

# BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)

## REGULAR MEETING

Beverly City School  
February 17, 2016

7:00 PM  
Beverly School Library

### MINUTES

#### 1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by the Board President Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times is writing on January 6, 2016. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

The Pledge of Allegiance was led by Richard Wolbert.3. Roll Call

2. Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Absent
Mary Ellen Knudson	Present	Mary Wolbert	Present
Ronald Murphy	Present	Richard Wolbert	Present
Mary Smith-Jones	Present		

3. Mr. Richard Wolbert, Board President opened the meeting.

Ms. Giacobbe, Superintendent of Schools and Dr. Savage, Staff Accountant/Board Secretary were also present.

There was six (6) member of the public present at the meeting.

5. Board Member Comments on the Agenda

There were no Board member comments on the agenda.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. Student Recognition

An award and tee shirts were given to Tommy Taylor and Nyanna Charleman for being "Upstanders" These students stood up for their fellow students instead of standing aside and doing nothing, their actions were recognized this evening.

8. A motion was made by Mary Smith-Jones and seconded by Ronald Murphy to approve the minutes for the Regular meeting on January 20, 2016.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Absent
Mary Ellen Knudson	Abstain	Mary Wolbert	Affirmative
Ronald Murphy	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

MONTHLY FINANCIALS/CONTRACTS:

9. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Mary Wolbert to approve the following action items A through I, which were considered under consent agenda. Action item B was tabled from the consent agenda and will be approved next month.

A.MOTION: To accept the financial Report of the Secretary for the month ending January 2016: Balance on hand \$2,465,648.55.

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of January 2016, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

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Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of January 2016, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending December 2015. This action item was tabled.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of January 2016.

D. MOTION: To approve the purchase orders in the amount of \$175,026.82 for the month of February 2016.

E. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$229,981.45 for the month of February 2016 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending January 15, 2016 in the amount of \$142,720.82 and for the pay period ending January 30, 2016 in the amount of \$138,246.28 in the total amount of \$280,967.10 for the month of January 2016.

G.MOTION: To approve the purchase orders for the referendum project for the month of February 2016 in the amount of \$86,827.47.

H. MOTION: To approve the Bills list for the referendum project for the month of February 2016 in the amount of \$86,827.47.

I. MOTION: To accept the financial report of the Treasurer of School Monies ending January 2016.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Absent
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

FINANCIALS/CONTRACTS:

10. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Mary Wolbert to approve the following action items A through G, which were considered under consent agenda. There were no items requiring further discussion that were pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the following 2015-2016 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
Moorestown Public Schools	1	\$20,154.00	9/1/2015-6/30/2016	1:1 Aide Cost	\$37,395.52
				\$17,241.52	

B.MOTION: BE IT RESOLVED, that the Board of Education approve the transportation to Moorestown Baker School, transported by Delran Township for the 2015-2016 School Year for 180 days, \$86.48 per day in the total amount of \$15,566.40.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the request for a waiver of the requirement for the Special Education Medicaid Initiative (SEMI) Program due to our 2016-2017 revenue projection which includes less than 40 Medicaid Eligible Special Education students.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the following Govdeals:  
- Kenmore Freezer

D.1. MOTION: BE IT RESOLVED, that the Board of Education approve the following donation to the town equipment:  
- Tractor  
- Plow Attachment  
- Snapper Snow Blower

E. MOTION: BE IT RESOLVED, that the Board of Education approve the facility use requests for the following:

- Delanco Youth Sports Association Indoor Softball – there will be no cost

F. MOTION: BE IT RESOLVED, that the Board of Education approve the first reading of Policy 1140 – Affirmative Action Program.

G. MOTION: To approve David B. Rubin as School Board Attorney:

BE IT RESOLVED, that the Board of Education approve to appoint David B. Rubin of David B. Rubin, P.C. of Metuchen, as School Board Attorney, from February 18, 2016 through January 2017, according to the terms of the executed contract.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Absent
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

PERSONNEL:

11. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Ronald Murphy to approve the following action items A through E, which were considered under consent agenda. There were no items requiring further discussion that were pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve Julie Schulin as Self Contained teacher, MA, Step 9, prorated at the salary of \$57,304.00 effective February 8, 2016.

B.MOTION: BE IT RESOLVED, that the Board of Education approve the request to rescind the resignation of Jamie Weller, School Nurse.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Dale Burroughs as part time night custodian at the rate of \$14.00 per hour retroactive January 21, 2016.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Spyridon Mantzas to be added to the sub caller list.

E. MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of March 2016.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Absent
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

CURRICULUM & INSTRUCTION:

12. A motion was made by Mary Wolbert and seconded by Ronald Murphy: BE IT RESOLVED, that the Board of Education approve the Early Childhood Education One-Year Preschool Program Plan Update for 2016-2017 School Year.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Absent
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

PROFESSIONAL DEVELOPMENT:

13. A motion was made by Mary Ellen Knudson and seconded by Mary Smith-Jones: BE IT RESOLVED, that the Board of Education approve the professional development for Dorothy Foglio, Karen Spratt, and Michelle Granville to attend the 2016 PreK Teacher Conference in Atlantic City, NJ on February 22, 2016 (Dorothy Foglio) and February 23, 2016 (Karen Spratt and Michelle Granville) in the amount of \$242.00 per person in the total amount of \$726.00.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Absent
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

14. Old Business

Richard Wolbert reminded the Board Members that the Board of Education will be selecting committee members in the near future.

15. New Business

Elizabeth Giacobbe informed the Board of Education that members of the Palmyra Board of Education will be attending the next Board of Education meeting.

16. Superintendent's Report

A. Enrollment Report: 299 students

B. Attendance Report

The report was included for review by the Board of Education.

C. Nurse's Report

The report was included for review by the Board of Education.

D. Discipline Report

The report was included for review by the Board of Education.

E. H.I.B. Incidents:

2 incidents reported: 0 were confirmed bullying, 2 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

F. Drill:

- January 28, 2016 – Shelter in Place – 1:22 PM

17. Correspondence

Elizabeth Giacobbe informed the Board of Education about some upcoming events which include Read Across America and the Rutgers College and Career Pep Rally. She also distributed The Business with Beverly City School newsletter that was prepared by the students.

18. Board Comments

Richard Wolbert noted that he recently saw the Beverly PARCC results in the Burlington County Times. He was pleased with how we looked compared to other surrounding schools.

19. Public Comments

The open to the public comment portion of the meeting began at 7:28 p.m. and closed at 7:28 p.m.

There were no comments from the public.

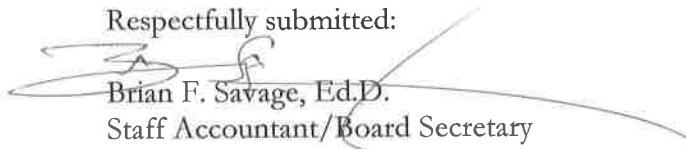
20. Adjournment

A motion was made by Mary Ellen Knudson and seconded by Mary Smith-Jones to adjourn the Board of Education Meeting at 7:29 p.m.

Roll Call

Stacey Atkinson	Absent	Jean Wetherill	Absent
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

Respectfully submitted:

  
Brian F. Savage, Ed.D.  
Staff Accountant/Board Secretary