



**BEVERLY CITY BOARD OF EDUCATION**

**601 Bentley Avenue**

**Beverly, New Jersey 08010**

**[www.beverlycityschool.org](http://www.beverlycityschool.org)**

**REGULAR MEETING**

**Beverly City School**

**7:00 PM**

**April 12, 2017**

**Beverly School Library**

**AGENDA**

**1. CALL TO ORDER**

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 4, 2017. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district



personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Pledge of Allegiance

3. Roll Call

Stacey Atkinson	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

4. President opens meeting

5. Board Member Comments on the Agenda

6. Public Comment on Agenda Items Only

7. Student Recognition

8. South Jersey Food Bank Presentation

9. MOTION: To approve the minutes for the Regular meeting on March 15, 2017.

Roll Call

Stacey Atkinson	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

MONTHLY FINANCIALS/CONTRACTS:

10. Consent Agenda:

The following action items A through G will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending February 2017: Balance on hand \$3,223,182.25

Board Secretary's Month Certification



## Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of February 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

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Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of February 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending February 2017.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of February 2017.

D. MOTION: To approve the purchase orders in the amount of \$171,164.08 for the month of April 2017.

E. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$224,976.12 for the month of April 2017 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending March 15, 2017 in the amount of \$139,995.24 and for the pay period ending March 31, 2017 in the amount of \$142,651.83 in the total amount of \$282,647.07 for the month of March 2017.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the purchase orders for the referendum project for the month of April 2017 in the amount of \$500.00.



Roll Call

Stacey Atkinson	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

FINANCIALS/CONTRACTS:

11. MOTION: To approve the following 2016-2017 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
YALE School West	1	\$27,924.18	1/25/2017-6/30/2017	Change In Placement	\$27,924.18
YALE School West	1	\$20,117.42	3/7/2017-6/30/2017	Change In Placement	\$20,117.42
Washington Township School	1	\$10,222.30	1/3/2017-6/30/2017	DCP&P Placement	\$10,222.30
Mt. Holly Township School	2	\$14,000.00	12/6/2016-6/30/2017	Homeless Students	\$28,000.00

Roll Call

Stacey Atkinson	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

PERSONNEL:

12. Consent Agenda:

The following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of May 2017.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Custodial Summer work on an "as needed" basis.



C. MOTION: BE IT RESOLVED, that the Board of Education approve the Custodial Summer help compensation to be set at \$14.00 per hour.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Gisellmary Gonzalez Rivera as Paraprofessional, at the rate of \$14.86, Step #9, retroactive to April 3, 2017.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Terence J. Williams as substitute custodian at the rate of \$14.00 per hour, effective April 13, 2017.

Roll Call

Stacey Atkinson	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

CURRICULUM & INSTRUCTION:

13. Consent Agenda:

The following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the summer hours of Monday through Thursday from 8:00 AM – 4:00 PM, beginning the week of June 26, 2017 and ending the week of August 28, 2017.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the 2017-2018 school year calendar.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Extended School Year Program beginning July 5, 2017 through August 8, 2017. PreK-7<sup>th</sup> grade, Monday through Thursday, 8:30 AM – 12:30 PM.

Roll Call

Stacey Atkinson	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

POLICIES:

14. MOTION: BE IT RESOLVED, that the Board of Education approve the 2<sup>nd</sup> reading of the following policies:

- Policy# 2460 Special Education
- Policy# 2460.8 Special Education – Free and Appropriate Public Education



- Policy# 2467 Surrogate Parents and Foster Parents

Roll Call

Stacey Atkinson	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

FIELD TRIP:

15. MOTION: BE IT RESOLVED, that the Board of Education approve the Anneliese McCloskey for the field trip request to The Franklin Institute, Philadelphia, PA on June 2, 2017 for 22 students and 2 chaperones. There will be a cost for bus transportation. Transportation is pending.

Roll Call

Stacey Atkinson	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Mary Smith-Jones	_____		

16. Old Business

17. New Business:

Board Member Interviews

Public Hearing School Budget – May 8, 2017 7:00 PM

18. Superintendent's Report

A.Enrollment Report

B.Attendance Report

C.Nurse's Report

D.Discipline Report

E. H.I.B. Incidents:



  0   incidents reported:        were confirmed bullying,        determined to be non-HIB related or non-actionable HIB, and        inconclusive.

F. Drills:

Fire Drill – April 5, 2017 – 2 minutes 40 seconds

Lockdown – April 6, 2017 – 9:35 AM

19. Correspondence

20. Board Comments

21. Public Comments

22. MOTION: RESOLUTION

Authorizing Executive Session of the Beverly City Board of Education for the purpose to conduct interviews of potential Board Members.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Beverly City Board of Education ("Board") has deemed it necessary to go into closed session to discuss certain matters which are exempt from public discussion.

NOW, THEREFORE, BE IT RESOLVED that the Beverly City Board of Education will go into closed session for the following reasons as permitted under N.J.S.A. 10:4-12:

Conduct interviews for potential Board Members

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject matter may be made public at a time when the Board Attorney advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Board or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. It is estimated that the Board will return to open session at \_\_\_\_\_.

23. Motion to appoint \_\_\_\_\_ as a member of the Beverly City Board of Education to fill the vacant unexpired term.

24. Motion to appoint \_\_\_\_\_ as a member of the Beverly City Board of Education to fill the vacant unexpired term.



25. Oath Dr. Savage will administer the oaths for member of the Board of Education to \_\_\_\_\_ and  
\_\_\_\_\_

26. Adjournment





**BEVERLY CITY BOARD OF EDUCATION**

601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)  
REGULAR MEETING

**9**

Beverly City School  
March 15, 2017

7:00 PM  
Beverly School Library

Minutes

1. CALL TO ORDER

The Board President Richard Wolbert called the meeting to order at 7:00 p.m. and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 4, 2017. A copy was also submitted to the Beverly Post Office.

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The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

Richard Wolbert led the Pledge of Allegiance

Roll Call

Stacey Atkinson	Present	Mary Wolbert	Present
Barbara Kelly	Present	Richard Wolbert	Present
Mary Smith-Jones	Present		



4. Mr. Richard Wolbert, Board President opened the meeting.

Ms. Giacobbe, Superintendent of School and Dr. Savage, Staff Accountant/Board Secretary were also present.

There were four (4) member of the public present at the meeting.

5. Board Member Comments on the Agenda

There were no comments from the Board of Education on the agenda.

6. Public Comment on Agenda Items Only

There were no comments from the public on the agenda.

7. Student Recognition

Andres Vargas was recognized as the Learner to Leader for the month and Tyree Bull and Naomi Walker were recognized by the Board of Education for being Upstanders.

8. A motion was made by Stacey Atkinson and seconded by Barbara Kelly to approve the minutes for the Regular meeting on February 15, 2017.

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

#### MONTHLY FINANCIALS/CONTRACTS:

9. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Smith-Jones to approve the following action items A through H will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending January 2017: Balance on hand \$3,068,208.45

#### Board Secretary's Month Certification

##### Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of January 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.



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Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of January 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending January 2017.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of January 2017.

D. MOTION: To approve the purchase orders in the amount of \$191,788.67 for the month of March 2017.

E. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$267,737.86 for the month of March 2017 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending February 15, 2017 in the amount of \$146,004.42 and for the pay period ending February 28, 2017 in the amount of \$144,990.74 in the total amount of \$290,995.16 for the month of February 2017.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the purchase orders for the referendum project for the month of March 2017 in the amount of \$66,485.43.

H. MOTION: BE IT RESOLVED, that the Board of Education approve the bills list for the referendum project for the month of March 2017 in the amount of \$66,485.43.

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		



FINANCIALS/CONTRACTS:

10. A motion was made by Stacey Atkinson and seconded by Mary Smith-Jones to approve the following: RESOLVED, That the tentative budget for the 2017-2018 school year be adopted in the CURRENT EXPENSE FUND 10 amount of \$7,075,089, SPECIAL REVENUE FUND 20 in the amount of \$510,468 and DEBT SERVICE FUND 40 in the amount of \$83,094.

FURTHER, be it resolved that \$2,845,921 should be raised for the GENERAL FUND and \$83,094 should be raised for the DEBT SERVICE FUND for the 2017-2018 school year.

FURTHER, be it resolved that the revenues for the 2017-2018 school year be adopted in the amounts of CURRENT EXPENSE FUND 10 in the amount of \$7,075,089 SPECIAL REVENUE FUND 20 in the amount of \$510,468 and DEBT SERVICE FUND 40 in the amount of \$83,094.

BE IT RESOLVED, that the Beverly City Board of Education accept Categorical Special Education State Aid of \$170,576 Categorical Security Aid of \$87,320 Adjustment Aid of \$840,178 Categorical Transportation Aid of \$193,173 Equalization Aid of \$2,420,975 PARCC Readiness/Pupil Growth Aid of \$10,080 and

BE IT RESOLVED, that the School Business Administrator is authorized to advertise said tentative budget in the *Burlington County Times* in accordance with the format required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing will be held at the Beverly City School Media Center on Bentley Avenue, Beverly, New Jersey on Wednesday, April 12, 2017 at 8:00 p.m. for the purpose of holding a special public hearing on the 2017-2018 school budget.

WHEREAS, the Beverly City Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and



WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$20,000 for all staff and board members.

WHEREAS, school district policy #9120 & #0177, NJAC 6A:23A-5.2(b) and NJAC 6A:23A-9.3(c)14 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such public relations and professional services for 2017-2018 School Year.

NOW, THEREFORE BE IT RESOLVED, that the Beverly City Board of Education hereby establishes the school district public relations and professional services maximum for the 2017-2018 School Year at the sum of:

Professional		Services:
Attorney(s):	\$30,000	
Auditor:	\$20,000	
Treasurer of School Monies	\$4,200	
OT/PT/Speech	\$40,000	
School Physician:	\$1,000	
Public Relations:	\$2,000 and	

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

BE IT FURTHER RESOLVED that the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations.

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		



PERSONNEL:

11. Consent Agenda:

A motion was made by Mary Smith-Jones and seconded by Barbara Kelly to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of April 2017.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Homebound Instruction for 1 student effective February 27, 2017 in the amount of \$40.00 per hour not to accede 10 hours a week.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Dorothy Foglio to conduct Homebound Instruction in the amount of \$40.00 per hour not to exceed 10 hours a week.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Michelle Mulligan, Paraprofessional, effective March 17, 2017.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Christopher Stollo, Part Time Custodian effective February 28, 2017.

F. MOTION: BE IT RESOLVED, that the Board of Education approve George Kelly (currently a substitute custodian) as a replacement into the part time custodian position at the rate of \$15.50 per hour effective retroactive, March 1, 2017.

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

CURRICULUM & INSTRUCTION:

12. A motion was made by Barbara Kelly and seconded by Mary Wolbert, BE IT RESOLVED, that the Board of Education approves the Three-Year Preschool Program Plan for 2017-2020 (see attachment).

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		





FIELD TRIP:

13. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Smith-Jones to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve Brooke Vermes and Anneliese McCloskey for the field trip request to iPlay America located in Freehold, NJ on June 8, 2017 for 13 students and 2 chaperones. The trip will be funded by the Student Government account. There will be a cost for transportation which is pending.

B.MOTION: BE IT RESOLVED, that the Board of Education approve the transportation for the field trip to the National Constitution Center in Philadelphia, PA provided by Wills Bus Service, Inc. for 2 buses, in the amount of \$330.00 per bus for the total amount of \$660.00.

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

POLICIES:

14. A motion was made by Stacey Atkinson and seconded by Barbara Kelly, BE IT RESOLVED, that the Board of Education approve the 1<sup>st</sup> reading of the following policies:

- Policy# 2460 Special Education
- Policy# 2460.8 Special Education – Free and Appropriate Public Education
- Policy# 2467 Surrogate Parents and Foster Parents

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		

15. Old Business: Richard Wolbert reminded the Board Members to complete the School Ethics online form.

16. New Business: There was no new business for the month.

17. Superintendent's Report



A. Enrollment Report:

The report was included for review by the Board of Education.

B. Attendance Report

The report was included for review by the Board of Education.

C. Nurse's Report

The report was included for review by the Board of Education.

D. Discipline Report

The report was included for review by the Board of Education.

E. H.I.B. Incidents:

1 incidents reported: 1 were confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

F. Drills:

- Shelter in Place – March 1, 2017 – 11:15 AM

- Fire Drill – March 8, 2017 – 2 minutes 50 seconds

18. Correspondence

There was no correspondence for the month.

19. Board Comments

There were no comments from the Board of Education.

20. Public Comments

The open to the public comment portion of the meeting began at 7:39 p.m. and closed at 7:39 p.m.

There were no comments from the public.

21. Adjournment

A motion was made by Barbara Kelly and seconded by Mary Wolbert to adjourn the Board of Education Meeting at 7:40 p.m.

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Affirmative		





Respectfully submitted:

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 8 Month Period Ending 02/28/2017

# 10A

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 ASSETS AND RESOURCES  
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--- A S S E T S ---

101	Cash in bank		\$2,350,209.77
102-107	Cash and cash equivalents		\$500.00
116	Capital reserve Account		\$181,976.00
	Accounts receivable:		
132	Interfund	\$365,303.23	
141	Intergovernmental - State	(\$351,894.06)	
143	Intergovernmental - Other	\$26,911.00	
			\$40,320.17

--- R E S O U R C E S ---

301	Estimated Revenues	\$6,580,223.00	
302	Less Revenues	(\$4,414,493.88)	
			\$2,165,729.12

Total assets and resources			\$4,738,735.06
			-----

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 8 Month Period Ending 02/28/2017

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 LIABILITIES AND FUND EQUITY  
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--- LIABILITIES ---

Other current liabilities	\$18,521.00
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TOTAL LIABILITIES	\$18,521.00
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FUND BALANCE

--- Appropriated ---

753	Reserve for Encumbrances - Current Year	\$2,373,971.99
	Reserved fund balance:	

760	Reserved Fund Balance	\$392,738.95
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601	Appropriations	\$6,810,533.00	
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602	Less : Expenditures	\$3,210,040.49	
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603	Encumbrances	\$2,373,971.99	(\$5,584,012.48)
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	\$1,226,520.52
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Total Appropriated	\$3,993,231.46
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--- Unappropriated ---

770	Unreserved Fund Balance -	\$957,292.60
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303	Budgeted Fund Balance	(\$230,310.00)
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TOTAL FUND BALANCE	\$4,720,214.06
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TOTAL LIABILITIES AND FUND EQUITY	\$4,738,735.06
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Beverly City Board of Education  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 8 Month Period Ending 02/28/2017

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$6,810,533.00	\$5,584,012.48	\$1,226,520.52
Revenues	(\$6,580,223.00)	(\$4,414,493.88)	(\$2,165,729.12)
	<u>\$230,310.00</u>	<u>\$1,169,518.60</u>	<u>(\$939,208.60)</u>
Less: Adjust for prior year encumb.	<u>\$0.00</u>	<u>\$0.00</u>	
Budgeted Fund Balance	<u>\$230,310.00</u>	<u>\$1,169,518.60</u>	<u>(\$939,208.60)</u>
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Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$230,310.00	\$1,169,518.60	(\$939,208.60)
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	<u>\$230,310.00</u>	<u>\$1,169,518.60</u>	<u>(\$939,208.60)</u>
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 8 Month Period Ending 02/28/2017

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$2,847,921.00	\$2,082,716.77		\$765,204.23
3XXX	From State Sources	\$3,732,302.00	\$2,292,803.00		\$1,439,499.00
4XXX	From Federal Sources		\$38,974.11		(\$38,974.11)
TOTAL REVENUE/SOURCES OF FUNDS		\$6,580,223.00	\$4,414,493.88		\$2,165,729.12
-----					
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,544,229.00	\$805,699.04	\$716,911.30	\$21,618.66
11-2XX-100-XXX	Special Education - Instruction	\$360,886.00	\$255,044.60	\$105,841.40	\$0.00
11-230-100-XXX	Basic Skills - Remedial Instruction	\$80,899.00	\$78,528.12	\$1.00	\$2,369.88
11-240-100-XXX	Bilingual Education - Instruction	\$52,995.00	\$31,796.40	\$21,198.60	\$0.00
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$10,050.00	\$3,929.40	\$6,085.60	\$35.00
11-402-100-XXX	School-Spons. Athletics - Instruction	\$8,450.00	\$4,524.96	\$331.00	\$3,594.04
11-4XX-100-XXX	Other Instrc. Programs - Instruction	\$1.00	\$0.00	\$1.00	\$0.00
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$1,413,392.00	\$427,285.83	\$576,970.32	\$409,135.85
11-000-211-XXX	Attendance and Social Work Services	\$28,585.00	\$21,106.00	\$7,454.00	\$25.00
11-000-213-XXX	Health Services	\$150,399.00	\$80,353.30	\$69,073.62	\$172.08
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$120,273.00	\$59,944.85	\$58,227.55	\$2,100.60
11-000-217-XXX	Other Support Serv - Students Extra Srvc	\$17,720.00	\$0.00	\$13,720.00	\$4,000.00
11-000-218-XXX	Guidance	\$18,050.00	\$9,389.62	\$5,760.38	\$2,900.00
11-000-219-XXX	Child Study Teams	\$306,641.00	\$136,269.59	\$68,458.51	\$101,912.90
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$198,774.00	\$123,925.28	\$74,748.72	\$100.00
11-000-222-XXX	Educational Media Serv/School Library	\$5,520.00	\$3,457.47	\$1,443.96	\$618.57
11-000-223-XXX	Instructional Staff Training Services	\$25,500.00	\$15,672.00	\$6,888.38	\$2,939.62
11-000-230-XXX	Supp. Serv.-General Administration	\$238,461.00	\$113,428.92	\$69,369.32	\$55,662.76
11-000-240-XXX	Supp. Serv.-School Administration	\$22,001.00	\$11,858.47	\$6,374.97	\$3,767.56
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$220,577.00	\$112,375.79	\$60,220.73	\$47,980.48
11-000-261-XXX	Require Maint. for School Facilities	\$101,000.00	\$41,883.02	\$6,676.70	\$52,440.28
11-000-262-XXX	Custodial Services	\$396,442.00	\$214,506.76	\$89,259.95	\$92,675.29
11-000-270-XXX	Student Transportation Services	\$432,519.00	\$155,373.63	\$119,314.07	\$157,831.30
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$967,214.00	\$489,071.74	\$217,230.81	\$260,911.45
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS		\$6,720,578.00	\$3,195,424.79	\$2,302,361.89	\$1,222,791.32
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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 8 Month Period Ending 02/28/2017

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$70,500.00	\$0.00	\$67,177.60	\$3,322.40
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$19,455.00	\$14,615.70	\$4,432.50	\$406.80
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 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$89,955.00	 \$14,615.70	 \$71,610.10	 \$3,729.20
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 TOTAL GENERAL FUND EXPENDITURES	 \$6,810,533.00	 \$3,210,040.49	 \$2,373,971.99	 \$1,226,520.52
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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 GENERAL FUND - FUND 10  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 8 Month Period Ending 02/28/2017

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$2,845,921.00	\$2,023,834.06	\$822,086.94
1XXX	Miscellaneous	\$2,000.00	\$58,882.71	(\$56,882.71)
	TOTAL	----- \$2,847,921.00	----- \$2,082,716.77	----- \$765,204.23
--- STATE SOURCES ---				
3121	Categorical Transportation Aid	\$193,173.00	\$193,173.00	.00
3131	Extraordinary Aid	\$10,000.00	\$29,899.00	(\$19,899.00)
3132	Categorical Special Education Aid	\$170,576.00	\$170,576.00	.00
3176	Equalization	\$2,420,975.00	\$955,487.00	\$1,465,488.00
3177	Categorical Security	\$87,320.00	\$87,320.00	.00
3178	Adjustment Aid	\$840,178.00	\$840,178.00	.00
3183	Professional Learning Community Aid	\$2,980.00	\$2,980.00	.00
3XXX	Other State Aids	\$7,100.00	\$13,190.00	(\$6,090.00)
	TOTAL	----- \$3,732,302.00	----- \$2,292,803.00	----- \$1,439,499.00
--- FEDERAL SOURCES ---				
4200	Medicaid Reimbursement		\$17,629.08	(\$17,629.08)
4XXX	Other Federal Aids	\$0.00	\$21,345.03	(\$21,345.03)
	TOTAL	----- \$0.00	----- \$38,974.11	----- (\$38,974.11)
--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	----- \$6,580,223.00	----- \$4,414,493.88	----- \$2,165,729.12

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 8 Month Period Ending 02/28/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** GENERAL CURRENT EXPENSE ***</b>				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$139,729.00	\$85,943.48	\$53,785.52	.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$647,124.00	\$306,426.88	\$340,697.12	.00
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$350,370.00	\$176,278.24	\$174,091.76	.00
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$7,500.00	\$6,998.00	\$0.00	\$502.00
11-150-100-320 Purchased Prof.-Ed. Services	\$500.00	.00	.00	\$500.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$145,096.00	\$45,671.69	\$99,424.31	.00
11-190-100-320 Purchased Prof.-Ed. Services	\$800.00	.00	.00	\$800.00
11-190-100-340 Purchased Technical Services	\$66,510.00	\$50,060.22	\$12,613.75	\$3,836.03
11-190-100-500 Other Purch. Serv. (400-500 series)	\$40,000.00	\$24,936.46	\$12,935.03	\$2,128.51
11-190-100-610 General Supplies	\$131,700.00	\$106,470.19	\$23,363.81	\$1,866.00
11-190-100-640 Textbooks	\$8,900.00	\$2,682.38	.00	\$6,217.62
11-190-100-800 Other Objects	\$6,000.00	\$231.50	.00	\$5,768.50
TOTAL	\$1,544,229.00	\$805,699.04	\$716,911.30	\$21,618.66
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities:				
11-204-100-101 Salaries of Teachers	\$114,127.00	\$110,304.50	\$3,822.50	\$0.00
11-204-100-106 Other Salaries for Instruction	\$35,000.00	\$26,968.10	\$8,031.90	.00
TOTAL	\$149,127.00	\$137,272.60	\$11,854.40	\$0.00
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$211,759.00	\$117,772.00	\$93,987.00	\$0.00
TOTAL	\$211,759.00	\$117,772.00	\$93,987.00	\$0.00
TOTAL SPECIAL ED - INSTRUCTION				
TOTAL	\$360,886.00	\$255,044.60	\$105,841.40	\$0.00
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$80,899.00	\$78,528.12	\$1.00	\$2,369.88
TOTAL	\$80,899.00	\$78,528.12	\$1.00	\$2,369.88
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$52,995.00	\$31,796.40	\$21,198.60	\$0.00
TOTAL	\$52,995.00	\$31,796.40	\$21,198.60	\$0.00
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$7,000.00	\$1,082.40	\$5,917.60	.00
11-401-100-500 Purchased Services (300-500 series)	\$2,350.00	\$2,166.00	\$168.00	\$16.00
11-401-100-800 Other Objects	\$700.00	\$681.00	.00	\$19.00
TOTAL	\$10,050.00	\$3,929.40	\$6,085.60	\$35.00
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$4,500.00	\$4,434.00	\$66.00	.00
11-402-100-600 Supplies and Materials	\$3,950.00	\$90.96	\$265.00	\$3,594.04



Beverly City Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 8 Month Period Ending 02/28/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$8,450.00	\$4,524.96	\$331.00	\$3,594.04
--- Other Instructional programs-Instruction ---				
11-403-100-100 Salaries	\$1.00	.00	\$1.00	.00
TOTAL	\$1.00	\$0.00	\$1.00	\$0.00
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$343,754.00	\$205,377.20	\$88,160.40	\$50,216.40
11-000-100-562 Tuition to Other LEAs within State Special	\$176,480.00	(\$599.95)	\$1.00	\$177,078.95
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$131,540.00	\$86,396.80	\$37,027.20	\$8,116.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$438,915.00	\$8,780.28	\$429,809.72	\$325.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$252,197.00	\$127,331.50	\$21,972.00	\$102,893.50
11-000-100-568 Tuition - State Facilities	\$35,465.00	.00	.00	\$35,465.00
11-000-100-569 Tuition - Other	\$35,041.00	.00	.00	\$35,041.00
TOTAL	\$1,413,392.00	\$427,285.83	\$576,970.32	\$409,135.85
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$27,585.00	\$20,131.00	\$7,454.00	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$1,000.00	\$975.00	.00	\$25.00
TOTAL	\$28,585.00	\$21,106.00	\$7,454.00	\$25.00
--- Health services ---				
11-000-213-100 Salaries	\$73,399.00	\$44,620.13	\$28,778.87	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$75,900.00	\$34,795.25	\$41,094.75	\$10.00
11-000-213-600 Supplies and Materials	\$1,000.00	\$852.92	.00	\$147.08
11-000-213-800 Other Objects	\$100.00	\$85.00	.00	\$15.00
TOTAL	\$150,399.00	\$80,353.30	\$69,873.62	\$172.08
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$74,273.00	\$44,563.80	\$29,709.20	.00
11-000-216-320 Purchased Prof. Ed. Services	\$44,000.00	\$15,381.05	\$28,518.35	\$100.60
11-000-216-600 Supplies and Materials	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$120,273.00	\$59,944.85	\$58,227.55	\$2,100.60
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$13,720.00	.00	\$13,720.00	.00
11-000-217-320 Purchased Prof. Ed. Services	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$17,720.00	\$0.00	\$13,720.00	\$4,000.00
--- Guidance ---				
11-000-218-105 Sal Secr. & Clerical Asst.	\$15,150.00	\$9,389.62	\$5,760.38	.00
11-000-218-320 Purchased Prof. - Ed. Services	\$2,900.00	.00	.00	\$2,900.00
TOTAL	\$18,050.00	\$9,389.62	\$5,760.38	\$2,900.00
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$211,195.00	\$102,038.27	\$51,418.73	\$57,738.00
11-000-219-105 Sal Secr. & Clerical Asst.	\$21,466.00	\$14,647.08	\$6,818.92	.00
11-000-219-320 Purchased Prof. - Ed. Services	\$55,000.00	\$13,425.00	\$5,400.00	\$36,175.00

Beverly City Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 8 Month Period Ending 02/28/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$10,400.00	\$1,059.74	\$1,689.31	\$7,650.95
11-000-219-600 Supplies and Materials	\$3,800.00	\$435.50	\$3,131.55	\$232.95
11-000-219-800 Other Objects	\$4,780.00	\$4,664.00	.00	\$116.00
TOTAL	\$306,641.00	\$136,269.59	\$68,458.51	\$101,912.90
--- Improv. of Instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$182,174.00	\$112,950.52	\$69,223.48	.00
11-000-221-104 Salaries Other Prof. Staff	\$8,000.00	\$5,375.36	\$2,624.64	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$2,500.00	\$1,690.12	\$809.88	.00
11-000-221-11X Other Salaries	\$6,000.00	\$3,909.28	\$2,090.72	.00
11-000-221-600 Supplies and Materials	\$100.00	.00	.00	\$100.00
TOTAL	\$198,774.00	\$123,925.28	\$74,748.72	\$100.00
--- Educational media serv./sch.library ---				
11-000-222-300 Purchased Prof. & Tech Svc.	\$1,020.00	.00	\$1,000.00	\$20.00
11-000-222-500 Other Purchased Services (400-500 series)	\$100.00	.00	.00	\$100.00
11-000-222-600 Supplies and Materials	\$4,300.00	\$3,457.47	\$443.96	\$398.57
11-000-222-800 Other Objects	\$100.00	.00	.00	\$100.00
TOTAL	\$5,520.00	\$3,457.47	\$1,443.96	\$618.57
--- Instructional Staff Training Services ---				
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-223-500 Other Purchased Services (400-500 series)	\$24,500.00	\$15,672.00	\$6,888.38	\$1,939.62
TOTAL	\$25,500.00	\$15,672.00	\$6,888.38	\$2,939.62
--- Support services-general administration ---				
11-000-230-100 Salaries	\$142,861.00	\$79,726.48	\$63,125.52	\$9.00
11-000-230-331 Legal Services	\$46,600.00	\$10,622.65	.00	\$35,977.35
11-000-230-332 Audit Fees	\$20,000.00	\$15,750.00	\$4,250.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$4,000.00	.00	.00	\$4,000.00
11-000-230-340 Purchased Tech. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-230-530 Communications/Telephone	\$3,000.00	\$2,225.40	\$150.00	\$624.60
11-000-230-585 BOE Other Purchased Prof. Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-230-590 Other Purchased Services	\$5,000.00	\$2,501.89	\$0.00	\$2,498.11
11-000-230-610 General Supplies	\$4,000.00	\$1,832.50	\$1,843.80	\$323.70
11-000-230-890 Misc. Expenditures	\$3,000.00	\$250.00	.00	\$2,750.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$520.00	.00	\$6,480.00
TOTAL	\$238,461.00	\$113,428.92	\$69,369.32	\$55,662.76
--- Support services-school administration ---				
11-000-240-105 Sal Secr. & Clerical Asst.	\$16,001.00	\$11,182.67	\$4,818.33	.00
11-000-240-600 Supplies and Materials	\$5,500.00	\$175.80	\$1,556.64	\$3,767.56
11-000-240-800 Other Objects	\$500.00	\$500.00	.00	.00
TOTAL	\$22,001.00	\$11,858.47	\$6,374.97	\$3,767.56
--- Central Services ---				
11-000-251-100 Salaries	\$168,377.00	\$109,936.32	\$58,440.68	.00
11-000-251-340 Purchased Technical Services	\$9,000.00	\$920.16	\$1,643.08	\$6,436.76

Beverly City Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 8 Month Period Ending 02/28/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-251-592 Misc Pur Serv (400-500 series )	\$24,000.00	.00	.00	\$24,000.00
11-000-251-600 Supplies and Materials	\$4,000.00	\$1,519.31	\$136.97	\$2,343.72
11-000-251-89X Other Objects	\$3,200.00	.00	.00	\$3,200.00
TOTAL	\$208,577.00	\$112,375.79	\$60,220.73	\$35,980.48
--- Admin. Info. Technology ---				
11-000-252-340 Purchased Technical Services	\$12,000.00	.00	.00	\$12,000.00
TOTAL	\$12,000.00	\$0.00	\$0.00	\$12,000.00
TOTAL Cent. Svcs. & Admin IT	\$220,577.00	\$112,375.79	\$60,220.73	\$47,980.48
--- Required Maint.for School Facilities ---				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$66,000.00	\$11,280.08	\$3,487.17	\$51,232.75
11-000-261-610 General Supplies	\$35,000.00	\$30,602.94	\$3,189.53	\$1,207.53
TOTAL	\$101,000.00	\$41,883.02	\$6,676.70	\$52,440.28
--- Custodial Services ---				
11-000-262-1XX Salaries	\$119,190.00	\$80,940.99	\$38,249.01	\$0.00
11-000-262-107 Salaries of Non-Instructional Aids	\$16,152.00	\$4,732.46	\$11,419.54	.00
11-000-262-300 Purchased Prof. & Tech. Svc.	\$23,500.00	\$8,083.14	\$3,055.94	\$12,360.92
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$90,000.00	\$82,943.58	\$6,811.08	\$245.34
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$6,000.00	\$282.00	\$188.00	\$5,530.00
11-000-262-490 Other Purchased Property Svc.	\$4,000.00	\$902.00	.00	\$3,098.00
11-000-262-520 Insurance	\$23,600.00	.00	.00	\$23,600.00
11-000-262-590 Misc. Purchased Services	\$7,000.00	\$2,492.97	.00	\$4,507.03
11-000-262-610 General Supplies	\$6,000.00	.00	.00	\$6,000.00
11-000-262-621 Energy (Natural Gas)	\$41,000.00	\$5,940.39	\$10,059.61	\$25,000.00
11-000-262-622 Energy (Electricity)	\$57,500.00	\$28,189.23	\$19,310.77	\$10,000.00
11-000-262-8XX Other Objects	\$2,500.00	\$0.00	\$166.00	\$2,334.00
TOTAL	\$396,442.00	\$214,506.76	\$89,259.95	\$92,675.29
TOTAL Oper & Maint of Plant Services	\$497,442.00	\$256,389.78	\$95,936.65	\$145,115.57
--- Student transportation services ---				
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$14,660.00	\$9,822.40	\$4,837.60	.00
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$14,660.00	\$9,822.40	\$4,837.60	.00
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$40,499.00	\$21,606.06	\$9,259.74	\$9,633.20
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$10,000.00	\$3,120.24	\$1,635.00	\$5,244.76
11-000-270-513 Contract Svc (btw home & sch.)-joint agree	\$12,000.00	.00	\$1,468.24	\$10,531.76
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$20,000.00	\$4,628.42	.00	\$15,371.58
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$16,000.00	\$4,500.00	\$4,500.00	\$7,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$92,700.00	\$24,861.01	\$11,288.99	\$56,550.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$172,000.00	\$57,520.90	\$60,979.10	\$53,500.00
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$40,000.00	\$19,492.20	\$20,507.80	.00
TOTAL	\$432,519.00	\$155,373.63	\$119,314.07	\$157,831.30
11-XXX-XXX-210 Group Insurance	\$47,287.00	(\$63,100.61)	.00	\$110,387.61
11-XXX-XXX-220 Social Security Contributions	\$70,000.00	\$40,276.75	\$29,723.25	.00

Beverly City Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 8 Month Period Ending 02/28/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-241 Other Retirement Contrib. - PERS	\$56,119.00	.00	\$56,119.00	.00
11-XXX-XXX-242 Other Retirement Contrib. - ERIP	\$500.00	\$488.05	.00	\$11.95
11-XXX-XXX-250 Unemployment Compensation	\$30,000.00	\$2,532.17	\$27,467.83	.00
11-XXX-XXX-260 Workman's Compensation	\$44,000.00	\$43,928.97	.00	\$71.03
11-XXX-XXX-270 Health Benefits	\$660,608.00	\$435,430.41	\$89,699.34	\$135,478.25
11-XXX-XXX-280 Tuition Reimbursement	\$29,500.00	\$14,659.80	.00	\$14,840.20
11-XXX-XXX-290 Other Employee Benefits	\$29,200.00	\$14,856.20	\$14,221.39	\$122.41
TOTAL	\$967,214.00	\$489,071.74	\$217,230.81	\$260,911.45
Total Undistributed Expenditures	\$4,663,068.00	\$2,015,902.27	\$1,451,991.99	\$1,195,173.74
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$6,720,578.00	\$3,195,424.79	\$2,302,361.89	\$1,222,791.32
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$6,720,578.00	\$3,195,424.79	\$2,302,361.89	\$1,222,791.32

Beverly City Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 8 Month Period Ending 02/28/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Regular programs-instruction				
12-120-100-730 Grades 1-5	\$5,000.00	.00	\$4,813.00	\$187.00
12-130-100-730 Grades 6-8	\$5,000.00	.00	\$4,813.00	\$187.00
Undist. Exp. - Non-instructional Services				
12-000-300-730 Non-instructional services	\$2,500.00	.00	.00	\$2,500.00
TOTAL				
--- Facilities acquisition and construction services ---	\$12,500.00	\$0.00	\$9,626.00	\$2,874.00
12-000-400-390 Other Purchased Prof. & Tech Services	\$1,500.00	\$1,318.20	.00	\$181.80
12-000-400-721 Lease Purchase Agreements - Principal	\$17,955.00	\$13,297.50	\$4,432.50	\$225.00
Sub Total	\$19,455.00	\$14,615.70	\$4,432.50	\$406.80
TOTAL				
	\$19,455.00	\$14,615.70	\$4,432.50	\$406.80
TOTAL CAPITAL OUTLAY EXPENDITURES				
	\$31,955.00	\$14,615.70	\$14,058.50	\$3,280.80

Beverly City Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 8 Month Period Ending 02/28/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$6,752,533.00	\$3,210,040.49	\$2,316,420.39	\$1,226,072.12

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
General Fund - Fund 10

For 8 Month Period Ending 02/28/2017

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 School-Based Budget - Fund 15  
 Interim Balance Sheet  
 For 8 Month Period Ending 02/28/17

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ASSETS AND RESOURCES

\*\*\*\*\*

--- A S S E T S ---

--- R E S O U R C E S ---

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
School-Based Budget - Fund 15  
Interim Balance Sheet  
For 8 Month Period Ending 02/28/17

-----  
LIABILITIES AND FUND EQUITY  
-----

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

--- Unappropriated ---

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\*\*\*\*\*

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
School-Based Budget - Fund 15  
Interim Balance Sheet  
For 8 Month Period Ending 02/28/17

-----  
LIABILITIES AND FUND EQUITY  
-----

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
	_____	_____	_____
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	_____	_____	_____

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

School-Based Budget - Fund 15  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE  
For 8 Month Period Ending 02/28/17

\*\*\* REVENUES/SOURCES OF FUNDS \*\*\*

BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
.....	.....	.....	.....
ESTIMATED	ACTUAL	UNREALIZED	
_____	_____	_____	

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

School-Based Budget - FUND 15  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 8 Month Period Ending 02/28/17

	Appropriations	Expenditures	Encumbrances	Available Balance
*** APPROPRIATIONS ***				
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- UNDISTRIBUTED EXPENDITURES ---				

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
School-Based Budget - Fund 15  
Interim Balance Sheet  
For 8 Month Period Ending 02/28/17

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C A P I T A L O U T L A Y  
\*\*\*\*\*

Appropriations	Expenditures	Encumbrances	Available Balance
-----	-----	-----	-----
*****	*****	*****	*****

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
School-Based Budget - Fund 15

For 8 Month Period Ending 02/28/17

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 8 Month Period Ending 02/28/17

\*\*\*\*\*  
 ASSETS AND RESOURCES  
 \*\*\*\*\*

--- A S S E T S ---

101	Cash in bank		\$367,785.92
	Accounts receivable:		
141	Intergovernmental - State	\$22,077.10	
142	Intergovernmental - Federal	\$129,735.98	
143	Intergovernmental - Other	\$0.27	
153.154	Other (net of estimated uncollectible of \$____)	(\$0.27)	
			\$151,813.08
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$611,254.00	
302	Less Revenues	(\$303,297.08)	
			\$307,956.92
	Total assets and resources		\$827,555.92

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 8 Month Period Ending 02/28/17

-----  
 LIABILITIES AND FUND EQUITY  
 -----

--- LIABILITIES ---

481	Deferred revenues	\$167,726.34
	Other current liabilities	\$339,320.58
	 TOTAL LIABILITIES	 ----- \$507,046.92 -----

FUND BALANCE

-----

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$132,120.51
601	Appropriations	\$611,254.00
602	Less: Expenditures	\$290,745.00
603	Encumbrances	\$132,120.51 (\$422,865.51)
		----- \$188,388.49
	 TOTAL FUND BALANCE	 ----- \$320,509.00
	 TOTAL LIABILITIES AND FUND EQUITY	 ----- \$827,555.92 -----

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 8 Month Period Ending 02/28/17

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
3XXX	From State Sources	\$302,862.00	\$302,862.00		.00
4XXX	From Federal Sources	\$308,392.00	\$435.08		\$307,956.92
TOTAL REVENUE/SOURCES OF FUNDS		\$611,254.00	\$303,297.08		\$307,956.92
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
STATE PROJECTS:					
	Preschool Education Aid	\$302,862.00	\$143,635.02	\$89,929.98	\$69,297.00
TOTAL STATE PROJECTS		\$302,862.00	\$143,635.02	\$89,929.98	\$69,297.00
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$176,398.00	\$83,997.48	\$14,002.52	\$78,398.00
	I.D.E.A. Part B (Handicapped)	\$101,566.00	\$36,432.90	\$24,288.61	\$40,844.49
	NCLB Title II - Part A/D	\$30,428.00	\$26,679.60	\$3,899.40	(\$151.00)
TOTAL FEDERAL PROJECTS		\$308,392.00	\$147,109.98	\$42,190.53	\$119,091.49
*** TOTAL EXPENDITURES ***		\$611,254.00	\$290,745.00	\$132,120.51	\$188,388.49

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
SPECIAL REVENUE - FUND 20  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 8 Month Period Ending 02/28/17

	ESTIMATED	ACTUAL	UNREALIZED
---			
LOCAL SOURCES ---			
---			
STATE SOURCES ---			
3218       Preschool Education Aid	\$302,862.00	\$302,862.00	.00
Total Revenue from State Sources	\$302,862.00	\$302,862.00	\$0.00
	*****	*****	*****
---			
FEDERAL SOURCES ---			
4411-16    Title I	\$176,398.00	\$435.08	\$175,962.92
4420-29    I.D.E.A. Part B (Handicapped)	\$101,566.00	.00	\$101,566.00
4XXX       Other Federal Aids	\$30,428.00	\$0.00	\$30,428.00
Total Revenues from Federal Sources	\$308,392.00	\$435.08	\$307,956.92
	*****	*****	*****
TOTAL REVENUES/SOURCES OF FUNDS	\$611,254.00	\$303,297.08	\$307,956.92
	*****	*****	*****

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
Special Revenue Fund - Fund 20  
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 8 Month Period Ending 02/28/17

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
--- Preschool Education Aid - Instruction ---				
20-218-100-101 Salaries of Teachers	\$166,854.00	\$98,643.18	\$68,210.82	.00
20-218-100-106 Other Sal. For Instruction	\$66,711.00	\$44,991.84	\$21,719.16	.00
TOTAL Instruction	\$233,565.00	\$143,635.02	\$89,929.98	\$0.00
--- Preschool Education Aid - Support Services ---				
20-218-200-200 Personal Services - Employee Benefits	\$59,543.00	.00	.00	\$59,543.00
TOTAL Support Services	\$59,543.00	\$0.00	\$0.00	\$59,543.00
-----				
TOTAL PRESCHOOL EDUCATION AID	\$293,108.00	\$143,635.02	\$89,929.98	\$59,543.00
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
-----				
TOTAL OTHER STATE PROJECTS	\$293,108.00	\$143,635.02	\$89,929.98	\$59,543.00
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$318,146.00	\$147,109.98	\$42,190.53	\$128,845.49
TOTAL EXPENDITURE	\$611,254.00	\$290,745.00	\$132,120.51	\$188,388.49
-----				

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

Special Revenue Fund - Fund 20  
For 8 Month Period Ending 02/28/17

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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 9 Month Period Ending 02/28/17

-----  
 ASSETS AND RESOURCES  
 -----

--- A S S E T S ---

101	Cash in bank	(\$167,376.13)
-----	--------------	----------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$1.00
		-----
		\$1.00
		-----
	Total assets and resources	(\$167,375.13)
		-----



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 8 Month Period Ending 02/28/17

-----  
LIABILITIES AND FUND EQUITY  
-----

FUND BALANCE

-----

--- Appropriated ---

753	Reserve for encumbrances - Current Year			\$1.00
601	Appropriations		\$1.00	
603	Encumbrances	\$1.00	(\$1.00)	
	Total Appropriated			<u>\$1.00</u>

--- Unappropriated ---

770	Fund balance			(\$167,376.13)
-----	--------------	--	--	----------------

TOTAL FUND BALANCE (\$167,375.13)

TOTAL LIABILITIES AND FUND EQUITY (\$167,375.13)

-----

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 8 Month Period Ending 02/28/17

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$1.00	\$0.00		\$1.00
TOTAL REVENUE/SOURCES OF FUNDS	\$1.00	\$0.00		\$1.00
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-100 Salaries	\$1.00	.00	\$1.00	.00
Total fac.acq.and constr. serv.	\$1.00	\$0.00	\$1.00	\$0.00
TOTAL EXPENDITURES	\$1.00	\$0.00	\$1.00	\$0.00
*** TOTAL EXPENDITURES AND TRANSFERS	\$1.00	\$0.00	\$1.00	\$0.00

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

Capital Projects Fund - Fund 30  
For 8 Month Period Ending 02/28/17

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\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 Debt Service Fund - Fund 40  
 Interim Balance Sheet  
 For 8 Month Period Ending 02/28/17

-----  
 ASSETS AND RESOURCES  
 -----

--- A S S E T S ---

101	Cash in bank	\$78,035.00
-----	--------------	-------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$79,194.00
		\$79,194.00

Total assets and resources	\$157,229.00
	\$157,229.00

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education

Debt Service Fund - Fund 40  
 Interim Balance Sheet  
 For 8 Month Period Ending 02/28/17

-----  
 LIABILITIES AND FUND EQUITY  
 -----

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations	\$79,194.00	
			\$79,194.00
	Total Appropriated		\$79,194.00
---	Unappropriated		
770	Fund Balance		\$78,035.00

TOTAL FUND BALANCE			\$157,229.00
TOTAL LIABILITIES AND FUND EQUITY			\$157,229.00

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$79,194.00	\$0.00	\$79,194.00
Revenues	(\$79,194.00)	\$0.00	(\$79,194.00)
---			
Change in Maint. / Capital reserve account			
Less: Adjust for prior year encumb.	\$0.00	\$0.00	

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 8 Month Period Ending 02/28/17

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210 Local tax levy	\$79,194.00	.00		\$79,194.00
	-----	-----	-----	-----
Total Local Sources	\$79,194.00	\$0.00		\$79,194.00
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$79,194.00	\$0.00		\$79,194.00
	-----	-----	-----	-----

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education

Debt Service Fund - Fund 40  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 8 Month Period Ending 02/28/17

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
--- Additional State School Bldg. Aid - Ch. 10 ---			
40-703-510-830 Interest	\$24,194.00	.00	\$24,194.00
40-703-510-910 Redemption of principal	\$55,000.00	.00	\$55,000.00
TOTAL	\$79,194.00	\$0.00	\$79,194.00
-----			
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$79,194.00	\$0.00	\$79,194.00
-----			
*** TOTAL USES OF FUNDS ***	\$79,194.00	\$0.00	\$79,194.00
-----			



REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
Debt Service Fund - Fund 40

For 8 Month Period Ending 02/28/17

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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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## REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

BEVERLY CITY SCHOOLS  
ALL FUNDS

FOR THE MONTH ENDING: FEBRUARY 2017

CASH REPORT					
FUNDS	(1) Beginning Cash Balance <b>REVISED</b>	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balance	
<b>GOVERNMENTAL FUNDS</b>					
1	General Fund - Fund 10	2,484,782.90	627,352.29	484,859.90	2,627,275.29
2		0.00			0.00
3	ED JOBS - Fund 18	-			-
4	Special Revenue Fund - Fund 20 (see page 2)	405,814.97		45,672.05	360,142.92
5	Capital Project Fund - Fund 30	17,870.23	1.37	1,318.20	16,553.40
6	Debt Service Fund - Fund 40	63,607.13			63,607.13
	Total Governmental Funds (Lines 1 thru 5)	<b>2,972,075.23</b>	<b>627,353.66</b>	<b>531,850.15</b>	<b>3,067,578.74</b>
<b>ENTERPRISE FUNDS</b>					
7					
10	Food Program Fund - Fund 60	29,270.68	32,222.69	15,442.77	46,050.60
8					-
9					-
11					-
12					
	Total Operating Account	<b>3,001,345.91</b>	<b>659,576.35</b>	<b>547,292.92</b>	<b>3,113,629.34</b>
<b>TRUST AND AGENCY FUNDS</b>					
13					
14	Payroll	21,795.66	175,888.09	175,888.09	21,795.66
15	Payroll Agency - Fund 90	34,942.93	137,119.63	95,495.39	76,567.17
16	FSA account	102.74		25.00	77.74
17					
18	Other - School Activities	10,021.20	1,170.97	79.84	11,112.33
	Total Trust & Agency Funds (Lines 13 thru 15)	<b>66,862.53</b>	<b>314,178.69</b>	<b>271,488.32</b>	<b>109,552.90</b>
19	Total All Funds (Lines 6,12, and 16)	<b>3,068,208.45</b>	<b>973,755.04</b>	<b>818,781.24</b>	<b>3,223,182.25</b>

*Pablo Canela*

Treasurer of School Moneys

4/1/2017

## REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

BEVERLY CITY SCHOOLS  
SPECIAL REVENUE FUND

FOR THE MONTH ENDING: FEBRUARY 2017

CASH REPORT					
SPECIAL REVENUE FUND		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements this Month	(4) Ending Cash
1	Local Project	(295,065.95)			(295,065.95)
2	Early Childhood Program Aid	652,413.01		25,600.32	626,812.69
3	Preschool Education Aid	-			-
4	DEPA	10,752.22			10,752.22
	TARA	8,806.06			8,806.06
	Distance Learning Network Aid	3,508.00			3,508.00
	Character Education Aid	3,470.95			3,470.95
	Mentoring Aid	2,058.00			2,058.00
11	Other- State	7,643.00			7,643.00
12	P.L. 103-382 Title I & III	36,932.04		13,999.58	22,932.46
13	P.L. 103-382 Title II	(32,798.43)			(32,798.43)
14	P.L. 103-382 Title IV	(58,762.10)			(58,762.10)
15	P.L. 103-382 Title V	727.40			727.40
17	I.D.E.A. Part B (Handicapped)	(121,650.59)		6,072.15	(127,722.74)
18	P.L. 101-392 Vocational	-			-
19	P.L. 91-230 Adult Basic Education	-			-
20	Other -	187,781.36			187,781.36
		-			-
21	Total Special Revenues (Line 1 thru 20) (Must agree with line 3, page 1)	405,814.97	-	45,672.05	360,142.92

# Form A - 149

## Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	General operating Acct		Date:
Statement Date	February 28, 2017		
Fund/Funds	10,,20,40,		
1	Balance per Bank		3,157,172.24
Reconciling Items			
Additions			
Deposits in transit			
	Date	Amount	
2a			
2b			
2c			
2d	Total D.I.T.'s		
2	Misc	2,349.07	
3	Total Additions		2,349.07
Deductions			
Outstanding Checks			
4	(attached list)	62,445.37	
5	Other (explain)	-	
6	Total Deductions		62,445.37
7	Net Reconciling Items		(60,096.30)
8	Adjusted Balance per Bank As of	February 28, 2017	3,097,075.94
9	Balance per Board Secretary's Records As of	2/28/2017	3,024,057.29
Reconciling Items:			
Additions			
10	Interest Earned	-	
11	Other (Explain)		Pending journal entries
12	Total Additions		-
Deductions			
13	Bank Charges		
14	Other (Explain)	(73,018.65)	Pending journal entries
15	Total deductions		(73,018.65)
16	Net Reconciling items		73,018.65
17	Adjusted Board Secretary's Balance As of	February 28, 2017	3,097,075.94
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report</p>			
Page 3a			

# Form A - 149

## Bank Reconciliation

Bank Name		Beneficial		Prepared by	
Account number		REFERENDUM ACCT		Date:	
Statement Date		February 28, 2017			
Fund/Funds		FUND 30			
1	Balance per Bank				17,871.60
Reconciling Items					
Additions					
Deposits in transit					
	Date	Amount			
2a					
2b					
2c					
2d	Total D.I.T.'s				
2	Misc		-		
3	Total Additions			-	
Deductions					
Outstanding Checks					
4	(attached list)		1,318.20		
5	Other (explain)		-		
6	Total Deductions			1,318.20	
7	Net Reconciling Items				(1,318.20)
8	Adjusted Balance per Bank As of			February 28, 2017	16,553.40
9	Balance per Board Secretary's Records As of			2/28/2017	(167,376.13) **
Reconciling Items:					
Additions					
10	Interest Earned		-		
11	Other (Explain)		183,929.53	Pending journal entries	
12	Total Additions			183,929.53	
Deductions					
13	Bank Charges				
14	Other (Explain)			Pending journal entries	
15	Total deductions			-	
16	Net Reconciling items				183,929.53
17	Adjusted Board Secretary's Balance As of			February 28, 2017	16,553.40
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report</p>					
Page 3a.1					

Form A - 149

Bank Reconciliation

Bank Name	Beneficial	Prepared by _____ Date: _____
Account number	2400000357	
Statement Date	February 28, 2017	
Fund/Funds	Net Payroll	

1	Balance per Bank				30,991.17
	Reconciling Items				
	Additions				
	Deposits in transit				
	Date				
	Amount				
2a					
2b					
2c	Misc				
2d	Misc				
2	Misc		-		
3	Total Additions			-	
	Deductions				
	Outstanding Checks				
4	(attached list)	9,195.51			
5	Other (explain)				
6	Total Deductions			9,195.51	
7	Net Reconciling Items				(9,195.51)
8	Adjusted Balance per Bank As of		February 28, 2017		21,795.66
9	Balance per Board Secretary's Records As of			**	-
	Reconciling Items:				
	Additions				
10	Interest Earned				
11	Other (Explain)				
12	Total Additions			-	
	Deductions				
13	Bank Charges				
14	Other (Explain)				
15	Total deductions			-	
16	Net Reconciling items				-
17	Adjusted Board Secretary's Balance As of			*	-

\* Line 8 MUST EQUAL line 17.  
 \*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Form A - 149

Bank Reconciliation

Bank Name	Beneficial			Prepared by
Account number	6101433275			Date:
Statement Date	February 28, 2017			
Fund/Funds	Payroll Agency (90)			
1	Balance per Bank			101,636.15
Reconciling Items				
Additions				
Deposits in transit				
	Date	Amount		
2a				
2b				
2c				
2d				
2	MISC	-	-	
3	Total Additions		-	
Deductions				
Outstanding Checks				
4	(attached list)	25,068.98		
5	Other (prior period voids)	-		
6	Total Deductions		25,068.98	
7	Net Reconciling Items			(25,068.98)
8	Adjusted Balance per Bank As of		February 28, 2017	76,567.17
9	Balance per Board Secretary's Records As of			**
Reconciling Items:				
Additions				
10	Interest Earned			
11	Other (Explain)			
12	Total Additions		-	
Deductions				
13	Bank Charges			
14	Other (Explain)			
15	Total deductions		-	
16	Net Reconciling items			-
17	Adjusted Board Secretary's Balance As of			*
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report</p>				
Page 3d				



# Form A - 149

## Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	2400000340		Date:
Statement Date	February 28, 2017		
Fund/Funds	School Activities		
1	Balance per Bank		11,112.33
<b>Reconciling Items</b>			
<b>Additions</b>			
Deposits in transit			
	Date	Amount	
2a			
2b			
2c			
2d			
2	total D.I.T.'s		
3	Total Additions		
<b>Deductions</b>			
Outstanding Checks			
4	(attached list)	0.00	
5	Other - due current fund	0.00	
6	Total Deductions	0.00	
7	Net Reconciling Items		0.00
8	Adjusted Balance per Bank As of	February 28, 2017	11,112.33
<b>See Page 3d for Summary</b>			
9	Balance per Board Secretary's Records As of		**
<b>Reconciling Items:</b>			
<b>Additions</b>			
10	Interest Earned		
11	Other (Explain)		
12	Total Additions	-	
<b>Deductions</b>			
13	Bank Charges		
14	Other (Explain)		
15	Total deductions	-	
16	Net Reconciling items		-
17	Adjusted Board Secretary's Balance As of		* -
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report</p>			
Page 3h-e			

# Form A - 149

## Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	9500064390		Date:
Statement Date	February 28, 2017		
Fund/Funds	FSA account		

1	Balance per Bank		77.74
	Reconciling Items		
	Additions		
	Deposits in transit		
	Date -	Amount	
2a			
2b			
2c			
2d			
2	total D.I.T.'s		
3	Total Additions		
	Deductions		
	Outstanding Checks		
4	(attached list)	0.00	
5	Other - due current fund	0.00	
6	Total Deductions	0.00	
7	Net Reconciling Items		0.00
8	Adjusted Balance per Bank As of	February 28, 2017	77.74
<b>See Page 3d for Summary</b>			
9	Balance per Board Secretary's Records As of		**
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)		
12	Total Additions	-	
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total deductions	-	
16	Net Reconciling items		-
17	Adjusted Board Secretary's Balance As of		*

\* Line 8 MUST EQUAL line 17.

\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Page 3h-f

BEVERLY CITY SCHOOLS  
ANALYSIS OF RECONCILING ITEMS  
As of 2-28-2017

FUND-10

cash per Board Secretary's Report ( Fund 10,16,17)

2,532,185.77

NEEDED GENERAL LEDGER ADJUSTMENTS:

Prior year diff 6-30-16

114,209.46

July - jJune sefv charges

(2,637.88)

Payroll posting/ttansfers

(765.32)

7-19-16 Wire not posted

(4,938.06)

9-2-16wire not posted

(12,096.88)

Interfund July- Dec fund 30 payrolls  
Dec, MAY fund 30 payrolls  
operating acount - checks

1,318.20

95,089.52

cash per Treasurer school monies report

2,627,275.29

<b>FUND 20</b>	<b>20</b>		
<b>cash per Board Secretary's Report</b>		<u>-</u>	<u><b>367,785.92</b></u>
<b>NEEDED GENERAL LEDGER ADJUSTMENTS:</b>			
ADJ-YTDRec- to be revesed it s/b def revenue		(7,643.00)	
			<u><b>(7,643.00)</b></u>
<b>cash per Treasurer school monies report</b>			<b>360,142.92</b>

**FUND 30**

**cash per Board Secretary's Report**

(167,376.13)

**NEEDED GENERAL LEDGER ADJUSTMENTS:**

**Prior year diff 6-30-16**

183,917.68

**Due to current fund -payroll charges**

**Due to current fund disb adj**

**trsnfer from general fund**

**Interest/ service charges**

**trsnfer from general fund**

11.85

**trsnfer from general fund**

183,929.53

**cash per Treasurer school monies report**

**16,553.40**

**FUND 40**

**cash per Board Secretary's Report**

78,035.00

**NEEDED GENERAL LEDGER ADJUSTMENTS:**

**debt servi payment no recored**

(14,427.87)

(14,427.87)

**cash per Treasurer school monies report**

**63,607.13**

MISC  
**FUND 60**  
cash per Balance Sheet.

46,050.60

**NEEDED GENERAL LEDGER ADJUSTMENTS:**

\_\_\_\_\_

cash per Treasurer school monies report

-  
46,050.60

BEVERLY CITY SCHOOLS  
 OUSTANDING CHECK LIST

2/28/2017

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

OPERATING ACCOUNT

PAGE 1

16502	34.65				
17961	867.83				
18116	1,605.20				
18815	7.50				
18870	180.00				
19035	600.00				
19086	437.50				
19652	12.40				
19653	14.20				
21136	391.68				
21843					
21845	32,981.00				
21880					
21981					
21982	24,684.80				
22001	100.00				
22239	56.00				
22313	56.00				
22341	416.61				

62,445.37

-

-

OPERATING ACCOUNT

PAGE 2



BEVERLY CITY SCHOOLS  
 OUSTANDING CHECK LIST

2/28/2017

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

-
---

TOTAL OPERATING ACCT OS	62,445.37
-------------------------	-----------

BEG BAL OS CKS	64,259.76
ISSUED	172,122.38
CASHED	(173,936.77)
void	62,445.37
	-

BEVERLY CITY SCHOOLS  
 OUSTANDING CHECK LIST

2/28/2017

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

NET PAYROLL ACCOUNT

202822	182.23
205215	167.61



206123	984.06
206225	539.01
207363	128.39
209414	1,470.75
211739	85.80

212824	5.27
214204	87.25
214205	198.20

215176

215176	149.03
215255	588.36
215261	45.16
215262	85.80
215264	1,173.18
215271	171.61
215288	736.60
215314	64.27
215315	1,548.22
215318	729.71
215320	55.00

9,195.51

-

-

TOTAL O/S CHECKS -PAYROLL ACCT

9,195.51

BEG BAL OS CKS

	8,956.96
ISSUED	13,599.11
CASHED	(13,360.56)

9,195.51

void in prev month

-

BEVERLY CITY SCHOOLS  
 OUSTANDING CHECK LIST

2/28/2017

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
<u>PAYROLL AGENCY</u>					

10539	14.20				
11322	545.00				
11323	283.16				
11324	4,020.00				
11325	12,176.26				
11326	275.00				
11327	1,125.00				
11328	4,119.76				
11329	355.34				
11330	1,830.26				
11331	325.00				

25,068.98

BEG BAL OS CKS	25,206.45
ISSUED	31,700.12
CASHED	(31,837.59)
void	
	<u>25,068.98</u>

-

BEVERLY CITY SCHOOLS  
OUTSTANDING CHECK LIST

2/28/2017

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

FUND 30 REFERENDUM ACCOUNT

16	1,318.20				
----	----------	--	--	--	--

1,318.20

BEG BAL OS CKS	-
ISSUED	1,318.20
CASHED	-
void	
	<u>1,318.20</u>
	-

## Beverly City Board of Education Monthly Transfer Report

va\_s1701  
02/15/2017

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX	1,554,319.00	0.00	1,554,319.00	155,431.90	( 10,090.00)	-0.65	145,341.90	21,618.66
	12-1XX-100-XXX								
	13-1XX-100-XXX								
	15-1XX-100-XXX								
	18-1XX-100-XXX								
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX	572,571.00	0.00	572,571.00	57,257.10	60,202.00	10.51	117,459.10	8,470.48
	1X-000-216-XXX								
	1X-000-217-XXX								
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX	18,500.00	0.00	18,500.00	1,850.00	1.00	0.01	1,851.00	3,629.04
	11-4XX-200-XXX								
	12-4XX-100-XXX								
	15-4XX-100-XXX								
	15-4XX-200-XXX								
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>UNDISTRIBUTED EXPENDITURES</b>		<b>2,145,390.00</b>	<b>0.00</b>	<b>2,145,390.00</b>					<b>33,718.18</b>
Tuition	11-000-100-XXX	1,570,160.00	0.00	1,570,160.00	157,016.00	( 156,768.00)	-9.98	248.00	409,135.85
	16-000-100-XXX								
	17-000-100-XXX								
	18-000-100-XXX								
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX	493,795.00	0.00	493,795.00	49,379.50	15,400.00	3.12	64,779.50	105,628.55
	1X-000-213-XXX								
	1X-000-218-XXX								
	1X-000-219-XXX								
	1X-000-222-XXX								
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX	210,274.00	0.00	210,274.00	21,027.40	14,000.00	6.66	35,027.40	3,039.62
	1X-000-223-XXX								
General Administration	1X-000-230-XXX	216,861.00	0.00	216,861.00	21,686.10	21,600.00	9.96	43,286.10	55,662.76
School Administration	1X-000-240-XXX	20,001.00	0.00	20,001.00	2,000.10	2,000.00	10.00	4,000.10	3,767.56
Central Services & Administrative Information Technology	1X-000-25X-XXX	200,577.00	0.00	200,577.00	20,057.70	20,000.00	9.97	40,057.70	47,980.48
Operation and Maintenance of Plant Services	1X-000-26X-XXX	501,942.00	0.00	501,942.00	50,194.20	( 4,500.00)	-0.90	45,694.20	145,115.57
Student Transportation Services	1X-000-270-XXX	480,519.00	0.00	480,519.00	48,051.90	( 48,000.00)	-9.99	51.90	157,831.30

# Beverly City Board of Education Monthly Transfer Report

va\_s1701  
02/15/2017

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	967,014.00	0.00	967,014.00	96,701.40	200.00	0.02	96,901.40	260,911.45
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL GENERAL CURRENT EXPENSE</b>		<b>4,661,143.00</b>	<b>0.00</b>	<b>4,661,143.00</b>					<b>1,189,073.14</b>
Equipment	12-XXX-XXX-73X	4,000.00	0.00	4,000.00	400.00	66,500.00	1662.50	66,900.00	3,322.40
Facilities Acquisition and Construction Services	15-XXX-XXX-73X	0.00	0.00	0.00	0.00	19,455.00	0.00	19,455.00	406.80
Capital Reserve-Transfer to Capital Expend Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>					<b>3,729.20</b>
<b>TOTAL SPECIAL SCHOOLS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Transfer of Funds to Charter Schools	13-XXX-XXX-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-100-56X	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>OPERATING BUDGET GRAND TOTAL</b>		<b>6,810,533.00</b>	<b>0.00</b>	<b>6,810,533.00</b>					<b>1,226,520.52</b>

\_\_\_\_\_  
School Business Administrator Signature

\_\_\_\_\_  
Date

# Beverly City Board of Education

## Expense Account Adjustment Analysis By Account#

va\_exaa1 082406  
02/15/2017

Current Cycle : February

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
11-100-100-562-	TUITION-LEA SPECIAL EDUC	bt - feb	000024	02/15/2017	BSAVAGE	\$213,480.00	(\$37,000.00)	\$176,480.00
11-100-100-565-	TUITION-CSSD & DAY SCHOOL	bt - feb	000024	02/15/2017	BSAVAGE	\$401,915.00	\$37,000.00	\$438,915.00
11-000-213-300-	HEALTH PURCHASED PROF/ED	bt - feb	000024	02/15/2017	BSAVAGE	\$75,500.00	\$400.00	\$75,900.00
11-000-213-890-	HEALTH OTHER OBJECTS	bt - feb	000024	02/15/2017	BSAVAGE	\$500.00	(\$400.00)	\$100.00
11-000-218-320-	GUID PURCH PRF ED SVC	bt - feb	000024	02/15/2017	BSAVAGE	\$3,500.00	(\$600.00)	\$2,900.00
11-000-222-320-	LIB/MEDIA PCH PRF/ED SVS	bt - feb	000024	02/15/2017	BSAVAGE	\$420.00	\$600.00	\$1,020.00
11-000-262-300-	OPER PURCH PROF/TECH SVS	bt - feb	000024	02/15/2017	BSAVAGE	\$25,000.00	(\$1,500.00)	\$23,500.00
11-000-262-420-	OPER CONTRACT SERVICES	bt - feb	000024	02/15/2017	BSAVAGE	\$88,500.00	\$1,500.00	\$90,000.00
11-000-262-622-	OPER ENERGY - ELECTRICIT	bt - feb	000024	02/15/2017	BSAVAGE	\$65,000.00	(\$10,000.00)	\$55,000.00
11-000-291-270-	OTHER HEALTH BENEFITS	bt - feb	000024	02/15/2017	BSAVAGE	\$661,108.00	(\$500.00)	\$660,608.00
11-000-291-290-A	OTHER RETIREMENT - DCRP	bt - feb	000024	02/15/2017	BSAVAGE	\$3,700.00	\$500.00	\$4,200.00
11-150-100-101-	HOME INSTRUCT SALARIES T	bt - feb	000024	02/15/2017	BSAVAGE	\$6,500.00	\$1,000.00	\$7,500.00
11-150-100-320-	HOME INSTR PURCH ED SVCS	bt - feb	000024	02/15/2017	BSAVAGE	\$1,500.00	(\$1,000.00)	\$500.00
11-190-100-320-	PURCHASED PROF/ED SVC	bt - feb	000024	02/15/2017	BSAVAGE	\$15,800.00	(\$15,000.00)	\$800.00
11-190-100-610-	GENERAL SUPPLIES INSTRUC	bt - feb	000024	02/15/2017	BSAVAGE	\$116,700.00	\$15,000.00	\$131,700.00
11-190-100-640-	TEXTBOOKS INSTRUCTION	bt - feb	000024	02/15/2017	BSAVAGE	\$23,900.00	(\$15,000.00)	\$8,900.00
11-230-100-101-	BSC SKILLS TEACHER SALAR	bt - feb	000024	02/15/2017	BSAVAGE	\$65,898.00	\$15,000.00	\$80,898.00
11-401-100-500-	COCURR OTH PURCH SVS	bt - feb	000024	02/15/2017	BSAVAGE	\$2,300.00	\$50.00	\$2,350.00
11-402-100-610-	ATHLETICS SUPPLIES	bt - feb	000024	02/15/2017	BSAVAGE	\$4,000.00	(\$50.00)	\$3,950.00
12-000-300-730-	EQUIPMENT NON INSTRUC TIO	bt - feb	000024	02/15/2017	BSAVAGE	\$4,000.00	(\$1,500.00)	\$2,500.00
12-000-400-390-	FACILITIES-PROF/TECH SVC	bt - feb	000024	02/15/2017	BSAVAGE	\$0.00	\$1,500.00	\$1,500.00
12-120-100-730-	EQUIPMENT GR. 1-5	bt - feb	000024	02/15/2017	BSAVAGE	\$0.00	\$5,000.00	\$5,000.00
12-130-100-730-	EQUIPMENT GR. 6-8	bt - feb	000024	02/15/2017	BSAVAGE	\$0.00	\$5,000.00	\$5,000.00
<b>Total Current Appr.</b>								<b>\$0.00</b>

# 10D

## Beverly City Board of Education Entered Purchase Order Report By PO Number

va\_po04\_013114  
03/15/2017

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP=Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- tch	Entered By	Approval Status (2 needed)	PO Amount
17-00478		1979/Y A.L.E. SCHOOL INC.	20-250-100-500-	IDEA TUITION	04/12/17	1	DBRYSONRE CR- Q		27,924.18
17-00479		1979/Y A.L.E. SCHOOL INC.	20-250-100-500-	IDEA TUITION	04/12/17	1	DBRYSONRE CR- Q		20,117.42
17-00480		3510/WASHINGTON TWP. BOARD OF	11-000-100-561-	TUITION-LEA REGULAR	04/12/17	1	DBRYSONRE CR- Q		10,222.30
17-00481		1961/MOUNT HOLLY TWP BOE	11-000-100-561-	TUITION-LEA REGULAR	04/12/17	1	DBRYSONRE CR- Q		18,822.28
17-00482		3505/MARK'S LAWN CARE, LLC	11-000-262-420-	OPER CONTRACT SERVICES	04/12/17	1	DBRYSONRE CR- Q		8,275.00
17-00483		3206/ATLANTIC BUSINESS PRODUCTS	11-190-100-610-	GENERAL SUPPLIES INSTRUC	04/12/17	1	DBRYSONRE CR- Q		1,241.19
17-00484		2272/CLC LOCKSMITHS LLC	11-000-261-420-	MAINT CLEANING/REPAIRS	04/12/17	1	DBRYSONRE CR- Q		1,191.10
17-00485		3150/VERBAL BEHAVIOR INSTITUTE	11-000-219-320-	CST PROF/IED SVS	04/12/17	1	DBRYSONRE CR- Q		2,700.00
17-00486		2884/CDW GOVERNMENT INC.	11-000-230-530-	TELEPHONE POSTAGE	04/12/17	1	DBRYSONRE CR- Q		25.40
17-00487		2884/CDW GOVERNMENT INC.	11-000-262-300-	OPER PURCH PROF/TECH SVS	04/12/17	1	DBRYSONRE CR- Q		386.07
17-00488		3268/PARA PLUS TRANSLATIONS, INC.	11-000-216-320-	SPEECH/OT/PT PROF SER	04/12/17	1	DBRYSONRE CR- Q		141.82
17-00489		3091/SINGER, CHARLENE	11-190-100-610-	GENERAL SUPPLIES INSTRUC	04/12/17	1	DBRYSONRE CR- Q		70.51
17-00490		3136/KRANZ, MELANIE	11-402-100-610-	ATHLETICS SUPPLIES	04/12/17	1	DBRYSONRE CR- Q		129.49
17-00491		2467/TIPTON, KATHRYN	11-000-223-580-	WORKSHOPS	04/12/17	1	DBRYSONRE CR- Q		245.00
17-00492		3134/FEDEX	11-000-230-530-	TELEPHONE POSTAGE	04/12/17	1	DBRYSONRE CR- Q		26.94



# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

va\_po04 013114  
03/15/2017

Approval Status Legend: IR=Incomplete Requisition, CR=Completed Requisition, EP=Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- tch	Entered By	Approval Status (2 needed)	PO Amount
17-00493		3189/GREAT PLUMBERS	11-000-262-420-	OPER CONTRACT SERVICES	04/12/17	1	DBRYSONRE CR- Q		440 00
17-00494		3463/RNB DESIGN, LLC	11-190-100-340-	PURCHASED TECH SVC	04/12/17	1	DBRYSONRE CR- Q		750 00
17-00495		2591/BAYADA NURSES INC	11-000-213-300-	HEALTH PURCHASED PROF/ED	04/12/17	1	DBRYSONRE CR- Q		275 00
17-00496		3106/PRUDENTIAL RETIREMENT-DCRP	11-000-291-290-A	OTHER RETIREMENT - DCRP	04/12/17	1	DBRYSONRE CR- Q		626 39
17-00497		3320/BRIGHTVIEW LANDSCAPE	11-000-262-420-	OPER CONTRACT SERVICES	04/12/17	1	DBRYSONRE CR- Q		2 890 00
17-00498		3388/MCLAUGHLIN, RICHARD	11-000-211-320-	ATTENDANCE SVCS- PRCH SV	04/12/17	1	DBRYSONRE CR- Q		690 00
17-00499		3368/WELLER, JAMIE	11-000-213-610-	HEALTH SUPPLIES	04/12/17	1	DBRYSONRE CR- Q		94 34
17-00500		3271/RAYNOR ELECTRIC, LLC	11-000-261-420-	MAINT CLEANING/REPAIRS	04/12/17	1	DBRYSONRE CR- Q		636 84
17-00501		2842/W B MASON CO INC	11-000-261-610-	MAINT SUPPLIES	04/12/17	1	DBRYSONRE CR- Q		903 74
17-00502		2842/W B MASON CO INC	11-190-100-610-	GENERAL SUPPLIES INSTRUC	04/12/17	1	DBRYSONRE CR- Q		644 10
17-00503		2842/W B MASON CO INC	11-000-261-610-	MAINT SUPPLIES	04/12/17	1	DBRYSONRE CR- Q		585 67

### Report Totals

Current Entered \$100,054.98  
 Prior Entered \$0.00  
 Total Entered \$100,054.98

# Beverly City Board of Education

## 26 Fully Approved Requisitions converted into Entered Purchase Orders.

va\_areq1  
020514  
03/15/2017

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
17-00478	17-00478	DBRYSONRE Q	Y.A.L.E. SCHOOL INC.	000		27,924.18
17-00479	17-00479	DBRYSONRE Q	Y.A.L.E. SCHOOL INC.	000		20,117.42
17-00480	17-00480	DBRYSONRE Q	WASHINGTON TWP. BOARD OF	000		10,222.30
17-00481	17-00481	DBRYSONRE Q	MOUNT HOLLY TWP BOE	000		18,822.28
17-00482	17-00482	DBRYSONRE Q	MARK'S LAWN CARE, LLC	000		8,275.00
17-00483	17-00483	DBRYSONRE Q	ATLANTIC BUSINESS PRODUCTS	000		1,241.19
17-00484	17-00484	DBRYSONRE Q	CLC LOCKSMITHS LLC	000		1,191.10
17-00485	17-00485	DBRYSONRE Q	VERBAL BEHAVIOR INSTITUTE	000		2,700.00
17-00486	17-00486	DBRYSONRE Q	CDW GOVERNMENT INC.	000	JACK DOOLEY	25.40
17-00487	17-00487	DBRYSONRE Q	CDW GOVERNMENT INC.	000	JACK DOOLEY	386.07
17-00488	17-00488	DBRYSONRE Q	PARA PLUS TRANSLATIONS, INC.	000		141.82
17-00489	17-00489	DBRYSONRE Q	SINGER, CHARLENE	000		70.51
17-00490	17-00490	DBRYSONRE Q	KRANZ, MELANIE	000		129.49
17-00491	17-00491	DBRYSONRE Q	TIPTON, KATHRYN	000		245.00
17-00492	17-00492	DBRYSONRE Q	FEDEX	000		26.94
17-00493	17-00493	DBRYSONRE Q	GREAT PLUMBERS	000		440.00
17-00495	17-00495	DBRYSONRE Q	BAYADA NURSES INC	000		275.00
17-00494	17-00494	DBRYSONRE Q	RNB DESIGN, LLC	000		750.00
17-00496	17-00496	DBRYSONRE Q	PRUDENTIAL RETIREMENT-DCRP	000		626.39
17-00497	17-00497	DBRYSONRE Q	BRIGHTVIEW LANDSCAPE SERVICES	000		2,890.00
17-00498	17-00498	DBRYSONRE Q	MCLAUGHLIN, RICHARD	000		690.00
17-00499	17-00499	DBRYSONRE Q	WELLER, JAMIE	000		94.34
17-00500	17-00500	DBRYSONRE Q	RAYNOR ELECTRIC, LLC	000		636.84
17-00501	17-00501	DBRYSONRE Q	W.B. MASON CO. INC.	000		903.74
17-00502	17-00502	DBRYSONRE Q	W.B. MASON CO. INC.	000		644.10
17-00503	17-00503	DBRYSONRE Q	W.B. MASON CO. INC.	000	TONY DAVIS	585.87

# Beverly City Board of Education Entered Purchase Order Report By PO Number

4-12-17

va\_po04 013114  
04/12/2017

Approval Status Legend. IR=Incomplete Requisition, CR=Completed Requisition, EP=Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- tch	Entered By	Approval Status (2 needed)	PO Amount
17-00504		3511/KELLEY, BRITNEY	11-190-100-610-	GENERAL SUPPLIES INSTRUC	04/12/17	1	DBRYSONRE CR- Q		91.64
17-00505		3421/DAVID B. RUBIN, PC	11-000-230-331-	GEN ADMIN-LEGAL SVC	04/12/17	1	DBRYSONRE CR- Q		420.00
17-00506		1039/COURIER TIMES INC - BURLINGTON	11-000-230-590-	GEN AD ADVERTISEMENT	04/12/17	1	DBRYSONRE CR- Q		102.27
17-00507		1641/COLORCRAFT SIGN COMPANY	11-000-230-610-	GEN ADMIN-SUPPLIES	04/12/17	1	DBRYSONRE CR- Q		29.00
17-00508		1040/STEWART BUSINESS SYSTEMS	11-000-219-610-	CST SUPPLIES	04/12/17	1	DBRYSONRE CR- Q		47.68
			11-000-251-610-	BUSINESS SUPPLIES	04/12/17	1	DBRYSONRE CR- Q		18.40
				<b>Total For 2 Transactions On PO# 17-00508</b>					<b>\$66.08</b>
17-00509		3134/FEDEX	11-000-230-530-	TELEPHONE POSTAGE	04/12/17	1	DBRYSONRE CR- Q		26.79
17-00510		3271/RAYNOR ELECTRIC, LLC	11-000-261-420-	MAINT CLEANING/REPAIRS	04/12/17	1	DBRYSONRE CR- Q		3100.00
17-00511		2394/STATE OF NJ HEALTH BENEFITS PR	11-000-291-270-	OTHER HEALTH BENEFITS	04/12/17	1	DBRYSONRE CR- Q		61,172.61
17-00512		2842/W B. MASON CO. INC.	11-000-230-610-	GEN ADMIN-SUPPLIES	04/12/17	1	DBRYSONRE CR- Q		170.37
17-00513		1281/MOORESTOWN TWP. PUBLIC	20-250-100-500-	IDEA TUITION	04/12/17	1	DBRYSONRE CR- Q		834.85
17-00514		3495/BLISS COMPUTERS 538	11-190-100-610-	GENERAL SUPPLIES INSTRUC	04/12/17	1	DBRYSONRE CR- Q		279.99

**Report Totals**

Current Entered **\$66,293.60**  
 Prior Entered **\$0.00**  
 Total Entered **\$66,293.60**

# Beverly City Board of Education

## 11 Fully Approved Requisitions converted into Entered Purchase Orders.

va\_areq1  
020514  
04/12/2017

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
17-00504	17-00504	DBRYSONRE Q	KELLEY, BRITTNEY	000		91.64
17-00505	17-00505	DBRYSONRE Q	DAVID B. RUBIN, PC	000		420.00
17-00506	17-00506	DBRYSONRE Q	COURIER TIMES INC - BURLINGTON	000		102.27
17-00507	17-00507	DBRYSONRE Q	COLORCRAFT SIGN COMPANY	000		29.00
17-00508	17-00508	DBRYSONRE Q	STEWART BUSINESS SYSTEMS	000		66.08
17-00509	17-00509	DBRYSONRE Q	FEDEX	000		26.79
17-00510	17-00510	DBRYSONRE Q	RAYNOR ELECTRIC, LLC	000		3,100.00
17-00511	17-00511	DBRYSONRE Q	STATE OF NJ HEALTH BENEFITS PR	000		61,172.61
17-00512	17-00512	DBRYSONRE Q	W.B. MASON CO. INC.	000	ANDREA DOLLARD	170.37
17-00513	17-00513	DBRYSONRE Q	MOORESTOWN TWP. PUBLIC SCHOOLS	000		834.85
17-00514	17-00514	DBRYSONRE Q	BLISS COMPUTERS 538 MANAGEMENT,	000	jack dooley	279.99

# Beverly City Board of Education Entered Purchase Order Report By PO Number

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- tch	Entered By	Approval Status (2 needed)	PO Amount
17-00516		2373WORLD BOOK INC.	11-000-221-390-	CI PURCH PROF/TECH SVS	04/12/17	1	DBRYSONRE CR- Q		485 00
17-00517		3138/LOWE'S	11-000-261-610-	MAINT SUPPLIES	04/12/17	1	DBRYSONRE CR- Q		59 74
17-00518		2842/W.B MASON CO. INC.	11-000-251-610-	BUSINESS SUPPLIES	04/12/17	1	DBRYSONRE CR- Q		811 55
17-00519		3512/A C SCHULTES, INC.	11-000-261-420-	MAINT CLEANING/REPAIRS	04/12/17	1	DBRYSONRE CR- Q		295 00
17-00520		2213/DELL COMPUTER CORPORATION	11-000-251-340-	BUS OFF PURCH TECH SERV	04/12/17	1	DBRYSONRE CR- Q		789 65
17-00521		3366/NATIONAL EDUCATIONAL MUSIC	11-190-100-610-	GENERAL SUPPLIES INSTRUC	04/12/17	1	DBRYSONRE CR- Q		39 75
17-00522		3271/RAYNOR ELECTRIC, LLC	11-000-261-420-	MAINT CLEANING/REPAIRS	04/12/17	1	DBRYSONRE CR- Q		2 334 81

### Report Totals

Current Entered	\$4,815.50
Prior Entered	\$0.00
<b>Total Entered</b>	<b>\$4,815.50</b>

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## Beverly City Board of Education

va\_areq1  
020514  
04/12/2017

# 7 Fully Approved Requisitions converted into Entered Purchase Orders.

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Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
17-00516	17-00516	DBRYSONRE Q	WORLD BOOK INC.	000	R. JOHNSON	485.00
17-00517	17-00517	DBRYSONRE Q	LOWE'S	000		59.74
17-00518	17-00518	DBRYSONRE Q	W.B. MASON CO. INC.	002	DENISE DIGANGI	811.55
17-00519	17-00519	DBRYSONRE Q	A.C. SCHULTES, INC.	000		295.00
17-00520	17-00520	DBRYSONRE Q	DELL COMPUTER CORPORATION	000	JACK DOOLEY	789.65
17-00521	17-00521	DBRYSONRE Q	NATIONAL EDUCATIONAL MUSIC	000		39.75
17-00522	17-00522	DBRYSONRE Q	RAYNOR ELECTRIC, LLC	000		2,334.81

# Beverly City Board of Education Bills And Claims Report By Vendor Name

# 10E

va\_bill5 10272014  
04/12/2017

Check Date is 04/13/2017

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
B C I T / 1952	17-00184	11-000-100-563-/ TUITION-CO VOC SCHOOL		CP	MAY 2017	22399	12,342.40
BAYADA NURSES INC/ 2591	17-00495	11-000-213-300-/ HEALTH PURCHASED PROFIED		CF	12278686	22400	275.00
	17-00153	11-000-213-300-/ HEALTH PURCHASED PROFIED		CP	12298086	22400	1,597.50
		11-000-213-300-/ HEALTH PURCHASED PROFIED		CP	12317443	22400	1,260.00
		11-000-213-300-/ HEALTH PURCHASED PROFIED		CP	12337067	22400	1,017.50
		11-000-213-300-/ HEALTH PURCHASED PROFIED		CP	12356591	22400	1,260.00
		<b>Total for BAYADA NURSES INC/ 2591</b>					<b>\$5,410.00</b>
BLISS COMPUTERS 538 MANAGEMENT, LLC/ 3495	17-00349	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	1099509 13408	22401	490.09
CDW GOVERNMENT INC / 2884	17-00448	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	HGZ5516	22402	259.50
	17-00474	11-000-251-340-/ BUS OFF PURCH TECH SERV		CF	HHC4964	22402	59.37
		<b>Total for CDW GOVERNMENT INC./ 2884</b>					<b>\$318.87</b>
COLORCRAFT SIGN COMPANY/ 1641	17-00507	11-000-230-610-/ GEN ADMIN-SUPPLIES		CF	26566	22403	29.00
COMCAST CABLEVISION/ 1792	17-00102	11-190-100-500-/ OTHER PURCHASED SVC		CF	8499051170032811-4/28/17	22404	105.88
COURIER TIMES INC - BURLINGTON TIMES INC/ 1039	17-00506	11-000-230-590-/ GEN AD ADVERTISEMENT		CF	201/227	22405	102.27
DAVID B. RUBIN, PC/ 3421	17-00505	11-000-230-331-/ GEN ADMIN-LEGAL SVC		CF	INV 16437-301/328	22406	420.00
EDUCATIONAL SERVICES UNIT/ 1858	17-00164	11-000-216-320-/ SPEECH/OT/PT PROF SER		CP	17E0637	22407	30.00
		11-000-216-320-/ SPEECH/OT/PT PROF SER		CP	BEV-EI-170315	22407	144.00
		11-000-216-320-/ SPEECH/OT/PT PROF SER		CP	BEV-LD-170315	22407	525.00
		11-000-216-320-/ SPEECH/OT/PT PROF SER		CP	BEV-OT-170228	22407	515.00
		11-000-216-320-/ SPEECH/OT/PT PROF SER		CP	BEV-OT-170315	22407	1,030.00
		11-000-216-320-/ SPEECH/OT/PT PROF SER		CP	BEV-PT-170315	22407	305.00
	17-00226	11-000-270-517-/ TRANS CONT REG SVC ESC		CP	MARCH17-17E0576	22407	6,197.59
		11-000-270-518-/ TRANS ESC SP ED CONTRACT		CP	MARCH17-17E0576	22407	6,293.78
		<b>Total for EDUCATIONAL SERVICES UNIT/ 1858</b>					<b>\$15,040.37</b>

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 04/11/2017 at 11:10:16 AM

Page 1

# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

va\_bill5 10272014  
04/12/2017

Check Date is 04/13/2017

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
FEDEX/ 3134	17-00492	11-000-230-530-/ TELEPHONE POSTAGE		CF	5-727-20617	22408	26.94
	17-00509	11-000-230-530-/ TELEPHONE POSTAGE		CF	5-750-31646	22408	26.79
					<b>Total for FEDEX/ 3134</b>		<b>\$53.73</b>
FILEBANK INC./ 2887	17-00105	11-000-251-340-/ BUS OFF PURCH TECH SERV		CF	MAY & JUNE 2017	22409	204.49
FOLLETT SOFTWARE/ 3157	17-00432	11-000-222-320-/ LIB/MEDIA PCH PRF/IED SVS		CF	1254429	22410	1,000.00
GIACOBBE, ELIZABETH/ 3109	17-00101	11-000-230-530-/ TELEPHONE POSTAGE		CP	MAY 2017 CELL	22411	50.00
GST TRANSPORT, CORP./ 2738	17-00186	11-000-270-511-/ TRANS CONT SVS REG		CP	MAY 2017	22412	3,086.58
HEWITT MD, JAMES L / 2016	17-00450	11-000-216-320-/ SPEECH/OT/PT PROF SER		CP	31200	22413	1,575.00
		11-000-216-320-/ SPEECH/OT/PT PROF SER		CF	31259	22413	525.00
					<b>Total for HEWITT PSYCHIATRIC, PC/ 2016</b>		<b>\$2,100.00</b>
HORIZON DENTAL OPTION PLAN/ 2999	17-00108	11-000-291-270-/ OTHER HEALTH BENEFITS		CP	APRIL 2017-286173921	22414	2,992.16
JESUS THE GOOD SHEPARD PARISH/ 3259	17-00182	12-000-400-721-/ LEASE PURCHASE AGREEMENT		CP	MAY 2017	22415	1,477.50
KELLEY, BRITNEY/ 3511	17-00504	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	GENERAL SUPPLIES INSTRUC	22416	91.64
KRANZ, MELANIE/ 3136	17-00490	11-402-100-610-/ ATHLETICS SUPPLIES		CF	ATHLETICS SUPPLIES	22417	129.49
LAUREL ENTERPRISES/ 1573	17-00437	11-000-270-512-/ TRANS FIELD/ATH TRIPS		CF	2/24/2017 INV 5471	22418	225.00
	17-00411	11-000-270-512-/ TRANS FIELD/ATH TRIPS		CP	3/16/17-INV 5471	22418	275.00
					<b>Total for LAUREL ENTERPRISES/ 1573</b>		<b>\$500.00</b>
LIGHTSPEED TECHNOLOGIES, INC / 3309	17-00458	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	104143	22419	1,166.00
LOWE'S/ 3138	17-00517	11-000-261-610-/ MAINT SUPPLIES		CF	902375	22420	59.74
MARK'S LAWN CARE, LLC/ 3505	17-00482	11-000-262-420-/ OPER CONTRACT SERVICES		CF	309-317	22421	8,275.00



# Beverly City Board of Education Bills And Claims Report By Vendor Name

va\_bill5.10272014  
04/12/2017

Check Date is 04/13/2017

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
MCLAUGHLIN, RICHARD/ 3388	17-00498	11-000-211-320-/ ATTENDANCE SVCS- PRCH SV		CF	119/325	22422	690 00
MESSERSMITH, JAMES/ 3457	17-00268	11-000-223-500-/ OTHER PURCHASED SERVICES		CP	APRIL 2017	22423	1,500 00
MIDDLESEX LAMINATING/ 3462	17-00470	11-000-261-420-/ MAINT CLEANING/REPAIRS		CF	INVOICE 23	22424	105 00
MOORESTOWN TWP. PUBLIC SCHOOLS/ 1281	17-00513	20-250-100-500-/ IDEA TUITION		CF	MARCH 2017 BALANCE DUE T W	22425	834 85
MOUNT HOLLY TWP BOE/ 1961	17-00481	11-000-100-561-/ TUITION-LEA REGULAR		CP	INVOICE 17-00036-JAN 17	22426	5,600 00
		11-000-100-561-/ TUITION-LEA REGULAR		CP	INVOICE 17-00017-DEC 16	22426	2,022 28
					<b>Total for MOUNT HOLLY TWP BOE/ 1961</b>		<b>\$7,622.28</b>
NATIONAL EDUCATIONAL MUSIC COMPANY/ 3366	17-00521	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	10203	22427	39 75
NETWORK SUPPORT LLC/ 2672	17-00142	11-190-100-340-/ PURCHASED TECH SVC		CP	1655	22428	540 00
		11-190-100-340-/ PURCHASED TECH SVC		CP	1656	22428	312 50
		11-190-100-340-/ PURCHASED TECH SVC		CP	1657	22428	495 00
		11-190-100-340-/ PURCHASED TECH SVC		CP	1658	22428	450 00
		11-190-100-340-/ PURCHASED TECH SVC		CP	1660	22428	250 00
		11-190-100-340-/ PURCHASED TECH SVC		CP	1661	22428	855 00
					<b>Total for Network Support LLC/ 2672</b>		<b>\$2,902.50</b>
NJ AMERICAN WATER CO / 1140	17-00109	11-000-262-300-/ OPER PURCH PROF/TECH SVS		CP	3/22/2017	22429	317 33
NUTRI-SERVE FOOD MGMT/ 2821	17-00187	60-910-310-500-/ FOOD SERVICE COSTS		CP	930030217	22430	3,409 56
		60-910-310-500-/ FOOD SERVICE COSTS		CP	930030917	22430	3,438 54
		60-910-310-500-/ FOOD SERVICE COSTS		CP	930031617	22430	2,658 11
		60-910-310-500-/ FOOD SERVICE COSTS		CP	930032317	22430	3,443 40
		60-910-310-500-/ FOOD SERVICE COSTS		CP	930033017	22430	3,496 60
					<b>Total for NUTRI-SERVE FOOD MGMT/ 2821</b>		<b>\$16,446.21</b>
PALMYRA BOARD OF EDUCATION/ 1249	17-00263	11-000-100-561-/ TUITION-LEA REGULAR		CP	MAY 2017	22431	29,339 60

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 04/11/2017 at 11:10:16 AM

# Beverly City Board of Education Bills And Claims Report By Vendor Name

va\_bill5.10272014  
04/12/2017

Check Date is 04/13/2017

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
PARA PLUS TRANSLATIONS, INC / 3268	17-00472	11-000-216-320-/ SPEECH/OT/PT PROF SER		CF	131486	22432	156.82
PRUDENTIAL INS CO. - NJEA/ 2395	17-00200	11-000-291-270-/ OTHER HEALTH BENEFITS		CF	MAY 2017-0016888992	22433	622.65
PRUDENTIAL RETIREMENT-DCRP PENSION/ 3106	17-00496	11-000-291-290-A/ OTHER RETIREMENT - DCRP		HF	315/331- DCRP	315331	626.39
PSE & G/ 1141	17-00107	11-000-262-622-/ OPER ENERGY - ELECTRICIT		CP	MARCH 2017 - ELECTRICIT	22434	3,514.07
		11-000-262-621-/ OPER ENERGY - GAS		CP	MARCH 2017 GAS	22434	1,887.74
					<b>Total for PSE &amp; G/ 1141</b>		<b>\$5,401.81</b>
RAYNOR ELECTRIC, LLC/ 3271	17-00445	11-000-261-420-/ MAINT CLEANING/REPAIRS		CP	72967523	22435	1,820.00
		11-000-261-420-/ MAINT CLEANING/REPAIRS		CP	72988058	22435	567.18
		11-000-261-420-/ MAINT CLEANING/REPAIRS		CF	73173699	22435	125.00
					<b>Total for RAYNOR ELECTRIC, LLC/ 3271</b>		<b>\$2,512.18</b>
RNB DESIGN, LLC/ 3463	17-00494	11-190-100-340-/ PURCHASED TECH SVC		CP	INV 8091 APR,MAY, JUN 17 HOST	22436	375.00
		11-190-100-340-/ PURCHASED TECH SVC		CF	INV 8091 APR,MAY, JUN 17 MAINT	22436	375.00
					<b>Total for RNB DESIGN, LLC/ 3463</b>		<b>\$750.00</b>
SCHOOL PRIDE/ 3446	17-00449	11-402-100-610-/ ATHLETICS SUPPLIES		CF	50727	22437	265.00
SCHOOL SPECIALTY INC/ 1752	17-00433	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	208117893414	22438	8.09
	17-00444	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	208117997819	22438	168.88
					<b>Total for SCHOOL SPECIALTY INC/ 1752</b>		<b>\$176.97</b>
SCHOOLWIDE, INC / 3504	17-00416	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CP	359811	22439	2,689.20
		11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	359941	22439	672.30
					<b>Total for SCHOOLWIDE, INC./ 3504</b>		<b>\$3,361.50</b>
SINGER, CHARLENE/ 3091	17-00489	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	GENERAL SUPPLIES INSTRUC	22440	70.51
STAPLES ADVANTAGE/ 2984	17-00461	11-000-251-610-/ BUSINESS SUPPLIES		CP	3334163781	22441	119.20
	17-00452	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	3335135289	22441	8.32
					<b>Total for Staples Advantage/ 2984</b>		<b>\$127.52</b>

\* CF - Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 04/11/2017 at 11:10:16 AM

# Beverly City Board of Education Bills And Claims Report By Vendor Name

va\_bill5 10272014  
04/12/2017

Check Date is 04/13/2017

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
STATE OF NJ HEALTH BENEFITS PR/ 2394	17-00511	11-000-291-270-/ OTHER HEALTH BENEFITS		HP	APRIL 2017 HEALTH	42017	47,909.90
		11-000-291-270-/ OTHER HEALTH BENEFITS		HF	APRIL 2017 RX	42017	13,262.71
					Total for STATE OF NJ HEALTH BENEFITS PR/ 2394		<b>\$61,172.61</b>
TIPTON, KATHRYN/ 2467	17-00491	11-000-223-580-/ WORKSHOPS		CF	WORKSHOP 3-9-2017	22442	245.00
TOWNSHIP OF DELANCO/ 3411	17-00111	11-000-262-622-A/ GASOLINE		CP	MARCH 2017	22443	165.60
VERBAL BEHAVIOR INSTITUTE/ 3150	17-00456	11-000-219-320-/ CST PROFIED SVS		CF	UBOCTNOV20	22444	5,400.00
VERIZON/ 1139	17-00123	11-190-100-500-/ OTHER PURCHASED SVC		CP	3/28/2017	22445	138.56
W B. MASON CO. INC. / 2842	17-00501	11-000-261-610-/ MAINT SUPPLIES		CF	I42633306	22446	903.74
	17-00502	11-190-100-610-/ GENERAL SUPPLIES INSTRUC		CF	I42984869	22446	644.10
					Total for W.B. MASON CO. INC. / 2842		<b>\$1,547.84</b>
WASHINGTON TWP. BOARD OF EDUCATION/ 3510	17-00480	11-000-100-561-/ TUITION-LEA REGULAR		CP	FEB 2017 C.F.	22447	1,672.74
		11-000-100-561-/ TUITION-LEA REGULAR		CP	JAN 2017 C.F.	22447	1,858.60
					Total for WASHINGTON TWP. BOARD OF EDUCATION/ 3510		<b>\$3,531.34</b>
WASTE MANAGEMENT OF NJ/ 1169	17-00103	11-000-262-420-/ OPER CONTRACT SERVICES		CP	APRIL 17-2727848-0502-5	22448	486.72
WATERLOGIC EAST, INC. / 3453	17-00106	11-000-262-441-/ OPER RENTALS		CP	CNIN052196E-401/630	22449	141.00
WELLER, JAMIE/ 3368	17-00499	11-000-213-610-/ HEALTH SUPPLIES		CF	HEALTH SUPPLIES	22450	94.34
WESTERN PEST SERVICES/ 2521	17-00104	11-000-262-300-/ OPER PURCH PROF/TECH SVS		CP	APRIL 2017	22451	189.00
WILLS BUS SERVICES, INC. / 3506	17-00446	11-000-270-512-/ TRANS FIELD/ATH TRIPS		CF	4/4/2017	22452	660.00
XTEL COMMUNICATIONS/ 2813	17-00110	11-190-100-500-/ OTHER PURCHASED SVC		CP	3/15/2017	22453	2,427.58

# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

va\_bill5 10272014  
04/12/2017

Check Date is 04/13/2017

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Y A L E SCHOOL INC / 1979	17-00253	11-000-100-566- / TUITION-PRIVATE SCHOOL		CP	APRIL 2017-A S -CH/APR17 66	22454	5,950.75
	17-00478	20-250-100-500- / IDEA TUITION		CP	FEB 2017 K H	22454	5,404.68
		20-250-100-500- / IDEA TUITION		CP	JAN 2017 K H	22454	1,501.30
		20-250-100-500- / IDEA TUITION		CP	MARCH 2017 K H	22454	6,605.72
Total for Y.A.L.E. SCHOOL INC./ 1979							<b>\$19,462.45</b>
Total for Posted Checks							<b>\$224,976.12</b>

### Posted Checks

# Beverly City Board of Education Bills And Claims Report By Vendor Name

va\_bill5.10272014  
04/12/2017

Check Date is 04/13/2017

*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 04/11/2017 at 11 10 16 AM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.*

## Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$130,906.86		\$61,799.00		\$192,705.86
10	12	\$1,477.50				\$1,477.50
Fund 10	TOTAL	\$132,384.36		\$61,799.00		\$194,183.36
20	20	\$14,346.55				\$14,346.55
60	60	\$16,446.21				\$16,446.21
GRAND	TOTAL	\$163,177.12	\$0.00	\$61,799.00	\$0.00	\$224,976.12

Chairman Finance Committee

Member Finance Committee

# Payroll to Budget Transfer Report

# 10F

Account#	Check#	Check Date	Check Amount	Check Description
11-000-211-105-	3152017	03/15/2017	1,280.53	ATTEND SVCS- CLER SAL
11-000-213-104-	3152017	03/15/2017	3,148.30	HEALTH SVC SALARIES
11-000-213-105-	3152017	03/15/2017	447.21	HEALTH SVCS- CLER SAL
11-000-216-100-	3152017	03/15/2017	3,713.65	SPEECH TEACHER SALARY
11-000-218-105-	3152017	03/15/2017	666.67	GUID SECY/CLER SALARIES
11-000-219-104-	3152017	03/15/2017	7,956.40	CST SALARIES
11-000-219-105-	3152017	03/15/2017	894.41	CST SECY/CLER SALARIES
11-000-221-102-	3152017	03/15/2017	7,465.30	CURR/INSTR SALARIES
11-000-221-104-	3152017	03/15/2017	335.96	CURR/INSTR PROF SALARIES
11-000-221-105-	3152017	03/15/2017	120.00	CURR/INSTR SECY/CLER SAL
11-000-221-110-	3152017	03/15/2017	244.33	CI OTHER SALARIES
11-000-230-100-	3152017	03/15/2017	4,218.75	GEN ADMIN SPRINTEND SAL
11-000-230-104-	3152017	03/15/2017	170.87	TREASURER SALARIES
11-000-230-105-	3152017	03/15/2017	630.00	GENERAL ADMIN- CLER SAL
11-000-240-105-	3152017	03/15/2017	750.00	SCH ADMIN SEC/CLER SAL
11-000-251-104-	3152017	03/15/2017	4,028.08	BUSINESS ADMIN SALARIES
11-000-251-105-	3152017	03/15/2017	2,842.94	BUS ADMIN/SECY SALARIES
11-000-262-107-	3152017	03/15/2017	358.00	CAFETERIA AIDES
11-000-262-110-	3152017	03/15/2017	3,531.96	OPER/CUST SALARIES
11-000-262-110-OT	3152017	03/15/2017	1,136.04	OPER/CUSTODIAL OT
11-000-270-161-	3152017	03/15/2017	613.90	SAL. FOR PUPIL TRANS(BET
11-000-270-162-	3152017	03/15/2017	613.90	SAL. FOR PUPIL TRANS(BET
11-110-100-101-	3152017	03/15/2017	6,764.04	KNDG TEACHER SALARIES
11-110-100-101-01	3152017	03/15/2017	195.00	PRESCH/KIND- SUBSTITUTES
11-120-100-101-	3152017	03/15/2017	25,120.49	GR. 1-5 TEACHER SALARIES
11-120-100-101-01	3152017	03/15/2017	240.00	GRADES 1-5 - SUBSTITUTES
11-130-100-101-	3152017	03/15/2017	14,538.52	GR. 6-8 TEACHER SALARIES
11-130-100-101-01	3152017	03/15/2017	190.00	GRADES 6-8 - SUBSTITUTES
11-150-100-101-	3152017	03/15/2017	960.00	HOME INSTRUCT SALARIES T
11-190-100-106-	3152017	03/15/2017	3,515.47	OTHER SALARIES-INSTR
11-204-100-101-	3152017	03/15/2017	7,484.30	LLD TEACHER SALARIES
11-204-100-101-01	3152017	03/15/2017	190.00	LLD-SUBSTITUTES
11-204-100-106-	3152017	03/15/2017	798.62	LLD PARA SALARY
11-213-100-101-	3152017	03/15/2017	6,192.10	RR TEACHER SALARIES
11-213-100-101-01	3152017	03/15/2017	1,025.00	RESOURCE RM- SUBSTITUTES
11-230-100-101-	3152017	03/15/2017	5,529.31	BSC SKILLS TEACHER SALAR
11-240-100-101-	3152017	03/15/2017	2,649.70	BILINGUAL TEACHER SALARI
11-401-100-100-	3152017	03/15/2017	75.90	COCURR SALARIES
20-218-100-101-	3152017	03/15/2017	8,802.00	PSEA TEACHER SAL
20-218-100-106-	3152017	03/15/2017	3,557.80	PSEA AIDES SAL
20-231-100-101-	3152017	03/15/2017	6,999.79	TITLE I TEACHER SALARIES
<b>Total # of Payments</b>	41.00	<b>Total Check Amount</b>	139,995.24	

# Payroll to Budget Transfer Report

Account#	Check#	Check Date	Check Amount	Check Description
11-000-211-105-	3312017	03/31/2017	1,280.53	ATTEND SVCS- CLER SAL
11-000-213-104-	3312017	03/31/2017	3,148.30	HEALTH SVC SALARIES
11-000-213-105-	3312017	03/31/2017	447.21	HEALTH SVCS- CLER SAL
11-000-216-100-	3312017	03/31/2017	3,186.44	SPEECH TEACHER SALARY
11-000-218-105-	3312017	03/31/2017	666.67	GUID SECY/CLER SALARIES
11-000-219-104-	3312017	03/31/2017	7,956.40	CST SALARIES
11-000-219-105-	3312017	03/31/2017	894.41	CST SECY/CLER SALARIES
11-000-221-102-	3312017	03/31/2017	7,465.30	CURR/INSTR SALARIES
11-000-221-104-	3312017	03/31/2017	335.96	CURR/INSTR PROF SALARIES
11-000-221-105-	3312017	03/31/2017	120.00	CURR/INSTR SECY/CLER SAL
11-000-221-110-	3312017	03/31/2017	244.33	CI OTHER SALARIES
11-000-230-100-	3312017	03/31/2017	4,218.75	GEN ADMIN SPRINTEND SAL
11-000-230-104-	3312017	03/31/2017	170.87	TREASURER SALARIES
11-000-230-105-	3312017	03/31/2017	630.00	GENERAL ADMIN- CLER SAL
11-000-240-105-	3312017	03/31/2017	750.00	SCH ADMIN SEC/CLER SAL
11-000-251-104-	3312017	03/31/2017	4,028.08	BUSINESS ADMIN SALARIES
11-000-251-105-	3312017	03/31/2017	2,842.94	BUS ADMIN/SECY SALARIES
11-000-262-107-	3312017	03/31/2017	467.32	CAFETERIA AIDES
11-000-262-110-	3312017	03/31/2017	3,512.95	OPER/CUST SALARIES
11-000-262-110-OT	3312017	03/31/2017	272.34	OPER/CUSTODIAL OT
11-000-270-161-	3312017	03/31/2017	613.90	SAL. FOR PUPIL TRANS(BET
11-000-270-162-	3312017	03/31/2017	613.90	SAL. FOR PUPIL TRANS(BET
11-110-100-101-	3312017	03/31/2017	6,764.04	KNDG TEACHER SALARIES
11-110-100-101-01	3312017	03/31/2017	1,480.00	PRESCH/KIND- SUBSTITUTES
11-120-100-101-	3312017	03/31/2017	25,120.49	GR. 1-5 TEACHER SALARIES
11-120-100-101-01	3312017	03/31/2017	530.00	GRADES 1-5 - SUBSTITUTES
11-130-100-101-	3312017	03/31/2017	14,538.52	GR. 6-8 TEACHER SALARIES
11-130-100-101-01	3312017	03/31/2017	475.00	GRADES 6-8 - SUBSTITUTES
11-190-100-106-	3312017	03/31/2017	4,410.56	OTHER SALARIES-INSTR
11-204-100-101-	3312017	03/31/2017	7,484.30	LLD TEACHER SALARIES
11-204-100-106-	3312017	03/31/2017	996.39	LLD PARA SALARY
11-213-100-101-	3312017	03/31/2017	7,592.10	RR TEACHER SALARIES
11-213-100-101-01	3312017	03/31/2017	570.00	RESOURCE RM- SUBSTITUTES
11-230-100-101-	3312017	03/31/2017	5,929.31	BSC SKILLS TEACHER SALAR
11-240-100-101-	3312017	03/31/2017	2,649.70	BILINGUAL TEACHER SALARI
20-218-100-101-	3312017	03/31/2017	8,802.00	PSEA TEACHER SAL
20-218-100-106-	3312017	03/31/2017	4,443.03	PSEA AIDES SAL
20-231-100-101-	3312017	03/31/2017	6,999.79	TITLE I TEACHER SALARIES
<b>Total # of Payments</b>	38.00	<b>Total Check Amount</b>	142,651.83	✓

# 10G

## Beverly City Board of Education Entered Purchase Order Report By PO Number

va\_po04 013114  
04/12/2017

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Entered By	Approval Status (2 needed)	PO Amount
17-00515		3399/ACACIA FINANCIAL GROUP, INC.	12-000-400-390-	FACILITIES-PROF/TECH SVC	04/12/17	1 DBRYSONRE CR-		500.00

### Report Totals

Current Entered	\$500.00
Prior Entered	\$0.00
<b>Total Entered</b>	<b>\$500.00</b>



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## Beverly City Board of Education

# One (1) Fully Approved Requisition converted into an Entered Purchase Order.

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va\_areq1  
020514  
04/12/2017

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
17-00515	17-00515	DBRYSONRE Q	ACACIA FINANCIAL GROUP, INC.	000	REFERENDUM	500.00

Last Name	First Name	District Fingerprints Approved	Certificate Expiration	BOE & Approval	Removal Date
ACERBA	VALERIE	Beverly, Edgewater Park	Never	2/8/2017	
BEEBE	DANIELLE	Edgewater Park	9/21/2021	2/8/2017	
BIEHN	PATTI	Beverly, Delanco, Edgewater Park	Never	2/8/2017	
BOYLE	KRISTINE (N)	Delanco	9/28/2021	2/8/2017	
BROWN	LAURA	Beverly, Delanco, Edgewater Park, Riverton	Never	2/8/2017	
BROWN	DEBRA (N)	Beverly, Delanco, Edgewater Park, Riverton	6/8/2021	2/8/2017	
BUTLER	DONNA	Beverly, Delanco, Edgewater Park	10/5/2020	2/8/2017	
CABASQUINI	BRANDIE	Delanco, Edgewater Park	Never	2/8/2017	
CARFAGNO	BONNIE	Edgewater Park	Never	2/8/2017	
CARTY	LAURIE	Beverly, Delanco, Edgewater Park, Riverton	3/1/2022	Edgewater	
CASTELLI	JAMES	Beverly, Delanco, Edgewater Park	Never	2/8/2017	
CHANG	CHRISTINA	Delanco	10/14/2021	2/8/2017	
COHEN	LINDA	Edgewater Park	8/10/2021	2/8/2017	
COLLAZO	RENEE	Beverly, Riverton	1/15/2021	2/8/2017	
COLLINS	BARBARA	Beverly, Delanco	1/2/2020	2/8/2017	
COOPER HARRI	JOAN	Beverly, Edgewater Park	Never	2/8/2017	
CROSS	ROSANN	Riverton	Never	2/8/2017	
DANIELS	CARRIE k-8	Delanco, Edgewater Park	Never	2/8/2017	
DECHNIK	SUSAN HOME	Riverton	Never	2/8/2017	
DEY	PRATIBHA	Delanco, Edgewater Park	8/1/2021	2/8/2017	
DYCH	JAMES	Beverly, Delanco, Edgewater Park, Riverton	10/17/2021	2/8/2017	
FRANK	HAZEL	Beverly, Delanco, Edgewater Park	11/14/2019	2/8/2017	
FUSCO	SALLY (N)	Delanco, Edgewater Park	3/6/2020	2/8/2017	
GONZALEZ-RIVE	GISELLMARY	Beverly	Never	Beverly 2/	
GRIMES	JOANNE	Delanco, Edgewater Park	6/25/2019	2/8/2017	
HARRIS	KEN	Delanco, Edgewater Park, Riverton	3/24/2020	2/8/2017	
HAWTHORNE	FELICIA	Beverly, Delanco, Edgewater Park, Riverton	4/20/2021	2/8/2017	
HILL	EDNA	Beverly, Delanco, Edgewater Park	4/1/2020	2/8/2017	
JACKSON	TROY	Delanco, Edgewater Park	2/15/2018	2/8/2017	
JACKSON	JOANNA	Beverly, Delanco, Edgewater Park	8/10/2021	2/8/2017	
JACOBSEN	JUDY	Riverton	Never	2/8/2017	
JENNINGS	DORIS	Delanco	9/22/2020	2/8/2017	
JIAMPETTI	GARY	NONE (Grandfathered in Edgewater Park)	Never	2/8/2017	
JOHNSON	DAVID	Beverly, Delanco, Edgewater Park	Never	2/8/2017	
KELLEY	BELINDA	Edgewater Park	3/27/2018	2/8/2017	
KIEFFER	RITA	Edgewater Park	Never	2/8/2017	04/12/2017
LAMPLUGH	CATHERINE	NONE	9/6/2021	2/8/2017	

# 12A

Last Name	First Name	District Fingerprints Approved	Certificate Expiration	BOE & Appr	Removal Date
LAVERGNE	ANNE	Beverly, Delanco, Edgewater Park, Riverton	Never	2/8/2017	
LEBON	CARLA (N)	Edgewater Park	Never	2/8/2017	
LIPPINCOTT	MARILYN	NONE (Grandfathered in Riverton ONLY)	Never	2/8/2017	
LUMPKIN	TAYLOR	Edgewater Park	9/6/2021	2/8/2017	
MALINOWSKI	JASON	Delanco	1/23/2022	Delanco 2/	
MAURER	NICOLE	Beverly, Edgewater Park	Never	Edgewater	
MC BREATHY	MAUREEN	Delanco, Beverly	1/30/2019	2/8/2017	
MC GETTIGAN	CONNOR	Delanco	2/5/2021	2/8/2017	
MC RAE	CRYSTAL/ Ken	Edgewater Park	Never	2/8/2017	
MCNALLY	DANIELLE (N)	Beverly, Delanco, Edgewater Park, Riverton	4/5/2021	2/8/2017	
Miranda	Daniel	Beverly	2/1/2011	Beverly 2/	
MULHERN	JOHN	Delanco, Edgewater Park, Riverton	10/31/2021	2/8/2017	
MURRAY	CRYSTAL	Delanco, Edgewater Park	3/4/2021	2/8/2017	
NEMETH	KAREN (N)	Beverly, Delanco, Edgewater Park, Riverton	5/2/2021	2/8/2017	
NEMETH	JOHN	Beverly, Delanco, Edgewater Park	3/11/2018	2/8/2017	
NILES	CRISTA (N)	Delanco, Edgewater Park	11/18/2020	2/8/2017	
NILSEN	ALEXANDRIA	Delanco, Edgewater Park	Never	2/8/2017	
O'HARE	ELIZABETH	Edgewater Park	9/23/2018	2/8/2017	
PAHL	(MARY) DIANE	Beverly, Delanco, Edgewater Park	2/20/2019	2/8/2017	
PATTERSON	MARY	Delanco	1/23/2018	2/8/2017	
PERICE	LINDA	Beverly, Delanco, Edgewater Park, Riverton	8/18/2021	2/8/2017	
PERRY	CAROLYN	Grandfathered in Edgewater Park	9/24/2018	2/8/2017	
PLOWMAN	WILLIAM	Delanco	8/11/2019	2/8/2017	
QUINTON	CHRISTINA	NONE	9/16/2019	2/8/2017	04/12/2017
RAUE	JENNIFER (N)	Edgewater Park	5/2/2021	2/8/2017	
RIZZO	GREGORY	Beverly, Delanco, Riverton	2/2/2020	2/8/2017	
ROBINSON	MICHELE	Edgewater Park	Never	2/8/2017	
ROBINSON	RHEALIA(N) N	Delanco, Edgewater Park	4/11/2021	2/8/2017	
ROPER	RACHEL	Beverly, Delanco, Edgewater Park, Riverton	11/23/2021	2/8/2017	
SANDERS	MONICA	Beverly, Delanco, Edgewater Park, Riverton	3/4/2021	2/8/2017	
SANDERS	CRAIG (N)	Edgewater Park, Riverton	8/10/2021	2/8/2017	
SCOTT	GERALD	Edgewater Park	8/4/2019	2/8/2017	
SCOTT	CHRISTOPHER	Beverly, Delanco, Edgewater Park, Riverton	4/11/2021	2/8/2017	
SHINN	SARAH	Delanco, Edgewater Park	10/14/2020	2/8/2017	
SHIVELY	LISA (N)	Beverly, Delanco	5/31/2017	2/8/2017	
SNOWDEN	PAULINE	Delanco, Edgewater Park	6/27/2018	2/8/2017	
SPENCE	DIANE	Beverly, Delanco, Edgewater Park, Riverton	4/8/2019	2/8/2017	

Last Name	First Name	District Fingerprints Approved	Certificate Expiration	BOE & Appr	Removal Date
TATTI	KATHY	Beverly, Delanco, Edgewater Park	Never	2/8/2017	
THORN	RENEE	Beverly, Delanco, Edgewater Park	07/24/2019	Delanco 2/	
VAN ZYL	PAMELA (N)	Delanco	11/20/2019	2/8/2017	
WENZKE	DONNA	Riverton	12/20/2018	2/8/2017	
WILHELM	BARBARA (N)	Riverton	Never	2/8/2017	
WILSON	AISYA	Beverly, Delanco, Edgewater Park, Riverton	5/23/2021	2/8/2017	
WINKELSPECHT	JOSEPH	Delanco	Never	2/8/2017	
YANSICK	KATHLEEN (N)	Riverton	8/12/2021	2/8/2017	
YOUNG	CHRISTINE	Delanco, Edgewater Park, Riverton	8/4/2020	2/8/2017	
ZITZLER	MARYELLEN	Grandfathered by Edgewater Park	Never	2/8/2017	

## 2017-2018 School Year Calendar

### SEPTEMBER 2017

S	M	T	W	Th	F	S
				31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### OCTOBER 2017

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### NOVEMBER 2017

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### DECEMBER 2017

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### JANUARY 2018

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**Legend:**

12:30 PM Dismissal	School Closed
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O Staff Only

#### September

New Teachers  
Staff Only  
SCHOOL CLOSED  
School Opens for Students  
Back-to-School Night

August 31  
September 5 & 6  
September 1 & 4  
September 7  
September 28

#### October

Student Dismissal 12:30 PM  
SCHOOL CLOSED  
Student Dismissal 12:30 PM

October 6  
October 9  
October 31

#### November

Student Dismissal 12:30 PM  
Parent Teacher Conference  
1:15 PM – 3:15 PM  
Parent Teacher Conference  
1:15 PM – 3:15 PM & 5 PM – 7 PM  
SCHOOL CLOSED  
1<sup>st</sup> Marking Period Ends  
Report Cards Issued  
12:30 PM Dismissal for ALL  
SCHOOL CLOSED

November 6-8  
November 6-7  
November 7  
November 9-10  
November 13  
November 20  
November 22  
November 23-24

#### December

Winter Concert  
12:30 PM Dismissal for ALL  
SCHOOL CLOSED  
Winter Recess

December 7  
December 22  
December 25-29

#### January

SCHOOL CLOSED  
SCHOOL CLOSED  
2nd Marking Period Ends  
Student Dismissal 12:30 PM

January 1  
January 15  
January 25  
January 26

#### February

Report Cards Issued  
Student Dismissal 12:30 PM  
SCHOOL CLOSED

February 1  
February 15  
February 16&19

#### March

Parent Teacher Conference  
1:15 PM – 3:15 PM  
Student Dismissal 12:30 PM  
12:30 PM Dismissal for ALL  
SCHOOL CLOSED – Spring Recess

March 14-15  
March 14-16  
March 29  
March 30

#### April

SCHOOL CLOSED – Spring Recess  
3<sup>rd</sup> Marking Period Ends  
Report Cards Issued

April 2-6  
April 10  
April 17

#### May

SCHOOL CLOSED

May 25 & 28

#### June

Spring Concert  
Student Dismissal 12:30 PM  
Field Day  
Student Dismissal 12:30 PM  
Last Day for Students & Staff

June 1  
June 6  
June 9  
June 19-20  
June 20

### FEBRUARY 2018

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

### MARCH 2018

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### APRIL 2018

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### MAY 2018

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### JUNE 2018

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

#### Summary of Student/Staff Days:

Month	Students	Staff	Month	Students	Staff
September	17	19	February	18	18
October	21	21	March	21	21
November	18	18	April	16	16
December	16	16	May	21	21
January	21	21	June	14	14
<b>Total</b>			<b>Students - 183</b>		
			<b>Staff - 185</b>		

In the event of emergency closings, the calendar will be adjusted by reducing President's Day Weekend, Memorial Day Weekend, and Spring Recess holiday and/or by adding days in June to fulfill the 180 day State requirement. THE SCHOOL CLOSING NUMBER IS 684.

In-Service Days may be added as deemed necessary by the Board of Education.

\* - Added snow days if needed

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Special Education  
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[See POLICY ALERT Nos. 95, 101, 104, 108, 112, 119, 129, 132,  
138, 146, 150, 158, 159, 185 and 211]

## 2460 SPECIAL EDUCATION

The Beverly City Board of Education assures compliance with Part B of the Individuals with Disabilities Education Act (IDEA) and the New Jersey Administrative Code 6A:14-1 et seq. Furthermore, the Board will have programs and procedures in effect to ensure the following:

1. All students with disabilities, who are in need of special education and related services, including students with disabilities attending nonpublic schools, regardless of the severity of their disabilities, are located, identified, and evaluated according to N.J.A.C. 6A:14-3.3.
2. Homeless students are located, identified, and evaluated according to N.J.A.C. 6A:14-3.3, and are provided special education and related services in accordance with the IDEA, including the appointment of a surrogate parent for unaccompanied homeless youths as defined in 42 U.S.C. §§11431 et seq.
3. Students with disabilities are evaluated according to N.J.A.C. 6A:14-2.5 and 3.4.
4. An Individualized Education Program (IEP) is developed, reviewed and as appropriate, revised according to N.J.A.C. 6A:14-3.6 and 3.7.
5. To the maximum extent appropriate, students with disabilities are educated in the least restrictive environment according to N.J.A.C. 6A:14-4.2.
6. Students with disabilities are included in State-wide and district-wide assessment programs with appropriate accommodations, where necessary according to N.J.A.C. 6A:14-4.10. All students with disabilities will participate in State-wide assessments or the applicable ~~a~~Alternative Proficiency ~~a~~Assessment in grades three, four, five, six, seven, eight, and **high school in the applicable courses** ~~eleven in accordance with their assigned grade level.~~



# POLICY GUIDE

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Special Education

7. Students with disabilities are afforded procedural safeguards required by N.J.A.C. 6A:14-2.1 et seq., including appointment of a surrogate parent **as set forth in N.J.A.C. 6A:14-2.2 and Policy 2467**, when appropriate.
  
8. **The rules set forth in N.J.A.C. 6A:14 ensure a** free appropriate public education is available to all students with disabilities between the ages of three and twenty-one, including students with disabilities who have been suspended or expelled from school:
  - a. The obligation to make a free, appropriate public education available to each eligible student begins no later than the student's third birthday and that an individualized education program (IEP) is in effect for the student by that date;
  - b. If a child's third birthday occurs during the summer, the child's IEP Team shall determine the date when services under the IEP will begin;
  - c. A free appropriate public education is available to any student with a disability who **needs is eligible for** special education and related services, even though the student is advancing from grade to grade;
  - d. The services and placement needed by each student with a disability to receive a free, appropriate public education are based on the student's unique needs and not on the student's disability; and
  - e. The services and placement needed by each student with a disability to receive a free, appropriate public education are provided in appropriate educational settings as close to the student's home as possible and, when the IEP does not describe specific restrictions, the student is educated in the school he or she would attend if not a student with a disability.



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Special Education

9. Children with disabilities participating in early intervention programs assisted under IDEA Part C who will participate in preschool programs under N.J.A.C. 6A:14 will experience a smooth transition and have an IEP developed and implemented according to N.J.A.C. 6A:14-3.3(e) and N.J.A.C. 6A:14-3.7.
10. Full educational opportunity to all students with disabilities is provided.
11. The compilation, maintenance, access to, and confidentiality of student records are in accordance with N.J.A.C. 6A:32-7.
12. Provision is made for the participation of students with disabilities who are placed by their parent(s) in nonpublic schools according to N.J.A.C. 6A:14-6.1 and 6.2.
13. Students with disabilities who are placed in private schools by the district Board are provided special education and related services at no cost to their parent(s) according to N.J.A.C. 6A:14-1.1(d) and N.J.A.C. 6A:14-7.5(b)3.
14. All personnel serving students with disabilities are highly qualified and appropriately certified and licensed, where a license is required, in accordance with State and Federal law, **pursuant to N.J.A.C. 6A:14-1.2(b)13**.
15. **Pursuant to N.J.A.C. 6A:14-1.2(b)4**, tThe in-service training needs for professional and paraprofessional staff who provide special education, general education or related services are identified; and that appropriate in-service training is provided. The district Board shall maintain information to demonstrate its efforts to:
  - a. Prepare general and special education personnel with content knowledge and collaborative skills needed to meet the needs of children with disabilities;
  - b. Enhance the ability of teachers and others to use strategies, such as behavioral interventions, to address the conduct of students with disabilities that impedes the learning of students with disabilities and others;





# POLICY GUIDE

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Special Education

- c. Acquire and disseminate to teachers, administrators, school Board members, and related services personnel, significant knowledge derived from educational research and other sources and how the district will, if appropriate, adopt promising practices, materials and technology;
  - d. Ensure that the in-service training is integrated to the maximum extent possible with other professional development activities; and
  - e. Provide for joint training activities of parent(s) and special education, related services and general education personnel.
16. Instructional materials will be provided to blind or print-disabled students in a timely manner, **consistent with a plan developed by the district.**
17. For students with disabilities who are potentially eligible to receive services from the Division of Developmental Disabilities in the Department of Human Services, the district will provide, pursuant to the **Developmentally Disabled** Uniform Application Act, N.J.S.A. 30:4-25.10 et seq., and N.J.A.C. **6A:14-1.2(b)17**, the necessary materials to the parent(s) to apply for such services.
18. **[Select One Option**
- The school district will not accept the use of electronic mail from the parent(s) to submit requests to a school official regarding referral, identification, evaluation, classification, and the provision of a free, appropriate public education.
- The school district will accept the use of electronic mail from the parent(s) to submit requests to school officials regarding referral, identification, evaluation, classification, and the provision of a free, appropriate public education. The parent(s) shall be informed by the \_\_\_\_\_ of the procedures to access the electronic mail system. The parent(s) may not utilize electronic mail to provide written consent when the district provides written notice and seeks parental consent as required by N.J.A.C. **6A:14-1.2(b)18.**]



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19. The school district will provide teacher aides and the appropriate general or special education teaching staff time for consultation on a regular basis as specified in each student's IEP, pursuant to N.J.A.C. 6A:14-4.5(d).
20. **The school district has a plan in effect to establish stability in special education programming. The plan takes into account the consistency of the location, curriculum, and staffing in the provision of special education services as required by N.J.A.C. 6A:14-3.7(c)4.**
21. **The school district screens students who have exhibited one or more potential indicators of dyslexia or other reading disabilities in accordance with N.J.S.A. 18A:40-5.1 et seq. and Policy 5339.**

The school district shall provide an Assurance Statement to the County Office of Education that the Board of Education has adopted the required special education policies and procedures/regulations and the district is complying with the mandated policies and procedures/regulations.

N.J.A.C. 6A:14-1 et seq.  
20 USC §1400 et seq.  
34 C.F.R. §300 et seq.

Adopted:



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Special Education - Free and Appropriate Public Education

Feb 17

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[See **POLICY ALERT Nos. 95, 101, 104, 108, 112, 119, 129, 132, 138, 146, 152, 155, 159, 185 and 211**]

## R 2460.8 SPECIAL EDUCATION - FREE AND APPROPRIATE PUBLIC EDUCATION

A free and appropriate public education is available to all students with disabilities between the ages of three and twenty-one including students with disabilities who have been suspended or expelled from school.

Procedures regarding the provision of a free and appropriate public education to students with disabilities who are suspended or expelled are as follows:

1. School officials responsible for implementing suspensions/expulsions in the district are the following: (List school officials/designees by district organizational level.)
  - a.  **Grades Nine – Twelve 9–12** Principal/Vice Principal or designee;
  - b.  **Grades Six – Eight 6–8** Principal/Vice Principal or designee;
  - c.  **Grades Pre-Kindergarten – Five PreK—5** Principal/Vice Principal or designee;
  - d.  \_\_\_\_\_ (Other).
2. Each time a student with a disability is removed from his/her current placement for disciplinary reasons, notification of the removal is provided to the case manager by the Principal or designee. (Notification must be in written format for documentation.)
  - a. Removal for at least half of the school day shall be reported via the Electronic Violence and Vandalism Reporting System.
3. Each Principal or designee will ensure that a system is in place to track the number of days a student with disabilities has been removed for disciplinary reasons. Documentation will include:



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Special Education - Free and Appropriate Public Education

- a. Student's name;
  - b. The infraction;
  - c. Time suspended; and
  - d. The cumulative days suspended including removal for a portion of the school day which is counted proportionately.
4. When a student is suspended from transportation:
- a. Suspension from transportation is not counted as a day of removal if the student attended school.
  - b. Suspension from transportation is counted as a day of removal if the student does not attend school.
  - c. If transportation is included in the student's IEP as a required related service, the school district shall provide alternate transportation during the period of suspension from the typical means of transportation.
  - d. Suspension from transportation may be counted as a day of absence rather than a day of removal if the district made available an alternate means of transportation and the student does not attend school.
5. When a student with a disability participates in an in-school suspension program, the Principal or designee shall ensure that participation in the program is not considered removal when determining whether a manifestation determination must be conducted if the program provides the following:
- a. Opportunity for the student to participate and progress in the general curriculum,
  - b. Services and modifications specified in the student's IEP,
  - c. Interaction with **peers who are not disabled** ~~non-disabled peers~~ to the extent they would have in the current placement, and
  - d. The student is counted as present for the time spent in the in-school suspension program.



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Special Education - Free and Appropriate Public Education

6. When a series of short-term removals will accumulate to more than ten school days in the year:
  - a. The Principal/Vice Principal or designee and the case manager will consult to determine whether the removals create a change of placement according to N.J.A.C. 6A:14-2.8(c)2. Written documentation of the consultation between the school administration and the case manager shall be maintained by the case manager.
  - b. If it is determined that there is no change in placement, the Principal/Vice Principal or designee, the case manager, and special education teacher will consult to determine the extent to which services are necessary to:
    - (1) Enable the student to participate and progress appropriately in the general education curriculum; and
    - (2) Advance appropriately toward achieving the goals set out in the student's IEP.
  - c. Written documentation of the consultation and services provided shall be maintained in the student's file.
7. When a disabled student is removed from his/her current placement for more than ten days and the removal does not constitute a change in placement, the case manager shall convene a meeting of the IEP Team and, as necessary or required, conduct a functional behavior assessment and review the behavioral intervention plan according to N.J.A.C. 6A:14 Appendix A, **Individuals with Disabilities Education Act Amendments of 2004**, 20 U.S.C. §1415(k). The IEP Team shall:
  - a. Review the behavioral intervention plan and its implementation;
  - b. Determine if modifications are necessary; and



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Special Education - Free and Appropriate Public Education

- c. Modify the behavioral intervention plan and its implementation as appropriate. The plan will be modified to the extent necessary if at least one member of the team determines that modifications are necessary.

The case manager will document the date and the outcome of the meeting.

The documentation shall be placed in the student's file.

## Procedures Regarding the Provision of a Free and Appropriate Public Education to Preschool Age Students with Disabilities

To ensure that preschoolers with disabilities who are not participating in an early intervention program have their initial IEP's in effect by their third birthday, a written request for an initial evaluation shall be forwarded to the district.

The following procedures will be followed:

1. A parent of a preschool-age student suspected of having a disability, who requests a Child Study Team (CST) evaluation by telephone, will be advised to submit a written request for an evaluation to the Preschool Coordinator or \_\_\_CST member\_\_\_\_\_.
2. Upon receipt of the written request, the request shall be dated and signed by the recipient.
3. The district will respond to referrals of preschoolers according to N.J.A.C. 6A:14-3.3(e).
4. A file will be initiated for the potentially disabled preschooler:
  - a. The \_\_\_CST\_\_\_\_\_ will convene a referral/identification meeting within twenty calendar days (excluding school holidays but not summer vacation) of the date recorded on the request;



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- b. A “Notice of Referral/Identification Meeting” will be sent to the parent(s);

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- c. The notice will contain “Parental Rights in Special Education” (PRISE) Booklet;
- d. The meeting will be attended by the CST, including a speech language specialist, the parent(s), and a teacher who is knowledgeable about the district’s program; and
- e. A program shall be in place no later than ninety calendar days from the date of consent.

## Procedures Regarding the Provision of a Free, Appropriate Public Education to Students with Disabilities Who Are Advancing From Grade to Grade

The \_\_\_\_\_ District \_\_\_\_\_, through in-service training, shall ensure students with disabilities who are advancing from grade to grade with the support of specially designed services, continue to be eligible when as part of a reevaluation, the IEP Team determines the student continues to require specially designed services to progress in the general education curriculum and the use of functional assessment information supports the IEP Team’s determination.

## Procedures Involving Procedural Safeguards to Students Not Yet Eligible For Special Education

Disciplinary procedural safeguards will apply to students not yet eligible for special education. The parent(s) and/or adult student may assert any of the protections of the law if the district had knowledge the student was a student with a disability before the behavior that precipitated the disciplinary action occurred.



# REGULATION GUIDE

Adopted:

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# POLICY GUIDE

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Surrogate Parents and Foster Parents

Feb 17

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[See POLICY ALERT Nos. 170, 185 and 211]

## 2467 SURROGATE PARENTS AND FOSTER PARENTS

Federal and State laws require the Board ensure the rights of a student are protected through the provision of an individual to act as surrogate for the parent(s) and assume all parental rights under N.J.A.C. 6A:14-2.2 when:

1. The parent, (as defined according to N.J.A.C. 6A:14-1.3), cannot be identified ~~or located after reasonable efforts~~;
2. **The parent cannot be located after reasonable efforts;**
32. An agency of the State of New Jersey has guardianship of the student and that agency has not taken steps to appoint a surrogate parent for the student;
43. The student is a ward of the State and no State agency has taken steps to appoint a surrogate parent for the student;
54. No parent can be identified for the student in accordance with N.J.A.C. 6A:14-1.3 except a foster parent, the foster parent does not agree to serve as the student's parent, and no State agency has taken steps to appoint a surrogate parent for the student; and
65. The student is an unaccompanied homeless youth and no State agency has taken steps to appoint a surrogate parent for the student.

### Qualifications and Selection

The district will make reasonable efforts to appoint a surrogate parent within thirty days of its determination that a surrogate parent is required for a student. If the district fails to appoint a surrogate parent for a ward of the State, a judge may appoint a surrogate parent if the judge determines a surrogate parent is necessary for such a student.



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Surrogate Parents and Foster Parents

The person serving as a surrogate parent **shall**:

1. ~~Shall H~~ave no interest that conflicts with those of the student he/she represents;
2. ~~Shall P~~ossess ~~the~~ knowledge and skills that ensure adequate representation of the student;
3. ~~Shall N~~ot be replaced without cause;
4. ~~Shall B~~e at least eighteen years of age;
5. ~~Shall H~~ave a criminal history review in accordance with N.J.S.A. 18A:6-7.1 completed prior to his or her serving as the surrogate parent, if the school district compensates the surrogate parent for such services; and
6. ~~Shall N~~ot be an employee of the New Jersey Department of Education, this district, or a public or nonpublic agency that is involved in the education or care of the child.

[Optional - A surrogate parent may be paid solely to act in this capacity.]

The \_\_\_\_\_ Director of Pupil Services or Designee \_\_\_\_\_ **shall serve as Surrogate Parent Coordinator and will:** determine whether there is a need for a surrogate parent for a student; contact any State agency that is involved with the student to determine whether the State has a surrogate parent appointed for the student; and ~~will~~ make reasonable efforts to appoint a surrogate parent for the student within thirty days of determining that there is a need for a surrogate parent for the student.

When a student (who is or may be a student with a disability) is in the care of a foster parent ~~residing in this district~~, and the foster parent is not the parent of the student as defined in N.J.A.C. 6A:14-1.3, the \_\_\_\_\_ **district where the foster parent resides** shall contact the student's case manager at the Division of **Child Protection and Permanency (DCP&P)** ~~Youth and Family Services (DYFS)~~ in the Department of **Children and Families** ~~Human Services~~ to determine whether the parent(s) retains the right to make educational decisions and ~~to~~ determine the whereabouts of the parent(s).



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Surrogate Parents and Foster Parents

If the parent(s) retains the right to make educational decisions and the parent's whereabouts are known to the school district, the **Surrogate Parent Coordinator** \_\_\_\_\_ shall obtain all required consent from and provide written notices to the parent(s).

If the district cannot ascertain the whereabouts of the parent(s), the **foster parent, unless that person is unwilling to do so, shall serve as the parent pursuant to N.J.A.C. 6A:14-1.3.** \_\_\_\_\_ shall consult with the student's case manager at DYFS to assist in identifying an individual, including the foster parent, who may serve as a surrogate. If there is no foster parent, or if the foster parent is unwilling to serve as the student's parent pursuant to N.J.A.C. 6A:14-1.3, the **Surrogate Parent Coordinator** \_\_\_\_\_ shall consult with the student's case manager at DCP&P DYFS to assist in identifying an individual to serve as a surrogate parent and the \_\_\_\_\_ shall appoint a surrogate parent and obtain all required consent from, and provide written notices to, the surrogate parent.

## Training

N.J.A.C 6A:14-2.2(d) requires the district train surrogate parents so they have the knowledge and skills that ensure adequate representation of the student. The **Surrogate Parent Coordinator** \_\_\_\_\_ shall coordinate the training for surrogate parents. The training will include, but not be limited to:

1. Providing the surrogate parent a copy of:
  - a. Parental Rights in Special Education booklet;
  - b. N.J.A.C. 6A:14;
  - c. The Special Education Process;
  - d. Code Training Materials from the Department of Education website; and
  - e. Other relevant materials.



# POLICY GUIDE

PROGRAM

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Surrogate Parents and Foster Parents

2. Providing the surrogate parent an opportunity to meet with the **Surrogate Parent Coordinator** \_\_\_\_\_ to discuss the rights of the surrogate parent and the applicable statutes, administrative codes, and Federal laws. The **Surrogate Parent Coordinator** \_\_\_\_\_ shall provide the surrogate parent the opportunity to review and to become familiar with the State and Federal requirements for assessment, individualized educational program development, and parental rights with respect to the referral and placement process, including their rights with respect to seeking a due process hearing if they disagree with the local procedure or decisions;
3. Providing the surrogate parent adequate time to become familiar with the student and the nature of the student's disability through a review of the student's record;
4. Providing the surrogate parent an opportunity to confer with the student's case manager to discuss the student; and
5. Other information and resources to provide the surrogate parent the knowledge and skills to ensure adequate representation of the student.

## Rights of the Surrogate Parent

A surrogate parent appointed in accordance with N.J.A.C. 6A:14-2.2 shall assume all parental rights under N.J.A.C. 6A:14.

N.J.A.C. 6A:14-2.2



# POLICY GUIDE

Adopted:



STUDENT COUNT

**17A**

GRADE/TEACHER

PRE-K

Ms. Scarperia	17
Ms. Foglio	16
Ms. Spratt	12

KINDERGARTEN

Ms. Lokan	14
Mrs. Granville	15

FIRST GRADE

Ms. Borota	14
Ms. Fox	5

SECOND GRADE

Mrs. Arruda	18
Mrs. Odom	18
Ms. Fox	1

THIRD GRADE

Mrs. McCloskey	22
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FOURTH GRADE

Mrs. Singer	13
Mrs. Genovesi	13
Ms. McGuckin	2

FIFTH GRADE HOMEROOM

Mr. Leigh	30
Ms. McGuckin	3

SIXTH GRADE HOMEROOM

Mrs. Druding	28
Ms. Kranz	1

SEVENTH GRADE HOMEROOM

Mr. Shareef	24
Ms. Kranz	3

EIGHTH GRADE HOMEROOM

Mr. Dempster	28
Ms. Kranz	4

**TOTAL COUNT 301**

# 17B

Attendance Totals for Beverly Elementary School from 04/03/2017 - 04/07/2017  
 Report 1005 run on 04/07/2017

Grade	PTC	HR	Total	Days Possible	Days Present	Days Absent	Days Tardy	A-D-E	A-D-A	% ATT	ADA/ADE
01	All	All	19	95	89	6	1	19	17.8	93.684	93.684
02	All	All	37	185	183	2	4	37	36.6	98.919	98.919
03	All	All	22	110	110	0	2	22	22	100	100
04	All	All	29	145	142	3	4	29	28.4	97.931	97.931
05	All	All	33	165	159	6	2	33	31.8	96.364	96.364
06	All	All	29	145	139	6	3	29	27.8	95.862	95.862
07	All	All	27	135	124	11	3	27	24.8	91.852	91.852
08	All	All	32	160	148	12	2	32	29.6	92.5	92.5
3F	All	All	24	120	119	1	6	24	23.8	99.167	99.167
4F	All	All	20	100	92	8	3	20	18.4	92	92
KF	All	All	29	145	139	6	7	29	27.8	95.862	95.862
<b>TOTAL</b>			<b>301</b>	<b>1,505</b>	<b>1,444</b>	<b>61</b>	<b>37</b>	<b>301</b>	<b>288.8</b>	<b>95.947</b>	<b>95.947</b>

Column header "Total" represents total number of all Students throughout the reporting period who factor into the attendance totals.

**Nurse's Monthly Report**

Date Range: 3/11/17 - 4/6/17

**17C**

Student Visits: 307

Physicals Processed: 0

Health Screenings Performed: 0

Students Requiring Emergency Services (911): 1

Employee Visits: 5

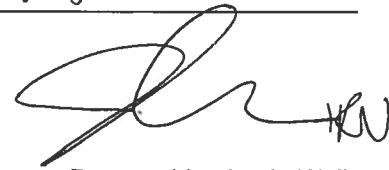
Documented Contagious Illnesses: 2

Child Study Team Referrals Completed: 0

Other:

- Completed Fluoride program annual report.
- Checked all inhalers/ inhalers that may have been part of recalls.
- Planned PPK screenings.
- Coordinated medical aspects of field trip planning.
- wrote and/or modified IHPs for changing medical needs.
- Preliminary planning for ESC.

Thanks!



Prepared by Jamie Weller  
Beverly City School Nurse



**Discipline Report by Grade**  
**March 9, 2017**  
**to**  
**April 5, 2017**

Grade	Enrollment	Disobedience		Disrespectful		Fighting		Threats		Bullying	Theft / Stealing	Drugs Alcohol	TOTAL	Suspension	General Detentions with Packets
		Defiance	Profanity	Disruptive	Assault	Threats	Assault	Threats							
PRE-K	45														
K	29														
1	19														
2	37														
3	22														
4	28														2
5	33														5
6	29					5									1
7	27														3
8	32														6
<b>TOTAL</b>	<b>301</b>					<b>5</b>							<b>5</b>	<b>5</b>	<b>18</b>

Suspensions	Student	Reason	General Detentions	S.D.	Misbehavior
	Ja.C	Fighting	C.H.	J.G.	Misbehavior
	N.T.	Fighting	A.Y.	E.W.	Misbehavior
	A.J.	Fighting	J.G.	C.H.	Misbehavior
	A.McA	Fighting	E.A.	S.C.	Late
	T.A.		A.J.	T.B.	Disrespect to Teacher
					J.P. - Disrespecting Teacher

Discipline Report by Grade  
 March 9, 2017  
 to  
 April 5, 2017



T.T.	Fighting								
J.P.	Disrespect to Teacher								