents:

2 incidents reported: 0 were confirmed bullying, 2 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

F. Drills:

Fire Drill – September 15, 2016 – 3 minutes



16. Correspondence –

Ronald Murphy – The letter received from the State of New Jersey was reviewed with the Board of Education.

Community Eligibility Program– Dr. Savage reviewed the community eligibility program to the Board of Education and the public. The program allows the school district to provide free breakfast and lunch to all students.

17. Board Comments

There were no comments from the Board of Education.

18. Public Comments

The open to the public comment portion of the meeting began at 7:48 p.m. and closed at 7:52 p.m.

Mr. Bancroft, Melbourne Avenue, would like to see more information getting out to the public about the new improvements to the school. He noted he likes the direction the school is moving.

19. Adjournment

A motion was made by Mary Ellen Knudson and seconded by Jean Wetherill to adjourn the Board of Education Meeting at 7:57 p.m.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

Respectfully submitted:

Brian F. Savage, Ed.D.  
Staff Accountant/Board Secretary



EXECUTIVE SESSION

There were no executive session topics for the month of September 2016.

Respectfully submitted:

Brian F. Savage, Ed.D.  
Staff Accountant/Board Secretary

9/11 8:05am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 General Fund - Fund 10 (including subfunds 16 and 17)  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/31/2016

# 10A

\*\*\*\*\*  
 ASSETS AND RESOURCES  
 \*\*\*\*\*

--- A S S E T S ---

101	Cash in bank		\$1,602,209.46
102-107	Cash and cash equivalents		\$500.00
116	Capital reserve Account		\$181,976.00
	Accounts receivable:		
132	Interfund	\$365,303.23	
141	Intergovernmental - State	(\$359,082.91)	
143	Intergovernmental - Other	\$26,911.00	
			\$33,131.32

--- R E S O U R C E S ---

301	Estimated Revenues	\$6,580,223.00	
302	Less Revenues	(\$741,825.92)	
			\$5,838,397.08

Total assets and resources \$7,656,213.86  
 \*\*\*\*\*

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 General Fund - Fund 10 (including subfunds 16 and 17)  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/31/2016

\*\*\*\*\*  
 LIABILITIES AND FUND EQUITY  
 \*\*\*\*\*

--- LIABILITIES ---

Other current liabilities		\$18,521.00
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TOTAL LIABILITIES		\$18,521.00
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FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$3,259,271.71
	Reserved fund balance:		

760	Reserved Fund Balance		\$392,738.95
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601	Appropriations	\$6,810,533.00	
-----	----------------	----------------	--

602	Less : Expenditures	\$292,561.69	
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603	Encumbrances	\$3,259,271.71	(\$3,551,833.40)	
		\$3,258,699.60		

Total Appropriated		\$6,910,710.26
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--- Unappropriated ---

770	Fund Balance -		\$957,292.60
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303	Budgeted Fund Balance		(\$230,310.00)
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TOTAL FUND BALANCE		\$7,637,692.86
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TOTAL LIABILITIES AND FUND EQUITY		\$7,656,213.86
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Beverly City Board of Education  
 General Fund - Fund 10 (including subfunds 16 and 17)  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/31/2016

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$6,810,533.00	\$3,551,833.40	\$3,258,699.60
Revenues	(\$6,580,223.00)	(\$741,825.92)	(\$5,838,397.08)
	<u>\$230,310.00</u>	<u>\$2,810,007.48</u>	<u>(\$2,579,697.48)</u>
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
Budgeted Fund Balance	<u>\$230,310.00</u>	<u>\$2,810,007.48</u>	<u>(\$2,579,697.48)</u>
	-----	-----	-----
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$230,310.00	\$2,810,007.48	(\$2,579,697.48)
Fund 16 (Restricted ARRA-ESP)	\$0.00	\$0.00	\$0.00
Fund 17 (Restricted ARRA-GSP)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	<u>\$230,310.00</u>	<u>\$2,810,007.48</u>	<u>(\$2,579,697.48)</u>
	-----	-----	-----

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 2 Month Period Ending 08/31/2016

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$2,847,921.00	\$352,202.84		\$2,495,718.16
3XXX From State Sources	\$3,732,302.00	\$371,994.00		\$3,360,308.00
4XXX From Federal Sources		\$17,629.08		(\$17,629.08)
<b>TOTAL REVENUE/SOURCES OF FUNDS</b>	<b>\$6,580,223.00</b>	<b>\$741,825.92</b>		<b>\$5,838,397.08</b>
-----				
				AVAILABLE
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$1,569,429.00	\$37,559.30	\$1,419,574.40	\$112,295.30
11-2XX-100-XXX Special Education - Instruction	\$365,686.00	\$29,762.40	\$331,123.60	\$4,800.00
11-230-100-XXX Basic Skills - Remedial Instruction	\$60,899.00	\$0.00	\$60,899.00	\$0.00
11-240-100-XXX Bilingual Education - Instruction	\$52,995.00	\$0.00	\$52,995.00	\$0.00
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$10,000.00	\$0.00	\$7,000.00	\$3,000.00
11-402-100-XXX School-Spons. Athletics - Instruction	\$8,500.00	\$0.00	\$4,500.00	\$4,000.00
11-4XX-100-XXX Other Instrc. Programs - Instruction	\$1.00	\$0.00	\$1.00	\$0.00
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-100-XXX Instruction	\$1,473,892.00	\$0.00	\$0.00	\$1,473,892.00
11-000-211-XXX Attendance and Social Work Services	\$29,585.00	\$4,899.65	\$22,685.35	\$2,000.00
11-000-213-XXX Health Services	\$149,399.00	\$8,891.89	\$137,909.32	\$2,597.79
11-000-216-XXX Speech, OT,PT & Related Svcs	\$114,273.00	\$0.00	\$112,273.00	\$2,000.00
11-000-217-XXX Other Support Serv - Students Extra Srvc	\$21,720.00	\$0.00	\$13,720.00	\$8,000.00
11-000-218-XXX Guidance	\$18,650.00	\$2,524.92	\$12,625.08	\$3,500.00
11-000-219-XXX Child Study Teams	\$361,241.00	\$10,777.71	\$168,777.32	\$181,685.97
11-000-221-XXX Improv of Inst. - Instruc Staff	\$201,274.00	\$25,673.33	\$173,000.67	\$2,600.00
11-000-222-XXX Educational Media Serv/School Library	\$4,920.00	\$0.00	\$2,124.94	\$2,795.06
11-000-223-XXX Instructional Staff Training Services	\$9,000.00	\$1,650.00	\$80.00	\$7,270.00
11-000-230-XXX Supp. Serv.-General Administration	\$216,861.00	\$26,837.98	\$138,297.89	\$51,725.13
11-000-240-XXX Supp. Serv.-School Administration	\$20,001.00	\$2,817.84	\$13,218.11	\$3,965.05
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$200,577.00	\$27,790.80	\$141,608.60	\$31,177.60
11-000-261-XXX Require Maint. for School Facilities	\$101,000.00	\$4,526.37	\$4,146.72	\$92,326.91
11-000-262-XXX Custodial Services	\$400,942.00	\$33,699.62	\$199,400.81	\$167,841.57
11-000-270-XXX Student Transportation Services	\$445,519.00	\$4,911.20	\$24,408.80	\$416,199.00
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$967,214.00	\$67,283.68	\$218,902.10	\$681,028.22
<b>TOTAL GENERAL CURRENT EXPENSE</b>				
<b>EXPENDITURES/USES OF FUNDS</b>	<b>\$6,803,578.00</b>	<b>\$289,606.69</b>	<b>\$3,259,271.71</b>	<b>\$3,254,699.60</b>
-----				

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 2 Month Period Ending 08/31/2016

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$4,000.00	\$0.00	\$0.00	\$4,000.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$2,955.00	\$2,955.00	.00	.00
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$6,955.00	\$2,955.00	\$0.00	\$4,000.00
TOTAL GENERAL FUND EXPENDITURES	\$6,810,533.00	\$292,561.69	\$3,259,271.71	\$3,258,699.60



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 2 Month Period Ending 08/31/2016

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$2,845,921.00	\$313,010.06	\$2,532,910.94
1XXX	Miscellaneous	\$2,000.00	\$39,192.78	(\$37,192.78)
TOTAL		\$2,847,921.00	\$352,202.84	\$2,495,718.16
-----				
--- STATE SOURCES ---				
3131	Extraordinary Aid	\$10,000.00	.00	\$10,000.00
3132	Categorical Special Education Aid	\$170,576.00	.00	\$170,576.00
3176	Equalization	\$2,420,975.00	\$365,904.00	\$2,055,071.00
3177	Categorical Security	\$87,320.00	.00	\$87,320.00
3178	Adjustment Aid	\$840,178.00	.00	\$840,178.00
3121	Categorical Transportation Aid	\$193,173.00	.00	\$193,173.00
3XXX	Other State Aids	\$10,080.00	\$6,090.00	\$3,990.00
TOTAL		\$3,732,302.00	\$371,994.00	\$3,360,308.00
-----				
--- FEDERAL SOURCES ---				
4200	Medicaid Reimbursement		\$17,629.08	(\$17,629.08)
TOTAL		\$0.00	\$17,629.08	(\$17,629.08)
-----				
--- OTHER FINANCING SOURCES ---				
TOTAL REVENUES/SOURCES OF FUNDS		\$6,580,223.00	\$741,825.92	\$5,838,397.08
-----				

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 2 Month Period Ending 08/31/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** GENERAL CURRENT EXPENSE ***</b>				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$139,729.00	.00	\$139,729.00	.00
11-120-100-101 Grades 1-5 - Teachers Sal.	\$647,124.00	.00	\$647,124.00	.00
11-130-100-101 Grades 6-8 - Teachers Sal.	\$350,370.00	.00	\$350,370.00	.00
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$0.00	\$5,000.00	\$0.00
11-150-100-320 Purchased Prof.-Ed. Services	\$3,000.00	.00	.00	\$3,000.00
11-190-100-106 Other Salary for Instruction	\$145,096.00	.00	\$145,096.00	.00
11-190-100-320 Purchased Prof.-Ed. Services	\$40,000.00	.00	.00	\$40,000.00
11-190-100-340 Purchased Technical Services	\$42,510.00	\$11,173.75	\$31,336.25	.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$40,000.00	\$3,156.67	\$31,352.33	\$5,491.00
11-190-100-610 General Supplies	\$90,700.00	\$23,228.88	\$66,884.44	\$586.68
11-190-100-640 Textbooks	\$59,900.00	.00	\$2,682.38	\$57,217.62
11-190-100-890 Other Objects	\$6,000.00	.00	.00	\$6,000.00
TOTAL	\$1,569,429.00	\$37,559.30	\$1,419,574.40	\$112,295.30
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities:				
11-204-100-101 Salaries of Teachers	\$114,127.00	\$19,922.40	\$94,204.60	\$0.00
11-204-100-106 Other Sal. For Instruction	\$35,000.00	\$9,840.00	\$25,160.00	.00
11-204-100-610 General supplies	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$150,127.00	\$29,762.40	\$119,364.60	\$1,000.00
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$211,759.00	\$0.00	\$211,759.00	\$0.00
11-213-100-610 General supplies	\$3,800.00	.00	.00	\$3,800.00
TOTAL	\$215,559.00	\$0.00	\$211,759.00	\$3,800.00
TOTAL SPECIAL ED - INSTRUCTION	\$365,686.00	\$29,762.40	\$331,123.60	\$4,800.00
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$60,899.00	\$0.00	\$60,899.00	\$0.00
TOTAL	\$60,899.00	\$0.00	\$60,899.00	\$0.00
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$52,995.00	\$0.00	\$52,995.00	\$0.00
TOTAL	\$52,995.00	\$0.00	\$52,995.00	\$0.00
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$7,000.00	.00	\$7,000.00	.00
11-401-100-500 Purchased Services (300-500 series)	\$3,000.00	.00	.00	\$3,000.00
TOTAL	\$10,000.00	\$0.00	\$7,000.00	\$3,000.00
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$4,500.00	.00	\$4,500.00	.00
11-402-100-600 Supplies and Materials	\$4,000.00	.00	.00	\$4,000.00

Beverly City Board of Education  
 GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$8,500.00	\$0.00	\$4,500.00	\$4,000.00
--- Other Instructional programs-Instruction ---				
11-403-100-100 Salaries	\$1.00	.00	\$1.00	.00
TOTAL	\$1.00	\$0.00	\$1.00	\$0.00
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$343,754.00	.00	.00	\$343,754.00
11-000-100-562 Tuition to Other LEAs within State Special	\$258,980.00	.00	.00	\$258,980.00
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$131,540.00	.00	.00	\$131,540.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$517,915.00	.00	.00	\$517,915.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$151,197.00	.00	.00	\$151,197.00
11-000-100-568 Tuition - State Facilities	\$35,465.00	.00	.00	\$35,465.00
11-000-100-569 Tuition - Other	\$35,041.00	.00	.00	\$35,041.00
TOTAL	\$1,473,892.00	\$0.00	\$0.00	\$1,473,892.00
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$27,585.00	\$4,899.65	\$22,685.35	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$29,585.00	\$4,899.65	\$22,685.35	\$2,000.00
--- Health services ---				
11-000-213-100 Salaries	\$73,399.00	\$1,788.84	\$71,610.16	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$73,000.00	\$6,628.75	\$66,071.25	\$300.00
11-000-213-600 Supplies and Materials	\$2,500.00	\$389.30	\$227.91	\$1,882.79
11-000-213-800 Other Objects	\$500.00	\$85.00	.00	\$415.00
TOTAL	\$149,399.00	\$8,891.89	\$137,909.32	\$2,597.79
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$74,273.00	.00	\$74,273.00	.00
11-000-216-320 Purchased Prof. Ed. Services	\$38,000.00	.00	\$38,000.00	.00
11-000-216-600 Supplies and Materials	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$114,273.00	\$0.00	\$112,273.00	\$2,000.00
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$13,720.00	.00	\$13,720.00	.00
11-000-217-320 Purchased Prof. Ed. Services	\$8,000.00	.00	.00	\$8,000.00
TOTAL	\$21,720.00	\$0.00	\$13,720.00	\$8,000.00
--- Guidance ---				
11-000-218-105 Sal Secr. & Clerical Asst.	\$15,150.00	\$2,524.92	\$12,625.08	.00
11-000-218-320 Purchased Prof. - Ed. Services	\$3,500.00	.00	.00	\$3,500.00
TOTAL	\$18,650.00	\$2,524.92	\$12,625.08	\$3,500.00
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$211,195.00	\$6,561.47	\$146,895.53	\$57,738.00
11-000-219-105 Sal Secr. & Clerical Asst.	\$21,466.00	\$3,837.02	\$17,628.98	.00
11-000-219-320 Purchased Prof. - Ed. Services	\$58,000.00	.00	\$2,562.50	\$55,337.50

Beverly City Board of Education  
 GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$66,000.00	\$379.22	\$1,590.31	\$64,030.47
11-000-219-600 Supplies and Materials	\$2,800.00	.00	.00	\$2,800.00
11-000-219-800 Other Objects	\$1,780.00	.00	.00	\$1,780.00
TOTAL	\$361,241.00	\$10,777.71	\$168,777.32	\$181,685.97
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$182,174.00	\$22,897.69	\$159,276.31	.00
11-000-221-104 Salaries Other Prof. Staff	\$8,000.00	\$1,343.84	\$6,656.16	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$2,500.00	\$454.48	\$2,045.52	.00
11-000-221-110 Other Salaries	\$6,000.00	\$977.32	\$5,022.68	.00
11-000-221-600 Supplies and Materials	\$2,600.00	.00	.00	\$2,600.00
TOTAL	\$201,274.00	\$25,673.33	\$173,000.67	\$2,600.00
--- Educational media serv./sch.library ---				
11-000-222-300 Purchased Prof. & Tech Svc.	\$1,420.00	.00	.00	\$1,420.00
11-000-222-500 Other Purchased Services (400-500 series)	\$300.00	.00	.00	\$300.00
11-000-222-600 Supplies and Materials	\$2,200.00	.00	\$2,124.94	\$75.06
11-000-222-800 Other Objects	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$4,920.00	\$0.00	\$2,124.94	\$2,795.06
--- Instructional Staff Training Services ---				
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-223-500 Other Purchased Services (400-500 series)	\$8,000.00	\$1,650.00	\$80.00	\$6,270.00
TOTAL	\$9,000.00	\$1,650.00	\$80.00	\$7,270.00
--- Support services-general administration ---				
11-000-230-101 Salaries of Teachers	\$142,861.00	\$19,921.84	\$122,930.16	\$9.00
11-000-230-331 Legal Services	\$25,000.00	.00	.00	\$25,000.00
11-000-230-332 Audit Fees	\$20,000.00	\$5,500.00	\$14,500.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$4,000.00	.00	.00	\$4,000.00
11-000-230-340 Purchased Tech. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-230-530 Communications/Telephone	\$3,000.00	\$228.00	\$684.00	\$2,088.00
11-000-230-585 BOE Other Purchased Prof. Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-230-590 Other Purchased Services	\$5,000.00	\$600.00	\$0.00	\$4,400.00
11-000-230-610 General Supplies	\$4,000.00	\$588.14	\$183.73	\$3,228.13
11-000-230-890 Misc. Expenditures	\$3,000.00	.00	.00	\$3,000.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	.00	.00	\$7,000.00
TOTAL	\$216,861.00	\$26,837.98	\$138,297.89	\$51,725.13
--- Support services-school administration ---				
11-000-240-105 Sal Secr. & Clerical Asst.	\$16,001.00	\$2,817.84	\$13,183.16	.00
11-000-240-600 Supplies and Materials	\$3,500.00	.00	\$34.95	\$3,465.05
11-000-240-800 Other Objects	\$500.00	.00	.00	\$500.00
TOTAL	\$20,001.00	\$2,817.84	\$13,218.11	\$3,965.05
--- Central Services ---				
11-000-251-100 Salaries	\$168,377.00	\$27,484.08	\$140,892.92	.00
11-000-251-340 Purchased Technical Services	\$9,000.00	\$306.72	\$715.68	\$7,977.60

Beverly City Board of Education  
 GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-251-592 Misc Pur Serv (400-500 series )	\$4,000.00	.00	.00	\$4,000.00
11-000-251-600 Supplies and Materials	\$4,000.00	.00	.00	\$4,000.00
11-000-251-890 Other Objects	\$3,200.00	.00	.00	\$3,200.00
TOTAL	\$188,577.00	\$27,790.80	\$141,608.60	\$19,177.60
--- Admin. Info. Technology ---				
11-000-252-340 Purchased Technical Services	\$12,000.00	.00	.00	\$12,000.00
TOTAL	\$12,000.00	\$0.00	\$0.00	\$12,000.00
TOTAL Cent. Svcs. & Admin IT	\$200,577.00	\$27,790.80	\$141,608.60	\$31,177.60
--- Required Maint.for School Facilities ---				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$66,000.00	\$3,420.00	\$1,059.94	\$61,520.06
11-000-261-610 General Supplies	\$35,000.00	\$1,106.37	\$3,086.78	\$30,806.85
TOTAL	\$101,000.00	\$4,526.37	\$4,146.72	\$92,326.91
--- Custodial Services ---				
11-000-262-1XX Salaries	\$119,190.00	\$22,788.63	\$96,401.37	\$0.00
11-000-262-107 Salaries of Non-Instructional Aids	\$16,152.00	.00	\$16,152.00	.00
11-000-262-300 Purchased Prof. & Tech. Svc.	\$25,000.00	\$771.04	\$5,660.25	\$18,568.71
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$46,000.00	\$6,123.44	\$19,996.70	\$19,879.86
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$18,000.00	.00	\$470.00	\$17,530.00
11-000-262-490 Other Purchased Property Svc.	\$4,000.00	.00	.00	\$4,000.00
11-000-262-520 Insurance	\$28,600.00	.00	.00	\$28,600.00
11-000-262-590 Misc. Purchased Services	\$7,000.00	.00	\$1,237.00	\$5,763.00
11-000-262-610 General Supplies	\$6,000.00	.00	.00	\$6,000.00
11-000-262-621 Energy (Natural Gas)	\$61,000.00	\$120.54	\$15,879.46	\$45,000.00
11-000-262-622 Energy (Electricity)	\$67,500.00	\$3,895.97	\$43,604.03	\$20,000.00
11-000-262-800 Other Objects	\$2,500.00	.00	.00	\$2,500.00
TOTAL	\$400,942.00	\$33,699.62	\$199,400.81	\$167,841.57
TOTAL Oper & Maint of Plant Services	\$501,942.00	\$38,225.99	\$203,547.53	\$260,168.48
--- Student transportation services ---				
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$14,660.00	\$2,455.60	\$12,204.40	.00
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$14,660.00	\$2,455.60	\$12,204.40	.00
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$40,499.00	.00	.00	\$40,499.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$10,000.00	.00	.00	\$10,000.00
11-000-270-513 Contract Svc (btw home & sch.)-joint agree	\$12,000.00	.00	.00	\$12,000.00
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$20,000.00	.00	.00	\$20,000.00
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$16,000.00	.00	.00	\$16,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$92,700.00	.00	.00	\$92,700.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$185,000.00	.00	.00	\$185,000.00
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$40,000.00	.00	.00	\$40,000.00
TOTAL	\$445,519.00	\$4,911.20	\$24,408.80	\$416,199.00
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$47,287.00	(\$1,216.33)	.00	\$48,503.33

Beverly City Board of Education  
 GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-220 Social Security Contributions	\$70,000.00	\$8,611.50	\$61,388.50	.00
11-XXX-XXX-241 Other Retirement Contrb. - Regular	\$56,119.00	.00	\$56,119.00	.00
11-XXX-XXX-242 Other Retirement Contrb. - ERIP	\$1,000.00	.00	.00	\$1,000.00
11-XXX-XXX-250 Unemployment Compensation	\$30,000.00	.00	\$30,000.00	.00
11-XXX-XXX-260 Workman's Compensation	\$35,000.00	.00	.00	\$35,000.00
11-XXX-XXX-270 Health Benefits	\$672,608.00	\$59,756.78	\$46,394.60	\$566,456.62
11-XXX-XXX-280 Tuition Reimbursement	\$30,000.00	.00	.00	\$30,000.00
11-XXX-XXX-290 Other Employee Benefits	\$25,200.00	\$131.73	\$25,000.00	\$68.27
TOTAL	\$967,214.00	\$67,283.68	\$218,902.10	\$681,028.22
Total Undistributed Expenditures	\$4,736,068.00	\$222,284.99	\$1,383,178.71	\$3,130,604.30
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$6,803,578.00	\$289,606.69	\$3,259,271.71	\$3,254,699.60
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$6,803,578.00	\$289,606.69	\$3,259,271.71	\$3,254,699.60

Beverly City Board of Education  
 GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Undist. Exp. - Non-instructional Services				
12-000-300-730 Non-instructional services	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$4,000.00	\$0.00	\$0.00	\$4,000.00
--- Facilities acquisition and construction services ---				
12-000-4XX-721 Lease Purchase Agreements - Principal	\$2,955.00	\$2,955.00	.00	.00
Sub Total	\$2,955.00	\$2,955.00	\$0.00	\$0.00
TOTAL	\$2,955.00	\$2,955.00	\$0.00	\$0.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$6,955.00	\$2,955.00	\$0.00	\$4,000.00

Beverly City Board of Education  
 GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$6,810,533.00	\$292,561.69	\$3,259,271.71	\$3,258,699.60



REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
General Fund - Fund 10 (including subfunds 16 and 17)

For 2 Month Period Ending 08/31/2016

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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9/11 8:05am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 ABBOTT Fund - Fund 15  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/31/16

\*\*\*\*\*  
 ASSETS AND RESOURCES  
 \*\*\*\*\*

--- A S S E T S ---

--- R E S O U R C E S ---

\*\*\*\*\*

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
ABBOTT Fund - Fund 15  
Interim Balance Sheet  
For 2 Month Period Ending 08/31/16

\*\*\*\*\*  
LIABILITIES AND FUND EQUITY  
\*\*\*\*\*

FUND BALANCE

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--- Appropriated ---

Reserved fund balance:

--- Unappropriated ---

-----  
\*\*\*\*\*

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
ABBOTT Fund - Fund 15  
Interim Balance Sheet  
For 2 Month Period Ending 08/31/16

\*\*\*\*\*  
LIABILITIES AND FUND EQUITY  
\*\*\*\*\*

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
	<u>          </u>	<u>          </u>	<u>          </u>
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	<u>          </u>	<u>          </u>	<u>          </u>



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

ABBOTT Fund - FUND 15  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 2 Month Period Ending 08/31/16

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
*** APPROPRIATIONS ***				
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- UNDISTRIBUTED EXPENDITURES ---				

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
ABBOTT Fund - Fund 15  
Interim Balance Sheet  
For 2 Month Period Ending 08/31/16

\*\*\*\*\*  
C A P I T A L O U T L A Y  
\*\*\*\*\*

Appropriations	Expenditures	Encumbrances	Available Balance
-----	-----	-----	-----
*****	*****	*****	*****



REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
ABBOTT Fund - Fund 15

For 2 Month Period Ending 08/31/16

I, \_\_\_\_\_, Board Secretary/Business Administrator  
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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

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9/11 8:05am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 2 Month Period Ending 08/31/16

\*\*\*\*\*  
ASSETS AND RESOURCES  
\*\*\*\*\*

## --- A S S E T S ---

101	Cash in bank		\$342,333.84
	Accounts receivable:		
141	Intergovernmental - State	\$22,077.10	
142	Intergovernmental - Federal	\$129,735.98	
153,154	Other (net of estimated uncollectible of \$____)	(\$0.27)	
			\$151,812.81
	Other Current Assets		\$0.27

## --- R E S O U R C E S ---

301	Estimated Revenues	\$611,254.00	
			\$611,254.00
	Total assets and resources		\$1,105,400.92

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/31/16

\*\*\*\*\*  
 LIABILITIES AND FUND EQUITY  
 \*\*\*\*\*

--- L I A B I L I T I E S ---

481	Deferred revenues	\$167,726.34
	Other current liabilities	\$339,320.58
		\$507,046.92
	TOTAL LIABILITIES	\$507,046.92

P U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$347,994.00
601	Appropriations	\$611,254.00
602	Less: Expenditures	\$12,900.00
603	Encumbrances	\$347,994.00 (\$360,894.00)
		\$250,360.00
	TOTAL FUND BALANCE	\$598,354.00
	TOTAL LIABILITIES AND FUND EQUITY	\$1,105,400.92

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 2 Month Period Ending 08/31/16

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
3XXX	From State Sources	\$302,862.00	.00		\$302,862.00
4XXX	From Federal Sources	\$308,392.00	.00		\$308,392.00
TOTAL REVENUE/SOURCES OF FUNDS		\$611,254.00	\$0.00		\$611,254.00
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
STATE PROJECTS:					
	Preschool Education Aid	\$302,862.00	.00	\$233,565.00	\$69,297.00
TOTAL STATE PROJECTS		\$302,862.00	\$0.00	\$233,565.00	\$69,297.00
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$176,398.00	.00	\$98,000.00	\$78,398.00
	I.D.E.A. Part B (Handicapped)	\$101,566.00	.00	.00	\$101,566.00
	NCLB Title II - Part A/D	\$30,428.00	\$12,900.00	\$16,429.00	\$1,099.00
TOTAL FEDERAL PROJECTS		\$308,392.00	\$12,900.00	\$114,429.00	\$181,063.00
*** TOTAL EXPENDITURES ***		\$611,254.00	\$12,900.00	\$347,994.00	\$250,360.00

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 Special Revenue Fund - Fund 20  
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/16

--- Preschool Education Aid - Instruction ---

20-218-100-101 Salaries of Teachers	\$166,854.00	.00	\$166,854.00	.00
20-218-100-106 Other Sal. For Instruction	\$66,711.00	.00	\$66,711.00	.00
TOTAL	\$233,565.00	\$0.00	\$233,565.00	\$0.00

--- Preschool Education Aid - Support Services ---

20-218-200-200 Personal Services - Employee Benefits	\$59,543.00	.00	.00	\$59,543.00
TOTAL Support Services	\$59,543.00	\$0.00	\$0.00	\$59,543.00
TOTAL PRESCHOOL EDUCATION AID	\$293,108.00	\$0.00	\$233,565.00	\$59,543.00
T O T A L    E X P E N D I T U R E	\$293,108.00	\$0.00	\$233,565.00	\$59,543.00
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

Special Revenue Fund - Fund 20  
For 2 Month Period Ending 08/31/16

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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9/11 8:05am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/31/16

\*\*\*\*\*  
 ASSETS AND RESOURCES  
 \*\*\*\*\*

--- A S S E T S ---

101	Cash in bank	(\$167,376.13)
-----	--------------	----------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$1.00
		-----
		\$1.00

Total assets and resources	(\$167,375.13)
----------------------------	----------------

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education

Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/31/16

-----  
 LIABILITIES AND FUND EQUITY  
 -----

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year			\$1.00
601	Appropriations		\$1.00	
603	Encumbrances	\$1.00	(\$1.00)	
	Total Appropriated			\$1.00

--- Unappropriated ---

770	Fund balance			(\$167,376.13)
-----	--------------	--	--	----------------

TOTAL FUND BALANCE (167,375.13)

TOTAL LIABILITIES AND FUND EQUITY (167,375.13)

-----

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education

Capital Projects Fund - Fund 30  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 2 Month Period Ending 08/31/16

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$1.00	\$0.00		\$1.00
TOTAL REVENUE/SOURCES OF FUNDS	\$1.00	\$0.00		\$1.00
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-100 Salaries	\$1.00	.00	\$1.00	.00
Total fac.acq.and constr. serv.	\$1.00	\$0.00	\$1.00	\$0.00
TOTAL EXPENDITURES	\$1.00	\$0.00	\$1.00	\$0.00
*** TOTAL EXPENDITURES AND TRANSFERS	\$1.00	\$0.00	\$1.00	\$0.00

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

Capital Projects Fund - Fund 30  
For 2 Month Period Ending 08/31/16

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\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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9/11 8:05am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 Debt Service Fund - Fund 40  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/31/16

-----  
 ASSETS AND RESOURCES  
 -----

--- A S S E T S ---

101	Cash in bank		\$78,035.00
-----	--------------	--	-------------

--- R E S O U R C E S ---

301	Estimated Revenues		\$79,194.00
			\$79,194.00

	Total assets and resources		\$157,229.00
			\$157,229.00

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education

Debt Service Fund - Fund 40  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/31/16

-----  
 LIABILITIES AND FUND EQUITY  
 -----

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations	\$79,194.00	
			\$79,194.00
	Total Appropriated		\$79,194.00

--- Unappropriated ---

770	Fund Balance		\$78,035.00
-----	--------------	--	-------------

TOTAL FUND BALANCE		\$157,229.00
TOTAL LIABILITIES AND FUND EQUITY		\$157,229.00

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$79,194.00	\$0.00	\$79,194.00
Revenues	(\$79,194.00)	\$0.00	(\$79,194.00)
--- Change in Maint. / Capital reserve account ---			
Less: Adjust for prior year encumb.	\$0.00	\$0.00	

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education

Debt Service Fund - Fund 40  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 2 Month Period Ending 08/31/16

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
--- Local Sources ---					
1210	Local tax levy	\$79,194.00	.00		\$79,194.00
	Total Local Sources	\$79,194.00	\$0.00		\$79,194.00
	TOTAL REVENUE/SOURCES OF FUNDS	\$79,194.00	\$0.00		\$79,194.00



REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education

Debt Service Fund - Fund 40  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 2 Month Period Ending 08/31/16

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	-----	-----	-----
--- Additional State School Bldg. Aid - Ch. 10 ---			
40-703-510-830 Interest	\$24,194.00	.00	\$24,194.00
40-703-510-910 Redemption of principal	\$55,000.00	.00	\$55,000.00
	-----	-----	-----
TOTAL	\$79,194.00	\$0.00	\$79,194.00
	=====	=====	=====
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$79,194.00	\$0.00	\$79,194.00
	=====	=====	=====
*** TOTAL USES OF FUNDS ***	\$79,194.00	\$0.00	\$79,194.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
Debt Service Fund - Fund 40

For 2 Month Period Ending 08/31/16

I, \_\_\_\_\_, Board Secretary/Business Administrator  
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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary/Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

BEVERLY CITY SCHOOLS  
ALL FUNDS

FOR THE MONTH ENDING: AUGUST 2016

CASH REPORT					
FUNDS	(1) Beginning Cash Balance REVISED	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balance	
<b>GOVERNMENTAL FUNDS</b>					
1	General Fund - Fund 10	1,814,085.83	275,992.45	197,462.64	1,892,615.64
2		0.00			0.00
3	ED JOBS - Fund 18	-			-
4	Special Revenue Fund - Fund 20 (see page 2)	347,590.84		12,900.00	334,690.84
5	Capital Project Fund - Fund 30	17,861.26	1.51		17,862.77
	Debt Service Fund - Fund 40	63,607.13			63,607.13
6					
	Total Governmental Funds (Lines 1 thru 5)	2,243,145.06	275,993.96	210,362.64	2,308,776.38
<b>ENTERPRISE FUNDS</b>					
7					
10	Food Program Fund - Fund 60	49,828.80			49,828.80
8					-
9					-
11					-
12					
	Total Operating Account	2,292,973.86	275,993.96	210,362.64	2,358,605.18
<b>TRUST AND AGENCY FUNDS</b>					
13					
14	Payroll	21,795.66	51,987.73	51,987.73	21,795.66
15	Payroll Agency - Fund 90	24,135.67	25,849.90	35,271.59	14,713.98
16	FSA account	252.65	0.02	25.00	227.67
17					
	Other - School Activities	9,455.13	112.80		9,567.93
18					
	Total Trust & Agency Funds (Lines 13 thru 15)	55,639.11	77,950.45	87,284.32	46,305.24
19					
	Total All Funds (Lines 6, 12, and 16)	2,348,612.98	353,944.41	297,646.96	2,404,910.43

*Pablo Canela*

Treasurer of School Moneys

10/8/2016

Date

REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

BEVERLY CITY SCHOOLS  
SPECIAL REVENUE FUND

FOR THE MONTH ENDING: AUGUST 2016

CASH REPORT					
SPECIAL REVENUE FUND		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements this Month	(4) Ending Cash
1	Local Project	(340,388.21)			(340,388.21)
2	Early Childhood Program Aid	467,585.71			467,585.71
3	Preschool Education Aid	-			-
4	DEPA	10,752.22			10,752.22
	TARA	8,806.06			8,806.06
	Distance Learning Network Aid	3,508.00			3,508.00
	Character Education Aid	3,470.95			3,470.95
	Mentoring Aid	2,058.00			2,058.00
11	Other- State	7,643.00			7,643.00
12	P.L. 103-382 Title I & III	106,929.94			106,929.94
13	P.L. 103-382 Title II	(19,018.83)			(19,018.83)
14	P.L. 103-382 Title IV	(44,762.52)			(44,762.52)
15	P.L. 103-382 Title V	727.40			727.40
17	I.D.E.A. Part B (Handicapped)	(91,289.84)			(91,289.84)
18	P.L. 101-392 Vocational	-			-
19	P.L. 91-230 Adult Basic Education	-			-
20	Other -interfund	187,346.36			187,346.36
		-			-
21	Total Special Revenues (Line 1 thru 20) (Must agree with line 3, page 1)	303,368.24	-	-	303,368.24

Form A - 149

Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	General operating Acct		Date:
Statement Date	August 31, 2016		
Fund/Funds	10,,20,40,		
1	Balance per Bank		2,511,332.18
Reconciling Items			
Additions			
Deposits in transit			
	Date	Amount	
2a			
2b			
2c			
2d	Total D.I.T.'s		
2	Misc	2,349.07	
3	Total Additions		2,349.07
Deductions			
Outstanding Checks			
4	(attached list)	172,938.84	
5	Other (explain)	-	
6	Total Deductions		172,938.84
7	Net Reconciling Items		(170,589.77)
8	Adjusted Balance per Bank As of		August 31, 2016 2,340,742.41
9	Balance per Board Secretary's Records As of		8/31/2016 ** 2,254,383.10
Reconciling Items:			
Additions			
10	Interest Earned	-	
11	Other (Explain)		Pending journal entries
12	Total Additions		-
Deductions			
13	Bank Charges		
14	Other (Explain)	(86,359.31)	Pending journal entries
15	Total deductions		(86,359.31)
16	Net Reconciling items		86,359.31
17	Adjusted Board Secretary's Balance As of		August 31, 2016 2,340,742.41
* Line 8 MUST EQUAL line 17.			
** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report			
Page 3a			

Form A - 149

Bank Reconciliation

Bank Name		Beneficial		Prepared by	
Account number		REFERENDUM ACCT		Date	
Statement Date		August 31, 2016			
Fund/Funds		FUND 30			
1 Balance per Bank				17,862.77	
Reconciling Items					
Additions					
Deposits in transit					
		Date	Amount		
2a					
2b					
2c					
2d	Total D.I.T.'s				
2	Misc		-		
3	Total Additions			-	
Deductions					
Outstanding Checks					
(attached list)					
4					
5	Other (explain)		-		
6	Total Deductions			-	
7	Net Reconciling Items			-	
8 Adjusted Balance per Bank As of				August 31, 2016	
				17,862.77	
9 Balance per Board Secretary's Records As of				8/31/2016	
				** (167,376.13)	
Reconciling Items:					
Additions					
Interest Earned					
10			-		
11	Other (Explain)		185,238.90	Pending journal entries	
12	Total Additions			185,238.90	
Deductions					
Bank Charges					
13					
14	Other (Explain)			Pending journal entries	
15	Total deductions			-	
16	Net Reconciling items			185,238.90	
17 Adjusted Board Secretary's Balance As of				August 31, 2016	
				17,862.77	
* Line 8 MUST EQUAL line 17.					
** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report					
Page 3a.1					

Form A - 149

Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	2400000357		Date:
Statement Date	August 31, 2016		
Fund/Funds	Net Payroll		
1	Balance per Bank		26,915.69
	Reconciling Items		
	Additions		
	Deposits in transit		
	Date	Amount	
2a			
2b			
2c	Misc		
2d	Misc		
2	Misc		-
3	Total Additions		-
	Deductions		
	Outstanding Checks		
4	(attached list)	5,120.03	
5	Other (explain)		
6	Total Deductions		5,120.03
7	Net Reconciling Items		(5,120.03)
8	Adjusted Balance per Bank As of		August 31, 2016 21,795.66
9	Balance per Board Secretary's Records As of		** -
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)		
12	Total Additions		-
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total deductions		-
16	Net Reconciling items		-
17	Adjusted Board Secretary's Balance As of		* -
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report</p>			
Page 3c			



Form A - 149

Bank Reconciliation

Bank Name	Beneficial	Prepared by
Account number	6101433275	Date:
Statement Date	August 31, 2016	
Fund/Funds	Payroll Agency (90)	

1	Balance per Bank					17,106.31
	Reconciling Items					
	Additions					
	Deposits in transit					
	Date					
	Amount					
2a						
2b						
2c						
2d						
2	MISC	-		-		
3	Total Additions			-		
	Deductions					
	Outstanding Checks					
	(attached list)		2,392.33			
4	Other (prior period voids)			-		
5						
6	Total Deductions			2,392.33		
7	Net Reconciling Items					(2,392.33)
8	Adjusted Balance per Bank As of		August 31, 2016			14,713.98

9	Balance per Board Secretary's Records As of					**
	Reconciling Items:					
	Additions					
10	Interest Earned					
11	Other (Explain)					
12	Total Additions			-		
	Deductions					
13	Bank Charges					
14	Other (Explain)					
15	Total deductions			-		
16	Net Reconciling items					-
17	Adjusted Board Secretary's Balance As of					*

\* Line 8 MUST EQUAL line 17.  
 \*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

# Form A - 149

## Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	2400000340		Date:
Statement Date	August 31, 2016		
Fund/Funds	School Activities		

1	Balance per Bank		9,567.93
	Reconciling Items		
	Additions		
	Deposits in transit		
	Date		
2a			
2b			
2c			
2d			
2	total D.I.T.'s		
3	Total Additions		
	Deductions		
	Outstanding Checks		
4	(attached list)	0.00	
5	Other - due current fund	0.00	
6	Total Deductions		0.00
7	Net Reconciling Items		0.00
8	Adjusted Balance per Bank As of	August 31, 2016	9,567.93
<b>See Page 3d for Summary</b>			
9	Balance per Board Secretary's Records As of		**
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)		
12	Total Additions		-
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total deductions		-
16	Net Reconciling items		-
17	Adjusted Board Secretary's Balance As of		*

\* Line 8 MUST EQUAL line 17.

\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Page 3h-e

Form A - 149

Bank Reconciliation

Bank Name		Beneficial		Prepared by	
Account number		9500064390		Date	
Statement Date		August 31, 2016			
Fund/Funds		FSA account			
1	Balance per Bank				227.67
	Reconciling Items				
	Additions				
	Deposits in transit				
	Date	Amount			
2a					
2b					
2c					
2d					
2	total D.I.T.'s				
3	Total Additions				
	Deductions				
	Outstanding Checks				
4	(attached list)		0.00		
5	Other - due current fund		0.00		
6	Total Deductions			0.00	
7	Net Reconciling Items				0.00
8	Adjusted Balance per Bank As of			August 31, 2016	227.67
See Page 3d for Summary					
9	Balance per Board Secretary's Records As of				**
	Reconciling Items:				
	Additions				
10	Interest Earned				
11	Other (Explain)				
12	Total Additions			-	
	Deductions				
13	Bank Charges				
14	Other (Explain)				
15	Total deductions			-	
16	Net Reconciling items				-
17	Adjusted Board Secretary's Balance As of				* -
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report</p>					
Page 3h-f					

BEVERLY CITY SCHOOLS  
ANALYSIS OF RECONCILING ITEMS  
As of 8-31-2016

**FUND-10**

cash per Board Secretary's Report ( Fund 10,16,17)

1,784,185.46

**NEEDED GENERAL LEDGER ADJUSTMENTS:**

<b>Prior year diff 6-30-16</b>	114,209.46
July - jJune sefv charges	(660.33)
Payroll posting/ttransfers	(180.89)
7-19-16 Wire not posted	(4,938.06)

**Interfund**    July- Dec    fund 30 payrolls  
                  Dec, MAY    fund 30 payrolls  
                  operating acount - checks

---

108,430.18

cash per Treasurer school monies report

1,892,615.64

FUND 20                      20

cash per Board Secretary's Report

                    -

                    342,333.84

**NEEDED GENERAL LEDGER ADJUSTMENTS:**

ADJ-YTDRec- to be revesed it s/b def revenue

(7,643.00)

                    (7,643.00)

cash per Treasurer school monies report

                    334,690.84



**FUND 40**

cash per Board Secretary's Report

\_\_\_\_\_

78,035.00

**NEEDED GENERAL LEDGER ADJUSTMENTS:**

debt servi payment no recored

(14,427.87)

(14,427.87)

cash per Treasurer school monies report

63,607.13

MISC  
FUND 60  
cash per Balance Sheet.

49,828.80

NEEDED GENERAL LEDGER ADJUSTMENTS:

\_\_\_\_\_

-

cash per Treasurer school monies report

49,828.80



BEVERLY CITY SCHOOLS  
 OUSTANDING CHECK LIST

7/31/2016

CHECK #      AMOUNT      CHECK #      AMOUNT      CHECK #      AMOUNT

OPERATING ACCOUNT

PAGE 1

16502	34.65
17961	867.83
18116	1,605.20
18815	7.50
18870	180.00
19035	600.00
19086	437.50
19652	12.40
19653	14.20
21010	
21136	391.68
21791	2,600.00
21810	410.00
21822	1,000.67
21824	495.00
21835	3,000.00
21843	193.80
21845	32,981.00
21870	49,696.95
21880	1,435.34
21900	2,020.00
21910	132.00
21912	2,864.15
21932	100.00
21940	1,445.40
21943	2,125.00
21948	109.95
21961	115.62
21981	68,063.00

172,938.84

-

-

OPERATING ACCOUNT

PAGE 2

BEVERLY CITY SCHOOLS  
 OUSTANDING CHECK LIST  
 7/31/2016

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

-
---

TOTAL OPERATING ACCT OS	172,938.84
-------------------------	------------

BEG BAL OS CKS	343,594.13
ISSUED	76,061.21
CASHED	(246,716.50)
void	172,938.84

-

BEVERLY CITY SCHOOLS  
 OUTSTANDING CHECK LIST

7/31/2016

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

202822	182.23	2142.63			
205215	167.61	214266			
		214277			
206123	984.06				
206225	539.01				
207363	128.39				
209414	1,470.75				
211739	85.80				
212824	5.27				
214192					
214204	87.25				
214205	198.20				
214242	692.03				
214394	579.43				

<u>5,120.03</u>	<u>-</u>	<u>-</u>
-----------------	----------	----------

TOTAL O/S CHECKS -PAYROLL ACCT

5,120.03

BEG BAL OS CKS

	6,776.98
ISSUED	4,235.65
CASHED	(5,892.60)

5,120.03

void in prev month

-

BEVERLY CITY SCHOOLS  
 OUSTANDING CHECK LIST

7/31/2016

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

PAYROLL AGENCY

10539	14.20				
11230	520.00				
11231	1,270.65				
11232	75.00				
11233	512.48				

2,392.33

BEG BAL OS CKS	2,092.78
ISSUED	2,867.13
CASHED	(2,567.58)
void	
	<u>2,392.33</u>

BEVERLY CITY SCHOOLS  
OUTSTANDING CHECK LIST

7/31/2016

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

FUND 30 REFERENDUM ACCOUNT

14

-

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BEG BAL OS CKS	-
ISSUED	-
CASHED	-
void	_____
	_____
	-

# Beverly City Board of Education Monthly Transfer Report

# 10C

51701  
/17/2016

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX	1,554,319.00	0.00	1,554,319.00	155,431.90	15,110.00	0.97	170,541.90	112,295.30
	12-1XX-100-XXX								
	13-1XX-100-XXX								
	15-1XX-100-XXX								
	18-1XX-100-XXX								
Special Education, Basic Skills/Remedial	1X-2XX-100-XXX	572,571.00	0.00	572,571.00	57,257.10	43,002.00	7.51	100,259.10	14,800.00
and Bilingual Instruction and Speech/OT/PT	1X-000-216-XXX								
and Ex	1X-000-217-XXX								
Occupational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities,	11-4XX-100-XXX	18,500.00	0.00	18,500.00	1,850.00	1.00	0.01	1,851.00	7,000.00
School Sponsored Athletics, and Other	11-4XX-200-XXX								
Instructional	12-4XX-100-XXX								
	15-4XX-100-XXX								
	15-4XX-200-XXX								
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>NDISTRIBUTED EXPENDITURES</b>		<b>2,145,390.00</b>	<b>0.00</b>	<b>2,145,390.00</b>					<b>134,095.30</b>
Union	11-000-100-XXX	1,570,160.00	0.00	1,570,160.00	157,016.00	( 96,268.00)	-6.13	60,748.00	1,473,892.00
	16-000-100-XXX								
	17-000-100-XXX								
	18-000-100-XXX								
Attendance and Social Work, Health,	1X-000-211-XXX	493,795.00	0.00	493,795.00	49,379.50	70,000.00	14.18	119,379.50	192,578.82
Guidance, Child Study Teams, Education	1X-000-213-XXX								
Media Services/	1X-000-218-XXX								
	1X-000-219-XXX								
	1X-000-222-XXX								
Improvement of Instruction Services and	1X-000-221-XXX	210,274.00	0.00	210,274.00	21,027.40	0.00	0.00	21,027.40	9,870.00
Instructional Staff Training Services	1X-000-223-XXX								
General Administration	1X-000-230-XXX	216,861.00	0.00	216,861.00	21,686.10	0.00	0.00	21,686.10	51,725.13
School Administration	1X-000-240-XXX	20,001.00	0.00	20,001.00	2,000.10	0.00	0.00	2,000.10	3,965.05
Central Services & Administrative	1X-000-25X-XXX	200,577.00	0.00	200,577.00	20,057.70	0.00	0.00	20,057.70	31,177.60
Information Technology									
Operation and Maintenance of Plant	1X-000-26X-XXX	501,942.00	0.00	501,942.00	50,194.20	0.00	0.00	50,194.20	260,168.48
Services									
Student Transportation Services	1X-000-270-XXX	480,519.00	0.00	480,519.00	48,051.90	( 35,000.00)	-7.28	13,051.90	416,199.00

# Beverly City Board of Education Monthly Transfer Report

LS1701  
V172016

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	967,014.00	0.00	967,014.00	96,701.40	200.00	0.02	96,901.40	681,028.22
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL GENERAL CURRENT EXPENSE</b>		<b>4,661,143.00</b>	<b>0.00</b>	<b>4,661,143.00</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>	<b>3,120,604.30</b>
Equipment	12-XXX-XXX-73X	4,000.00	0.00	4,000.00	400.00	0.00	0.00	400.00	4,000.00
Facilities Acquisition and Construction Services	15-XXX-XXX-73X	0.00	0.00	0.00	0.00	2,955.00	0.00	2,955.00	0.00
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,000.00</b>
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer of Funds to Charter Schools	10-000-100-56X	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>OPERATING BUDGET GRAND TOTAL</b>		<b>6,810,533.00</b>	<b>0.00</b>	<b>6,810,533.00</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>	<b>3,258,699.60</b>

\_\_\_\_\_  
School Business Administrator Signature

\_\_\_\_\_  
Date

10D

# Beverly City Board of Education Entered Purchase Order Report By PO Number

L\_po04.013114  
1/21/2016

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

O#	Control#	Vendor#/Name	Account #	Description	Date	Entered By	Approval Status (2 needed)	PO Amount
4-00223		1068/NEW JERSEY SCHOOL BOARDS	11-000-223-580-	WORKSHOPS	10/19/16	1 DBRYSONRE CR-		275.00
						Q		

### Report Totals

Current Entered      \$275.00  
 Prior Entered        \$0.00  
 Total Entered        \$275.00



# Beverly City Board of Education

## One (1) Fully Approved Requisition converted into an Entered Purchase Order.

g\_req1  
20514  
9/21/2016

---

eq#	PO#	Req. by	Vendor	Ship Attention	Total Price
1-00223	17-00223		DBRYSONREQ NEW JERSEY SCHOOL BOARDS ASSOC	000	275.00

---

# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

\_po04.013114  
7/21/2016

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO #	Control#	Vendor#/Name	Account #	Description	Date	Qty	Entered By	Approval Status	PO Amount
-00225		2842/W.B. MASON CO. INC.	11-000-261-610-	MAINT SUPPLIES	10/19/16	1	DBRYSONRE CR-Q		2,697.25
-00226		1858/EDUCATIONAL SERVICES UNIT	11-000-270-517-	TRANS CONT REG SVC ESC	10/19/16	1	DBRYSONRE CR-Q		36,150.00
			11-000-270-518-	TRANS ESC SP ED CONTRACT	10/19/16	1	DBRYSONRE CR-Q		118,500.00
<b>Total For 2 Transactions On PO# 17-00226</b>									<b>\$154,650.00</b>
-00227		3271/RAYNOR ELECTRIC, LLC	11-000-261-420-	MAINT CLEANING/REPAIRS	10/19/16	1	DBRYSONRE CR-Q		1,081.84
-00228		1752/SCHOOL SPECIALTY INC	11-190-100-610-	GENERAL SUPPLIES INSTRUC	10/19/16	1	DBRYSONRE CR-Q		593.45
-00229		3102/JAABO BOARD #34	11-401-100-890-	COCURR MISC EXPENSES	10/19/16	1	DBRYSONRE CR-Q		56.00
-00230		2756/DELTRAN MIDDLE SCHOOL	11-401-100-890-	COCURR MISC EXPENSES	10/19/16	1	DBRYSONRE CR-Q		25.00
-00231		3150/VERBAL BEHAVIOR INSTITUTE	11-000-219-320-	CST PROF/ED SVS	10/19/16	1	DBRYSONRE CR-Q		900.00
-00232		1795/SCHOOL HEALTH CORP	11-000-213-610-	HEALTH SUPPLIES	10/19/16	1	DBRYSONRE CR-Q		19.55
-00233		1573/LAUREL ENTERPRISES	11-000-270-512-	TRANS FIELD/ATH TRIPS	10/19/16	1	DBRYSONRE CR-Q		125.00
-00234		2473/GRAINGER	11-000-261-610-	MAINT SUPPLIES	10/19/16	1	DBRYSONRE CR-Q		158.60
-00235		1633/PARKER, MCCAY, CRISCUOLO	11-000-230-331-	GEN ADMIN-LEGAL SVC	10/19/16	1	DBRYSONRE CR-Q		1,233.98
-00236		2709/AMERICAN KITCHEN MACHINERY	60-910-310-420-	FOOD SERV EOP REPAIR	10/19/16	1	DBRYSONRE CR-Q		1,460.50
-00237		3189/GREAT PLUMBERS	11-000-262-420-	OPER CONTRACT SERVICES	10/19/16	1	DBRYSONRE CR-Q		1,453.00
-00238		2272/CLC LOCKSMITHS LLC	11-000-261-420-	MAINT CLEANING/REPAIRS	10/19/16	1	DBRYSONRE CR-Q		489.35

# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

\_po04.013114  
2/1/2016

Approval Status Legend: IR=Incomplete Requisition, CR=Completed Requisition, EP= Entered PO

#	Control#	Vendor#Name	Account #	Description	Date	Ba-Entered tch By	Approval Status (2 needed)	PO Amount
-00239		2535/PEARSON ASSESSMENTS	11-190-100-610-	GENERAL SUPPLIES INSTRUC	10/19/16	1 DBRYSONRE CR- Q		106.97
-00240		2842/W.B. MASON CO. INC.	11-000-261-610-	MAINT SUPPLIES	10/19/16	1 DBRYSONRE CR- Q		3,493.54
-00241		2394/STATE OF NJ HEALTH BENEFITS PR	11-000-291-270-	OTHER HEALTH BENEFITS	10/19/16	1 DBRYSONRE CR- Q		56,151.38
-00242		3106/PRUDENTIAL RETIREMENT-DCRP	11-000-291-290-A	OTHER RETIREMENT - DCRP	10/19/16	1 DBRYSONRE CR- Q		492.66
-00243		3071/NJ COMM BLIND & VISUALLY	11-000-216-320-	SPEECH/OT/PT PROF SER	10/19/16	1 DBRYSONRE CR- Q		1,900.00
-00244		3463/RNB DESIGN, LLC	11-190-100-340-	PURCHASED TECH SVC	10/19/16	1 DBRYSONRE CR- Q		9,458.80
-00245		1266/B.C.S.S.S.D.	11-000-100-565-	TUITION-CSSD & DAY SCHOO	10/16/16	1 DBRYSONRE CR- Q		327,405.00
-00246		1040/STEWART BUSINESS SYSTEMS	11-000-219-610-	CST SUPPLIES	10/19/16	1 DBRYSONRE CR- Q		131.31
			11-000-251-610-	BUSINESS SUPPLIES	10/19/16	1 DBRYSONRE CR- Q		28.87
				Total For 2 Transactions On PO# 17-00246				\$160.18
-00247		2871/COMMERCIAL INTERIORS DIRECT	11-000-262-420-	OPER CONTRACT SERVICES	10/16/16	1 DBRYSONRE CR- Q		1,291.56
-00248		3482/FOX WELDING SERVICE	11-000-261-420-	MAINT CLEANING/REPAIRS	10/16/16	1 DBRYSONRE CR- Q		400.00
-00249		3206/ATLANTIC BUSINESS PRODUCTS	11-190-100-610-	GENERAL SUPPLIES INSTRUC	10/16/16	1 DBRYSONRE CR- Q		182.75
-00250		3483/PERINO'S ELECTRIC, LLC	11-000-261-420-	MAINT CLEANING/REPAIRS	10/19/16	1 DBRYSONRE CR- Q		1,118.25
-00251		2842/W.B. MASON CO. INC.	11-000-261-610-	MAINT SUPPLIES	10/19/16	1 DBRYSONRE CR- Q		175.20

# Beverly City Board of Education Entered Purchase Order Report By PO Number

po04.013114  
21/2016

#	Control#	Vendor#/Name	Account #	Description	Date	Ba- tch	Entered By	Approval Status By	PO Amount
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**Report Totals**

Current Entered	\$567,279.81
Prior Entered	\$0.00
<b>Total Entered</b>	<b>\$567,279.81</b>

# Beverly City Board of Education

## 27 Fully Approved Requisitions converted into Entered Purchase Orders.

areq1  
0514  
1/21/2016

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
-00225	17-00225	DBRYSONRE	W.B. MASON CO. INC.	000		2,697.25
		Q				
-00226	17-00226	DBRYSONRE	EDUCATIONAL SERVICES UNIT	000		154,650.00
		Q				
-00227	17-00227	DBRYSONRE	RAYNOR ELECTRIC, LLC	000		1,081.84
		Q				
-00228	17-00228	DBRYSONRE	SCHOOL SPECIALTY INC	000	M, KRANZ	593.45
		Q				
-00229	17-00229	DBRYSONRE	IAABO BOARD #34	000		56.00
		Q				
-00230	17-00230	DBRYSONRE	DELRAN MIDDLE SCHOOL ATHLETICS	000		25.00
		Q				
-00231	17-00231	DBRYSONRE	VERBAL BEHAVIOR INSTITUTE	000		900.00
		Q				
-00232	17-00232	DBRYSONRE	SCHOOL HEALTH CORP	000	JAMIE WELLER	19.55
		Q				
-00233	17-00233	DBRYSONRE	LAUREL ENTERPRISES	000		125.00
		Q				
-00234	17-00234	DBRYSONRE	GRAINGER	000		158.60
		Q				
-00235	17-00235	DBRYSONRE	PARKER, MCCAY, CRISCUOLO	000		1,233.98
		Q				
-00236	17-00236	DBRYSONRE	AMERICAN KITCHEN MACHINERY	000		1,460.50
		Q				
-00237	17-00237	DBRYSONRE	GREAT PLUMBERS	000		1,453.00
		Q				
-00238	17-00238	DBRYSONRE	CLC LOCKSMITHS LLC	000		489.35
		Q				
-00239	17-00239	DBRYSONRE	PEARSON ASSESSMENTS	000	LISA DIPACE	106.97
		Q				
-00240	17-00240	DBRYSONRE	W.B. MASON CO. INC.	000		3,493.54
		Q				
-00241	17-00241	DBRYSONRE	STATE OF NJ HEALTH BENEFITS PR	000		56,151.38
		Q				
-00242	17-00242	DBRYSONRE	PRUDENTIAL RETIREMENT-DCRP	000		492.66
		Q				
-00243	17-00243	DBRYSONRE	NJ COMM BLIND & VISUALLY IMPAIRED	000		1,900.00
		Q				
-00244	17-00244	DBRYSONRE	RNB DESIGN, LLC	000		9,458.80
		Q				
-00245	17-00245	DBRYSONRE	B.C.S.S.S.D.	000		327,405.00
		Q				
-00246	17-00246	DBRYSONRE	STEWART BUSINESS SYSTEMS	000		160.18
		Q				
-00247	17-00247	DBRYSONRE	COMMERCIAL INTERIORS DIRECT INC.	000		1,291.56
		Q				
-00248	17-00248	DBRYSONRE	FOX WELDING SERVICE	000		400.00
		Q				
-00249	17-00249	DBRYSONRE	ATLANTIC BUSINESS PRODUCTS	000		182.75
		Q				
-00250	17-00250	DBRYSONRE	PERINO'S ELECTRIC, LLC	000		1,118.25
		Q				
-00251	17-00251	DBRYSONRE	W.B. MASON CO. INC.	000		175.20

# Beverly City Board of Education

## 27 Fully Approved Requisitions converted into Entered Purchase Orders.

\_areq1  
0514  
/21/2016

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Req#	PO#	Req. by	Vendor	Ship Attention	Total Price
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# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

po04.013114  
1/9/2016

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

#	Control#	Vendor#/Name	Account #	Description	Date	Ba- Ich	Entered By	Approval Status (2 needed)	PO Amount
00252		3463/RNB DESIGN, LLC	11-190-100-340-	PURCHASED TECH SVC	10/19/16	1	DBRYSONRE	CR-	1,500.00
							Q		
00253		1979/Y A.L.E. SCHOOL INC.	11-000-100-566-	TUITION-PRIVATE SCHOOL	10/19/16	1	DBRYSONRE	CR-	82,395.00
							Q		
00254		1134/B.C.A.S.A.	11-000-230-890-	GEN ADMIN-MISC EXPENSES	10/19/16	1	DBRYSONRE	CR-	250.00
							Q		
00255		3421/DAVID B. RUBIN, PC	11-000-230-331-	GEN ADMIN-LEGAL SVC	10/19/16	1	DBRYSONRE	CR-	4,185.00
							Q		
00256		3155/LANGSCAPES, LLC	11-000-262-420-	OPER CONTRACT SERVICES	10/19/16	1	DBRYSONRE	CR-	2,350.00
							Q		
00257		3138/LOWE'S	11-000-261-610-	MAINT SUPPLIES	10/19/16	1	DBRYSONRE	CR-	1,205.96
							Q		
00258		2100/BEVERLY BEE	11-000-230-610-	GEN ADMIN-SUPPLIES	10/19/16	1	DBRYSONRE	CR-	1,000.00
							Q		
00259		3134/FEDEX	11-000-230-530-	TELEPHONE POSTAGE	10/19/16	1	DBRYSONRE	CR-	31.04
							Q		
00260		1323/GENERAL FIRE SALES & SERVICE	11-000-261-420-	MAINT CLEANING/REPAIRS	10/19/16	1	DBRYSONRE	CR-	160.00
							Q		
00261		3484/THE WINTER GROUP, LLC	11-000-262-300-	OPER PURCH PROF/TECH SVS	10/19/16	1	DBRYSONRE	CR-	300.00
							Q		
00262		2871/COMMERCIAL INTERIORS DIRECT	11-000-261-610-	MAINT SUPPLIES	10/19/16	1	DBRYSONRE	CR-	12,115.00
							Q		
00263		1249/PALMYRA BOARD OF EDUCATION	11-000-100-561-	TUITION-LEA REGULAR	10/19/16	1	DBRYSONRE	CR-	293,395.00
							Q		
				TUITION-LEA SPECIAL EDUC	10/19/16	1	DBRYSONRE	CR-	1.00
							Q		
Total For 2 Transactions On PO# 17-00263									\$293,395.00
00264		3460/ASCEND CONSTRUCTION	11-000-262-420-	OPER CONTRACT SERVICES	10/19/16	1	DBRYSONRE	CR-	31,920.15
							Q		
00265		3343/EPPLUS	11-000-262-300-	OPER PURCH PROF/TECH SVS	10/19/16	1	DBRYSONRE	CR-	737.50
							Q		

# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

\_po04.013114  
1/19/2016

proval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

#	Control#	Vendor#/Name	Account #	Description	Date	Ba- tch	Entered By	Approval Status (2 needed)	PO Amount
-00266		1244/STAPLES	11-190-100-610-	GENERAL SUPPLIES INSTRUC	10/19/16	1	DBRYSONRE CR- Q		33.98
-00267		2865/CM3 BUILDING SOLUTIONS INC	11-000-261-610-	MAINT SUPPLIES	10/19/16	1	DBRYSONRE CR- Q		1,112.00
-00268		3457/MESSERSMITH, JAMES	11-000-223-500-	OTHER PURCHASED SERVICES	10/19/16	1	DBRYSONRE CR- Q		15,001.00
-00269		3485/BLACKBOARD, INC.	11-190-100-500-	OTHER PURCHASED SVC	10/19/16	1	DBRYSONRE CR- Q		3,362.49
-00270		1178/WOLFINGTON LEASING CORP	11-000-270-512-	TRANS FIELD/ATH TRIPS	10/19/16	1	DBRYSONRE CR- Q		2,385.84
-00271		3134/FEDEX	11-000-230-530-	TELEPHONE POSTAGE	10/19/16	1	DBRYSONRE CR- Q		31.19
-00272		1815/BEVERLY SEWERAGE AUTHORITY	11-000-262-490-	OTHPURPROP WATERSEWER	10/19/16	1	DBRYSONRE CR- Q		292.00
-00273		3475/FOX, RACHEL	11-000-223-680-	WORKSHOPS	10/19/16	1	DBRYSONRE CR- Q		259.00

### Report Totals

Current Entered \$454,023.15  
 Prior Entered \$0.00  
 Total Entered \$454,023.15



# Beverly City Board of Education

## 22 Fully Approved Requisitions converted into Entered Purchase Orders.

\_areq1  
0514  
19/2016

q#	PO#	Req. by	Vendor	Ship	Attention	Total Price
00252	17-00252	DBRYSONRE	RNB DESIGN, LLC	000		1,500.00
		Q				
00253	17-00253	DBRYSONRE	Y.A.L.E. SCHOOL INC.	000		82,395.00
		Q				
00254	17-00254	DBRYSONRE	B.C.A.S.A.	000		250.00
		Q				
00255	17-00255	DBRYSONRE	DAVID B. RUBIN, PC	000		4,185.00
		Q				
00256	17-00256	DBRYSONRE	LANGSCAPES, LLC	000		2,350.00
		Q				
00257	17-00257	DBRYSONRE	LOWE'S	000		1,205.96
		Q				
00258	17-00258	DBRYSONRE	BEVERLY BEE	000		1,000.00
		Q				
00259	17-00259	DBRYSONRE	FEDEX	000		31.04
		Q				
00260	17-00260	DBRYSONRE	GENERAL FIRE SALES & SERVICE	000		160.00
		Q				
00261	17-00261	DBRYSONRE	THE WINTER GROUP, LLC	000		300.00
		Q				
00262	17-00262	DBRYSONRE	COMMERCIAL INTERIORS DIRECT INC.	000		12,115.00
		Q				
00263	17-00263	DBRYSONRE	PALMYRA BOARD OF EDUCATION	000		293,396.00
		Q				
00264	17-00264	DBRYSONRE	ASCEND CONSTRUCTION	000		31,920.15
		Q				
00265	17-00265	DBRYSONRE	EPLUS	000	JACK DOOLEY	737.50
		Q				
00266	17-00266	DBRYSONRE	STAPLES	000	GLENN DEMPSTER	33.98
		Q				
00267	17-00267	DBRYSONRE	CM3 BUILDING SOLUTIONS INC	000		1,112.00
		Q				
00268	17-00268	DBRYSONRE	MESSERSMITH, JAMES	000		15,001.00
		Q				
00269	17-00269	DBRYSONRE	BLACKBOARD, INC.	000		3,362.49
		Q				
00270	17-00270	DBRYSONRE	WOLFINGTON LEASING CORP	000		2,385.84
		Q				
00271	17-00271	DBRYSONRE	FEDEX	000		31.19
		Q				
00272	17-00272	DBRYSONRE	BEVERLY SEWERAGE AUTHORITY	000		292.00
		Q				
00273	17-00273	DBRYSONRE	FOX, RACHEL	000		259.00
		Q				

## Beverly City Board of Education Bills And Claims Report By Vendor Name for Batches 50,51 and Check Date is 10/20/2016

\_bill5.10272014  
10/19/2016

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
AMERICAN KITCHEN MACHINERY/ 2709	17-00236	60-910-310-420-/ FOOD SERV EQP REPAIR		CF	0150545	22042	852.50
				CP	0151093	22042	608.00
				Total for American Kitchen Machinery/ 2709			\$1,460.50
LANTIC BUSINESS PRODUCTS/ 3206	17-00216	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	arh360418	22043	73.60
				CF	16/17-E. GIACOBBE	22044	250.00
S.A.S.A./ 1134	17-00184	11-000-230-890-/ GEN ADMIN-MISC EXPENSES		CP	NOVEMBER 2016	22045	12,342.40
				CF	383934-52809804-trm:2858	22046	123.40
YADA NURSES INC/ 2591	17-00153	11-000-213-300-/ HEALTH PURCHASED PROF/IED		CP	11821156	22047	956.25
				CP	11840083	22047	1,192.50
				CP	11859265	22047	866.25
				Total for BAYADA NURSES INC/ 2591			\$3,015.00
VAN SECURITY SYSTEMS/ 1054	17-00213	11-000-262-420-/ OPER CONTRACT SERVICES		CF	00088403	22048	248.00
				CF	2493	22049	1,000.00
VERLY BEE/ 2100	17-00272	11-000-262-490-/ OTHPURPROP WATERSEWER		CF	701/930	22050	292.00
				CF	10/1/16 - 6/30/2017	22051	3,362.49
ACKBOARD, INC./ 3485	17-00221	11-000-100-566-/ TUITION-PRIVATE SCHOOL		CP	NOV 2016-CP	22052	4,913.00
				CP	NOV 2016-KH	22052	4,913.00
BOOKFIELD ACADEMY/ 1953	17-00221	11-000-100-566-/ TUITION-PRIVATE SCHOOL		CP	NOV 2016-RP	22052	4,913.00
				CP	OCT 2016-CP	22052	5,780.00
				CP	OCT 2016-KH	22052	5,780.00
				CP	OCT 2016-RP	22052	5,780.00
				Total for BROOKFIELD ACADEMY/ 1953			\$32,079.00
BLERIDGE, MARY/ 3307	17-00159	20-270-200-300-/ T2A PUR. SERV.		CP	9/28/2016	22053	1,100.00

# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

\_bill5.10272014  
/19/2016

for Batches 50,51 and Check Date is 10/20/2016

Vendor # / Name	PO #	Account # / Description	Inv #	Check Description or Type * Multi Remit To Check Name	Check #	Check Amount
COLORCRAFT SIGN COMPANY/ 1641	17-00195	11-000-230-610-/ GEN ADMIN-SUPPLIES	CF	25596	22054	116.00
	17-00185	11-000-230-610-/ GEN ADMIN-SUPPLIES	CF	GEN ADMIN-SUPPLIES	22054	14.50
Total for COLORCRAFT SIGN COMPANY/ 1641						\$130.50
COMCAST CABLEVISION/ 1792	17-00102	11-190-100-500-/ OTHER PURCHASED SVC	CP	9/22/16	22055	105.90
	17-00137	11-190-100-500-/ OTHER PURCHASED SVC	CP	ACT. 8499051170029668-	22055	125.95
Total for COMCAST CABLEVISION/ 1792						\$231.85
COMMERCIAL INTERIORS DIRECT INC./ 17-00169	17-00212	11-000-262-420-/ OPER CONTRACT SERVICES	CF	10225	22056	7,325.00
	17-00212	11-000-262-420-/ OPER CONTRACT SERVICES	CF	19479	22056	1,291.56
Total for COMMERCIAL INTERIORS DIRECT INC./ 2871						\$8,616.56
DAVID B. RUBIN, PC/ 3421	17-00255	11-000-230-331-/ GEN ADMIN-LEGAL SVC	CF	16286-905/930	22057	4,185.00
	17-00230	11-401-100-890-/ COCURRENCE MISC EXPENSES	CF	16/17 LEAGUE FEE	22058	25.00
Total for DAVID B. RUBIN, PC/ 3421						\$4,210.00
RECT ENERGY BUSINESS/ 3405	17-00143	11-000-262-621-/ OPER ENERGY - GAS	CP	h16133006	22059	30.06
	17-00181	11-000-223-580-/ WORKSHOPS	CP	10/5/2016	22060	149.00
UNIVERSITY OF MASSACHUSETTS/ 2734	17-00036	11-190-100-610-/ GENERAL SUPPLIES INSTRUC	CF	INV0790781	22061	10.16
	17-00164	11-000-216-320-/ SPEECH/OT/PT PROF SER	CP	BEV-OT-160915	22062	515.00
EDUCATIONAL SERVICES UNIT/ 1858	17-00226	11-000-270-517-/ TRANS CONT REG SVC ESC	CP	OCT 2016	22062	3,612.48
	17-00226	11-000-270-518-/ TRANS ESC SP ED CONTRACT	CP	OCT 2016	22062	11,808.81
EDUCATIONAL SERVICES UNIT/ 1858	17-00226	11-000-270-517-/ TRANS CONT REG SVC ESC	CP	SEPT 2016	22062	3,612.48
	17-00226	11-000-270-518-/ TRANS ESC SP ED CONTRACT	CP	SEPT 2016	22062	11,847.14
Total for EDUCATIONAL SERVICES UNIT/ 1858						\$31,395.91
FEDEX/ 3134	17-00271	11-000-230-530-/ TELEPHONE POSTAGE	CF	5-520-93306	22063	31.19
	17-00259	11-000-230-530-/ TELEPHONE POSTAGE	CF	5-564-98953	22063	31.04
Total for FEDEX/ 3134						\$62.23

# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

for Batches 50,51 and Check Date is 10/20/2016

bill5\_10272014  
1/9/2016

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type * Multi Remit To Check Name	Check Description or	Check #	Check Amount
<b>Posted Checks</b>							
EBANK INC./ 2887	17-00105	11-000-251-340-/ BUS OFF PURCH TECH SERV		CP	NOV 2016	22064	102.24
X, RACHEL/ 3475	17-00273	11-000-223-580-/ WORKSHOPS		CF	7/20/2016	22065	259.00
ACOBBE, ELIZABETH/ 3109	17-00101	11-000-230-530-/ TELEPHONE POSTAGE		CP	NOVEMBER 2016	22066	50.00
HEAT PLUMBERS/ 3189	17-00203	11-000-262-420-/ OPER CONTRACT SERVICES		CP	72230	22067	3,737.26
		11-000-262-420-/ OPER CONTRACT SERVICES		CP	72333	22067	505.00
		11-000-262-420-/ OPER CONTRACT SERVICES		CP	72335	22067	75.00
		11-000-262-420-/ OPER CONTRACT SERVICES		CF	72488	22067	405.00
		<b>Total for GREAT PLUMBERS/ 3189</b>					<b>\$4,722.26</b>
IT TRANSPORT, CORP./ 2738	17-00186	11-000-270-511-/ TRANS CONT SVS REG		CP	NOV 2016	22068	3,086.58
ARIZON DENTAL OPTION PLAN/ 2999	17-00108	11-000-291-270-/ OTHER HEALTH BENEFITS		CP	OCTOBER 2016-284841704	22069	3,491.96
HOUGHTON MIFFLIN HARCOURT/ 2579	17-00085	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	952622310	22070	1,216.67
	17-00086	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	952622311	22070	591.93
	17-00084	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	952622312	22070	748.72
		<b>Total for Houghton Mifflin Harcourt/ 2579</b>					<b>\$2,557.32</b>
ABO BOARD #34/ 3102	17-00229	11-401-100-890-/ COCURR MISC EXPENSES		CF	16/17 ASSIGNOR FEE	22071	56.00
SUS THE GOOD SHEPARD PARISH/ 17-00182	17-00182	12-000-400-721-/ LEASE PURCHASE AGREEMENT		CP	NOVEMBER 2016	22072	1,477.50
MP, SCUTELLARO AND CPMPANY, P/ 3344	17-00126	11-000-230-332-001/ AUDIT FEES		CP	2 OF 3 - INVOICE 37515	22073	5,500.00
NGSCAPES, LLC/ 3155	17-00256	11-000-262-420-/ OPER CONTRACT SERVICES		CP	293964	22074	1,050.00
		11-000-262-420-/ OPER CONTRACT SERVICES		CF	293965	22074	1,300.00
		<b>Total for LANGSCAPES, LLC/ 3155</b>					<b>\$2,350.00</b>
UREL ENTERPRISES/ 1573	17-00233	11-000-270-512-/ TRANS FIELD/ATH TRIPS		CF	5351	22075	125.00
WWE'S/ 3138	17-00257	11-000-261-610-/ MAINT SUPPLIES		CP	901409	22076	50.49

# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

for Batches 50,51 and Check Date is 10/20/2016

\_bill5.10272014  
/19/2016

Vendor # / Name	PO #	Account # / Description	Inv #	Check Description or Type * Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>						
LOWE'S/ 3138		11-000-261-610-/ MAINT SUPPLIES	CP	902060	22076	161.95
		11-000-261-610-/ MAINT SUPPLIES	CP	902078	22076	60.81
		11-000-261-610-/ MAINT SUPPLIES	CP	902102	22076	160.07
		11-000-261-610-/ MAINT SUPPLIES	CP	902146	22076	27.85
		11-000-261-610-/ MAINT SUPPLIES	CP	902508	22076	173.21
		11-000-261-610-/ MAINT SUPPLIES	CP	902645	22076	181.38
		11-000-261-610-/ MAINT SUPPLIES	CP	902814	22076	101.89
		11-000-261-610-/ MAINT SUPPLIES	CF	902853	22076	184.97
		11-000-261-610-/ MAINT SUPPLIES	CP	902968	22076	103.34
		Total for LOWE'S/ 3138				<b>\$1,205.96</b>
EDICAL PRODUCTS LABORATORIES/ 06	17-00090	11-000-213-610-/ HEALTH SUPPLIES	CF	U569543	22077	46.00
MESSERSMITH, JAMES/ 3457	17-00268	11-000-223-500-/ OTHER PURCHASED SERVICES	CP	OCT 2016	22078	1,500.00
		11-000-223-500-/ OTHER PURCHASED SERVICES	CP	SEPT 2016	22078	1,500.00
		Total for MESSERSMITH, JAMES/ 3457				<b>\$3,000.00</b>
DDLESEX LAMINATING/ 3462	17-00210	11-190-100-610-/ GENERAL SUPPLIES INSTRUC	CF	0000004	22079	138.99
NATIONAL EDUCATIONAL MUSIC COMPANY/ 3366	17-00118	11-190-100-610-/ GENERAL SUPPLIES INSTRUC	CP	10235	22080	922.00
		11-190-100-610-/ GENERAL SUPPLIES INSTRUC	CF	10280	22080	216.50
		Total for NATIONAL EDUCATIONAL MUSIC COMPANY/ 3366				<b>\$1,138.50</b>
NETWORK SUPPORT LLC/ 2672	17-00142	11-190-100-340-/ PURCHASED TECH SVC	CP	1617	22081	675.00
		11-190-100-340-/ PURCHASED TECH SVC	CP	1619	22081	450.00
		11-190-100-340-/ PURCHASED TECH SVC	CP	1620	22081	1,530.00
		11-190-100-340-/ PURCHASED TECH SVC	CP	1621	22081	450.00
		11-190-100-340-/ PURCHASED TECH SVC	CP	1622	22081	187.50
		11-190-100-340-/ PURCHASED TECH SVC	CP	1623	22081	450.00
		11-190-100-340-/ PURCHASED TECH SVC	CP	1624	22081	406.25
		11-190-100-340-/ PURCHASED TECH SVC	CP	1625	22081	495.00

# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

for Batches 50,51 and Check Date is 10/20/2016

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1/19/2016

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
AMERICAN WATER CO./ 1140	17-00109	11-000-262-300-/ OPER PURCH PROF/TECH SVS		CP	9/22/2016	22082	\$4,643.75
Total for Network Support LLC/ 2672							
INTRI-SERVE FOOD MGMT/ 2821	17-00187	60-910-310-500-/ FOOD SERVICE COSTS		CP	930090816	22083	2,377.75
		60-910-310-500-/ FOOD SERVICE COSTS		CP	930091516	22083	4,068.56
		60-910-310-500-/ FOOD SERVICE COSTS		CP	930092216	22083	4,255.85
		60-910-310-500-/ FOOD SERVICE COSTS		CP	930092916	22083	3,145.53
		60-910-310-500-/ FOOD SERVICE COSTS		CP	930100616	22083	3,212.95
Total for NUTRI-SERVE FOOD MGMT/ 2821							
							\$17,060.64
ALMYRA BOARD OF EDUCATION/ 49	17-00263	11-000-100-561-/ TUITION-LEA REGULAR		CP	NOV 2016	22084	29,339.60
		11-000-100-561-/ TUITION-LEA REGULAR		CP	OCT 2016	22084	29,339.60
		11-000-100-561-/ TUITION-LEA REGULAR		CP	SEPT 2016	22084	29,339.60
Total for PALMYRA BOARD OF EDUCATION/ 1249							
							\$88,018.80
PARKER, MCCAY, CRISCUOLO/ 1633	17-00235	11-000-230-331-/ GEN ADMIN-LEGAL SVC		CF	3000074	22085	227.43
		11-000-230-331-/ GEN ADMIN-LEGAL SVC		CP	3003226	22085	272.00
		11-000-230-331-/ GEN ADMIN-LEGAL SVC		CP	3006431	22085	734.55
Total for PARKER, MCCAY, CRISCUOLO/ 1633							
							\$1,233.98
PEARSON ASSESSMENTS/ 2535	17-00180	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	4024758218	22086	658.94
	17-00174	11-190-100-640-/ TEXTBOOKS INSTRUCTION		CP	4024758986	22086	2,353.28
		11-190-100-640-/ TEXTBOOKS INSTRUCTION		CF	7025247609	22086	329.10
Total for PEARSON ASSESSMENTS/ 2535							
							\$3,341.32
PENDENTIAL INS. CO. - NJEA/ 2395	17-00200	11-000-291-270-/ OTHER HEALTH BENEFITS		CP	0016432288-NOV 2016	22087	430.50
PENDENTIAL RETIREMENT-DCRP ENSION/ 3106	17-00242	11-000-291-290-A/ OTHER RETIREMENT - DCRP		HF	915/930	915930	492.66
PSE & G/ 1141	17-00107	11-000-262-622-/ OPER ENERGY - ELECTRICIT		CP	ELECTRICIT-SEPT 2016	22088	4,983.96
		11-000-262-621-/ OPER ENERGY - GAS		CP	SEPT 2016-GAS	22088	112.75
Total for PSE & G/ 1141							
							\$5,096.71

# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

for Batches 50,51 and Check Date is 10/20/2016

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Vendor # / Name	PO #	Account # / Description	Inv #	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>						
RAYNOR ELECTRIC, LLC/ 3271	17-00207	11-000-261-420- MAINT CLEANING/REPAIRS	CP	71232434	22089	2,405.86
		11-000-261-420- MAINT CLEANING/REPAIRS	CF	71258414	22089	498.79
				<b>Total for RAYNOR ELECTRIC, LLC/ 3271</b>		<b>\$2,904.65</b>
IB DESIGN, LLC/ 3463	17-00244	11-190-100-340- PURCHASED TECH SVC	CP	7968	22090	450.00
		11-190-100-340- PURCHASED TECH SVC	CP	7969	22090	2,850.00
		11-190-100-340- PURCHASED TECH SVC	CP	7970	22090	3,550.00
		11-190-100-340- PURCHASED TECH SVC	CP	7981	22090	804.00
		11-190-100-340- PURCHASED TECH SVC	CP	7982	22090	1,054.80
		11-190-100-340- PURCHASED TECH SVC	CF	7983	22090	750.00
	17-00252	11-190-100-340- PURCHASED TECH SVC	CP	Oct, Nov - website hosting	22090	250.00
		11-190-100-340- PURCHASED TECH SVC	CP	Oct, Nov - updates& uploads	22090	250.00
				<b>Total for RNB DESIGN, LLC/ 3463</b>		<b>\$9,988.80</b>
BL, DEBORAH/ 3477	17-00158	20-270-200-300- T2A PUR. SERV.	CP	10/3/2016	22091	932.80
SCHOOL SPECIALTY INC/ 1752	17-00022	11-190-100-610- GENERAL SUPPLIES INSTRUC	CF	208116801358	22092	15.86
	17-00093	11-190-100-610- GENERAL SUPPLIES INSTRUC	CF	208117282644	22092	373.25
	17-00172	11-190-100-610- GENERAL SUPPLIES INSTRUC	CF	208117290405	22092	1,578.50
	17-00217	11-190-100-610- GENERAL SUPPLIES INSTRUC	CF	208117297371	22092	33.36
	17-00178	11-190-100-610- GENERAL SUPPLIES INSTRUC	CF	208117344465	22092	107.70
	17-00163	11-190-100-610- GENERAL SUPPLIES INSTRUC	CF	308102588701	22092	3,330.40
	17-00171	11-190-100-610- GENERAL SUPPLIES INSTRUC	CF	308102605766	22092	960.83
				<b>Total for SCHOOL SPECIALTY INC/ 1752</b>		<b>\$6,399.80</b>
APLES ADVANTAGE/ 2984	17-00139	11-190-100-610- GENERAL SUPPLIES INSTRUC	CF	3315404478	22093	7,431.09
STATE OF NJ HEALTH BENEFITS PR/	17-00241	11-000-291-270- OTHER HEALTH BENEFITS	HP	OCT 2016-HEALTH	102016	44,250.64
		11-000-291-270- OTHER HEALTH BENEFITS	HF	OCT 2016-RX	102016	11,900.74
				<b>Total for STATE OF NJ HEALTH BENEFITS PR/ 2394</b>		<b>\$56,151.38</b>
OWNSHIP OF DELANCO/ 3411	17-00111	11-000-262-622-AJ GASOLINE	CP	SEPTEMBER 2016	22094	124.10

CF - Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

for Batches 50,51 and Check Date is 10/20/2016

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1/19/2016

Vendor # / Name	PO #	Account # / Description	Inv #	Check Description or		Check #	Check Amount
				Type *	Multi Remit To Check Name		
POSTED CHECKS							
RIZON/ 1139	17-00123	11-190-100-500-/ OTHER PURCHASED SVC	CP	9/28/2016		22095	142.25
B. MASON CO. INC./ 2842	17-00240	11-000-261-610-/ MAINT SUPPLIES	CP	136479576		22096	763.99
		11-000-261-610-/ MAINT SUPPLIES	CP	136479611		22096	972.51
		11-000-261-610-/ MAINT SUPPLIES	CP	136512140		22096	1,084.64
		11-000-261-610-/ MAINT SUPPLIES	CP	136658807		22096	4.54
		11-000-261-610-/ MAINT SUPPLIES	CP	137428191		22096	399.90
		11-000-261-610-/ MAINT SUPPLIES	CF	137508025		22096	267.96
	17-00215	11-190-100-610-/ GENERAL SUPPLIES INSTRUC	CF	137753489		22096	735.04
	17-00251	11-000-261-610-/ MAINT SUPPLIES	CF	137793845		22096	175.20
	17-00225	11-000-261-610-/ MAINT SUPPLIES	CF	138462698		22096	2,697.25
		Total for W.B. MASON CO. INC./ 2842					<b>\$7,101.03</b>
ASTE MANAGEMENT OF NJ/ 1169	17-00103	11-000-262-420-/ OPER CONTRACT SERVICES	CP	OCTOBER 2016		22097	686.72
EASTERN PEST SERVICES/ 2521	17-00104	11-000-262-300-/ OPER PURCH PROF/TECH SVS	CP	OCTOBER 2016		22098	189.00
WILLIAM H. SADLIER, INC./ 3415	17-00065	11-190-100-610-/ GENERAL SUPPLIES INSTRUC	CF	553575		22099	169.17
		11-190-100-610-/ GENERAL SUPPLIES INSTRUC	CP	557225		22099	136.49
		Total for WILLIAM H. SADLIER, INC./ 3415					<b>\$306.66</b>
TEL COMMUNICATIONS/ 2813	17-00110	11-190-100-500-/ OTHER PURCHASED SVC	CP	9/15/2016		22100	3,813.04
A.L.E. SCHOOL INC./ 1979	17-00253	11-000-100-566-/ TUITION-PRIVATE SCHOOL	CP	OCTOBER 2016 TUITION		22101	5,087.25
		11-000-100-566-/ TUITION-PRIVATE SCHOOL	CP	OCTOBER 2016- ONE TO ONE		22101	3,610.00
		Total for Y.A.L.E. SCHOOL INC./ 1979					<b>\$8,697.25</b>
		Total for Posted Checks					<b>\$354,948.70</b>



# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

for Batches 50,51 and Check Date is 10/20/2016

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Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

### and Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$276,273.22		\$56,644.04		\$332,917.26
10	12	\$1,477.50				\$1,477.50
Fund 10	TOTAL	\$277,750.72		\$56,644.04		\$334,394.76
20	20	\$2,032.80				\$2,032.80
60	60	\$18,521.14				\$18,521.14
GRAND	TOTAL	\$298,304.66	\$0.00	\$56,644.04	\$0.00	\$354,948.70

Chairman Finance Committee

Member Finance Committee

# Payroll to Budget Transfer Report

# 10F

Account#	Check#	Check Date	Check Amount	Check Description
1-000-211-105-	9152016	09/15/2016	1,253.53	ATTEND SVCS- CLER SAL
1-000-213-104-	9152016	09/15/2016	3,148.30	HEALTH SVC SALARIES
1-000-213-105-	9152016	09/15/2016	447.21	HEALTH SVCS- CLER SAL
1-000-216-100-	9152016	09/15/2016	3,713.65	SPEECH TEACHER SALARY
1-000-218-105-	9152016	09/15/2016	631.23	GUID SECY/CLER SALARIES
1-000-219-104-	9152016	09/15/2016	7,956.40	CST SALARIES
1-000-219-105-	9152016	09/15/2016	894.41	CST SECY/CLER SALARIES
1-000-221-102-	9152016	09/15/2016	7,552.76	CURR/INSTR SALARIES
1-000-221-104-	9152016	09/15/2016	335.96	CURR/INSTR PROF SALARIES
1-000-221-105-	9152016	09/15/2016	113.62	CURR/INSTR SECY/CLER SAL
1-000-221-110-	9152016	09/15/2016	244.33	CI OTHER SALARIES
1-000-230-100-	9152016	09/15/2016	4,218.75	GEN ADMIN SPRINTEND SAL
1-000-230-104-	9152016	09/15/2016	170.87	TREASURER SALARIES
1-000-230-105-	9152016	09/15/2016	605.16	GENERAL ADMIN- CLER SAL
1-000-240-105-	9152016	09/15/2016	718.78	SCH ADMIN SEC/CLER SAL
1-000-251-104-	9152016	09/15/2016	4,028.08	BUSINESS ADMIN SALARIES
1-000-251-105-	9152016	09/15/2016	2,842.94	BUS ADMIN/SECY SALARIES
1-000-262-107-	9152016	09/15/2016	66.76	CAFETERIA AIDES
1-000-262-110-	9152016	09/15/2016	4,436.40	OPER/CUST SALARIES
1-000-262-110-OT	9152016	09/15/2016	2,086.97	OPER/CUSTODIAL OT
1-000-270-161-	9152016	09/15/2016	613.90	SAL. FOR PUPIL TRANS(BET
1-000-270-162-	9152016	09/15/2016	613.90	SAL. FOR PUPIL TRANS(BET
1-110-100-101-	9152016	09/15/2016	6,764.04	KNDG TEACHER SALARIES
1-120-100-101-	9152016	09/15/2016	25,208.49	GR. 1-5 TEACHER SALARIES
1-130-100-101-	9152016	09/15/2016	14,538.52	GR. 6-8 TEACHER SALARIES
1-190-100-106-	9152016	09/15/2016	324.66	OTHER SALARIES-INSTR
1-204-100-101-	9152016	09/15/2016	7,634.80	LLD TEACHER SALARIES
1-204-100-106-	9152016	09/15/2016	200.28	LLD PARA SALARY
1-213-100-101-	9152016	09/15/2016	8,551.00	RR TEACHER SALARIES
1-230-100-101-	9152016	09/15/2016	6,544.01	BSC SKILLS TEACHER SALAR
1-240-100-101-	9152016	09/15/2016	2,649.70	BILINGUAL TEACHER SALARI
0-218-100-101-	9152016	09/15/2016	7,665.80	PSEA TEACHER SAL
0-218-100-106-	9152016	09/15/2016	332.04	PSEA AIDES SAL
0-231-100-101-	9152016	09/15/2016	6,999.79	TITLE I TEACHER SALARIES
0-270-100-101-	9152016	09/15/2016	1,950.00	T-2A TEACHER SAL
<b>Total # of Payments</b>	<b>35 00</b>	<b>Total Check Amount</b>	<b>136,057.04</b>	

# Payroll to Budget Transfer Report

Account#	Check#	Check Date	Check Amount	Check Description
11-000-211-105-	9302016	09/30/2016	1,253.53	ATTEND SVCS- CLER SAL
11-000-213-104-	9302016	09/30/2016	3,148.30	HEALTH SVC SALARIES
11-000-213-105-	9302016	09/30/2016	447.21	HEALTH SVCS- CLER SAL
11-000-216-100-	9302016	09/30/2016	3,713.65	SPEECH TEACHER SALARY
11-000-218-105-	9302016	09/30/2016	631.23	GUID SECY/CLER SALARIES
11-000-219-104-	9302016	09/30/2016	7,956.40	CST SALARIES
11-000-219-105-	9302016	09/30/2016	894.41	CST SECY/CLER SALARIES
11-000-221-102-	9302016	09/30/2016	7,465.30	CURR/INSTR SALARIES
11-000-221-104-	9302016	09/30/2016	335.96	CURR/INSTR PROF SALARIES
11-000-221-105-	9302016	09/30/2016	113.62	CURR/INSTR SECY/CLER SAL
11-000-221-110-	9302016	09/30/2016	244.33	CI OTHER SALARIES
11-000-230-100-	9302016	09/30/2016	4,218.75	GEN ADMIN SPRINTEND SAL
11-000-230-104-	9302016	09/30/2016	170.87	TREASURER SALARIES
11-000-230-105-	9302016	09/30/2016	605.16	GENERAL ADMIN- CLER SAL
11-000-240-105-	9302016	09/30/2016	718.78	SCH ADMIN SEC/CLER SAL
11-000-251-104-	9302016	09/30/2016	4,028.08	BUSINESS ADMIN SALARIES
11-000-251-105-	9302016	09/30/2016	2,842.94	BUS ADMIN/SECY SALARIES
11-000-262-107-	9302016	09/30/2016	490.69	CAFETERIA AIDES
11-000-262-110-	9302016	09/30/2016	3,788.57	OPER/CUST SALARIES
11-000-262-110-OT	9302016	09/30/2016	1,484.10	OPER/CUSTODIAL OT
11-000-270-161-	9302016	09/30/2016	613.90	SAL. FOR PUPIL TRANS(BET
11-000-270-162-	9302016	09/30/2016	613.90	SAL. FOR PUPIL TRANS(BET
11-110-100-101-	9302016	09/30/2016	6,764.04	KNDG TEACHER SALARIES
11-110-100-101-01	9302016	09/30/2016	735.00	PRESCH/KIND- SUBSTITUTES
11-120-100-101-	9302016	09/30/2016	25,120.49	GR. 1-5 TEACHER SALARIES
11-120-100-101-01	9302016	09/30/2016	95.00	GRADES 1-5 - SUBSTITUTES
11-130-100-101-	9302016	09/30/2016	14,538.52	GR. 6-8 TEACHER SALARIES
11-190-100-106-	9302016	09/30/2016	4,170.26	OTHER SALARIES-INSTR
11-204-100-101-	9302016	09/30/2016	7,484.30	LLD TEACHER SALARIES
11-204-100-106-	9302016	09/30/2016	1,829.22	LLD PARA SALARY
11-213-100-101-	9302016	09/30/2016	8,551.00	RR TEACHER SALARIES
11-213-100-101-01	9302016	09/30/2016	190.00	RESOURCE RM- SUBSTITUTES
11-230-100-101-	9302016	09/30/2016	6,544.01	BSC SKILLS TEACHER SALAR
11-240-100-101-	9302016	09/30/2016	2,649.70	BILINGUAL TEACHER SALARI
0-218-100-101-	9302016	09/30/2016	7,665.80	PSEA TEACHER SAL
0-218-100-106-	9302016	09/30/2016	4,087.77	PSEA AIDES SAL
0-231-100-101-	9302016	09/30/2016	6,999.79	TITLE I TEACHER SALARIES
<b>total # of Payments</b>	<b>37 00</b>	<b>Total Check Amount</b>	<b>143,204.58</b>	



September 23, 2016

## Beverly City School Website On Going Maintenance and Hosting Quote

- 1) Beverly City School Website Hosting- Per month..... \$ 125  
(July, August and September 2016 Hosting No Charge).  
Invoiced in advance in 6 month increments, beginning October 2016- \$750 October- March.
- 2) Document Update and Upload of Menus, Agendas and Minutes- Per month ..... \$ 125  
(July, August and September 2016 Document Updates No Charge.)  
Invoiced in advance in 6 month increments beginning October 2016- \$750 October-March.
- 3) Weather Updates Posted on Home Page. This is a monthly cost to be invoiced in advance, and includes unlimited postings- Per month..... \$ 75  
Invoiced in advance for 2016-2017 Winter Season- \$375 November- March.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Terms and conditions:  
The above quote is valid only if all items are included in the quote. If any items are not included in the quote, the quote is void. The quote is valid for 30 days from the date of issue. The quote is not valid for any other purpose. The quote is not valid for any other purpose. The quote is not valid for any other purpose.

Beverly City Board of Education (05-03)		
Comprehensive Maintenance Plan		
Budget* 2015-2016	Budget 2016-2017	Anticipated 2017-2018
\$2,812,761	\$93,000	\$100,000
Referendum Project		
Localized repairs; plumbing	Localized repairs	Localized repairs
Landscaping	Landscaping	Landscaping
Paint walls as necessary	Paint walls as necessary	Paint walls as necessary
Cafeteria alterations	Cafeteria alterations	Cafeteria alterations
Filter changes	Filter changes	Filter changes
Upgrade of wiring	Upgrade of wiring	Upgrade of wiring
Clock and Intercom repairs	Clock and Intercom repairs	Clock and Intercom repairs
Window blind replacement	Plumbing	Plumbing
Security system upgrades	Electrical	Electrical
Replace damaged ceiling tiles	Replace damaged ceiling tiles	Replace damaged ceiling tiles
Replace carpet with VCT		
Boiler Replacement		
HVAC Upgrades		
Roof Replacement		
Window Replacement		

\* the boiler replacement, hvac upgrades, roof replacement and window replacement will be funded partially through ROD grants as well as the successful referendum held in September 2014









State of New Jersey

DEPARTMENT OF EDUCATION

BURLINGTON COUNTY OFFICE OF EDUCATION

795 WOODLANE ROAD, PO Box 6000

WESTAMPTON, NJ 08060-6000

609-265-5060 FAX 609-265-5922

CHRIS CHRISTIE  
Governor

KIM GAUDAGNO  
Lt. Governor

DAVID HESPE  
Acting Commissioner

TODD FLORA  
Interim Executive County Superintendent

Facility Approvals for 2016-2017 School Year

Please indicate below the status of facilities in your district - check one statement in each section and return this form to the county office by June 30, 2016.

**Temporary Facilities: (Trailers)**

- I **DO NOT** anticipate having any Temporary Facilities for the 2016-17 school year
- I **DO** anticipate the need to use **new** Temporary Facilities for the 2016-17 school year (fire inspection required)
- I **DO** anticipate the need to **renew** Temporary Facilities for the 2016-17 school year (fire inspection required)

**Dual Use:**

- I **DO NOT** anticipate applying for Dual Use of educational space during the 2016-17 school year
- I **DO** anticipate applying for **new** Dual Use of educational space for the 2016-17 school year
- I **DO** anticipate the need to **renew** Dual Use of educational space for the 2016-17 school year

**Change of Use: (ie: office to a classroom)**

- I **DO NOT** anticipate applying for Change of Use of educational space for the 2016-17 school year
- I **DO** anticipate applying for **new** Change of Use of educational space for the 2016-17 school year
- I **DO** anticipate the need to **renew** Change of Use of educational space for the 2016-17 school year

**Toilet Room Facilities:**

- I **DO NOT** anticipate applying for Alternate Method of Toilet Room Facilities for the 2016-17 school year (All Kindergarten, Pre-K and Early Intervention classrooms have their own toilet facility)
- I **DO** anticipate applying for **new** Alternate Method of Toilet Room Facilities for the 2016-17 school year
- I **DO** anticipate the need to **renew** Alternate Method of Toilet Room Facilities for the 2016-17 school year

Beverly City  
District

\_\_\_\_\_  
Chief School Administrator

\_\_\_\_\_  
Date



## DUAL USE CHECKLIST

CRITERIA		Yes	No	N/A	Remarks
<b>REQUIRED DOCUMENTATION</b>					
1.	The district has assured the county office that the arrangement is educationally sound and will not be visually or auditorily disruptive to the pupils' instruction.	X			
<b>SPECIAL EDUCATION CLASSES</b>					
1.	Subdivision of an approved classroom to create 2 full-time special education classes is made with <b>permanent or demountable floor-to-ceiling partitions.</b>	X			
2.	Each classroom space resulting from the subdivision meets the standards set forth in N.J.A.C. 6A-26 regarding the current <b>required net square footage per occupant</b> for each instructional space, <b>proper exits, lighting, mechanical ventilation and exhaust, electrical outlets, writing surfaces, etc.</b>	X			
<b>SMALL GROUP INSTRUCTION PROGRAMS</b>					
1.	All programs are reviewed and approved in accordance with N.J.A.C. 6A-14.	X			
2.	Square footage requirement for each program is met.	X			
3.	Clear, direct egress is available to all pupils without exiting through the program area.	X			
4.	The subdivided approved classroom contains no more than 2 small group instructional programs.	X			

District Beverly City School District Building Beverly City School

School Year 2016-2017 Room Name/No. #22

**APPLICATION FOR DUAL USE OF EDUCATIONAL SPACE**  
**2016-2017 SCHOOL YEAR**

This form is to be used when educational space is required but limited. Dual use of educational spaces is permitted under limited circumstances wherein two small group classes of similar nature separated by a movable divider are operating simultaneously within the same educational space. Permission to operate a dual use educational space must be obtained from the county superintendent annually.

County: Burlington District: Beverly City School District

School: Beverly City School

Room Number/Name: #8 State Approved Use: Classroom

Requested Use: Resource Room And: Resource Room

Number of students and teachers (total) in each group: 1 teacher and 6 students And: 1 teacher and 6 students

Description of movable divider used (e.g. height, length, bookshelf, acoustical, etc.): A moveable divider that was approved by the County last year for the same purpose. Please see attached description.

**Submit the following with this application:**

**A sketch of the space showing room size, location of exit doors, fire detection systems, ventilation systems and divider, must accompany this form.**

The Board of Education approved the Dual Use Application for the 2016 - 2017 school year on \_\_\_\_\_ (Date).

**\*\*\*A COPY OF RESOLUTION FROM MINUTES MUST BE ATTACHED\*\*\***

Certified by: \_\_\_\_\_  
(Chief School Administrator) (Date)

\_\_\_\_\_  
(School Business Administrator) (Date)

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**FOR COUNTY SUPERINTENDENT'S USE ONLY:**

Date of Inspection by County Office: \_\_\_\_\_

Inspected by: \_\_\_\_\_

\_\_\_\_\_ Approved as is \_\_\_\_\_ Not approved

\_\_\_\_\_ Approved subject to the following conditions: \_\_\_\_\_

\_\_\_\_\_  
(County Superintendent) \_\_\_\_\_ (Date)

**TOILET ROOM FACILITIES FOR EARLY INTERVENTION, PRE-  
KINDERGARTEN AND KINDERGARTEN CLASSROOMS**  
**2016-17 SCHOOL YEAR**

**A separate form is required for each school building**

SCHOOL NAME Beverly City School DISTRICT NAME Beverly City School District  
ROOM NUMBER(S) #1, #3 COUNTY NAME Burlington

To: Executive County Superintendent:

Our school district elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. Our school children shall be supervised in the following manner:

A classroom paraprofessional has been provided for each of the following classrooms that are not equipped with a restroom. The paraprofessional will escort and supervise individual students to the restroom as needed. The bathrooms are located within in the same corridor as each of the classrooms. This form includes the addition of the new Kindergarten Self-Contained LLD Classroom – Room #2. A conversation was held with Marie Goodwin via telephone on 1/4/13 stating that the County only needed this form in order to approve the new LLD classroom. The ratio of the new classroom is 1:1. Thus far there are five students, one teacher, and four paraprofessionals that will escort each student to the bathroom that is located within the same corridor as the classroom.

Board of Education has approved this alternate method of compliance on \_\_June 18, 2014, a copy of the resolution is attached. I certify that all requirements of N.J.A.C. 6A:26-6.3 (h) 4ii and iii have been met.

\_\_\_\_\_  
Chief School Administrator

\_\_\_\_\_  
Date

Approved: \_\_\_\_\_

Not Approved: \_\_\_\_\_

\_\_\_\_\_  
County Superintendent

\_\_\_\_\_  
Date

**RENEWAL APPLICATION FOR TEMPORARY INSTRUCTIONAL SPACE**  
**2016-2017 SCHOOL YEAR**

Please check one:

X In an existing school building

\_\_\_ Off-site

\_\_\_ Temporary Classroom Units (TCU's)

Year of: Initial Application: 2011    Renewal Application(s): 1<sup>st</sup> Year: \_\_\_ 2<sup>nd</sup> Year: \_\_\_ 3<sup>rd</sup> Year: X

District: Beverly City School District

School or Building: Beverly City School

Address of School: 601 Bentley Avenue, Beverly, NJ 08010

Room Location/Number (be specific): Stage

Dimensions: Length: 34 ft.    Width: 17 ft.    Ceiling height: 14 ft. 3 in.  
Total Area: 578 square feet                      NET Area: 578 square feet

Grade Level(s): Kindergarten through 8<sup>th</sup> Grade

Instructional Activity(s): Music Instruction

Maximum number of students and teachers/aides (total) at one time: 25 students and 1 teacher and 1 aide

Reason for Renewal: No additional space for Music instruction and prefer to have Music taught in a classroom away from other classrooms.

What improvement(s) was made to this space during the 1<sup>st</sup>, 2<sup>nd</sup> and /or 3<sup>rd</sup> year approval for use:

1<sup>st</sup> Year: Furniture was purchased and the entire stage was initially set up as an art room.

2<sup>nd</sup> Year: Additional cabinets were purchased for side storage rooms to allow for additional instructional space.

3<sup>rd</sup> Year: Musical Instruments were purchased and storage rooms are utilized to store the instruments

What improvement will be made to this space prior to September 1 of the next school year? Additional Shelving/Cabinets for proper storage of Music Instruments

The Board of Education approved the renewal temporary application for the 2016 - 2017 school year on June 18, 2014 (Date).

**\*\*\*A COPY OF RESOLUTION FROM MINUTES MUST BE ATTACHED\*\*\***

Certified by: \_\_\_\_\_  
(Chief School Administrator) (Date)

\_\_\_\_\_  
(School Business Administrator) (Date)

**FOR COUNTY SUPERINTENDENT'S USE ONLY:**

Date of inspection by County Office: \_\_\_\_\_ Inspected by: \_\_\_\_\_

Included in Long-Range Facility Plan:            Yes \_\_\_\_\_            No \_\_\_\_\_

For the \_\_\_\_\_ - \_\_\_\_\_ school year, approval:            is granted \_\_\_\_\_            is not granted \_\_\_\_\_

subject to the following conditions: \_\_\_\_\_  
\_\_\_\_\_  
(County Superintendent) (Date)

**FOR NEW JERSEY DEPARTMENT OF EDUCATION USE ONLY:**

Date of Evaluation: \_\_\_\_\_ Substandard Approval Date: \_\_\_\_\_

Unapproved Date: \_\_\_\_\_ Abandoned by Date: \_\_\_\_\_

Permanent Approved Date: \_\_\_\_\_

District Abandoned Date: \_\_\_\_\_ Ref: \_\_\_\_\_

Evaluator: \_\_\_\_\_ Date: \_\_\_\_\_

## ALTERNATE PRE-K/KINDERGARTEN TOILET FACILITY CHECKLIST

CRITERIA		Yes	No	N/A	Remarks
1.	No child or group of children is left unsupervised at any time when traveling to or from the facilities. Provisions are made for adult supervision in a manner that does not infringe upon instructional time.	<b>X</b>			
2.	Toilet room is readily accessible and the toilet room and signage are visible to a child from classroom door.	<b>X</b>			
3.	Facilities for Pre-K students are designated for their exclusive use and identified as such.		<b>X</b>		The restroom is used by only Preschool students and Kindergarten students.
4.	Facilities are provided for both boys and girls and meet the requirements of N.J.A.C. 6A:26-6.3(h)4ii(3).	<b>X</b>			

## TEMPORARY FACILITY CHECKLIST FOR AN EXISTING PUBLIC SCHOOL

CRITERIA		Yes	No	N/A	Remarks
<b>SAFETY FACTORS</b>					
1.	Floors, walls and ceilings of rooms used for instruction are free from moisture, peeling paint, plaster and potentially hazardous materials.	X			
2.	Each instructional room housing more than 10 students and containing more than 300 square feet has a door opening directly into the corridor or an exit door opening directly to the exterior.	X			
3.	The hardware on doors of any space occupied by students permit egress from the room at all times. Key-operated locks, thumb-turn locks, hasps or similar types of locking devices are not present.	X			
4.	Doors opening into the corridor, transoms and sidelights are glazed with one-quarter inch wire plate glass; replacement vision panels may be the same material as originally approved.	X			
5.	Every enclosed space is protected by an approved automatic fire or smoke detector or a fire suppression device tied into the total public school fire alarm system.	X			
6.	Each instructional space has an approved exit-way.	X			
7.	Directions for exiting from the building in case of emergency are posted by the exit in each space.	X			
8.	Concrete floors in all instructional areas, except shops, are covered with a resilient floor covering.			X	
<b>CEILING HEIGHT</b>					
	The average ceiling height is at least eight feet for instructional spaces.	X			
<b>HEATING AND VENTILATION</b>					
1.	The room is heated to a temperature established by the district board of education.	X			
2.	Each instructional room has natural light with one or more operative window sashes, or the room has mechanical air supply and exhaust sufficient to provide not less than 10 cubic feet per minute per person of tempered outside air and 15 cubic feet per minute per person of re-circulated air.	X			
<b>TOILET FACILITIES</b>					
	Toilet facilities are available within a reasonable distance, not more than one floor away, and are equipped with an exterior operating window sash or mechanical exhaust ventilation. Toilet facilities are provided for students in pre-kindergarten and kindergarten programs as per N.J.A.C. 6:26-6.3(h)4	X			

<b>POTABLE WATER</b>					
	Potable water is available.	X			
<b>LIGHTING</b>					
	At least 50 foot candles of uniformly distributed artificial illumination is provided in all instructional areas.	X			
<b>FURNITURE AND EQUIPMENT</b>					
	Furniture and equipment is in good condition and suitable for the age and size of the students and purposes of instruction shall be provided.	X			
<b>ROOM SIZE</b>					
	Each instructional space provides at least 20 net square feet of open floor area per pupil with no dimension less than 10 feet.	X			
<b>INSTRUCTION</b>					
1.	Chalkboard, or other appropriate writing surface, and a display board suitable for the instructional program is provided.	X			
2.	Sufficient electrical duplex outlets are provided to satisfy the program need.	X			

# Blackboard®

## Order Form

1111 19<sup>th</sup> Street NW, Washington, DC 20036  
Phone: 1-800-424-9299 Fax: 866-891-8612

**District/Entity ("CLIENT") Name:**

Beverly City School District

601 BENTLEY AVE

BEVERLY, NJ 08010-1523

**Student Enrollment:** A (0 - 2,000)

**Bb Customer Account No:** 327614

**Client Accounts Payable Information**

Is a PO Number Required? (Y/N) \_\_\_\_\_

PO Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Telephone Number: \_\_\_\_\_

\* Blackboard will provide Client with the licensed software, support and/or services ("Licenses and Services") to the extent identified in Exhibit A of this Master Agreement Order Form ("Order Form" or "Agreement") for the fees set forth in Exhibit A. The Licenses and Services are subject to the specifications and limitations set forth in Exhibit B, if applicable as well as the Incorporated Contract Documents (listed below and incorporated by reference). If any term of this Order Form conflicts with any Incorporated Contract Document, then this Order Form shall control.

**Term**

1. Initial Term: Unless otherwise specified in the Licenses and Services set forth in Exhibit A, the Initial Term shall be 21 months following the Effective Date.
2. Unless otherwise specified in the Licenses and Services set forth in Exhibit A, this Order Form shall be renewed automatically for successive periods of one (1) year (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Client provides Blackboard, or Blackboard provides Client, with a written notice to the contrary thirty (30) days prior to the end of the Initial Term or Renewal Term, as applicable.
3. **Effective Date: 10/01/2016**

**Fees and Payment Terms**

1. All initial and subsequent payments shall be due Net 30. Unless otherwise specified, all dollars (\$) are United States currency.
2. Sales Tax: If applicable, a copy of your Sales Tax Direct Pay Certificate or your Sales Tax Exemption Certificate must be returned with this Order Form.

**Incorporated Contract Documents**

<http://agreements.blackboard.com/bbinc/blackboard-new-master-agreement-all-products.aspx>

Client acknowledges that it has reviewed and accepts each of the above contract documents.

**The following Exhibits are attached to this Agreement:**

Exhibit A – Fees



**EXHIBIT A**

**Fees**

Product Code	Product Name	QTY	Product or Service Description	Prorated 10/01/2016- 06/30/2017	Year 1 07/01/2017- 06/30/2018
PL-NOTIF-IMP	Implementation: Mass Notifications	1	One-Time Fees	\$ 1,500.00	
PL-NOTIF	Blackboard Mass Notifications	315 Students	Annual Fees	\$ 503.43	\$ 671.25
	Implementation: Blackboard Teacher Messaging	1	One-Time Fees	\$ 0.00	
PL-TRAINING-OL	Mass Notifications: Online Training (Advanced/Custom)	1 Session	One-Time Fees	\$ 500.00	
PL-TRAINING-OL	Mass Notifications: Online Training (Basic/Intermediate)	2 Session	One-Time Fees	\$ 800.00	
PL-P4T	Blackboard Teacher Messaging	315 Students	Annual Fees	\$ 59.06	\$ 78.75
			<b>Total</b>	<b>\$ 3,362.49</b>	<b>\$ 750.00</b>

\* While the Subscription Fees for each of the annual or other periods reflected in the table above are stated as fixed Subscription Fees, the fees due for each annual period following the initial period (which is either Year 1 or a partial year period) may be increased by a percentage amount no greater than the applicable increase in the U.S. Department of Labor's Consumer Price Index for all Urban Consumers, U.S. City Average ("CPI-U"). In each instance, the CPI-U will be measured over a twelve (12) month period which ends on the month which is six (6) months immediately prior to the first month of the contract year for which the increase would apply. Blackboard would notify Client of any such increase in the invoice submitted prior to the contract year at issue. For increases that may apply to renewal or other periods following the term of years reflected in the table above, please refer to the applicable provisions of the Agreement.

By signing below, each of Blackboard and Client represent that a) this Agreement has received all necessary approvals and that each party is authorized to enter into this contract and b) Client has reviewed and accepted all of the contract documents incorporated into or attached to this Agreement.

THE PARTIES have executed this Agreement through the signatures of their respective authorized representatives.

**Blackboard**

**Beverly City School District**

Bill Jones  
Name of Authorized Blackboard Officer

\_\_\_\_\_  
Name of Authorized Beverly City School District Representative

Associate General Counsel  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Blackboard Internal Use Only:

Service Agency:	
Account Manager:	Krista Ray

12A

NAME	DISTRICT	CERT. EXP.
AARONSON, SETH	ALL	2/4/2021
BEEBE, DANIELLE	ALL	9/21/2021
BIEHN, PATTI	DEL,EDGE PK,BEV	NEVER
BOYLE, KRISTINE (N)	DELANCO	9/28/2021
BROWDY, SUSAN	ALL	NEVER
BROWN, DEBRA (N)	ALL	6/8/2021
BROWN, LAUREN J	ALL	NEVER
BRYANT, MOET	ALL	4/18/2021
BUTLER, DONNA	ALL	10/5/2020
CARFAGNO, BONNIE	EDGEWATER PK	NEVER
CARTER, MARISSA	BEV,DEL, EDGE PK	NEVER
CASTELLI, JAMES	DEL,EDGE PK,RIV	NEVER
CODY, KAITLIN	ALL	8/19/2021
COLLINS, BARBARA	DEL,BEV	1/2/2020
COOPER HARRIS JOANN	ALL	NEVER
CROSS, ROSANN (WAGNER)	RIVERTON	NEVER
DANIELS, CARRIE	ALL	NEVER
DECHNIK, SUSAN	RIV	NEVER
DEY, PRATIBHA	ALL	8/1/2021
DIPOLOLO,HELEN	RIVERTON	12/30/2016
EDMONDS, E ANGELA	DEL,EDGE PK, RIV	NEVER
EDWARDS, RASHONDA	DEL,EDGE PK, RIV	12/30/2016
FOSTER, SUSAN	ALL	12/19/2019
FUSCO,SALLY (N)	ALL	3/6/2020
GAITHER,GREGG	ALL	NEVER
GRIMES, JOANNE	ALL	6/25/2019
GUCKIN, DANA	ALL	7/1/2017
HARRIS, KENNETH	RIV,EDGE PK	3/24/2020
HAWTHORNE, FELICIA	ALL	4/20/2021
HILL, EDNA	ALL	4/1/2020
JACKSON, JOANNA	ALL	8/10/2021
JACKSON , SILVESTER	ALL	2/15/2018
JACOBSEN, JUDY	RIV	NEVER
JENNINGS, DORIS	DEL,EDGE PK	9/22/2020
JIAMPETTI, GARY	EDGE PK	NEVER
JOHNSON, DAVID	ALL	NEVER
KELLEY,BELINDA	DEL,BEV,EDGE PK	3/27/2018
KIEFFER, RITA	ALL	NEVER
LAVERGNE, ANNE	ALL	NEVER
LE BON, CARLA (N)	ALL	waiting for cert.

LIPPINCOTT, MARILYN	RIV	NEVER
LUMPKIN, TAYLOR	ALL	9/6/2021
MADDRED, SARAH	ALL	9/25/2019
MC BREATY, MAUREEN (N)	ALL	1/30/2019
MC GETTIGAN, CONNOR	ALL	2/5/2021
MC NALLY, DANIELLE (N)	ALL	4/5/2021
MC RAE, CRYSTAL	EDGE PK, BEV	NEVER
MUHAMMAD, QADRIYYAH	ALL	11/19/2017
MULHERN, JOHN	DEL, RIV, EDGE PK	11/22/2016
MURRAY, CRYSTAL	ALL	3/4/2021
NEMETH, JOHN	ALL	3/11/2018
NEMETH, KAREN	DEL, BEV, EDGE PK	5/2/2021
NILES, CRISTA (N)	BEV, EDGE PK	11/18/2020
NILSEN, ALEXANDRIA	ALL	NEVER
O'HARE, ELIZABETH	EDGE PK	9/23/2018
OLSEN, JULIE	ALL	NEVER
PAHL ( MARY) DIANE	ALL	2/20/2019
PATTERSON, MARY	ALL	1/23/2018
PRICE, LINDA	ALL	8/18/2021
PERRY, CAROLYN	EDGE PK	9/24/2018
PLOWMAN, WILLIAM	DEL, RIV	8/11/2019
QUINTON, CHRISTINA	DEL, RIV, EDGE PK	9/16/2019
RAUE, JENNIFER	ALL	5/2/2021
RENSHAW, RICHARD	ALL	9/28/2021
RIZZO, GREGORY	ALL	2/2/2020
ROBINSON, RHEALIA (N)	ALL	4/11/2021
SANDERS, CRAIG (N)	ALL	8/10/2021
SANDERS, MONICA	ALL	3/4/2021
SCOTT, CHRISTOPHER	ALL	4/11/2021
SCOTT, JERRY	DEL, BEV.	8/4/2019
SHINN, SARAH	EDGE PK, DEL	10/14/2020
SHIVELY, LISA (N)	ALL	5/31/2017
SNOWDEN, PAULINE	DEL, EDGE PK,	6/27/2018
SPEECE, DIANE	ALL	4/8/2019
STEELE, DORATHEA	ALL	7/20/2020
TATTI, KATHLEEN	ALL	NEVER
TILLERY, ARIELE	ALL	8/26/2021
VAN ZYL, PAMELA (N)	DEL, BEV.	11/20/2019
WENZKE, DONNA	RIVERTON	12/20/2018
WILHELM, BARBARA (N)	ALL	6/25/2019
WILSON, AISYA	ALL	5/23/2021

WINKELPECHT, JOSEPH	ALL	NEVER
YANSICK, KATHLEEN (N)	RIVERTON	8/12/2021
YOUNG, CHRISTINE	DEL,EDGE PK, RIV	8/4/2020
ZITZLER, MARYELLEN	EDGE PK	NEVER

**MERIT GOAL SUBMISSION FORM**  
**School Year 2016-2017**

Name of Individual Elizabeth C. Giacobbe Title Superintendent/Principal

Quantitative Goal  Percentage \_\_\_\_\_ Qualitative Goal  Percentage 2.50%

Goal Number \_\_\_\_\_ Dollar Value \_\_\_\_\_ Goal Number 1 Dollar Value \$3,375.00

Description of Goal:

Elizabeth C. Giacobbe will develop and implement teacher academies. The teacher academies will meet monthly. Under the direction of the superintendent, the purpose of these meetings will be to ensure the goals of our School Improvement Plan, our efforts to get out of Focus Status, to support our PLC goals of integrating 21st Century Skills and an increase of Reading Comprehension.

The following data will be used as the basis of measurement

Agendas and sign-in sheets	Individual(s) Responsible for completion of the goal	Action(s) to be taken to complete the goal in the 2016-2017 school year	Timeline(s) to complete the goal in the 2016-2017 school year
Observations and walk-through informal observations	Elizabeth C. Giacobbe	Research and prepare materials for monthly meetings to provide the best teaching strategies for the teachers in order to continue to hone their professional practice.	September 2016-June 15, 2017

Date sent to ECS \_\_\_\_\_ Date Approved by ECS \_\_\_\_\_

**THIS FORM MUST BE SUBMITTED TO THE ECS NO LATER THAN SEPTEMBER 30, 2016.**

## MERIT GOAL SUBMISSION FORM

### School Year 2016-2017

Name of Individual Elizabeth C. Giacobbe Title Superintendent/Principal

Quantitative Goal  Percentage 2.50%

Goal Number 2 Dollar Value \$3,375.00

Description of Goal: Beverly City School is categorized is trying to change the focus of the students in an effort to support the College and Career Readiness Standards with the students of Beverly City School . The belief is that if we begin to change the conversation, we can change their mindset. The theme for the 2015-2016 school year was all about Career and College Readiness. For the 2016-2017 school year, under supervision of the superintendent, we will further enhance that theme by infusing "Enter a Learner,"

The following data will be used as the basis of measurement

<p>Pictures of displays, lessons, paperwork showing evidence of field trips, outside speakers, college/career day information, Learner to Leader Academy materials.</p>	<p>Individual(s) Responsible for completion of the goal</p> <p>Elizabeth C. Giacobbe in coordination with the administrative team, and faculty</p>	<p>Action(s) to be taken to complete the goal in the 2016-2017 school year</p> <p>Learner to Leader recognition</p> <p>College/career day</p> <p>Field trips</p> <p>Displays</p> <p>Post Office</p> <p>Learner to Leader Academy in Middle School</p>	<p>Timeline(s) to complete the goal In the 2016-2017 school year</p> <p>October 2016-June 15, 2017</p>
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Date sent to ECS \_\_\_\_\_ Date Approved by ECS \_\_\_\_\_

**THIS FORM MUST BE SUBMITTED TO THE ECS NO LATER THAN SEPTEMBER 30, 2016.**

**MERIT GOAL SUBMISSION FORM**  
**School Year 2016-2017**

Name of Individual Elizabeth C. Giacobbe Title Superintendent/Principal  
Quantitative Goal  Percentage 3.33% Qualitative Goal  Percentage \_\_\_\_\_  
Goal Number 1 Dollar Value \$4,495.50 Goal Number \_\_\_\_\_ Dollar Value \_\_\_\_\_

Description of Goal: Beverly City School District utilizes a series of benchmark assessment to ensure adequate growth and progress of our students' academic levels. Under the supervision of the superintendent, 75% of all 3-8 students, who are in attendance for 80% or more of the school year, will show growth of at least one year in their reading score on the STAR Reading Assessment.

The following data will be used as the basis of measurement STAR scores

Individual(s) Responsible for completion of the goal Elizabeth C. Giacobbe in coordination with the faculty who teach reading	Action(s) to be taken to complete the goal in the 2016-2017 school year Administer STAR Reading assessments several times throughout the school year. Utilize data to drive instruction, which will be done during Teacher Academy meetings.	Timeline(s) to complete the goal in the 2016- 2017 school year September 2016-June 15th, 2017
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Date sent to ECS \_\_\_\_\_ Date Approved by ECS \_\_\_\_\_

**THIS FORM MUST BE SUBMITTED TO THE ECS NO LATER THAN SEPTEMBER 30, 2016.**



						School District Appendix D	
<b>MERIT GOAL SUBMISSION FORM</b>							
<b>School Year 2016-2017</b>							
Name of Individual		Elizabeth C. Giacobbe		Title		Superintendent/Principal	
Quantitative Goal		Percentage 3.33%		Qualitative Goal		Percentage	
Goal Number 2		Dollar Value \$4,495.50		Goal Number		Dollar Value	
<p>Description of Goal:</p> <p>Beverly City School District utilizes a series of benchmark assessment to ensure adequate growth and progress of our students' academic levels. Under the supervision of the superintendent, 75% of all K-2 students, who are in attendance for 80% or more of the school year, will show growth of at least one year in their reading score on the Running Record Reading Assessment.</p>							
<p>The following data will be used as the basis of measurement</p>							
Running Record scores		Individual(s) Responsible for completion of the goal		Action(s) to be taken to complete the goal in the 2016-2017 school year		Timeline(s) to complete the goal in the 2016-2017 school year	
		Elizabeth C. Giacobbe in coordination with the faculty who teach reading		Administer Running Record assessments several times throughout the school year. Utilize data to drive instruction, which will be done during Teacher Academy meetings.		September 2016-June 15th, 2017	
Date sent to ECS							
Date Approved by ECS							

## MERIT GOAL SUBMISSION FORM School Year 2016-2017

Name of Individual Elizabeth C. Giacobbe Title Superintendent/Principal

Quantitative Goal  Qualitative Goal  Percentage 3.33% Percentage \_\_\_\_\_  
 Goal Number 2 Dollar Value \$4,495.50 Goal Number \_\_\_\_\_ Dollar Value \_\_\_\_\_

Description of Goal: As the superintendent and principal of the Beverly City School District, I will lead efforts to develop high quality SGOs with the faculty that are clearly aligned to New Jersey Student Learning Standards, to improve professional practice and to increase academic rigor for the students. Success will be measured as follows: At least 80% of the staff will achieve a 3.0 which will equal 1.1% of the goal, 60% of the staff will achieve a 3.2 for an additional 1.1%, and 40% of the staff will achieve 3.4 for an

The following data will be used as the basis of measurement

Individual(s) Responsible for completion of the goal	Action(s) to be taken to complete the goal in the 2016-2017 school year	Timeline(s) to complete the goal in the 2016-2017 school year
Elziabeth Giacobbe in coordination with the faculty	Meet and develop quality SGOs with faculty. Mid-Year meetings to monitor progress. Gather final SGO scores	September 2016 - administer baselin October 2016 - meet with faculty to October 31st - submission of SGOs fc Jan/Feb 2017 - Mid-year meetings to May 31st - end of year meetings witt

Date sent to ECS \_\_\_\_\_ Date Approved by ECS \_\_\_\_\_

**NJ Quality Single Accountability Continuum (NJQSAC)  
 Statement of Assurance - School Year 2016-17  
 District Information and Score Summary Page**

<b>District Name</b>	Beverly City School District
<b>County Name</b>	Burlington County
<b>District Superintendent Name</b>	Elizabeth C. Giacobbe
<b>District Mailing Address</b>	601 Bentley Avenue, Beverly, NJ 08010
<b>Superintendent Email</b>	egiacobbe@beverlycityschool.org

<b>SOA Area</b>	<b>Score* # of Yes Responses</b>	<b>Score* % of Yes Responses</b>
<b>Instruction and Program</b>	5	100%
<b>Fiscal Management</b>	9	90%
<b>Governance</b>	10	100%
<b>Personnel</b>	5	100%
<b>Operations</b>	20	100%

**District Name: Beverly City School District**

Instruction and Program	Yes or N/A = 1 No = 0	Comments
1. Reports to the district board of education and the public on the performance of all students on the New Jersey standardized testing system (N.J.A.C. 6A:8-3.1).	1	
2. Communicates district graduation requirements to all high school students, their families, and the community annually (N.J.A.C. 6A:8-5.1).	1	
3. Implements board-approved new and/or revised curricula that clearly and specifically align with the most recent State Board adopted version of the New Jersey Common Core Curriculum Standards (NJCCCS) and Common Core State Standards (CCSS) and with the timeline for implementation of curriculum for each content standard (N.J.A.C. 6A:3-3.1).		
<b>Content Area and Date Standards Were Adopted by the State Board of Education:</b>	Yes or N/A = 1 No = 0	In the boxes below, enter the district board adoption date for each content area. If the content area has not been aligned to the standards, provide an explanation.
English Language Arts: (June 2010)		
Math (June 2010)		
Science (June 2009)		
Social Studies (September 2009)		
World Languages (June 2009)	1	
Technology (June 2009)		
21st Century Life and Careers (June 2009)		
Visual and Performing Arts (June 2009)		
Comprehensive Health and Physical Education (June 2009)		
<b>Instruction and Program</b>	Yes or N/A = 1 No = 0	Comments
4. Aligns the approved career and technical education program with the State Plan for Career and Technical Education and evaluates the program annually, including the required safety and health program (N.J.A.C. 6A:19 et seq.).	1	

Instruction and Program	Yes or N/A = 1 No = 0	Comments
<p>5. Has a preschool program plan approved by NJDOE Div. of Early Childhood Education, as per N.J.A.C. 6A:13A-3.1 (if district receives State preschool education aid). For those school districts receiving full State funding under the School Funding Reform Act (SFRA) funded per pupil amount determined by the formula, the preschool Self-Assessment Validation System is complete, per N.J.A.C. 6A:13A-8.1.</p>	1	
<b>Instruction &amp; Program Subtotal</b>	5	
<b>Fiscal Management</b>	Yes or N/A = 1 No = 0	Comments
The district:		
1. Follows a budget calendar that was developed and shared with the board annually and that reflects all applicable legal and management requirements.	1	
2. Bases the tuition estimate on an analysis of prior year expenditures and the current year schedule of out-of-district placements from existing contracts.	1	
3. Bases appropriations for capital projects on the district's Long Range Facilities Plan (N.J.A.C. 6A:26-2.1) and the comprehensive maintenance plan (N.J.A.C. 6A:26-20).	1	
4. Supports other budget lines by a trend analysis of historical expenditures.	1	
5. Includes only line-item transfers or appropriations of surplus for new programs and initiatives contained in the original budget certified for taxes (excluding transfers for health and safety related items and awards of additional state aid or grants for new purposes.	1	
<b>Fiscal Management</b>	Yes or N/A = 1 No = 0	Comments
6. Submits initial applications, revisions and final reports for all entitlement and discretionary grants in a timely manner.	1	

7. Maintains separate accounts and keeps records, by grant (IDEA, Title I, IDEA-ARRA, Education Jobs Funds, etc.) and location as required (Title I, etc.), and/or consolidates accounts for approved school-wide programs as allowed in accordance with the approved budget.	1	
8. Expends federal funds consistent with the approved indirect cost rate.	1	
9. At a minimum, performs a semi-monthly review of the budget status (budget to actual) to ensure that sufficient appropriations are available.	1	
10. Approves purchase orders approved only by the purchasing agent and issued in advance of goods received or services rendered and encumbered for the full contractual amount. There are no confirming orders.	0	
<b>Fiscal Management Subtotal</b>	9	
<b>Governance</b>	Yes or N/A = 1 No = 0	<b>Comments</b>
The district:		
1. Establishes policies and procedures for the provision of educational programs and services to all students (N.J.A.C. 6A:7 et.seq).	1	
2. Establishes a nepotism policy (N.J.A.C. 6A:23A-6.2)	1	
3. Follows all requirements for the annual organization meeting (N.J.S.A. 18A:10-3 et seq. and 15-1 et seq.).	1	
<b>Governance</b>	Yes or N/A = 1 No = 0	<b>Comments</b>
4. Drafts minutes of all meetings, including executive sessions, that reflect all board actions and makes the minutes publicly available within two weeks or by the next board meeting (N.J.S.A. 18A:17-7). When appropriate, the board obtains public input and provides information to district staff as it relates to community expectations. The board also implements the Open Public Records Act (OPRA) pursuant to N.J.S.A. 47:1A-1 et seq.).	1	



<p>5. Requires each board member and administrator to file a timely and properly completed financial and personal/relative disclosure statement each year (N.J.S.A. 18A:12-26). Annually discusses the School Ethics Act and has not been found in violation of the School Ethics Act (N.J.S.A. 18A:12-22).</p>	<p style="text-align: center;"><b>1</b></p>	
<p>6. Establishes a travel and related expense reimbursement policy and ensures school board members and all employees operate in accordance with that policy (N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7).</p>	<p style="text-align: center;"><b>1</b></p>	
<p>7. Submits new, renegotiated, amended, altered or extended contracts for superintendents, deputy superintendents, assistant superintendents and school business administrators to the Executive County Superintendent (ECS) for review and approval. Takes no formal action to approve or implement such contracts prior to ECS review and approval (N.J.S.A. 18A:7-8, N.J.A.C. 6A:23A-3.1).</p>	<p style="text-align: center;"><b>1</b></p>	
<p style="text-align: center;"><b>Governance</b></p>	<p>Yes or N/A = 1 No = 0</p>	<p style="text-align: center;"><b>Comments</b></p>
<p>8. Approves appointments and transfers, and removes or renews certificated and non-certificated officers and employees only by a roll call majority vote of the full membership of the board upon the recommendation of the Chief School Administrator and acts within 60 days of the CSA's recommendation (N.J.S.A.18A:27-4.1).</p>	<p style="text-align: center;"><b>1</b></p>	
<p>9. Approves the monthly board secretary's and treasurer's reports within 60 days of month's end and certifies in the minutes that the major funds (general fund, special revenue and capital projects fund) have not been over-expended (N.J.A.C. 6A:23A-16.10).</p>	<p style="text-align: center;"><b>1</b></p>	
<p>10. Conducts a public hearing on the proposed budget and formally adopts the budget at a public meeting (N.J.A.C. 18A:22-7 et seq. and N.J.A.C. 23A:8-1).</p>	<p style="text-align: center;"><b>1</b></p>	
<p style="text-align: center;"><b>Governance Subtotal</b></p>	<p style="text-align: center;"><b>10</b></p>	

Operations	Yes or N/A = 1 No = 0	Comments
The district:		
1. Conducts all required trainings for school district employees (N.J.S.A. 18A and N.J.A.C. 6A).	1	
2. Submits all required NJSMART files by the due dates and has an error rate of less than 2% for each file.	1	
3. Adopts and distributes to all school staff, students and parents a code of student conduct that contains all required elements (N.J.A.C. 6A:16-7.1).	1	
<b>Operations</b>	Yes or N/A = 1 No = 0	<b>Comments</b>
4. Collects and reports annually, incidents of violence, vandalism, substance abuse and disruptive behavior to the NJDOE on the Electronic Violence and Vandalism Reporting System (EVVRS). Reports to the board all incidents from the previous year, annually at a public hearing. Analyzes these incidents and identifies activities to address them (N.J.A.C. 6A:16-5.3).	1	
5. Develops and implements policies and procedures prohibiting harassment, intimidation and bullying (HIB); distributes them to students, parents and staff; and posts the policies and procedures on the district's website (N.J.S.A. 18A:37-14-18 and N.J.A.C. 6A:16-7.7).	1	
6. Satisfies all requirements of the Gun-Free Schools Act, 20 USC 7151 and the Title IV Section 4141 of NCLB (N.J.S.A. 18A:37-7-12 and N.J.A.C. 6A:16-5.5).	1	
7. Provides for the safety and protection of students through the annual review, development and implementation of a memorandum of agreement (MOA) with law enforcement and implementation of board-approved policies to facilitate cooperation between school staff and law enforcement (N.J.A.C. 6A:16-6.2)	1	



<p>8. Implements procedures to review and resolve transportation incidents to avoid safety violations and ensures the safety of children including but not limited to meeting Motor Vehicle Commission requirements for bus driver inspections before loading and after drop-off and evacuation drills (N.J.A.C. 6A:27-11 and 12.1(g).</p>	<p><b>1</b></p>	<p><b>Yes or N/A = 1</b> <b>No = 0</b></p>	<p><b>Comments</b></p>
<p><b>Operations</b></p> <p>9. Adopts and implements policies and procedures designed to report missing and abused children to law enforcement and child welfare authorities. Appoints and school district liaison and provides training to district employees, volunteers and interns working in the school district (N.J.A.C. 6A:16-11).</p> <p>10. Provides school health services, screenings and examinations to identify the need for medical services for public and nonpublic students. Maintains student health records (N.J.A.C. 6A:16-2.1 ct seq).</p> <p>11. Implements the NJDOE-approved school health nursing services plan (N.J.A.C. 6A:16-2.1(b)).</p> <p>12. Implements a board-approved comprehensive guidance and academic counseling program for all students (N.J.A.C. 6A:8-3.2).</p> <p>13. Coordinates a comprehensive career education and counseling program with transition services for students with disabilities beginning at age 14 or younger as determined by the Individualized Education Program team (N.J.A.C. 6A:14-3.7(e)11-13).</p> <p>14. Ensures that each school building has a multidisciplinary team (such as Intervention and Referral Services Team, Pupil Assistance Team and School Resource Committee) as part of its coordinated system for the planning and delivery of intervention and referral services (NJAC 6A:16-8.</p>	<p><b>1</b></p>	<p><b>1</b></p>	<p><b>Comments</b></p>

		Yes or N/A = 1 No = 0	Comments
<p>15. Provides educational services, either in school or out of school, within five days of the student's removal for disciplinary reasons or absence due to chronic or temporary illness (N.J.A.C. 6A:16-7.2; 7.3 and 10). If the district is a County Special Services School District, it develops and implements procedures for notifying resident district of disciplinary removals or absences due to chronic or temporary illness.</p>	1		
<p><b>Operations</b></p> <p>16. Forwards all student records, including disciplinary records, to the school district to which the student has transferred within 10 school days after the transfer has been verified by the requesting school district. Forwards disciplinary records, with respect to suspensions and expulsions, to nonpublic schools (N.J.A.C. 6A:32-7.5(f)10iii and 6A:16-7.10).</p>	1		
<p>17. Provides services and programs to nonpublic school students in accordance with Chapter 192 Auxiliary Services (N.J.S.A. 18A:46A-1 et seq. and N.J.A.C. 6A:14-6.1 et seq) and Chapter 193 Remedial Services for the Handicapped (N.J.S.A. 18A:46-19.1 et seq and N.J.A.C. 6A:14-6.1).</p>	1		
<p>18. Disseminates information about and implements a comprehensive alcohol, tobacco and other drug abuse program. Adopts and disseminates to all school staff, students and parents policies and procedures for the prevention, assessment, intervention, referral for evaluation referral for treatment, discipline for students using alcohol or other drugs and continuity of care (N.J.S.A. 18A:40A-B and N.J.A.C. 6A:16-1.4(a)18; 6A:16-3-4).</p>	1		
<p>19. Annually reviews, revises or develops, and implements safety and security plans, procedures and mechanisms in consultation with law enforcement, health, social service and emergency management agencies and other community members, including parents (N.J.A.C. 6A:16-5.1 et seq).</p>	1		
<p>20. Implements the NJDOE-approved Comprehensive Equity Plan (CEP) designed to eliminate discrimination according to race, age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender, religion, disability, socioeconomic status, pregnancy or parenthood (N.J.A.C. 6A:7-1.4).</p>	1		

	20	
Operations Subtotal	Yes or N/A = 1 No = 0	Comments
<p>The district:</p> <p><b>Personnel</b></p>		
<p>1. Utilizes board-approved job descriptions and standards for appointment of each teaching staff member, substitute teacher and other staff including paraprofessional positions. Ensures that all staff are appropriately certified and credentialed for their assignment (N.J.A.C. 6A:32-4 and N.J.A.C. 6A:9-6.5).</p>	1	
<p>2. Confirms that new employees have a successful criminal history record check within three months of employment and that they have not been disqualified for employment (N.J.S.A. 18A:6-7.1 et. seq., 18A:39-19.1 and 18A:6-4.13 et. seq.).</p>	1	
<p>3. Adopts written policies and procedures for the physical examination of new and existing employees and maintains personnel health records in a secure separate location from personnel files (N.J.A.C. 6A:32-6.2 and 6.3).</p>	1	
<p>4. Adopts policies and procedures for the annual evaluation of all tenured and non-tenured teaching staff members by appropriately certified personnel. Distributes the policies to all tenured teaching staff members, including administrators and supervisor, by October 1 (N.J.A.C. 6A:10).</p>	1	
<p>5. Uses multiple data sources, (e.g., test scores, needs assessments, attendance data, violence reports) to address current and projected needs and priorities for all school/district staff when providing professional development opportunities. Uses the data sources to analyze the alignment of the district's Professional Development Plan with teaching staff needs (N.J.A.C.6A:9-15 et.seq.).</p>	1	
<p><b>Personnel Subtotal</b></p>	5	

# NJ QUALITY SINGLE ACCOUNTABILITY CONTINUUM STATEMENT OF ASSURANCE - SCHOOL YEAR 2016-17

## DECLARATION PAGE

Burlington County

Beverly City School District

By signing below, the Chief School Administrator and Board President are affirming the accuracy of this document.

POSITION	NAME	SIGNATURE
Chief School Administrator	Elizabeth C. Giacobbe	
Board of Education President	Richard Wolbert	
Board Resolution Date:		

13C

**Beverly City  
School District**

**Nursing Services Plan  
2016-2017**

(NJAC 6A:16-2.1 through 2.5)

**District Contact Person:**  
*Ms. Elizabeth Giacobbe*

**School Nurse:**  
*Mrs. Jamie Weller*

**Board of Education Approved  
On October 19, 2016**

# Beverly City Public School District Nursing Services Plan 2016-2017

(NJAC 6A:16-2.1 through 2.5)

**District Name: Beverly City School District**

**School Year: 2016-2017**

**Board of Education Approval Date: October 19, 2016**

**District Contact Person: Ms. E. Giacobbe**

**Superintendent of Beverly City School District**

**I. Description of Basic Nursing Services Provided to All Students: (N.J.A.C. 6A 16-2.1 (b) 2 (i)) Basic services: NJAC and NJSA, federal law, Nurse Practice Act of New JERSEY and N.J. Sanitation Code.**

The Beverly City Board of Education provides nursing health-care services as outlined below:

A. Health Records (N.J.A.C. 8:57-4.1 through 4.20)	
1. Maintain and review student health documents	(N.J.A.C. 6A:16-2.2 (g))
a) State of New Jersey Health History and Appraisal record i.e., A-45 cards	(N.J.A.C. 6A:16-2.2 (g))
b) Immunization record	(N.J.A.C.:16-2.2 (a))
c) Medical history	
d) Conduct and record health screenings (i.e., height, weight, hearing, vision, scoliosis and blood pressure as per current NJ statues)	(N.J.A.C. 6A:16-2.2 (k))
e) Physical examinations for:	
(1) Athletic Pre-Participation Physical Examination Form Part A & B as part of student's health record	(NJAC 6A:16-2.2 (f) 6) and (N.J.A.C. 6A:16-2.2 (h) 1)
(2) New or transfer student	(N.J.A.C. 6A:16-2.2 (h) 2)
(3) Working Papers health exam	(N.J.A.C. 6A:16-2.2 (h) 3)
(4) Comprehensive child study team evaluation	(N.J.A.C. 6A:16-2.2 (h) 4)
(5) Evaluation of student suspected of being under the influence of alcohol or a controlled dangerous substance	(N.J.A.C. 6A:16-2.2 (h) 5)
f) Transference and request of health records i.e. A-45 and current physical exam	(N.J.A.C. 6A:16-2.4 (d))
g) Adherence to Family Education Rights and Privacy Act	FERPA- 20 U.S.C.§1232g, 34 CFR Part 99, N.J.A.C. 6A:16-2.2 (h) 5 and N.J.A.C. 6A:32-7)
2. Determine student status for admission or retention with	N.J.A.C. 8:57-4; N.J.A.C.

unacceptable evidence of immunizations	8:57-4.3 and 4.4
3. Conduct tuberculosis testing as directed by the NJ DHSS	N.J.S.A. 18A:40-16 & N.J.A.C. 6A:16-2.2 (a))
B. Medications, health care treatments, procedures and care:	N.J.A.C. 6A:16-2.1 (a) 2
1. Administer authorized medications, health care treatments and care	N.J.A.C. 6A:16-2.1 (a) 2
2. Approval of self-administered medications	N.J.A.C. 18A:40-12.3 & 12.4 & N.J.A.C. 6A:16-2.1 (a) 2v
3. Delegation of care to ancillary nursing personnel (...the registered professional nurse may delegate selected nursing tasks in the implementation of the nursing regimen to licensed practical nurses and ancillary nursing personnel.)	N.J.A.C. 13: 37-6.2; NJ. BON- Ch. 25- 8:39-25.2
4. Designate and educate annually epinephrine auto injector delegates	N.J.S.A. 18A:40-12.5 & 12.6
5. Designate and train annually glucagon delegates	N.J.S.A.18A:40-12.11-12.21
6. Educate annually all bus drivers who transport diabetic children, in the treatment of hypoglycemia, emergency procedures and supply parent contact information	N.J.S.A.18A:40-12.11-12.21
A. Review & create IHP/IEHP: Do Not Resuscitate (DNR) orders	N.J.A.C. 6A:16-2.1 (a) 3
B. Provide Health Care	N.J.A.C. 6A:16-2.1 (a) 4
1. Provide nursing health care and execute medical regimens to students as per: NJ Nurse Practice Act, District Collaborative Standing Orders, IHP, IEHP, and Medical Home Practitioner's orders.	N.J.A.C. 6A:16-2.1 (a) 4 (ii), N.J.A.C. 6A:16-1.4 (a) and N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
2. Isolate, exclude and re-admit any student or employee with a communicable disease	N.J.A.C. 6A:16-1.4 (a))
3. Report "Reportable Communicable Disease" to County health officer	N.J.A.C. 8:57-1 & N.J.A.C. 6A:16-2.2 (d))
4. Arrange for transportation and supervision of students in need of emergency health care	N.J.A.C. 6A:16-2.1 (a) 4 (iii)
5. Notify parents of need for emergency care	N.J.A.C. 6A:16-2.1 (a) 4 (iv)
6. Administer emergency medications i.e., anaphylaxis (epinephrine), glucagon, insulin or asthma medications.	N.J.A.C. 6A:16-2.1 (a) 4 (v); N.J.S.A. 18A:40-12.11-12.21
7. Concussion Management	NJSA 18A:40-41.3
8. Write and update annually student individualized health care plans (IHP's) and individualized emergency health care plan (IEHP's) for student's medical needs.	N.J.A.C. 6A:16-2.3 (b) 5 (xiii)
9. Establish, annually review and implement Standards of Care/Collaborative Standing Orders with the School physician for deliverance of daily and emergency health care	N.J.A.C. 6A:16-2.3 (b)xi
10. Ensure that there is an accessible and maintained AED in the school building and there are trained AED delegates as stated in the law by 9-1-2014	P.L.1999, c.34 (C.2A:62A-24
C. Administer asthma related care	N.J.A.C. 6A:16-2.1 (a) 5
1. Obtain training for administration of medication via	N.J.S.A.18A:40-12.8 (a) &



nebulizer	N.J.A.C. 6A:16-2.1(a) 5(i)
2. Maintain one nebulizer per school	N.J.A.C. 6A:16-2.1 (a) 5
3. Require Students to have a current “ Asthma Action Plan”	N.J.A.C. 6A:16-2.1 (a) 5 (iii)
D. Health history and examinations	N.J.S.A. 18A:40-4, NJSA 18A:35-4.8, N.J.A.C. 6A:16-2.2 and N.J.A.C. 6A:16-2.1 (a) 6
1. Provide health examination for student’s without medical homes	N.J.A.C. 6A:16-2.2 (f) 6
2. Maintain Athletic Pre-Participation Physical Examination Form Part A & B as part of student’s health record	N.J.A.C.6A:16-2.2 (f) 6
3. Maintain A-45 health records	<u>N.J.A.C. 6A:16-2.2(g)</u>
4. Concussion management: diagnosis, treatment and follow-up records and “Return To Play” restrictions	P. L. 2010, Ch. 94 N.J.S.A. 18A: 40-41.4
E. Establish and maintain procedures for universal precautions	N.J.A.C.6A:16-2.1 (a) 7
1. Establish and maintain procedures for Universal Precautions	OSHA and POSH regulations: 29 CFR 1910.1030
F. Provide nursing services to nonpublic school located in district	N.J.A.C. 6A:16-2.1 (a) 8
G. Instruct students/ teachers/staff on mandated topics:	N.J.A.C. 6A:9-13.3, N.J.S.A. 18A:40-3; and N.J.A.C. 6A:16-2.3 (b)5 (xv)
1. Blood Borne Pathogens communicable diseases,	OSHA and POSH regulations: 29 CFR 1910.1030
2. Asthma Management	N.J.S.A.18A:40-12.9
3. Anaphylaxis to Foods/Substances- allergy management	N.J.S.A. 18:40 A-3 & 15; N.J.A.C.6A16-2.3
4. Child Abuse	Title 6A-11.1 & N.J.S.A. 9:6-8.10
5. Diabetes Management- Glucagon Law	N.J.S.A. 18A:40-12.11-12.21
6. Concussion Identification And Management	<u>P.L.1984, c.203 (C.45:9-37.35 et seq.) N.J.S.A.18A:40-41.1</u>
7. Sudden Cardiac Death management- AED’s/CPR	PL2009-Chp 260; N.J.S.A. 18A:40-41
8. Hygienic Management Plan	
9. Nursing Service Plan	NJAC 6A:16-2.1 through 2.5
10. Immunizations	
11. Student Physicals/Medical Records/ Privacy FERRPA & HIPPA	Individual Educational Record Series Description and Series/ Retention and Disposal of records: # M700106-001
12. Epinephrine Delegates	N.J.S.A. 18:40 A-3 & 15; N.J.A.C.6A16-2.3
13. AED delegates trained as 9-1-2014 (Janet’s Law)	P.L.1999, c.34 (C.2A:62A-24
H. Mandated professional development projects:	
1. PLC Project and Presentation for 100 hrs. edu	<i>N.J.A.C. 6A:9-15.1 et seq.</i>
2. Achieve NJ establish SGO’s: ( <i>only for those district requiring SGO’s for school nurses</i> )	"Teacher Effectiveness and Accountability for the Children



<p><i>“Student Growth Objectives (SGOs) are academic goals for groups of students that are aligned to state standards and can be tracked using objective measures.”</i> AN ACT concerning school employees, revising various parts of the statutory law, and supplementing chapters 6 and 28 of Title 18A of the New Jersey Statutes</p>	of New Jersey” Act (TEACHNJ Act )
I. Provide information for:	
1. NJ Family Care Program	N.J.A.C. 6A:16-2.2 (i)
2. Pregnancy Assistance/Safe Haven	
<p>J. Implementation of the Nurse Practice Act:  The practice of nursing as a registered professional nurse is defined as <b>diagnosing and treating human responses to actual or potential physical and emotional health problems, through such services as case-finding, health teaching, health counseling, and provision of care supportive to or restorative of life and well-being, and executing medical regimens as prescribed by a licensed or otherwise legally authorized physician or dentist.</b>  Diagnosing in the context of nursing practice means that identification of and discrimination between physical and psychosocial signs and symptoms essential to effective execution and management of the nursing regimen. Such diagnostic privilege is distinct from a medical diagnosis. Treating means selection and performance of those therapeutic measures essential to the effective management and execution of the nursing regimen. A human response means those signs, symptoms, and processes which denote the individual's health need or reaction to an actual or potential health problem.</p>	N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
B. Certified School Nurse Functions as Certified School Nurse (CSN) and Registered Nurse	N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
1. Nursing Diagnosis /Case-finding of actual or potential physical health problems	N.J.S.A. 45:11-23
2. Provision of nursing care for actual or potential emotional health problems	N.J.S.A. 45:11
3. Health teaching in health office	N.J.S.A. 45:11
4. Health teaching in classroom	N.J.S.A. 45:11
5. Health counseling	N.J.S.A. 45:11

## II. Summary of Nursing Services Required to Address Specific Health Care Needs of Individual Students (N.J.A.C. 6A:16-2.1 (b)2 (ii))

The Beverly City Board of Education provides the following health care services to address student needs.

Services Required to Address Specific Health Care Needs of Individual Students with acute care needs, chronic illness, special health needs, procedures and administration of medications, procedures or treatments.	Beverly City Elem. School	Beverly City Middle School
Daily practice- <u>multiple</u> students treated on a daily basis	daily	daily
First-Aid, splinting, Ace-wrap etc.	daily	daily
Nursing Diagnosis /Case-finding of actual or potential physical health problems	daily	daily
Provision of nursing care for actual or potential emotional health problems	daily	daily
Health counseling	daily	daily
Health teaching in health office	daily	daily
Dental: tooth avulsion, caries, braces, etc.	daily	daily
Medication Administration – PRN, diabetes, asthma, allergy/anaphylaxis, pain, gastro-intestinal, topical, etc.	daily	daily
Health Screenings Ht., Wt., & BP yearly	185	113
Visual Acuity screening K, 2, 4, 6, 8, 10- yearly	143	56
Auditory screening K, 1, 2, 3, 7, 11- yearly	146	25
Scoliosis screening biennially age 10-18- yearly	0	58
Concussion Testing and Referral	Varies	Varies
Diabetic Glucose testing, insulin pump management	0	0
Mantoux/PPD testing- yearly	n/a	n/a
Medication Administration- Scheduled daily, PRN's, OTC's	Varies – currently 16, but will rise as parents submit forms	Varies – currently 3, but will rise as parents submit forms
Peanut/Tree Nut Allergy- potential Anaphylaxis students	3	3
Seasonal allergic students	29	21
Asthma Care/ Peak flow measurements/ students	52	23
Tube feedings/ Urinary catherization	0- plan for 1 starting later this year	0

Cardiac Care students	1	0
Referrals for vision evaluations- yearly	Varies	Varies
Referrals for hearing evaluations- yearly	Varies	Varies
Referrals from IEP/504/I&RS for vision & hearing evaluations, & health summary	Varies – approximately 20 total	
Referral for Alcohol and drug use/abuse testing or pregnancy- yearly	Varies	Varies
Sport Physicals processed -yearly	0	19 last year
Health teaching in classroom-yearly	Varies	Varies

### **III. Emergency Management (N.J.A.C. 6A 16-2.1 (b) 2 (iii))**

The Beverly City Board of Education provides for emergency services as follows:

#### **A. Acute Care Management Plan:**

1. Creation and maintenance of an Emergency Management Kit (“Go-box”, crash cart, etc.) for utilization in Crisis, Emergency Evacuations, or and Shelter-In-Place situations
2. Cardiac or Respiratory Distress Action Plan
  - a) AED’s (Automatic External Defibrillators) deployment and delegates trained
  - b) CPR trained school nurse (NJAC 6A:13.3)
  - c) Universal Precautions trained staff
  - d) CPR trained coaches/athletic trainers/teachers/staff
3. Concussion training for staff and Management of current in-service certificates for coaches, PE teachers, nurses

#### **B. IEHP’s/Chronic Care Management Plans:**

1. Epinephrine Auto-Injector/ Anaphylaxis Action Plan
2. Asthma Action Plan
3. Asthma Nebulizer trained nurses
4. Diabetic Action Plan- Glucagon
5. Lock-Down Health Care Action Plan
6. Shelter-In –Place Health Care Action Plan

#### **C. District Crisis Management Plan:**

1. Triage Action Plans are in the District Crisis Management Plan

#### **D. Community Rescue Squad and Emergency Paramedic Services**

1. Beverly City EMS – Triaged by emergency services if unavailable.

**IV. Detailed Nursing Assignments Sufficient to Provide Health Services**  
**(N.J.A.C. 6A 16-2.1 (b) 2 (iv), N.J.A.C. 6A:16-2.1 (b)3, N.J.A.C. 6A:16-2.3)**

The Beverly City Board of Education provides health services to the district's students as outlined below:

Schools →	Beverly City Elementary School	Beverly City Middle School	n/a	Out of District
Grade levels	Pre-K Disabled to 4 <sup>th</sup> Gr.	5 <sup>th</sup> – 8 <sup>th</sup> Grade	9-12 Gr.	Multiple grades
Special Ed classes	Integrated Pre-K , K/1 self-contained, 3-5 self-contained	6-8 self-contained;		
Enrollment number as of Oct. 1 <sup>st</sup> .	185	113		
Number of students receiving:				
Special Services/ IEP's	70			8
504's	12			N/A
I&RS	Varies			N/A
IHP's	2 in addition to asthma plans			N/A
IEHP's	7			N/A
Nursing Assignments- number of:				
NJAC 6A:9-13.3 Certified School Nurse- CSN	1	1	n/a	n/a
Registered Nurse- not CSN	0	0	0	0
Licensed Practice Nurse- LPN	0	0	0	1
NJAC 6A:9-13.3 (b) CPR Certified	7	7	n/a	n/a
NJAC 6A:9-13.3 (b) AED Certified	7	7	n/a	n/a
NJAC Asthma Nebulizer trained	1	1	n/a	n/a
Unlicensed Assistive Personnel Assignments				
Nursing Assistants	0	0	0	0
Health Aides	0	0	0	0

**V. Nursing Services and Additional Medical Services provided to Non-Public Schools**

**A. Non-public nursing services (NJAC 6A 6A:16-2.3 (b) through (d))**

1. Non-public nursing services are not provided in XYZ town as there are no non-public schools in the town boundaries.

**VI. Additional District Nursing Services Information:**

**A. Nursing services provided to Teacher/Staff**

1. acute and chronic health care
2. flu vaccinations
3. health teaching and counseling

4. staff -in-services

# Literacy Symposium

# 14A

October 21, 2016



## Keynote Speaker

Zoi A. Philippakos, Ph.D.

---

*Assistant Professor, Reading and  
Elementary Education*

*College of Education at the  
University of North Carolina*

Zoi A. Philippakos, PhD, is an Assistant Professor of Reading and Elementary Education in the College of Education at the University of North Carolina at Charlotte. Previously she worked as a researcher and instructor at the University of Delaware where she earned her PhD.

Her research interests include reading and writing instruction for students in the elementary grades, strategy instruction and self-regulation, revision practices, and approaches to professional development for classroom teachers. She has worked as an elementary school teacher and literacy coach, and she provides professional development to teachers on effective reading and writing strategies.

Dr. Philippakos's recent publications include the coauthored books *Developing Strategic Writers Through Genre Instruction: Resources For Grades 3-5* (2015), *Effective Read-Alouds For Early Literacy: A Teacher's Guide For PreK-1* (2012), and *Differentiated Reading Instruction in Grades 4 and 5: Strategies and Resources* (2011). She has also published several articles on strategy instruction in writing and has presented in national and international conferences.



**MONMOUTH  
UNIVERSITY**

# Monmouth University- School of Education

## Literacy Symposium

*October 21, 2016*



9:00 a.m. - Registration & Continental Breakfast

9:30 a.m. - Key Note Address- Dr. Zoi A. Philippakos, Ph.D.

Wilson Hall Versailles and Pompeii Rooms

10:30 a.m. - Session I Workshops

11:30 a.m. - Session II Workshops

Wilson Hall Classrooms

12:30 p.m. - Networking Luncheon

Hot Buffet Lunch, Door Prizes & Slide Show

Samuel Magill Commons, Club Rooms 107, 108, 109

Cost Per Attendee: \$100.00 Pay by credit card via an email link to be sent at a later date, or check.





## NEW JERSEY SCIENCE CONVENTION

**Executive Co-Chairpersons:**

Nancy Evans Bennett  
Lola Szobota

**Exhibits Co-Chairpersons:**

Tom Paterson  
Tom Smith

**Secretary:**

Kathy Ernst

**Registration Chairperson:**

Bunny Jaskot

**Treasurer:**

John Chapman  
12 Simpson Road  
Somerset NJ 08873

The New Jersey Science Convention ([www.njscienceconvention.org](http://www.njscienceconvention.org)) will be hosting its 40<sup>th</sup> Annual Convention on October 25, 26, 2016 at the Princeton Marriott Forrestal in Princeton, NJ. For the past 39 years this convention has provided the best professional development and science education information to thousands of NJ teachers. For NJSC 2016 we anticipate more than 160 presentations and 900 attendees. The New Jersey Science Convention is the only local science-based professional development opportunity for NJ K-12 classroom teachers.

NJSC 2016 represents an exceptional opportunity for K-12 science teachers to experience interactive and hands on professional development focusing on Next Generation Science Standards (NGSS), effective classroom instruction, integration of technology, and the latest information on classroom resources. In addition to presentations by experienced classroom teachers, NJSC 2016 will also host presentations by NJDOE and college professors along with national speakers and presenters. The venue provides a level of interaction that allows teachers to connect with colleagues from schools all over New Jersey and maintain on going collaboration. With the deadline approaching for the implementation of NGSS, the NJ Science Convention provides K-12 science teachers with professional development that supports the type of science teaching needed to prepare students for a competitive global society.

The members of the NJ Science Convention Steering Committee encourage districts to support their teachers by providing the opportunity for them to participate in NJSC 2016. Teachers who attend return to their students energized with new and exciting ideas, instructional techniques, and a better understanding of the new science standards. See you in October!

If you have any questions, please contact either of the Executive Co-Chairs.

Sincerely,

Nancy Evans Bennett ([nancyevansbennett@comcast.net](mailto:nancyevansbennett@comcast.net))

Lola Szobota (201-213-0630; [szobota@nvnet.org](mailto:szobota@nvnet.org))

*Science Convention of New Jersey 501(c)(3) EIN 03-0549656*


# 14C

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LITERACY WORKSHOPS

*Responsive Literacy Practices*

 [Printer-friendly version](#)

DATE AND LOCATION

NEW JERSEY

**Thursday, October 20, 2016**  
**8:00 a.m.–2:30 p.m.**  
 Princeton Marriott at Forrestal  
 100 College Rd E  
 Princeton, NJ 08540

**\$75** per attendee

**REGISTER**

DESCRIPTION

During our morning sessions, learn more about the importance of studying the mentor texts in a unit of study. Discuss how to read like a writer, noticing the decisions that authors and illustrators make. Explore the different elements of a writer's craft and learn how to conduct read-aloud lessons, thinking aloud and revealing to your students all of the writing possibilities that are modeled in the mentor texts. Celebrate prolific authors by getting to know their styles and providing opportunities for your students to replicate some of the craft techniques in their own writing.

During our afternoon session, learn more about reading workshop using our units of study. You will not only learn about the structure of workshop but also the instructional models (whole group and small group) that are used in workshop and the different ways teachers can get to know their readers. You will also learn about how to implement workshop using our units of study as well as digital resources that complement the instruction.

If you are an administrator, you may choose to attend a morning session that will be tailored for building administrators and coaches who are currently refining their literacy curriculum and looking to enhance the instructional practices of teachers in all areas of literacy.

**REGISTER**

WORKSHOP AGENDA

- 8:00 am - Registration with complimentary coffee, tea, and juice
- 8:30 am - Morning Workshop
- 11:30 am - Complimentary Lunch
- 12:30 pm - Afternoon Workshop
- 2:30 pm - Workshop concludes

PRESENTERS AND GRADES



**DARLENE PROTT**  
 1. Building an Effective Writer's Workshop (a.m. K-3)  
 2. Building an Effective Reader's Workshop (p.m. K-3)



**NICOLE PEPE**  
 1. Building an Effective Writer's Workshop (a.m. 4-8)  
 2. Building an Effective Reader's Workshop (p.m. 4-8)



**PAT POLLACK**  
 1. Admin Session

HOW CAN WE HELP YOU?

[Contact us](#)

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- [DESCRIPTION](#)
- [WORKSHOP AGENDA](#)
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# Maximizing Your Language Therapy: Innovative Language Interventions for Small Group and In-Class Instruction (Grades K-6)

14D



Seminar Presented by **CHAR BOSHART, MA, CCC-SLP**  
Outstanding Speech-Language Pathologist, Author and Presenter

Language Therapy Specifically Designed for School SLPs  
Serving Students in Grades K-6

- > **Dozens of practical language therapy activities** to use in pull-out therapy and/or in-class instruction with students who have language disorders
- > **Motivating and highly effective strategies** to increase functional and academic vocabulary knowledge and use
- > **Numerous organizational strategies** to systematize and improve your program management
- > **Strategies to incorporate essential reading concepts** into your language intervention utilizing your state standards
- > **Receive a detailed language therapy resource handbook** to support your immediate use of the language therapy techniques

## 2016 SCHEDULE

**New Jersey**  
**Cherry Hill – December 12**  
**New Brunswick – December 13**  
(Piscataway)

NJ Professional Development Hours  
Available with Prior District Approval  
PA CPE Hours Verification Available  
with Prior District Approval in Cherry Hill

**New York**  
**Buffalo – December 14**  
(Cheektowaga)  
**Syracuse – December 15**

NY CPE Hours Verification Available  
with Prior District Approval  
PA CPE Hours Verification Available  
with Prior District Approval in Buffalo

“ *Excellent!*  
*Totally relevant! Pragmatic!*  
*Practical! Useful!*”

– ROB MANCUSO,  
SPEECH-LANGUAGE PATHOLOGIST

ASHA CEUs AVAILABLE AT ALL LOCATIONS

# Outstanding Strategies You Can Use Immediately

- > **How to generate "content consistency" from session to session ...** Create developmentally appropriate language tasks via thematic organization and strategies
- > **Motivating ways – including a full list of language apps – to meet the needs of a variety of students ...** Apply powerful processes to improve language skills, especially vital vocabulary knowledge and use
- > **Dynamic methods to increase students' vocabulary, from basic concepts to curriculum-based vocabulary ...** Learn why vocabulary is vital and how to select the "best" words to use in therapy
- > **Innovative and easy-to-use language therapy ideas ...** Activities for vocabulary, grammar, syntax, high-level language concepts, as well as reading fluency – small group and whole class strategies
- > **How to inexpensively create numerous effective therapy materials ...** You'll also receive a practical list of over 35 FREE websites to add to your therapy repertoire
- > **How to increase your professional influence and extend the impact of your therapy program ...** Discover simple ways to tactfully share yourself and your knowledge with others – build confidence and credibility
- > **Eye-opening ideas to easily merge current language lessons with print language ...** Explore the methods and benefits of how to organize your therapy into "Discrete" activities, "Naturalistic" activities and "Thematic" activities
- > **Fresh new perspectives and easy-to-apply language activities ...** Update your language interventions to better, and more effectively, address oral and print language skills with your elementary-age students
- > **Step-by-step, practical techniques to assist in differentiated instruction ...** Learn how to make language interventions explicit, systematic, beneficial, and enjoyable
- > **Detailed tasks to develop language lessons that challenge and engage students ...** Adapt activities that incorporate storybooks, sight-word stories, poetry, articles, and reader's theater
- > **More efficient and effective ways to format your interactive style ...** The process of how to present information so students learn, retain and apply – You'll enjoy learning how to utilize the "Information Processing Model" in your therapy

*“Char offers excellent, practical ideas that can be applied in your therapy the next day.”*

– EMILY CROWN,  
SPEECH-LANGUAGE PATHOLOGIST



**To Register,  
Call Toll-Free**

**1-800-735-3503**



## What Your Colleagues Say About Char Boshart

*"Char has a wealth of knowledge and provides useful strategies and therapy ideas to seminar attendees. Her enthusiasm for language-based treatment is contagious!"*

– Nancy Wood, Speech-Language Pathologist

*"Ms. Boshart provides invaluable information that I plan to put into practice immediately. Wonderful presentation!"*

– Stacy Elshire, Speech-Language Pathologist

*"It's always informative to listen to Char!"*

– Sheli Rusher, Speech-Language Pathologist

*"Excellent information! I have new ideas for all my students."*

– Pat Jones, Speech-Language Pathologist

*"Wonderful! Very motivating!"*

– Meg Sommerkamp, Speech-Language Pathologist

*"Char is always exciting, sharing hundreds of practical activities that I can use the next day in my classrooms."*

– Karen Block, Speech-Language Pathologist

*"Excellent seminar! I left with a wealth of new information and strategies to implement in my language therapy."*

– Jennifer Barringhaus, Speech-Language Pathologist

*"This is an incredible and worthwhile seminar. Char is very knowledgeable. I will be able to take many ideas back to work that will help children and teachers."*

– Rose Ann Dussold, Speech-Language Pathologist

*"Char is an excellent presenter. She is obviously very knowledgeable and very enthusiastic about her subject. Many practical, useful ideas."*

– Jane Ketcherside, Speech-Language Pathologist

*"I really enjoyed the practical examples to use in the classroom and the word lists."*

– Amanda Bengston, Speech-Language Pathologist

*"Wow! This is a wonderful seminar. Char added to my depth and reinforced what I do."*

– Glenda Johnson, Speech-Language Pathologist

*"Great presentation, full of useful ideas to use in pull-out or push-in models."*

– Karen Bush, Speech-Language Pathologist

*"I've never been to a seminar with so many great therapy ideas!"*

– Tracey Delo, Speech-Language Pathologist

## Outstanding SLP, Author and Seminar Leader

Char Boshart is an experienced school-based speech-language pathologist and an exceptional presenter who has a passion for quality, effective therapy. With more than 30 years of experience in the speech-language pathology field, she has worked with cases of all ages and disabilities. In addition, Char has been a private practitioner and university assistant professor. Char is a prolific author and has written *Maximizing Your Language Therapy: Innovative Language Interventions for Small Group and In-Class Instruction (Grades K-6)*, the extensive language therapy resource handbook each participant will receive at this seminar. Her books and courses reflect her great depth of knowledge and enthusiasm for treatment of articulation and language disorders. She has presented hundreds of well-received seminars throughout North America. Char's presentation style is infectious, as well as exhilarating, and she offers highly effective methods in a clear and organized manner.



E-REGISTRATION REQUIRED DUE TO LIMITED ENROLLMENT.

## OUR EASY WAYS TO REGISTER:



PHONE toll-free:

1-800-735-3503

(Weekdays 6 a.m. - 6 p.m. Pacific Time)



REGISTER ONLINE at:

[www.ber.org](http://www.ber.org)



FAX this form to:

1-425-453-1134



MAIL this form to:

Bureau of Education & Research  
915 118th Avenue SE • PO Box 96068  
Bellevue, WA 98009-9668

## Who Should Attend

Speech-Language Pathologists working with students in Grades K-6.

## Program Hours

All seminars are scheduled 8:30 a.m. - 3:15 p.m.

Check-in 8:00 a.m. - 8:30 a.m.

## Fee

The registration fee is \$245 per person, \$225 per person for groups of five or more registering at the same time. Call us at 1-800-735-3503 for groups of ten or more. **Payment is due prior to the program.** No cash please. Fee includes seminar registration, morning coffee and tea, a personalized certificate of participation, and an extensive resource handbook.

## Cancellations/Substitutions

100% of your paid registration fee will be refunded if you can't attend and notify us at least 10 days before the seminar. Late cancellations can exchange for a certificate to attend another seminar or will be refunded less a \$15 service fee. Substitutions may be made anytime without charge.

## Further Questions

Call the Bureau of Education & Research (800) 735-3503 or visit us online at [www.ber.org](http://www.ber.org). The Bureau is North America's leading presenter of seminar training for professional educators. Programs are based on sound research, are highly practical in content and consistently receive excellent evaluations.

## Meeting Sites and Hotel Accommodations

Seminars will be held at the following sites:

- > Buffalo: Millennium Hotel - Airport, (716) 681-2400
- > Cherry Hill: Holiday Inn, (856) 663-5300
- > New Brunswick: Radisson - Piscataway, (732) 980-0400
- > Syracuse: Sheraton, (315) 475-3000

If needed, please make your own hotel reservations by calling the appropriate hotel listed above.



## Possible Funding Sources:

Race to the Top grants; Elementary and Secondary Education Act funds, including Title I School Improvement grants; Title VI; Title VII; Restructuring grants; At-Risk grants, Bilingual/ESL and Migrant Education funds; IDEA; Demonstration School funds; Parent Teacher Organizations; and Inservice Training funds.

## Program Guarantee

We stand behind the high quality of our programs by providing the following unconditional guarantee: If you are not satisfied with this program, we'll give you a 100% refund of your registration fee.





14F

State of New Jersey  
DEPARTMENT OF EDUCATION  
PO Box 500  
TRENTON, NJ 08625-0500

CHRIS CHRISTIE  
Governor  
KIM GUADAGNO  
Lt. Governor

DAVID C. HESPE  
Commissioner

*Student Writing Conference Application 2017*

Conference Date:	June 9, 2017
Teacher Professional Development Session Dates:	November 18, 2016, December 7, 2016, and March 24, 2017
Time:	9 a.m. - 2 p.m.
Location:	The Burlington County Library 5 Pioneer Boulevard Westampton, New Jersey, 08060

Name of school district: Beverly City School District  
Address of district: 601 Bentley Ave, Beverly, NJ 08010

Name of teacher to attend professional development sessions and student conference: Larissa Druding a Brooke Vermes

Daytime phone: (609) 387 - 2210 x123

Work email: [ldruding@beverlycityschool.org](mailto:ldruding@beverlycityschool.org), [bvermes@beverlycityschool.org](mailto:bvermes@beverlycityschool.org)

Please describe why you would like your district to participate in the student writing conference? Beverly City School is making some tremendous changes with our students and school. The academic rigor has increased and expectations have risen. Having a population with the majority of students below the poverty level proves to be extra challenging at times. It is remarkable how well these students do though spite of the extra hardships they have. I know this conference will help me be a more effective writing teacher. These skills will help my scholars create a better life for themselves personally and academically

What does your writing instruction currently look like? Discuss writing experiences of students within your district? We use the writer's workshop model where students focus on a certain genre of writing each month. Students are shown models using teacher pieces as well as mentor text. Minilessons are given every few days to showcase a new writing technique. Students then use these lessons and model texts to drive their writing pieces. Writing conferences are held weekly to meet with students and identify their strengths and areas of improvement. Notes are taken and given to the students to be used as a resource to improve their writing.

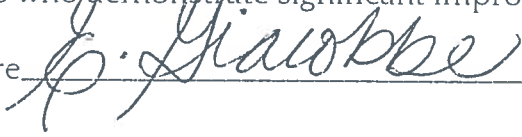
How do you infuse technology and other content areas into writing? Students are all provided with a chromebook to use throughout the day. Students share their work with the teachers so that real-time feedback can be provided (google docs). We are also using a new resource "Ed Connect" where student responses are completed via this computer program.

What data are you currently using to determine student growth in writing? A baseline is given during the first week of school. I assess their work and identify a plan of action for each student - strengths and areas of improvement are identified. Each month, new pieces are assessed and matched up to the baseline. This drives my writing instruction. The new Ed Connect program also provides reports that give data on student responses.

---

\*(For administrators) Please sign (original signature) to verify that the registered teacher will attend all required professional development dates as well as the student writing conference accompanied by three students who demonstrate significant improvement in the area of writing.

Signature \_\_\_\_\_



# POLICY GUIDE

STUDENTS  
5756/page 1 of 4  
Transgender Students  
Jul 15

## 5756 TRANSGENDER STUDENTS

The Board of Education is committed to provide a safe, supportive, and inclusive learning environment for all students. In furthering this goal, the Board adopts this Policy to ensure all students, including transgender students, have equal educational opportunities and equal access to the school district's educational programs and activities. The Board of Education, administration, and all school staff members will comply with Federal and State laws and regulations regarding transgender students and no student shall be subjected to discrimination on the basis of gender identity or expression.

For the purposes of this Policy:

1. "Gender expression" refers to the way a student represents or expresses gender to others, often through behavior, clothing, hairstyles, activities, voice, or mannerisms.
2. "Gender identity" means a student's deeply held sense or psychological knowledge of their own gender, regardless of the gender they were assigned at birth.
3. "Gender identity or expression" also means having or being perceived as having a gender-related identity or expression whether or not stereotypically associated with a person's assigned sex at birth.
4. "Gender nonconforming" describes a student whose gender expression differs from stereotypical expectations, such as "feminine" boys, "masculine" girls, and those who are perceived as androgynous.
5. "Transgender" describes students whose gender identity is different from their gender assigned at birth.



# POLICY GUIDE

STUDENTS  
5756/page 2 of 4  
Transgender Students

The Board of Education believes the responsibility for determining a student's gender identity rests with the student or, in the case of young students not yet able to advocate for themselves, with the parent. Therefore, the Board will accept a student's assertion of his or her gender identity when there is consistent and uniform assertion of the gender identity, or any other evidence that the gender identity is sincerely held as a part of the student's core identity. The Board of Education will not question or disregard the assertion of a student's gender identity. However, the Board authorizes the Chief School Administrator or designee to question a student's asserted gender identity when there is a credible basis for believing the student's gender identity is being asserted for some improper purpose.

Confirmation of a student's asserted gender identity must include a letter from a parent to the Chief School Administrator indicating the student is gender nonconforming. In the event the parent does not consent to the student's gender identity, the Chief School Administrator or designee will meet with the parent and the student to determine how the student's gender identity shall be addressed by the school district.

[Option – Select One Option]

— The Board recognizes school-related issues regarding transgender students will vary on a case-by-case basis. Therefore, the Chief School Administrator or designee will meet with the parent and student to discuss school-related issues such as the name and pronoun to be used by district staff in referring to the student, the gender identification to be used on the student's records, district staff members that should be informed of the student's access and use of restrooms, locker rooms, changing facilities, physical education classes, intramural programs, interscholastic athletic programs, and other gender issues affecting the transgender student and his/her attendance at school and participation in school programs. The school district will take reasonable measures to accommodate the needs of transgender students in accordance with Federal and State laws and regulations.



# POLICY GUIDE

STUDENTS  
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Transgender Students

The Board recognizes school-related issues regarding transgender students will vary on a case-by-case basis. Therefore, the Chief School Administrator or designee will meet with the parent and the student to discuss school-related issues. The issues to be discussed shall include, but are not limited to, the following:

1. Names/Pronouns – The school district will honor the request of the parent and student to have the student addressed by a name or pronoun different from those associated with the student’s gender at birth.
2. Student Records – The school district’s official, permanent student record will be maintained in accordance with Federal law, State statutes, and administrative code and will indicate the legal name and gender appearing on the student’s birth certificate, unless there is a legal name change. However, the school district will use the name requested by the parent and student in other school-related documents to include, but not be limited to, student identification cards, library cards, school photographs, grade books, posted lists of student names, and any other places where students’ names are commonly written.
3. Restrooms – Transgender students shall have access to the restroom that corresponds to their gender identity. The use of a “gender neutral” restroom, if available, shall be a matter of choice by a transgender student.
4. Locker Rooms – Transgender students shall have access to locker room facilities that correspond to their gender identity. The school district will make available a reasonable alternative changing area for a transgender student, if requested.
5. Physical Education Classes - Transgender students shall be permitted to participate in physical education classes in a manner consistent with their gender identity.



# POLICY GUIDE

STUDENTS  
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Transgender Students

6. Intramurals Programs – A transgender student’s participation in the school district’s intramural athletic programs shall be in accordance with the eligibility requirements for participation in interscholastic athletics as determined by the New Jersey Interscholastic Athletic Association.
7. Interscholastic Athletics – A transgender student’s participation in the school district’s interscholastic athletic programs shall be in accordance with eligibility requirements for participation in interscholastic athletics as determined by the New Jersey State Interscholastic Athletic Association.
8. Dress Codes – Transgender students shall comply with the dress code requirements that correspond to their gender identity.]

In the event a student no longer identifies with a previously asserted gender other than their gender at birth, a parent of the student must submit a letter to the Chief School Administrator indicating the student is no longer gender nonconforming. The Chief School Administrator or designee will meet with the parent and the student to discuss the transition of the student from gender nonconforming to gender conforming. In the event the parent does not consent to the student’s assertion the student is no longer gender nonconforming, the Chief School Administrator or designee will meet with the parent and the student to determine how the student’s gender identity should be addressed by the school district.

The school district and school staff members will ensure the privacy of any student’s transgender status and will not disclose or acknowledge a student’s transgender status unless required to in accordance with any Federal law, State statute, administrative code, or if the parent and student have authorized such disclosure.

N.J.S.A. 10:5-1 et seq.  
Title IX, 20 U.S.C. Section 1681

Adopted:



STUDENT COUNT

**18A**

GRADE/TEACHER

PRE-K

Mrs. Pica	17
Ms. Foglio	16
Ms. Spratt	11

KINDERGARTEN

Ms. Lokan	14
Mrs. Granville	15

FIRST GRADE

Ms. Borota	13
Ms. Fox	4

SECOND GRADE

Mrs. Arruda	20
Mrs. Odom	19

THIRD GRADE

Mrs. McCloskey	20
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FOURTH GRADE

Mrs. Singer	13
Mrs. Genovesi	15
Ms. McGuckin	5

FIFTH GRADE HOMEROOM

Mr. Leigh	31
Ms. McGuckin	2

SIXTH GRADE HOMEROOM

Mrs. Druding	25
Ms. Kranz	1

SEVENTH GRADE HOMEROOM

Mr. Shareef	21
Ms. Kranz	3

EIGHTH GRADE HOMEROOM

Mr. Dempster	27
Ms. Kranz	4

**TOTAL COUNT 296**

# 18B

OCTOBER Attendance Totals for BES in 2016-17  
 Residence District Code: all  
 Report 1003 as of 10/13/2016

Grade	PTC	Total	Active	Days Possible	Days Present	Days Absent	Days Tardy	A-D-E	A-D-A	% ATT	% NOT Tardy
01		18	17	342	332	10	3	17.1	16.6	97.076	99.123
02		41	39	783	777	6	17	39.15	38.85	99.234	97.829
03		21	20	402	398	4	7	20.1	19.9	99.005	98.259
04		31	30	600	597	3	6	30	29.85	99.5	99
04	20	4	4	80	80	0	0	4	4	100	100
05		33	33	657	655	2	3	32.85	32.75	99.696	99.543
06		26	26	520	520	0	6	26	26	100	98.846
07		22	22	440	437	3	5	22	21.85	99.318	98.864
07	20	2	2	40	39	1	0	2	1.95	97.5	100
08		28	28	558	555	3	3	27.9	27.75	99.462	99.462
08	20	3	3	60	60	0	1	3	3	100	98.333
3F		25	24	480	465	15	9	24	23.25	96.875	98.125
4F		19	19	380	370	10	2	19	18.5	97.368	99.474
KF		29	29	578	571	7	8	28.9	28.55	98.789	98.616
<b>TOTAL</b>		<b>302</b>	<b>296</b>	<b>5,920</b>	<b>5,856</b>	<b>64</b>	<b>70</b>	<b>296</b>	<b>292.8</b>	<b>98.919</b>	<b>98.818</b>

Column header "TOTAL" represents total number of all Students throughout the reporting period who factor into the attendance totals.

Column header "ACTIVE" represents the total number of above mentioned students who are ACTIVE as of the last day of the reporting period.



District ADE: 296  
District ADA: 292.8

18C



Nurse's Monthly Report

Date Range: 9/16/16 - 10/13/16

Student Visits: 225

Physicals Processed: 2

Health Screenings Performed: 2

Students Requiring Emergency Services (911): 2

Employee Visits: 3

Documented Contagious Illnesses: 7

Child Study Team Referrals Completed: 2

Other:

- Community fluoride program
- Staff insurance: fluoride administration
- compiled additional medical needs/Secured new medications
- Collaborated with the Burlingame Health Department, administration, maintenance staff re: potential infectious disease outbreak
- Referred students to school age immunization clinics at Burlingame Health Department

Prepared by Jamie Weller  
Beverly City School Nurse

Discipline Report by Grade  
September 16, 2016  
to  
October 13, 2016



Grade	Enrollment	Disobedience		Disrespectful		Disruptive	Fighting		Threats	Bullying	Theft /		Drugs	TOTAL	Suspension	General Detentions with Packets
		Defiance	Profanity	Assault	Stealing		Alcohol									
PRE-K	44															
K	29															
1	17															
2	39															
3	20														1	
4	33														1	
5	33															
6	26															2
7	24															1
8	31					2								2	2	1
<b>TOTAL</b>	<b>296</b>					<b>2</b>								<b>2</b>	<b>2</b>	<b>6</b>

Suspensions Student	Reason
J.W.	Disruptive
J.R.	Disruptive

General Detentions with Packets Student	Reason
J.B.	late
C.R.	School property
S.D.	Disrespectful
T.H.	Disrupting class
J.P.	Disrupting class
L.F.	disobedience

Discipline Report by Grade  
September 16, 2016  
to  
October 13, 2016



