



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010

www.beverlycityschool.org

REGULAR MEETING

Beverly City School
November 15, 2017

7:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by the Board President Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 4, 2017 A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

The Pledge of Allegiance was led by Richard Wolbert.



2. Roll Call

Stacey Atkinson	Present	Mary Smith-Jones	Absent
K Lee Dixon	Absent	Mary Wolbert	Present
Leigh Ann Esaia	Absent	Richard Wolbert	Present
Barbara Kelly	Present		

3. Mr. Richard Wolbert, Board President opened the meeting.

Ms. Giacobbe, Superintendent of Schools and Dr. Savage, Staff Accountant/Board Secretary were also present.

There were eight (8) member of the public present at the meeting.

4. Board Member Comments on the Agenda

There were no Board member comments on the agenda.

5. Public Comment on Agenda Items Only

There were no public comments on the agenda.

6. Student Recognition

The Board of Education was proud to announce the Upstanders for the month. The Upstanders for the month were Cadence Wredberg and Madeleine Hammond. The Learner to Leader for the month was Mackenzie Smith.

7. A motion was made by Barbara Kelly and seconded by Stacey Atkinson to approve the minutes for the Regular meeting on October 18, 2017.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Absent	Mary Wolbert	Affirmative
Leigh Ann Esaia	Absent	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

MONTHLY FINANCIALS/CONTRACTS:

8. Consent Agenda:



A motion was made by Stacey Atkinson and seconded by Barbara Kelly to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending September 2017: Balance on hand \$3,641,985.21

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of September 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of September 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending September 2017.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of September 2017.

D. MOTION: To approve the purchase orders in the amount of \$143,909.20 for the month of November 2017.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$226,353.90 for the month of November 2017 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.



F. MOTION: To approve the gross payroll wages for the pay period ending October 15, 2017 in the amount of \$148,188.61 and for the pay period ending October 31, 2017 in the amount of \$144,608.01 in the total amount of \$292,796.62 for the month of October 2017.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Absent	Mary Wolbert	Affirmative
Leigh Ann Esaia	Absent	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

FINANCIALS/CONTRACTS:

9. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Stacey Atkinson to approve the following action items A and C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the following 2017-2018 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
Washington Twp. Public School	1	\$17,182.00	9/1/2017-6/30/2018	DCP&P Placement	\$17,182.00
Daytop NJ Facility in Mendham	1	\$120.00 per day	9/1/2017-6/30/2018	New Placement (180 days)	\$21,600.00

B. MOTION: BE IT RESOLVED, that the Board of Education approve Laurel Bus Company for 7 away Basketball games at the rate of \$325.00 per game.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Memorandum of Agreement between The Board of Education and law Enforcement Officials for the 2017-20148 school year.



Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Absent	Mary Wolbert	Affirmative
Leigh Ann Esaia	Absent	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

PERSONNEL:

10. Consent Agenda:

A motion was made by Mary Wolbert and seconded by Barbara Kelly to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of December 2017.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Ann Martorana, Paraprofessional, Step #11, \$16.94 per hour, retroactive October 23, 2017 for the 2017-2018 school year.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Kathleen Kehlenbeck, Paraprofessional, Step #9, \$15.10 per hour, retroactive November 6, 2017 for the 2017-2018 school year.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the following staff as scorekeepers at the rate of \$22.00 per hour:

- Stefanie Borota
- Conor Dempster
- Dorothy Foglio
- Lori Genovesi

E. MOTION: BE IT RESOLVED, that the Board of Education approve Homebound Instruction for 1 student, 10 hours a week, effective November 27, 2017.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Briana McGuckin, Brook Vermes, and Karen Spratt (split time) to conduct Homebound Instruction for 1 student, 10 hours a week, at the rate of \$40.00 per hour, effective November 27, 2017.



Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Absent	Mary Wolbert	Affirmative
Leigh Ann Esaia	Absent	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

PROFESSIONAL DEVELOPMENT:

11. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Barbara Kelly to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Lori Genovesi and Briana McGuckin to attend the Weaving NGSS Across the Curriculum workshop on October 25, 2017 at the Princeton Marriot Forrestal revised cost in the amount of \$190.00 each.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Charlene Singer to attend the Enhancing Students' Success in Math By Developing a Growth Mindset Workshop on January 10, 2018 in Cherry Hill, NJ in the amount of \$239.00.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Tony Davis to attend the EPA Certified Lead Renovator Training Class in the amount of \$225.00 at Access Training Services.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Absent	Mary Wolbert	Affirmative
Leigh Ann Esaia	Absent	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

12. Old Business

At the next board of education meeting, Board Goals needs to be discussed.



13. New Business

Strauss Esmay has provided a proposal to update the District policies. There will be discussion on this matter at 6:30 p.m. on December 20th.

Mr. Wolbert gave an update on the concession stand area, which is nearing completion.

14. Superintendent's Report

A. Enrollment Report: 292

B. Attendance Report

There report was included for review by the Board of Education.

C. Discipline Report

There report was included for review by the Board of Education.

D. H.I.B. Incidents:

0 incidents reported: 0 were confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

E. Drills:

Fire Drill – November 2, 2017 – 3 minutes 55 seconds

Lockdown Drill – November 8, 2017 – 11:50 AM

15. Correspondence

Mr. Wolbert reviewed the certification that he Beverly City Board of Education received regarding their Lighthouse Certification. A letter from the Commissioner of Education was also read. Everyone expressed their excitement on the Lighthouse distinction.

16. Board Comments

There were no Board of Education comments.



17. Public Comments

The public portion of the meeting was opened at 7:31 p.m. and closed at 7:31 p.m. There were no comments from the public.

18. Adjournment

A motion was made by Barbara Kelly and seconded by Mary Wolbert to adjourn the Board of Education Meeting at 7:32 p.m.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Leigh Ann Esaia	Affirmative	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary