

BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue
Beverly, New Jersey 08010

www.beverlycityschool.org

REGULAR MEETING

Beverly City School
August 27, 2015

6:30 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times is writing on July 29, 2015. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Pledge of Allegiance

3. Roll Call

Stacey Atkinson	Present	Jean Wetherill	Present
Mary Ellen Knudson	Present	Mary Wolbert	Present
Ronald Murphy	Absent	Richard Wolbert	Present
Dale Thompson	Absent		

4. President opens meeting

5. District Goal

The Board discussed postponing the District Goal setting until September 16, 2015

6. Board Member Comments on the Agenda

General Comments were made regarding Green Team, Sustainable Schools, Community Participation, How to lose our "Focus School" Status

7. Public Comment on Agenda Items Only

None

8. A motion was made by Stacey Atkinson and seconded by Jean Wetherill to approve the minutes for the regular meeting on July 15, 2015, with changes made by Stacey Atkinson

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Abstained	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Dale Thompson	Absent		

MONTHLY FINANCIALS:

9. Consent Agenda:

A motion was made by Mary Ellen Knudsen and seconded by Stacey Atkinson to approve the following action items A through K will be considered under consent agenda. Any item

that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending June 2015: Balance on hand \$1,839,462.66.

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of June 2015, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

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Sch. Bus. Adm./Board Secretary

Date

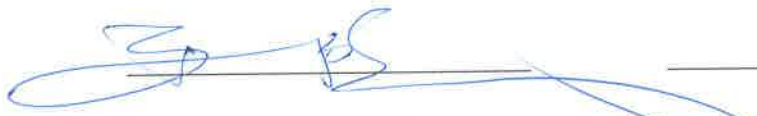
Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of June 2015, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B.MOTION: To accept the financial Report of the Secretary for the month ending July 2015: Balance on hand \$7,995,928.18.

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of July 2015, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

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Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of July 2015, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

C. MOTION: To accept the financial report of the Treasurer of School Monies ending June 2015.

D. MOTION: To accept the financial report of the Treasurer of School Monies ending July 2015.

E. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of June 2015.

F. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of July 2015.

G. MOTION: To approve the purchase orders in the amount of \$4,031,375.72 for the month of August 2015.

H. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$ 186,082.22 for the month of August 2015 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

I. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$ 0.00 for the month of August 2015 for the referendum project to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

J. MOTION: To approve the purchase orders for the referendum project for the month of August 2015 in the amount of \$ 0.00.

K. MOTION: To approve the gross payroll wages for the pay period ending July 15, 2015 in the amount of \$52,464.14 and for the pay period ending July 30, 2015 in the amount of \$37,370.70 in the total amount of \$89,834.84 for the month of July.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
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Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Dale Thompson	Absent		

FINANCIALS/CONTRACTS:

10. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Jean Wetherill to approve the following action items A through D will be considered under consent agenda. Any item requiring further discussion may be pulled from the consent agenda and acted upon separately

A. MOTION: To approve the following 2015-2016 school year tuition for out-of-district

School	# of Students	Cost	Effective	Comments	Total
Palmyra High School	36	\$13,016.00	9/1/2015-6/30/2016	General Education	\$468,576.0
Palmyra High School	8	\$15,750.00	9/1/2015-6/30/2016	Special Education	\$126,000.0
Burlington City High School	1	\$20,863.00	9/1/2015-6/30/2016	Special Education	\$20,863.00

placement:

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Memorandum of Understanding between Beverly City School District and Burlington County Community Action Program Headstart for the period of July 1, 2015 to June 30, 2018.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Use of Facilities for Donshae Joyner on Sunday's for Sunday services, beginning September 6, 2015 from 9:00 AM – 1:30 PM in the multi-purpose room, additional cost of any staff will be reimbursed to the District by the organization.

Jean Wetherill commented that she thinks the school should have an exact strategy on how it is going to allow Sunday Services to proceed at the school.

Stacey Atkinson thinks that a one year test period would be a reasonable length of time, and an agreement should be drafted by our attorney with a severability clause and payment terms etc.

D. MOTION: To approve the Annual Facility Approval forms to be submitted to the County for 2015-2016 School Year:

BE IT RESOLVED, that the Board of Education approve the renewal of temporary spaces for the 2015-2016 School Year.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Dale Thompson	Absent		

PERSONNEL:

11. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Ellen Knudsen to approve the following action items A through I will be considered under consent agenda. Any item requiring further discussion may be pulled from the consent agenda and acted upon separately. Item number 11C was pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve Annette Barnes as substitute custodian, at the rate of \$14.00 per hour, retroactive July 31, 2015.

B.MOTION: BE IT RESOLVED, that the Board of Education approve the administrative leave of Edwin Cortez, retroactive as of July 20, 2015.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the termination of Edwin Cortez, retroactive as of August 19, 2015. This item was pulled from the consent agenda and acted upon separately below.

D. MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of September 2015, with the exception of those who have an expired certification.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Lorraine Stingel as cafeteria aide, at the rate of \$12.36 per hour, Step #4, effective September 1, 2015 – June 30, 2016.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Dahlia Morales as 1 on 1 Paraprofessional, at the rate of \$11.76 per hour, Step #1, effective September 1, 2015 – June 30, 2016.

G. MOTION: BE IT RESOLVED, that the Board of Education approve Michelle Mulligan as 1 on 1 Paraprofessional, at the rate of \$11.76 per hour, Step #1, effective September 1, 2015 – June 30, 2016.

H.MOTION: BE IT RESOLVED, that the Board of Education approve Kerri Lawler for the HIB stipend in the amount of \$1,320.00 for the 2015-2016 School Year. Account# 11-000-221-102/11-000-221-104/11-000-221-110.

I.MOTION: BE IT RESOLVED, that the Board of Education approve Will Brown as substitute custodian, at the rate of \$14.00 per hour, retroactive August 6, 2015.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Dale Thompson	Absent	Richard Wolbert	Affirmative
Ronald Murphy	Absent		

11.1

A motion was made by Jean Wetherill and seconded by Mary Ellen Knudsen to approve the motion that the Board of Education terminate Edwin Cortez, retroactive as of August 19, 2015.

Roll Call:

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Dale Thompson	Absent	Richard Wolbert	Affirmative
Ronald Murphy	Absent		

CURRICULUM & INSTRUCTION:

12. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Ellen Knudsen to approve The following action items A through G will be considered under consent agenda. Any item requiring further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the 2nd readings of the following policy:

Policy#5310 – Health Services

All other policies listed below we be acted upon at the next board meeting

Policy#5300 – Automated External Defibrillators (AEDs)

Policy#5305 – Health Services Personnel

Policy#5306 – Health Services To Nonpublic Schools

Policy#5307 – Nursing Services Plan

Policy#5308 – Student Health Records

Policy#5320 – Immunization

Policy#5330 – Administration of Medication

Policy#5331 – Management of Life-Threatening Allergies in Schools

Policy#5332 – Do Not resuscitate Orders

Policy#5335 – Treatment of Asthma

Policy#5338 – Diabetes Management

Policy#5339 – Screening for Dyslexia

Policy#5350 – Pupil Suicide Prevention

B.MOTION: BE IT RESOLVED, that the Board of Education approve the 2015-2016 Student-Family Handbook.

C.MOTION: BE IT RESOLVED, that the Board of Education approve the 2015-2016 Staff Handbook.

D. MOTION: BE IT RESOLVED, that the Board of Education approve to accept the Title I funds in the amount of \$179,742.00 allocated under the NCLB Consolidated grant for the Fiscal Year 2016.

E. MOTION: BE IT RESOLVED, that the Board of Education approve to accept the Title II funds in the amount of \$31,508.00 allocated under the NCLB Consolidated grant application for the Fiscal Year 2016.

F.MOTION: BE IT RESOLVED, that the Board of Education approve to accept the IDEA Consolidated Grant application in the amount of \$116,352.00 (Basic) and \$3,137.00 (Preschool) for the Fiscal Year 2016.

G. MOTION: BE IT RESOLVED, that the Board of Education review the School Self-Assessment for determining grades under the Anti-Bullying Bill of Rights Act.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Dale Thompson	Absent		

13. Old Business

None

14. New Business

None

15. Correspondence

Head Start Definitions

16. Board Comments

None

17. Public Comments

Bob Bancroft Melbourne Ave wanted to thank the school for the contractors we chose, they were clean, polite and professional

He also commented that in his experience our contract for the church services utilizing our Gym could contain a 60 day no fault clause, He thinks this is pretty standard in these types of arrangements.

18. Adjournment

A motion to adjourn at 8:24PM was made by Mary Ellen Knudsen and seconded by Jean Wetherill.

Roll:

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Dale Thompson	Absent		

Respectfully submitted:

A handwritten signature in cursive script, appearing to read "George M. Gables", with a long horizontal flourish extending to the right.

George M Gables

School Business Administrator