



BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue

Beverly, New Jersey 08010

www.beverlycityschool.org

REGULAR MEETING

Beverly City School

7:00 PM

February 15, 2017

Beverly School Library

AGENDA

1. CALL TO ORDER

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times is writing on January 4, 2017. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district

personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Pledge of Allegiance

3. Roll Call

Stacey Atkinson	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

4. President opens meeting

5. Board Member Comments on the Agenda

6. Public Comment on Agenda Items Only

7. Student Recognition

8. MOTION: To approve the minutes for the Regular meeting on January 18, 2017.

Roll Call

Stacey Atkinson	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

MONTHLY FINANCIALS/CONTRACTS:

9. Consent Agenda:

The following action items A through H will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending December 2016: Balance on hand \$2,892,156.57

Board Secretary's Month Certification

Budgetary Line Item Status



Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of December 2016, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of December 2016, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending December 2016.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of December 2016.

D. MOTION: To approve the purchase orders in the amount of \$92,955.95 for the month of February 2017.

E. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$233,300.34 for the month of February 2017 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending January 15, 2017 in the amount of \$149,150.26 and for the pay period ending January 31, 2017 in the amount of \$153,120.17 in the total amount of \$302,270.43 for the month of January 2017.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the purchase orders for the referendum project for the month of February 2017 in the amount of \$1,318.20.

H. MOTION: BE IT RESOLVED, that the Board of Education approve the bills list for the referendum project for the month of February 2017 in the amount of \$1,318.20.

Roll Call

Stacey Atkinson _____

Barbara Kelly _____

Mary Smith-Jones _____

Mary Wolbert _____

Richard Wolbert _____

PERSONNEL:

10. Consent Agenda:

The following action items A through J will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of March 2017.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Homebound Instruction for 1 student effective February 2, 2017 in the amount of \$40.00 per hour not to accede 10 hours a week.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Homebound Instruction for 1 student effective February 2, 2017 in the amount of \$40.00 per hour not to accede 10 hours a week.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Lois Harmon to conduct Homebound Instruction in the amount of \$40.00 per hour not to exceed 10 hours a week.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Brooke Vermes to conduct Homebound Instruction in the amount of \$40.00 per hour not to exceed 10 hours a week.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Suzanne Columbia as Speech Therapist, MA, Step# 11, at the salary of \$61,093.00, effective March 20, 2017.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the revised FMLA dates for Margaret Gunkel effective January 24, 2017 to June 2, 2017.

H. MOTION: BE IT RESOLVED, that the Board of Education approve Gisellmary Gonzalez-Rivera to be added to the Sub Caller List for the 2016-2017 School Year.

I. MOTION: BE IT RESOLVED, that the Board of Education approve Daniel Miranda to be added to the Sub Caller List for the 2016-2017 School Year.



J. MOTION: BE IT RESOLVED, that the Board of Education approve Shannon Pokusa, as maternity leave substitute at the rate of \$200.00 per day, effective date February 21, 2017.

Roll Call

Stacey Atkinson	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

PROFESSIONAL DEVELOPMENT:

11. Consent Agenda:

The following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Kathy Tipton to attend the Innovative, New Activities for Strengthening Your Physical Education Workshop on March 9, 2017 in Cherry Hill, NJ in the total amount of \$245.00.

B.MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Jodi Gottlieb and Glenn Dempster to attend the Holocaust Education Workshop on March 3, 2017 at Rutgers University, New Brunswick, NJ, there will be no cost to the district.

Roll Call

Stacey Atkinson	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

CURRICULUM & INSTRUCTION:

12. Consent Agenda:

The following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the posting of the Anti-Bullying Bill of Rights Self-assessment school grade of 71/78 which is a 91%.



B.MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the Violence and Vandalism Report for the 2016-2017 Report Period 1.

Roll Call

Stacey Atkinson _____

Barbara Kelly _____

Mary Smith-Jones _____

Mary Wolbert _____

Richard Wolbert _____

FIELD TRIP:

13. Consent Agenda:

The following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve Brittney Kelley and Kathy Tipton for the field trip request to Rowan College at Burlington County for the 2017 Burlington County Teen Arts Festival on March 15, 2017 for 15 students and 2 chaperones. There will be no cost for the students, there will be a cost for bus transportation provided by Laurel Bus in the total amount of \$275.00.

B.MOTION: BE IT RESOLVED, that the Board of Education approve Jodi Gottlieb and Glenn Dempster for the field trip request to the National Constitution Center in Philadelphia, PA on April 4, 2017 for 61 students and 6 chaperones. There will be no cost for the students, there will be a cost for bus transportation. Transportation is pending.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Charlene Singer, Lori Genovesi, and Briana McGuckin for the field trip request to Republic Bank located in Moorestown, NJ on February 24, 2017 for 34 students and 5 chaperones. There will be no cost for the students, there will be a cost for bus transportation provided by Laurel Bus in the total amount of \$225.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Larissa Druding and Brooke Vermes for the field trip request to the Burlington County Library for a Writing Conference on June 9, 2017 for 6 students and 2 chaperones. There will be no cost for the students, there will be a cost for bus transportation provided by Laurel Bus in the total amount of \$200.00.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the field trip to the Spirit of Philadelphia for the 8th Grade Dinner Dance on June 15, 2017. There will be a cost for transportation provided by Laurel Bus in the total amount of \$275.00.



Stacey Atkinson _____
Barbara Kelly _____
Mary Smith-Jones _____

Mary Wolbert _____
Richard Wolbert _____

POLICIES:

14. MOTION: BE IT RESOLVED, that the Board of Education approve the first reading of the policies and procedures for Eligibility under Part B of the IDEA.

Stacey Atkinson _____
Barbara Kelly _____
Mary Smith-Jones _____

Mary Wolbert _____
Richard Wolbert _____

15. Old Business

16. New Business

17. Superintendent's Report

A. Enrollment Report

B. Attendance Report

C. Nurse's Report

D. Discipline Report

E. H.I.B. Incidents:

1 incidents reported: _____ were confirmed bullying, 1 determined to be non-HIB related or non-actionable HIB, and _____ inconclusive.

F. Drills:

- Fire Drill – February 8, 2017 – 2 minutes 45 seconds

18. Correspondence

19. Board Comments

20. Public Comments



21. Door Decorating Contest/Tour of New Facility

22. Adjournment



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org

REGULAR MEETING

Beverly City School
January 18, 2017

7:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The Board President Richard Wolbert called the meeting to order at 7:00 p.m. and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times on January 4, 2017. A copy was also submitted to the Beverly Post Office.

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Richard Wolbert led the Pledge of Allegiance

Roll Call

Stacey Atkinson	Present	Mary Smith-Jones	Present
Barbara Kelly	Present	Mary Wolbert	Absent
Ronald Murphy	Absent	Richard Wolbert	Present

4. Mr. Richard Wolbert, Board President opened the meeting.

Dr. Savage, Staff Accountant/Board Secretary was also present.

There were zero (0) member of the public present at the meeting.

5. Board Member Comments on the Agenda

There were no comments from the Board of Education on the agenda.

6. Public Comment on Agenda Items Only

There were no comments from the public on the agenda.

7. Student Recognition

There was no student recognition at this meeting.

8. A motion was made by Stacey Atkinson and seconded by Mary Smith-Jones to approve the minutes for the Regular meeting on December 21, 2016 and Re-Organization/Regular meeting on January 4, 2017.

Roll Call

Stacey Atkinson	Affirmative – 12/21/2016; abstained reorg	Mary Smith-Jones	Affirmative
Barbara Kelly	Abstained – 12/21/2016; affirmative reorg	Mary Wolbert	Absent
Ronald Murphy	Absent	Richard Wolbert	Affirmative

MONTHLY FINANCIALS/CONTRACTS:

9. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Smith-Jones to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending November 2016: Balance on hand \$2,877,787.55



FINANCIALS/CONTRACTS:

10. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Barbara Kelly to approve the following action items A through B will be considered under consent agenda. Item C was pulled and requires further discussion.

A.MOTION: Removal of Board Member

WHEREAS, pursuant to Board Bylaw 145, on January 4, 2017, this Board, via consensus, began the process of removing Ronald Murphy from the Board due to his failure to attend at least three consecutive regular meetings of the Board; and

WHEREAS, notice of the Board's intent to remove him was provided to Ronald Murphy via correspondence dated January 12, 2017

NOW THEREFORE BE IT RESOLVED, that the Board hereby removes Ronald Murphy from the Board of Education, effective immediately; and

BE IT FURTHER RESOLVED, that the Board Secretary is directed to advertise the vacancy to invite any qualified person to request consideration of his or her candidacy for the vacancy.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the following use of Beverly City School facilities for the purpose of Indoor softball practice for the Riverdel Tiderunners Softball Team at the rate of \$35.00 per evening for the period of 6:30 PM to 8:30 PM based upon the facilities use request as submitted to Beverly City Board of Education. Any additional time will be charged at an hourly rate of \$35.00 per hour for any portion of an hour used beyond the hours designated in the approved facilities use request document.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Gametime Inc & Rubber Recycle, to construct a Kindergarten playground area at the cost of \$57,551.60. This motion was pulled from the agenda.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Affirmative
Barbara Kelly	Affirmative	Mary Wolbert	Absent
Ronald Murphy	Absent	Richard Wolbert	Affirmative

PERSONNEL:

11. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Smith-Jones to following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:



BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of February 2017.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the REVISED FMLA dates for Margaret Gunkel effective January 30, 2017 to June 7, 2017.

C. MOTION: BE IT RESOLVED, that the Board of Education approve to resignation of Leigh-Ann Esaia, Speech Therapist, effective March 17, 2017.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Affirmative
Barbara Kelly	Affirmative	Mary Wolbert	Absent
Ronald Murphy	Absent	Richard Wolbert	Affirmative

PROFESSIONAL DEVELOPMENT:

12. Consent Agenda:

A motion was made by Mary Smith-Jones and seconded by Barbara Kelly to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve Professional Development for Karen Spratt, Lisa Scarperia, and Dorothy Foglio to attend the 2017 Conference: NJ PreK Teachers Workshop on February 28, 2017 located in, Atlantic City, NJ. The amount of the workshop will be \$249.00 per person in the total amount of \$747.00.

B.MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Elizabeth Giacobbe to attend the 2017 School Law Conference on February 28, 2017 located in Iselin, NJ. The total amount of the workshop will be \$240.00.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Affirmative
Barbara Kelly	Affirmative	Mary Wolbert	Absent
Ronald Murphy	Absent	Richard Wolbert	Affirmative

13. Old Business

There was discussion about the board committees but it was suggested that the appointments wait until the new board members are sworn in..

14. New Business

There was no new business for the month.

15. H.I.B. Incidents:

0 incidents reported: 0 were confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

16. Drills:

- Fire Drill – January 4, 2017 – 2 minutes
- Shelter in Place Drill – January 6, 2017 – 8:58 AM

17. Correspondence

There was no correspondence for the month.

18. Board Comments

There were no comments from the Board of Education.

19. Public Comments

The open to the public comment portion of the meeting began at 7:27 p.m. and closed at 7:27 p.m.

There were no comments from the public.

20. Adjournment

A motion was made by Mary Smith-Jones and seconded by Barbara Kelly to adjourn the Board of Education Meeting at 7:27 p.m.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Affirmative
Barbara Kelly	Affirmative	Mary Wolbert	Absent
Ronald Murphy	Absent	Richard Wolbert	Affirmative

Respectfully submitted:

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 General Fund - Fund 10
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/2016

 ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$2,052,537.06
102-107	Cash and cash equivalents		\$500.00
116	Capital reserve Account		\$181,976.00
	Accounts receivable:		
132	Interfund	\$365,303.23	
141	Intergovernmental - State	(\$352,215.29)	
143	Intergovernmental - Other	\$26,911.00	
			\$39,998.94

--- R E S O U R C E S ---

301	Estimated Revenues	\$6,580,223.00	
302	Less Revenues	(\$3,216,048.19)	
			\$3,364,174.81

Total assets and resources

\$5,639,186.81

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 General Fund - Fund 10
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/2016

 LIABILITIES AND FUND EQUITY

--- LIABILITIES ---

Other current liabilities

\$18,521.00

TOTAL LIABILITIES

 \$18,521.00

FUND BALANCE

--- Appropriated ---

753 Reserve for Encumbrances - Current Year
 Reserved fund balance:

\$2,940,207.77

760 Reserved Fund Balance

\$392,738.95

601 Appropriations

\$6,810,533.00

602 Less : Expenditures

\$2,309,588.74

603 Encumbrances

\$2,940,207.77 (\$5,249,796.51)

 \$1,560,736.49

Total Appropriated

 \$4,893,683.21

--- Unappropriated ---

770 Unreserved Fund Balance -

\$957,292.60

303 Budgeted Fund Balance

(\$230,310.00)

TOTAL FUND BALANCE

 \$5,620,665.81

TOTAL LIABILITIES AND FUND EQUITY

 \$5,639,186.81

Beverly City Board of Education
 General Fund - Fund 10
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/2016

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$6,810,533.00	\$5,249,796.51	\$1,560,736.49
Revenues	(\$6,580,223.00)	(\$3,216,048.19)	(\$3,364,174.81)
	\$230,310.00	\$2,033,748.32	(\$1,803,438.32)
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
Budgeted Fund Balance	\$230,310.00	\$2,033,748.32	(\$1,803,438.32)

Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$230,310.00	\$2,033,748.32	(\$1,803,438.32)
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$230,310.00	\$2,033,748.32	(\$1,803,438.32)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/2016

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$2,847,921.00	\$1,615,468.84		\$1,232,452.16
3XXX	From State Sources	\$3,732,302.00	\$1,568,608.00		\$2,163,694.00
4XXX	From Federal Sources		\$31,971.35		(\$31,971.35)
TOTAL REVENUE/SOURCES OF FUNDS		\$6,580,223.00	\$3,216,048.19		\$3,364,174.81
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,559,429.00	\$574,018.80	\$923,342.10	\$62,068.10
11-2XX-100-XXX	Special Education - Instruction	\$365,686.00	\$176,655.24	\$184,230.76	\$4,800.00
11-230-100-XXX	Basic Skills - Remedial Instruction	\$60,899.00	\$52,352.08	\$8,546.92	\$0.00
11-240-100-XXX	Bilingual Education - Instruction	\$52,995.00	\$21,197.60	\$31,797.40	\$0.00
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$10,000.00	\$1,199.60	\$6,553.40	\$2,247.00
11-402-100-XXX	School Spons. Athletics - Instruction	\$8,500.00	\$0.00	\$4,590.96	\$3,909.04
11-4XX-100-XXX	Other Instrc. Programs - Instruction	\$1.00	\$0.00	\$1.00	\$0.00
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$1,419,392.00	\$309,326.27	\$687,421.78	\$422,643.95
11-000-211-XXX	Attendance and Social Work Services	\$29,585.00	\$15,482.89	\$12,657.11	\$1,445.00
11-000-213-XXX	Health Services	\$149,399.00	\$54,625.10	\$94,006.82	\$767.08
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$120,273.00	\$40,059.85	\$75,845.55	\$4,367.60
11-000-217-XXX	Other Support Serv - Students Extra Srvc	\$17,720.00	\$0.00	\$13,720.00	\$4,000.00
11-000-218-XXX	Guidance	\$18,650.00	\$6,722.94	\$8,427.06	\$3,500.00
11-000-219-XXX	Child Study Teams	\$369,241.00	\$94,109.75	\$101,180.20	\$173,951.05
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$198,774.00	\$91,262.92	\$107,411.08	\$100.00
11-000-222-XXX	Educational Media Serv/School Library	\$4,920.00	\$3,342.45	\$240.98	\$1,336.57
11-000-223-XXX	Instructional Staff Training Services	\$25,500.00	\$12,102.00	\$9,081.00	\$4,317.00
11-000-230-XXX	Supp. Serv.-General Administration	\$216,861.00	\$91,485.64	\$87,828.86	\$37,546.50
11-000-240-XXX	Supp. Serv.-School Administration	\$20,001.00	\$8,677.13	\$8,051.23	\$3,272.64
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$200,577.00	\$84,665.70	\$87,772.32	\$28,138.98
11-000-261-XXX	Require Maint. for School Facilities	\$101,000.00	\$26,014.17	\$13,494.00	\$61,491.83
11-000-262-XXX	Custodial Services	\$426,442.00	\$160,994.98	\$131,400.10	\$134,046.92
11-000-270-XXX	Student Transportation Services	\$445,519.00	\$113,292.13	\$159,501.17	\$172,725.70
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$967,214.00	\$361,659.00	\$175,718.47	\$429,836.53
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS		\$6,788,578.00	\$2,299,246.24	\$2,932,820.27	\$1,556,511.49

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/2016

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$4,000.00	\$0.00	\$0.00	\$4,000.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$17,955.00	\$10,342.50	\$7,387.50	\$225.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$21,955.00	\$10,342.50	\$7,387.50	\$4,225.00
	-----	-----	-----	-----
TOTAL GENERAL FUND EXPENDITURES	\$6,810,533.00	\$2,309,588.74	\$2,940,207.77	\$1,560,736.49
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 6 Month Period Ending 12/31/2016

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$2,845,921.00	\$1,575,252.06	\$1,270,668.94
1XXX	Miscellaneous	\$2,000.00	\$40,216.78	(\$38,216.78)
	TOTAL	----- \$2,847,921.00	----- \$1,615,468.84	----- \$1,232,452.16

--- STATE SOURCES ---				
3121	Categorical Transportation Aid	\$193,173.00	\$193,173.00	.00
3131	Extraordinary Aid	\$10,000.00	\$29,899.00	(\$19,899.00)
3132	Categorical Special Education Aid	\$170,576.00	\$170,576.00	.00
3176	Equalization	\$2,420,975.00	\$365,904.00	\$2,055,071.00
3177	Categorical Security	\$87,320.00	\$87,320.00	.00
3178	Adjustment Aid	\$840,178.00	\$705,566.00	\$134,612.00
3183	Professional Learning Community Aid	\$2,980.00	\$2,980.00	.00
3XXX	Other State Aids	\$7,100.00	\$13,190.00	(\$6,090.00)
	TOTAL	----- \$3,732,302.00	----- \$1,568,608.00	----- \$2,163,694.00

--- FEDERAL SOURCES ---				
4200	Medicaid Reimbursement		\$17,629.08	(\$17,629.08)
4XXX	Other Federal Aids	\$0.00	\$14,342.27	(\$14,342.27)
	TOTAL	----- \$0.00	----- \$31,971.35	----- (\$31,971.35)

--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	----- \$6,580,223.00	----- \$3,216,048.19	----- \$3,364,174.81

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$139,729.00	\$57,342.32	\$82,386.68	.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$647,124.00	\$204,937.92	\$442,186.08	.00
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$350,370.00	\$117,459.16	\$232,910.84	.00
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$4,014.00	\$986.00	\$0.00
11-150-100-320 Purchased Prof.-Ed. Services	\$3,000.00	.00	.00	\$3,000.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$145,096.00	\$26,931.35	\$118,164.65	.00
11-190-100-320 Purchased Prof.-Ed. Services	\$16,000.00	.00	.00	\$16,000.00
11-190-100-340 Purchased Technical Services	\$66,510.00	\$44,840.22	\$17,748.75	\$3,921.03
11-190-100-500 Other Purch. Serv. (400-500 series)	\$40,000.00	\$19,253.34	\$18,618.15	\$2,128.51
11-190-100-610 General Supplies	\$109,700.00	\$96,326.61	\$10,340.95	\$3,032.44
11-190-100-640 Textbooks	\$30,900.00	\$2,682.38	.00	\$28,217.62
11-190-100-800 Other Objects	\$6,000.00	\$231.50	.00	\$5,768.50
TOTAL	\$1,559,425.00	\$574,018.80	\$923,342.10	\$62,068.10
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities:				
11-204-100-101 Salaries of Teachers	\$114,127.00	\$80,222.30	\$33,904.70	\$0.00
11-204-100-106 Other Salaries for Instruction	\$35,000.00	\$22,319.94	\$12,680.06	.00
11-204-100-610 General Supplies	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$150,127.00	\$102,542.24	\$46,584.76	\$1,000.00
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$211,759.00	\$74,113.00	\$137,646.00	\$0.00
11-213-100-610 General supplies	\$3,800.00	.00	.00	\$3,800.00
TOTAL	\$215,559.00	\$74,113.00	\$137,646.00	\$3,800.00
TOTAL SPECIAL ED - INSTRUCTION				
	\$365,686.00	\$176,655.24	\$184,230.76	\$4,800.00
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$60,899.00	\$52,352.08	\$8,546.92	\$0.00
TOTAL	\$60,899.00	\$52,352.08	\$8,546.92	\$0.00
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$52,995.00	\$21,197.60	\$31,797.40	\$0.00
TOTAL	\$52,995.00	\$21,197.60	\$31,797.40	\$0.00
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$7,000.00	\$446.60	\$6,553.40	.00
11-401-100-500 Purchased Services (300-500 series)	\$2,900.00	\$672.00	.00	\$2,228.00
11-401-100-800 Other Objects	\$100.00	\$81.00	.00	\$19.00
TOTAL	\$10,000.00	\$1,199.60	\$6,553.40	\$2,247.00
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$4,500.00	.00	\$4,500.00	.00

Beverly City Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-402-100-600 Supplies and Materials	\$4,000.00	.00	\$90.96	\$3,909.04
TOTAL	\$8,500.00	\$0.00	\$4,590.96	\$3,909.04
--- Other Instructional programs-Instruction ---				
11-403-100-100 Salaries	\$1.00	.00	\$1.00	.00
TOTAL	\$1.00	\$0.00	\$1.00	\$0.00
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$343,754.00	\$146,698.00	\$146,697.00	\$50,359.00
11-000-100-562 Tuition to Other LEAs within State Special	\$219,480.00	(\$599.95)	\$1.00	\$220,078.95
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$131,540.00	\$61,712.00	\$61,712.00	\$8,116.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$401,915.00	\$1,649.72	\$398,536.78	\$1,728.50
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$252,197.00	\$99,866.50	\$80,475.00	\$71,855.50
11-000-100-568 Tuition - State Facilities	\$35,465.00	.00	.00	\$35,465.00
11-000-100-569 Tuition - Other	\$35,041.00	.00	.00	\$35,041.00
TOTAL	\$1,419,392.00	\$309,326.27	\$687,421.78	\$422,643.95
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$27,585.00	\$14,927.89	\$12,657.11	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$2,000.00	\$555.00	.00	\$1,445.00
TOTAL	\$29,585.00	\$15,482.89	\$12,657.11	\$1,445.00
--- Health services ---				
11-000-213-100 Salaries	\$73,399.00	\$30,238.09	\$43,160.91	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$74,500.00	\$23,665.25	\$50,629.75	\$205.00
11-000-213-600 Supplies and Materials	\$1,000.00	\$636.76	\$216.16	\$147.08
11-000-213-800 Other Objects	\$500.00	\$85.00	.00	\$415.00
TOTAL	\$149,399.00	\$54,625.10	\$94,006.82	\$767.08
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$74,273.00	\$29,709.20	\$44,563.80	.00
11-000-216-320 Purchased Prof. Ed. Services	\$44,000.00	\$10,350.65	\$31,281.75	\$2,367.60
11-000-216-600 Supplies and Materials	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$120,273.00	\$40,059.85	\$75,845.55	\$4,367.60
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$13,720.00	.00	\$13,720.00	.00
11-000-217-320 Purchased Prof. Ed. Services	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$17,720.00	\$0.00	\$13,720.00	\$4,000.00
--- Guidance ---				
11-000-218-105 Sal Secr. & Clerical Asst.	\$15,150.00	\$6,722.94	\$8,427.06	.00
11-000-218-320 Purchased Prof. - Ed. Services	\$3,500.00	.00	.00	\$3,500.00
TOTAL	\$18,650.00	\$6,722.94	\$8,427.06	\$3,500.00
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$211,195.00	\$70,212.67	\$83,244.33	\$57,738.00

Beverly City Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-105 Sal Secr. & Clerical Asst.	\$21,466.00	\$11,069.44	\$10,396.56	.00
11-000-219-320 Purchased Prof. - Ed. Services	\$55,000.00	\$6,825.00	\$6,600.00	\$41,575.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$74,000.00	\$1,059.74	\$939.31	\$72,000.95
11-000-219-600 Supplies and Materials	\$2,800.00	\$278.90	.00	\$2,521.10
11-000-219-800 Other Objects	\$4,780.00	\$4,664.00	.00	\$116.00
TOTAL	\$369,241.00	\$94,109.75	\$101,180.20	\$173,951.05
--- Improv. of Instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$182,174.00	\$83,089.32	\$99,084.68	.00
11-000-221-104 Salaries Other Prof. Staff	\$8,000.00	\$4,031.52	\$3,968.48	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$2,500.00	\$1,210.12	\$1,289.88	.00
11-000-221-11X Other Salaries	\$6,000.00	\$2,931.96	\$3,068.04	.00
11-000-221-600 Supplies and Materials	\$100.00	.00	.00	\$100.00
TOTAL	\$198,774.00	\$91,262.92	\$107,411.08	\$100.00
--- Educational media serv./sch.library ---				
11-000-222-300 Purchased Prof. & Tech Svc.	\$420.00	.00	.00	\$420.00
11-000-222-500 Other Purchased Services (400-500 series)	\$100.00	.00	.00	\$100.00
11-000-222-600 Supplies and Materials	\$3,900.00	\$3,342.45	\$240.98	\$316.57
11-000-222-800 Other Objects	\$500.00	.00	.00	\$500.00
TOTAL	\$4,920.00	\$3,342.45	\$240.98	\$1,336.57
--- Instructional Staff Training Services ---				
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-223-500 Other Purchased Services (400-500 series)	\$24,500.00	\$12,102.00	\$9,081.00	\$3,317.00
TOTAL	\$25,500.00	\$12,102.00	\$9,081.00	\$4,317.00
--- Support services-general administration ---				
11-000-230-100 Salaries	\$142,861.00	\$59,607.51	\$83,244.49	\$9.00
11-000-230-331 Legal Services	\$25,000.00	\$10,412.65	.00	\$14,587.35
11-000-230-332 Audit Fees	\$20,000.00	\$15,750.00	\$4,250.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$4,000.00	.00	.00	\$4,000.00
11-000-230-340 Purchased Tech. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-230-530 Communications/Telephone	\$3,000.00	\$1,559.74	\$250.00	\$1,190.26
11-000-230-585 BOE Other Purchased Prof. Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-230-590 Other Purchased Services	\$5,000.00	\$1,567.74	\$0.00	\$3,432.26
11-000-230-610 General Supplies	\$4,000.00	\$1,818.00	\$84.37	\$2,097.63
11-000-230-890 Misc. Expenditures	\$3,000.00	\$250.00	.00	\$2,750.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$520.00	.00	\$6,480.00
TOTAL	\$216,861.00	\$91,485.64	\$87,828.86	\$37,546.50
--- Support services-school administration ---				
11-000-240-105 Sal Secr. & Clerical Asst.	\$16,001.00	\$8,142.18	\$7,858.82	.00
11-000-240-600 Supplies and Materials	\$3,500.00	\$34.95	\$192.41	\$3,272.64
11-000-240-800 Other Objects	\$500.00	\$500.00	.00	.00
TOTAL	\$20,001.00	\$8,677.13	\$8,051.23	\$3,272.64
--- Central Services ---				
11-000-251-100 Salaries	\$168,377.00	\$82,452.24	\$85,924.76	.00

Beverly City Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-251-340 Purchased Technical Services	\$9,000.00	\$715.68	\$1,847.56	\$6,436.76
11-000-251-592 Misc Pur Serv (400-500 series)	\$4,000.00	.00	.00	\$4,000.00
11-000-251-600 Supplies and Materials	\$4,000.00	\$1,497.78	.00	\$2,502.22
11-000-251-89X Other Objects	\$3,200.00	.00	.00	\$3,200.00
TOTAL	\$188,577.00	\$84,665.70	\$87,772.32	\$16,138.98
--- Admin. Info. Technology ---				
11-000-252-340 Purchased Technical Services	\$12,000.00	.00	.00	\$12,000.00
TOTAL	\$12,000.00	\$0.00	\$0.00	\$12,000.00
TOTAL Cent. Svcs. & Admin IT	\$200,577.00	\$84,665.70	\$87,772.32	\$28,138.98
--- Required Maint.for School Facilities ---				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$66,000.00	\$10,086.79	\$267.00	\$55,646.21
11-000-261-610 General Supplies	\$35,000.00	\$15,927.38	\$13,227.00	\$5,845.62
TOTAL	\$101,000.00	\$26,014.17	\$13,494.00	\$61,491.83
--- Custodial Services ---				
11-000-262-1XX Salaries	\$119,190.00	\$61,881.48	\$57,308.52	\$0.00
11-000-262-107 Salaries of Non-Instructional Aids	\$16,152.00	\$3,016.72	\$13,135.28	.00
11-000-262-300 Purchased Prof. & Tech. Svc.	\$25,000.00	\$4,402.98	\$6,515.31	\$14,081.71
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$81,500.00	\$66,684.68	\$13,185.14	\$1,630.18
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$13,000.00	\$282.00	\$188.00	\$12,530.00
11-000-262-490 Other Purchased Property Svc.	\$4,000.00	\$292.00	.00	\$3,708.00
11-000-262-520 Insurance	\$23,600.00	.00	.00	\$23,600.00
11-000-262-590 Misc. Purchased Services	\$7,000.00	\$2,002.97	.00	\$4,997.03
11-000-262-610 General Supplies	\$6,000.00	.00	.00	\$6,000.00
11-000-262-621 Energy (Natural Gas)	\$61,000.00	\$2,010.65	\$13,989.35	\$45,000.00
11-000-262-622 Energy (Electricity)	\$67,500.00	\$20,421.50	\$27,078.50	\$20,000.00
11-000-262-8XX Other Objects	\$2,500.00	\$0.00	\$0.00	\$2,500.00
TOTAL	\$426,442.00	\$160,994.98	\$131,400.10	\$134,046.92
TOTAL Oper & Maint of Plant Services	\$527,442.00	\$187,009.15	\$144,894.10	\$195,538.75
--- Student transportation services ---				
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$14,660.00	\$7,366.80	\$7,293.20	.00
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$14,660.00	\$7,366.80	\$7,293.20	.00
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$40,499.00	\$15,432.90	\$15,432.90	\$9,633.20
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$10,000.00	\$1,590.55	\$1,270.29	\$7,139.16
11-000-270-513 Contract Svc (btw home & sch.)-joint agree	\$12,000.00	.00	\$1,468.24	\$10,531.76
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$20,000.00	\$4,628.42	.00	\$15,371.58
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$16,000.00	.00	\$9,000.00	\$7,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$92,700.00	\$14,085.37	\$22,064.63	\$56,550.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$185,000.00	\$43,329.09	\$75,170.91	\$66,500.00
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$40,000.00	\$19,492.20	\$20,507.80	.00
TOTAL	\$445,519.00	\$113,292.13	\$159,501.17	\$172,725.70
11-XXX-XXX-210 Group Insurance	\$47,287.00	(\$48,891.07)	.00	\$96,178.07

Beverly City Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-220 Social Security Contributions	\$70,000.00	\$29,087.22	\$40,912.78	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$56,119.00	.00	\$56,119.00	.00
11-XXX-XXX-242 Other Retirement Contrb. - ERIP	\$500.00	\$488.05	.00	\$11.95
11-XXX-XXX-250 Unemployment Compensation	\$30,000.00	\$1,227.43	\$28,772.57	.00
11-XXX-XXX-260 Workman's Compensation	\$44,000.00	\$43,928.97	.00	\$71.03
11-XXX-XXX-270 Health Benefits	\$662,608.00	\$307,600.23	\$36,338.72	\$318,669.05
11-XXX-XXX-280 Tuition Reimbursement	\$29,500.00	\$14,659.80	.00	\$14,840.20
11-XXX-XXX-290 Other Employee Benefits	\$27,200.00	\$13,558.37	\$13,575.40	\$66.23
TOTAL	\$967,214.00	\$361,659.00	\$175,718.47	\$429,836.53
Total Undistributed Expenditures	\$4,731,068.00	\$1,473,822.92	\$1,773,757.73	\$1,483,487.35
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$6,788,578.00	\$2,299,246.24	\$2,932,820.27	\$1,556,511.49
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$6,788,578.00	\$2,299,246.24	\$2,932,820.27	\$1,556,511.49

Beverly City Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Undist. Exp. - Non-instructional Services				
12-000-300-730 Non-instructional services	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$4,000.00	\$0.00	\$0.00	\$4,000.00
--- Facilities acquisition and construction services ---				
12-000-400-721 Lease Purchase Agreements - Principal	\$17,955.00	\$10,342.50	\$7,387.50	\$225.00
Sub Total	\$17,955.00	\$10,342.50	\$7,387.50	\$225.00
TOTAL	\$17,955.00	\$10,342.50	\$7,387.50	\$225.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$21,955.00	\$10,342.50	\$7,387.50	\$4,225.00

Beverly City Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$6,810,533.00	\$2,309,588.74	\$2,940,207.77	\$1,560,736.49

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Beverly City Board of Education
General Fund - Fund 10

For 6 Month Period Ending 12/31/2016

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 School-Based Budget - Fund 15
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/16

 ASSETS AND RESOURCES

--- A S S E T S ---

--- R E S O U R C E S ---

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
School-Based Budget - Fund 15
Interim Balance Sheet
For 6 Month Period Ending 12/31/16

LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

--- Unappropriated ---

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
School-Based Budget - Fund 15
Interim Balance Sheet
For 6 Month Period Ending 12/31/16

LIABILITIES AND FUND EQUITY

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
	-----	-----	-----
Less: Adjust for prior year encumb.	-----	-----	-----
	\$0.00	\$0.00	
	-----	-----	-----

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education

School-Based Budget - FUND 15
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/16

Available
Balance

Appropriations Expenditures Encumbrances

*** APPROPRIATIONS ***
--- SPECIAL EDUCATION - INSTRUCTION ---
--- UNDISTRIBUTED EXPENDITURES ---

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
School-Based Budget - Fund 15
Interim Balance Sheet
For 6 Month Period Ending 12/31/16

C A P I T A L O U T L A Y

Appropriations	Expenditures	Encumbrances	Available Balance
_____	_____	_____	_____
*****	*****	*****	*****

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Beverly City Board of Education
School-Based Budget - Fund 15

For 6 Month Period Ending 12/31/16

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/16

 ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$464,724.65
	Accounts receivable:		
141	Intergovernmental - State	\$22,077.10	
142	Intergovernmental - Federal	\$129,735.98	
143	Intergovernmental - Other	\$0.27	
153,154	Other (net of estimated uncollectible of \$____)	(\$0.27)	
			\$151,813.08

--- R E S O U R C E S ---

301	Estimated Revenues	\$611,254.00	
302	Less Revenues	(\$303,297.08)	
			\$307,956.92
	Total assets and resources		\$924,494.65

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 6 Month Period Ending 12/31/16

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

481	Deferred revenues	\$167,726.34
	Other current liabilities	\$339,320.58
	TOTAL LIABILITIES	\$507,046.92

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$229,059.24
601	Appropriations	\$611,254.00
602	Less: Expenditures	\$193,806.27
603	Encumbrances	\$229,059.24 (\$422,865.51)
		\$188,388.49
	TOTAL FUND BALANCE	\$417,447.73
	TOTAL LIABILITIES AND FUND EQUITY	\$924,494.65

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/16

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
3XXX	From State Sources	\$302,862.00	\$302,862.00		.00
4XXX	From Federal Sources	\$308,392.00	\$435.08		\$307,956.92
TOTAL REVENUE/SOURCES OF FUNDS		\$611,254.00	\$303,297.08		\$307,956.92
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
STATE PROJECTS:					
	Preschool Education Aid	\$302,862.00	\$90,738.15	\$142,826.85	\$69,297.00
TOTAL STATE PROJECTS		\$302,862.00	\$90,738.15	\$142,826.85	\$69,297.00
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$176,398.00	\$55,998.32	\$42,001.68	\$78,398.00
	I.D.E.A. Part B (Handicapped)	\$101,566.00	\$24,288.60	\$36,432.91	\$40,844.49
	NCLB Title II - Part A/D	\$30,428.00	\$22,781.20	\$7,797.80	(\$151.00)
TOTAL FEDERAL PROJECTS		\$308,392.00	\$103,068.12	\$86,232.39	\$119,091.49
*** TOTAL EXPENDITURES ***		\$611,254.00	\$193,806.27	\$229,059.24	\$188,388.49

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 6 Month Period Ending 12/31/16

	ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---			
--- STATE SOURCES ---			
3218 Preschool Education Aid	\$302,862.00	\$302,862.00	.00
Total Revenue from State Sources	\$302,862.00	\$302,862.00	\$0.00
	-----	-----	-----
--- FEDERAL SOURCES ---			
4411-16 Title I	\$176,398.00	\$435.08	\$175,962.92
4420-29 I.D.E.A. Part B (Handicapped)	\$101,566.00	.00	\$101,566.00
4XXX Other Federal Aids	\$30,428.00	\$0.00	\$30,428.00
Total Revenues from Federal Sources	\$308,392.00	\$435.08	\$307,956.92
	-----	-----	-----
TOTAL REVENUES/SOURCES OF FUNDS	\$611,254.00	\$303,297.08	\$307,956.92
	-----	-----	-----

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/16

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
--- Preschool Education Aid - Instruction ---				
20-218-100-101 Salaries of Teachers	\$166,854.00	\$63,435.18	\$103,418.82	.00
20-218-100-106 Other Sal. For Instruction	\$66,711.00	\$27,302.97	\$39,408.03	.00
TOTAL Instruction	\$233,565.00	\$90,738.15	\$142,826.85	\$0.00
--- Preschool Education Aid - Support Services ---				
20-218-200-200 Personal Services - Employee Benefits	\$59,543.00	.00	.00	\$59,543.00
TOTAL Support Services	\$59,543.00	\$0.00	\$0.00	\$59,543.00

TOTAL PRESCHOOL EDUCATION AID	\$293,108.00	\$90,738.15	\$142,826.85	\$59,543.00
Other State Projects:				
PRESCHOOL EXPANSION GRANT				

TOTAL OTHER STATE PROJECTS	\$293,108.00	\$90,738.15	\$142,826.85	\$59,543.00
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$318,146.00	\$103,068.12	\$86,232.39	\$128,845.49
TOTAL EXPENDITURE	\$611,254.00	\$193,806.27	\$229,059.24	\$188,388.49

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Beverly City Board of Education

Special Revenue Fund - Fund 20
For 6 Month Period Ending 12/31/16

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY



REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/16

 ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		(\$167,376.13)
-----	--------------	--	----------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$1.00	
		\$1.00	
	Total assets and resources		(\$167,375.13)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 6 Month Period Ending 12/31/16

LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year			\$1.00
601	Appropriations		\$1.00	
603	Encumbrances	\$1.00	(\$1.00)	
	Total Appropriated			<u>\$1.00</u>

--- Unappropriated ---

770	Fund balance			<u>(\$167,376.13)</u>
-----	--------------	--	--	-----------------------

TOTAL FUND BALANCE (\$167,375.13)

TOTAL LIABILITIES AND FUND EQUITY (\$167,375.13)

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education

Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/16

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$1.00	\$0.00		\$1.00
TOTAL REVENUE/SOURCES OF FUNDS	\$1.00	\$0.00		\$1.00
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-100 Salaries	\$1.00	.00	\$1.00	.00
Total fac.acq.and constr. serv.	\$1.00	\$0.00	\$1.00	\$0.00
TOTAL EXPENDITURES	\$1.00	\$0.00	\$1.00	\$0.00
*** TOTAL EXPENDITURES AND TRANSFERS	\$1.00	\$0.00	\$1.00	\$0.00

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Beverly City Board of Education

Capital Projects Fund - Fund 30
For 6 Month Period Ending 12/31/16

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 Debt Service Fund - Fund 40
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/16

 ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank	\$78,035.00
-----	--------------	-------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$79,194.00	
		\$79,194.00	

		\$157,229.00
Total assets and resources		\$157,229.00

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education

Debt Service Fund - Fund 40
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/16

 LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations	\$79,194.00	
			\$79,194.00
	Total Appropriated		\$79,194.00
--- Unappropriated ---			
770	Fund Balance		\$78,035.00

TOTAL FUND BALANCE

\$157,229.00

TOTAL LIABILITIES AND FUND EQUITY

\$157,229.00

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$79,194.00	\$0.00	\$79,194.00
Revenues	(\$79,194.00)	\$0.00	(\$79,194.00)

--- Change in Maint. / Capital reserve account ---			
Less: Adjust for prior year encumb.	\$0.00	\$0.00	

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education

Debt Service Fund - Fund 40
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/16

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210 Local tax levy	\$79,194.00	.00		\$79,194.00
Total Local Sources	\$79,194.00	\$0.00		\$79,194.00

TOTAL REVENUE/SOURCES OF FUNDS	\$79,194.00	\$0.00		\$79,194.00

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education

Debt Service Fund - Fund 40
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/16

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
--- Additional State School Bldg. Aid - Ch. 10 ---			
40-703-510-830 Interest	\$24,194.00	.00	\$24,194.00
40-703-510-910 Redemption of principal	\$55,000.00	.00	\$55,000.00
TOTAL	\$79,194.00	\$0.00	\$79,194.00

TOTAL USES OF FUNDS BEFORE TRANSFERS	\$79,194.00	\$0.00	\$79,194.00

*** TOTAL USES OF FUNDS ***	\$79,194.00	\$0.00	\$79,194.00

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Beverly City Board of Education
Debt Service Fund - Fund 40

For 6 Month Period Ending 12/31/16

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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY



REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

BEVERLY CITY SCHOOLS
SPECIAL REVENUE FUND

FOR THE MONTH ENDING: DECEMBER 2016

CASH REPORT					
SPECIAL REVENUE FUND		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements this Month	(4) Ending Cash
1	Local Project	(295,066.03)			(295,066.03)
2	Early Childhood Program Aid	706,106.62		26,397.06	679,709.56
3	Preschool Education Aid	-			-
4	DEPA	10,752.22			10,752.22
	TARA	8,806.06			8,806.06
	Distance Learning Network Aid	3,508.00			3,508.00
	Character Education Aid	3,470.95			3,470.95
	Mentoring Aid	2,058.00			2,058.00
11	Other- State	7,643.00			7,643.00
12	P.L. 103-382 Title I & III	64,931.20		13,999.58	50,931.62
13	P.L. 103-382 Title II	(28,900.03)			(28,900.03)
14	P.L. 103-382 Title IV	(58,762.10)			(58,762.10)
15	P.L. 103-382 Title V	727.40			727.40
17	I.D.E.A. Part B (Handicapped)	(109,506.29)		6,072.15	(115,578.44)
18	P.L. 101-392 Vocational	-			-
19	P.L. 91-230 Adult Basic Education	-			-
20	Other -	187,346.36	435.00		187,781.36
		-			-
21	Total Special Revenues (Line 1 thru 20) (Must agree with line 3, page 1)	503,115.36	435.00	46,468.79	457,081.57

Form A - 149

Bank Reconciliation

Bank Name	Beneficial	Prepared by
Account number	General operating Acct	Date:
Statement Date	December 31, 2016	
Fund/Funds	10,,20,40,	

1				Balance per Bank			3,127,815.53
				Reconciling Items			
				Additions			
				Deposits in transit			
				Date			
				Amount			
2a							
2b							
2c							
2d				Total D.I.T.'s			
2				Misc	2,349.07		
3				Total Additions		2,349.07	
				Deductions			
				Outstanding Checks			
				(attached list)	238,008.03		
4				Other (explain)	-		
5				Total Deductions		238,008.03	
6				Net Reconciling Items			(235,658.96)
7							
8				Adjusted Balance per Bank As of		December 31, 2016	2,892,156.57

9				Balance per Board Secretary's Records As of	12/31/2016	**	2,819,772.17
				Reconciling Items:			
				Additions			
10				Interest Earned	-		
11				Other (Explain)		Pending journal entries	
12				Total Additions		-	
				Deductions			
13				Bank Charges			
14				Other (Explain)	(72,384.40)	Pending journal entries	
15				Total deductions		(72,384.40)	
16				Net Reconciling items			72,384.40
17				Adjusted Board Secretary's Balance As of		December 31, 2016	2,892,156.57

* Line 8 MUST EQUAL line 17.
 ** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Form A - 149

Bank Reconciliation

Bank Name	Beneficial		Prepared by	
Account number	REFERENDUM ACCT		Date:	
Statement Date	December 31, 2016			
Fund/Funds	FUND 30			
1	Balance per Bank			17,868.71
	Reconciling Items			
	Additions			
	Deposits in transit			
	Date	Amount		
2a				
2b				
2c				
2d	Total D.I.T.'s			
2	Misc		-	
3	Total Additions		-	
	Deductions			
	Outstanding Checks (attached list)			
4	Other (explain)		-	
5	Total Deductions		-	
6	Net Reconciling Items		-	
7				
8	Adjusted Balance per Bank As of		December 31, 2016	17,868.71
9	Balance per Board Secretary's Records As of		12/31/2016	** (167,376.13)
	Reconciling Items:			
	Additions			
10	Interest Earned		-	
11	Other (Explain)		185,244.84	Pending journal entries
12	Total Additions		185,244.84	
	Deductions			
13	Bank Charges			
14	Other (Explain)			Pending journal entries
15	Total deductions		-	
16	Net Reconciling items			185,244.84
17	Adjusted Board Secretary's Balance As of		December 31, 2016	17,868.71
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report</p>				

Form A - 149

Bank Reconciliation

Bank Name	Beneficial	Prepared by
Account number	2400000357	Date:
Statement Date	December 31, 2016	
Fund/Funds	Net Payroll	

1	Balance per Bank				28,174.46
	Reconciling Items				
	Additions				
	Deposits in transit				
	Date				
	Amount				
2a					
2b					
2c	Misc				
2d	Misc				
2	Misc		-		
3	Total Additions			-	
	Deductions				
	Outstanding Checks				
4	(attached list)	6,378.80			
5	Other (explain)				
6	Total Deductions			6,378.80	
7	Net Reconciling Items				(6,378.80)
8	Adjusted Balance per Bank As of		December 31, 2016		21,795.66

9	Balance per Board Secretary's Records As of			**	-
	Reconciling Items:				
	Additions				
10	Interest Earned				
11	Other (Explain)				
12	Total Additions			-	
	Deductions				
13	Bank Charges				
14	Other (Explain)				
15	Total deductions			-	
16	Net Reconciling items				-
17	Adjusted Board Secretary's Balance As of			*	-

* Line 8 MUST EQUAL line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Form A - 149

Bank Reconciliation

Bank Name	Beneficial	Prepared by
Account number	6101433275	Date:
Statement Date	December 31, 2016	
Fund/Funds	Payroll Agency (90)	

1	Balance per Bank		47,007.21
	Reconciling Items		
	Additions		
	Deposits in transit		
	Date	Amount	
2a			
2b			
2c			
2d			
2	MISC	-	-
3	Total Additions		-
	Deductions		
	Outstanding Checks		
	(attached list)		12,452.75
4	Other (prior period voids)		-
5	Total Deductions		12,452.75
6	Net Reconciling Items		(12,452.75)
7	Adjusted Balance per Bank As of		December 31, 2016
8			34,554.46

9	Balance per Board Secretary's Records As of		**
	Reconciling Items:		
	Additions		
	Interest Earned		
10	Other (Explain)		
11	Total Additions		-
12	Deductions		
	Bank Charges		
13	Other (Explain)		
14	Total deductions		-
15	Net Reconciling items		-
16	Adjusted Board Secretary's Balance As of		*
17			-

* Line 8 MUST EQUAL line 17.
 ** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Form A - 149

Bank Reconciliation

Bank Name		Beneficial		Prepared by	
Account number		2400000340		Date:	
Statement Date		December 31, 2016			
Fund/Funds		School Activities			
1	Balance per Bank				9,439.76
Reconciling Items					
Additions					
Deposits in transit					
	Date	Amount			
2a					
2b					
2c					
2d					
2	total D.I.T.'s				
3	Total Additions				
Deductions					
Outstanding Checks					
4	(attached list)		0.00		
5	Other - due current fund		0.00		
6	Total Deductions		0.00		
7	Net Reconciling Items				0.00
8	Adjusted Balance per Bank As of		December 31, 2016		9,439.76
See Page 3d for Summary					
9	Balance per Board Secretary's Records As of				**
Reconciling Items:					
Additions					
10	Interest Earned				
11	Other (Explain)				
12	Total Additions		-		
Deductions					
13	Bank Charges				
14	Other (Explain)				
15	Total deductions		-		
16	Net Reconciling items				-
17	Adjusted Board Secretary's Balance As of				*
-					
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report</p>					
Page 3h-e					

Form A - 149

Bank Reconciliation

Bank Name	Beneficial	Prepared by
Account number	9500064390	Date:
Statement Date	December 31, 2016	
Fund/Funds	FSA account	

1	Balance per Bank					127.73
	Reconciling Items					
	Additions					
	Deposits in transit					
	Date					
	Amount					
2a						
2b						
2c						
2d						
2	total D.I.T.'s					
3	Total Additions					
	Deductions					
	Outstanding Checks					
4	(attached list)		0.00			
5	Other - due current fund		0.00			
6	Total Deductions			0.00		
7	Net Reconciling Items					0.00
8	Adjusted Balance per Bank As of		December 31, 2016			127.73

See Page 3d for Summary

9	Balance per Board Secretary's Records As of					**
	Reconciling Items:					
	Additions					
10	Interest Earned					
11	Other (Explain)					
12	Total Additions			-		
	Deductions					
13	Bank Charges					
14	Other (Explain)					
15	Total deductions			-		
16	Net Reconciling items					-
17	Adjusted Board Secretary's Balance As of					*

* Line 8 MUST EQUAL line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

BEVERLY CITY SCHOOLS
ANALYSIS OF RECONCILING ITEMS
As of 12-31-2016

FUND-10

cash per Board Secretary's Report (Fund 10,16,17)

2,234,513.06

NEEDED GENERAL LEDGER ADJUSTMENTS:

Prior year diff 6-30-16	114,209.46
July - jJune sefv charges	(1,971.83)
Payroll posting/ttransfers	(747.42)
7-19-16 Wire not posted	(4,938.06)
9-2-16wire not posted	(12,096.88)

Interfund July- Dec fund 30 payrolls
Dec, MAY fund 30 payrolls
operating account - checks

94,455.27

cash per Treasurer school monies report

2,328,968.33

FUND 20 20

cash per Board Secretary's Report

 -

 464,724.65

NEEDED GENERAL LEDGER ADJUSTMENTS:

ADJ-YTDRec- to be revesed it s/b def revenue

(7,643.00)

 (7,643.00)

cash per Treasurer school monies report

 457,081.65

FUND 30

cash per Board Secretary's Report

(167,376.13)

NEEDED GENERAL LEDGER ADJUSTMENTS:

Prior year diff 6-30-16

185,235.88

Due to current fund -payroll charges

Due to current fund disb adj

trsnfer from general fund

Interest/ service charges

trsnfer from general fund

8.96

trsnfer from general fund

185,244.84

cash per Treasurer school monies report

17,868.71

FUND 40

cash per Board Secretary's Report

78,035.00

NEEDED GENERAL LEDGER ADJUSTMENTS:

debt servi payment no recored

(14,427.87)

(14,427.87)

cash per Treasurer school monies report

63,607.13

MISC

FUND 60

cash per Balance Sheet.

42,499.46

NEEDED GENERAL LEDGER ADJUSTMENTS:

-

cash per Treasurer school monies report

42,499.46

BEVERLY CITY SCHOOLS
 OUSTANDING CHECK LIST

12/31/2016

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

OPERATING ACCOUNT

PAGE 1

16502	34.65	22185	29.83
17961	867.83	22187	56.00
18116	1,605.20	22188	375.00
18815	7.50	22194	1,477.50
18870	180.00	22197	112.00
19035	600.00	22199	975.13
19086	437.50	22200	315.00
19652	12.40		
19653	14.20	22202	963.00
		22205	3,416.25
21136	391.68	22206	329.36
21843		22207	520.00
21845	32,981.00	22209	29,339.60
		22215	56.00
21880		22217	300.00
		22220	56.00
		22222	3,262.50
21981	68,063.00	22231	7,781.75
21982	24,684.80		
22001	100.00		
22051	3,362.49		
22162	900.00		
22171	12,342.40		
22172	1,649.72		
22174	1,154.25		
22175	56.00		
22176	56.00		
22177	231.85		
22179	795.00		
22181	149.00		
22182	37,910.64		
22184	56.00		
	<u>188,643.11</u>		<u>49,364.92</u>
			<u>-</u>

OPERATING ACCOUNT

PAGE 2

BEVERLY CITY SCHOOLS
OUTSTANDING CHECK LIST

12/31/2016

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
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TOTAL OPERATING ACCT OS 238,008.03

BEG BAL OS CKS	144,022.43
ISSUED	177,837.58
CASHED	(83,851.98)
void	
	<u>238,008.03</u>

-

BEVERLY CITY SCHOOLS
 OUSTANDING CHECK LIST

12/31/2016

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
<u>NET PAYROLL ACCOUNT</u>					

202822	182.23	214996	86.45		
205215	167.61	214999	64.28		
		215008	148.44		
206123	984.06				
206225	539.01				
207363	128.39				
209414	1,470.75				
211739	85.80				
212824	5.27				
214204	87.25				
214205	198.20				
214549	85.72				
214623	162.05				
214819	149.70				
214898	85.82				
214934	130.99				
214936	85.82				
214946	985.31				
214956	171.65				
214970	171.65				
214987	116.53				
214991	85.82				

<u>6,079.63</u>	<u>299.17</u>	<u>-</u>
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TOTAL O/S CHECKS -PAYROLL ACCT	<u><u>6,378.80</u></u>
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BEG BAL OS CKS

	8,156.20
ISSUED	19,500.50
CASHED	(21,277.90)
	<u><u>6,378.80</u></u>

void in prev month

BEVERLY CITY SCHOOLS
OUTSTANDING CHECK LIST

12/31/2016

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
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PAYROLL AGENCY

10539	14.20				
11290	545.00				
11291	283.16				
11292	4,020.00				
11294	200.00				
11295	1,075.00				
11296	4,210.93				
11298	1,779.46				
11299	325.00				

12,452.75

BEG BAL OS CKS	24,387.58
ISSUED	30,137.99
CASHED	(42,072.82)
void	
	<u>12,452.75</u>

-

BEVERLY CITY SCHOOLS
OUTSTANDING CHECK LIST

12/31/2016

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
<u>FUND 30 REFERENDUM ACCOUNT</u>					

14	-				
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BEG BAL OS CKS	-
ISSUED	-
CASHED	-
void	_____

	-





Beverly City Board of Education Monthly Transfer Report

vb_s1701
12/21/2016

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX	1,554,319.00	0.00	1,554,319.00	155,431.90	5,110.00	0.33	160,541.90	62,068.10
	12-1XX-100-XXX								
	13-1XX-100-XXX								
	15-1XX-100-XXX								
	18-1XX-100-XXX								
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX	572,571.00	0.00	572,571.00	57,257.10	45,002.00	7.86	102,259.10	13,167.60
	1X-000-217-XXX								
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructions	11-4XX-100-XXX	18,500.00	0.00	18,500.00	1,850.00	1.00	0.01	1,851.00	6,156.04
	11-4XX-200-XXX								
	12-4XX-100-XXX								
	15-4XX-100-XXX								
	15-4XX-200-XXX								
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UNDISTRIBUTED EXPENDITURES		2,145,390.00	0.00	2,145,390.00					81,391.74
Tuition	11-000-100-XXX	1,570,160.00	0.00	1,570,160.00	157,016.00	(150,768.00)	-9.60	6,248.00	422,643.95
	16-000-100-XXX								
	17-000-100-XXX								
	18-000-100-XXX								
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX	493,795.00	0.00	493,795.00	49,379.50	78,000.00	15.80	127,379.50	180,999.70
	1X-000-213-XXX								
	1X-000-218-XXX								
	1X-000-219-XXX								
	1X-000-222-XXX								
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX	210,274.00	0.00	210,274.00	21,027.40	14,000.00	6.66	35,027.40	4,417.00
	1X-000-223-XXX								
General Administration	1X-000-230-XXX	216,861.00	0.00	216,861.00	21,686.10	0.00	0.00	21,686.10	37,546.50
School Administration	1X-000-240-XXX	20,001.00	0.00	20,001.00	2,000.10	0.00	0.00	2,000.10	3,272.64
Central Services & Administrative Information Technology	1X-000-25X-XXX	200,577.00	0.00	200,577.00	20,057.70	0.00	0.00	20,057.70	28,138.98
Operation and Maintenance of Plant Services	1X-000-26X-XXX	501,942.00	0.00	501,942.00	50,194.20	25,500.00	5.08	75,694.20	195,538.75
Student Transportation Services	1X-000-270-XXX	480,519.00	0.00	480,519.00	48,051.90	(35,000.00)	-7.28	13,051.90	172,725.70

Beverly City Board of Education Monthly Transfer Report

va_s1701
12/21/2016

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	967,014.00	0.00	967,014.00	96,701.40	200.00	0.02	96,901.40	429,836.53
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL CURRENT EXPENSE		4,661,143.00	0.00	4,661,143.00					1,475,119.75
Equipment	12-XXX-XXX-73X	4,000.00	0.00	4,000.00	400.00	0.00	0.00	400.00	4,000.00
Facilities Acquisition and Construction Services	15-XXX-XXX-73X	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-XXX	0.00	0.00	0.00	0.00	17,955.00	0.00	17,955.00	225.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		4,000.00	0.00	4,000.00					4,225.00
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer of Funds to Charter Schools	10-000-100-56X	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		6,810,533.00	0.00	6,810,533.00					1,560,736.49

School Business Administrator Signature

Date

Beverly City Board of Education

Expense Account Adjustment Analysis By Account#

va_exaa1.082406
12/21/2016

Current Cycle : December

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-222-610-	LIB/MEDIA SUPPLIES	BT - December	000016	12/21/2016	BSAVAGE	\$3,400.00	\$500.00	\$3,900.00
11-000-222-890-	LIB/MEDIA MISC EXPENSES	BT - December	000016	12/21/2016	BSAVAGE	\$1,000.00	(\$500.00)	\$500.00
11-000-262-420-	OPER CONTRACT SERVICES	BT - December	000016	12/21/2016	BSAVAGE	\$76,500.00	\$5,000.00	\$81,500.00
11-000-262-441-	OPER RENTALS	BT - December	000016	12/21/2016	BSAVAGE	\$18,000.00	(\$5,000.00)	\$13,000.00
Total Current Appr.								\$0.00





Beverly City Board of Education

Entered Purchase Order Report By PO Number

va_po04 013114

01/18/2017

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Entered By	Approval Status	PO Amount
17-00399		2842/W.B. MASON CO. INC.	11-000-261-610-	MAINT SUPPLIES	02/15/17	1 DBRYSONRE CR-Q	2,077.53	
17-00400		2842/W.B. MASON CO. INC.	11-190-100-610-	GENERAL SUPPLIES INSTRUC	02/15/17	1 DBRYSONRE CR-Q	689.10	
17-00401		2842/W.B. MASON CO. INC.	11-000-261-610-	MAINT SUPPLIES	02/15/17	1 DBRYSONRE CR-Q	1,224.51	
17-00402		3271/RAYNOR ELECTRIC, LLC	11-000-261-420-	MAINT CLEANING/REPAIRS	02/15/17	1 DBRYSONRE CR-Q	546.00	
17-00403		2272/CLC LOCKSMITHS LLC	11-000-261-420-	MAINT CLEANING/REPAIRS	02/15/17	1 DBRYSONRE CR-Q	428.99	
17-00404		1815/BEVERLY SEWERAGE AUTHORITY	11-000-262-490-	OTHPURPROP WATERSEWER	02/15/17	1 DBRYSONRE CR-Q	610.00	
17-00405		3388/MCLAUGHLIN, RICHARD	11-000-211-320-	ATTENDANCE SVCS- PRCH SV	02/15/17	1 DBRYSONRE CR-Q	420.00	
17-00406		3109/GIACOBBE, ELIZABETH	11-190-100-610-	GENERAL SUPPLIES INSTRUC	02/15/17	1 DBRYSONRE CR-Q	50.44	
17-00407		3268/PARA PLUS TRANSLATIONS, INC	11-000-216-320-	SPEECH/OT/PT PROF SER	02/17/17	1 DBRYSONRE CR-Q	167.00	
17-00408		2884/CDW GOVERNMENT INC.	11-000-262-300-	OPER PURCH PROF/TECH SVS	02/15/17	1 DBRYSONRE CR-Q	220.79	
17-00409		2394/STATE OF NJ HEALTH BENEFITS PR	11-000-291-270-	OTHER HEALTH BENEFITS	02/15/17	1 DBRYSONRE CR-Q	60,508.17	
17-00410		3106/PRUDENTIAL RETIREMENT-DCRP	11-000-291-290-A	OTHER RETIREMENT - DCRP	02/15/17	1 DBRYSONRE CR-Q	669.79	
17-00411		1573/LAUREL ENTERPRISES	11-000-270-512-	TRANS FIELD/ATH TRIPS	02/15/17	1 DBRYSONRE CR-Q	750.00	
17-00412		3502/SAM'S LAWN SERVICE AND	11-000-262-420-	OPER CONTRACT SERVICES	02/15/17	1 DBRYSONRE CR-Q	5,904.84	
17-00413		3073/CMRS-FP	11-000-230-530-	TELEPHONE POSTAGE	02/15/17	1 DBRYSONRE CR-Q	500.00	

Beverly City Board of Education Entered Purchase Order Report By PO Number

va_po04.013114
01/18/2017

Approval Status Legend: IR=Incomplete Requisition, CR=Completed Requisition, EP=Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- tch	Entered By	Approval Status (2 needed)	PO Amount
17-00414		1752/SCHOOL SPECIALTY INC	11-190-100-610-	GENERAL SUPPLIES INSTRUC	02/15/17	1	DBRYSONRE CR- Q		603.62
17-00415		2984/STAPLES ADVANTAGE	11-190-100-610-	GENERAL SUPPLIES INSTRUC	02/15/17	1	DBRYSONRE CR- Q		120.99
17-00416		3504/SCHOOLWIDE, INC.	11-190-100-610-	GENERAL SUPPLIES INSTRUC	02/15/17	1	DBRYSONRE CR- Q		3,361.50
17-00417		3439/DON JOHNSTON INC.	11-000-219-390-	CST PURCH PRF/TECH SVC	02/15/17	1	DBRYSONRE CR- Q		750.00
17-00418		3406/SG MOBILE AUTO SERVICE, LLC	11-000-261-420-	MAINT CLEANING/REPAIRS	02/15/17	1	DBRYSONRE CR- Q		627.29
17-00419		3503/HIDALGO, TAMARA	11-401-100-500-	COCURR OTH PURCH SVS	02/15/17	1	DBRYSONRE CR- Q		56.00
17-00420		3035/COVELLO, NICK	11-401-100-500-	COCURR OTH PURCH SVS	02/15/17	1	DBRYSONRE CR- Q		112.00
17-00421		3328/JONES, DARRELL	11-401-100-500-	COCURR OTH PURCH SVS	02/15/17	1	DBRYSONRE CR- Q		112.00
17-00422		3030/WRIGHT, LYBRANT	11-401-100-500-	COCURR OTH PURCH SVS	02/15/17	1	DBRYSONRE CR- Q		112.00
17-00423		3174/VARGA, LOU	11-401-100-500-	COCURR OTH PURCH SVS	02/15/17	1	DBRYSONRE CR- Q		56.00
17-00424		3427/FARRIOR, TOMMIE	11-401-100-500-	COCURR OTH PURCH SVS	02/15/17	1	DBRYSONRE CR- Q		56.00
17-00425		3440/ARTHUR J. GALLAGHER RISK MNGT.	11-000-262-590-	OPER MISC PURCHASE	02/15/17	1	DBRYSONRE CR- Q		490.00
17-00426		3451/ACME DRAPEMASTER, INC.	11-000-240-610-	SCHOOL ADMIN-SUPPLIES	02/15/17	1	DBRYSONRE CR- Q		735.00

Report Totals

Current Entered \$81,959.56
Prior Entered \$0.00
Total Entered \$81,959.56

Beverly City Board of Education

28 Fully Approved Requisitions converted into Entered Purchase Orders.

va_areq1
020514

3/2017

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
17-00399	17-00399	DBRYSONRE Q	W.B. MASON CO. INC.	000		2,077.53
17-00400	17-00400	DBRYSONRE Q	W.B. MASON CO. INC.	000		689.10
17-00401	17-00401	DBRYSONRE Q	W.B. MASON CO. INC.	000		1,224.51
17-00402	17-00402	DBRYSONRE Q	RAYNOR ELECTRIC, LLC	000		546.00
17-00403	17-00403	DBRYSONRE Q	CLC LOCKSMITHS LLC	000		428.99
17-00404	17-00404	DBRYSONRE Q	BEVERLY SEWERAGE AUTHORITY	000		610.00
17-00405	17-00405	DBRYSONRE Q	MCLAUGHLIN, RICHARD	000		420.00
17-00406	17-00406	DBRYSONRE Q	GIACOBBE, ELIZABETH	000		50.44
17-00407	17-00407	DBRYSONRE Q	PARA PLUS TRANSLATIONS, INC.	000		167.00
17-00408	17-00408	DBRYSONRE Q	CDW GOVERNMENT INC.	000	JACK DOOLEY	220.79
17-00409	17-00409	DBRYSONRE Q	STATE OF NJ HEALTH BENEFITS PR	000		60,508.17
17-00410	17-00410	DBRYSONRE Q	PRUDENTIAL RETIREMENT-DCRP	000		669.79
17-00411	17-00411	DBRYSONRE Q	LAUREL ENTERPRISES	000		750.00
17-00412	17-00412	DBRYSONRE Q	SAM'S LAWN SERVICE AND	000		5,904.84
17-00413	17-00413	DBRYSONRE Q	CMRS-FP	000		500.00
17-00414	17-00414	DBRYSONRE Q	SCHOOL SPECIALTY INC	000	KERRI LAWLER	603.62
17-00415	17-00415	DBRYSONRE Q	STAPLES ADVANTAGE	000	KERRI LAWLER	120.99
17-00416	17-00416	DBRYSONRE Q	SCHOOLWIDE, INC.	000	KERRI LAWLER	3,361.50
17-00417	17-00417	DBRYSONRE Q	DON JOHNSTON INC.	000	JACK DOOLEY-CST	750.00
17-00418	17-00418	DBRYSONRE Q	SG MOBILE AUTO SERVICE, LLC	000		627.29
17-00419	17-00419	DBRYSONRE Q	HIDALGO, TAMARA	000		56.00
17-00420	17-00420	DBRYSONRE Q	COVELLO, NICK	000		112.00
17-00421	17-00421	DBRYSONRE Q	JONES, DARRELL	000		112.00
17-00422	17-00422	DBRYSONRE Q	WRIGHT, LYBRANT	000		112.00
17-00423	17-00423	DBRYSONRE Q	VARGA, LOU	000		56.00
0424	17-00424	DBRYSONRE Q	FARRIOR, TOMMIE	000		56.00
17-00425	17-00425	DBRYSONRE	ARTHUR J. GALLAGHER RISK MNGT.	000		490.00

Beverly City Board of Education

28 Fully Approved Requisitions converted into Entered Purchase Orders.

va_areq1
020514
01/18/2017

Req#	PO#	Req. by	Vendor	Ship Attention	Total Price
17-00426	17-00426	Q DBRYSONRE Q	ACME DRAPEMASTER, INC.	000	735.00

Beverly City Board of Education

Entered Purchase Order Report By PO Number

va_po04.013114
02/15/2017

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- tch	Entered By	Approval Status (2 needed)	PO Amount
17-00427		2842/W.B. MASON CO. INC.	11-000-261-610-	MAINT SUPPLIES	02/15/17	1	DBRYSONRE CR- Q		2,077.53
17-00428		1039/COURIER TIMES INC - BURLINGTON	11-000-230-590-	GEN AD ADVERTISEMENT	02/15/17	1	DBRYSONRE CR- Q		885.63
17-00429		2984/STAPLES ADVANTAGE	11-000-240-610-	SCHOOL ADMIN-SUPPLIES	02/15/17	1	DBRYSONRE CR- Q		821.64
17-00430		2953/FRIEDMAN, RON	11-401-100-500-	COCURR OTH PURCH SVS	02/15/17	1	DBRYSONRE CR- Q		56.00
17-00431		3421/DAVID B. RUBIN, PC	11-000-230-331-	GEN ADMIN-LEGAL SVC	02/15/17	1	DBRYSONRE CR- Q		210.00
17-00432		3157/FOLLETT SOFTWARE	11-000-222-320-	LIB/MEDIA PCH PRF/ED SVS	02/15/17	1	DBRYSONRE CR- Q		1,000.00
17-00433		1752/SCHOOL SPECIALTY INC	11-190-100-610-	GENERAL SUPPLIES INSTRUC	02/15/17	1	DBRYSONRE CR- Q		40.17
17-00434		3462/MIDDLESEX LAMINATING	11-190-100-610-	GENERAL SUPPLIES INSTRUC	02/15/17	1	DBRYSONRE CR- Q		138.99
17-00435		3505/MARK'S LAWN CARE, LLC	11-000-262-420-	OPER CONTRACT SERVICES	02/15/17	1	DBRYSONRE CR- Q		3,800.00
17-00436		3506/WILLS BUS SERVICES, INC.	11-000-270-512-	TRANS FIELD/IATH TRIPS	02/15/17	1	DBRYSONRE CR- Q		400.00
17-00437		1573/LAUREL ENTERPRISES	11-000-270-512-	TRANS FIELD/IATH TRIPS	02/15/17	1	DBRYSONRE CR- Q		225.00
17-00438		3138/LOWE'S	11-000-261-610-	MAINT SUPPLIES	02/15/17	1	DBRYSONRE CR- Q		792.71
17-00439		1195/SDE REGISTRATIONS	11-000-223-580-	WORKSHOPS	02/15/17	1	DBRYSONRE CR- Q		518.00
17-00440		3134/FEDEX	11-000-230-530-	TELEPHONE POSTAGE	02/15/17	1	DBRYSONRE CR- Q		30.72

Beverly City Board of Education

Entered Purchase Order Report By PO Number

e_po04.013114
12/15/2017

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- tch	Entered By	Approval Status By	PO Amount
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Report Totals

Current Entered	\$10,996.39
Prior Entered	\$0.00
Total Entered	\$10,996.39

Beverly City Board of Education

14 Fully Approved Requisitions converted into Entered Purchase Orders.

ra_areq1
14
2017

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
17-00427	17-00427	DBRYSONRE	W.B. MASON CO. INC.	000		2,077.53
		Q				
17-00428	17-00428	DBRYSONRE	COURIER TIMES INC - BURLINGTON	000		885.63
		Q				
17-00429	17-00429	DBRYSONRE	STAPLES ADVANTAGE	000	CONFERENCE ROOM	821.64
		Q				
17-00430	17-00430	DBRYSONRE	FRIEDMAN, RON	000		56.00
		Q				
17-00431	17-00431	DBRYSONRE	DAVID B. RUBIN, PC	000		210.00
		Q				
17-00432	17-00432	DBRYSONRE	FOLLETT SOFTWARE	000		1,000.00
		Q				
17-00433	17-00433	DBRYSONRE	SCHOOL SPECIALTY INC	000	ANDREA DOLLARD	40.17
		Q				
17-00434	17-00434	DBRYSONRE	MIDDLESEX LAMINATING	000	ANDREA DOLLARD	138.99
		Q				
17-00436	17-00436	DBRYSONRE	WILLS BUS SERVICES, INC.	000	MS. JOHNSON	400.00
		Q				
17-00435	17-00435	DBRYSONRE	MARK'S LAWN CARE, LLC	000		3,800.00
		Q				
17-00437	17-00437	DBRYSONRE	LAUREL ENTERPRISES	000	MS. SINGER	225.00
		Q				
17-00438	17-00438	DBRYSONRE	LOWE'S	000		792.71
		Q				
17-00439	17-00439	DBRYSONRE	SDE REGISTRATIONS	000		518.00
		Q				
17-00440	17-00440	DBRYSONRE	FEDEX	000		30.72
		Q				



9E

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2-15-17 Bd. Mtg.

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Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
ARTHUR J. GALLAGHER RISK MNGT. SVC. INC/ 3440	17-00425	11-000-262-590-/ OPER MISC PURCHASE		CF	2026477-SAVAGE BOND	22289	490 00
ATLANTIC BUSINESS PRODUCTS/ 3206	17-00378	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	ARIN377224	22290	73 60
	17-00377	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	CNIN594410	22290	1,456 07
		Total for ATLANTIC BUSINESS PRODUCTS/ 3206					\$1,529.67
3.C.I.T./ 1952	17-00184	11-000-100-563-/ TUITION-CO VOC SCHOOL		CP	MARCH 2017	22291	12,342 40
3.C.S.S.D / 1266	17-00356	11-000-100-565-/ TUITION-CSSD & DAY SCHOO		CP	1101/1231-N.C.-17-0356	22292	7,130 56
3ARNES & NOBLE INC./ 2413	17-00372	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	ORDER 450935	22293	240 00
3AYADA NURSES INC/ 2591	17-00153	11-000-213-300-/ HEALTH PURCHASED PROF/ED		CP	12144023	22294	1,125 00
		11-000-213-300-/ HEALTH PURCHASED PROF/ED		CP	12162994	22294	1,496 25
		11-000-213-300-/ HEALTH PURCHASED PROF/ED		CP	12182301	22294	1,305 00
		11-000-213-300-/ HEALTH PURCHASED PROF/ED		CP	12201454	22294	1,586 25
		Total for BAYADA NURSES INC/ 2591					\$5,512.50
3ECKER'S SCHOOL SUPPLY/ 3261	17-00337	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	1442762-IN	22295	278 99
3EVAN SECURITY SYSTEMS/ 1054	17-00379	11-000-262-420-/ OPER CONTRACT SERVICES		CF	00089926	22296	180 00
3EVERLY SEWERAGE AUTHORITY/ 1815	17-00404	11-000-262-490-/ OTHPURPROP WATERSEWER		CF	1001/1231	22297	610 00
3DW GOVERNMENT INC / 2884	17-00367	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	GSQ8895	22298	690 91
3INNAMINSON TOWNSHIP SCHOOL DISTRICT/ 1294	17-00312	11-000-270-515-/ TRANS SP ED JOINT AGREE		CP	SEPT-JAN17-INV. 17-130	22299	4,500 00
3MRS-FP/ 3073	17-00413	11-000-230-530-/ TELEPHONE POSTAGE		CF	TELEPHONE POSTAGE REFILL	22300	500 00
3OMCAST CABLEVISION/ 1792	17-00102	11-190-100-500-/ OTHER PURCHASED SVC		CP	1/28/2017	22301	105 88
	17-00137	11-190-100-500-/ OTHER PURCHASED SVC		CP	2/17/2017-ACT 8499051170029668	22301	125 95
		Total for COMCAST CABLEVISION/ 1792					\$231.83

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Posted Checks						
COURIER TIMES INC - BURLINGTON TIMES INC/ 1039	17-00368	11-000-230-590-/ GEN AD ADVERTISEMENT		CF 107061448	22302	48.52
	17-00428	11-000-230-590-/ GEN AD ADVERTISEMENT		CP 107069645	22302	459.17
		11-000-230-590-/ GEN AD ADVERTISEMENT		CF 107069670	22302	426.46
				Total for COURIER TIMES INC - BURLINGTON TIMES INC/ 1039		\$934.15
COVELLO, NICK/ 3035	17-00420	11-401-100-500-/ COCURRE OTH PURCH SVS		CF 1/23/17	22303	112.00
DAVID B. RUBIN, PC/ 3421	17-00431	11-000-230-331-/ GEN ADMIN-LEGAL SVC		CF 1201/123-INV 16392	22304	210.00
DE LONG SERVICE COMPANY, INC./ 3496	17-00366	60-910-310-420-/ FOOD SERV EQP REPAIR		CF 26800	22305	887.00
EDUCATIONAL SERVICES UNIT/ 1858	17-00164	11-000-216-320-/ SPEECH/OT/PT PROF SER		CP BEV-LD-170115	22306	420.00
	17-00226	11-000-216-320-/ SPEECH/OT/PT PROF SER		CP BEV-OT-170115	22306	515.00
		11-000-270-518-/ TRANS ESC SP ED CONTRACT		CP FEB 2017-17E0507	22306	7,235.05
		11-000-270-517-/ TRANS CONT REG SVC ESC		CP FEB2017-17E0507	22306	5,387.82
		11-000-270-517-/ TRANS CONT REG SVC ESC		CP JAN 2017-17E0410	22306	5,387.82
		11-000-270-518-/ TRANS ESC SP ED CONTRACT		CP JAN 2017-17E0410	22306	6,956.76
				Total for EDUCATIONAL SERVICES UNIT/ 1858		\$25,902.45
FARRIOR, TOMMIE/ 3427	17-00424	11-401-100-500-/ COCURRE OTH PURCH SVS		CF 1/23/17	22307	56.00
FEDEX/ 3134	17-00440	11-000-230-530-/ TELEPHONE POSTAGE		CF 5-698-39590	22308	30.72
FILEBANK INC./ 2887	17-00105	11-000-251-340-/ BUS OFF PURCH TECH SERV		CP MARCH 2017	22309	102.24
FRIEDMAN, RON/ 2953	17-00430	11-401-100-500-/ COCURRE OTH PURCH SVS		CF COCURRE OTH PURCH SVS	22310	56.00
GIACOBBE, ELIZABETH/ 3109	17-00406	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF GENERAL SUPPLIES INSTRUC	22311	50.44
	17-00101	11-000-230-530-/ TELEPHONE POSTAGE		CP MARCH 2017	22311	50.00
				Total for ELIZABETH GIACOBBE/ 3109		\$100.44

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Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
3ST TRANSPORT, CORP./ 2738	17-00186	11-000-270-511-/ TRANS CONT SVS REG		CP	MARCH 2017	22312	3,086.58
-IDALGO, TAMARA/ 3503	17-00419	11-401-100-500-/ COCURR OTH PURCH SVS		CF	1/23/17	22313	56.00
HORIZON DENTAL OPTION PLAN/ 2999	17-00108	11-000-291-270-/ OTHER HEALTH BENEFITS		CP	285724533-FEB 2017	22314	3,078.47
JESUS THE GOOD SHEPARD PARISH/ 3259	17-00182	12-000-400-721-/ LEASE PURCHASE AGREEMENT		CP	MARCH 2017	22315	1,477.50
JONES, DARRELL/ 3328	17-00421	11-401-100-500-/ COCURR OTH PURCH SVS		CF	1/13/17	22316	112.00
KEYBOARD CONSULTANTS INC/ 3046	17-00329	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	80299	22317	1,886.00
LOWE'S/ 3138	17-00438	11-000-261-610-/ MAINT SUPPLIES		CF	901332	22318	120.89
		11-000-261-610-/ MAINT SUPPLIES		CP	901941	22318	32.92
		11-000-261-610-/ MAINT SUPPLIES		CP	901978	22318	9.25
		11-000-261-610-/ MAINT SUPPLIES		CP	902177	22318	148.68
		11-000-261-610-/ MAINT SUPPLIES		CP	902199	22318	385.14
		11-000-261-610-/ MAINT SUPPLIES		CP	902299	22318	2.49
		11-000-261-610-/ MAINT SUPPLIES		CP	902427	22318	68.30
		11-000-261-610-/ MAINT SUPPLIES		CP	902670	22318	25.04
		Total for LOWE'S/ 3138					\$792.71
MARK'S LAWN CARE, LLC/ 3505	17-00435	11-000-262-420-/ OPER CONTRACT SERVICES		CP	1008	22319	2,750.00
		11-000-262-420-/ OPER CONTRACT SERVICES		CP	1009	22319	650.00
		11-000-262-420-/ OPER CONTRACT SERVICES		CF	1016	22319	400.00
		Total for MARK'S LAWN CARE, LLC/ 3505					\$3,800.00
MCLAUGHLIN, RICHARD/ 3388	17-00405	11-000-211-320-/ ATTENDANCE SVCS- PRCH SV		CF	1108/1224	22320	420.00
MESSERSMITH, JAMES/ 3457	17-00268	11-000-223-500-/ OTHER PURCHASED SERVICES		CP	FEB 2017	22321	1,500.00
MOORESTOWN TWP. PUBLIC SCHOOLS/ 1281	17-00295	20-250-100-500-/ IDEA TUITION		CP	FEB 2017-7V1140	22322	6,072.15

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Posted Checks						
NATIONAL EDUCATIONAL MUSIC COMPANY/ 3366	17-00119	11-190-100-610-/ GENERAL SUPPLIES INSTRUC	CP	10258	22323	368.99
		11-190-100-610-/ GENERAL SUPPLIES INSTRUC	CP	10514	22323	129.70
		11-190-100-610-/ GENERAL SUPPLIES INSTRUC	CF	10772	22323	68.95
		Total for NATIONAL EDUCATIONAL MUSIC COMPANY/ 3366				\$567.64
NETWORK SUPPORT LLC/ 2672	17-00142	11-190-100-340-/ PURCHASED TECH SVC	CP	1643	22324	517.50
		11-190-100-340-/ PURCHASED TECH SVC	CP	1644	22324	585.00
		11-190-100-340-/ PURCHASED TECH SVC	CP	1645	22324	187.50
		11-190-100-340-/ PURCHASED TECH SVC	CP	1646	22324	562.50
		11-190-100-340-/ PURCHASED TECH SVC	CP	1647	22324	312.50
		11-190-100-340-/ PURCHASED TECH SVC	CP	1648	22324	450.00
		11-190-100-340-/ PURCHASED TECH SVC	CP	1649	22324	585.00
		Total for Network Support LLC/ 2672				\$3,200.00
NJ AMERICAN WATER CO./ 1140	17-00109	11-000-262-300-/ OPER PURCH PROF/TECH SVS	CP	1/24/2017	22325	297.33
NUTRI-SERVE FOOD MGMT/ 2821	17-00187	60-910-310-500-/ FOOD SERVICE COSTS	CP	930011217	22326	3,759.31
		60-910-310-500-/ FOOD SERVICE COSTS	CP	930011917	22326	3,271.88
		60-910-310-500-/ FOOD SERVICE COSTS	CP	930012617	22326	3,825.41
		60-910-310-500-/ FOOD SERVICE COSTS	CP	930020217	22326	3,699.17
		Total for NUTRI-SERVE FOOD MGMT/ 2821				\$14,555.77
PALMYRA BOARD OF EDUCATION/ 1249	17-00263	11-000-100-561-/ TUITION-LEA REGULAR	CP	MARCH 2017	22327	29,339.60
PRUDENTIAL INS. CO - NJEA/ 2395	17-00200	11-000-291-270-/ OTHER HEALTH BENEFITS	CP	MAR 2017-0016615620	22328	622.65
PRUDENTIAL RETIREMENT-DCRP PENSION/ 3106	17-00410	11-000-291-290-A/ OTHER RETIREMENT - DCRP	HF	669.79	111713117	669.79
PSE & G/ 1141	17-00107	11-000-262-622-/ OPER ENERGY - ELECTRICIT	CP	JAN 2017 - ELECTRICIT	22329	3,526.65
		11-000-262-621-/ OPER ENERGY - GAS	CP	JAN 2017- GAS	22329	2,202.36
		Total for PSE & G/ 1141				\$5,729.01

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				Type *	Multi Remit To Check Name		
Posted Checks							
RAYNOR ELECTRIC, LLC/ 3271	17-00398	11-000-261-420-/ MAINT CLEANING/REPAIRS	CF	73021092		22330	299.00
SG MOBILE AUTO SERVICE, LLC/ 3406	17-00418	11-000-261-420-/ MAINT CLEANING/REPAIRS	CF	1/27/2017		22331	627.29
STAPLES ADVANTAGE/ 2984	17-00347	11-000-222-610-/ LIB/MEDIA SUPPLIES	CP	3327113783		22332	115.02
STATE OF NJ HEALTH BENEFITS PR/ 2394	17-00409	11-000-291-270-/ OTHER HEALTH BENEFITS	HP	HEALTH FEB 2017		22017	47,389.20
		11-000-291-270-/ OTHER HEALTH BENEFITS	HF	RX FEB 2017		22017	13,118.97
			Total for STATE OF NJ HEALTH BENEFITS PR/ 2394				\$60,608.17
STEWART BUSINESS SYSTEMS/ 1040	17-00374	11-000-219-610-/ CST SUPPLIES	CF	1E7420		22333	156.60
		11-000-251-610-/ BUSINESS SUPPLIES	CF	1E7420		22333	21.53
			Total for STEWART BUSINESS SYSTEMS/ 1040				\$178.13
TECHXTEND/ 3423	17-00361	11-000-262-300-/ OPER PURCH PROF/TECH SVS	CF	X01246020101		22334	2,667.50
TOWNSHIP OF DELANCO/ 3411	17-00111	11-000-262-622-A/ GASOLINE	CP	JANUARY 2017		22335	239.40
VARGA, LOU/ 3174	17-00423	11-401-100-500-/ COCURRENTH PURCH SVS	CF	1/31/2017		22336	56.00
VERIZON/ 1139	17-00123	11-190-100-500-/ OTHER PURCHASED SVC	CP	1/28/2017		22337	141.61
W.B. MASON CO. INC./ 2842	17-00401	11-000-261-610-/ MAINT SUPPLIES	CF	140726731		22338	1,224.51
	17-00376	11-000-261-610-/ MAINT SUPPLIES	CF	140958247		22338	1,666.19
	17-00345	11-190-100-610-/ GENERAL SUPPLIES INSTRUC	CF	141251936		22338	76.68
	17-00400	11-190-100-610-/ GENERAL SUPPLIES INSTRUC	CF	141626652		22338	689.10
	17-00427	11-000-261-610-/ MAINT SUPPLIES	CF	141253701		22338	2,077.53
			Total for W.B. MASON CO. INC./ 2842				\$5,734.01
WASTE MANAGEMENT OF NJ/ 1169	17-00103	11-000-262-420-/ OPER CONTRACT SERVICES	CP	FEB 2017		22339	486.72
WESTERN PEST SERVICES/ 2521	17-00104	11-000-262-300-/ OPER PURCH PROF/TECH SVS	CP	FEB 2017		22340	189.00
WILLIAM H. SADLER, INC./ 3415	17-00284	11-190-100-610-/ GENERAL SUPPLIES INSTRUC	CF	579615		22341	416.61

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Posted Checks							
WOLFINGTON LEASING CORP/ 1178	17-00270	11-000-270-512-/ TRANS FIELD/ATH TRIPS		CP	1/18/17	22342	284.29
		11-000-270-512-/ TRANS FIELD/ATH TRIPS		CP	1/30/17	22342	284.29
		11-000-270-512-/ TRANS FIELD/ATH TRIPS		CF	2/3/2017	22342	295.11
		Total for WOLFINGTON LEASING CORP/ 1178					\$863.69
WRIGHT, LYBRANT/ 3030	17-00422	11-401-100-500-/ COCURR OTH PURCH SVS		CF	1/13/2017	22343	112.00
XTEL COMMUNICATIONS/ 2813	17-00110	11-190-100-500-/ OTHER PURCHASED SVC		CP	1/15/2017	22344	2,465.13
Y.A.L.E. SCHOOL INC./ 1979	17-00253	11-000-100-566-/ TUITION-PRIVATE SCHOOL		CP	FEB 2017-CH/FEB17 66 A.S.	22345	8,239.50
		11-000-100-566-/ TUITION-PRIVATE SCHOOL		CP	MAR 2017-CH/MAR17 66 AS	22345	10,070.50
		Total for Y.A.L.E. SCHOOL INC./ 1979					\$18,310.00
		Total for Posted Checks					\$233,300.34



Payroll to Budget Transfer Report

Account#	Check#	Check Date	Check Amount	Check Description
11-000-211-105-	1152017	01/15/2017	1,361.52	ATTEND SVCS- CLER SAL
11-000-213-104-	1152017	01/15/2017	3,148.30	HEALTH SVC SALARIES
11-000-213-105-	1152017	01/15/2017	447.21	HEALTH SVCS- CLER SAL
11-000-216-100-	1152017	01/15/2017	3,713.65	SPEECH TEACHER SALARY
11-000-218-105-	1152017	01/15/2017	666.67	GUID SECY/CLER SALARIES
11-000-219-104-	1152017	01/15/2017	7,956.40	CST SALARIES
11-000-219-105-	1152017	01/15/2017	894.41	CST SECY/CLER SALARIES
11-000-221-102-	1152017	01/15/2017	7,465.30	CURR/INSTR SALARIES
11-000-221-104-	1152017	01/15/2017	335.96	CURR/INSTR PROF SALARIES
11-000-221-105-	1152017	01/15/2017	120.00	CURR/INSTR SECY/CLER SAL
11-000-221-110-	1152017	01/15/2017	244.33	CI OTHER SALARIES
11-000-230-100-	1152017	01/15/2017	4,218.75	GEN ADMIN SPRINTEND SAL
11-000-230-104-	1152017	01/15/2017	170.87	TREASURER SALARIES
11-000-230-105-	1152017	01/15/2017	670.49	GENERAL ADMIN- CLER SAL
11-000-240-105-	1152017	01/15/2017	790.49	SCH ADMIN SEC/CLER SAL
11-000-251-104-	1152017	01/15/2017	4,028.08	BUSINESS ADMIN SALARIES
11-000-251-105-	1152017	01/15/2017	2,842.94	BUS ADMIN/SECY SALARIES
11-000-262-107-	1152017	01/15/2017	453.97	CAFETERIA AIDES
11-000-262-110-	1152017	01/15/2017	4,547.62	OPER/CUST SALARIES
11-000-262-110-OT	1152017	01/15/2017	1,479.09	OPER/CUSTODIAL OT
11-000-270-161-	1152017	01/15/2017	613.90	SAL. FOR PUPIL TRANS(BET
11-000-270-162-	1152017	01/15/2017	613.90	SAL. FOR PUPIL TRANS(BET
11-110-100-101-	1152017	01/15/2017	6,764.04	KNDG TEACHER SALARIES
11-110-100-101-01	1152017	01/15/2017	290.00	PRESCH/KIND- SUBSTITUTES
11-120-100-101-	1152017	01/15/2017	25,120.49	GR. 1-5 TEACHER SALARIES
11-120-100-101-01	1152017	01/15/2017	427.00	GRADES 1-5 - SUBSTITUTES
11-130-100-101-	1152017	01/15/2017	14,538.52	GR. 6-8 TEACHER SALARIES
11-130-100-101-01	1152017	01/15/2017	285.00	GRADES 6-8 - SUBSTITUTES
11-150-100-101-	1152017	01/15/2017	2,086.00	HOME INSTRUCT SALARIES T
11-190-100-106-	1152017	01/15/2017	3,742.13	OTHER SALARIES-INSTR
11-204-100-101-	1152017	01/15/2017	7,484.30	LLD TEACHER SALARIES
11-204-100-106-	1152017	01/15/2017	1,940.21	LLD PARA SALARY
11-213-100-101-	1152017	01/15/2017	8,551.00	RR TEACHER SALARIES
11-213-100-101-01	1152017	01/15/2017	1,170.00	RESOURCE RM- SUBSTITUTES
11-230-100-101-	1152017	01/15/2017	6,544.01	BSC SKILLS TEACHER SALAR
11-240-100-101-	1152017	01/15/2017	2,649.70	BILINGUAL TEACHER SALARI
11-401-100-100-	1152017	01/15/2017	182.60	COCURR SALARIES
20-218-100-101-	1152017	01/15/2017	8,802.00	PSEA TEACHER SAL
20-218-100-106-	1152017	01/15/2017	4,789.62	PSEA AIDES SAL
20-231-100-101-	1152017	01/15/2017	6,999.79	TITLE I TEACHER SALARIES
Total # of Payments	40 00	Total Check Amount	149,150.26	

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Account#	Check#	Check Date	Check Amount	Check Description
11-000-211-105-	1312017	01/31/2017	1,280.53	ATTEND SVCS- CLER SAL
11-000-213-104-	1312017	01/31/2017	3,148.30	HEALTH SVC SALARIES
11-000-213-105-	1312017	01/31/2017	447.21	HEALTH SVCS- CLER SAL
11-000-216-100-	1312017	01/31/2017	3,713.65	SPEECH TEACHER SALARY
11-000-218-105-	1312017	01/31/2017	666.67	GUID SECY/CLER SALARIES
11-000-219-104-	1312017	01/31/2017	7,956.40	CST SALARIES
11-000-219-105-	1312017	01/31/2017	894.41	CST SECY/CLER SALARIES
11-000-221-102-	1312017	01/31/2017	7,465.30	CURR/INSTR SALARIES
11-000-221-104-	1312017	01/31/2017	335.96	CURR/INSTR PROF SALARIES
11-000-221-105-	1312017	01/31/2017	120.00	CURR/INSTR SECY/CLER SAL
11-000-221-110-	1312017	01/31/2017	244.33	CI OTHER SALARIES
11-000-230-100-	1312017	01/31/2017	4,218.75	GEN ADMIN SPRINTEND SAL
11-000-230-104-	1312017	01/31/2017	170.87	TREASURER SALARIES
11-000-230-105-	1312017	01/31/2017	630.00	GENERAL ADMIN- CLER SAL
11-000-240-105-	1312017	01/31/2017	750.00	SCH ADMIN SEC/CLER SAL
11-000-251-104-	1312017	01/31/2017	4,028.08	BUSINESS ADMIN SALARIES
11-000-251-105-	1312017	01/31/2017	2,842.94	BUS ADMIN/SECY SALARIES
11-000-262-107-	1312017	01/31/2017	420.59	CAFETERIA AIDES
11-000-262-110-	1312017	01/31/2017	3,513.24	OPER/CUST SALARIES
11-000-262-110-OT	1312017	01/31/2017	925.40	OPER/CUSTODIAL OT
11-000-270-161-	1312017	01/31/2017	613.90	SAL. FOR PUPIL TRANS(BET
11-000-270-162-	1312017	01/31/2017	613.90	SAL. FOR PUPIL TRANS(BET
11-110-100-101-	1312017	01/31/2017	6,764.04	KNDG TEACHER SALARIES
11-110-100-101-01	1312017	01/31/2017	435.00	PRESCH/KIND- SUBSTITUTES
11-120-100-101-	1312017	01/31/2017	25,120.49	GR. 1-5 TEACHER SALARIES
11-120-100-101-01	1312017	01/31/2017	385.00	GRADES 1-5 - SUBSTITUTES
11-130-100-101-	1312017	01/31/2017	14,538.52	GR. 6-8 TEACHER SALARIES
11-130-100-101-01	1312017	01/31/2017	190.00	GRADES 6-8 - SUBSTITUTES
11-150-100-101-	1312017	01/31/2017	240.00	HOME INSTRUCT SALARIES T
11-190-100-106-	1312017	01/31/2017	7,060.71	OTHER SALARIES-INSTR
11-204-100-101-	1312017	01/31/2017	7,484.30	LLD TEACHER SALARIES
11-204-100-101-01	1312017	01/31/2017	95.00	LLD-SUBSTITUTES
11-204-100-106-	1312017	01/31/2017	896.25	LLD PARA SALARY
11-213-100-101-	1312017	01/31/2017	8,551.00	RR TEACHER SALARIES
11-213-100-101-01	1312017	01/31/2017	1,785.00	RESOURCE RM- SUBSTITUTES
11-230-100-101-	1312017	01/31/2017	6,544.01	BSC SKILLS TEACHER SALAR
11-240-100-101-	1312017	01/31/2017	2,649.70	BILINGUAL TEACHER SALARI
11-401-100-100-	1312017	01/31/2017	242.00	COCURR SALARIES
11-402-100-100-	1312017	01/31/2017	4,434.00	ATHLETICS SALARIES
20-218-100-101-	1312017	01/31/2017	8,802.00	PSEA TEACHER SAL
20-218-100-106-	1312017	01/31/2017	4,902.93	PSEA AIDES SAL
20-231-100-101-	1312017	01/31/2017	6,999.79	TITLE I TEACHER SALARIES
Total # of Payments	42.00	Total Check Amount	153,120.17	

va_po04.013114
02/15/2017

Referendum Project

Beverly City Board of Education Entered Purchase Order Report By PO Number

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- tch	Entered By	Approval Status (2 needed)	PO Amount
17-00441		3020/SPIEZLE ARCHITECTURAL GROUP	12-000-400-390-	FACILITIES-PROF/TECH SVC	02/15/17	1	DBRYSONRE CR-		1,318.20

Report Totals

Current Entered \$1,318.20
 Prior Entered \$0.00
 Total Entered \$1,318.20

Beverly City Board of Education

One (1) Fully Approved Requisition converted into an Entered Purchase Order.

va_areq1
020514
02/15/2017

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
17-00441	17-00441	DBRYSONRE Q	SPIEZLE ARCHITECTURAL GROUP INC	000	REFERENDUM PROJECT	1,318.20

Referendum Project

va_bill5.10272014
02/15/2017

Beverly City Board of Education Bills And Claims Report By Vendor Name for Batch 55 and Check Date is 02/16/2017

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
-----------------	------	-------------------------	-------	--------------	--	---------	--------------

Posted Checks

SPIEZLE ARCHITECTURAL GROUP INC/ 17-00441 3020		12-000-400-390- / FACILITIES-PROF/TECH SVC		CF	14K078-18	16	103.20
		12-000-400-390- / FACILITIES-PROF/TECH SVC		CP	14K078-19	16	735.00
		12-000-400-390- / FACILITIES-PROF/TECH SVC		CP	14K078-20	16	480.00
Total for SPIEZLE ARCHITECTURAL GROUP INC/ 3020							\$1,318.20
Total for Posted Checks							\$1,318.20

Beverly City Board of Education

Bills And Claims Report By Vendor Name

for Batch 55 and Check Date is 02/16/2017

'a_bill5.10272014
2/15/2017

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed. Run on 02/14/2017 at 11:34:36 AM

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	12	\$1,318.20				\$1,318.20
GRAND	TOTAL	\$1,318.20	\$0.00	\$0.00	\$0.00	\$1,318.20

Chairman Finance Committee Member Finance Committee

District Fingerprint Approved Subs1

As of 2/8/2017

Last Name	First Name	District Fingerprints Approved	Certificate Expiration	BOE Approval Date	Removal Date
ACERBA	VALERIE	Beverly, Edgewater Park	Never	2/8/2017	10A
BEEBE	DANIELLE	Edgewater Park	9/21/2021	2/8/2017	
BIEHN	PATTI	Beverly, Delanco, Edgewater Park	Never	2/8/2017	
BOYLE	KRISTINE (N)	Delanco	9/28/2021	2/8/2017	
BROWN	DEBRA (N)	Beverly, Delanco, Edgewater Park, Riverton	6/8/2021	2/8/2017	
BROWN	LAURA	Beverly, Delanco, Edgewater Park, Riverton	Never	2/8/2017	
BUTLER	DONNA	Beverly, Delanco, Edgewater Park	10/5/2020	2/8/2017	
CABASQUINI	BRANDIE	Delanco	Never	2/8/2017	
CARFAGNO	BONNIE	Edgewater Park	Never	2/8/2017	
CASTELLI	JAMES	Beverly, Delanco, Edgewater Park	Never	2/8/2017	
CHANG	CHRISTINA	Delanco	10/14/2021	2/8/2017	
COHEN	LINDA	Edgewater Park	8/10/2021	2/8/2017	

Last Name	First Name	District Fingerprints Approved	Certificate Expiration	BOE Approval Date	Removal Date
GRIMES	JOANNE	Delanco, Edgewater Park	6/25/2019	2/8/2017	
HARRIS	KEN	Delanco, Edgewater Park, Riverton	3/24/2020	2/8/2017	
HAWTHORNE	FELICIA	Beverly, Delanco, Edgewater Park, Riverton	4/20/2021	2/8/2017	
HILL	EDNA	Beverly, Delanco, Edgewater Park	4/1/2020	2/8/2017	
JACKSON	JOANNA	Beverly, Delanco, Edgewater Park	8/10/2021	2/8/2017	
JACKSON	TROY	Delanco, Edgewater Park	2/15/2018	2/8/2017	
JACOBSEN	JUDY	Riverton	Never	2/8/2017	
JENNINGS	DORIS	Delanco	9/22/2020	2/8/2017	
JIAMPETTI	GARY	NONE (Grandfathered in Edgewater Park)	Never	2/8/2017	
JOHNSON	DAVID	Beverly, Delanco, Edgewater Park	Never	2/8/2017	
KELLEY	BELINDA	Edgewater Park	3/27/2018	2/8/2017	
KIEFFER	RITA	Edgewater Park	Never	2/8/2017	
LAMPLUGH	CATHERINE	NONE	9/6/2021	2/8/2017	

Last Name	First Name	District Fingerprints Approved	Certificate Expiration	BOE Approval Date	Removal Date
NEMETH	JOHN	Beverly, Delanco, Edgewater Park	3/11/2018	2/8/2017	
NEMETH	KAREN (N)	Beverly, Delanco, Edgewater Park, Riverton	5/2/2021	2/8/2017	
NILES	CRISTA (N)	Delanco, Edgewater Park	11/18/2020	2/8/2017	
NILSEN	ALEXANDRIA	Delanco, Edgewater Park	Never	2/8/2017	
O'HARE	ELIZABETH	Edgewater Park	9/23/2018	2/8/2017	
PAHL	(MARY) DIANE	Beverly, Delanco, Edgewater Park	2/20/2019	2/8/2017	
PATTERSON	MARY	Delanco	1/23/2018	2/8/2017	
PERICE	LINDA	Beverly, Delanco, Edgewater Park, Riverton	8/18/2021	2/8/2017	
PERRY	CAROLYN	Grandfathered in Edgewater Park	9/24/2018	2/8/2017	
PLOWMAN	WILLIAM	Delanco	8/11/2019	2/8/2017	
QUINTON	CHRISTINA	NONE	9/16/2019	2/8/2017	
RAUE	JENNIFER (N)	Edgewater Park	5/2/2021	2/8/2017	
RIZZO	GREGORY	None	2/2/2020	2/8/2017	

Last Name	First Name	District Fingerprints Approved	Certificate Expiration	BOE Approval Date	Removal Date
TILERY	ARIELE	Delanco	8/26/2021	2/8/2017	
VAN ZYL	PAMELA (N)	Delanco	11/20/2019	2/8/2017	
WENZKE	DONNA	Riverton	12/20/2018	2/8/2017	
WILHELM	BARBARA (N)	Riverton	Never	2/8/2017	
WILSON	AISYA	Beverly, Delanco, Edgewater Park, Riverton	5/23/2021	2/8/2017	
WINKELSPECHT	JOSEPH	Delanco	Never	2/8/2017	
YANSICK	KATHLEEN (N)	Riverton	8/12/2021	2/8/2017	
YOUNG	CHRISTINE	Delanco	8/4/2020	2/8/2017	
ZITZLER	MARYELLEN	Grandfathered by Edgewater Park	Never	2/8/2017	

Innovative, NEW Activities for Strengthening Your PHYSICAL EDUCATION Program (Grades K-8)



NEW Seminar Presented by DENNIS STANDS

Outstanding Physical Education Teacher, National Presenter and Author

Specifically Designed for Physical Education Teachers and Specialists Working with Students in Grades K-8

- **New, innovative games and activities** for enhancing physical education instruction in grades K-8
- **Proven management strategies** for grouping students in fast and fair ways
- **New cooperative activities** for building teamwork skills
- **Create a more inclusive PE program** where all students feel included and successful regardless of skills and experience
- **"Must have" lead-up games and skills** for a variety of sports
- Diagrams, detailed directions, equipment lists, and video links for all the activities in an **extensive physical education resource handbook** for grades K-8 physical education teachers

2017 SCHEDULE

Illinois

Chicago North – January 25
(Elk Grove Village)

Chicago South (Alsip) – January 26
5 IL PD Clock Hours Available

Maine

Portland – March 7

5 Contact Hours Available with Prior Approval
from your Local Certification Support System

Massachusetts

Boston (Woburn) – January 24

Contact Hours Verification Available

CT Five (5) Contact Hours Available
with Prior District Approval

RI Five (5) Contact Hours Available

Minnesota

Minneapolis – January 27

(Brooklyn Center)

MN Clock Hours Available

New Hampshire

Manchester (Bedford) – March 6

NH Clock Hours Available

For MA, Contact Hours Verification Available

New Jersey

Cherry Hill (Voorhees) – March 9

Newark (West Orange) – March 10

NJ Professional Development Hours Available
with Prior District Approval

PA CPE Hours Verification Available
with Prior District Approval in Cherry Hill

New York

Long Island (Ronkonkoma) – March 8

NY CPE Hours Verification Available
with Prior District Approval

NJ Professional Development Hours
Available with Prior District Approval

Rhode Island

Providence (Warwick) – January 23

RI Five (5) Contact Hours Available

CT Five (5) Contact Hours Available
with Prior District Approval

For MA, Contact Hours Verification Available

Special Benefits of Attending



On-Site Training

Most BER seminars can be brought to your school or district. See the options at www.ber.org/onsite or call 877-857-8964 to speak to one of our On-Site Training Consultants.

Extensive Physical Education Resource Handbook

Each participant will receive an extensive physical education resource handbook specifically designed for this seminar. The handbook includes:

- New warm-up games, even with limited space that keeps everyone moving for a short period of time
- Cool-down activities, used following an active class, before sending students back to the classroom
- Fun, easy-to-learn rhythmic activities, using music available through iTunes
- Interesting and fun cooperative activities requiring the entire group to work together
- New activities that build skills for a variety of sports with challenging mini-games and drills
- Directions for making homemade equipment that you will enjoy using in your PE program
- Easy-to-follow directions, equipment lists and a video link showing the activity being used

Innovative,
NEW Activities for
Strengthening Your
PHYSICAL EDUCATION
Program
(Grades K-8)

RESOURCE HANDBOOK

by Dennis Stands



Bureau of Education & Research

Meet and Share

This seminar provides a wonderful opportunity for participants to meet and share ideas with other educators interested in enhancing their grades K-8 physical education programs.

Consultation Available

Dennis Stands will be available at the seminar for consultation regarding your questions and the unique needs of your own PE programs.

Semester Credit Option



CHAPMAN UNIVERSITY SYSTEM

Graduate level elective credit is available with an additional fee and completion of a follow-up practicum project. Details for direct enrollment with Brandman University, part of the Chapman University system, will be available at the seminar.

Meet Inservice Requirements

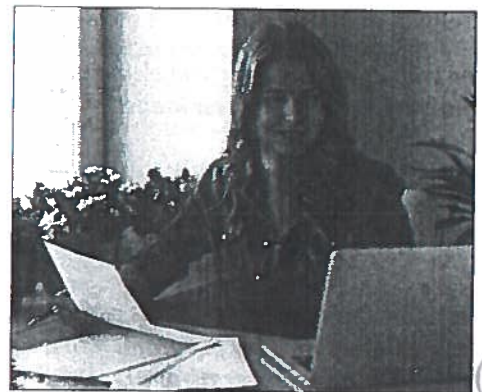
At the end of the program, each attendee will receive a certificate of participation that may be used to verify hours of participation in meeting continuing education requirements.

Can't Attend?

Other Professional Development Options:

Convenient Online Courses

BER offers educators a wide range of online courses that are affordable, fun, fast, and convenient. BER is now offering On Demand Video-Based courses as well as Scheduled Instructor-Led courses. You also may earn optional graduate-level credits for most courses. See the catalog of available courses at www.ber.org/onlinelearning



FOUR EASY WAYS TO REGISTER:



PHONE toll-free:
1-800-735-3503

(Weekdays 6 a.m. - 6 p.m. Pacific Time)



REGISTER ONLINE at:
www.ber.org



FAX this form to:
1-425-453-1134



MAIL this form to:
Bureau of Education & Research
915 118th Avenue SE • PO Box 96068
Bellevue, WA 98009-9668

Who Should Attend

Physical Education Teachers and Specialists serving grades K-8.

Program Hours

All seminars are scheduled 8:30 a.m. - 3:15 p.m.

Check-in 8:00 a.m. - 8:30 a.m.

Fee

The registration fee is \$245 per person, \$225 per person for groups of five or more registering at the same time. Call us at 1-800-735-3503 for groups of ten or more. **Payment is due prior to the program.** No cash please. Fee includes seminar registration, morning coffee and tea, a personalized certificate of participation, and an extensive resource handbook.

Cancellations/Substitutions

100% of your paid registration fee will be refunded if you can't attend and notify us at least 10 days before the seminar. Late cancellations can exchange for a certificate to attend another seminar or will be refunded less \$15 service fee. Substitutions may be made anytime without charge.

Further Questions

Call the Bureau of Education & Research (800) 735-3503 or visit us online at **www.ber.org**. The Bureau is North America's leading presenter of seminar training for professional educators. Programs are based on sound research, are highly practical in content and consistently receive excellent evaluations.

Meeting Sites and Hotel Accommodations

Seminars will be held at the following sites:

- Boston: Hilton – Woburn, (781) 932-0999
- Cherry Hill: Mansion on Main Street – Voorhees, (856) 751-1717; hotel accommodations available at SpringHill Suites – Voorhees, (856) 782-2555
- Chicago North: Holiday Inn – Elk Grove Village, (847) 437-6010
- Chicago South: DoubleTree – Alsip, (708) 371-7300
- Long Island: Courtyard Marriott – MacArthur Airport, (631) 612-5000
- Manchester: SERESC Conference Center – Bedford, (603) 206-6800; hotel accommodations available at Hampton Inn – Bedford, (603) 623-2040
- Minneapolis: Earle Brown Heritage Center – Brooklyn Center, (763) 569-6300; hotel accommodations available at Embassy Suites – Brooklyn Center, (763) 560-2700
- Newark: The Wilshire Grand Hotel – West Orange, (973) 731-7007
- Portland: Fireside Inn & Suites, (207) 774-5601
- Providence: Crowne Plaza – Warwick, (401) 732-6000

needed, please make your own hotel reservations by calling the appropriate hotel listed above.



Possible Funding Sources

Elementary and Secondary Education Act funds, including Title I School Improvement Grants; Title VI; Title VII; Restructuring grants; At-Risk grants, Bilingual/ESL and Migrant Education funds; IDEA; Demonstration School funds; Parent Teacher Organizations; and Inservice Training funds.

Program Guarantee

We stand behind the high quality of our programs by providing the following unconditional guarantee: If you are not satisfied with this program, we'll give you a 100% refund of your registration fee.



BUREAU OF EDUCATION & RESEARCH
 915 118th Avenue SE • PO Box 96068
 Bellevue, WA • 98009-9668 • www.ber.org

**Innovative, NEW Activities for Strengthening
 Your PHYSICAL EDUCATION Program
 (Grades K-8)**

Registration (PSS7W1)

- 1. Boston (Woburn), MA – January 24, 2017
- 2. Cherry Hill (Voorhees), NJ – March 9, 2017
- 3. Chicago North (Elk Grove Village), IL – January 25, 2017
- 4. Chicago South (Alsip), IL – January 26, 2017
- 5. Long Island (Ronkonkoma), NY – March 8, 2017
- 6. Manchester (Bedford), NH – March 6, 2017
- 7. Minneapolis (Brooklyn Center), MN – January 27, 2017
- 8. Newark (West Orange), NJ – March 10, 2017
- 9. Portland, ME – March 7, 2017
- 10. Providence (Warwick), RI – January 23, 2017

FIRST NAME	M.I.	LAST NAME
POSITION, SUBJECT TAUGHT		
GRADE LEVEL		
SEMINAR LOCATION NUMBER: _____ (Please see list above)		

SCHOOL NAME	
SCHOOL MAILING ADDRESS	
CITY & STATE	ZIP CODE
SCHOOL PHONE NUMBER	HOME PHONE NUMBER
()	()

*Registration confirmations are sent via e-mail.
 If you would like a confirmation, please provide your e-mail address.*

E-MAIL ADDRESS	
HOME MAILING ADDRESS	
CITY & STATE	ZIP CODE

IMPORTANT: PRIORITY ID CODE

Fill in the six digit number on the mail label next to the word "ID"
 (even if the brochure wasn't addressed to you)

FOUR EASY WAYS TO REGISTER:

PHONE toll-free: 1-800-735-3503 (M-F 6 a.m. - 6 p.m. PST)

FAX this form to: 1-425-453-1134

MAIL this form to:
 Bureau of Education & Research
 915 118th Avenue SE • PO Box 96068
 Bellevue, WA 98009-9668

REGISTER ONLINE at: www.ber.org



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**NEW Activities for Enhancing Your
 PHYSICAL EDUCATION PROGRAM
 (Grades K-8)**

YOUR PRIORITY ID CODE: 954286 PSS7W1-2B

KATHRYN TIPTON
 PHYSICAL EDUCATION TEACHER
 BEVERLY CITY SCHOOL
 601 BENTLEY AVE
 BEVERLY, NJ 08010-1595



PSS7W1

PLEASE DO NOT DETACH MAILING LABEL (Just make corrections as needed)

**Innovative, NEW Activities for Strengthening
 Your PHYSICAL EDUCATION Program
 (Grades K-8)**



METHOD OF PAYMENT

The registration fee is \$245 per person,
 for groups of five or more registering at the same time, the fee is \$225 per person.
 Payment is due prior to the program. No cash please.

A check (payable to Bureau of Education & Research) is attached

A purchase order is attached, P.O. # _____ (Be sure to include priority ID code on the P.O.)

Charge my: MasterCard VISA Discover

Account # _____ Exp. Date: _____ MO/YR

Billing Zip Code: _____ 3 Digit CVV Code: _____ (Found on back of card)

Please print name as it appears on card _____

Signature (required for credit card purchases) _____

11B

The Herbert and Leonard Littman Families Holocaust Resource Center

**MASTER TEACHER INSTITUTE
IN HOLOCAUST EDUCATION****Workshops for middle
and high school teachers**

Programs are free.
Professional development credits provided
Lunch and educational materials included

*One-Day Workshop***HOLOCAUST MEMORY: The Meaning of Objects**

Friday, March 3, 9:00 a.m.–3:00 p.m.

SPEAKERS:

Prof. Jeffrey Shandler, Rutgers University
Susan Goldstein Snyder, Curator, U.S. Holocaust Memorial Museum
Colleen Tambuscio, Pedagogical Consultant

Advance registration required by February 10*Summer Course***HISTORY OF THE HOLOCAUST**

June 26–30, 9:00 a.m.–3:30 p.m.

Advance registration required by April 21**RSVP through BildnerCenter.Rutgers.edu****Contact info: 848-932-4165 • csjlrsvp@rci.rutgers.edu****Programs will take place on the Rutgers University New Brunswick campus****BildnerCenter.Rutgers.edu**

Mti_principalssupers mailing list
Mti_principalssupers@email.rutgers.edu
https://email.rutgers.edu/mailman/listinfo/mti_principalssupers

Jodi Gottlieb <jgottlieb@beverlycityschool.org>
To: Elizabeth Giacobbe <egiacobbe@beverlycityschool.org>

Mon, Jan 23, 2017 at 7:26 PM





Print			← Back
Year	2016-2017 Report Period	District (0380)	BEVERLY CITY

District Report of Violence and Vandalism

Data from each Report Period must be combined for the annual total.

Section A: Count of Incidents by Reporting Category

Violence	1
Vandalism	0
Weapons	0
Substance Abuse	0
HIB	0
Unduplicated Total	1

Section B: Cost of Vandalism

Incidents involving cost to District 0

Section C: Actions Taken

Police notified(no complaint)	0
Police notified(complaint filed)	0
In-School Suspension	0
Out-of-School Suspension	2
Expulsions, Unilateral Removals, Removal by ALJ	0

Section D: Offenders and Victims

Student Offenders	2
Student Victims	0
School Personnel Victims	0
Student Victims of Violent Criminal Offense	0

Section E: Program Provided upon Disciplinary Action

Assignments, Educational Program, Instruction and /or Support Services	0
In-District Program	0
Home Assignment, Home Instruction	0
Out-of-District Program	0



Confirmation

[Print](#)

DISTRICT_NAME: BEVERLY CITY

LASTNAME: DeLecce

FIRSTNAME: Joe

You have successfully submitted your district's EVVRS data for Report Period 1.

PLEASE PRINT THIS CONFIRMATION PAGE FOR YOUR RECORDS.

[Back to Menu](#)

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E-Mail: evvrs@doe.state.nj.us

2017 GROUP SALES CONTRACT

Thank you for choosing the National Constitution Center for your group visit. We assure you that your visit will be a rewarding and memorable experience for everyone. Please read and sign the below contract and distribute to chaperones and group leaders visiting with your group.

Your group reservation is subject to the terms and conditions of this contract. Your group reservation will not be confirmed until the National Constitution Center receives a signed copy of this contract.

Chaperone/Photograph Policy: One chaperone is required for every 10 students. Chaperones must be at least the age of 21. Chaperones include teachers, staff, and parents. All chaperones must be briefed on the policy and procedures of the National Constitution Center prior to its visit. Students must be supervised by chaperones at all times during the group visit. To ensure the safety and enjoyment of your group, students, chaperones, and group leaders must adhere to any and all instructions given by the staff of the National Constitution Center. The group/school has received permission from each visitor and/or such visitor's parent/legal guardian (if applicable) to visit the National Constitution Center and to permit the National Constitution Center to photograph or record such visitor in public areas during the group visit, which may be used for educational, promotional, advertising, and other purposes without further authorization or compensation. Failure to follow these guidelines may result in the group's removal from the National Constitution Center.

Lunchroom: Advanced reservations and a lunchroom fee (\$15 per group) are required for student/youth groups choosing to bring their own bagged lunches. Individual lunches must be bagged/boxed together with the group's name clearly labeled on it. Lunchroom fee is non-refundable. Boxed lunches for groups may be purchased, and must be ordered at least 10 days in advance of your visit. Contact Brulee Catering at 215.409.6639 for menus and pricing. **Please Note:** Brûlée Catering is the museum's exclusive caterer; therefore, outside food is not permitted in the museum.

Deposit Policy: You will receive an invoice summarizing the costs and fees for your group reservation. A 25% non-refundable deposit is due 10 days after the invoice date, unless otherwise stated in the invoice. Deposits can be paid over the phone with any major credit card except Discover.* Failure to pay the deposit and/or the final balance when due may result in the cancellation of your group's reservation. *Purchase Orders (P.O.) are also an acceptable method of payment. The P.O. must be received 10 days prior to the group visit. No payments, including a P.O., will be accepted on the day of visit.

Final Count and Payment Policy: Final count and balance are due 7 days prior to the group visit. Group count cannot be decreased on the day of group visit. Groups booking within 7 days of a visit will be required to sign this contract and provide full payment via credit card (except Discover) upon making reservation. If paying by check, please make checks payable to the National Constitution Center and mail to the above address. Any overpayments may be applied to a future visit. **All payments (including deposits) are final and non-refundable.** Failure to pay the final balance may result in the cancellation of your group's reservation.

Cancellation Policy: Please notify the Group Sales Department at least 72 hours in advance if your group must cancel. Reservation may be rescheduled based on availability. All payments will be applied to a future visit if cancellation is made at least 72 hours in advance of the group visit. Payments will not be applied to an upcoming visit if the Group Sales Department is not notified of the cancellation at least 72 hours prior to the scheduled visit. No refunds will be given for cancelled group visits. **All payments (including deposits) are final and non-refundable.**

By signing this contract below, you acknowledge that you have read, understand, and will be bound by the terms of this Group Sales Contract. Please sign and mail this contract to the National Constitution Center, Attn: Group Sales or fax to 215.409.6650.

GROUP NAME: Beverly City School Date of Visit: April 4th, 2017
 Authorized Signature: Jodi Gottlieb Print Name: Jodi Gottlieb
 Date: 2/10/17 Order #: 10322642



NEW JERSEY DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION PROGRAMS

BOARD OF EDUCATION POLICIES AND PROCEDURES
FOR ELIGIBILITY UNDER PART B OF THE IDEA
STATEMENT OF ASSURANCES FOR 2016-17

PART I - POLICIES

COUNTY CODE _____ COUNTY NAME _____

DISTRICT CODE _____ DISTRICT NAME _____

In accordance with Part B of the IDEA and *N.J.A.C. 6A:14-1.1, N.J.A.C. 6A:14-1.2(b) and (c)*, the district board of education shall adopt and assure compliance with the following policies: (*An * indicates that the policy/procedure is a new requirement that was not included in the policies/procedures adopted in 2009, underlining indicates that a model policy or procedure has been amended from the language in the policies/procedures adopted in 2009*):

Policy #1: All students with disabilities, who are in need of special education and related services, including students with disabilities attending nonpublic schools, regardless of the severity of their disabilities, are located, identified and evaluated according to *N.J.A.C. 6A:14-3.3*.

Policy #2: Homeless students are located, identified and evaluated according to *N.J.A.C. 6A:14-3.3*, and are provided special education and related services in accordance with the IDEA, including the appointment of a surrogate parent for unaccompanied homeless youths as defined in 42 U.S.C. §§11431 *et seq.*

Policy #3: Students with disabilities are evaluated according to *N.J.A.C. 6A:14-2.5* and 3.4.

Policy #4: An individualized education program is developed, reviewed, and as appropriate, revised according to *N.J.A.C. 6A:14-3.6* and 3.7.

Policy #5: To the maximum extent appropriate students with disabilities are educated in the least restrictive environment according to *N.J.A.C. 6A:14-4.2*.

Policy #6: Students with disabilities are included in statewide and districtwide assessment programs, with appropriate accommodations, where necessary, according to *N.J.A.C. 6A:14-4.10*. All students with disabilities will participate in statewide assessments or the applicable alternate assessment, in grades 3, 4, 5, 6, 7, 8, and high school in the applicable courses.

Policy #7: Students with disabilities are afforded the procedural safeguards required by *N.J.A.C. 6A:14-2.1 et seq.*, including appointment of a surrogate parent as set forth at *N.J.A.C. 6A:14-2.2*, when appropriate.

Policy #8: The rules set forth in *N.J.A.C. 6A:14* ensure a free appropriate public education is available to all students with disabilities between the ages of three and 21, including students with disabilities who have been suspended or expelled from school.

1. The obligation to make a free, appropriate public education available to each eligible student begins no later than the student's third birthday and that an individualized education program is in effect for the student by that date;
2. If a child's third birthday occurs during the summer, the child's IEP team shall determine the date when services under the IEP will begin;
3. A free, appropriate public education is available to any student with a disability who needs special education and related services, even though the student is advancing from grade to grade;
4. The services and placement needed by each student with a disability to receive a free, appropriate public education are based on the student's unique needs and not on the student's disability; and
5. The services and placement needed by each student with a disability to receive a free, appropriate public education are provided in appropriate educational settings as close to the student's home as possible, and, when the IEP does not describe specific restrictions, the student is educated in the school he or she would attend if not a student with a disability.

Policy #9: Children with disabilities participating in early intervention programs assisted under IDEA Part C who will participate in preschool programs under this chapter will experience a smooth transition and have an individualized education program developed and implemented according to *N.J.A.C. 6A:14-3.3(e)* and *N.J.A.C. 6A:14-3.7*.

Policy #10: Full educational opportunity to all students with disabilities is provided.

Policy #11: The compilation, maintenance, access to and confidentiality of student records are in accordance with *N.J.A.C. 6A:32-7*.

Policy #12: Provision is made for the participation of students with disabilities who are placed by their parents in nonpublic schools according to *N.J.A.C. 6A:14-6.1* and 6.2.

Policy #13: Students with disabilities who are placed in private schools by the district board of education, are provided special education and related services at no cost to their parents according to *N.J.A.C. 6A:14-1.1* and *N.J.A.C. 6A:14-7.5(b)3*.

Policy #14: All personnel serving students with disabilities are highly qualified and appropriately certified and licensed, where a license is required, in accordance with State and Federal law, pursuant to *N.J.A.C. 6A:14-1.2(b)13*.

Policy #15: Pursuant to N.J.A.C. 6A:14-1.2(b)4, the in-service training needs for professional and paraprofessional staff who provide special education, general education or related services are identified and that appropriate in-service training is provided. The district board of education shall maintain information to demonstrate its efforts to:

1. Prepare general and special education personnel with the content knowledge and collaborative skills needed to meet the needs of children with disabilities;
2. Enhance the ability of teachers and others to use strategies, such as behavioral interventions, to address the conduct of students with disabilities that impedes the learning of students with disabilities and others;
3. Acquire and disseminate to teachers, administrators, school board members, and related services personnel, significant knowledge derived from educational research and other sources and how the district will, if appropriate, adopt promising practices, materials and technology;
4. Insure that the in-service training is integrated to the maximum extent possible with other professional development activities; and
5. Provide for joint training activities of parents and special education, related services and general education personnel.

Policy #16: Instructional materials will be provided to blind or print-disabled students in a timely manner, consistent with a plan developed by the district.

Policy #17: For students with disabilities who are potentially eligible to receive services from the Division of Developmental Disabilities in the Department of Human Services, the district will provide, pursuant to the Developmentally Disabled Uniform Application Act, N.J.S.A. 30:4-25.10 et seq. and N.J.A.C. 6A:14-1.2(b)17, the necessary materials to the parent to apply for such services.

Policy #18: When the school district utilizes electronic mail, parents are informed as to whether they may use electronic mail to submit requests to school officials regarding referral, identification, evaluation, classification, and the provision of a free, appropriate public education. If this is permitted, parents shall be informed of the procedures to access the electronic mail system and that they may not utilize electronic mail to provide written consent when the district provides written notice and seeks parental consent as required by N.J.A.C. 6A:14-1.2(b)18.

Policy #19: The school district will provide teacher aides and the appropriate general or special education teaching staff time for consultation on a regular basis as specified in each student's IEP, pursuant to N.J.A.C. 6A:14-4.5(d).

***Policy #20:** The school district has a plan in effect to establish stability in special education programming. The plan takes into account the consistency of the location, curriculum, and staffing in the provision of special education services as required by N.J.A.C. 6A:14-3.7(c)4.

*Policy #21: The school district screens students who have exhibited one or more potential indicators of dyslexia or other reading disabilities in accordance with *N.J.S.A. 18A:40-5.1 et seq.*

PART II – PROCEDURES

In accordance with Part B of the IDEA and *N.J.A.C. 6A:14-1.1, N.J.A.C. 6A:14-1.2(b)* and (c), the district board of education shall assure compliance with the following policies and related procedures below:

Policy #1: All students with disabilities, who are in need of special education and related services, including students with disabilities attending nonpublic schools, regardless of the severity of their disabilities, are located, identified and evaluated according to *N.J.A.C. 6A:14-3.3*.

AND

Policy #2: Homeless students are located, identified and evaluated according to *N.J.A.C. 6A:14-3.3*, and are provided special education and related services in accordance with the IDEA, including the appointment of a surrogate parent for unaccompanied homeless youths as defined in 42 U.S.C. §§11431 *et seq.*

AND

Policy #7: Students with disabilities are afforded the procedural safeguards required by *N.J.A.C. 6A:14-2.1 et seq.* including appointment of a surrogate parent as set forth at *N.J.A.C. 6A:14-2.2*, when appropriate.

Pursuant to 20 U.S.C. §1412(a)(3), procedures to locate students with disabilities (child find) must ensure that:

- Person(s) responsible to conduct child find activities are identified.
- Child find activities are conducted for all children ages three through 21, who reside within the district or attend nonpublic schools within the district.
- Child find activities are conducted at least annually.
- Child find activities (meetings, printed materials and/or public service announcements) are conducted in the native language of the population, as appropriate.
- Child find activities address public and nonpublic students, including highly mobile students such as migrant and homeless students.

- Child find activities for nonpublic school students are comparable to activities conducted for public school students.
 - Child find activities for nonpublic school children provide for consultation with appropriate representatives of the nonpublic school and parents on how to carry out these activities.
- Child find activities include outreach to a variety of public and private agencies and individuals concerned with the welfare of students, such as clinics, hospitals, physicians, social service agencies and welfare agencies.

For charter schools, renaissance schools or state agencies, procedures must ensure that:

- Child find activities are limited to the population of students enrolled in the charter or renaissance school or served by the state agency.
- Person(s) to conduct child find activities are identified.
- Child find activities are conducted at least annually.
- Child find activities (meetings, printed materials and/or public service announcements) are conducted in the native language of the population, as appropriate.

Procedures for interventions in the general education program must ensure that:

- Criteria/steps for initiating interventions in the general education program are identified.
- Parents, teachers and other school professionals, as appropriate, are informed of the procedures to initiate interventions in the general education program.
- Activities are in place to determine whether the interventions are effective.
 - School personnel who are responsible for the implementation/evaluation of the interventions are identified; and
 - The type, frequency, duration and effectiveness of the interventions are documented.

Procedures for referral must ensure that:

- Steps are in place to refer students after it has been determined that interventions in the general education program are not effective in alleviating the educational difficulties.
- Steps are in place to refer students directly to the child study team when warranted.
- Steps are in place to refer students who may have a disability but are advancing from grade to grade.

- Steps for initiating a referral to the child study team by school personnel identify:
 - The information/documentation of student performance required in the referral;
 - Forms, if any, that are to be submitted by school personnel;
 - School personnel who are responsible to process referrals; and
 - Timelines for processing referrals including the date that initiates the 20-day timeline for conducting the referral/identification meeting.
- Steps for processing written referrals received from parents identify:
 - School personnel who are responsible to process referrals from parents; and
 - Timelines for processing referrals including the date that initiates the 20-day timeline for conducting the referral/identification meeting.
- School personnel, parents and agencies are informed of referral procedures.

For students with disabilities potentially in need of a surrogate parent, procedures must ensure that:

- A surrogate parent is provided to a student in accordance with *N.J.A.C. 6A:14-2.2* when:
 - The parent of the student cannot be identified or located.
 - An agency of the State has guardianship of the student and that agency has not taken steps to appoint a surrogate parent for the student.
 - The student is a ward of the state and no State agency has taken steps to appoint a surrogate parent for the student.
 - No parent can be identified for the student in accordance with *N.J.A.C. 6A:14-1.3* except a foster parent, the foster parent does not agree to serve as the student's parent and no State agency has taken steps to appoint a surrogate parent for the student.
 - The student is an unaccompanied homeless youth and no State agency has taken steps to appoint a surrogate parent for the student.
- The district will make reasonable efforts to appoint a surrogate parent within 30 days of its determination that a surrogate parent is required for a student.
- The district will appoint a person who will be responsible for appointing surrogate parents and overseeing the process. The responsible person will:
 - Determine whether there is a need for a surrogate parent for a student;
 - Contact any State agency that is involved with the student to determine whether the State has had a surrogate parent appointed for the student; and

- Make reasonable efforts to select and appoint a surrogate parent for the student within 30 days of determining that there is a need for a surrogate parent for the student.
- The district will establish a method for training surrogate parents that includes provision of information with respect to parental rights and procedural safeguards available to parents and students in accordance with *N.J.A.C. 6A:14*.
- The district will appoint a person that will be responsible for training surrogate parents;
 - The training of surrogate parents will ensure that surrogate parents have knowledge and skills that ensure adequate representation of the child with a disability;
 - The training will be designed to make surrogate parents familiar with State and federal requirements for assessment, individualized education program development, and parental rights with respect to the referral and placement process, including their rights with respect to seeking a due process hearing if they disagree with the local procedure or decisions;
 - Surrogate parents will be provided with copies of: the Parental Rights in Special Education booklet; *N.J.A.C. 6A:14*; the Special Education Process; Code Training Materials from the Department of Education Website; and other relevant materials; and
 - Surrogate parents will be provided information to enable them to become familiar with the nature of the child's disability.
- The district will ensure that:
- All persons serving as surrogate parents have no interest that conflicts with those of the student he or she represents;
 - All persons serving as surrogate parents possess knowledge and skills that ensure adequate representation of the student;
 - All persons serving as surrogate parents are at least 18 years of age;
 - If the school district compensates the surrogate parent for providing such services, a criminal history review of the person in accordance with *N.J.S.A. 18A:6-7.1* is completed prior to his or her serving as the surrogate parent; and
 - No person appointed as a surrogate parent will be an employee of the New Jersey Department of Education, the district board of education or a public or nonpublic agency that is involved in the education or case of the child.

Policy #3: Students with disabilities are evaluated according to *N.J.A.C. 6A:14-2.5* and 3.4.

Procedures: Due to the specificity of the requirements at *N.J.A.C. 6A:14-2.5* and 3.4, no additional written procedures are required.

Policy #4: An individualized education program is developed, reviewed and as appropriate, revised according to *N.J.A.C. 6A:14-3.6* and 3.7.

Procedures: Due to the specificity of the requirements at *N.J.A.C.* 6A:14-2.6 and 3.7, no additional written procedures are required.

Policy #5: To the maximum extent appropriate, students with disabilities are educated in the least restrictive environment according to *N.J.A.C.* 6A:14-4.2.

Procedures: Due to the specificity of the requirements at *N.J.A.C.* 6A:14-4.2, no additional written procedures are required.

Policy #6: Students with disabilities are included in statewide and districtwide assessment programs, with appropriate accommodations, where necessary, according to *N.J.A.C.* 6A:14-4.10. All students with disabilities will participate in statewide assessments or the applicable alternate assessment, in grades 3, 4, 5, 6, 7, 8, and high school in the applicable courses.

Procedures: Due to the specificity of the requirements at *N.J.A.C.* 6A:14-4.10, no additional written procedures are required.

Policy #8: A free, appropriate public education is available to all students with disabilities between the ages of three and 21, including students with disabilities who have been suspended or expelled from school.

Procedures regarding the provision of a free, appropriate public education to students with disabilities who are suspended or expelled must ensure that:

- School officials responsible for implementing suspensions/expulsions in the district are identified.
- Each time a student with a disability is removed from his/her current placement for disciplinary reasons, notification of the removal is provided to the case manager.
- A system is in place to track the number of days a student with disabilities has been removed for disciplinary reasons.
- Suspension from transportation is counted as a day of removal if the student does not attend school.
 - If transportation is included in the student's IEP as a required related service, the school district shall provide alternate transportation during the period of suspension from the typical means of transportation.
- Removal for at least half of the school day is reported via the Electronic Violence and Vandalism Reporting System.

- If the district has an in-school suspension program, participation in the program is **not** considered a removal when determining whether a manifestation determination must be conducted if the program provides the following:¹
 - Opportunity for the student to participate and progress in the general curriculum;
 - Services and modifications specified in the student's IEP;
 - Interaction with peers who are not disabled to the extent they would have in the current placement; and
 - The student is counted as present for the time spent in the in-school suspension program.
- When a series of short-term removals will accumulate to more than 10 school days in the year:
 - School officials and the case manager consult to determine whether the removals create a change of placement according to *N.J.A.C. 6A:14-2.8(c)2*;
 - Written documentation of the consultation between school officials and the case manager is maintained;
 - If it is determined that there is no change in placement, school officials, the case manager and special education teacher consult to determine the extent to which services are necessary to:
 - Enable the student to participate and progress appropriately in the general education curriculum; and
 - Advance appropriately toward achieving the goals set out in the student's IEP; and
 - Written documentation of the consultation and services provided is maintained.
- Steps are in place to convene a meeting of the IEP team and, as necessary or required, conduct a functional behavioral assessment and review the behavioral intervention plan according to *N.J.A.C. 6A:14 Appendix A, Individuals with Disabilities Education Act Amendments of 2004 20 U.S.C. §1415 et seq.*

Procedures regarding the provision of a free, appropriate public education to preschool age students with disabilities must ensure that:

¹ For the purpose of documenting all removals, in-school suspension must be reported via the Electronic Violence and Vandalism Reporting System even if services were provided.

- Eligible preschool age children who are not participating in an early intervention program have an IEP in effect by their third birthday. Steps include:²
 - Responding to referrals according to *N.J.A.C. 6A:14-3.3(e)*
 - Having a program in place no later than 90 calendar days from the date of consent.

Procedures regarding the provision of a free, appropriate public education to students with disabilities who are advancing from grade to grade must ensure that:

- A student with a disability, who is advancing from grade to grade with the support of specially designed services, may continue to be eligible when:
 - As part of a reevaluation, the IEP team determines that the student continues to require specially designed services to progress in the general education curriculum; and
 - The use of functional assessment information supports the IEP team's determination.

Policy #9: Children with disabilities participating in early intervention programs assisted under IDEA Part C who will participate in preschool programs under this chapter will experience a smooth transition and have an individualized education program developed and implemented according to *N.J.A.C. 6A:14-3.3(e)* and *N.J.A.C. 6A:14-3.7*.³

- A child study team member of the district will participate in the preschool transition planning conference arranged by the designated service coordinator from the early intervention system and will:
 - Review the Part C Individualized Family Service Plan for the child;
 - Provide the parent(s) written district registration requirements;
 - Provide the parents written information with respect to available district programs for preschool students, including general education placement options; and
 - Provide the parent(s) a form to use to request that the Part C service coordinator be invited to the child's initial IEP meeting.
- The Part C service coordinator will be invited to the initial IEP meeting for a student transitioning from Part C to Part B.

Policy #10: Full educational opportunity to all students with disabilities is provided.

² This procedure does not apply to secondary school districts or charter schools that do not serve preschool age children.

³ This procedure does not apply to secondary school districts or charter schools that do not serve preschool age children.

Procedures: Due to the specificity of the requirements at *N.J.A.C. 6A:14-1.1*, no additional written procedures are required.

Policy #11: The compilation, maintenance, access to and confidentiality of student records are in accordance with *N.J.A.C. 6A:32-7*.

Procedures: Due to the specificity of the requirements at *N.J.A.C. 6A:32-7*, no additional written procedures are required.

Policy #12: Provision is made for the participation of students with disabilities who are placed by their parents in nonpublic schools according to *N.J.A.C. 6A:14-6.1* and 6.2.

Procedures: Due to the specificity of the requirements at *N.J.A.C. 6A:14-6.1* and 6.2, no additional written procedures are required.

Policy #13: Students with disabilities who are placed in private schools by the district board of education, are provided special education and related services at no cost to their parents according to *N.J.A.C. 6A:14-1.1(d)* and *N.J.A.C. 6A:14-7.5(b)3*.

Procedures: Due to the specificity of the requirements at *N.J.A.C. 6A:14-1.1* and 7.5(b)3, no additional written procedures are required.

Policy #14: All personnel serving students with disabilities are highly qualified and appropriately certified and licensed, where a license is required, in accordance with State and Federal law.

Procedures: Due to the specificity of the requirements at *N.J.A.C. 6A:14-1.2(b)13*, no additional written procedures are required.

Policy #15: The in-service training needs for professional and paraprofessional staff who provide special education, general education or related services are identified and that appropriate in-service training is provided. The district board of education shall maintain information to demonstrate its efforts to:

1. Prepare general and special education personnel with the content knowledge and collaborative skills needed to meet the needs of children with disabilities;
2. Enhance the ability of teachers and others to use strategies, such as behavioral interventions, to address the conduct of students with disabilities that impedes the learning of students with disabilities and others;

3. Acquire and disseminate to teachers, administrators, school board members, and related services personnel, significant knowledge derived from educational research and other sources and how the district will, if appropriate, adopt promising practices, materials and technology;

4. Insure that the in-service training is integrated to the maximum extent possible with other professional development activities; and

5. Provide for joint training activities of parents and special education, related services and general education personnel.

Procedures: Due to the specificity of the requirements at *N.J.A.C. 6A:14-1.2(b)14*, no additional written procedures are required.

Policy #16: Instructional materials will be provided to blind or print-disabled students in a timely manner.

□ Instructional materials will be provided to blind or print-disabled students in accordance with a plan developed by the district. The plan will be the Individualized Education Program of each student with a disability, which will set forth the instructional materials needed, how they will be provided, and address any assistive technology needed to permit the student to utilize the materials.

Policy #17: For students with disabilities who are potentially eligible to receive services from the Division of Developmental Disabilities in the Department of Human Services, the district will provide, pursuant to the Uniform Application Act, *N.J.S.A. 30:4-25.10 et seq.*, the necessary materials to the parent to apply for such services.

Procedures: Due to the specificity of the requirements at *N.J.A.C. 6A:14-1.2(b)17*, no additional written procedures are required.

Policy #18: When the school district utilizes electronic mail, parents are informed as to whether they may use electronic mail to submit requests to school officials regarding referral, identification, evaluation, classification, and the provision of a free, appropriate public education. If this is permitted, parents shall be informed of the procedures to access the electronic mail system and that they may not utilize electronic mail to provide written consent when the district provides written notice and seeks parental consent as required by *N.J.A.C. 6A:14*.

Procedures: Due to the specificity of the requirements at *N.J.A.C. 6A:14-1.2(b)18*, no additional written procedures are required.

Policy #19: The school district will provide teacher aides and the appropriate general or special education teaching staff time for consultation on a regular basis as specified in each student's IEP.

Procedures: Due to the specificity of the requirements at *N.J.A.C. 6A:14-4.5(d)*, no additional written procedures are required.

***Policy #20:** The school district has a plan in effect to establish stability in special education programming. The plan takes into account the consistency of the location, curriculum, and staffing in the provision of special education services.

Procedures: Due to the specificity of the requirements at *N.J.A.C. 6A:14-3.7(c)4*, no additional written procedures are required.

***Policy #21:** The school district screens students who have exhibited one or more potential indicators of dyslexia or other reading disabilities in accordance with *N.J.S.A. 18A:40-5.1 et seq.* The district board of education shall maintain information to demonstrate its efforts to:

1. Select and implement age-appropriate screening instruments for the early diagnosis of dyslexia and other reading disabilities;
2. Ensure that each student enrolled in the district who has exhibited one or more potential indicators of dyslexia or other reading disabilities is screened for dyslexia and other reading disabilities using the selected screening tool no later than the student's completion of the first semester of second grade;
3. Develops a procedure to screen eligible newly-enrolled students in accordance with the legislation;
4. Ensures the screening is administered by a teacher or other teaching staff member properly trained in the screening process for dyslexia and other reading disabilities; and
5. Ensures that students who are diagnosed with dyslexia or other reading disability receive appropriate evidence-based interventions.



STUDENT COUNT

17A

GRADE/TEACHER

PRE-K

Ms. Scarperia	19
Ms. Foglio	17
Ms. Spratt	13

KINDERGARTEN

Ms. Lokan	14
Mrs. Granville	15

FIRST GRADE

Ms. Borota	13
Ms. Fox	4

SECOND GRADE

Mrs. Arruda	18
Mrs. Odom	19
Ms. Fox	1

THIRD GRADE

Mrs. McCloskey	21
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FOURTH GRADE

Mrs. Singer	14
Mrs. Genovesi	14
Ms. McGuckin	3

FIFTH GRADE HOMEROOM

Mr. Leigh	31
Ms. McGuckin	2

SIXTH GRADE HOMEROOM

Mrs. Druding	27
Ms. Kranz	1

SEVENTH GRADE HOMEROOM

Mr. Shareef	24
Ms. Kranz	3

EIGHTH GRADE HOMEROOM

Mr. Dempster	28
Ms. Kranz	4

TOTAL COUNT 305

17B

Attendance Totals for Beverly Elementary School from 02/01/2017 - 02/10/2017
 Report 1005 run on 02/10/2017

Grade	PTC	HR	Total	Days Possible	Days Present	Days Absent	Days Tardy	A-D-E	A-D-A	% ATT
01	All	All	17	119	132	4	5	14.875	14.375	110.924
02	All	All	38	266	296	8	6	33.25	32.25	111.278
03	All	All	21	147	161	7	6	18.375	17.5	109.524
04	All	All	32	224	252	4	7	28	27.5	112.5
05	All	All	33	231	250	14	1	28.875	27.125	108.225
06	All	All	28	196	218	6	1	24.5	23.75	111.224
07	All	All	27	189	204	12	5	23.625	22.125	107.937
08	All	All	32	224	245	11	5	28	26.625	109.375
3F	All	All	25	175	185	15	19	21.875	20	105.714
4F	All	All	23	161	170	14	7	20.125	18.375	105.59
KF	All	All	29	203	220	12	6	25.375	23.875	108.374
TOTAL			305	2,135	2,333	107	68	266.875	253.5	109.274

Column header "Total" represents total number of all Students throughout the reporting period who factor into the attendance totals.

Grade	PTC	HR	Total	Days Possible	Days Present	Days Absent	Days Tardy	A-D-E	A-D-A	% ATT
01			17	119	132	4	5	14.875	14.375	110.924
02			38	266	296	8	6	33.25	32.25	111.278
03			21	147	161	7	6	18.375	17.5	109.524
04			32	224	252	4	7	28	27.5	112.5
05			33	231	250	14	1	28.875	27.125	108.225
06			28	196	218	6	1	24.5	23.75	111.224
07			27	189	204	12	5	23.625	22.125	107.937
08			32	224	245	11	5	28	26.625	109.375
3F			25	175	185	15	19	21.875	20	105.714
4F			23	161	170	14	7	20.125	18.375	105.59
KF			29	203	220	12	6	25.375	23.875	108.374
TOTAL			305	2,135	2,333	107	68			94.988

Total Sum of All Schools ADE: 266.875

Total Sum of All Schools ADA: 253.5



Nurse's Monthly Report

Date Range: 12/17/16 - 2/8/17

Student Visits: 430 unscheduled nursing visits

Physicals Processed: 4

Health Screenings Performed: 105

Students Requiring Emergency Services (911): 1 - after hours from basketball

Employee Visits: 8

Documented Contagious Illnesses: 2

Child Study Team Referrals Completed: 0

Other:

- Collaborated with Public Health Department for a transfer student with unknown immunization status.
- Continued school health screening program.
- Completed state TB/immunization audit reports.
- Preliminary planning for Spring Screening process.

Thanks!

Prepared by Jamie Weller
Beverly City School Nurse



Discipline Report by Grade
 December 14, 2016
 to
 February 7, 2017

M.S.	Late						
T.B.	Late	L.F.			M.S.		Late
M.C.	Disrespect Teacher	J.S.	Misbehavior				
C.D.	Late	M.R.	Late				
J.R.	Late	N.W.	Misbehavior				
C.H.	Disrespect Teacher	M.C.	Threat				

Reporting Form for Harassment, Intimidation, and Bullying

Ms. Kerri Lawler, Anti-Bullying Coordinator Ms. Chelsea Light, Anti-Bullying Specialist

Note that in order to protect the identities of students and in order to ensure confidentiality, student initials, rather than names, are used throughout this report.

SUMMARY OF ALLEGATIONS:

It was reported by the parent of AHG that AHG was being bullied by AM, as AM did not allow AHG to express herself.

FACTUAL FINDINGS OF ANTI-BULLYING SPECIALIST:

Both students confirmed that AM does tell AHG to be quiet, but it is when AM is in conversation with other peers or attempting to listen to teacher directives and classroom lessons.

Yes, this was harassment, intimidation, and/or bullying

DESCRIPTION OF SERVICES AND/OR INTERVENTIONS:

x No, this case was determined to be non-HIB related or non-actionable HIB¹

Results of the investigation were inconclusive

Signature of the Superintendent [Handwritten Signature] Date 1/30/2017
Board of Education Meeting Date 2/15/2017

1The Non-actionable HIB means a student engaged in behavior that may be considered inappropriate, rude, disrespectful, or unkind, but the behavior does not violate school HIB guidelines.

