

BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)

REGULAR MEETING

Beverly City School  
April 20, 2016

7:00 PM  
Beverly School Library

MINUTES

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by the Board President Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times is writing on January 6, 2016. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

The Pledge of Allegiance was led by Richard Wolbert.

3. Roll Call

Stacey Atkinson	Present	Jean Wetherill	Present
Mary Ellen Knudson	Present	Mary Wolbert	Present
Ronald Murphy	Absent	Richard Wolbert	Present
Mary Smith-Jones	Present		

4. Mr. Richard Wolbert, Board President opened the meeting.

Ms. Giacobbe, Superintendent of Schools and Dr. Savage, Staff Accountant/Board Secretary were also present.

There were five (5) member of the public present at the meeting.

5. Board Member Comments on the Agenda

There were no Board member comments on the agenda.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. Student Recognition

An award and tee shirts were given to Lamar Greene-Stevenson and Angelis Mendez for being "Upstanders" These students stood up for their fellow students instead of standing aside and doing nothing, their actions were recognized this evening.

8. A motion was made by Mary Ellen Knudson and seconded by Jean Wetherill to approve the minutes for the Regular meeting on Mach 16, 2016.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

MONTHLY FINANCIALS/CONTRACTS:

9. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Ellen Knudson to approve the following action items A through G will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.


A.MOTION: To accept the financial Report of the Secretary for the month ending March 2016: Balance on hand \$2,722,438.70.

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of March 2016, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education

pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

  
\_\_\_\_\_  
Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of March 2016, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending March 2016.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of March 2016.

D. MOTION: To approve the purchase orders in the amount of \$332,155.48 for the month of April 2016.

E. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$301,951.02 for the month of April 2016 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending March 15, 2016 in the amount of \$143,374.91 and for the pay period ending March 30, 2016 in the amount of \$146,755.13 in the total amount of \$290,130.04 for the month of March 2016.

G. MOTION: To approve the purchase orders for the referendum project for the month of April 2016 in the amount of \$16,675.00.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

FINANCIALS/CONTRACTS:

10. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Stacey Atkinson to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the following 2015-2016 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
YALE School	1	\$185.71 per day for 72 days	3/1/2016-6/30/2016	One to one Aid	\$13,371.12

B. MOTION: BE IT RESOLVED, that the Board of Education approve to authorize the Board Secretary to advertise the change in date for the May 11, 2016 Board of Education meeting to May 9, 2016. Also to advertise the 2016-2017 School Budget Public Hearing date change from April 20, 2016 to May 9, 2016. All meetings will start at 7:00 PM.

C. MOTION: BE IT RESOLVED, that the Board of Education enter into a contract agreement with RnB Design for the purpose of branding the school district per the pricing quote. The branding will include re-designing and maintaining the website.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

PERSONNEL:

11. Consent Agenda:

A motion was made by Mary Ellen Knudson and seconded by Stacey Atkinson to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approves the Sub Caller List for the month of May 2016.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Ashley Welding, as Paraprofessional, effective April 19, 2016.

C. MOTION: BE IT RESOLVED that the Board of Education approve to advertise for the following ESY positions (Tentative ESY = Based on Student Attendance):

- 1 (Preschool – Kindergarten) Special Education Teacher @ \$35.00 per hour
- 1 (1<sup>st</sup> – 2<sup>nd</sup> Grade) Special Education Teacher @ \$35.00 per hour
- 1 (3<sup>rd</sup> – 4<sup>th</sup> Grade) Special Education Teacher @ \$35.00 per hour

- 1 (5<sup>th</sup> – 6<sup>th</sup> Grade) Special Education Teacher @ \$35.00 per hour
- 1 (7<sup>th</sup> – 8<sup>th</sup> Grade) Special Education Teacher @ \$35.00 per hour
- 1 School Nurse @ \$35.00 per hour
- 1 Speech Therapist up to 4 days a week @ \$35.00 per hour
- 6 Paraprofessionals @ \$15.00 per hour

D. MOTION: BE IT RESOLVED, that the Board of Education approve Custodial Summer work on an “as needed” basis.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Custodial Summer help compensation to be set at \$14.00 per hour.

F. MOTION: BE IT RESOLVED, that the Board of Education approve George C. Kelly as a substitute custodian at the rate of \$14.00 per hour.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

CURRICULUM:

12. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Smith-Jones to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the revised 2015-2016 school year calendar.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the summer hours of Monday through Thursday from 8:00 AM – 4:00 PM, beginning the week of June 20<sup>th</sup>, 2016 and ending the week after August 29<sup>th</sup>, 2016.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the 2016-2017 school year calendar.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

13. Old Business

There was on old business for the month.

#### 14. New Business

There was a discussion regarding the Superintendent of Schools and Board Self Evaluation as well as bringing in a company to review the field maintenance.

#### 15. Superintendent's Report

##### A. Enrollment Report: 296

##### B. Attendance Report

The report was included for review by the Board of Education.

##### C. Nurse's Report

The report was included for review by the Board of Education. It was also noted that a dentist will be coming in on May 19, 2016.

##### D. Discipline Report

The report was included for review by the Board of Education.

##### E. H.I.B. Incidents:

0 Incidents reported: 0 were confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

##### F. Drill:

- March 22, 2016 – Lockdown Drill – 9:35 A.M.
- April 19, 2016 – Fire Drill – 2 minutes 25 seconds

#### 16. Correspondence

There was no correspondence for the month.

#### 17. Board Comments

Palmyra Board of Education update included the green team, traffic issues, a student summit and starting a minutes.

#### 18. Public Comments

The open to the public comment portion of the meeting began at 7:38 p.m. and closed at 7:39 p.m.

There were no comments from the public.

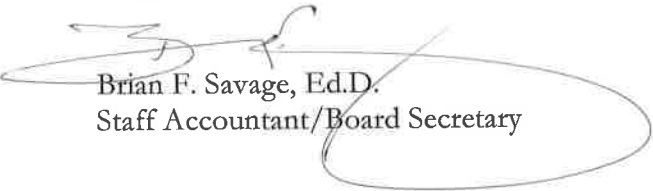
19. Adjournment

A motion was made by Mary Ellen Knudson and seconded by Jean Wetherill to adjourn the Board of Education Meeting at 7:39 p.m.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Mary Ellen Knudson	Affirmative	Mary Wolbert	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

Respectfully submitted:



Brian F. Savage, Ed.D.  
Staff Accountant/Board Secretary