



BEVERLY CITY BOARD OF EDUCATION  
601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)

REGULAR MEETING

Beverly City School  
February 15, 2017

7:00 PM  
Beverly School Library

Minutes

1. CALL TO ORDER

The Board President Richard Wolbert called the meeting to order at 7:00 p.m. and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing in January 4, 2017. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

Richard Wolbert led the Pledge of Allegiance.

Roll Call

Stacey Atkinson	Present	Mary Wolbert	Present
Barbara Kelly	Present	Richard Wolbert	Present
Mary Smith-Jones	Present		



Mr. Richard Wolbert, Board President opened the meeting.

Ms. Giacobbe, Superintendent of Schools and Dr. Savage, Staff Accountant/Board Secretary were also present.

There was eight (8) member of the public present at the meeting.

#### 5. Board Member Comments on the Agenda

There were no Board Member comments on the agenda.

#### 6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

#### 7. Student Recognition

Keyla Martel and Lianna Pawlicki were recognized as Upstanders for the month and Ameniah Young was recognized as the Learner to Leader for the month.

8. A motion was made by Stacey Atkinson and seconded by Mary Smith-Jones to approve the minutes for the Regular meeting on January 18, 2017.

#### Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

#### MONTHLY FINANCIALS/CONTRACTS:

#### 9. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Smith-Jones to approve the following action items A through H will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending December 2016: Balance on hand \$2,892,156.57

#### Board Secretary's Month Certification

#### Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of December 2016, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.



\_\_\_\_\_  
Sch. Bus. Adm./Board Secretary

\_\_\_\_\_  
Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of December 2016, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending December 2016.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of December 2016.

D. MOTION: To approve the purchase orders in the amount of \$92,955.95 for the month of February 2017.

E. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$233,300.34 for the month of February 2017 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending January 15, 2017 in the amount of \$149,150.26 and for the pay period ending January 31, 2017 in the amount of \$153,120.17 in the total amount of \$302,270.43 for the month of January 2017.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the purchase orders for the referendum project for the month of February 2017 in the amount of \$1,318.20.

H. MOTION: BE IT RESOLVED, that the Board of Education approve the bills list for the referendum project for the month of February 2017 in the amount of \$1,318.20.

#### Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

#### PERSONNEL:

##### 10. Consent Agenda:

A motion was made by Mary Smith-Jones and seconded by Barbara Kelley to approve the following action items A through J will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.



A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of March 2017.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Homebound Instruction for 1 student effective February 2, 2017 in the amount of \$40.00 per hour not to exceed 10 hours a week.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Homebound Instruction for 1 student effective February 2, 2017 in the amount of \$40.00 per hour not to exceed 10 hours a week.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Lois Harmon to conduct Homebound Instruction in the amount of \$40.00 per hour not to exceed 10 hours a week.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Brooke Vermes to conduct Homebound Instruction in the amount of \$40.00 per hour not to exceed 10 hours a week.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Suzanne Columbia as Speech Therapist, MA, Step# 11, at the salary of \$61,093.00, effective March 20, 2017.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the revised FMLA dates for Margaret Gunkel effective January 24, 2017 to June 2, 2017.

H. MOTION: BE IT RESOLVED, that the Board of Education approve Gisellmary Gonzalez-Rivera to be added to the Sub Caller List for the 2016-2017 School Year.

I. MOTION: BE IT RESOLVED, that the Board of Education approve Daniel Miranda to be added to the Sub Caller List for the 2016-2017 School Year.

J. MOTION: BE IT RESOLVED, that the Board of Education approve Shannon Pokusa, as maternity leave substitute at the rate of \$200.00 per day, effective date February 21, 2017.

#### Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

#### PROFESSIONAL DEVELOPMENT:

11. Consent Agenda: A motion was made by Stacey Atkinson and seconded by Mary Wolbert to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Kathy Tipton to attend the Innovative, New Activities for Strengthening Your Physical Education Workshop on March 9, 2017 in Cherry Hill, NJ in the total amount of \$245.00.



B.MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Jodi Gottlieb and Glenn Dempster to attend the Holocaust Education Workshop on March 3, 2017 at Rutgers University, New Brunswick, NJ, there will be no cost to the district.

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

CURRICULUM & INSTRUCTION:

12. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Barbara Kelly to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the posting of the Anti-Bullying Bill of Rights Self-Assessment school grade of 71/78 which is a 91%.

B.MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the Violence and Vandalism Report for the 2016-2017 Report Period 1.

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

FIELD TRIP:

13. Consent Agenda:

A motion was made by Mary Smith-Jones and seconded by Barbara Kelly to approve the following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve Brittney Kelley and Kathy Tipton for the field trip request to Rowan College at Burlington County for the 2017 Burlington County Teen Arts Festival on March 15, 2017 for 15 students and 2 chaperones. There will be no cost for the students, there will be a cost for bus transportation provided by Laurel Bus in the total amount of \$275.00.

B.MOTION: BE IT RESOLVED, that the Board of Education approve Jodi Gottlieb and Glenn Dempster for the field trip request to the National Constitution Center in Philadelphia, PA on April 4, 2017 for 61 students and 6 chaperones. There will be no cost for the students, there will be a cost for bus transportation. Transportation is pending.



C. MOTION: BE IT RESOLVED, that the Board of Education approve Charlene Singer, Lori Genovesi, and Briana McGuckin for the field trip request to Republic Bank located in Moorestown, NJ on February 24, 2017 for 34 students and 5 chaperones. There will be no cost for the students, there will be a cost for bus transportation provided by Laurel Bus in the total amount of \$225.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Larissa Druding and Brooke Vermes for the field trip request to the Burlington County Library for a Writing Conference on June 9, 2017 for 6 students and 2 chaperones. There will be no cost for the students, there will be a cost for bus transportation provided by Laurel Bus in the total amount of \$200.00.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the field trip to the Spirit of Philadelphia for the 8<sup>th</sup> Grade Dinner Dance on June 15, 2017. There will be a cost for transportation provided by Laurel Bus in the total amount of

#### Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

#### POLICIES:

14. A motion was made by Stacey Atkinson and seconded by Barbara Kelly to approve the following: BE IT RESOLVED, that the Board of Education approve the first reading of the policies and procedures for Eligibility under Part B of the IDEA.

#### Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

#### 15. Old Business

The committee appointments will be held until all the new board members take office.

#### 16. New Business

There was no new business for the month.

#### 17. Superintendent's Report

##### A. Enrollment Report: 305

The report was included for review by the Board of Education.

##### B. Attendance Report

The report was included for review by the Board of Education.

##### C. Nurse's Report

The report was included for review by the Board of Education.



D. Discipline Report

The report was included for review by the Board of Education.

E. H.I.B. Incidents:

One (1) incidents reported: zero (0) were confirmed bullying, One (1) determined to be non-HIB related or non-actionable HIB, and zero (0) inconclusive.

F. Drills:

- Fire Drill – February 8, 2017 – 2 minutes 45 seconds

18. Correspondence

There was no correspondence for the month.

19. Board Comments

Stacey Atkinson gave a summary of the School Board County Meeting the main topic was school security. Funding was the main topic of discussion at the Mayoral meeting.

20. Public Comments

The open to the public comment portion of the meeting began at 8:04 p.m. and closed at 8:04 p.m.

There were no public comments.

21. Door Decorating Contest/Tour of New Facility

The Board of Education took a tour of the building, specifically looking at the new office space in the old locker room. The Board of Education also looked at all the classroom door decorations and picked their top three doors. The theme for the door decorations was Black History Month.

A motion was made by Barbara Kelly and seconded by Mary Smith-Jones to adjourn the Board of Education Meeting at 8:05 p.m.

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

Respectfully submitted:

Brian F. Savage, Ed.D.  
Staff Accountant/Board Secretary