



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
October 26, 2023

6:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read: The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time,

and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 5, 2023. A copy was also submitted to the Beverly Post Office.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

There were 7 members of the public present.

2. Mr. Wolbert led the Pledge of Allegiance.

3. Roll Call

Barbara Kelly	Present	Robert Thibault	Absent
Ariel Pina	Present	Richard Wolbert	Present
Susan E. Roth	Present		



4. Richard Wolbert, Board President opened the meeting.

5. Board Member Comments on the Agenda

There were no Board Member comments on the agenda.

6. Public Comment on Agenda Items Only

There were no Public comments on the agenda.

7. Student Recognition: This month's Choose To Be Nice Recipients were Maria Gomez and Mariely Benitez

8. NJSLA Standardized Test Presentation – Ms. Lawler presented the results from the most recent NJSLA testing.

MONTHLY FINANCIALS/CONTRACTS:

9. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through I will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending August 2023: Balance on hand \$3,962,020.90

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of August 2023, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

School Business Administrator/Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of August 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district



officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial Report of the Secretary for the month ending September 2023: Balance on hand \$3,820,928.14

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of September 2023, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

School Business Administrator/Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of September 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. MOTION: To accept the financial report of the Treasurer of School Monies ending August 2023.

D. MOTION: To accept the financial report of the Treasurer of School Monies ending September 2023.

E. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of August 2023.

F. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of September 2023.

G. MOTION: To approve the purchase orders in the amount of \$1,150,153.47 for the month of October 2023.



H. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$593,147.84 for the month of October 2023 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

I. MOTION: To approve the gross payroll wages for the pay period ending September 15, 2023 in the amount of \$191,297.66 and the pay period ending September 30, 2023 in the amount of \$219,914.08 in the total amount of \$411,211.74 for the month of September 2023.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

FINANCIALS/CONTRACTS:

10. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: Approval of Depositories:

BE IT RESOLVED, that the Board of Education approve Wilmington Savings Fund Society Bank, Burlington, NJ be appointed as Depository for School funds with the following signatures with the minimum 2 signatures required:

Dr. Brian F. Savage – Board Secretary
George Gahles – Business Administrator
Pablo D. Canela – Treasurer of School Monies
Richard Wolbert – Board President
Barbara Kelly – Board Vice President
Dr. Elizabeth Giacobbe – Superintendent/Principal

Acct No. XXXXXXX340 School Activity Account
Acct No. XXXXXXX357 Payroll Account
Acct No. XXXXXXX365 Agency Account
Acct No. XXXXXXX373 General Account
Acct No. XXXXXXX390 FSA Account

*Movement of funds from these accounts is accomplished via a wire transfer initiated by the School Business Administrator and/or the Board Secretary. Security measures are in place to verify outgoing wires are made to a preauthorized Beverly Board of Education account.



AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized to enter into agreements with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposits when appropriate.

AND FURTHER BE IT RESOLVED that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit or collection made may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special Checking and/or Money Market Investments Accounts in any one or all of the above depositories when in the best interest of the Board of Education

AND FURTHER BE IT RESOLVED that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be hereby authorized on behalf of the Board of Education to:

- (a) Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the School Business Administrator, all or any documents and securities or other property held by the depositories for any purpose, and
- (b) Authorize the depositories to purchase or sell C.D.'s, Repurchase Agreements and other securities, and
- (c) Execute and deliver all instruments required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Corporation

B. MOTION: Approval of New Account:

BE IT RESOLVED, that the Board of Education approve the new cafeteria account at Wilmington Savings Fund Society Bank, Burlington, NJ be appointed as Depository for School funds with the following signatures minimum 2 signatures required:

Acct No. _____ Food Service Account
Dr. Elizabeth Giacobbe – Superintendent/Principal
Dr. Brian F. Savage – Board Secretary
George Gahles – Business Administrator



Pablo D. Canela – Treasurer of School Monies
Richard Wolbert – Board President
Barbara Kelly – Board Vice President

*Movement of funds from these accounts is accomplished via a wire transfer initiated by the School Business Administrator and/or the Board Secretary. Security measures are in place to verify outgoing wires are made to a preauthorized Beverly Board of Education account.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized to enter into agreements with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposits when appropriate.

AND FURTHER BE IT RESOLVED that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit or collection made may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special Checking and/or Money Market Investments Accounts in any one or all of the above depositories when in the best interest of the Board of Education

AND FURTHER BE IT RESOLVED that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be hereby authorized on behalf of the Board of Education to:

- (a) Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the School Business Administrator, all or any documents and securities or other property held by the depositories for any purpose, and
- (b) Authorize the depositories to purchase or sell C.D.'s, Repurchase Agreements and other securities, and
- (c) Execute and deliver all instruments required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Corporation

C.MOTION: BE IT RESOLVED, that the Board of Education accept the ROD-5 grant PEC letter regarding the Beverly City School HVAC Improvements Project that was submitted to the New Jersey Department of Education, DOE State Project



#(02)-05-0380-025-23-R501, for review and Department approval as per the preliminary eligible cost letter dated September 12, 2023.

D. MOTION: To approve the following 2023-2024 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
BCSSSD	4	\$46,675.00	9/1/2023-6/30/2024	1:1 Teacher Assistant	\$186,700.00
BCSSSD	14		9/1/2023-6/30/2024		\$717,771.00
Florence Twp.	2	\$6,611.04	9/1/2023-12/31/2023	McKinney-Vento	\$13,222.08

E. MOTION: BE IT RESOLVED, that the Board of Education approve the regular run of Garden State Transportation (GST) to transport for the 2023-2024 school year to BCIT West in the total amount of \$35,578.80, and the overflow run for total students exceeding 54 passengers in the amount of \$1,778.94 per month as needed.

F. MOTION: BE IT RESOLVED, that the Board of Education approve to accept the following:

- Comprehensive Maintenance Plan (CMP)
- Annual Maintenance Budget Amount Worksheet (M-1)
- Healthy and Safety Evaluation of School Buildings Checklist

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

PERSONNEL:

11.A motion was made by Ariel Pina and seconded by Barbara Kelly to approve the following: BE IT RESOLVED, that the existing employment contract between the Beverly City Board of Education and Dr. Elizabeth Giacobbe be rescinded by mutual agreement;

BE IT FURTHER, that Dr. Elizabeth Giacobbe be appointed Superintendent of the Beverly City School District for the period July 1, 2023 through June 30, 2028, pursuant to the terms of an employment agreement approved by the Burlington County Executive Superintendent of Schools.

12. Public Hearing: opened 6:52 p.m.



13. Public Hearing: closed 6:52 p.m.

There were no comments from the Board of Education or the public.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

PERSONNEL:

14. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve Kim Deatore as a long-term substitute at the rate of \$220.00 per day effective November 13, 2023 through June 19, 2024.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Gelissa Morales, paraprofessional, Step #11, at the rate of \$19.96 per hour, effective October 30, 2023.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Claudia Cardenas, paraprofessional, Step #11, at the rate of \$19.96 per hour, effective November 13, 2023.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Ann Martorana, paraprofessional, effective October 20, 2023.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Dawn Jones, paraprofessional, effective November 15, 2023.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Conor Dempster and Kathleen Kehlenbeck as Basketball Coach stipend position for the 2023-2024 school year in the amount of \$2,521.00 each.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		



CURRICULUM & INSTRUCTION:

15. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the NJQSAC scores.

B.MOTION: BE IT RESOLVED, that the Board of Education approve the NJQSAC District Improvement Plan.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the New Jersey Learning Acceleration Program-High Impact Tutoring Competitive Grant in the amount of \$36,774.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the Annual Preschool Operational Plan for the 2023-2024 school year.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the New Jersey Department of Education District and School Grade report for the 2022-2023 school year. The score of 74/78.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

PROFESSIONAL DEVELOPMENT:

16. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Larita Farmer to attend the Tools of the Mind Curriculum training throughout the 2023-2024 school year up to 12 hours at the rate of \$22.00 per hour.



B. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Dana Rosen to attend the Dyslexia and Specially Designed Instruction Workshop on February 9, 2024, virtual, in the total amount of \$279.00.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Caitlin Stone to attend the NJ Department of Education Speech and Language Community of Practice workshop on October 18, 2023 at The Learning Resource Center in Trenton, NJ, there will be no cost to the district.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

FIELD TRIP:

17. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following: BE IT RESOLVED, that the Board of Education approve the field trip to the Franklin Institute, 222 North 20th Street, Philadelphia, PA 19103, on January 26, 2024 (4th Grade, 22 students and 2 chaperones) and January 31, 2024 (3rd Grade, 37 students and 3 chaperones), there will be no cost to the district.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

18. Old Business

- BPU Grant – Dr. Savage noted that the balancing scope has been completed and the project is moving forward.
- Modular Building – Dr. Savage let the Board of Education know that the dumpster enclosure project has been submitted to the City for permitting.

19. New Business

- ROD 5 Grant – It was noted that this grant was accepted earlier in the meeting and will be used for the HCAC project.

20. Superintendent's Report:



A. Enrollment Report: 331

B. Attendance Report: 95%

C. Nurse's Report: Report was included for review.

D. H.I.B. Incidents:

0 incidents reported: 0 were confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

E. Discipline Report:

Total Suspension: 1

F. Drills:

- Fire Drill – October 4, 2023 - 9:22 AM – 3 minutes 20 seconds
- Lockdown Drill – October 20, 2023 – 8:55 AM

21. Correspondence

There was no correspondence for the month.

22. Board Comments

There were no Board comments for the month.

23. Public Comments

The public portion of the meeting was opened at 7:07 p.m. and closed at 7:14 p.m.

Ms. Kelsie Schneider, 132 Riverfront Avenue, Beverly, New Jersey thanked the school district for allowing the choir participate in the December 9, 2023 celebration.

24. Adjournment

A motion was made by Barbara Kelly and seconded by Ariel Pina to adjourn the Board of Education Meeting at 7:15 p.m.



Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.
Staff Accountant/Board Secretary