



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
September 14, 2023

6:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read: The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 5, 2023. A copy was also submitted to the Beverly Post Office.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

There were two members of the public present.

2. Mr. Wolbert led the Pledge of Allegiance.

3. Roll Call

Barbara Kelly	Present	Robert Thibault	Present
Ariel Pina	Present	Richard Wolbert	Present
Susan E. Roth	Present		



4. Richard Wolbert, Board President opened the meeting.

5. Board Member Comments on the Agenda

There were no Board Member comments on the agenda.

6. Public Comment on Agenda Items Only

There were no Public comments on the agenda.

7. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following, BE IT RESOLVED, that the Board of Education approve the regular meeting minutes for August 17, 2023.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Abstained
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

MONTHLY FINANCIALS/CONTRACTS:

8. A motion was made by Barbara Kelly and seconded by Robert Thibault to approve the following action items A through I will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending June 2023: Balance on hand \$3,328,305.97

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of June 2023, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

School Business Administrator/Board Secretary

Date



Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of June 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial Report of the Secretary for the month ending July 2023: Balance on hand \$4,176,761.40

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of July 2023, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

School Business Administrator/Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of July 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. MOTION: To accept the financial report of the Treasurer of School Monies ending June 2023.

D. MOTION: To accept the financial report of the Treasurer of School Monies ending July 2023.

E. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of June 2023.

F. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of July 2023.

G. MOTION: To approve the purchase orders in the amount of \$615,793.69 for the month of September 2023.



H. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$569,605.90 for the month of September 2023 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

I. MOTION: To approve the gross payroll wages for the pay period ending August 15, 2023 in the amount of \$56,414.59 and the pay period ending August 31, 2023 in the amount of \$50,000.35 in the total amount of \$106,414.94 for the month of August 2023.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

FINANCIALS/CONTRACTS:

9. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the following 2023-2024 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
BCSSSD	10	\$4,263.00	ESY		\$42,630.00
BCSSSD	4	\$6,144.00	ESY 1:1		\$24,576.00

B. MOTION: BE IT RESOLVED, that the Board of Education approve Cooper Children's Regional to conduct Neurological Evaluations in the amount of \$375.00 per evaluation for the 2023-2024 school year.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Camden County Educational Services Commission related services speech quote for the 2023-2024 school year in the total amount of \$10,176.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the following change orders for the Modular Building project:

Change Order #6: Relocate Sheds \$15,626.00

Change Order #7: Water Main \$7,659.10



Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

PERSONNEL:

10. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Robert Thibault to approve the following action items A through I will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve Marcella Field, Registered Behavior Technician, at the salary of \$43.04 per hour retroactive September 1, 2023 through June 30, 2024.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Kenya Marshall, Registered Behavior Technician, at the salary of \$43.04 per hour retroactive September 1, 2023 through June 30, 2024.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Edward Carragher, Paraprofessional and Bus Driver, at the salary of \$37,659.59 retroactive September 1, 2023 through June 30, 2024.

D.MOTION: BE IT RESOLVED, that the Board of Education approve Pursuant to the provisions of N.J.S.A. 18A:27-4.1 and N.J.S.A. 18A:27-10, upon the recommendation of the Superintendent of Schools, renew the employment contracts of the following 12-month non-certified staff for the 2023-2024 year:

Last Name	First Name	Position	Hire Date	2023-2024 Salary
Chakan	Denise	Accounts Payable Clerk	3/28/2011	\$78,815.42
Cole	Linda	CST Secretary	10/2/2000	\$53,853.45
Davis	Tony	Head Custodian	9/1/2004	\$48,580.52
Dollard	Justin	Investigator/Security Officer/ Custodian	2/6/2019	\$70,936.69
Sanchez-Dollard	Andrea	Administrative Secretary	9/8/2008	\$67,909.04
Williams	Samantha	Clerk Typist/Records Admin.	8/7/2017	\$54,448.80

E. MOTION: BE IT RESOLVED, that the Board of Education approve Pursuant to the provisions of N.J.S.A. 18A:27-4.1 and N.J.S.A. 18A:27-10, upon the recommendation of the Superintendent of Schools, renew the employment contracts of the following 12 month certified staff for the 2023-2024 school year:



Last Name	First Name	Position	Hire Date	2023-2024 Salary
Lawler	Kerri	Director of Curriculum & Instruction	8/22/2011	\$144,162.29
Savage	Brian	Staff Accountant/Board Secretary	2/15/2011	\$108,110.03

F. MOTION: To approve Pablo Canela:

BE IT RESOLVED, that the Board of Education approve to appoint Mr. Pablo Canela as Treasurer of School Monies at the rate of \$5,144.09 retroactive from July 1, 2023 to June 30, 2024.

G. MOTION: To approve the Part Time Custodial Staff for the 2023-2024 School Year:

BE IT RESOLVED, that the Board of Education approve the following Part Time Custodians for the 2023-2024 school year:

NAME		ASSIGNMENT	Hourly Rate
Bert Jordan	10 Month	Custodian (Night)	\$28.42

H. MOTION: BE IT RESOLVED, that the Board of Education approve After-School Soccer Stars to be conducted by Ron Vogeley for 10 sessions of 9 weeks on Tuesdays and Thursdays for 3rd and 4th grade students starting on October 3, 2023 through November 2, 2023 at the rate of \$40.50 per hour.

I.MOTION:BE IT RESOLVED, that the Board of Education approve the following teachers as after-school detention monitors, to be paid \$22.00 per hour (on a rotating schedule):

Brittney Calimer
 Glenn Dempster
 Lisa DiPace
 Donna Groves
 Kathleen Kehlenbeck
 Francesca DiMedio
 Larissa Druding
 Jennifer Barrientos

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

CURRICULUM & INSTRUCTION:

11. Consent Agenda:



A motion was made by Barbara Kelly and seconded by Robert Thibault to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the Comprehensive School Threat Assessment Guidance for the 2023-2024 school year.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Kerri Lawler, Director of Curriculum and Instruction to join the Burlington County Curriculum Consortium with annual dues of \$75.00.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Gifted and Talented Education Service report submission.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

POLICIES:

12. A motion was made by Barbara Kelly and seconded by Robert Thibault to approve the following action item: BE IT RESOLVED, that the Board of Education approve the second reading of the following policies:

Policy #2419 School Threat Assessment Teams

12A. Public Comment on Policy #2419

The public comment section was opened at 6:04 p.m. and closed at 6:04 p.m. There were no comments.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

12.B. A motion was made by Robert Thibault and seconded by Barbara Kelly to approve the following: BE IT RESOLVED, that the Board of Education approve the following change orders for the Modular Building project:

Change Order #9: Dumpster Enclosure \$61,903.00



Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

12.C. A motion was made by Robert Thibault and seconded by Ariel Pina to approve the following: BE IT RESOLVED, that the Board of Education approve the following board meeting change for the month of October to October 26, 2023 and authorize the Board Secretary to advertise the change.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

13. Old Business

- BPU Grant – Dr. Savage updated the Board of Education noting that the HVAC BPU grant is moving along well.
- Modular Building – The dumpster enclosure change order, which as approved this evening, is one of the last pieces of the modular building project. The punch list is nearing completion as well.

14. New Business

- ROD 5 Grant – Dr. Savage updated the Board of Education regarding this great funding opportunity with reference to the HVAC project.

15. Superintendent's Report:

- A. Enrollment Report: 341
- B. Attendance Report: The numbers were reviewed and it was noted that the pre-school program is full at this time.
- C. Nurse's Report: It was noted that our school nurse in doing a great job and her report was reviewed.
- D. H.I.B. Incidents:

0 incidents reported: 0 were confirmed bullying, 0 determined to be non-HIB related or non-actionable



HIB, and Q inconclusive.

E. Discipline Report:

Total Suspensions: 0

F. Drills:

- Shelter in Place – September 7, 2023 – 12:08 PM
- Fire Drill – September 14, 2023 - 10:29 A.M. – 6 minutes and 55 seconds

A motion was made by Barbara Kelley and seconded by Robert Thibault to approve the following:

Executive Session Resolution:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Beverly City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Beverly City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is:

A. Superintendent Contract

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

The Board of Education entered closed session at 6:41 p.m. and left closed session at 6:54 p.m.



Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

16. A motion was made by Barbara Kelley and seconded by Robert Thibault to approve the following: BE IT RESOLVED, that the Board of Education approve the submission of the Superintendent's contract to the New Jersey Department of Education Burlington County office for review.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

17. Correspondence

There was no correspondence for the month.

18. Board Comments

There were no Board comments for the month.

19. Public Comments

There were no public comments for the month.

20. Adjournment

A motion was made by Barbara Kelly and seconded by Ariel Pina to adjourn the Board of Education Meeting at 6:55 p.m.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		



Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.
Staff Accountant/Board Secretary