



BEVERLY CITY BOARD OF EDUCATION  
601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)

REGULAR MEETING

Beverly City School  
October 18, 2017

7:00 PM  
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by the Board President Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 4, 2017 A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

The Pledge of Allegiance was led by Richard Wolbert.

3. Roll Call



Stacey Atkinson	Present	Mary Smith-Jones	Absent
K Lee Dixon	Present	Mary Wolbert	Present
Leigh Ann Esaia	Present	Richard Wolbert	Present
Barbara Kelly	Present		

4. Mr. Richard Wolbert, Board President opened the meeting.

Ms. Giacobbe, Superintendent of Schools and Dr. Savage, Staff Accountant/Board Secretary were also present.

There were fourteen (14) member of the public present at the meeting.

5. Board Member Comments on the Agenda

There were no Board member comments on the agenda.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. Student Recognition

The Board of Education was proud to announce the Upstanders for the month of October. The Upstanders for the month were T’Kai Mu’Kwan and Samantha Cardis. The Learner to Leader for the month of October was Angilann Ramos

8. Benchmark Assessments

Ms. Giacobbe and Mrs. Lawlor presented the benchmark assessments pointing out the substantial gains the students of Beverly are attaining. Additionally, Mr. Wolbert reviewed the visit from the Commissioner of Education, Assistant Commissioner of Education as well as representative from Washington DC. He noted he was so proud of the District and was honored to be part of a Lighthouse District. The Lighthouse Initiative will be using Beverly City School as a flagship district that showcases school growth and continuity of vision. Mr. Wolbert commented about the phenomenal job that Ms. Giacobbe and Mrs. Lawlor are doing in Beverly.

9. A motion was made by Leigh Ann Esaia and seconded by K Lee Dixon to approve the minutes for the Regular meeting on September 20, 2017.

Roll Call



Stacey Atkinson	Abstained	Mary Smith-Jones	Absent
K Lee Dixon	Affirmative	Mary Wolbert	Abstained
Leigh Ann Esaia	Affirmative	Richard Wolbert	Affirmative
Barbara Kelly	Abstained		

MONTHLY FINANCIALS/CONTRACTS:

10. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Barbara Kelly to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending August 2017: Balance on hand \$3,250,362.09

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of August 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

**Brian F. Savage** \_\_\_\_\_

Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of August 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending August 2017.



C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of August 2017.

D. MOTION: To approve the purchase orders in the amount of \$506,891.95 for the month of October 2017.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$189,043.85 for the month of October 2017 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending September 15, 2017 in the amount of \$144,429.55 and for the pay period ending September 30, 2017 in the amount of \$151,541.21 in the total amount of \$295,970.76 for the month of September 2017.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Affirmative, Abstained on Motion E	Mary Wolbert	Affirmative
Leigh Ann Esaia	Affirmative	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

FINANCIALS/CONTRACTS:

11. Consent Agenda:

A motion was made by Leigh Ann Esaia and seconded by Barbara Kelly to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the following 2017-2018 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
BCSSSD	11	\$455,178.00	9/1/2017-6/30/2018		\$455,178.00
Middle Township	1	\$10,550.00	9/1/2017-6/30/2018	Homeless	\$10,550.00
Garfield Park Academy	1	\$53,188.20	9/1/2017-6/30/2018	Homeless	\$53,188.20

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Blackboard Quote effective September 1, 2017 – June 30, 2018 in the amount of \$3,362.49 and for the 2017-2018 school year in the amount of \$750.00.



C. MOTION: BE IT RESOLVED, that the Board of Education approve to accept the CMP (Comprehensive Maintenance Plan), M-1, and Facilities Checklist for the 2017-2018 school year.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Leigh Ann Esaia	Affirmative	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

PERSONNEL:

12. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Wolbert to approve the following action items A through K will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of November 2017.

B. MOTION: BE IT RESOLVED, that the existing employment agreement between the Board of Education and Elizabeth Giacobbe be rescinded by mutual agreement;

Be It Further Resolved, that Elizabeth Giacobbe be appointed as Superintendent of Schools for the period July 1, 2017 through June 30, 2022, at an initial salary of \$155,850.00 (retro pay is for July 1, 2017 through August 31, 2017) for the 2017-2018 school year, which includes an additional administrative position increment for her service as principal, pursuant to terms of a written employment agreement approved by the Executive County Superintendent of Schools. This contract supercedes all previous contracts.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Melanie Kranz as Girls' Basketball Coach stipend position for the 2017-2018 school year in the amount of \$2,284.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Glenn Dempster as Boys' Basketball Coach stipend position for the 2017-2018 school year in the amount of \$2,284.00.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Donna Butler and Karen Spratt as Yearbook Club stipend position for the 2017-2018 school year in the amount of \$38.11 per hour, per person Tier 4.



F. MOTION: BE IT RESOLVED, that the Board of Education approve Travis Knauss as Music Coordinator for the 2017-2018 school year in the amount of \$1,139.00.

G. MOTION: BE IT RESOLVED, that the Board of Education approve Karen Spratt, Lisa Scarperia, & Dorothy Foglio to conduct Homebound Instruction for 1 student, 10 hours a week, \$40.00 per hour (time to be split between the 3 teachers), retroactive, effective October 11, 2017.

H. MOTION: BE IT RESOLVED, that the Board of Education approve Dahlia Buividas revised resignation date, September 29, 2017.

I. MOTION: BE IT RESOLVED, that the Board of Education approve Meredith Lokan and Rachel Fox as Cursive Club stipend position for the 2017-2018 school year in the amount of \$38.11 per hour, per person Tier 4.

J. MOTION: BE IT RESOLVED, that the Board of Education approve Laurie Carty as Paraprofessional, Step #8, \$14.60 per hour, retroactive October 13, 2017.

K. MOTION: BE IT RESOLVED, that the Board of Education approve the FMLA for Caitlin Stone, effective April 23, 2018 to May 29, 2018.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Leigh Ann Esaia	Affirmative, Abstained	on Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

CURRICULUM:

13. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Leigh Ann Esaia to approve the following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the NJQSAC Statement of Assurance for the 2017-2018 school year.



B. MOTION: BE IT RESOLVED, that the Board of Education approve the Nursing Services Plan for the 2017-2018 School Year.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the purchase of Schoolnet, EdConnect-online benchmarking and data management system, in the amount of \$900.05.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the acceptance of Title IV grant in the amount of \$10,000.00.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the renewal of Discovery Education streaming service as a Social Studies and Science resource for the 2017-2018 school year in the amount of \$2,600.00.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Leigh Ann Esaia	Affirmative	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

PROFESSIONAL DEVELOPMENT:

14. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Stacey Atkinson to approve the following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Lori Genovesi and Briana McGuckin to attend the Weaving NGSS Across the Curriculum workshop on October 25, 2017 at the Princeton Marriot Forrestal in the total amount of \$175.00.

B.MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Elizabeth Giacobbe to attend the NJ School Boards on October 25<sup>th</sup> & 26<sup>th</sup>, 2017.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Caitlin Stone to attend the Visualizing and Verbalizing for Language Comprehension and Thinking Workshop on March 22-23, 2018 in Plainsboro, NJ in the total amount of \$749.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Lisa DiPace, Peg Gunkel, and Briana McGuckin to attend the Special Education/Math Conference on December 6, 2017 in Monroe, NJ in the amount of \$179.00 each for the total amount of \$358.00.



E. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Lori Genovesi to attend the Strategies and Structures for Teaching Reading and Writing workshop on October 26, 2017 in Philadelphia, PA in the total amount of \$249.00

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Leigh Ann Esaia	Affirmative, Abstained on motion B	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

15. Old Business

There was no old business for the month of October.

16. New Business

There was no new business for the month of October.

17. Superintendent's Report

A. Enrollment Report: 291

B. Attendance Report

There report was included for review by the Board of Education.

C. Nurse's Report

There report was included for review by the Board of Education.

D. Discipline Report

There report was included for review by the Board of Education.

E. H.I.B. Incidents:

0 incidents reported: 0 were confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

F. Drills:





October 5, 2017 – Fire Drill – 3 minutes 12 seconds

October 13, 2017 – Shelter in Place – 1:32 PM

18. Correspondence – Riverside Letter & Assemblyman Troy Singleton

19. Board Comments

There were no Board of Education comments.

20. Public Comments

The public portion of the meeting was opened at 7:30 p.m. and closed at 7:30 p.m. There were no comments from the public.

21. Adjournment

A motion was made by Leigh Ann Esaia and seconded by Barbara Kelly to adjourn the Board of Education Meeting at 7:56 p.m.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Leigh Ann Esaia	Affirmative	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

Respectfully submitted:

**Brian F. Savage**

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary