



**BEVERLY CITY BOARD OF EDUCATION**

**601 Bentley Avenue**

**Beverly, New Jersey 08010**

**[www.beverlycityschool.org](http://www.beverlycityschool.org)**

**REGULAR MEETING**

**Beverly City School**

**7:00 PM**

**January 18, 2017**

**Beverly School Library**

**AGENDA**

**1. CALL TO ORDER**

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times is writing on January 4, 2017. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district



personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Pledge of Allegiance

3. Roll Call

Stacey Atkinson	_____	Mary Smith-Jones	_____
Barbara Kelly	_____	Mary Wolbert	_____
Ronald Murphy	_____	Richard Wolbert	_____

4. President opens meeting

5. Board Member Comments on the Agenda

6. Public Comment on Agenda Items Only

7. Student Recognition

8. MOTION: To approve the minutes for the Regular meeting on December 21, 2016 and Re-Organization/Regular meeting on January 4, 2017.

Roll Call

Stacey Atkinson	_____	Mary Smith-Jones	_____
Barbara Kelly	_____	Mary Wolbert	_____
Ronald Murphy	_____	Richard Wolbert	_____

MONTHLY FINANCIALS/CONTRACTS:

9. Consent Agenda:

The following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending November 2016: Balance on hand \$2,877,787.55

Board Secretary's Month Certification

Budgetary Line Item Status





FINANCIALS/CONTRACTS:

10. Consent Agenda:

The following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: Removal of Board Member

WHEREAS, pursuant to Board Bylaw 145, on January 4, 2017, this Board, via consensus, began the process of removing Ronald Murphy from the Board due to his failure to attend at least three consecutive regular meetings of the Board; and

WHEREAS, notice of the Board's intent to remove him was provided to Ronald Murphy via correspondence dated January 12, 2017

NOW THEREFORE BE IT RESOLVED, that the Board hereby removes Ronald Murphy from the Board of Education, effective immediately; and

BE IT FURTHER RESOLVED, that the Board Secretary is directed to advertise the vacancy to invite any qualified person to request consideration of his or her candidacy for the vacancy.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the following use of Beverly City School facilities for the purpose of Indoor softball practice for the Riverdel Tiderunners Softball Team at the rate of \$35.00 per evening for the period of 6:30 PM to 8:30 PM based upon the facilities use request as submitted to Beverly City Board of Education. Any additional time will be charged at an hourly rate of \$35.00 per hour for any portion of an hour used beyond the hours designated in the approved facilities use request document.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Gametime Inc & Rubber Recycle, to construct a Kindergarten playground area at the cost of \$57,551.60.

Roll Call

Stacey Atkinson	_____	Mary Smith-Jones	_____
Barbara Kelly	_____	Mary Wolbert	_____
Ronald Murphy	_____	Richard Wolbert	_____

PERSONNEL:

11. Consent Agenda:

The following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.



A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of February 2017.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the REVISED FMLA dates for Margaret Gunkel effective January 30, 2017 to June 7, 2017.

C. MOTION: BE IT RESOLVED, that the Board of Education approve to resignation of Leigh-Ann Esaia, Speech Therapist, effective March 17, 2017.

Roll Call

Stacey Atkinson	_____	Mary Smith-Jones	_____
Barbara Kelly	_____	Mary Wolbert	_____
Ronald Murphy	_____	Richard Wolbert	_____

PROFESSIONAL DEVELOPMENT:

12. Consent Agenda:

The following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve Professional Development for Karen Spratt, Lisa Scarperia, and Dorothy Foglio to attend the 2017 Conference: NJ PreK Teachers Workshop on February 28, 2017 located in, Atlantic City, NJ. The amount of the workshop will be \$249.00 per person in the total amount of \$747.00.

B.MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Elizabeth Giacobbe to attend the 2017 School Law Conference on February 28, 2017 located in Iselin, NJ. The total amount of the workshop will be \$240.00.

Roll Call

Stacey Atkinson	_____	Mary Smith-Jones	_____
Barbara Kelly	_____	Mary Wolbert	_____
Ronald Murphy	_____	Richard Wolbert	_____

13. Old Business

14. New Business

15. H.I.B. Incidents:

  0   incidents reported:        were confirmed bullying,        determined to be non-HIB related or non-actionable HIB, and        inconclusive.

16. Drills:

- Fire Drill – January 4, 2017 – 2 minutes
- Shelter in Place Drill – January 6, 2017 – 8:58 AM

17. Correspondence

18. Board Comments

19. Public Comments

20. Adjournment



BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)



REGULAR MEETING

Beverly City School  
December 21, 2016

7:00 PM  
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by the Board President Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times is writing on January 6, 2016. A copy was also submitted to the Beverly Post Office.

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At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

Pledge of Allegiance was led by Richard Wolbert.

Roll Call

Stacey Atkinson	Present	Jean Wetherill	Present
Ronald Murphy	Absent	Mary Wolbert	Present
Mary Smith-Jones	Present	Richard Wolbert	Present

Ms. Giacobbe, Superintendent of Schools and Dr. Savage, Staff Accountant/Board Secretary were also present.

4. Richard Wolbert, President opened the meeting.

5. Board Member Comments on the Agenda

There were no Board of Education Comments on the agenda.

6. Public Comment on Agenda Items Only

There were no Public Comments.

7. Student Recognition

Ms. Giacobbe presented the Upstander Awards to Makenna Barker, Keyla Martel and Emily Dubell.

8. A motion was made by Stacey Atkinson and seconded by Mary Smith-Jones: BE IT RESOLVED, that the Board of Education approve to accept the resignation of Board Member, Mary Ellen Knudson effective December 15, 2016.

Roll Call			
Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Ronald Murphy	Absent	Mary Wolbert	Affirmative
Mary Smith-Jones	Affirmative	Richard Wolbert	Affirmative

9. A motion was made by Stacey Atkinson and seconded by Mary Smith-Jones to approve the minutes for the Regular meeting on November 16, 2016.

Roll Call			
Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Ronald Murphy	Absent	Mary Wolbert	Affirmative
Mary Smith-Jones	Affirmative	Richard Wolbert	Affirmative

MONTHLY FINANCIALS/CONTRACTS:

10. Consent Agenda:





A motion was made by Jean Wetherill and seconded by Mary Smith-Jones to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending October 2016: Balance on hand \$2,765,038.36

#### Board Secretary's Month Certification

#### Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of October 2016, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

\_\_\_\_\_  
Sch. Bus. Adm./Board Secretary

\_\_\_\_\_  
Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of October 2016, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending October 2016.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of October 2016.

D. MOTION: To approve the purchase orders in the amount of \$126,714.85 for the month of December 2016.

E. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$234,709.48 for the month of December 2016 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.



F. MOTION: To approve the gross payroll wages for the pay period ending November 15, 2016 in the amount of \$144,289.62 and for the pay period ending November 30, 2016 in the amount of \$140,962.48 in the total amount of \$285,252.10 for the month of November 2016.

Roll Call			
Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Ronald Murphy	Absent	Mary Wolbert	Affirmative
Mary Smith-Jones	Affirmative	Richard Wolbert	Affirmative

FINANCIALS/CONTRACTS:

11. Consent Agenda:

A motion was made by Jean Wetherill and seconded by Stacey Atkinson to approve the following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the following 2016-2017 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
Commission for the Blind	1	\$1,900.00	9/1/2016-6/30/2017	Level of Service – 1	\$1,900.00

B. MOTION: BE IT RESOLVED, that the Board of Education approve to renew for 2016-2017 school year, the food service management contract Nutri-Serve Management, Inc. at the flat fee of \$11,766.50, this contract contains a break even clause for the 2016-2017 School Year.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Aflac (American Family Life Assurance Company of Columbus) to offer voluntary employee paid supplemental insurance for all Beverly City school employees.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the 2015-2016 CAFR/Audit.

E. MOTION: BE IT RESOLVED, that the Board of Education approve to designate the Business Administrator/Board Secretary as the Public Agency Compliance Officer for Beverly City School.

Roll Call			
Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Ronald Murphy	Absent	Mary Wolbert	Affirmative
Mary Smith-Jones	Affirmative	Richard Wolbert	Affirmative

PERSONNEL:

12. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Jean Wetherill to approve the following action items A through O will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of January 2017.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the termination of William Hawthorne, Paraprofessional effective December 17, 2016.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Moet Bryant, Paraprofessional, Step #11, at the rate of \$16.69 per hour, retroactive effective November 21, 2016.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Kaitlin Cody, Paraprofessional, Step #11, at the rate of \$16.69 per hour, retroactive effective November 21, 2016.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Vonetta McGee, Main Office Clerk, at the salary of \$32,000.00 per year, retroactive effective December 19, 2016.

F. MOTION: BE IT RESOLVED, that the Board of Education approve the FMLA of Nicole Vermes tentatively beginning January 18, 2017 to May 19, 2017.

G. MOTION: BE IT RESOLVED, that the Board of Education approve Donna Butler, as maternity leave substitute at the rate of \$200.00 per day, tentative date January 9, 2017 to May 19, 2017.

H. MOTION: BE IT RESOLVED, that the Board of Education approve the following staff as scorekeepers at the rate of \$22.00 per hour:

- Dorothy Foglio – Substitute

I. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Moet Bryant, Paraprofessional, effective January 13, 2017.

J. MOTION: BE IT RESOLVED, that the Board of Education approve Valerie Acerba, as maternity leave substitute at the rate of \$200.00 per day, tentative date February 1, 2017.

K. MOTION: BE IT RESOLVED, that the Board of Education approve Verna Martin, Paraprofessional, Step #11, at the rate of \$16.69 per hour, retroactive effective December 19, 2016.



L. MOTION: BE IT RESOLVED, that the Board of Education approve the FMLA of Margaret Gunkel tentatively beginning February 13, 2017 to June 15, 2017.

M. MOTION: BE IT RESOLVED, that the Board of Education approve an annual salary of \$40,000.00 to paid to Ms. Andrea Sanchez-Dollard retroactive to November 16<sup>th</sup>, 2016.

N. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Julia Velasquez effective November 18, 2016. (REVISED)

O. MOTION: BE IT RESOLVED, that the Board of Education approve Valerie Acerba to be added to the Sub Caller list, effective December 22, 2016.

Roll Call				
Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative	
Ronald Murphy	Absent	Mary Wolbert	Affirmative	
Mary Smith-Jones	Affirmative	Richard Wolbert	Affirmative	

CURRICULUM:

13. Consent Agenda:

A motion was made by Mary Smith-Jones and seconded by Stacey Atkinson to approve the following action items A through B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the 2016-2017 Art Curricular Framework.

B.MOTION: BE IT RESOLVED, that the Board of Education approve the 2016-2017 Physical Education and Health Curricular Framework.

Roll Call				
Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative	
Ronald Murphy	Absent	Mary Wolbert	Affirmative	
Mary Smith-Jones	Affirmative	Richard Wolbert	Affirmative	

14. Old Business

Richard Wolbert would like the Board of Education to begin the Board goal setting process in the new future.

15. New Business – Removal of Board Member

The Board of Education discussed the matter. The Business Office is going to send Ronald Murphy a notice to inform him that at the regular January board meeting there will be consideration of action to remove him from the board.

16. Superintendent's Report

A. Enrollment Report: 308

B. Attendance Report

The report was included for review by the Board of Education.

C. Nurse's Report

The report was included for review by the Board of Education.

D. Discipline Report

The report was included for review by the Board of Education.

E. H.I.B. Incidents:

0 incidents reported: 0 were confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

F. Drills:

- Fire Drill – December 1, 2016 – 2 minutes 35 seconds
- Lockdown Drill – December 20, 2016 – 2:18 PM

17. Correspondence

There was no correspondence for the month.

18. Board Comments

Stacey Atkinson gave the Board a summary of the recent NJSBA Delegate Assembly. Specifically she noted the resolution that passed changing the burden of proof from the district to the person initiating the litigation.

The Board of Education also discussed the possibility of moving the polling location out of the school for security reasons. This possibility will be researched further.

19. Public Comments

The open to the public comment portion of the meeting began at 7:53 p.m. and closed at 7:54 p.m.



There were no comments from the public.

18. Adjournment

A motion was made by Jean Wetherill and seconded by Mary Smith-Jones to adjourn the Board of Education Meeting at 7:55 p.m.

Roll Call

Stacey Atkinson	Affirmative	Jean Wetherill	Affirmative
Ronald Murphy	Absent	Mary Wolbert	Affirmative
Mary Smith-Jones	Affirmative	Richard Wolbert	Affirmative

Respectfully submitted:

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary



BEVERLY CITY BOARD OF EDUCATION  
601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)

RE-ORGANIZATION/REGULAR MEETING

Beverly City School  
January 4, 2017

7:00 PM  
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by the Board Secretary Brian F. Savage Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 6, 2016. A copy was also submitted to the Beverly Post Office.

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The Pledge of Allegiance was led by Brain F. Savage



3. The Secretary to administer oath for member of the Board of Education:

Mary Smith-Jones  
Barbara Kelly

4. The Secretary to serve as chairman for the election of officers.

The Board Secretary called for nominations for President.

Mary Smith-Jones nominated Richard Wolbert for President of the Board of Education. Barbara Kelly seconded and the motion carried on a roll call vote:

Roll Call			
Stacey Atkinson	Absent	Mary Smith-Jones	Affirmative
Barbara Kelly	Affirmative	Jean Wetherill	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative

The President assumed the Chair of the meeting.

The Board President called for nominations for Vice President.

Mary Smith-Jones nominated Stacey Atkinson for Vice President of the Board of Education. Barbara Kelly seconded and the motion carried on a roll call vote:

Roll Call			
Stacey Atkinson	Absent	Mary Smith-Jones	Affirmative
Barbara Kelly	Affirmative	Jean Wetherill	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative

New officers assumed their office immediately.

Roll Call			
Stacey Atkinson	Absent	Mary Smith-Jones	Affirmative
Barbara Kelly	Affirmative	Jean Wetherill	Affirmative
Ronald Murphy	Absent	Richard Wolbert	Affirmative

9. President opened meeting.

10. Board Member Comments on the Agenda

There were no Board of Education comments on the agenda except the motion 12A will be held to a future meeting.





11. Public Comment on Agenda Items Only

There were no Public Comments.

RE-ORGANIZATION:

12. Consent Agenda:

A motion was made by Mary Smith Jones and seconded by Mary Wolbert to approve the following action items B through L which were considered under consent agenda. The 12.A. motion was pulled from the consent agenda.

A. MOTION: That board members be appointed to the following committees was held.

- Operations \_\_\_\_\_
- Curriculum/Technology \_\_\_\_\_
- Community Relations \_\_\_\_\_
- Policy/Legislative \_\_\_\_\_

B. MOTION: Recommend the Board approve the following item:

The Board of Education Members had the required Board of Ethics Training session as required under N.J.A.C. 6:3-1.3 and N.J.A.C.6A:30.

RESOLVED, that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Beverly City Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.



g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

C. MOTION: To approve the adoption of rules, regulations, policies, and bylaws:

BE IT RESOLVED, that the Board of Education approve the rules, regulations, policies, and bylaws heretofore adopted by the Board of Education, as well as all supplements and corrections thereto, which set forth the policies of the Board of Education, be adopted and the above mentioned rules, regulations, policies and bylaws are adopted by reference thereto, the same as if they were spread upon the minutes of this meeting of the Beverly City Board of Education.

D.MOTION: To approve transfer of funds and hand checks:

BE IT RESOLVED, that the Board of Education approve to authorize the Board Secretary to transfer funds and issue hand checks to be ratified to the next Board of Education meeting.

E.MOTION: BE IT RESOLVED, that the Board of Education approve that The Burlington County Times and/or Courier Post be named for the printing of legal advertisements.

F.MOTION: To approve the Custodian of Public Records:

BE IT RESOLVED, that the Board of Education approve the Board Secretary be designated as the Custodian of Public Records for compliance with the Open Public Meetings Act, to serve until the next reorganization meeting.

G. MOTION: Recommend the Board approve the following item:

To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians for the calendar year 2017.

H. MOTION: Recommend the Board approve the following item:

DEPOSITORIES:

RESOLVED that the below listed Financial Institutions, Fund and Corporation be designated as approved depositories for the Beverly City Board of Education funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes;

FURTHER RESOLVED, that the following financial institutions are to be designated as the depositories of record for the Beverly City Board of Education accounts for the ensuing year:

Beneficial Bank



FURTHER RESOLVED that the Beverly City Board of Education maintain a Petty Cash Account at Beneficial Bank, with a maximum account balance of \$500 and a maximum per check expenditure of \$100.00;

I. MOTION: Approval of Depositories:

BE IT RESOLVED, that the Board of Education approve Beneficial Bank, Burlington, NJ be appointed as Depository for School funds including Operations, Cafeteria, Payroll, Payroll Agency, and Student Activities with the following signatures:

Acct No. XXXXXXXX340 School Activity Account

Dr. Brian F. Savage – Board Secretary

Elizabeth Giacobbe – Superintendent

George M. Gahles – Business Administrator

Acct No. XXXXXXXX357 Payroll Account

Dr. Brian F. Savage – Board Secretary

Pablo D. Canela – Treasurer of School Monies

Acct No. XXXXXXXX365 Agency Account

Dr. Brian F. Savage – Board Secretary

Pablo D. Canela – Treasurer of School Monies

Acct No. XXXXXXXX373 General Account

Dr. Brian F. Savage – Board Secretary

Pablo D. Canela – Treasurer of School Monies

Richard Wolbert – Board President

Acct No. XXXXXXXX390 FSA Account

Dr. Brian F. Savage – Board Secretary

Diana Lange – Payroll Clerk

\*Movement of funds from these accounts is accomplished via a wire transfer initiated by the School Business Administrator and/or the Board Secretary. Security measures are in place to verify outgoing wires are made to a preauthorized Beverly Board of Education account.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized to enter into agreement/s with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposit/s when appropriate.



AND FURTHER BE IT RESOLVED that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit or collection made may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special Checking and/or Money Market Investments Accounts in any one or all of the above depositories when in the best interest of the Board of Education

AND FURTHER BE IT RESOLVED that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be hereby authorized on behalf of the Board of Education to:

- (a) Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the School Business Administrator, all or any documents and securities or other property held by the depositories for any purpose, and
- (b) Authorize the depositories to purchase or sell C.D.'s, Repurchase Agreements and other securities, and
- (c) Execute and deliver all instruments required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Corporation

J. MOTION: BE IT RESOLVED, that the Board of Education approve the adoption and continued use of the Charlotte Danielson Frameworks for Teaching (2011) for evaluation professional staff.

K. MOTION: BE IT RESOLVED, that the Board of Education approve that Stacey Atkinson be named delegate and that Mary Smith-Jones be named alternate to the New Jersey School Boards Association and legislative representative, and Stacey Atkinson be named delegate and Mary Smith-Jones be named alternate to the Burlington County School Board Association for the calendar year 2017.

L. MOTION: BE IT RESOLVED, that the regular meetings of the Board of Education of Beverly City, will be held in the school Library at 7:00 p.m. at the Beverly City School, Bentley Avenue, on:

January 18, 2017

February 15, 2017

March 15, 2017

April 12, 2017

May 10, 2017



June 21, 2017

July 19, 2017

August 16, 2017

September 20, 2017

October 18, 2017

November 15, 2017

December 20, 2017

January 3, 2018

Roll Call

Stacey Atkinson

Absent

Mary Smith-Jones

Affirmative

Barbara Kelly

Affirmative

Jean Wetherill

Affirmative

Ronald Murphy

Absent

Richard Wolbert

Affirmative

13. Old Business – Removal of Board Member

The Board of Education discussed the matter. The Business Office is going to send Ronald Murphy a notice to inform him that at the next board meeting there will be consideration of action to remove him from the board.

14. New Business

There was no new business for the month.

15. Correspondence

The Beverly City Board of Education received a letter from the State of New Jersey informing them that due to the results of the QSAC reporting there will be no need for a visit for the next three years.

16. Board Comments

There were no board comments.

17. Public Comments

The open to the public comment portion of the meeting began at 7:25 p.m. and closed at 7:25 p.m.

There were no comments from the public.



18. Adjournment

A motion was made by Mary Wolbert and seconded by Mary Smith-Jonesy to adjourn the Board of Education Meeting at 7:26 p.m.

Roll Call

Stacey Atkinson

Absent

Mary Smith-Jones

Affirmative

Barbara Kelly

Affirmative

Jean Wetherill

Affirmative

Ronald Murphy

Absent

Richard Wolbert

Affirmative

Respectfully submitted:

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 General Fund - Fund 10 (including subfunds 16 and 17)  
 Interim Balance Sheet  
 For 5 Month Period Ending 11/30/2016

9A

\*\*\*\*\*  
 ASSETS AND RESOURCES  
 \*\*\*\*\*

--- A S S E T S ---

101	Cash in bank		\$1,883,775.88
102-107	Cash and cash equivalents		\$500.00
116	Capital reserve Account		\$181,976.00
	Accounts receivable:		
132	Interfund	\$365,303.23	
141	Intergovernmental - State	(\$352,383.34)	
143	Intergovernmental - Other	\$26,911.00	
			\$39,830.89
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$6,580,223.00	
302	Less Revenues	(\$2,588,775.55)	
			\$3,991,447.45
	<b>Total assets and resources</b>		<b>\$6,097,530.22</b>

\*\*\*\*\*

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 General Fund - Fund 10 (including subfunds 16 and 17)  
 Interim Balance Sheet  
 For 5 Month Period Ending 11/30/2016

-----  
 LIABILITIES AND FUND EQUITY  
 -----

--- LIABILITIES ---

Other current liabilities

\$18,521.00

TOTAL LIABILITIES

\$18,521.00  
-----

FUND BALANCE

--- Appropriated ---

753 Reserve for encumbrances - Current Year \$3,324,827.46  
 Reserved fund balance:

760 Reserved Fund Balance \$392,738.95

601 Appropriations \$6,810,533.00

602 Less : Expenditures \$1,851,245.33

603 Encumbrances \$3,324,827.46 (\$5,176,072.79)

\$1,634,460.21

Total Appropriated

\$5,352,026.62

--- Unappropriated ---

770 Fund Balance - \$957,292.60

303 Budgeted Fund Balance (\$230,310.00)

TOTAL FUND BALANCE

\$6,079,009.22

TOTAL LIABILITIES AND FUND EQUITY

\$6,097,530.22  
-----



Beverly City Board of Education  
 General Fund - Fund 10 (including subfunds 16 and 17)  
 Interim Balance Sheet  
 For 5 Month Period Ending 11/30/2016

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$6,810,533.00	\$5,176,072.79	\$1,634,460.21
Revenues	(\$6,580,223.00)	(\$2,588,775.55)	(\$3,991,447.45)
	<u>\$230,310.00</u>	<u>\$2,587,297.24</u>	<u>(\$2,356,987.24)</u>
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
Budgeted Fund Balance	<u>\$230,310.00</u>	<u>\$2,587,297.24</u>	<u>(\$2,356,987.24)</u>
	-----	-----	-----
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$230,310.00	\$2,587,297.24	(\$2,356,987.24)
Fund 16 (Restricted ARRA-ESF)	\$0.00	\$0.00	\$0.00
Fund 17 (Restricted ARRA-GSF)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	<u>\$230,310.00</u>	<u>\$2,587,297.24</u>	<u>(\$2,356,987.24)</u>
	-----	-----	-----

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 5 Month Period Ending 11/30/2016

		BUDGETED	ACTUAL TO	NOTE: OVER	UNREALIZED
		ESTIMATED	DATE	OR (UNDER)	BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$2,847,921.00	\$1,365,187.35		\$1,482,733.65
3XXX	From State Sources	\$3,732,302.00	\$1,204,100.00		\$2,528,202.00
4XXX	From Federal Sources		\$19,488.20		(\$19,488.20)
TOTAL REVENUE/SOURCES OF FUNDS		\$6,580,223.00	\$2,588,775.55		\$3,991,447.45
*****					
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE
					BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,559,429.00	\$460,523.86	\$1,036,387.72	\$62,517.42
11-2XX-100-XXX	Special Education - Instruction	\$365,686.00	\$137,531.53	\$223,354.47	\$4,800.00
11-230-100-XXX	Basic Skills - Remedial Instruction	\$60,899.00	\$39,264.06	\$21,634.94	\$0.00
11-240-100-XXX	Bilingual Education - Instruction	\$52,995.00	\$15,898.20	\$37,096.80	\$0.00
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$10,000.00	\$147.00	\$7,150.00	\$2,703.00
11-402-100-XXX	School-Spons. Athletics - Instruction	\$8,500.00	\$0.00	\$4,500.00	\$4,000.00
11-4XX-100-XXX	Other Instrc. Programs - Instruction	\$1.00	\$0.00	\$1.00	\$0.00
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$1,419,392.00	\$258,212.80	\$665,753.75	\$495,425.45
11-000-211-XXX	Attendance and Social Work Services	\$29,585.00	\$12,660.83	\$15,479.17	\$1,445.00
11-000-213-XXX	Health Services	\$149,399.00	\$41,531.41	\$107,100.51	\$767.08
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$120,273.00	\$27,780.90	\$90,024.50	\$2,467.60
11-000-217-XXX	Other Support Serv - Students Extra Srvc	\$17,720.00	\$0.00	\$13,720.00	\$4,000.00
11-000-218-XXX	Guidance	\$18,650.00	\$6,059.81	\$9,090.19	\$3,500.00
11-000-219-XXX	Child Study Teams	\$369,241.00	\$68,256.90	\$120,872.56	\$180,111.54
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$198,774.00	\$74,670.61	\$124,003.39	\$100.00
11-000-222-XXX	Educational Media Serv/School Library	\$4,920.00	\$3,342.45	\$0.00	\$1,577.55
11-000-223-XXX	Instructional Staff Training Services	\$25,500.00	\$10,078.00	\$11,254.00	\$4,168.00
11-000-230-XXX	Supp. Serv.-General Administration	\$216,861.00	\$79,377.03	\$98,592.64	\$38,891.33
11-000-240-XXX	Supp. Serv.-School Administration	\$20,001.00	\$7,539.23	\$8,996.72	\$3,465.05
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$200,577.00	\$69,733.74	\$102,704.28	\$28,138.98
11-000-261-XXX	Require Maint. for School Facilities	\$101,000.00	\$22,617.42	\$15,648.62	\$62,733.96
11-000-262-XXX	Custodial Services	\$426,442.00	\$134,801.78	\$150,143.80	\$141,496.42
11-000-270-XXX	Student Transportation Services	\$445,519.00	\$73,225.41	\$199,567.89	\$172,725.70
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$967,214.00	\$299,127.36	\$252,885.51	\$415,201.13
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$6,788,578.00	\$1,842,380.33	\$3,315,962.46	\$1,630,235.21
*****					

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 5 Month Period Ending 11/30/2016

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$4,000.00	\$0.00	\$0.00	\$4,000.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$17,955.00	\$8,865.00	\$8,865.00	\$225.00
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$21,955.00	\$8,865.00	\$8,865.00	\$4,225.00
TOTAL GENERAL FUND EXPENDITURES	\$6,810,533.00	\$1,851,245.33	\$3,324,827.46	\$1,634,460.21

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
GENERAL FUND - FUND 10 (including subfunds 16 and 17)

SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 5 Month Period Ending 11/30/2016

	ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---			
1210	Local Tax Levy	\$2,845,921.00	\$1,325,223.06
1XXX	Miscellaneous	\$2,000.00	(\$37,964.29)
	TOTAL	\$2,847,921.00	\$1,482,733.65
--- STATE SOURCES ---			
3131	Extraordinary Aid	\$10,000.00	\$29,899.00
3132	Categorical Special Education Aid	\$170,576.00	\$170,576.00
3176	Equalization	\$2,420,975.00	\$365,904.00
3177	Categorical Security	\$87,320.00	\$87,320.00
3178	Adjustment Aid	\$840,178.00	\$341,058.00
3121	Categorical Transportation Aid	\$193,173.00	\$193,173.00
3XXX	Other State Aids	\$10,080.00	\$16,170.00
	TOTAL	\$3,732,302.00	\$1,204,100.00
--- FEDERAL SOURCES ---			
4100	P.L. 81-874 (Impact)		\$1,859.12
4200	Medicaid Reimbursement		\$17,629.08
	TOTAL	\$0.00	\$19,488.20
--- OTHER FINANCING SOURCES ---			
	TOTAL REVENUES/SOURCES OF FUNDS	\$6,580,223.00	\$2,588,775.55
			\$3,991,447.45

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** GENERAL CURRENT EXPENSE ***</b>				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$139,729.00	\$43,185.24	\$96,543.76	.00
11-120-100-101 Grades 1-5 - Teachers Sal.	\$647,124.00	\$153,438.94	\$493,685.06	.00
11-130-100-101 Grades 6-8 - Teachers Sal.	\$350,370.00	\$87,742.12	\$262,627.88	.00
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$2,134.00	\$2,866.00	\$0.00
11-150-100-320 Purchased Prof.-Ed. Services	\$3,000.00	.00	.00	\$3,000.00
11-190-100-106 Other Salary for Instruction	\$145,096.00	\$19,909.42	\$125,186.58	.00
11-190-100-320 Purchased Prof.-Ed. Services	\$16,000.00	.00	.00	\$16,000.00
11-190-100-340 Purchased Technical Services	\$66,510.00	\$41,423.97	\$21,165.00	\$3,921.03
11-190-100-500 Other Purch. Serv. (400-500 series)	\$40,000.00	\$16,407.47	\$21,464.02	\$2,128.51
11-190-100-610 General Supplies	\$109,700.00	\$93,530.32	\$12,687.92	\$3,481.76
11-190-100-640 Textbooks	\$30,900.00	\$2,682.38	.00	\$28,217.62
11-190-100-890 Other Objects	\$6,000.00	\$70.00	\$161.50	\$5,768.50
TOTAL	\$1,559,429.00	\$460,523.86	\$1,036,387.72	\$62,517.42
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities:				
11-204-100-101 Salaries of Teachers	\$114,127.00	\$65,203.70	\$48,923.30	\$0.00
11-204-100-106 Other Sal. For Instruction	\$35,000.00	\$18,901.83	\$16,098.17	.00
11-204-100-610 General supplies	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$150,127.00	\$84,105.53	\$65,021.47	\$1,000.00
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$211,759.00	\$53,426.00	\$158,333.00	\$0.00
11-213-100-610 General supplies	\$3,800.00	.00	.00	\$3,800.00
TOTAL	\$215,559.00	\$53,426.00	\$158,333.00	\$3,800.00
TOTAL SPECIAL ED - INSTRUCTION				
	\$365,686.00	\$137,531.53	\$223,354.47	\$4,800.00
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$60,899.00	\$39,264.06	\$21,634.94	\$0.00
TOTAL	\$60,899.00	\$39,264.06	\$21,634.94	\$0.00
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$52,995.00	\$15,898.20	\$37,096.80	\$0.00
TOTAL	\$52,995.00	\$15,898.20	\$37,096.80	\$0.00
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$7,000.00	\$66.00	\$6,934.00	.00
11-401-100-500 Purchased Services (300-500 series)	\$2,900.00	.00	\$216.00	\$2,684.00
11-401-100-800 Other Objects	\$100.00	\$81.00	.00	\$19.00
TOTAL	\$10,000.00	\$147.00	\$7,150.00	\$2,703.00
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$4,500.00	.00	\$4,500.00	.00
11-402-100-600 Supplies and Materials	\$4,000.00	.00	.00	\$4,000.00

Beverly City Board of Education  
 GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$8,500.00	\$0.00	\$4,500.00	\$4,000.00
--- Other Instructional programs-Instruction ---				
11-403-100-100 Salaries	\$1.00	.00	\$1.00	.00
TOTAL	\$1.00	\$0.00	\$1.00	\$0.00
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$343,754.00	\$117,358.40	\$176,036.60	\$50,359.00
11-000-100-562 Tuition to Other LEAs within State Special	\$219,480.00	(\$599.95)	\$1.00	\$220,078.95
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$131,540.00	\$49,369.60	\$74,054.40	\$8,116.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$401,915.00	.00	\$327,405.00	\$74,510.00
11-000-100-566 Tuition to Priv Sch for Disabl w/i State	\$252,197.00	\$92,084.75	\$88,256.75	\$71,855.50
11-000-100-568 Tuition - State Facilities	\$35,465.00	.00	.00	\$35,465.00
11-000-100-569 Tuition - Other	\$35,041.00	.00	.00	\$35,041.00
TOTAL	\$1,419,392.00	\$258,212.80	\$665,753.75	\$495,425.45
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$27,585.00	\$12,420.83	\$15,164.17	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$2,000.00	\$240.00	\$315.00	\$1,445.00
TOTAL	\$29,585.00	\$12,660.83	\$15,479.17	\$1,445.00
--- Health services ---				
11-000-213-100 Salaries	\$73,399.00	\$23,361.90	\$50,037.10	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$74,500.00	\$17,447.75	\$56,847.25	\$205.00
11-000-213-600 Supplies and Materials	\$1,000.00	\$636.76	\$216.16	\$147.08
11-000-213-800 Other Objects	\$500.00	\$85.00	.00	\$415.00
TOTAL	\$149,399.00	\$41,531.41	\$107,100.51	\$767.08
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$74,273.00	\$22,281.90	\$51,991.10	.00
11-000-216-320 Purchased Prof. Ed. Services	\$44,000.00	\$5,499.00	\$38,033.40	\$467.60
11-000-216-600 Supplies and Materials	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$120,273.00	\$27,780.90	\$90,024.50	\$2,467.60
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$13,720.00	.00	\$13,720.00	.00
11-000-217-320 Purchased Prof. Ed. Services	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$17,720.00	\$0.00	\$13,720.00	\$4,000.00
--- Guidance ---				
11-000-218-105 Sal Secr. & Clerical Asst.	\$15,150.00	\$6,059.81	\$9,090.19	.00
11-000-218-320 Purchased Prof. - Ed. Services	\$3,500.00	.00	.00	\$3,500.00
TOTAL	\$18,650.00	\$6,059.81	\$9,090.19	\$3,500.00
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$211,195.00	\$54,299.87	\$99,157.13	\$57,738.00
11-000-219-105 Sal Secr. & Clerical Asst.	\$21,466.00	\$9,203.48	\$12,262.52	.00

Beverly City Board of Education  
 GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-320 Purchased Prof. - Ed. Services	\$55,000.00	\$3,562.50	\$3,262.50	\$48,175.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$74,000.00	\$1,059.74	\$939.31	\$72,000.95
11-000-219-600 Supplies and Materials	\$2,800.00	\$131.31	\$587.10	\$2,081.59
11-000-219-800 Other Objects	\$4,780.00	.00	\$4,664.00	\$116.00
TOTAL	\$369,241.00	\$68,256.90	\$120,872.56	\$180,111.54
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$182,174.00	\$67,776.95	\$114,397.05	.00
11-000-221-104 Salaries Other Prof. Staff	\$8,000.00	\$3,359.60	\$4,640.40	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$2,500.00	\$1,090.76	\$1,409.24	.00
11-000-221-110 Other Salaries	\$6,000.00	\$2,443.30	\$3,556.70	.00
11-000-221-600 Supplies and Materials	\$100.00	.00	.00	\$100.00
TOTAL	\$198,774.00	\$74,670.61	\$124,003.39	\$100.00
--- Educational media serv./sch.library ---				
11-000-222-300 Purchased Prof. & Tech Svc.	\$420.00	.00	.00	\$420.00
11-000-222-500 Other Purchased Services (400-500 series)	\$100.00	.00	.00	\$100.00
11-000-222-600 Supplies and Materials	\$3,400.00	\$3,342.45	.00	\$57.55
11-000-222-800 Other Objects	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$4,920.00	\$3,342.45	\$0.00	\$1,577.55
--- Instructional Staff Training Services ---				
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-223-500 Other Purchased Services (400-500 series)	\$24,500.00	\$10,078.00	\$11,254.00	\$3,168.00
TOTAL	\$25,500.00	\$10,078.00	\$11,254.00	\$4,168.00
--- Support services-general administration ---				
11-000-230-101 Salaries of Teachers	\$142,861.00	\$49,809.73	\$93,042.27	\$9.00
11-000-230-331 Legal Services	\$25,000.00	\$9,617.65	.00	\$15,382.35
11-000-230-332 Audit Fees	\$20,000.00	\$15,750.00	\$4,250.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$4,000.00	.00	.00	\$4,000.00
11-000-230-340 Purchased Tech. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-230-530 Communications/Telephone	\$3,000.00	\$1,479.91	\$300.00	\$1,220.09
11-000-230-585 BOE Other Purchased Prof. Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-230-590 Other Purchased Services	\$5,000.00	\$651.74	\$916.00	\$3,432.26
11-000-230-610 General Supplies	\$4,000.00	\$1,818.00	\$84.37	\$2,097.63
11-000-230-890 Misc. Expenditures	\$3,000.00	\$250.00	.00	\$2,750.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	.00	.00	\$7,000.00
TOTAL	\$216,861.00	\$79,377.03	\$98,592.64	\$38,891.33
--- Support services-school administration ---				
11-000-240-105 Sal Secr. & Clerical Asst.	\$16,001.00	\$7,004.28	\$8,996.72	.00
11-000-240-600 Supplies and Materials	\$3,500.00	\$34.95	.00	\$3,465.05
11-000-240-800 Other Objects	\$500.00	\$500.00	.00	.00
TOTAL	\$20,001.00	\$7,539.23	\$8,996.72	\$3,465.05
--- Central Services ---				
11-000-251-100 Salaries	\$168,377.00	\$68,710.20	\$99,666.80	.00

Beverly City Board of Education  
 GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-251-340 Purchased Technical Services	\$9,000.00	\$613.44	\$1,949.80	\$6,436.76
11-000-251-592 Misc Pur Serv (400-500 series )	\$4,000.00	.00	.00	\$4,000.00
11-000-251-600 Supplies and Materials	\$4,000.00	\$410.10	\$1,087.68	\$2,502.22
11-000-251-890 Other Objects	\$3,200.00	.00	.00	\$3,200.00
TOTAL	\$188,577.00	\$69,733.74	\$102,704.28	\$16,138.98
--- Admin. Info. Technology ---				
11-000-252-340 Purchased Technical Services	\$12,000.00	.00	.00	\$12,000.00
TOTAL	\$12,000.00	\$0.00	\$0.00	\$12,000.00
TOTAL Cent. Svcs. & Admin IT	\$200,577.00	\$69,733.74	\$102,704.28	\$28,138.98
--- Required Maint.for School Facilities ---				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$66,000.00	\$8,778.54	\$1,308.25	\$55,913.21
11-000-261-610 General Supplies	\$35,000.00	\$13,838.88	\$14,340.37	\$6,820.75
TOTAL	\$101,000.00	\$22,617.42	\$15,648.62	\$62,733.96
--- Custodial Services ---				
11-000-262-1XX Salaries	\$119,190.00	\$53,419.46	\$65,770.54	\$0.00
11-000-262-107 Salaries of Non-Instructional Aids	\$16,152.00	\$2,238.97	\$13,913.03	.00
11-000-262-300 Purchased Prof. & Tech. Svc.	\$25,000.00	\$2,847.12	\$4,621.67	\$17,531.21
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$76,500.00	\$56,452.34	\$19,417.48	\$630.18
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$18,000.00	\$141.00	\$329.00	\$17,530.00
11-000-262-490 Other Purchased Property Svc.	\$4,000.00	\$292.00	.00	\$3,708.00
11-000-262-520 Insurance	\$23,600.00	.00	.00	\$23,600.00
11-000-262-590 Misc. Purchased Services	\$7,000.00	\$2,002.97	.00	\$4,997.03
11-000-262-610 General Supplies	\$6,000.00	.00	.00	\$6,000.00
11-000-262-621 Energy (Natural Gas)	\$61,000.00	\$687.09	\$15,312.91	\$45,000.00
11-000-262-622 Energy (Electricity)	\$67,500.00	\$16,720.83	\$30,779.17	\$20,000.00
11-000-262-800 Other Objects	\$2,500.00	.00	.00	\$2,500.00
TOTAL	\$426,442.00	\$134,801.78	\$150,143.80	\$141,496.42
TOTAL Oper & Maint of Plant Services	\$527,442.00	\$157,419.20	\$165,792.42	\$204,230.38
--- Student transportation services ---				
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$14,660.00	\$6,139.00	\$8,521.00	.00
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$14,660.00	\$6,139.00	\$8,521.00	.00
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$40,499.00	\$12,346.32	\$18,519.48	\$9,633.20
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$10,000.00	\$125.00	\$2,735.84	\$7,139.16
11-000-270-513 Contract Svc (btw home & sch.)-joint agree	\$12,000.00	.00	\$1,468.24	\$10,531.76
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$20,000.00	\$4,628.42	.00	\$15,371.58
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$16,000.00	.00	\$9,000.00	\$7,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$92,700.00	\$10,250.28	\$25,899.72	\$56,550.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$185,000.00	\$33,597.39	\$84,902.61	\$66,500.00
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$40,000.00	.00	\$40,000.00	.00
TOTAL	\$445,519.00	\$73,225.41	\$199,567.89	\$172,725.70
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$47,287.00	(\$26,359.52)	.00	\$73,646.52



Beverly City Board of Education  
 GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-220 Social Security Contributions	\$70,000.00	\$23,118.42	\$46,881.58	.00
11-XXX-XXX-241 Other Retirement Contrb. - Regular	\$56,119.00	.00	\$56,119.00	.00
11-XXX-XXX-242 Other Retirement Contrb. - ERIF	\$500.00	\$488.05	.00	\$11.95
11-XXX-XXX-250 Unemployment Compensation	\$30,000.00	\$1,227.43	\$28,772.57	.00
11-XXX-XXX-260 Workman's Compensation	\$44,000.00	\$43,928.97	.00	\$71.03
11-XXX-XXX-270 Health Benefits	\$662,608.00	\$248,485.95	\$95,453.00	\$318,669.05
11-XXX-XXX-280 Tuition Reimbursement	\$29,500.00	\$6,763.65	.00	\$22,736.35
11-XXX-XXX-290 Other Employee Benefits	\$27,200.00	\$1,474.41	\$25,659.36	\$66.23
TOTAL	\$967,214.00	\$299,127.36	\$252,885.51	\$415,201.13
Total Undistributed Expenditures	\$4,731,068.00	\$1,189,015.68	\$1,985,837.53	\$1,556,214.79
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$6,788,578.00	\$1,842,380.33	\$3,315,962.46	\$1,630,235.21
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$6,788,578.00	\$1,842,380.33	\$3,315,962.46	\$1,630,235.21

Beverly City Board of Education  
 GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Undist. Exp. - Non-instructional Services				
12-000-300-730 Non-instructional services	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$4,000.00	\$0.00	\$0.00	\$4,000.00
--- Facilities acquisition and construction services ---				
12-000-4XX-721 Lease Purchase Agreements - Principal	\$17,955.00	\$8,865.00	\$8,865.00	\$225.00
Sub Total	\$17,955.00	\$8,865.00	\$8,865.00	\$225.00
TOTAL	\$17,955.00	\$8,865.00	\$8,865.00	\$225.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$21,955.00	\$8,865.00	\$8,865.00	\$4,225.00

Beverly City Board of Education  
 GENERAL FUND - FUND 10 (including subfunds 16 and 17)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$6,810,533.00	\$1,851,245.33	\$3,324,827.46	\$1,634,460.21

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
General Fund - Fund 10 (including subfunds 16 and 17)

For 5 Month Period Ending 11/30/2016

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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12/9 5:32pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
ABBOTT Fund - Fund 15  
Interim Balance Sheet  
For 5 Month Period Ending 11/30/16

\*\*\*\*\*  
ASSETS AND RESOURCES  
\*\*\*\*\*

--- A S S E T S ---

--- R E S O U R C E S ---

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\*\*\*\*\*

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
ABBOTT Fund - Fund 15  
Interim Balance Sheet  
For 5 Month Period Ending 11/30/16

-----  
LIABILITIES AND FUND EQUITY  
-----

FUND BALANCE

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--- Appropriated ---

Reserved fund balance:

--- Unappropriated ---

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
ABBOTT Fund - Fund 15  
Interim Balance Sheet  
For 5 Month Period Ending 11/30/16

-----  
LIABILITIES AND FUND EQUITY  
-----

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
	-----	-----	-----
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	-----	-----	-----



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

ABBOTT Fund - FUND 15  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE  
For 5 Month Period Ending 11/30/16

\*\*\* REVENUES/SOURCES OF FUNDS \*\*\*

BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
ESTIMATED	ACTUAL	UNREALIZED	
_____	_____	_____	

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

ABBOTT Fund - FUND 15  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 5 Month Period Ending 11/30/16

	Appropriations	Expenditures	Encumbrances	Available Balance
*** APPROPRIATIONS ***				
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- UNDISTRIBUTED EXPENDITURES ---				

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
ABBOTT Fund - Fund 15  
Interim Balance Sheet  
For 5 Month Period Ending 11/30/16

\*\*\*\*\*  
C A P I T A L O U T L A Y  
\*\*\*\*\*

Appropriations	Expenditures	Encumbrances	Available Balance
-----	-----	-----	-----
*****	*****	*****	*****

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
ABBOTT Fund - Fund 15

For 5 Month Period Ending 11/30/16

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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12/9 5:32pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 5 Month Period Ending 11/30/16

\*\*\*\*\*  
ASSETS AND RESOURCES  
\*\*\*\*\*

## --- A S S E T S ---

101	Cash in bank		\$510,758.36
	Accounts receivable:		
141	Intergovernmental - State	\$22,077.10	
142	Intergovernmental - Federal	\$129,735.98	
153,154	Other (net of estimated uncollectible of \$___)	(\$0.27)	
			<u>\$151,812.81</u>
	Other Current Assets		\$0.27

## --- R E S O U R C E S ---

301	Estimated Revenues	\$611,254.00	
302	Less Revenues	(\$302,862.00)	
			<u>\$308,392.00</u>
	Total assets and resources		<u>\$970,963.44</u> *****

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 5 Month Period Ending 11/30/16

-----  
 LIABILITIES AND FUND EQUITY  
 -----

--- LIABILITIES ---

481	Deferred revenues	\$167,726.34
	Other current liabilities	\$339,320.58
	<b>TOTAL LIABILITIES</b>	<b>\$507,046.92</b>
		-----

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$275,528.03
601	Appropriations	\$611,254.00
602	Less: Expenditures	\$147,337.48
603	Encumbrances	\$275,528.03    (\$422,865.51)
		<b>\$188,388.49</b>
	<b>TOTAL FUND BALANCE</b>	<b>\$463,916.52</b>
	<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$970,963.44</b>
		-----

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 Special Revenue Fund - Fund 20  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 5 Month Period Ending 11/30/16

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
3XXX	From State Sources	\$302,862.00	\$302,862.00		.00
4XXX	From Federal Sources	\$308,392.00	.00		\$308,392.00
TOTAL REVENUE/SOURCES OF FUNDS		\$611,254.00	\$302,862.00		\$308,392.00
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
STATE PROJECTS:					
	Preschool Education Aid	\$302,862.00	\$64,341.09	\$169,223.91	\$69,297.00
TOTAL STATE PROJECTS		\$302,862.00	\$64,341.09	\$169,223.91	\$69,297.00
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$176,398.00	\$41,998.74	\$56,001.26	\$78,398.00
	I.D.E.A. Part B (Handicapped)	\$101,566.00	\$18,216.45	\$42,505.06	\$40,844.49
	NCLB Title II - Part A/D	\$30,428.00	\$22,781.20	\$7,797.80	(\$151.00)
TOTAL FEDERAL PROJECTS		\$308,392.00	\$82,996.39	\$106,304.12	\$119,091.49
*** TOTAL EXPENDITURES ***		\$611,254.00	\$147,337.48	\$275,528.03	\$188,388.49



REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 Special Revenue Fund - Fund 20  
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 5 Month Period Ending 11/30/16

--- Preschool Education Aid - Instruction ---

20-218-100-101 Salaries of Teachers	\$166,854.00	\$44,733.60	\$122,120.40	.00
20-218-100-106 Other Sal. For Instruction	\$66,711.00	\$19,607.49	\$47,103.51	.00
TOTAL	\$233,565.00	\$64,341.09	\$169,223.91	\$0.00

--- Preschool Education Aid - Support Services ---

20-218-200-200 Personal Services - Employee Benefits	\$59,543.00	.00	.00	\$59,543.00
TOTAL Support Services	\$59,543.00	\$0.00	\$0.00	\$59,543.00

TOTAL PRESCHOOL EDUCATION AID	\$293,108.00	\$64,341.09	\$169,223.91	\$59,543.00
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TOTAL EXPENDITURE	\$293,108.00	\$64,341.09	\$169,223.91	\$59,543.00
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REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

Special Revenue Fund - Fund 20  
For 5 Month Period Ending 11/30/16

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\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education

Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 5 Month Period Ending 11/30/16

-----  
 LIABILITIES AND FUND EQUITY  
 -----

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year			\$1.00
601	Appropriations		\$1.00	
603	Encumbrances	\$1.00	(\$1.00)	
	Total Appropriated			\$1.00

--- Unappropriated ---

770	Fund balance			(\$167,376.13)
-----	--------------	--	--	----------------

TOTAL FUND BALANCE (\$167,375.13)

TOTAL LIABILITIES AND FUND EQUITY (\$167,375.13)

-----

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education

Capital Projects Fund - Fund 30  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 5 Month Period Ending 11/30/16

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$1.00	\$0.00		\$1.00
<b>TOTAL REVENUE/SOURCES OF FUNDS</b>	<b>\$1.00</b>	<b>\$0.00</b>		<b>\$1.00</b>
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-100 Salaries	\$1.00	.00	\$1.00	.00
Total fac.acq.and constr. serv.	\$1.00	\$0.00	\$1.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$1.00</b>	<b>\$0.00</b>	<b>\$1.00</b>	<b>\$0.00</b>
<b>*** TOTAL EXPENDITURES AND TRANSFERS</b>	<b>\$1.00</b>	<b>\$0.00</b>	<b>\$1.00</b>	<b>\$0.00</b>

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

Capital Projects Fund - Fund 30  
For 5 Month Period Ending 11/30/16

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\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 Debt Service Fund - Fund 40  
 Interim Balance Sheet  
 For 5 Month Period Ending 11/30/16

-----  
 ASSETS AND RESOURCES  
 -----

--- A S S E T S ---

101	Cash in bank		\$78,035.00
-----	--------------	--	-------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$79,194.00	
			-----
			\$79,194.00

	Total assets and resources		-----	\$157,229.00
			-----	-----

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education

Debt Service Fund - Fund 40  
 Interim Balance Sheet  
 For 5 Month Period Ending 11/30/16

-----  
 LIABILITIES AND FUND EQUITY  
 -----

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations	\$79,194.00	
			\$79,194.00
	Total Appropriated		\$79,194.00

--- Unappropriated ---

770	Fund Balance		\$78,035.00
-----	--------------	--	-------------

TOTAL FUND BALANCE			\$157,229.00
TOTAL LIABILITIES AND FUND EQUITY			\$157,229.00

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$79,194.00	\$0.00	\$79,194.00
Revenues	(\$79,194.00)	\$0.00	(\$79,194.00)
--- Change in Maint. / Capital reserve account ---			
Less: Adjust for prior year encumb.	\$0.00	\$0.00	

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 5 Month Period Ending 11/30/16

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210 Local tax levy	\$79,194.00	.00		\$79,194.00
	-----	-----	-----	-----
Total Local Sources	\$79,194.00	\$0.00		\$79,194.00
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$79,194.00	\$0.00		\$79,194.00
	-----	-----	-----	-----

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 5 Month Period Ending 11/30/16

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	-----	-----	-----
--- Additional State School Bldg. Aid - Ch. 10 ---			
40-703-510-830 Interest	\$24,194.00	.00	\$24,194.00
40-703-510-910 Redemption of principal	\$55,000.00	.00	\$55,000.00
	-----	-----	-----
TOTAL	\$79,194.00	\$0.00	\$79,194.00
	-----	-----	-----
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$79,194.00	\$0.00	\$79,194.00
	-----	-----	-----
*** TOTAL USES OF FUNDS ***	\$79,194.00	\$0.00	\$79,194.00
	-----	-----	-----

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
Debt Service Fund - Fund 40

For 5 Month Period Ending 11/30/16

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary/Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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## REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

BEVERLY CITY SCHOOLS  
ALL FUNDS

FOR THE MONTH ENDING: NOVEMBER 2016

CASH REPORT					
FUNDS		(1) Beginning Cash Balance REVISED	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balance
<b>GOVERNMENTAL FUNDS</b>					
1	General Fund - Fund 10	2,015,762.51	644,252.34	499,505.71	2,160,509.14
2		0.00			0.00
3	ED JOBS - Fund 18	-			-
4	Special Revenue Fund - Fund 20 (see page 2)	556,923.03		53,807.67	503,115.36
5	Capital Project Fund - Fund 30	17,865.74	1.46		17,867.20
6	Debt Service Fund - Fund 40	63,607.13			63,607.13
	Total Governmental Funds (Lines 1 thru 5)	2,654,158.41	644,253.80	553,313.38	2,745,098.83
<b>ENTERPRISE FUNDS</b>					
7					
10	Food Program Fund - Fund 60	43,811.31	848.52	17,888.89	26,770.94
8					-
9					-
11					-
12					-
	Total Operating Account	2,697,969.72	645,102.32	571,202.27	2,771,869.77
<b>TRUST AND AGENCY FUNDS</b>					
13					
14	Payroll	21,795.66	175,076.27	175,076.27	21,795.66
15	Payroll Agency - Fund 90	34,963.71	131,148.19	94,036.36	72,075.54
16	FSA account	177.71	0.01	25.00	152.72
17					
18	Other - School Activities	10,131.55	7,470.47	5,708.17	11,893.85
	Total Trust & Agency Funds (Lines 13 thru 15)	67,068.63	313,694.94	274,845.80	105,917.77
19	Total All Funds (Lines 6, 12, and 16)	2,765,038.36	958,797.26	846,048.07	2,877,787.55

*Pablo Canela*  
Treasurer of School Moneys

1/7/2016  
Date

REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

BEVERLY CITY SCHOOLS  
SPECIAL REVENUE FUND

FOR THE MONTH ENDING: NOVEMBER 2016

CASH REPORT					
SPECIAL REVENUE FUND		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements this Month	(4) Ending Cash
1	Local Project	(295,066.03)			(295,066.03)
2	Early Childhood Program Aid	727,698.26		21,591.64	706,106.62
3	Preschool Education Aid	-			-
4	DEPA	10,752.22			10,752.22
	TARA	8,806.06			8,806.06
	Distance Learning Network Aid	3,508.00			3,508.00
	Character Education Aid	3,470.95			3,470.95
	Mentoring Aid	2,058.00			2,058.00
11	Other- State	7,643.00			7,643.00
12	P.L. 103-382 Title I & III	78,930.78		13,999.58	64,931.20
13	P.L. 103-382 Title II	(28,900.03)			(28,900.03)
14	P.L. 103-382 Title IV	(58,762.10)			(58,762.10)
15	P.L. 103-382 Title V	727.40			727.40
17	I.D.E.A. Part B (Handicapped)	(91,289.84)		18,216.45	(109,506.29)
18	P.L. 101-392 Vocational	-			-
19	P.L. 91-230 Adult Basic Education	-			-
20	Other -interfund	187,346.36			187,346.36
		-			-
21	Total Special Revenues (Line 1 thru 20) (Must agree with line 3, page 1	556,923.03	-	53,807.67	503,115.36



Form A - 149

Bank Reconciliation

Bank Name	Beneficial	Prepared by
Account number	General operating Acct	Date:
Statement Date	November 30, 2016	
Fund/Funds	10,,20,40,	

1	Balance per Bank				2,895,675.93
	Reconciling Items				
	Additions				
	Deposits in transit				
	Date				
	Amount				
2a					
2b					
2c					
2d	Total D.I.T.'s				
2	Misc	2,349.07			
3	Total Additions		2,349.07		
	Deductions				
	Outstanding Checks				
	(attached list)	144,022.43			
4					
5	Other (explain)	-			
6	Total Deductions		144,022.43		
7	Net Reconciling Items				(141,673.36)
8	Adjusted Balance per Bank As of		November 30, 2016		2,754,002.57

9	Balance per Board Secretary's Records As of		11/30/2016	**	2,681,316.18
	Reconciling Items:				
	Additions				
10	Interest Earned	-			
11	Other (Explain)		Pending journal entries		
12	Total Additions		-		
	Deductions				
13	Bank Charges				
14	Other (Explain)	(72,686.39)	Pending journal entries		
15	Total deductions		(72,686.39)		
16	Net Reconciling items				72,686.39
17	Adjusted Board Secretary's Balance As of		November 30, 2016		2,754,002.57

\* Line 8 MUST EQUAL line 17.  
 \*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Form A - 149

Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	REFERENDUM ACCT		Date:
Statement Date	November 30, 2016		
Fund/Funds	FUND 30		
1	Balance per Bank		17,867.20
Reconciling Items			
Additions			
Deposits in transit			
	Date	Amount	
2a			
2b			
2c			
2d	Total D.I.T.'s		
2	Misc		-
3	Total Additions		-
Deductions			
4	Outstanding Checks (attached list)		
5	Other (explain)		-
6	Total Deductions		-
7	Net Reconciling Items		-
8	Adjusted Balance per Bank As of	November 30, 2016	17,867.20
9	Balance per Board Secretary's Records As of	11/30/2016	(167,376.13) **
Reconciling Items:			
Additions			
10	Interest Earned		-
11	Other (Explain)		185,243.33 Pending journal entries
12	Total Additions		185,243.33
Deductions			
13	Bank Charges		
14	Other (Explain)		Pending journal entries
15	Total deductions		-
16	Net Reconciling items		185,243.33
17	Adjusted Board Secretary's Balance As of	November 30, 2016	17,867.20
* Line 8 MUST EQUAL line 17.			
** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report			
Page 3a.1			

# Form A - 149

## Bank Reconciliation

Bank Name	Beneficial	Prepared by
Account number	2400000357	Date:
Statement Date	November 30, 2016	
Fund/Funds	Net Payroll	

1	Balance per Bank				29,951.86
	Reconciling Items				
	Additions				
	Deposits in transit				
	Date				
	Amount				
2a					
2b					
2c	Misc				
2d	Misc				
2	Misc		-		
3	Total Additions			-	
	Deductions				
	Outstanding Checks				
4	(attached list)	8,156.20			
5	Other (explain)				
6	Total Deductions			8,156.20	
7	Net Reconciling Items				(8,156.20)
8	Adjusted Balance per Bank As of		November 30, 2016		21,795.66
9	Balance per Board Secretary's Records As of			**	-
	Reconciling Items:				
	Additions				
10	Interest Earned				
11	Other (Explain)				
12	Total Additions			-	
	Deductions				
13	Bank Charges				
14	Other (Explain)				
15	Total deductions			-	
16	Net Reconciling items				-
17	Adjusted Board Secretary's Balance As of			*	-

\* Line 8 MUST EQUAL line 17.  
 \*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Form A - 149

Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	6101433275		Date:
Statement Date	November 30, 2016		
Fund/Funds	Payroll Agency (90)		

  

1	Balance per Bank		96,463.12
	Reconciling Items		
	Additions		
	Deposits in transit		
	Date		
	Amount		
2a			
2b			
2c			
2d			
2	MISC	-	-
3	Total Additions		-
	Deductions		
	Outstanding Checks		
	(attached list)	24,387.58	
4			
5	Other (prior period voids)	-	
6	Total Deductions		24,387.58
7	Net Reconciling Items		(24,387.58)
8	Adjusted Balance per Bank As of	November 30, 2016	72,075.54

  

9	Balance per Board Secretary's Records As of		**
	Reconciling Items:		
	Additions		
	Interest Earned		
10			
11	Other (Explain)		
12	Total Additions		-
	Deductions		
	Bank Charges		
13			
14	Other (Explain)		
15	Total deductions		-
16	Net Reconciling items		-
17	Adjusted Board Secretary's Balance As of		*

\* Line 8 MUST EQUAL line 17.

\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Page 3d

# Form A - 149

## Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	2400000340		Date:
Statement Date	November 30, 2016		
Fund/Funds	School Activities		

  

1	Balance per Bank		11,893.85
	Reconciling Items		
	Additions		
	Deposits in transit		
	Date		
	Amount		
2a			
2b			
2c			
2d			
2	total D.I.T.'s		
3	Total Additions		
	Deductions		
	Outstanding Checks		
4	(attached list)	0.00	
5	Other - due current fund	0.00	
6	Total Deductions	0.00	
7	Net Reconciling Items		0.00
8	Adjusted Balance per Bank As of	November 30, 2016	11,893.85
<b>See Page 3d for Summary</b>			
9	Balance per Board Secretary's Records As of		**
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)		
12	Total Additions	-	
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total deductions	-	
16	Net Reconciling items		-
17	Adjusted Board Secretary's Balance As of		*

\* Line 8 MUST EQUAL line 17.

\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Page 3h-e

Form A - 149

Bank Reconciliation

Bank Name	Beneficial	Prepared by
Account number	9500064390	Date:
Statement Date	November 30, 2016	
Fund/Funds	FSA account	

1	Balance per Bank					152.72
	Reconciling Items					
	Additions					
	Deposits in transit					
	Date					
	Amount					
2a						
2b						
2c						
2d						
2	total D.I.T.'s					
3	Total Additions					
	Deductions					
	Outstanding Checks					
4	(attached list)			0.00		
5	Other - due current fund			0.00		
6	Total Deductions			0.00		
7	Net Reconciling Items					0.00
8	Adjusted Balance per Bank As of		November 30, 2016			152.72

See Page 3d for Summary

9	Balance per Board Secretary's Records As of					**
	Reconciling Items:					
	Additions					
10	Interest Earned					
11	Other (Explain)					
12	Total Additions			-		
	Deductions					
13	Bank Charges					
14	Other (Explain)					
15	Total deductions			-		
16	Net Reconciling items					-
17	Adjusted Board Secretary's Balance As of					*

\* Line 8 MUST EQUAL line 17.

\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

BEVERLY CITY SCHOOLS  
ANALYSIS OF RECONCILING ITEMS  
As of 11-30-2016

**FUND-10**

cash per Board Secretary's Report ( Fund 10,16,17)

2,065,751.88

**NEEDED GENERAL LEDGER ADJUSTMENTS:**

<b>Prior year diff 6-30-16</b>	114,209.46
July - jJune sefv charges	(1,638.53)
Payroll posting/ttransfers	(778.73)
7-19-16 Wire not posted	(4,938.06)
9-2-16wire not posted	(12,096.88)

**Interfund** July- Dec fund 30 payrolls  
Dec, MAY fund 30 payrolls  
operating account - checks

94,757.26

cash per Treasurer school monies report

2,160,509.14

FUND 20                    20  
cash per Board Secretary's Report

\_\_\_\_\_ -                    510,758.36

**NEEDED GENERAL LEDGER ADJUSTMENTS:**

ADJ-YTDRec- to be revesed it s/b def revenue

(7,643.00)

(7,643.00)

cash per Treasurer school monies report

503,115.36



**FUND 30**

**cash per Board Secretary's Report**

(167,376.13)

**NEEDED GENERAL LEDGER ADJUSTMENTS:**

**Prior year diff 6-30-16**

185,235.88

**Due to current fund -payroll charges**

**Due to current fund disb adj**

**trsfer from general fund**

**Interest/ service charges**

**trsfer from general fund**

7.45

**trsfer from general fund**

185,243.33

**cash per Treasurer school monies report**

**17,867.20**

**FUND 40**

**cash per Board Secretary's Report**

**78,035.00**

**NEEDED GENERAL LEDGER ADJUSTMENTS:**

**debt servi payment no recored**

**(14,427.87)**

**(14,427.87)**

**cash per Treasurer school monies report**

**63,607.13**

MISC

**FUND 60**

cash per Balance Sheet.

26,770.94

**NEEDED GENERAL LEDGER ADJUSTMENTS:**

cash per Treasurer school monies report

-  
26,770.94

BEVERLY CITY SCHOOLS  
 OUTSTANDING CHECK LIST

9/30/2016

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

OPERATING ACCOUNT

PAGE 1

16502	34.65	22084	
17961	867.83	22098	
18116	1,605.20		
18815	7.50		
18870	180.00		
19035	600.00		
19086	437.50		
19652	12.40		
19653	14.20		
21136	391.68		
21843			
21845	32,981.00		
21880	1,435.34		
21981	68,063.00		
21982	24,684.80		
22001	100.00		
22051	3,362.49		
22106	4,913.00		
22108	1,271.99		
22130	1,477.50		
22133	109.95		
22148	488.05		
22156	84.35		
22162	900.00		

144,022.43

-

-

BEVERLY CITY SCHOOLS  
OUTSTANDING CHECK LIST

9/30/2016

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

\_\_\_\_\_  
\_\_\_\_\_  
-

TOTAL OPERATING ACCT OS 144,022.43

BEG BAL OS CKS	262,855.19
ISSUED	199,370.84
CASHED	(318,203.60)
void	
	<u>144,022.43</u>

BEVERLY CITY SCHOOLS  
 OUTSTANDING CHECK LIST

9/30/2016

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

202822	182.23	214563			
205215	167.61				

--	--	--	--	--	--

206123	984.06				
206225	539.01				
207363	128.39				
209414	1,470.75				
211739	85.80				

212824	5.27				
214204	87.25				
214205	198.20				
214549	85.72				
214623	162.05				

214786	91.84				
214787	585.90				
214795	1,544.62				
214816	373.18				
214819	149.70				
214821	923.00				
214846	282.22				
214848	109.40				

<u>8,156.20</u>	<u>-</u>	<u>-</u>
-----------------	----------	----------

TOTAL O/S CHECKS -PAYROLL ACCT		<u>8,156.20</u>
--------------------------------	--	-----------------

BEG BAL OS CKS		6,836.47
ISSUED		13,512.82
CASHED		(12,193.09)
		<u>8,156.20</u>

void in prev month

-

BEVERLY CITY SCHOOLS  
 OUSTANDING CHECK LIST

9/30/2016

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

PAYROLL AGENCY

10539	14.20				
11272	300.00				
11274	475.00				
11275	283.16				
11276	3,975.00				
11277	11,177.52				
11278	200.00				
11279	1,075.00				
11280	4,329.18				
11281	355.34				
11282	1,868.18				
11283	335.00				

24,387.58

BEG BAL OS CKS	24,109.07
ISSUED	30,788.72
CASHED	(30,510.21)
void	
	<u>24,387.58</u>

BEVERLY CITY SCHOOLS  
OUTSTANDING CHECK LIST

9/30/2016

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

FUND 30 REFERENDUM ACCOUNT

14

-

=====

-

BEG BAL OS CKS

-

ISSUED

-

CASHED

-

void

-----

-

=====

-



# Beverly City Board of Education

## Monthly Transfer Report

QC

va\_s1701  
11/30/2016

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX	1,554,319.00	0.00	1,554,319.00	155,431.90	5,110.00	0.33	160,541.90	62,517.42
	12-1XX-100-XXX								
	13-1XX-100-XXX								
	15-1XX-100-XXX								
	18-1XX-100-XXX								
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX	572,571.00	0.00	572,571.00	57,257.10	45,002.00	7.86	102,259.10	11,267.60
	1X-000-217-XXX								
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX	18,500.00	0.00	18,500.00	1,850.00	1.00	0.01	1,851.00	6,703.00
	11-4XX-200-XXX								
	12-4XX-100-XXX								
	15-4XX-100-XXX								
	15-4XX-200-XXX								
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>UNDISTRIBUTED EXPENDITURES</b>		<b>2,145,390.00</b>	<b>0.00</b>	<b>2,145,390.00</b>					<b>80,488.02</b>
Tuition	11-000-100-XXX	1,570,160.00	0.00	1,570,160.00	157,016.00	( 150,768.00)	-9.60	6,248.00	495,425.45
	16-000-100-XXX								
	17-000-100-XXX								
	18-000-100-XXX								
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX	493,795.00	0.00	493,795.00	49,379.50	78,000.00	15.80	127,379.50	187,401.17
	1X-000-213-XXX								
	1X-000-218-XXX								
	1X-000-219-XXX								
	1X-000-222-XXX								
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX	210,274.00	0.00	210,274.00	21,027.40	14,000.00	6.66	35,027.40	4,268.00
	1X-000-223-XXX								
General Administration	1X-000-230-XXX	216,861.00	0.00	216,861.00	21,686.10	0.00	0.00	21,686.10	38,891.33
School Administration	1X-000-240-XXX	20,001.00	0.00	20,001.00	2,000.10	0.00	0.00	2,000.10	3,465.05
Central Services & Administrative Information Technology	1X-000-25X-XXX	200,577.00	0.00	200,577.00	20,057.70	0.00	0.00	20,057.70	28,138.98
Operation and Maintenance of Plant Services	1X-000-26X-XXX	501,942.00	0.00	501,942.00	50,194.20	25,500.00	5.08	75,694.20	204,230.38
Student Transportation Services	1X-000-270-XXX	480,519.00	0.00	480,519.00	48,051.90	( 35,000.00)	-7.28	13,051.90	172,725.70



# Beverly City Board of Education Expense Account Adjustment Analysis By Account#

va\_exaa1.082406  
11/30/2016

Current Cycle : November

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
11-000-216-320-	SPEECH/OT/PT PROF SER	bt - november	000014	11/16/2016	BSAVAGE	\$40,000.00	\$4,000.00	\$44,000.00
11-000-217-320-	EXTRAORD PCH PRF ED SVCS	bt - november	000014	11/16/2016	BSAVAGE	\$8,000.00	(\$4,000.00)	\$4,000.00
11-000-219-320-	CST PROF/ED SVS	bt - november	000014	11/16/2016	BSAVAGE	\$58,000.00	(\$3,000.00)	\$55,000.00
11-000-219-390-	CST PURCH PRF/TECH SVC	bt - november	000014	11/16/2016	BSAVAGE	\$64,000.00	\$10,000.00	\$74,000.00
11-000-219-890-	CST MISC EXPENSES	bt - november	000014	11/16/2016	BSAVAGE	\$1,780.00	\$3,000.00	\$4,780.00
11-000-221-610-	CI SUPPLIES	BT - November	000015	11/16/2016	BSAVAGE	\$2,600.00	(\$2,500.00)	\$100.00
11-000-222-500-	LIB/MEDIA OTH PURCH SVS	bt - november	000014	11/16/2016	BSAVAGE	\$300.00	(\$200.00)	\$100.00
11-000-222-610-	LIB/MEDIA SUPPLIES	bt - november	000014	11/16/2016	BSAVAGE	\$3,200.00	\$200.00	\$3,400.00
11-000-223-500-	OTHER PURCHASED SERVICES	BT - November	000015	11/16/2016	BSAVAGE	\$16,000.00	\$2,500.00	\$18,500.00
11-000-262-420-	OPER CONTRACT SERVICES	bt - november	000014	11/16/2016	BSAVAGE	\$71,500.00	\$5,000.00	\$76,500.00
11-000-262-520-	OPER PROPERTY INS	bt - november	000014	11/16/2016	BSAVAGE	\$28,600.00	(\$5,000.00)	\$23,600.00
11-000-291-242-	OTH RET CONT- P.E.R.S	bt - november	000014	11/16/2016	BSAVAGE	\$1,000.00	(\$500.00)	\$500.00
11-000-291-290-A	OTHER RETIREMENT - DCRP	bt - november	000014	11/16/2016	BSAVAGE	\$1,700.00	\$500.00	\$2,200.00
11-190-100-610-	GENERAL SUPPLIES INSTRUC	BT - November	000015	11/16/2016	BSAVAGE	\$99,700.00	\$10,000.00	\$109,700.00
11-190-100-640-	TEXTBOOKS INSTRUCTION	bt - november	000014	11/16/2016	BSAVAGE	\$50,900.00	(\$10,000.00)	\$40,900.00
		BT - November	000015	11/16/2016	BSAVAGE	\$40,900.00	(\$10,000.00)	\$30,900.00
			Total For Account # 11-190-100-640-				(\$20,000.00)	

**Total Current Appr.**

**\$0.00**



# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

9D

'a\_po04.013114  
2/21/2016

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

O#	Control#	Vendor#/Name	Account #	Description	Date	Entered By	Approval Status	PO Amount
7-00361		3423/TECHXTEND	11-000-262-300-	OPER PURCH PROF/TECH SVS	01/04/17	1 DBRYSONRE CR-		2,667.50

### Report Totals

Current Entered	\$2,667.50
Prior Entered	\$0.00
<b>Total Entered</b>	<b>\$2,667.50</b>

**Beverly City Board of Education**

va\_areq1  
020514  
12/21/2016

**One (1) Fully Approved Requisition converted into an Entered  
Purchase Order.**

Req#	PO#	Req. by	Vendor	Ship Attention	Total Price
17-00361	17-00361	DBRYSONRE Q	TECHXTEND	000	2,667.50

4  
-0

# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

va\_po04.013114  
01/18/2017

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP=Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba-Entered tch By	Approval Status (2 needed)	PO Amount
17-00362		2394/STATE OF NJ HEALTH BENEFITS PR	11-000-291-270-	OTHER HEALTH BENEFITS	01/18/17	1 DBRYSONRE CR- Q		59,405.62
17-00363		3106/PRUDENTIAL RETIREMENT-DCRP	11-000-291-290-A	OTHER RETIREMENT - DCRP	01/18/17	1 DBRYSONRE CR- Q		628.04
17-00364		2663/AMERICAN LEGION POST 156	11-401-100-890-	COCURR MISC EXPENSES	01/18/17	1 DBRYSONRE CR- Q		600.00
17-00365		3171/NAFIS	11-000-223-500-	OTHER PURCHASED SERVICES	01/18/17	1 DBRYSONRE CR- Q		350.00
17-00366		3496/DE LONG SERVICE COMPANY, INC.	60-910-310-420-	FOOD SERV EQP REPAIR	01/18/17	1 DBRYSONRE CR- Q		887.00
7-00367		2884/CDW GOVERNMENT INC.	11-190-100-610-	GENERAL SUPPLIES INSTRUC	01/18/17	1 DBRYSONRE CR- Q		913.32
7-00368		1039/COURIER TIMES INC - BURLINGTON	11-000-230-590-	GEN AD ADVERTISEMENT	01/18/17	1 DBRYSONRE CR- Q		48.52
7-00369		1892/NETWORKS & MORE! INC.	11-190-100-340-	PURCHASED TECH SVC	01/18/17	1 DBRYSONRE CR- Q		85.00
7-00370		3134/FEDEX	11-000-230-530-	TELEPHONE POSTAGE	01/18/17	1 DBRYSONRE CR- Q		34.94
7-00371		1641/COLORCRAFT SIGN COMPANY	11-000-230-610-	GEN ADMIN-SUPPLIES	01/18/17	1 DBRYSONRE CR- Q		14.50
7-00372		2413/BARNES & NOBLE INC.	11-190-100-610-	GENERAL SUPPLIES INSTRUC	01/18/17	1 DBRYSONRE CR- Q		240.00
7-00373		3138/LOWES	11-000-261-610-	MAINT SUPPLIES	01/18/17	1 DBRYSONRE CR- Q		812.42
7-00374		1040/STEWART BUSINESS SYSTEMS	11-000-219-610-	CST SUPPLIES	01/18/17	1 DBRYSONRE CR- Q		156.60
			11-000-251-610-	BUSINESS SUPPLIES	01/18/17	1 DBRYSONRE CR- Q		21.53
<p style="text-align: right;">Total For 2 Transactions On PO# 17-00374</p>								\$178.13
7-00375		2591/BAYADA NURSES INC	11-000-213-300-	HEALTH PURCHASED PROF/ED	01/18/17	1 DBRYSONRE CR- Q		1,196.25

# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

va\_po04 013114  
01/18/2017

Approval Status Legend: IR=In-Complete Requisition, CR=Completed Requisition, EP=Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- tch	Entered By	Approval Status (2 needed)	PO Amount
17-00376		2842/W.B. MASON CO. INC.	11-000-261-610-	MAINT SUPPLIES	01/18/17	1	DBRYSONRE CR- Q		1,666.19
17-00377		3206/ATLANTIC BUSINESS PRODUCTS	11-190-100-610-	GENERAL SUPPLIES INSTRUC	01/18/17	1	DBRYSONRE CR- Q		1,456.07
17-00378		3206/ATLANTIC BUSINESS PRODUCTS	11-190-100-610-	GENERAL SUPPLIES INSTRUC	01/18/17	1	DBRYSONRE CR- Q		73.60
17-00379		1054/BEVAN SECURITY SYSTEMS	11-000-262-420-	OPER CONTRACT SERVICES	01/18/17	1	DBRYSONRE CR- Q		180.00
17-00380		3497/GRACE PRODUCTS	11-000-222-610-	LIB/MEDIA SUPPLIES	01/18/17	1	DBRYSONRE CR- Q		318.00
17-00381		2313/BURLINGTON COUNTY TREASURER	11-401-100-500-	COCURR OTH PURCH SVS	01/18/17	1	DBRYSONRE CR- Q		150.00
17-00382		3109/GIACOBBE, ELIZABETH	11-000-223-580-	WORKSHOPS	01/18/17	1	DBRYSONRE CR- Q		220.00
17-00383		3490/GARRETT, JONATHAN	11-401-100-500-	COCURR OTH PURCH SVS	01/18/17	1	DBRYSONRE CR- Q		56.00
17-00384		3493/COLE, JUEL	11-401-100-500-	COCURR OTH PURCH SVS	01/18/17	1	DBRYSONRE CR- Q		56.00
17-00385		3174/MARGA, LOU	11-401-100-500-	COCURR OTH PURCH SVS	01/18/17	1	DBRYSONRE CR- Q		224.00
17-00386		3325/WALKER, TODD	11-401-100-500-	COCURR OTH PURCH SVS	01/18/17	1	DBRYSONRE CR- Q		56.00
7-00387		3498/WOLFE, JIM	11-401-100-500-	COCURR OTH PURCH SVS	01/18/17	1	DBRYSONRE CR- Q		112.00
7-00388		3499/DIPACE MIKE	11-401-100-500-	COCURR OTH PURCH SVS	01/18/17	1	DBRYSONRE CR- Q		56.00
7-00389		3500/MONACO, BRYAN	11-401-100-500-	COCURR OTH PURCH SVS	01/18/17	1	DBRYSONRE CR- Q		56.00
7-00390		3501/CALHOUN, GEORGE	11-401-100-500-	COCURR OTH PURCH SVS	01/18/17	1	DBRYSONRE CR- Q		56.00



# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

va\_po04.013114  
01/18/2017

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- tch	Entered By	Approval Status (2 needed)	PO Amount
17-00391		3327/KNOWLTON, MARCUS	11-401-100-500-	COCURR OTH PURCH SVS	01/18/17	1	DBRYSONRE CR- Q		56 00
17-00392		2849/HENNESSY, DENNIS	11-401-100-500-	COCURR OTH PURCH SVS	01/18/17	1	DBRYSONRE CR- Q		56 00
17-00393		1752/SCHOOL SPECIALTY INC	11-000-230-610-	GEN ADMIN-SUPPLIES	01/18/17	1	DBRYSONRE CR- Q		1,843 80
17-00394		1752/SCHOOL SPECIALTY INC	11-000-219-610-	CST SUPPLIES	01/18/17	1	DBRYSONRE CR- Q		3,131 55
17-00395		3298/GAMETIME	12-000-260-730-	EQUIPMENT OPER/MAINT	01/18/17	1	DBRYSONRE CR- Q		45,831 60
17-00396		3459/RUBBER RECYCLE	12-000-260-730-	EQUIPMENT OPER/MAINT	01/18/17	1	DBRYSONRE CR- Q		11,720 00
17-00397		2842/W.B. MASON CO. INC.	11-000-230-610-	GEN ADMIN-SUPPLIES	01/18/17	1	DBRYSONRE CR- Q		109 19
17-00398		3271/RAYNOR ELECTRIC, LLC	11-000-261-420-	MAINT CLEANING/REPAIRS	01/18/17	1	DBRYSONRE CR- Q		299 00

### Report Totals

Current Entered \$133,176.74  
 Prior Entered \$0.00  
 Total Entered \$133,176.74

# Beverly City Board of Education

## 37 Fully Approved Requisitions converted into Entered Purchase Orders.

va\_areq1  
020514  
01/18/2017

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
17-00362	17-00362	DBRYSONRE	STATE OF NJ HEALTH BENEFITS PR	000		59,405.62
		Q				
17-00363	17-00363	DBRYSONRE	PRUDENTIAL RETIREMENT-DCRP	000		628.04
		Q				
17-00364	17-00364	DBRYSONRE	AMERICAN LEGION POST 156	000		600.00
		Q				
17-00365	17-00365	DBRYSONRE	NAFIS	000		350.00
		Q				
17-00366	17-00366	DBRYSONRE	DE LONG SERVICE COMPANY, INC.	000		887.00
		Q				
17-00367	17-00367	DBRYSONRE	CDW GOVERNMENT INC.	000	JACK DOOLEY	913.32
		Q				
17-00368	17-00368	DBRYSONRE	COURIER TIMES INC - BURLINGTON	000		48.52
		Q				
17-00369	17-00369	DBRYSONRE	NETWORKS & MORE! INC.	000		85.00
		Q				
17-00370	17-00370	DBRYSONRE	FEDEX	000		34.94
		Q				
17-00371	17-00371	DBRYSONRE	COLORCRAFT SIGN COMPANY	000		14.50
		Q				
17-00372	17-00372	DBRYSONRE	BARNES & NOBLE INC.	000	MS. GIACOBBE	240.00
		Q				
17-00373	17-00373	DBRYSONRE	LOWE'S	000		812.42
		Q				
17-00374	17-00374	DBRYSONRE	STEWART BUSINESS SYSTEMS	000		178.13
		Q				
17-00375	17-00375	DBRYSONRE	BAYADA NURSES INC	000		1,196.25
		Q				
17-00376	17-00376	DBRYSONRE	W.B. MASON CO. INC.	000		1,666.19
		Q				
17-00377	17-00377	DBRYSONRE	ATLANTIC BUSINESS PRODUCTS	000		1,456.07
		Q				
17-00378	17-00378	DBRYSONRE	ATLANTIC BUSINESS PRODUCTS	000	ANDREA DOLLARD	73.60
		Q				
17-00379	17-00379	DBRYSONRE	BEVAN SECURITY SYSTEMS	000		180.00
		Q				
17-00380	17-00380	DBRYSONRE	GRACE PRODUCTS	000		318.00
		Q				
17-00381	17-00381	DBRYSONRE	BURLINGTON COUNTY TREASURER	000	MS. KELLEY	150.00
		Q				
17-00382	17-00382	DBRYSONRE	GIACOBBE, ELIZABETH	000		220.00
		Q				
17-00383	17-00383	DBRYSONRE	GARRETT, JONATHAN	000		56.00
		Q				
17-00384	17-00384	DBRYSONRE	COLE, JUEL	000		56.00
		Q				
17-00385	17-00385	DBRYSONRE	VARGA, LOU	000		224.00
		Q				
17-00386	17-00386	DBRYSONRE	WALKER, TODD	000		56.00
		Q				
17-00387	17-00387	DBRYSONRE	WOLFE, JIM	000		112.00
		Q				
17-00388	17-00388	DBRYSONRE	DIPACE MIKE	000		56.00

# Beverly City Board of Education

## 37 Fully Approved Requisitions converted into Entered Purchase Orders.

va\_areq1  
020514  
1/18/2017

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
		Q				
17-00389	17-00389	DBRYSONRE	MONACO, BRYAN	000		56.00
		Q				
17-00390	17-00390	DBRYSONRE	CALHOUN, GEORGE	000		56.00
		Q				
17-00391	17-00391	DBRYSONRE	KNOWLTON, MARCUS	000		56.00
		Q				
17-00392	17-00392	DBRYSONRE	HENNESSY, DENNIS	000		56.00
		Q				
17-00393	17-00393	DBRYSONRE	SCHOOL SPECIALTY INC	000	J. DELECCE	1,843.80
		Q				
17-00394	17-00394	DBRYSONRE	SCHOOL SPECIALTY INC	000	CONFERENCE ROOM	3,131.55
		Q				
17-00395	17-00395	DBRYSONRE	GAMETIME	000		45,831.60
		Q				
17-00396	17-00396	DBRYSONRE	RUBBER RECYCLE	000		11,720.00
		Q				
17-00397	17-00397	DBRYSONRE	W.B. MASON CO. INC.	000	KERRI LAWLER	109.19
		Q				
17-00398	17-00398	DBRYSONRE	RAYNOR ELECTRIC, LLC	000		299.00
		Q				



# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

9E

ve\_bill5.10272014  
01/18/2017

Jan. 18, 2017 Bd Mtg.

Check Date is 01/19/2017

Vendor # / Name	PO #	Account # / Description	Inv #	Check Description or Type * Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>						
AMERICAN LEGION POST 156/ 2883	17-00364	11-401-100-890-/ COCURR MISC EXPENSES		CF 2017 state delegates	22232	600.00
ASCEND CONSTRUCTION MANAGEMENT, INC./ 3460	17-00264	11-000-262-420-/ OPER CONTRACT SERVICES		CF APP # 3-FINAL	22233	10,214.45
B.C.I.T / 1952	17-00184	11-000-100-563-/ TUITION-CO VOC SCHOOL		CP FEB 2017	22234	12,342.40
BAYADA NURSES INC/ 2591	17-00153	11-000-213-300-/ HEALTH PURCHASED PROFIED		CP 12070155	22235	1,608.75
	17-00375	11-000-213-300-/ HEALTH PURCHASED PROFIED		CF 12089398	22235	1,196.25
	17-00153	11-000-213-300-/ HEALTH PURCHASED PROFIED		CP 12089408	22235	1,293.75
		11-000-213-300-/ HEALTH PURCHASED PROFIED		CP 12107963	22235	1,518.75
		<b>Total for BAYADA NURSES INC/ 2591</b>				<b>\$5,617.50</b>
BURLINGTON COUNTY TREASURER/ 2313	17-00381	11-401-100-500-/ COCURR OTH PURCH SVS		CF REG. TEEN ARTS 2017	22236	150.00
CALHOJN, GEORGE/ 3501	17-00390	11-401-100-500-/ COCURR OTH PURCH SVS		CF 12/21/16	22237	56.00
CDW GOVERNMENT INC / 2884	17-00330	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF GKR1981	22238	2,283.00
		11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CP GKS6508	22238	285.00
	17-00327	60-910-310-610-/ FOOD SERVICE SUPPLIES		CF GLF9323	22238	385.03
		<b>Total for CDW GOVERNMENT INC./ 2884</b>				<b>\$2,953.03</b>
COLE, JUEL/ 3493	17-00384	11-401-100-500-/ COCURR OTH PURCH SVS		CF 1/9/17	22239	56.00
COLERIDGE, MARY/ 3307	17-00159	20-270-200-300-/ T2A PUR. SERV.		CP 12/14/2016	22240	1,100.00
COLORCRAFT SIGN COMPANY/ 1641	17-00371	11-000-230-610-/ GEN ADMIN-SUPPLIES		CF 26106	22241	14.50
COMCAST CABLEVISION/ 1792	17-00137	11-190-100-500-/ OTHER PURCHASED SVC		CP 1/17/17-8499051170029668	22242	125.95
	17-00102	11-190-100-500-/ OTHER PURCHASED SVC		CP 12/28/2016	22242	105.90
		<b>Total for COMCAST CABLEVISION/ 1792</b>				<b>\$231.85</b>
COMMERCIAL INTERIORS DIRECT INC./ 17-00262		11-000-261-610-/ MAINT SUPPLIES		CF 10385	22243	8,102.20

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 01/17/2017 at 02:31:00 PM

# Beverly City Board of Education Bills And Claims Report By Vendor Name

va\_bill5.10272014  
01/18/2017

Check Date is 01/19/2017

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type * Multi Remit To Check Name	Check Description or	Check #	Check Amount
<b>Posted Checks</b>							
DIPACE MIKE/ 3499	17-00388	11-401-100-500-/ COCURRENTH PURCH SVS		CF	12/16/16	22244	56.00
DIRECT ENERGY BUSINESS/ 3405	17-00143	11-000-262-621-/ OPER ENERGY - GAS		CP	11/17/1219	22245	856.36
EDUCATIONAL SERVICES UNIT/ 1858	17-00164	11-000-216-320-/ SPEECH/OT/PT PROF SER		CP	BEV-LD-161231	22246	450.00
		11-000-216-320-/ SPEECH/OT/PT PROF SER		CP	BEV-OT-161231	22246	1,545.00
		11-000-216-320-/ SPEECH/OT/PT PROF SER		CP	BEV-PT-161231	22246	305.00
		11-000-216-320-/ SPEECH/OT/PT PROF SER		CP	BEV-TCH-161231	22246	63.00
		<b>Total for EDUCATIONAL SERVICES UNIT/ 1858</b>					<b>\$2,363.00</b>
FEDEX/ 3134	17-00370	11-000-230-530-/ TELEPHONE POSTAGE		CP	5-638-47394	22247	19.39
		11-000-230-530-/ TELEPHONE POSTAGE		CF	5-668-28578	22247	15.55
		<b>Total for FEDEX/ 3134</b>					<b>\$34.94</b>
FILEBANK INC./ 2887	17-00105	11-000-251-340-/ BUS OFF PURCH TECH SERV		CP	FEB 2017	22248	102.24
FUN AND FUNCTION/ 3488	17-00338	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	209683	22249	144.60
GARRETT, JONATHAN/ 3490	17-00383	11-401-100-500-/ COCURRENTH PURCH SVS		CF	1/4/17	22250	56.00
GIACOBBE, ELIZABETH/ 3109	17-00101	11-000-230-530-/ TELEPHONE POSTAGE		CP	FEB 2017	22251	50.00
	17-00382	11-000-223-580-/ WORKSHOPS		CF	WORKSHOPS 2/28/2017	22251	220.00
		<b>Total for ELIZABETH GIACOBBE/ 3109</b>					<b>\$270.00</b>
GREAT PLUMBERS/ 3189	17-00320	11-000-262-420-/ OPER CONTRACT SERVICES		CF	73331	22252	1,091.01
GST TRANSPORT, CORP / 2738	17-00186	11-000-270-511-/ TRANS CONT SVS REG		CP	FEB 2017	22253	3,086.58
HENNESSY, DENNIS/ 2849	17-00392	11-401-100-500-/ COCURRENTH PURCH SVS		CF	12/16/2016	22254	56.00
HEWITT MD, JAMES L / 2016	17-00318	11-000-216-320-/ SPEECH/OT/PT PROF SER		CP	30838 N.T.	22255	525.00
		11-000-216-320-/ SPEECH/OT/PT PROF SER		CF	30842 W.B.	22255	525.00
		11-000-216-320-/ SPEECH/OT/PT PROF SER		CP	30882 J.C.	22255	525.00
		<b>Total for HEWITT PSYCHIATRIC, PCI 2016</b>					<b>\$1,575.00</b>

# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

ve\_bill5.10272014  
01/18/2017

Check Date is 01/19/2017

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type * Multi Remit To Check Name	Check Description or	Check #	Check Amount
<b>Posted Checks</b>							
HORIZON DENTAL OPTION PLAN/ 2999	17-00108	11-000-291-270-/ OTHER HEALTH BENEFITS		CP	JAN17-285488247	22256	2,969.97
JESUS THE GOOD SHEPARD PARISH/ 3259	17-00182	12-000-400-721-/ LEASE PURCHASE AGREEMENT		CP	FEB 2017	22257	1,477.50
KNOWLTON, MARCUS/ 3327	17-00391	11-401-100-500-/ COCURR OTH PURCH SVS		CF	12/21/2016	22258	56.00
OWE'S/ 3138	17-00373	11-000-261-610-/ MAINT SUPPLIES		CP	902458	22259	281.96
		11-000-261-610-/ MAINT SUPPLIES		CP	902602	22259	134.75
		11-000-261-610-/ MAINT SUPPLIES		CF	902853	22259	395.71
Total for LOWE'S/ 3138							<b>\$812.42</b>
MESSERSMITH, JAMES/ 3457	17-00268	11-000-223-500-/ OTHER PURCHASED SERVICES		CP	JANUARY 2017	22260	1,500.00
MONACO, BRYAN/ 3500	17-00389	11-401-100-500-/ COCURR OTH PURCH SVS		CF	1/4/17	22261	56.00
MOORESTOWN TWP PUBLIC SCHOOLS/ 1281	17-00295	20-250-100-500-/ IDEA TUITION		CP	JAN 2017-T.W--7V0931	22262	6,072.15
NAFIS/ 3171	17-00365	11-000-223-500-/ OTHER PURCHASED SERVICES		CF	2016/2017 MEMBERSHIP	22263	350.00
NETWORK SUPPORT LLC/ 2672	17-00142	11-190-100-340-/ PURCHASED TECH SVC		CP	1639	22264	585.00
		11-190-100-340-/ PURCHASED TECH SVC		CP	1640	22264	765.00
		11-190-100-340-/ PURCHASED TECH SVC		CP	1642	22264	585.00
Total for Network Support LLC/ 2672							<b>\$1,935.00</b>
NETWORKS & MORE/ INC./ 1892	17-00369	11-190-100-340-/ PURCHASED TECH SVC		CF	PURCHASED TECH SVC	22265	85.00
UJ AMERICAN WATER CO./ 1140	17-00109	11-000-262-300-/ OPER PURCH PROF/TECH SVS		CP	12/22/2016	22266	337.33
NUTRI-SERVE FOOD MGMT/ 2821	17-00187	60-910-310-500-/ FOOD SERVICE COSTS		CP	930010517	22267	2,915.95
		60-910-310-500-/ FOOD SERVICE COSTS		CP	930120816	22267	3,536.13
		60-910-310-500-/ FOOD SERVICE COSTS		CP	930121516	22267	3,347.76
		60-910-310-500-/ FOOD SERVICE COSTS		CP	930122216	22267	3,718.17
		60-910-310-500-/ FOOD SERVICE COSTS		CP	930122916	22267	611.64
Total for NUTRI-SERVE FOOD MGMT/ 2821							<b>\$14,129.65</b>

# Beverly City Board of Education Bills And Claims Report By Vendor Name

va\_bill5 10272014  
01/18/2017

Check Date is 01/19/2017

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
PALMYRA BOARD OF EDUCATION/ 1249	17-00263	11-000-100-561-/ TUITION-LEA REGULAR		CP	FEB 2017	22268	29,339.60
PARA PLUS TRANSLATIONS, INC./ 3268	17-00319	11-000-216-320-/ SPEECH/OT/PT PROF SER		CF	129704	22269	157.40
PRUDENTIAL INS. CO. - NJEA/ 2395	17-00200	11-000-291-270-/ OTHER HEALTH BENEFITS		CP	FEB 17-0016560316	22270	814.80
		11-000-291-270-/ OTHER HEALTH BENEFITS		CP	JAN17-0016482094	22270	430.50
		<b>Total for PRUDENTIAL INS. CO. - NJEA/ 2395</b>					<b>\$1,245.30</b>
PRUDENTIAL RETIREMENT-DCRP PENSION/ 3106	17-00363	11-000-291-290-A/ OTHER RETIREMENT - DCRP		HF	1215/1231 - DCRP	12151231	628.04
PSE & G/ 1141	17-00107	11-000-262-622-/ OPER ENERGY - ELECTRICIT		CP	DEC 2016 - ELECTRICIT	22271	3,859.48
		11-000-262-621-/ OPER ENERGY - GAS		CP	DEC 2016 - GAS	22271	871.02
		<b>Total for PSE &amp; G/ 1141</b>					<b>\$4,730.50</b>
RFP SOLUTIONS INC/ 3101	17-00343	11-000-261-420-/ MAINT CLEANING/REPAIRS		CF	S 20823	22272	267.00
ROBL, DEBORAH/ 3477	17-00158	20-270-200-300-/ T2A PUR. SERV.		CP	1/13/17	22273	932.80
		20-270-200-300-/ T2A PUR. SERV.		CP	1/5/17	22273	932.80
		20-270-200-300-/ T2A PUR. SERV.		CP	11/8/16	22273	932.80
		<b>Total for ROBL, DEBORAH/ 3477</b>					<b>\$2,798.40</b>
SCHOOL HEALTH CORP/ 1795	17-00342	11-402-100-610-/ ATHLETICS SUPPLIES		CF	3235748-00	22274	90.96
	17-00326	11-000-213-610-/ HEALTH SUPPLIES		CF	3235750-00	22274	216.16
		<b>Total for SCHOOL HEALTH CORP/ 1795</b>					<b>\$307.12</b>
SCHOOL SPECIALTY INC/ 1752	17-00193	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	208117551205	22275	303.36
	17-00228	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	208117610187	22275	559.85
	17-00344	11-000-240-610-/ SCHOOL ADMIN-SUPPLIES		CF	208117669180	22275	140.85
		<b>Total for SCHOOL SPECIALTY INC/ 1752</b>					<b>\$1,004.06</b>
STAPLES/ 1244	17-00266	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	3326253996	22276	33.98

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 01/17/2017 at 02:31:01 PM



# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

va\_bill5.10272014  
01/18/2017

Check Date is 01/19/2017

Vendor # / Name	PO #	Account # / Description	Inv #	Check Description or Type * Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>						
STATE OF NJ HEALTH BENEFITS PR/ 2394	17-00362	11-000-291-270-/ OTHER HEALTH BENEFITS		HF JAN 2017 RX	12017	12 880 45
		11-000-291-270-/ OTHER HEALTH BENEFITS		HP jan 2017 HEALTH	12017	46 525 17
				<b>Total for STATE OF NJ HEALTH BENEFITS PR/ 2394</b>		<b>\$59,405.62</b>
STEWART BUSINESS SYSTEMS/ 1040	17-00274	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF 51541A 1-	22277	107 75
TOWNSHIP OF DELANCO/ 3411	17-00111	11-000-262-622-A/ GASOLINE		CP DEC 2016	22278	142 20
VARGA, LOU/ 3174	17-00385	11-401-100-500-/ COCURR OTH PURCH SVS		CF 12/21, 1/4	22279	224 00
VERBAL BEHAVIOR INSTITUTE/ 3150	17-00358	11-000-219-320-/ CST PROF/ED SVS		CF BEV OCT NOV 16	22280	6 600 00
VERIZON/ 1139	17-00123	11-190-100-500-/ OTHER PURCHASED SVC		CP 12/28/2016	22281	142 10
WALKER, TODD/ 3325	17-00386	11-401-100-500-/ COCURR OTH PURCH SVS		CF 1/9/17	22282	56 00
WASTE MANAGEMENT OF NJ/ 1169	17-00103	11-000-262-420-/ OPER CONTRACT SERVICES		CP JAN 2017	22283	486 72
WESTERN PEST SERVICES/ 2521	17-00104	11-000-262-300-/ OPER PURCH PROF/TECH SVS		CP JAN17-43175938	22284	189 00
WOLFE, JIM/ 3498	17-00387	11-401-100-500-/ COCURR OTH PURCH SVS		CF 1/9/17	22285	112 00
WOLFINGTON LEASING CORP/ 1178	17-00270	11-000-270-512-/ TRANS FIELD/ATH TRIPS		CP 1/11/2017	22286	360 00
		11-000-270-512-/ TRANS FIELD/ATH TRIPS		CP 1/5/2017	22286	306 00
				<b>Total for WOLFINGTON LEASING CORP/ 1178</b>		<b>\$666.00</b>
KTEL COMMUNICATIONS/ 2813	17-00110	11-190-100-500-/ OTHER PURCHASED SVC		CP 12/15/2016	22287	2 470 60
Y A L E SCHOOL INC / 1979	17-00253	11-000-100-566-/ TUITION-PRIVATE SCHOOL		CP JAN 2017-CH/JAN17 66	22288	9 155 00
				<b>Total for Posted Checks</b>		<b>\$201,179.07</b>

# Beverly City Board of Education Bills And Claims Report By Vendor Name

va\_bill5.10272014  
01/18/2017

Check Date is 01/19/2017

*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 01/17/2017 at 02:31:01 PM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.*

## Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$115,182.68		\$60,033.66		\$175,216.34
10	12	\$1,477.50				\$1,477.50
Fund 10	TOTAL	\$116,660.18		\$60,033.66		\$176,693.84
20	20	\$9,970.55				\$9,970.55
60	60	\$14,514.68				\$14,514.68
GRAND	TOTAL	\$141,145.41	\$0.00	\$60,033.66	\$0.00	\$201,179.07

Chairman Finance Committee

Member Finance Committee

# Payroll to Budget Transfer Report

9F

Account#	Check#	Check Date	Check Amount	Check Description
11-000-211-105-	12152016	12/15/2016	1,253.53	ATTEND SVCS- CLER SAL
11-000-213-104-	12152016	12/15/2016	3,148.30	HEALTH SVC SALARIES
11-000-213-105-	12152016	12/15/2016	447.21	HEALTH SVCS- CLER SAL
11-000-216-100-	12152016	12/15/2016	3,713.65	SPEECH TEACHER SALARY
11-000-218-105-	12152016	12/15/2016	63.13	GUID SECY/CLER SALARIES
11-000-219-104-	12152016	12/15/2016	7,956.40	CST SALARIES
11-000-219-105-	12152016	12/15/2016	971.55	CST SECY/CLER SALARIES
11-000-221-102-	12152016	12/15/2016	7,465.30	CURR/INSTR SALARIES
11-000-221-104-	12152016	12/15/2016	335.96	CURR/INSTR PROF SALARIES
11-000-221-105-	12152016	12/15/2016	11.36	CURR/INSTR SECY/CLER SAL
11-000-221-110-	12152016	12/15/2016	244.33	CI OTHER SALARIES
11-000-230-100-	12152016	12/15/2016	4,218.75	GEN ADMIN SPRINTEND SAL
11-000-230-104-	12152016	12/15/2016	170.87	TREASURER SALARIES
11-000-230-105-	12152016	12/15/2016	423.37	GENERAL ADMIN- CLER SAL
11-000-240-105-	12152016	12/15/2016	434.73	SCH ADMIN SEC/CLER SAL
11-000-251-104-	12152016	12/15/2016	4,028.08	BUSINESS ADMIN SALARIES
11-000-251-105-	12152016	12/15/2016	2,842.94	BUS ADMIN/SECY SALARIES
11-000-262-107-	12152016	12/15/2016	310.43	CAFETERIA AIDES
11-000-262-110-	12152016	12/15/2016	3,516.50	OPER/CUST SALARIES
11-000-262-110-OT	12152016	12/15/2016	183.40	OPER/CUSTODIAL OT
11-000-270-161-	12152016	12/15/2016	613.90	SAL. FOR PUPIL TRANS(BET
11-000-270-162-	12152016	12/15/2016	613.90	SAL. FOR PUPIL TRANS(BET
11-110-100-101-	12152016	12/15/2016	6,764.04	KNDG TEACHER SALARIES
11-110-100-101-01	12152016	12/15/2016	339.00	PRESCH/KIND- SUBSTITUTES
11-120-100-101-	12152016	12/15/2016	25,120.49	GR. 1-5 TEACHER SALARIES
11-120-100-101-01	12152016	12/15/2016	488.00	GRADES 1-5 - SUBSTITUTES
11-130-100-101-	12152016	12/15/2016	14,538.52	GR. 6-8 TEACHER SALARIES
11-130-100-101-01	12152016	12/15/2016	450.00	GRADES 6-8 - SUBSTITUTES
11-150-100-101-	12152016	12/15/2016	1,440.00	HOME INSTRUCT SALARIES T
11-190-100-106-	12152016	12/15/2016	2,762.70	OTHER SALARIES-INSTR
11-204-100-101-	12152016	12/15/2016	7,484.30	LLD TEACHER SALARIES
11-204-100-106-	12152016	12/15/2016	1,401.96	LLD PARA SALARY
11-213-100-101-	12152016	12/15/2016	8,551.00	RR TEACHER SALARIES
11-213-100-101-01	12152016	12/15/2016	285.00	RESOURCE RM- SUBSTITUTES
11-230-100-101-	12152016	12/15/2016	6,544.01	BSC SKILLS TEACHER SALAR
11-240-100-101-	12152016	12/15/2016	2,649.70	BILINGUAL TEACHER SALARI
11-401-100-100-	12152016	12/15/2016	44.00	COCURR SALARIES
20-218-100-101-	12152016	12/15/2016	9,899.58	PSEA TEACHER SAL
20-218-100-106-	12152016	12/15/2016	3,252.45	PSEA AIDES SAL
20-231-100-101-	12152016	12/15/2016	6,999.79	TITLE I TEACHER SALARIES
<b>Total # of Payments</b>	<b>40.00</b>	<b>Total Check Amount</b>	<b>141,982.13</b>	

# Payroll to Budget Transfer Report

Account#	Check#	Check Date	Check Amount	Check Description
11-000-211-105-	12312016	12/31/2016	1,253.53	ATTEND SVCS- CLER SAL
11-000-213-104-	12312016	12/31/2016	2,833.47	HEALTH SVC SALARIES
11-000-213-105-	12312016	12/31/2016	447.21	HEALTH SVCS- CLER SAL
11-000-216-100-	12312016	12/31/2016	3,713.65	SPEECH TEACHER SALARY
11-000-218-105-	12312016	12/31/2016	600.00	GUID SECY/CLER SALARIES
11-000-219-104-	12312016	12/31/2016	7,956.40	CST SALARIES
11-000-219-105-	12312016	12/31/2016	894.41	CST SECY/CLER SALARIES
11-000-221-102-	12312016	12/31/2016	7,847.07	CURR/INSTR SALARIES
11-000-221-104-	12312016	12/31/2016	335.96	CURR/INSTR PROF SALARIES
11-000-221-105-	12312016	12/31/2016	108.00	CURR/INSTR SECY/CLER SAL
11-000-221-110-	12312016	12/31/2016	244.33	CI OTHER SALARIES
11-000-230-100-	12312016	12/31/2016	4,218.75	GEN ADMIN SPRINTEND SAL
11-000-230-104-	12312016	12/31/2016	170.87	TREASURER SALARIES
11-000-230-105-	12312016	12/31/2016	595.17	GENERAL ADMIN- CLER SAL
11-000-240-105-	12312016	12/31/2016	703.17	SCH ADMIN SEC/CLER SAL
11-000-251-104-	12312016	12/31/2016	4,028.08	BUSINESS ADMIN SALARIES
11-000-251-105-	12312016	12/31/2016	2,842.94	BUS ADMIN/SECY SALARIES
11-000-262-107-	12312016	12/31/2016	467.32	CAFETERIA AIDES
11-000-262-110-	12312016	12/31/2016	4,085.22	OPER/CUST SALARIES
11-000-262-110-OT	12312016	12/31/2016	676.90	OPER/CUSTODIAL OT
11-000-270-161-	12312016	12/31/2016	613.90	SAL. FOR PUPIL TRANS(BET
11-000-270-162-	12312016	12/31/2016	613.90	SAL. FOR PUPIL TRANS(BET
11-000-291-290-	12312016	12/31/2016	11,424.60	OTHER EMPLOYEE BENEFITS
11-110-100-101-	12312016	12/31/2016	6,764.04	KNDG TEACHER SALARIES
11-110-100-101-01	12312016	12/31/2016	290.00	PRESCH/KIND- SUBSTITUTES
11-120-100-101-	12312016	12/31/2016	25,120.49	GR. 1-5 TEACHER SALARIES
11-120-100-101-01	12312016	12/31/2016	770.00	GRADES 1-5 - SUBSTITUTES
11-130-100-101-	12312016	12/31/2016	14,538.52	GR. 6-8 TEACHER SALARIES
11-130-100-101-01	12312016	12/31/2016	190.00	GRADES 6-8 - SUBSTITUTES
11-150-100-101-	12312016	12/31/2016	440.00	HOME INSTRUCT SALARIES T
11-190-100-106-	12312016	12/31/2016	4,259.23	OTHER SALARIES-INSTR
11-204-100-101-	12312016	12/31/2016	7,484.30	LLD TEACHER SALARIES
11-204-100-101-01	12312016	12/31/2016	50.00	LLD-SUBSTITUTES
11-204-100-106-	12312016	12/31/2016	2,016.15	LLD PARA SALARY
11-213-100-101-	12312016	12/31/2016	11,051.00	RR TEACHER SALARIES
11-213-100-101-01	12312016	12/31/2016	800.00	RESOURCE RM- SUBSTITUTES
11-230-100-101-	12312016	12/31/2016	6,544.01	BSC SKILLS TEACHER SALAR
11-240-100-101-	12312016	12/31/2016	2,649.70	BILINGUAL TEACHER SALARI
11-401-100-100-	12312016	12/31/2016	336.60	COCURR SALARIES
20-218-100-101-	12312016	12/31/2016	8,802.00	PSEA TEACHER SAL
20-218-100-106-	12312016	12/31/2016	4,443.03	PSEA AIDES SAL
20-231-100-101-	12312016	12/31/2016	6,999.79	TITLE I TEACHER SALARIES
<b>Total # of Payments</b>	<b>42.00</b>	<b>Total Check Amount</b>	<b>160,223.71</b>	

NAME	DISTRICT	CERT. EXP.
ACERBA, VALERIE	ALL	NEVER
BEEBE, DANIELLE	ALL	9/21/2021
BIEHN, PATTI	DEL, EDGE PK, BEV	NEVER
BROWDY, SUSAN	BEV, EDGE PK	NEVER
BOYLE, KRISTINE (N)	DELANCO	9/28/2021
BROWN, DEBRA (N)	ALL	6/8/2021
BROWN, LAUREN J	ALL	NEVER
BUTLER, DONNA	ALL	10/5/2020
CABAQUINI, BRANDIE	ALL	NEVER
CARFAGNO, BONNIE	EDGEWATER PK	NEVER
CASTELLI, JAMES	DEL, EDGE PK	NEVER
CHANG, CHRISTINA	DELANCO	10/14/2021
COHEN, LINDA	ALL	8/10/2021
COLLAZO, RENEE JOAN	ALL	1/15/2021
COLLINS, BARBARA	DEL, BEV	1/2/2020
COOPER HARRIS JOANN	BEV, EDGE PK	NEVER
CROSS, ROSANN (WAGNER)	RIVERTON	NEVER
DANIELS, CARRIE	ALL	NEVER
DAVIS, KIZZY	ALL	NEVER
DECHNIK, SUSAN	RIV	NEVER
DEY, PRATIBHA	ALL	8/1/2021
DYCH, JAMES	ALL	10/12/2016
EDWARDS, RASHONDA	DEL, EDGE PK, RIV	WAITING FOR CERT
FOSTER, SUSAN	ALL	12/19/2019
FRANK, HAZEL	ALL	11/20/2019
FUSCO, SALLY (N)	DEL, BEV, EDGE PK	3/6/2020
GRIMES, JOANNE	ALL	6/25/2019
GUCKIN, DANA	ALL	7/1/2017
HARRIS, KENNETH	RIV, EDGE PK	3/24/2020
HARRIS, STACIANNE	RIVERTON	NEVER
HAWTHORNE, FELICIA	ALL	4/20/2021
HILL, EDNA	ALL	4/1/2020
JACKSON, JOANNA	ALL	8/10/2021
JACKSON, SILVESTER	ALL	2/15/2018
JACOBSEN, JUDY	RIV	NEVER

JENNINGS, DORIS	DEL,EDGE PK	9/22/2020
JIAMPETTI, GARY	EDGE PK	NEVER
JOHNSON, DAVID	ALL	NEVER
KELLEY,BELINDA	EDGE PK	3/27/2018
KIEFFER, RITA	ALL	NEVER
LAMPLUGH,CATHERINE	RIVERTON	9/6/2021
LAVERGNE, ANNE	ALL	NEVER
LE BON, CARLA (N)	ALL	NEVER
LIPPINCOTT, MARILYN	RIV	NEVER
LUMPKIN, TAYLOR	ALL	9/6/2021
MADDRED, SARAH	ALL	9/25/2019
MAURER, NICOLE	ALL	NEVER
MC BREATHY,MAUREEN (N)	ALL	1/30/2019
MC GETTIGAN, CONNOR	ALL	2/5/2021
MC NALLY, DANIELLE (N)	ALL	4/5/2021
MC RAE, CRYSTAL	EDGE PK, BEV	NEVER
MUHAMMAD,QADRIYYAH	ALL	11/19/2017
MULHERN, JOHN	DEL, RIV,EDGE PK	10/31/2021
MURRAY, CRYSTAL	ALL	3/4/2021
NEMETH, JOHN	ALL	3/11/2018
NEMETH, KAREN	DEL, BEV, EDGE PK	5/2/2021
NILES, CRISTA (N)	BEVERLY	11/18/2020
NILSEN, ALEXANDRIA	BEV,EDGE PK	NEVER
O'HARE, ELIZABETH	EDGE PK	9/23/2018
PAHL ( MARY) DIANE	ALL	2/20/2019
PATTERSON, MARY	ALL	1/23/2018
PERICE, LINDA	EDGE PK,DEL,RIV	8/18/2021
PERRY, CAROLYN	EDGE PK	9/24/2018
PLOWMAN, WILLIAM	DEL, RIV	8/11/2019
QUINTON, CHRISTINA	DEL,RIV, EDGE PK	9/16/2019
RAUE, JENNIFER	ALL	5/2/2021
RIZZO, GREGORY	ALL	2/2/2020
ROBINSON, MICHELE	EDGE PK	NEVER
ROBINSON, RHEALIA (N)	ALL	4/11/2021
ROPER, RACHEL	ALL	11/23/2021
SANDERS, CRAIG (N)	ALL	8/10/2021

SANDERS, MONICA	ALL	3/4/2021
SCOTT, CHRISTOPHER	ALL	4/11/2021
SCOTT, JERRY	DEL, BEV,EDGE PK	8/4/2019
SHINN,SARAH	EDGE PK,DEL	10/14/2020
SHIVELY, LISA (N)	ALL	5/31/2017
SNOWDEN, PAULINE	DEL, EDGE PK	6/27/2018
SPENCE, DIANE	ALL	4/8/2019
STEELE, DORATHEA	BEV,EDGE PK, RIV	7/20/2020
TATTI, KATHLEEN	DEL,BEV,EDGE PK	NEVER
VAN ZYL,PAMELA (N)	DEL, BEV.	11/20/2019
WENZKE, DONNA	RIVERTON	12/20/2018
WILHELM, BARBARA (N)	ALL	6/25/2019
WILSON, AISYA	ALL	5/23/2021
WINKELSPÉCHT, JOSEPH	ALL	NEVER
YANSICK, KATHLEEN (N)	RIVERTON	8/12/2021
YOUNG, CHRISTINE	DEL,EDGE PK, RIV	8/4/2020
ZITZLER, MARYELLEN	EDGE PK	NEVER





11B

January 18, 2017

Ms. Elizabeth Giacobbe  
Superintendent of Beverly City School  
601 Bentley Avenue  
Beverly City, NJ 08010

Dear Ms. Giacobbe,

I am expecting the birth of my child on February 12, 2017. A statement from my physician verifying my pregnancy, approximate date of birth, and disability time period will be forthcoming along with the certification of health care provider paperwork. I am requesting the use of FMLA to recover from the birth, as well as NJFLA to care for my newborn baby as laid out in the district policy. Because of unanticipated health concerns, my doctors are advising that I leave work 2 weeks earlier than originally requested. I would like to split this additional time between FMLA and returning to work one week earlier. This letter reflects the most current dates of my doctor's recommendation.

I am requesting a Federal Medical Leave Act leave of absence beginning January 30, 2017 and continuing for five weeks for the purpose of incapacity due to pregnancy. During this five week period, I intend to use 20 of my accumulated sick days. This will establish the date of March 7, 2017 as terminating my FMLA leave of absence.

Further, following the completion of my FMLA leave, I wish to be placed on an unpaid leave of absence in accordance with the New Jersey Family Leave Act for the purpose of caring for a newborn child. This 12-week leave will commence on March 8, 2017 and end on June 6, 2017. I will return on June 7, 2017. I intend to apply to the State of New Jersey Insurance Benefits beginning March 8, 2017, and continuing for the maximum period available under law, six weeks. After I receive the necessary paperwork for the BOE office (forms and amount to be paid), I will then submit these forms for your completion within the time prescribed by law. Proper notification verifying my intent to return will be provided.

I am requesting written notification from the Board of Education granting these leaves. Thank you for your time and consideration.

Sincerely,



Margaret Gunkel

Cc: Board of Education



11c

LEIGH-ANN ESAIA  
605 LEE AVENUE  
BEVERLY, NJ 08010  
LESAIA@HOTMAIL.COM  
609\*456\*9530

January 18, 2017

Members of the Beverly City Board of Education  
c/o Beverly City School  
601 Bentley Avenue  
Beverly, NJ 08010

Dear Beverly City Board of Education:

I have enjoyed working with the students at Beverly City School immensely over the past five years as the Speech Language Specialist.

I feel that the time has come for me to move on and pursue my personal career. I am therefore resigning as the Speech Language Specialist effective January 18, 2017. This letter serves as my 60 days' notice.

It has been a pleasure working with Beverly City School. I wish everyone at Beverly City School continued success in all future endeavors.

Sincerely,



Leigh-Ann Esaia, M.A. CCC/L-SLP  
Speech Language Specialist

cc: Elizabeth Giacobbe  
Diana Lange

511



12A

*You are invited to attend...*

**2017 Conference for New Jersey**

# Pre-Kindergarten Teachers

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**We'll Help You Meet the New Jersey Teaching & Learning Standards!**

Discover research-based, innovative, practical, and motivating professional development that will help you increase rigor and critical thinking in your instruction.

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★ *Featuring an all-star line-up including:*



**Palma Lindsay**  
Featured Presenter



**Kim Hughes**  
Featured Presenter



**Drew Giles**  
Featured Presenter



## What You'll Learn

- ▶ Tips for introducing and building upon foundational skills in both math and literacy
- ▶ New ways to effectively organize and manage a child-centered learning environment
- ▶ Differentiation strategies for ensuring the success of all learners
- ▶ Tools to boost your struggling pre-kindergarteners
- ▶ Techniques to help you identify and support the diverse needs of every student in your classroom
- ▶ Practical ideas for addressing the Preschool Teaching & Learning Standards easily and effectively

**Principals Attend Free & Discounted Group Rates Are Available! ▶**

**Bring the Team & Save!**  
See page 7



# Hey, New Jersey!

### Make learning spring to life in your classroom.

- ✓ Discover what is needed for real learning to thrive.
- ✓ Engineer your classroom for both teacher and student success.
- ✓ Deliver teaching that both meets your students' needs and also exceeds mandated requirements.
- ✓ Achieve balance by creating more time in your day for planning and teaching.

## Meet Your Team of Expert Presenters



### Kim Adsit

Kim was an early childhood educator for 28 years and was voted 2002 Teacher of the Year. She emphasizes the fun of pre-kindergarten and encourages educators to tap into the curiosity of young children to plant the seed for lifelong learning. She is the co-author of five books, including *Bookmaking Bonanza* and *Read with Ease*.



### Toby Karten

Toby is a New Jersey based staff developer, instructional coach, educational consultant, author, and inclusion specialist who has taught at the PreK level. Her publication, *Inclusion Strategies That Work! Research-Based Methods for the Classroom*, is an international best seller. Toby has designed online courses and PD units for pre-service and practicing educators and staff in school districts across the country.



### William DeMeo, Ph.D.

Bill, a former elementary teacher, is a developmental psychologist with a private practice that specializes in underserved children and families. He is the author of *When Nothing Else Works: What Early Childhood Professionals Can Do to Reduce Challenging Behaviors*, *Managing the Angry and Aggressive Child*, and *Discipline with the Brain in Mind*.



### Palma Lindsay

Palma is an early childhood educator who has stayed on the cutting-edge of educational research and technology throughout her 35-year classroom career. She serves as a mentor to new teachers, and shares her fun ideas in her innovative blog, *KFUNdamentals*.



### Drew Giles

Drew is a Director of Quality, Enhancement, and Professional Development for Early Learning. He has taught pre-kindergarten and kindergarten in a variety of settings, including low-income, affluent, and a private preschool in South Korea. He is a co-author with Dr. Jean Feldman of the eBook, *Teacher Survival Guide: What They Didn't Teach You in College*.



### Shannon Samulski

Shannon is an international educational consultant with 15 years of teaching experience in the areas of special education, reading specialization, and intervention. She is the author of *Finger Funatics*, a fine motor-development program, and *My Counting Buddy Book & Math Tool*.



### Maryann "Mar." Harman

"Mar." is the founder of the internationally respected *Music with Mar.*™ program. She has more than 35 years of classroom experience from early childhood through college and adult education and has produced more than 35 music recordings. Her work combines the latest brain research and effective learning through music. Maryann is a New Jersey native, where she attended teaching college and began her teaching career.



### Gigi Schweikert

Gigi is a New Jersey based early childhood expert with 25 years of experience. She is author of the popular *Winning Ways for Early Childhood Professionals* book series. Her practical ideas and realistic perspective on working with young children have you laughing and learning how to be a more effective educator.



### Kim Hughes

Kim has 32 years of teaching experience as a PreK teacher, a PreK director, and Kindergarten teacher. She is a former North Carolina Teacher of the Year. She now works for her school system as a coach and mentor for PreK and K teachers. Since 2000, she has been a Teacher Voice on National Governing Boards.com.



### Dedra Stafford

Dedra is an internationally known speaker, trainer, and author. She is a former teacher and district professional development specialist who provides training in classroom management, DI, technology integration, and teacher motivation. She is a regular contributor to professional journals and online teacher resources.

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[Return to previous page](#)**2017 School Law Conference**

Format/Skill Level: Meeting

**Location:** Renaissance Woodbridge Hotel  
515 US Highway 1 S Iselin, NJ 08830-3010

**Date:** February 28, 2017

**Time:** 9:00 AM - 3:30 PM ET

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List Price: \$220.00 USD

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*Presented in cooperation with the NJSBA School Law Committee and the NJSBA Senior Lawyers Special Committee*

**Moderator/Speaker:**

**David B. Rubin, Esq.**  
Law Offices of David B. Rubin  
(Metuchen)

**Rebecca K. Spar, Esq.**  
Cole Schotz, PA (Hackensack)

**Keynote Speaker:**

**David C. Hespe**  
Former Commissioner of Education

**Speakers include:**

**Hon. Ellen S. Bass, ALJ**  
(Newark)

**Cherie L. Adams, Esq.**  
Adams Gutierrez & Lattiboudere, LLC  
(Newark)

**Edward L. Barocas, Esq.**  
Legal Director, American Civil Liberties Union of New Jersey (ACLU-NJ)

**Hope Blackburn, Esq.**  
General Counsel - Jersey City  
Public Schools (Jersey City)

**Stacey Cherry, Esq.**  
Fogarty & O'Hara, Esqs. (Fairlawn)

**Steven R. Cohen, Esq.**  
Selikoff & Cohen, PA (Mount Laurel)

**Paul H. Green, Esq.**  
Schenck Price Smith & King, LLP (Florham Park)

**Arbitrator Joyce M. Klein**

## Arbitrator &amp; Mediator (Monmouth)

**Brenda Liss, Esq.**

Riker Danzig (Morristown)

**Frank LoMonte, Esq.**Executive Director, The Student Press  
Law Center (Washington DC)**Aileen M. O'Driscoll, Esq.**Zazzali, Fagella, Nowak, Kleinbaum and  
Friedman, PC (Newark)**Carl Tanksley, Esq.**Counsel, New Jersey School Board Association  
(Trenton)**Amelia Vance, Esq.**Education privacy policy counsel  
Future of Privacy Forum  
(Washington, DC)

## About the Program:

NJCLE is pleased to present the 14th Annual School Law Conference. This comprehensive program features a case law and legislative update, a timely roundtable discussion on the growing issue of student privacy, and entirely new workshops focusing on specialized areas of school law involving the legal implications of safety in the schools; rights and responsibilities of schools, both public and private; presenting the tenure case; and effectiveness of IEP meetings.

Whether you represent students or school districts, this panel of highly respected school law authorities will equip you with the tools you need to better represent your clients in situations that arise in the school law arena.

## Program Agenda:

- 9:00 Welcome
- 9:05 Keynote Presentation - *David C. Hesp*
- 10:00 Case Law and Legislative Update - *Cherie L. Adams, Esq.*
- 11:00 Break
- 11:10 Plenary roundtable - Emerging Issues in Student Privacy - *David B. Rubin, Esq., Edward Barocas, Esq., Frank LoMonte, Esq., Amelia Vance, Esq.*
- 12:15 Luncheon
- 1:15 **Workshop I (Choose 1)**  
 A. Keeping Kids Safe and the Legal Implications - Standard of liability; rights of students; school security; weapons; lead paint; water issues and more - *Hope Blackburn, Esq., Paul Green, Esq., Carl Tanksley, Esq.*  
 B. The rights of students with disabilities who are placed in private schools by their public districts: do they have the same rights as students with disabilities who are attending public schools? - *Rebecca K. Spar, Esq.; Panel*
- 2:35 **Workshop II (Choose 1)**  
 A. Tenure Charge Cases: Prehearing and Posthearing Issues - *Brenda Liss, Esq.; Steven R. Cohen, Esq.; Aileen O'Driscoll, Esq.; Arbitrator Joyce M. Klein, Esq.*  
 B. How to maximize the benefits of OAL's mandatory settlement conference - *Hon. Ellen S. Bass, ALJ; Stacey Cherry, Esq.; Rebecca K. Spar, Esq.*
- 3:30 Adjourn

## CLE Credits:

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