



BEVERLY CITY BOARD OF EDUCATION  
601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)  
REGULAR MEETING

Beverly City School  
September 18, 2019

6:00 PM  
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on July 21, 2019. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Board President, Mr. Wolbert lead the Pledge of Allegiance.



3. Roll Call

K. Lee Dixon	Present	Michael Stewart	Present
Barbara Kelly	Absent	Dominique Turner	Present
Donato Marable	Present	Richard Wolbert	Present

4. Richard Wolbert, Board President opened the meeting.

5. Board Member Comments on the Agenda

There were no Board of Education comments on the agenda.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. Standardized Test Results Presentation: Mrs. Lawler gave the standardized test result presentation, which included a handout.

8. MOTION: A motion was made by Donato Marable and seconded by Michel Stewart to approve the minutes for the Regular meeting on July 24, 2019.

Roll Call

K. Lee Dixon	Affirmative	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

MONTHLY FINANCIALS/CONTRACTS:

9. Consent Agenda:

A motion was made Donato Marable and seconded by Dominique Turner to approve the following action items A through L will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending June 2019: Balance on hand \$2,930,839.97



Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of June 2019, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage \_\_\_\_\_

Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of June 2019, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial Report of the Secretary for the month ending July 2019: Balance on hand \$3,693,636.41

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of July 2019, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage \_\_\_\_\_

Sch. Bus. Adm./Board Secretary

Date



Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of July 2019, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. MOTION: To accept the financial report of the Treasurer of School Monies ending June 2019.

D. MOTION: To accept the financial report of the Treasurer of School Monies ending July 2019.

E. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of June 2019.

F. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of July 2019.

G. MOTION: To approve the purchase orders in the amount of \$1,087,330.67 for the month of August 2019.

H. MOTION: To approve the purchase orders in the amount of \$438,410.32 for the month of September 2019.

I. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$185,172.49 for the month of August 2019 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

J. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$409,944.23 for the month of September 2019 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

K. MOTION: To approve the gross payroll wages for the pay period ending July 15, 2019 in the amount of \$43,524.77 and for the pay period ending July 31, 2019 in the amount of \$50,813.58 in the total amount of \$94,338.35 for the month of July 2019.

L. MOTION: To approve the gross payroll wages for the pay period ending August 15, 2019 in the amount of \$53,547.25 and for the pay period ending August 31, 2019 in the amount of \$42,545.96 in the total amount of \$96,093.21 for the month of August 2019.



Roll Call

K. Lee Dixon	Affirmative, abstained on motion J	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

FINANCIALS/CONTRACTS:

10. Consent Agenda:

A motion was made Michael Stewart and seconded by Donato Marable to approve the following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A MOTION: To approve the following 2019-2020 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
BCIT	44	\$3,448.00	9/1/2019-6/30/2020		\$151,712.00
BCSSSD	1	\$60,000.00 (Estimated)	9/1/2019-6/30/2020	1:1 LPN Nurse provided by Bayada	\$60,000.00
Brookfield	1	\$58,320.00	9/1/2019-6/30/2020		\$58,320.00
Brookfield	1	\$6,480.00	ESY		\$6,480.00
YALE	1	\$60,703.20	9/1/2019-6/30/2020		\$60,703.20
Garfield Park	1	\$56,336.40	9/1/2019-6/30/2020		\$56,336.40

B.MOTION: BE IT RESOLVED, that the Board of Education approve the contract of RnB Design for the 2019-2020 school year for the following amount:

- Website Maintenance/Hosting - \$300.00 per month

C. MOTION: BE IT RESOLVED, that the Board of Education approve Power Equipment contract for the 2019-2020 school year in the amount of \$495.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the Board to authorize George M. Gahles, Business Administrator to be added as a signer on the General Account.



E. MOTION: BE IT RESOLVED, that the Board of Education approve the contract of Garden State Transport Renewal for the 2019-2020 school year to BCIT West in the total amount of \$31,429.80

Roll Call

K. Lee Dixon	Affirmative	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

PERSONNEL:

11. Consent Agenda:

A motion was made K. Lee Dixon and seconded by Dominique Turner to approve the following action items A through U will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve Elizabeth Giacobbe as the Superintendent of the Beverly City School District.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Elizabeth Giacobbe as the Principal of the Beverly City School District.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Mary Cowan, Paraprofessional, at the rate of \$16.79 per hour, Step #10, retroactive September 1, 2019 to June 30, 2020.

D. MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of October 2019.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Jamie Weller, School Nurse, effective October 4, 2019.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Edward Carragher, Teacher, at the salary of \$49,600.00, BA Step #1, \$5,000.00 annual stipend for Palmyra bus run, and \$5,000.00 annual stipend for a student placed in a resource home, retroactive September 1, 2019 to June 30, 2020.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of Dr. Elizabeth Giacobbe's completed Merit Goals to the County for approval for the 2018-2019 school year:



-Quantitative #1:  
Increase scores on STAR Math Assessment in Grades 3-8

-Quantitative #2:  
Increase scores on edConnect Math Assessment in Grades K-2

-Quantitative #3:  
80% of Faculty will achieve 3.0 or better on student growth objective

-Qualitative #1:  
Decrease chronic absenteeism

-Qualitative #2:  
Enhance and improve PreK program

H. MOTION: BE IT RESOLVED, that the Board of Education approve Stephanie Williams, Paraprofessional, at the rate of \$16.79 per hour, Step #10, retroactive September 1, 2019 to June 30, 2020.

I. MOTION: BE IT RESOLVED, that the Board of Education approve Naja Wimberly, Paraprofessional, at the rate of \$16.79 per hour, Step #10, retroactive September 1, 2019 to June 30, 2020.

J. MOTION: BE IT RESOLVED, that the Board of Education approve Michelle Graham to be added to the substitute caller list for the 2019-2020 school year.

K. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Megan Goodspeed, Paraprofessional, effective August 14, 2019.

L. MOTION: BE IT RESOLVED, that the Board of Education approve Easton Morris, Paraprofessional, at the rate of \$17.94 per hour, Step #11, retroactive September 1, 2019 to June 30, 2020.

M. MOTION: BE IT RESOLVED, that the Board of Education approve Kathleen Kehlenbeck as long term substitute teacher at the rate of \$200.00 per diem, retroactive September 1, 2019.

N. MOTION: BE IT RESOLVED, that the Board of Education approve Alyssa Newman, School Nurse, Step #15 BA, at the salary of \$68,998.00, effective September 30, 2019.

O. MOTION: BE IT RESOLVED, that the Board of Education approve Erin Murray, Preschool Teacher, Step #8 BA, at the salary of \$55,874.00, retro September 12, 2019.

P. MOTION: BE IT RESOLVED, that the Board of Education approve the following staff as General Detention teachers for the 2019-2020 School Year per the negotiated amount in the BEA Contract (on an as needed basis and a rotating schedule):



- Dorothy Foglio
- Lori Genovesi
- Kathy Tipton
- Brittney Kelley
- Donna Groves
- Lisa DiPace
- Glenn Dempster
- Karen Spratt

Q. MOTION: BE IT RESOLVED, that the Board of Education approve Ashley Dalia, Sign Language Interpreter, at the rate of \$100.00 per hour on an as needed basis.

R. MOTION: BE IT RESOLVED, that the Board of Education approve the FMLA for Caitlin Stone, effective December 16, 2019 and return to work on March 9, 2020.

S. MOTION: BE IT RESOLVED, that the Board of Education approve Amy Horneck, Master Pre-Kindergarten Teacher, at the salary of \$74,347.00, Step #16 MA+15, retroactive September 1, 2019 to June 30, 2020.

T. MOTION: BE IT RESOLVED, that the Board of Education approve Shannon Dennis, Teacher, at the salary of \$49,970.00, Step #3 BA, retroactive September 1, 2019 to June 30, 2020.

U. MOTION: BE IT RESOLVED, that the Board of Education approve Claire Kerr as long term substitute teacher at the rate of \$200.00 per diem, retroactive September 17, 2019.

Roll Call

K. Lee Dixon	Affirmative	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

CURRICULUM & INSTRUCTION:

12. Consent Agenda:

A motion was made Michael Stewart and seconded by Donato Marable to approve the following action items A through Q will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the renewal of Discovery Education Streaming PLUS in the amount of \$2,600.00 for the 2018-2019 school year.





B. MOTION: BE IT RESOLVED, that the Board of Education approve the Tools of the Mind Curriculum for Pre-Kindergarten and Kindergarten for the 2019-2020 school year.

C. MOTION: BE IT RESOLVED, that the Board of Education approves employees children to attend the school in Beverly in accordance with Board policy 5111:

Elizabeth Giacobbe – M.G.  
Kerri Lawler – W.D.  
Tevin Gibson – K.G.  
Lois Harmon – C.H. , C.H., J.H.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the contract of SGO/SGP/Teacher Evaluation Scoring Sheet Employment Proposal of Michael McConnell for the 2019-2020 school year in the amount of \$3,000.00.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the Danielson Evaluation Rubric for the 2019-2020 school year.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Catherine Simone, Educational Consultant, at a rate of \$600.00 a day for 8 days throughout the school year, for a total not to exceed \$4,800.00.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the renewal of IXL site license for 250 students in grades K-8<sup>th</sup>.

H. MOTION: BE IT RESOLVED, that the Board of Education approve the Reflex Site License for all students at a rate of \$4,667.92.

I. MOTION: BE IT RESOLVED, that the Board of Education approve the Beverly City School District Burlington County Mentoring Plan for the 2019-2020 school year.

J. MOTION: BE IT RESOLVED, that the Board of Education approve the Beverly City School District Safety and Security Plan.

K. MOTION: BE IT RESOLVED, that the Board of Education approve the Beverly City School District Professional Development Plan for the 2019-2020 school year.

L. MOTION: BE IT RESOLVED, that the Board of Education approve the 2019-2020 Student-Family Handbook.

M. MOTION: BE IT RESOLVED, that the Board of Education approve the 2019-2020 Staff Handbook.

N. MOTION: BE IT RESOLVED, that the Board of Education approve to accept the grant award for the FY20 IDEA in the amount of:

Basic: \$117,719  
Preschool: \$3,327



O. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the annual New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for July 2018-June 2019 with a preliminary score of 76/78.

P. MOTION: BE IT RESOLVED, that the Board of Education approve the additional 2019-2020 Preschool Education Aid (PEA) One-Year Operational Plan in the amount of \$498,424.00.

Q. MOTION: BE IT RESOLVED, that the Board of Education approve payment to the Burlington County Curriculum Consortium in the amount of \$75.00 for the membership for Kerri Lawler during the 2019-2020 school year.

Roll Call

K. Lee Dixon	Affirmative	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

PROFESSIONAL DEVELOPMENT:

13. A motion was made by Donato Marable and seconded by K. Lee Dixon, BE IT RESOLVED, that the Board of Education approve the professional development for Michael Stewart to attend the NJSBA workshop in Atlantic City, NJ on October 21<sup>st</sup>-24<sup>th</sup>, 2019.

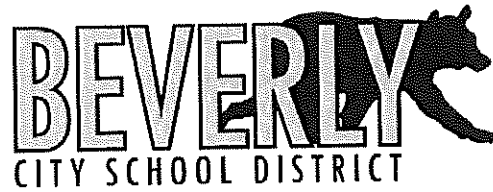
Roll Call

K. Lee Dixon	Affirmative	Michael Stewart	Abstained
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

POLICIES:

14. A motion was made by K. Lee Dixon and seconded by Michael Stewart; BE IT RESOLVED, that the Board of Education approve the first reading of the following policies:

- 0000 Bylaws
- 0142 Board Member Qualifications, Prohibited Acts, and Code of Ethics (M)
- 0169.02 Board member Use of Social Networks – Missing



1000 Administration

- 1140 Affirmative Action Program (M) – Missing
- 1220 Employment of Chief School Administrator (M)
- 1230 Superintendent's Duties (M)
- 1240 Evaluation of Superintendent (M)
- 1510 Americans with Disabilities Act (M)
- 1522 School Level Planning – Abolish
- 1523 Comprehensive Equity Plan (M)
- 1530 Equal Employment Opportunities (M)
- 1550 Equal Employment/Anti-Discrimination Practices (M)
- 1581 Victim of Domestic or Sexual Violence Leave (M) – Missing
- 1613 Disclosure and Review of Applicant's Employment History (M) – Missing
- 1631 Residency Requirements for Person Holding School District Office, Employment or Position - Missing
- 1642 Earned Sick Leave Law (M) - Missing

2000 Program

- 2132 School District Goals and Objectives – Update Citation
- 2200 Curriculum Content (M)
- 2260 Affirmative Action Program for School and Classroom Practices (M)
- 2361 Acceptable Use of Computer networks/Computers and Resources (M)
- 2411 Guidance Counseling (M)
- 2412 Home Instruction Due to Health Condition (M)
- 2414 programs and Services for Students in High Poverty and in High Need School Districts (M)
- 2415 No Child Left Behind Programs (M)
- 2415.01 Academic Standards, Academic Assessments and Accountability (M)
- 2415.04 Title I – District-Wide Parental Involvement (M)
- 2415.06 Unsafe School Choice Option (M)
- 2415.30 Title I – Education Stability for Children In Foster Care (M) – Missing
- 2417 Student Intervention and Referral Services (M)
- 2418 Section 504 of the Rehabilitation Act of 1973 – Students (M) – Missing
- 2422 Health and Physical Education (M)
- 2423 Bilingual and ESL Education (M)
- 2425 Physical Education – Abolish
- 2431 Athletic Competition (M)
- 2431.4 Prevention and Treatment of Sports-Related Concussion and Head Injuries (M)
- 2460 Special Education (M)
- 2464 Gifted and Talented Students (M)
- 2467 Surrogate Parents and Foster Parents (M)
- 2468 Independent Educational Evaluations – Missing
- 2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Condition (M)
- 2610 Educational Program Evaluation (M)
- 2622 Student Assessment (M)
- 2700 Services to Nonpublic School Students (M)



Regulations

- R1240 Evaluation of Superintendent (M)
- R1510 Americans with Disabilities Act (M)
- R1530 Equal Employment Opportunity Compliant Procedure (M)
- R1550 Equal Employment/Anti-Discrimination Practices (M)
- R1613 Disclosure and Review of Applicant's Employment History (M)
- R1642 Earned Sick Leave Law (M)
- R2200 Curriculum Content (M)
- R2361 Acceptable Use of Computer networks/Computers and Resources (M)
- R2411 Guidance Counseling (M)
- R2412 Home Instruction Due to Health Condition (M)
- R2414 programs and Services for Students in High Poverty and in High Need School Districts (M)
- R2417 Student Intervention and Referral Services (M)
- R2418 Section 504 of the Rehabilitation Act of 1973 – Students (M)
- R2423 Bilingual and ESL Education (M)
- R2431.1 Emergency Procedures for Athletic Practices and Competitions (M)
- R2431.2 Medical Examination Prior to Participating on a School Sponsored Interscholastic or Intramural Team or Squad (M)
- R2431.4 Prevention and Treatment of Sports-Related Concussion and Head Injuries (M)
- R2460 Special Education (M)
- R2460.1 Special Education – Location, Identification and Referral (M)
- R2460.8 Special Education – Free and Appropriate Public Education (M)
- R2460.9 Special Education – Transition from Early Intervention Programs to Preschool Programs (M)
- R2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (M)
- R2460.16 Special Education – Instruction Material to Blind or Print-Disables Students (M)
- R2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Condition (M)

Roll Call

K. Lee Dixon	Affirmative	Michael Stewart	Abstained
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

15. Old Business

There was no old business for the month.



16. New Business

There was no new business for the month.

16. Superintendent's Report

A. Enrollment Report: 310

B. Attendance Report

The report was included for review.

C. Nurse' Report

The report was included for review.

D. H.I.B. Incidents:

0 incidents reported: 0 were confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

E. Drills:

- Fire Drill – September 11, 2019 – 2:32 PM – 3 minutes 45 seconds

17. Correspondence

There was no correspondence for the month.

18. Board Comments

Mr. Wolbert, Board President, reviewed the parking issues around the school facility.

19. Public Comments

The open to the public comment portion of the meeting began at 7:07 p.m. and closed at 7:20 p.m.

Ms. Kate Elliot, 1045 Nichols Avenue, Beverly NJ, asked about why there was only one handicapped parking spot at Grays Trucking. It was the Board of Education's understanding that there has only been one (1) handicapped parking spot. The Board of Education will look into adding a second handicapped parking spot on the property of Grays Trucking.



Mr. Paul Miliner, 111 Dory Court, Beverly, raised a concern about his daughter being bullied. It was noted that this will be reviewed by the Administration.

Mr. Bob Bancroft, 602 Melbourne Avenue, Beverly, thanked the new Board of Education for all they do. He also noted that Jays landscaping is doing a great job. Additionally, he stated that the Districts has been doing a fabulous job over the last ten years.

#### 20. Adjournment

A motion was made by Michael Stewart and seconded by Dominique Turner to adjourn the Board of Education Meeting at 7:22 p.m.

#### Roll Call

K. Lee Dixon	Affirmative	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

Respectfully submitted:

*Brian F. Savage*

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary