

# BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)

## REGULAR MEETING

Beverly City School  
November 18, 2015

7:00 PM  
Beverly School Library

## MINUTES

### 1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by the Board President Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times is writing on January 8, 2015. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

The Pledge of Allegiance was led by Richard Wolbert.

### 3. Roll Call

Stacey Atkinson	Present	Jean Wetherill	Present
Mary Ellen Knudson	Present	Mary Wolbert	Present
Ronald Murphy	Absent	Richard Wolbert	Present
Dale Thompson	Absent		

4. Mr. Richard Wolbert, Board President opened the meeting.  
Ms. Giacobbe, Superintendent of Schools and Dr. Savage, Staff Accountant/Board Secretary were also present.

There was four (4) member of the public present at the meeting.

5. Board Member Comments on the Agenda

There were no Board of Education Comments on the agenda.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. Student Recognition

Mariah McKoy and Kendrick Morton were recognized as the Upstanders of the Month.

8. A motion was made by Mary Ellen Knudson and seconded by Stacey Atkinson to approve the minutes for the Regular meeting on October 21, 2015.

Roll Call				
	Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
	Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
	Ronald Murphy	Absent	Richard Wolbert	Affirmative
	Dale Thompson	Absent		

MONTHLY FINANCIALS/CONTRACTS:

9. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Jean Wetherill to approve the following action items A through H will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending October 2015: Balance on hand \$2,187,066.82.

Board Secretary's Month Certification  
Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of October 2015, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

  
Sch. Bus. Adm./Board Secretary

\_\_\_\_\_  
Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of October 2015, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending October 2015.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of October 2015.

D. MOTION: To approve the purchase orders in the amount of \$126,709.90 for the month of November 2015.

E. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$ 223,565.67 for the month of November 2015 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending October 15, 2015 in the amount of \$142,742.81 and for the pay period ending October 30, 2015 in the amount of \$139,185.53 in the total amount of \$281,928.34 for the month of October.

G.MOTION: To approve the purchase orders for the referendum project for the month of November 2015 in the amount of \$1,056,004.98.

H. MOTION: To approve the Bills list for the referendum project for the month of November 2015 in the amount of \$1,056,004.98.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Dale Thompson	Absent		

FINANCIALS/CONTRACTS:

10. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Ellen Knudson to approve the following action items A through B will be considered under consent agenda. Any item requiring further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the following 2015-2016 reports for submission to the County:

1. 3-Year Comprehensive Maintenance Plan (CMP)
2. Annual Maintenance Report (M-1)
3. Annual Facilities Checklist Health and Safety Evaluation of School Building

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Basketball Officials Assignor Fee for the 2015-2016 basketball season in the amount of \$54.00.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Dale Thompson	Absent		

PERSONNEL:

11. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Jean Wetherill to approve the following action items A through G will be considered under consent agenda. Any item requiring further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of November 2015.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Sarker Uddin as sub custodian at the rate of \$14.00 per hour, effective November 19, 2015.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the retirement of Kathryn Snyder effective December 31, 2015.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Stephanie Iwanicki and Conor Dempster as scorekeepers at the rate of \$22.00 per hour, and Karen Spratt as substitute scorekeeper.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Lorraine Stingel effective November 13, 2015.

F. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Arlette Buckham-Reid effective January 14, 2016.

G. MOTION: BE IT RESOLVED, that the Board of Education approve Penelope Weaver to be added to the sub caller list.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Dale Thompson	Absent		

PROFESSIONAL DEVELOPMENT:

12. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Stacey Atkinson to approve the following action items A through B will be considered under consent agenda. Any item requiring further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Kerri Lawler to attend the Evidence-Centered Leadership Conference on January 11, 2016 and January 26, 2016 in Sewell, NJ in the total amount of \$350.00.

B.MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for LeighAnn Esaia to attend the Dyslexia, Dyscalculia, & Dysgraphia workshop on December 14, 2015 in Cherry Hill, NJ in the total amount of \$199.99.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Dale Thompson	Absent		

13. Old Business

There was no old business this month.

14. New Business

There was no new business this month.

15. Superintendent's Report

A. Enrollment Report

The report was included for review by the Board of Education.

B. Attendance Report

The report was included for review by the Board of Education.

C. Nurse's Report

The report was included for review by the Board of Education.

D. Discipline Report

The report was included for review by the Board of Education.

E. H.I.B. Incidents:

2 incidents reported: 1 were confirmed bullying, 1 determined to be non-HIB related or non-actionable HIB, and      inconclusive.

F. Drill:

- November 4, 2015 – Fire Drill – 3 minutes 20 seconds

16. Correspondence

Elizabeth Giacobbe updated the Board of Education on the MSNBC Know Your Values competition. While she did not win it was a wonderful experience and she has received a \$5,000 donation from Troy Singleton. We are also looking to have Rutgers University come to Beverly as a career readiness program. Additionally, Elizabeth informed the Board of Education that there will be a Give A Little Something (GALS) pajama drive for the students. The school also received a gift card donation from a woman who heard about Elizabeth's efforts in Beverly School.

17. Board Comments

Rich Wolbert mentioned the exciting college and career readiness project in Ms. Vermeer's class as well as all the information around the school.

18. Public Comments

The open to the public comment portion of the meeting began at 7:29 p.m. and closed at 7:33 p.m.

Mrs. Leigh-Ann Esaia, 605 Lee Avenue, Beverly, also commented on the college and career readiness that is happening in the school.

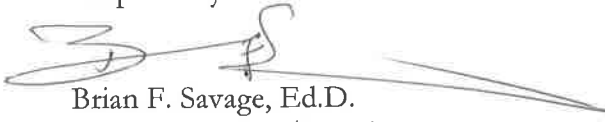
19. Adjournment

A motion was made by Mary Ellen Knudson and seconded by Jean Wetherill to adjourn the Board of Education Meeting at 7:34 p.m.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Dale Thompson	Absent		

Respectfully submitted:



Brian F. Savage, Ed.D.  
Staff Accountant/Board Secretary