



BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue

Beverly, New Jersey 08010

www.beverlycityschool.org

REGULAR MEETING

Beverly City School

6:00 PM

November 19, 2020

Beverly School Library

AGENDA

1. CALL TO ORDER

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on August 12, 2020. A copy was also submitted to the Beverly Post Office.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Pledge of Allegiance



Roll Call

Barbara Kelly	_____	Dominique Turner	_____
Donato Marable	_____	Richard Wolbert	_____

- 3. President opens meeting
- 4. Board Member Comments on the Agenda
- 5. Public Comment on Agenda Items Only
- 6. MOTION: To accept the resignation of Riccardo Dale, Board member.

Roll Call

Barbara Kelly	_____	Dominique Turner	_____
Donato Marable	_____	Richard Wolbert	_____

- 7. MOTION: To approve the minutes for the Regular meeting on October 15, 2020.

Roll Call

Barbara Kelly	_____	Dominique Turner	_____
Donato Marable	_____	Richard Wolbert	_____

MONTHLY FINANCIALS/CONTRACTS:

8. Consent Agenda:

The following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION: To accept the financial Report of the Secretary for the month ending September 2020: Balance on hand \$3,706,061.99

Board Secretary's Month Certification

Budgetary Line Item Status



Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of September 2020, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of September 2020, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending September 2020.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of September 2020.

D. MOTION: To approve the purchase orders in the amount of \$237,825.64 for the month of November 2020.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$491,183.16 for the month of November 2020 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending October 15, 2020 in the amount of \$176,140.83 and for the pay period ending October 31, 2020 in the amount of \$181,012.04 in the total amount of \$357,152.87 for the month of October 2020.

Roll Call

Barbara Kelly

Dominique Turner

Donato Marable

Richard Wolbert



FINANCIALS/CONTRACTS:

9.Consent Agenda:

The following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A MOTION: To approve the following 2020-2021 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
BCSSSD	2	\$40,290.00	9/1/2020-6/30/2021	1:1 Aide per student	\$80,580.00
GSSSD	2	\$16.66 per day	9/1/2020-6/30/2021	Tuition out of county fee	\$5,997.60
Hampton Academy	1	\$59,857.20	9/1/2020-6/30/2021	Extraordinary Services \$36,000.00	\$95,857.20
BCSSD	1	\$42,074.00	11/17/2020-6/30/2021	New Contract	\$42,074.00

B. MOTION: BE IT RESOLVED, that the Board of Education approve for the 2020-2021 school year the Cooperative Transportation Services with Gloucester County Special Services School District, 7% of the district's portion of each cooperative route for special education, vocational, public, and homeless students.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Educational Specialized Associates, LLC. Agreement for the 2020-2021 school year.

D.MOTION: BE IT RESOLVED, that the Board of Education approve the Bilingual Psychologist Consultant, on as needed basis provided by Joann Troso for the 2020-2021 year in the amount of \$450.00 per evaluation.

Roll Call

Barbara Kelly	_____	Dominique Turner	_____
Donato Marable	_____	Richard Wolbert	_____

PERSONNEL:

10. Consent Agenda:

The following action items A through G will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.



A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of December 2020.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Joey Dalia as a Sign Language Interpreter on an as needed basis for the 2020-2021 school year in the amount of \$150.00 per hour.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Sara Strittmatter as sub custodian at the rate of \$16.50 per hour, effective November 20, 2020.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Jasmine Jones, Paraprofessional, Step #11, at the rate of \$17.94 per hour, retroactive November 12, 2020.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Jeremiah Charles, Paraprofessional, Step #8, at the rate of \$15.55 per hour, effective date, November 18, 2020, pending fingerprint approval.

F. MOTION: BE IT RESOLVED, that the Board of Education approve the FMLA for Brittney Calimer, effective February 22, 2021 and return September 1, 2021.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the termination of Regina Scott, Paraprofessional, effective November 19, 2020, and placed on paid administrative leave effective November 17, 2020 per the BEA negotiated contract.

Roll Call

Barbara Kelly	_____	Dominique Turner	_____
Donato Marable	_____	Richard Wolbert	_____

CURRICULUM & INSTRUCTION:

11.Consent Agenda:

The following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION:BE IT RESOLVED, that the Board of Education approve the Preschool Operational Plan for the 2020-2021 school year.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the New Jersey Department of Education School Self-Assessment for Determine Grades under the Anti-Bullying Bill of Rights Act from July 1, 2019 through June 30, 2020 with a grade of 74/78 which is a 95%.



Roll Call

Barbara Kelly	_____	Dominique Turner	_____
Donato Marable	_____	Richard Wolbert	_____

PROFESSIONAL DEVELOPMENT:

12. Consent Agenda:

The following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION:BE IT RESOLVED, that the Board of Education approve the professional development for Caitlin Stone to attend the PECS Level I Training on December 14th & 15th, 2020, virtually in the total amount of \$399.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the retroactive payment for Ronald Vogelei and Athena Katsifis in the amount of \$22.00 per hour per the negotiated BEA contract for EnVision 2020 training after school for two hours.

Roll Call

Barbara Kelly	_____	Dominique Turner	_____
Donato Marable	_____	Richard Wolbert	_____

13. Old Business –

- Trailers/Installation/Purchase

14. New Business

15. Superintendent's Report:

A. Enrollment Report

B. Attendance Report

C. Nurse's Report

MOTION: Executive Session Resolution:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and



WHEREAS, the Board of Education of the Beverly City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Beverly City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is:

H.I.B. Case #1

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Roll Call

Barbara Kelly	_____	Dominique Turner	_____
Donato Marable	_____	Richard Wolbert	_____

D. H.I.B. Incidents:

1 incidents reported: _____ was confirmed bullying, _____ determined to be non-HIB related or non-actionable HIB, and _____ inconclusive.

E. Discipline Report:

Total Suspensions: 0

F. Drills:

Communication Drill – November 1, 2020



Fire Drill – November 9, 2020 – 10:01 AM

16. Correspondence

17. Board Comments

18. Public Comments

19. Adjournment

Roll Call

Barbara Kelly

Donato Marable

Dominique Turner

Richard Wolbert



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
October 15, 2020

6:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read: The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on August 12, 2020. A copy was also submitted to the Beverly Post Office.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Board President, Mr. Wolbert lead the Pledge of Allegiance.

Roll Call

Riccardo Dale	Absent	Dominique Turner	Present
Barbara Kelly	Present	Richard Wolbert	Present
Donato Marable	Present		

3. Richard Wolbert, Board President opened the meeting.

4. Board Member Comments on the Agenda



There were no board member comments on the agenda.

5. Public Comment on Agenda Items Only

There were no public comments on the agenda.

6. A motion was made by Barbra Kelly and seconded by Donato Marable to accept the resignation of Michael Stewart, Board member.

Roll Call

Riccardo Dale	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

7 A motion was made by Donato Marable and seconded by Dominique Turner to approve the minutes for the Regular meeting on September 17, 2020.

Roll Call

Riccardo Dale	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

MONTHLY FINANCIALS/CONTRACTS:

8. Consent Agenda:

A motion was made by Donato Marable and seconded by Barbara Kelly to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION: To accept the financial Report of the Secretary for the month ending August 2020: Balance on hand \$3,728,303.33

Board Secretary's Month Certification



Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of August 2020, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage _____

Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of August 2020, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending August 2020.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of August 2020.

D. MOTION: To approve the purchase orders in the amount of \$2,162,791.22 for the month of October 2020.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$348,331.62 for the month of October 2020 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending September 15, 2020 in the amount of \$160,187.18 and for the pay period ending September 30, 2020 in the amount of \$178,037.00 in the total amount of \$338,224.18 for the month of September 2020.

Roll Call



Riccardo Dale	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

FINANCIALS/CONTRACTS:

9.Consent Agenda:

A motion was made by Barbara Kelly and seconded by Dominique Turner to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A MOTION: To approve the following 2020-2021 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
Maple Shade	1	\$23,424.00	9/1/2020-6/30/2021		\$23,424.00
Gloucester County Special Services	1	\$42,210.00	9/1/2020-6/30/2021		\$42,210.00
Gloucester County Special Services	1	\$64,080.00	9/1/2020-6/30/2021		\$64,080.00
Burlington County Alternative H.S.	2	\$25,704.00	9/1/2020-6/30/2021		\$51,408.00
Brookfield Academy	1	\$56,112.00	9/1/2020-6/30/2021		\$56,112.00
BCSSSD	2	\$5,304.00	ESY	1:1 Aid for 2 students	\$10,608.00
BCSSSD	4	\$50,737.00	9/1/2020-6/30/2021		\$202,948.00
BCSSSD	6	\$42,074.00	9/1/2020-6/30/2021		\$252,444.00
BCSSSD	2	\$44,550.00	9/1/2020-6/30/2021		\$89,1000.00
BCSSSD	1	\$46,406.00	9/1/2020-6/30/2021		\$46,406.00
BCIT	47	\$3,517.00	9/1/2020-6/30/2021	REVISED # of Students	\$165,299.00

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Memorandum of Agreement between Education and Law Enforcement Officials.

C. MOTION: BE IT RESOLVED, that the Board of Education approve to accept the following:

- Comprehensive Maintenance Plan (CMP)
- Annual Maintenance Budget Amount Worksheet (M-1)
- Healthy and Safety Evaluation of School Buildings Checklist

Roll Call



Riccardo Dale	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

PERSONNEL:

10. Consent Agenda:

A motion was made by Dominique Turner and seconded by Donato Marable to approve the following action items A through J will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of November 2020.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Ashley Vann, Paraprofessional, Step #17 at the rate of \$17.94 per hour, retroactive September 21, 2020 through June 30, 2021.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Rachel Seay, Paraprofessional, Step #17 at the rate of \$17.94 per hour, effective October 19, 2020 through June 30, 2021.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the LOA for Taylor Vann, effective November 14, 2020 through December 28, 2020.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Poonam Lokanadham, Occupational Therapist, in the amount of \$85.00 per hour, retroactive October 13, 2020 through June 30, 2021.

F. MOTION: BE IT RESOLVED, that the Board of Education approve the REVISED FMLA for Shannon Dennis, effective September 1, 2020 through January 22, 2021.

G. MOTION: BE IT RESOLVED, that the Board of Education approve Kelsey Springsteen, Teacher, BA Step #5, at the salary of \$50,523.00, retroactive October 1, 2020 through June 30, 2021.

H. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation for Amanda Helmstetter, Paraprofessional, effective November 12, 2020.

I. MOTION: BE IT RESOLVED, that the Board of Education approve Isaiah Joyner as sub custodian, at the rate of \$14.00 per hour, retroactive October 14, 2020.



J. MOTION: BE IT RESOLVED, that the Board of Education approve Martin Evans as sub custodian, at the rate of \$14.50 per hour, effective October 16, 2020.

Roll Call

Riccardo Dale	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

CURRICULUM & INSTRUCTION:

11.Consent Agenda:

A motion was made by Barbara Kelly and seconded by Dominique Turner to approve the following action items A through G will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the payment of Kelsey Springsteen, Lisa DiPace, Amy Hornbeck, Meredith Shockley, Donna Groves, Christopher Lonzson, Stefanie Campo, Amanda Mrotzek, Donna Groves, Anneliese McCloskey, Lynda Fisher, and Stefanie Maldonado in the amount of \$22.00 per hour per the negotiated BEA contract for EnVision 2020 training after school for two hours.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Schoolwide, Inc., 1-year license for Fundamentals Unlimited in the amount of \$2,028.00.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Nursing Services Plan for the 2020-2021 school year.

D. MOTION: BE IT RESOLVED, that the Board of Education approve EnVision Math for grade K-4th for the 2020-2021 school year in the amount of \$968.09.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the payment for Abigail Grenier to attend the Tools of the Mind workshop in the amount of \$100.00 per day.

F. MOTION: BE IT RESOLVED, that the Board of Education approve the Learning Ally quote in the amount of \$1,599.00.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the payment for Amy Hornbeck for Foundations Kindergarten Level training in the amount of \$100.00 on August 17, 2020.

Roll Call



Riccardo Dale	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

PROFESSIONAL DEVELOPMENT:

12. Consent Agenda:

A motion was made by Donato Marable and seconded by Dominique Turner to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development workshop for Barbara Kelly to attend the 2020 NJSBA Annual Workshop on October 20-22, 2020, in the total amount of \$198.00.

B. MOTION: BE IT RESOLVED, that the board of Education approve the professional development workshop for Athena Katsifis to attend the Reading with TLC Workshop (virtual webinar) on October 29, 2020, in the total amount of \$30.00.

Roll Call

Riccardo Dale	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

13. Old Business –

- Trailers/Installation/Purchase – Dr. Savage updated the Board of Education on the trailer installation. He noted the District is getting additional proposals on the work and our architects are working with the town to get the final designs approved. The timeframe is for a Summer 2021 installation.

14. New Business – Substitute Custodial Rate:

A motion was made by Barbara Kelly and seconded by Donato Marable to approve the following

- Substitute Custodian without Boiler license: \$16.50
- Substitute Custodian with Boiler license: \$17.50



Roll Call

Riccardo Dale	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

15. Superintendent's Report:

A. Enrollment Report: 310 students – 187 in person students

B. Attendance Report: 93%

C. Nurse's Report – included for review by the Board of Education.

D. H.I.B. Incidents:

0 incidents reported: 0 were confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

E. Discipline Report:

Total Suspensions: 0

F. Drills:

Fire Drill – October 2, 2020 – 10:02 AM

Evacuation Drill - October 6, 2020 - 1:35 PM

16. Correspondence

There was no correspondence for the month.

17. Board Comments

Mr. Wolbert noted that there will not be a Halloween Parade this year as per the CDC guidelines.

18. Public Comments

The open to the public for public comments began at 6:17 p.m. and ended at 6:19 p.m.



Ms. Katula, 436 Wilmerton Street, Beverly NJ thanked the Board of Education for adding another meal pickup time for the virtual learners. She would also like to see a better communication plan from the Board of Education.

19. Adjournment

A motion was made by Barbara Kelly and seconded by Dominique Turner to adjourn the Board of Education Meeting at 6:20 p.m.

Roll Call

Riccardo Dale	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary

10/10 11:18pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 General Fund - Fund 10
 Interim Balance Sheet
 For 3 Month Period Ending 09/30/2020

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$1,146,228.66
102-107	Cash and cash equivalents		\$500.00
116	Capital reserve Account		\$181,976.00
121	Tax levy receivable		\$2,617,048.12
	Accounts receivable:		
132	Interfund	\$365,303.23	
141	Intergovernmental - State	\$4,293,441.09	
143	Intergovernmental - Other	\$26,911.00	
			\$4,685,655.32
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$6,968,765.00	
302	Less Revenues	(\$6,898,405.97)	
			\$70,359.03
	Total assets and resources		\$8,701,767.13

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 3 Month Period Ending 09/30/2020

LIABILITIES AND FUND EQUITY

--- LIABILITIES ---

Other current liabilities including Net Assets

\$18,521.00

TOTAL LIABILITIES

\$18,521.00

FUND BALANCE

--- Appropriated ---

753 Reserve for Encumbrances - Current Year

\$3,756,513.56

Reserved fund balance:

760 Reserved Fund Balance

\$392,738.95

601 Appropriations

\$7,652,878.00

602 Less : Expenditures

\$881,122.15

603 Encumbrances

\$3,756,513.56 (\$4,637,635.71)

\$3,015,242.29

Total Appropriated

\$7,164,494.80

--- Unappropriated ---

770 Unreserved Fund Balance -

\$2,202,864.33

303 Budgeted Fund Balance

(\$684,113.00)

TOTAL FUND BALANCE

\$8,683,246.13

TOTAL LIABILITIES AND FUND EQUITY

\$8,701,767.13

Beverly City Board of Education
 General Fund - Fund 10
 Interim Balance Sheet
 For 3 Month Period Ending 09/30/2020

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$7,652,878.00	\$4,637,635.71	\$3,015,242.29
Revenues	(\$6,968,765.00)	(\$6,898,405.97)	(\$70,359.03)
	<u>\$684,113.00</u>	<u>(\$2,260,770.26)</u>	<u>\$2,944,883.26</u>
Less: Adjust for prior year encumb.	<u>\$0.00</u>	<u>\$0.00</u>	
Budgeted Fund Balance	<u>\$684,113.00</u>	<u>(\$2,260,770.26)</u>	<u>\$2,944,883.26</u>
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$684,113.00	(\$2,260,770.26)	\$2,944,883.26
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	<u>\$684,113.00</u>	<u>(\$2,260,770.26)</u>	<u>\$2,944,883.26</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 3 Month Period Ending 09/30/2020

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$3,078,079.00	\$3,085,591.97		(\$7,512.97)
3XXX	From State Sources	\$3,869,212.00	\$3,805,668.00		\$63,544.00
4XXX	From Federal Sources	\$21,474.00	\$7,146.00		\$14,328.00
TOTAL REVENUE/SOURCES OF FUNDS		\$6,968,765.00	\$6,898,405.97		\$70,359.03
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,836,733.00	\$191,263.98	\$1,573,994.59	\$71,474.43
11-2XX-100-XXX	Special Education - Instruction	\$399,046.00	\$67,580.84	\$327,664.75	\$3,800.41
11-230-100-XXX	Basic Skills - Remedial Instruction	\$77,272.00	\$11,968.74	\$65,303.26	\$0.00
11-240-100-XXX	Bilingual Education - Instruction	\$60,498.00	\$5,845.20	\$54,652.80	\$0.00
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$13,000.00	\$1,015.00	\$8,985.00	\$3,000.00
11-402-100-XXX	School-Spons. Athletics - Instruction	\$9,000.00	\$299.99	\$5,000.00	\$3,700.01
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$1,979,793.00	\$32,137.00	\$54,420.00	\$1,893,236.00
11-000-211-XXX	Attendance and Social Work Services	\$34,667.00	\$11,145.40	\$23,388.08	\$133.52
11-000-213-XXX	Health Services	\$152,311.00	\$17,992.86	\$133,776.78	\$541.36
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$97,764.00	\$8,547.25	\$86,739.75	\$2,477.00
11-000-217-XXX	Other Support Serv - Students Extra Srvc	\$12,289.00	\$0.00	\$0.00	\$12,289.00
11-000-218-XXX	Guidance	\$18,383.00	\$3,657.84	\$10,973.52	\$3,751.64
11-000-219-XXX	Child Study Teams	\$229,514.00	\$46,497.05	\$153,322.52	\$29,694.43
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$227,449.00	\$46,534.92	\$179,564.45	\$1,349.63
11-000-222-XXX	Educational Media Serv/School Library	\$9,500.00	\$2,533.85	\$4,143.86	\$2,822.29
11-000-223-XXX	Instructional Staff Training Services	\$16,000.00	\$1,395.00	\$90.00	\$14,515.00
11-000-230-XXX	Supp. Serv.-General Administration	\$247,663.00	\$53,955.13	\$133,891.23	\$59,816.64
11-000-240-XXX	Supp. Serv.-School Administration	\$31,623.00	\$7,220.36	\$21,194.03	\$3,208.61
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$139,457.00	\$30,287.93	\$84,767.03	\$24,402.04
11-000-261-XXX	Require Maint. for School Facilities	\$129,000.00	\$34,963.04	\$37,176.07	\$56,860.89
11-000-262-XXX	Custodial Services	\$376,040.00	\$92,073.75	\$163,975.59	\$119,990.66
11-000-266-XXX	Security	\$62,245.00	\$15,472.50	\$36,660.00	\$10,112.50
11-000-270-XXX	Student Transportation Services	\$420,750.00	\$12,517.96	\$33,553.88	\$374,678.16
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$1,068,881.00	\$186,216.56	\$563,276.37	\$319,388.07
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$7,648,878.00	\$881,122.15	\$3,756,513.56	\$3,011,242.29

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 3 Month Period Ending 09/30/2020

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$4,000.00	\$0.00	\$0.00	\$4,000.00
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$4,000.00	\$0.00	\$0.00	\$4,000.00
TOTAL GENERAL FUND EXPENDITURES	\$7,652,878.00	\$881,122.15	\$3,756,513.56	\$3,015,242.29

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES

ACTUAL COMPARED WITH ESTIMATED
For 3 Month Period Ending 09/30/2020

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$3,075,879.00	\$3,075,879.00	.00
1XXX	Miscellaneous	\$2,200.00	\$9,712.97	(\$7,512.97)
	TOTAL	<u>\$3,078,079.00</u>	<u>\$3,085,591.97</u>	<u>(\$7,512.97)</u>
--- STATE SOURCES ---				
3121	Categorical Transportation Aid	\$193,173.00	\$193,173.00	.00
3131	Extraordinary Aid	\$15,000.00	.00	\$15,000.00
3132	Categorical Special Education Aid	\$182,606.00	\$182,606.00	.00
3176	Equalization	\$2,614,855.00	\$2,566,311.00	\$48,544.00
3177	Categorical Security	\$105,269.00	\$105,269.00	.00
3178	Adjustment Aid	\$758,309.00	\$758,309.00	.00
	TOTAL	<u>\$3,869,212.00</u>	<u>\$3,805,668.00</u>	<u>\$63,544.00</u>
--- FEDERAL SOURCES ---				
4200	Federal Grants including Medicaid Reimbursement	\$21,474.00	\$7,146.00	\$14,328.00
	TOTAL	<u>\$21,474.00</u>	<u>\$7,146.00</u>	<u>\$14,328.00</u>
--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	<u>\$6,968,765.00</u>	<u>\$6,898,405.97</u>	<u>\$70,359.03</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$140,534.00	\$17,965.26	\$122,568.74	.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$712,029.00	\$65,433.84	\$646,595.16	.00
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$435,665.00	\$36,038.72	\$399,626.28	.00
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$3,000.00	\$0.00	\$3,000.00	\$0.00
11-150-100-320 Purchased Prof.-Ed. Services	\$3,000.00	.00	.00	\$3,000.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$291,505.00	\$1,251.32	\$290,253.68	.00
11-190-100-320 Purchased Prof.-Ed. Services	\$40,000.00	.00	.00	\$40,000.00
11-190-100-340 Purchased Technical Services	\$60,000.00	\$14,910.41	\$39,435.66	\$5,653.93
11-190-100-500 Other Purch. Serv. (400-500 series)	\$40,000.00	\$5,378.47	\$33,621.53	\$1,000.00
11-190-100-610 General Supplies	\$70,000.00	\$32,375.38	\$21,941.93	\$15,682.69
11-190-100-640 Textbooks	\$35,000.00	\$17,910.58	\$16,951.61	\$137.81
11-190-100-800 Other Objects	\$6,000.00	.00	.00	\$6,000.00
TOTAL	\$1,836,733.00	\$191,263.98	\$1,573,994.59	\$71,474.43
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$131,502.00	\$26,234.45	\$105,094.05	\$173.50
11-204-100-106 Other Salaries for Instruction	\$19,740.00	\$19,497.09	.00	\$242.91
11-204-100-610 General Supplies	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$152,242.00	\$45,731.54	\$105,094.05	\$1,416.41
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$244,744.00	\$21,849.30	\$222,570.70	\$324.00
11-213-100-610 General supplies	\$2,060.00	.00	.00	\$2,060.00
TOTAL	\$246,804.00	\$21,849.30	\$222,570.70	\$2,384.00
TOTAL SPECIAL ED - INSTRUCTION				
	\$399,046.00	\$67,580.84	\$327,664.75	\$3,800.41
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$77,272.00	\$11,968.74	\$65,303.26	\$0.00
TOTAL	\$77,272.00	\$11,968.74	\$65,303.26	\$0.00
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$60,498.00	\$5,845.20	\$54,652.80	\$0.00
TOTAL	\$60,498.00	\$5,845.20	\$54,652.80	\$0.00
--- School spons.occuircular activities-Instruction ---				
11-401-100-100 Salaries	\$10,000.00	\$1,015.00	\$8,985.00	.00
11-401-100-500 Purchased Services (300-500 series)	\$3,000.00	.00	.00	\$3,000.00
TOTAL	\$13,000.00	\$1,015.00	\$8,985.00	\$3,000.00
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$5,000.00	.00	\$5,000.00	.00
11-402-100-600 Supplies and Materials	\$4,000.00	\$299.99	.00	\$3,700.01

Beverly City Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 3 Month Period Ending 09/30/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$9,000.00	\$299.99	\$5,000.00	\$3,700.01
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$636,127.00	.00	.00	\$636,127.00
11-000-100-562 Tuition to Other LEAs within State Special	\$283,319.00	.00	\$54,420.00	\$228,899.00
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$186,401.00	.00	.00	\$186,401.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$756,552.00	\$4,410.00	.00	\$752,142.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$67,174.00	\$18,400.00	.00	\$48,774.00
11-000-100-568 Tuition - State Facilities	\$50,220.00	\$9,327.00	.00	\$40,893.00
TOTAL	\$1,979,793.00	\$32,137.00	\$54,420.00	\$1,893,236.00
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$30,967.00	\$7,498.38	\$23,388.08	\$80.54
11-000-211-300 Purchased Prof. & Tech. Svc.	\$3,700.00	\$3,647.02	.00	\$52.98
TOTAL	\$34,667.00	\$11,145.40	\$23,388.08	\$133.52
--- Health services ---				
11-000-213-100 Salaries	\$83,571.00	\$8,456.48	\$75,080.40	\$34.12
11-000-213-300 Purchased Prof. & Tech. Svc.	\$60,440.00	\$4,373.00	\$56,067.00	.00
11-000-213-600 Supplies and Materials	\$7,800.00	\$4,979.78	\$2,629.38	\$190.84
11-000-213-800 Other Objects	\$500.00	\$183.60	.00	\$316.40
TOTAL	\$152,311.00	\$17,992.86	\$133,776.78	\$541.36
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$65,764.00	\$6,354.00	\$59,410.00	.00
11-000-216-320 Purchased Prof. Ed. Services	\$30,000.00	\$2,193.25	\$27,329.75	\$477.00
11-000-216-600 Supplies and Materials	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$97,764.00	\$8,547.25	\$86,739.75	\$2,477.00
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$4,289.00	.00	.00	\$4,289.00
11-000-217-320 Purchased Prof. Ed. Services	\$8,000.00	.00	.00	\$8,000.00
TOTAL	\$12,289.00	\$0.00	\$0.00	\$12,289.00
--- Guidance ---				
11-000-218-105 Sal Secr. & Clerical Asst.	\$15,083.00	\$3,657.84	\$10,973.52	\$451.64
11-000-218-320 Purchased Prof. - Ed. Services	\$3,300.00	.00	.00	\$3,300.00
TOTAL	\$18,383.00	\$3,657.84	\$10,973.52	\$3,751.64
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$179,052.00	\$40,000.42	\$135,499.50	\$3,552.08
11-000-219-105 Sal Secr. & Clerical Asst.	\$24,315.00	\$5,873.22	\$17,619.66	\$822.12
11-000-219-320 Purchased Prof. - Ed. Services	\$16,000.00	\$623.41	.00	\$15,376.59
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,567.00	.00	.00	\$5,567.00
11-000-219-600 Supplies and Materials	\$2,800.00	.00	\$203.36	\$2,596.64
11-000-219-800 Other Objects	\$1,780.00	.00	.00	\$1,780.00

Beverly City Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 3 Month Period Ending 09/30/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$229,514.00	\$46,497.05	\$153,322.52	\$29,694.43
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$198,449.00	\$30,593.28	\$167,841.48	\$14.24
11-000-221-104 Salaries Other Prof. Staff	\$8,500.00	\$3,472.98	\$5,019.68	\$7.34
11-000-221-105 Sal Secor. & Clerical Asst.	\$2,700.00	\$1,068.84	\$1,579.44	\$51.72
11-000-221-11X Other Salaries	\$6,900.00	\$2,525.82	\$4,316.12	\$58.06
11-000-221-390 Other Purch. Prof. & Tech Svc.	\$9,000.00	\$8,874.00	.00	\$126.00
11-000-221-600 Supplies and Materials	\$1,900.00	.00	\$807.73	\$1,092.27
TOTAL	\$227,449.00	\$46,534.92	\$179,564.45	\$1,349.63
--- Educational media serv./sch.library ---				
11-000-222-300 Purchased Prof. & Tech Svc.	\$4,000.00	.00	\$4,000.00	.00
11-000-222-500 Other Purchased Services (400-500 series)	\$1,500.00	.00	.00	\$1,500.00
11-000-222-600 Supplies and Materials	\$3,000.00	\$2,533.85	\$143.86	\$322.29
11-000-222-800 Other Objects	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$9,500.00	\$2,533.85	\$4,143.86	\$2,822.29
--- Instructional Staff Training Services ---				
11-000-223-320 Purchased Prof. - Ed. Services	\$1,000.00	.00	.00	\$1,000.00
11-000-223-500 Other Purchased Services (400-500 series)	\$15,000.00	\$1,395.00	\$90.00	\$13,515.00
TOTAL	\$16,000.00	\$1,395.00	\$90.00	\$14,515.00
--- Support services-general administration ---				
11-000-230-100 Salaries	\$168,663.00	\$36,313.02	\$130,243.32	\$2,106.66
11-000-230-331 Legal Services	\$27,000.00	\$2,130.00	.00	\$24,870.00
11-000-230-332 Audit Fees	\$20,000.00	\$14,200.00	\$3,000.00	\$2,800.00
11-000-230-339 Other Purchased Prof. Svc.	\$4,000.00	.00	.00	\$4,000.00
11-000-230-340 Purchased Tech. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-230-530 Communications/Telephone	\$6,000.00	\$586.85	\$553.11	\$4,860.04
11-000-230-585 BOE Other Purchased Prof. Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-230-590 Other Purchased Services	\$5,000.00	\$33.34	\$0.00	\$4,966.66
11-000-230-610 General Supplies	\$4,000.00	\$691.92	\$94.80	\$3,213.28
11-000-230-890 Misc. Expenditures	\$3,000.00	.00	.00	\$3,000.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	.00	.00	\$7,000.00
TOTAL	\$247,663.00	\$53,955.13	\$133,891.23	\$59,816.64
--- Support services-school administration ---				
11-000-240-105 Sal Secor. & Clerical Asst.	\$27,623.00	\$6,672.12	\$20,872.92	\$77.96
11-000-240-600 Supplies and Materials	\$3,500.00	\$48.24	\$321.11	\$3,130.65
11-000-240-800 Other Objects	\$500.00	\$500.00	.00	.00
TOTAL	\$31,623.00	\$7,220.36	\$21,194.03	\$3,208.61
--- Central Services ---				
11-000-251-100 Salaries	\$108,857.00	\$28,705.62	\$80,050.12	\$101.26
11-000-251-340 Purchased Technical Services	\$7,400.00	\$1,146.71	\$3,616.53	\$2,636.76
11-000-251-592 Misc Pur Serv (400-500 series)	\$4,000.00	.00	.00	\$4,000.00
11-000-251-600 Supplies and Materials	\$4,000.00	.00	\$1,100.38	\$2,899.62
11-000-251-89X Other Objects	\$3,200.00	.00	.00	\$3,200.00

Beverly City Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 3 Month Period Ending 09/30/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$127,457.00	\$29,852.33	\$84,767.03	\$12,837.64
--- Admin. Info. Technology ---				
11-000-252-340 Purchased Technical Services	\$12,000.00	\$435.60	.00	\$11,564.40
TOTAL	\$12,000.00	\$435.60	\$0.00	\$11,564.40
TOTAL Cent. Svcs. & Admin IT	\$139,457.00	\$30,287.93	\$84,767.03	\$24,402.04
--- Required Maint. for School Facilities ---				
11-000-261-420 Cleaning, Repair & Maint. Svc	\$88,223.00	\$5,869.25	\$27,342.50	\$55,011.25
11-000-261-610 General Supplies	\$40,777.00	\$29,093.79	\$9,833.57	\$1,849.64
TOTAL	\$129,000.00	\$34,963.04	\$37,176.07	\$56,860.89
--- Custodial Services ---				
11-000-262-1XX Salaries	\$116,640.00	\$19,924.99	\$96,682.09	\$32.92
11-000-262-107 Salaries of Non-Instructional Aids	\$10,500.00	\$1,639.00	\$8,861.00	.00
11-000-262-300 Purchased Prof. & Tech. Svc.	\$26,000.00	\$9,214.89	\$16,102.90	\$682.21
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$44,800.00	\$13,123.60	\$14,279.36	\$17,397.04
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$15,500.00	\$141.00	\$423.00	\$14,936.00
11-000-262-490 Other Purchased Property Svc.	\$4,000.00	\$148.00	.00	\$3,852.00
11-000-262-520 Insurance	\$600.00	.00	.00	\$600.00
11-000-262-590 Misc. Purchased Services	\$39,000.00	\$38,390.08	.00	\$609.92
11-000-262-610 General Supplies	\$6,000.00	\$1,619.43	.00	\$4,380.57
11-000-262-621 Energy (Natural Gas)	\$40,500.00	\$396.08	\$4,603.92	\$35,500.00
11-000-262-622 Energy (Electricity)	\$67,500.00	\$7,476.68	\$23,023.32	\$37,000.00
11-000-262-8XX Other Objects	\$5,000.00	\$0.00	\$0.00	\$5,000.00
TOTAL	\$376,040.00	\$92,073.75	\$163,975.59	\$119,990.66
--- Security ---				
11-000-266-100 Salaries	\$62,245.00	\$15,472.50	\$36,660.00	\$10,112.50
TOTAL	\$62,245.00	\$15,472.50	\$36,660.00	\$10,112.50
TOTAL Oper & Maint of Plant Services	\$567,285.00	\$142,509.29	\$237,811.66	\$186,964.05
--- Student transportation services ---				
11-000-270-161 Sal Pupil Trans (Bet Home & Sch)-Sp Ed	\$34,074.00	\$6,758.98	\$16,276.94	\$11,038.08
11-000-270-162 Sal Pupil Trans. Other than Bet Home & Sch	\$23,724.00	\$5,758.98	\$17,276.94	\$688.08
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$40,499.00	.00	.00	\$40,499.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$10,000.00	.00	.00	\$10,000.00
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$10,000.00	.00	.00	\$10,000.00
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$13,531.00	.00	.00	\$13,531.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$62,922.00	.00	.00	\$62,922.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$180,000.00	.00	.00	\$180,000.00
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$40,000.00	.00	.00	\$40,000.00
11-000-270-800 Misc. Expenditures	\$6,000.00	.00	.00	\$6,000.00
TOTAL	\$420,750.00	\$12,517.96	\$33,553.88	\$374,678.16

Beverly City Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$39,768.00	\$7,823.00	.00	\$31,945.00
11-XXX-XXX-220 Social Security Contributions	\$79,000.00	\$13,550.02	\$65,449.98	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$59,000.00	\$181.50	.00	\$58,818.50
11-XXX-XXX-242 Other Retirement Contrb. - ERIP	\$1,000.00	.00	.00	\$1,000.00
11-XXX-XXX-250 Unemployment Compensation	\$25,000.00	\$6,301.86	\$18,698.14	.00
11-XXX-XXX-260 Workman's Compensation	\$46,750.00	\$38,827.52	.00	\$7,922.48
11-XXX-XXX-270 Health Benefits	\$781,863.00	\$118,833.63	\$473,327.28	\$189,702.09
11-XXX-XXX-280 Tuition Reimbursement	\$30,000.00	.00	.00	\$30,000.00
11-XXX-XXX-290 Other Employee Benefits	\$6,500.00	\$699.03	\$5,800.97	.00
TOTAL	\$1,068,881.00	\$186,216.56	\$563,276.37	\$319,388.07
Total Undistributed Expenditures	\$5,253,329.00	\$603,148.40	\$1,720,913.16	\$2,929,267.44
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$7,648,878.00	\$881,122.15	\$3,756,513.56	\$3,011,242.29
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$7,648,878.00	\$881,122.15	\$3,756,513.56	\$3,011,242.29

Beverly City Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 3 Month Period Ending 09/30/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Undist. Exp. - Non-instructional Services				
12-000-300-730 Non-instructional services	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$4,000.00	\$0.00	\$0.00	\$4,000.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$4,000.00	\$0.00	\$0.00	\$4,000.00

Beverly City Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 3 Month Period Ending 09/30/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$7,652,878.00	\$881,122.15	\$3,756,513.56	\$3,015,242.29

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Beverly City Board of Education
General Fund - Fund 10

For 3 Month Period Ending 09/30/2020

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

10/10 11:18pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
School-Based Budget - Fund 15
Interim Balance Sheet
For 3 Month Period Ending 09/30/20

ASSETS AND RESOURCES

--- A S S E T S ---

--- R E S O U R C E S ---

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
School-Based Budget - Fund 15
Interim Balance Sheet
For 3 Month Period Ending 09/30/20

LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

--- Unappropriated ---

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 School-Based Budget - Fund 15
 Interim Balance Sheet
 For 3 Month Period Ending 09/30/20

LIABILITIES AND FUND EQUITY

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
	_____	_____	_____
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	_____	_____	_____

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education

School-Based Budget - Fund 15
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE
For 3 Month Period Ending 09/30/20

*** REVENUES/SOURCES OF FUNDS ***

BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
ESTIMATED	ACTUAL	UNREALIZED	
_____	_____	_____	

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education

School-Based Budget - FUND 15
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/20

	Appropriations	Expenditures	Encumbrances	Available Balance
*** APPROPRIATIONS ***				
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- UNDISTRIBUTED EXPENDITURES ---				

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
School-Based Budget - Fund 15
Interim Balance Sheet
For 3 Month Period Ending 09/30/20

CAPITAL OUTLAY

<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Beverly City Board of Education
School-Based Budget - Fund 15

For 3 Month Period Ending 09/30/20

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

10/10 11:18pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 3 Month Period Ending 09/30/20

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$285,508.45
	Accounts receivable:		
141	Intergovernmental - State	\$31,517.10	
142	Intergovernmental - Federal	\$129,735.98	
143	Intergovernmental - Other	\$0.27	
153,154	Other (net of estimated uncollectible of \$____)	(\$0.27)	
			\$161,253.08
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,113,836.00	
302	Less Revenues	(\$52,048.00)	
			\$1,061,788.00
	Total assets and resources		\$1,508,549.53

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 3 Month Period Ending 09/30/20

LIABILITIES AND FUND EQUITY

--- LIABILITIES ---

481	Deferred revenues	\$168,161.42
	Other current liabilities	\$339,320.58
	TOTAL LIABILITIES	\$507,482.00

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$778,632.42
601	Appropriations	\$1,113,836.00
602	Less: Expenditures	\$112,768.47
603	Encumbrances	\$778,632.42 (\$891,400.89)
		\$222,435.11
	TOTAL FUND BALANCE	\$1,001,067.53
	TOTAL LIABILITIES AND FUND EQUITY	\$1,508,549.53

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 3 Month Period Ending 09/30/20

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
3XXX	From State Sources	\$783,488.00	\$42,608.00		\$740,880.00
4XXX	From Federal Sources	\$330,348.00	\$9,440.00		\$320,908.00
TOTAL REVENUE/SOURCES OF FUNDS		\$1,113,836.00	\$52,048.00		\$1,061,788.00
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
STATE PROJECTS:					
	Preschool Education Aid (218)	\$783,488.00	\$87,013.08	\$628,401.01	\$68,073.91
TOTAL STATE PROJECTS		\$783,488.00	\$87,013.08	\$628,401.01	\$68,073.91
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$182,852.00	\$12,594.66	\$93,293.34	\$76,964.00
	I.D.E.A. Part B (Handicapped)	\$123,529.00	\$12,552.54	\$45,382.26	\$65,594.20
	NCLB Title II - Part A/D	\$11,803.00	.00	.00	\$11,803.00
	NCLB Title IV	\$12,164.00	\$608.19	\$11,555.81	.00
TOTAL FEDERAL PROJECTS		\$330,348.00	\$25,755.39	\$150,231.41	\$154,361.20
*** TOTAL EXPENDITURES ***		\$1,113,836.00	\$112,768.47	\$778,632.42	\$222,435.11

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 3 Month Period Ending 09/30/20

	ESTIMATED	ACTUAL	UNREALIZED
--- STATE SOURCES ---			
3218 Preschool Education Aid	\$783,488.00	\$42,608.00	\$740,880.00
Total Revenue from State Sources	<u>\$783,488.00</u>	<u>\$42,608.00</u>	<u>\$740,880.00</u>
--- FEDERAL SOURCES ---			
4411-16 Title I	\$182,852.00	\$9,440.00	\$173,412.00
4420-29 I.D.E.A. Part B (Handicapped)	\$123,529.00	.00	\$123,529.00
4XXX Other Federal Aids	\$23,967.00	\$0.00	\$23,967.00
Total Revenues from Federal Sources	<u>\$330,348.00</u>	<u>\$9,440.00</u>	<u>\$320,908.00</u>
TOTAL REVENUES/SOURCES OF FUNDS	<u>\$1,113,836.00</u>	<u>\$52,048.00</u>	<u>\$1,061,788.00</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/20

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRE-SCHOOL EDUCATION AID				
--- Preschool Education Aid - Instruction ---				
20-218-100-101 Salaries of Teachers	\$258,895.00	\$32,518.50	\$226,376.50	.00
20-218-100-106 Other Sal. For Instruction	\$84,510.00	\$3,753.96	\$80,756.04	.00
20-218-100-321 Purchased Prof & Ed Services	\$14,867.28	.00	.00	\$14,867.28
TOTAL Instruction	\$358,272.28	\$36,272.46	\$307,132.54	\$14,867.28
--- Preschool Education Aid - Support Services ---				
20-218-200-102 Salaries of Supervisors of Instruction	\$25,258.00	\$6,061.80	\$19,111.97	\$84.23
20-218-200-103 Salaries of Program Directors	\$33,078.00	\$7,782.90	\$25,132.90	\$162.20
20-218-200-104 Salaries of Other Professional Staff	\$2,564.72	\$2,564.72	.00	.00
20-218-200-105 Salaries of Sec. And Clerical Assistants	\$21,353.00	\$5,124.60	\$16,157.20	\$71.20
20-218-200-110 Other Salaries	\$41,250.00	\$2,604.60	\$38,645.40	.00
20-218-200-173 Salaries of Community Parent Involvement Spec.	\$12,263.00	.00	\$12,263.00	.00
20-218-200-176 Salaries of Master Teachers	\$76,949.00	.00	\$76,949.00	.00
20-218-200-200 Personal Services - Employee Benefits	\$159,611.00	\$26,602.00	\$133,009.00	.00
20-218-200-440 Rentals	\$42,608.00	.00	.00	\$42,608.00
TOTAL Support Services	\$414,934.72	\$50,740.62	\$321,268.47	\$42,925.63
TOTAL PRE-SCHOOL EDUCATION AID	\$773,207.00	\$87,013.08	\$628,401.01	\$57,792.91
Other State Projects:				
PRE-SCHOOL EXPANSION GRANT				
TOTAL OTHER STATE PROJECTS	\$773,207.00	\$87,013.08	\$628,401.01	\$57,792.91
Federal Projects:				
TOTAL OTHER FEDERAL PROJECTS	\$773,207.00	\$87,013.08	\$628,401.01	\$57,792.91
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$340,629.00	\$25,755.39	\$150,231.41	\$164,642.20
TOTAL EXPENDITURE	\$1,113,836.00	\$112,768.47	\$778,632.42	\$222,435.11

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Beverly City Board of Education

Special Revenue Fund - Fund 20
For 3 Month Period Ending 09/30/20

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(o)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

10/10 11:18pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 3 Month Period Ending 09/30/20

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank	(\$233,861.56)
-----	--------------	----------------

--- R E S O U R C E S ---

Total assets and resources		<u>(\$233,861.56)</u>
----------------------------	--	-----------------------

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 3 Month Period Ending 09/30/20

LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---

--- Unappropriated ---

770 Fund balance (\$233,861.56)

TOTAL FUND BALANCE (\$233,861.56)

TOTAL LIABILITIES AND FUND EQUITY (\$233,861.56)

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education

Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 3 Month Period Ending 09/30/20

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Beverly City Board of Education

Capital Projects Fund - Fund 30
For 3 Month Period Ending 09/30/20

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Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

10/10 11:18pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
Debt Service Fund - Fund 40
Interim Balance Sheet
For 3 Month Period Ending 09/30/20

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$63,238.73
-----	--------------	--	-------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$84,494.00	
		<u> </u>	<u>\$84,494.00</u>

	Total assets and resources		<u>\$147,732.73</u>
--	----------------------------	--	---------------------

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education

Debt Service Fund - Fund 40
Interim Balance Sheet
For 3 Month Period Ending 09/30/20

LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations	\$84,494.00	
			\$84,494.00
	Total Appropriated		\$84,494.00
---	Unappropriated		
770	Fund Balance		\$63,238.73

TOTAL FUND BALANCE

\$147,732.73

TOTAL LIABILITIES AND FUND EQUITY

\$147,732.73

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$84,494.00	\$0.00	\$84,494.00
Revenues	(\$84,494.00)	\$0.00	(\$84,494.00)

Change in Maint. / Capital reserve account			
Less: Adjust for prior year encumb.	\$0.00	\$0.00	

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 3 Month Period Ending 09/30/20

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210 Local tax levy	\$84,494.00	.00		\$84,494.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Local Sources	\$84,494.00	\$0.00		\$84,494.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
 TOTAL REVENUE/SOURCES OF FUNDS	 \$84,494.00	 \$0.00		 \$84,494.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 3 Month Period Ending 09/30/20

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	_____	_____	_____
--- Additional State School Bldg. Aid - Ch. 10 ---			
40-703-510-830 Interest	\$19,494.00	.00	\$19,494.00
40-703-510-910 Redemption of principal	\$65,000.00	.00	\$65,000.00
	_____	_____	_____
TOTAL	\$84,494.00	\$0.00	\$84,494.00
	=====	=====	=====
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$84,494.00	\$0.00	\$84,494.00
	=====	=====	=====
*** TOTAL USES OF FUNDS ***	\$84,494.00	\$0.00	\$84,494.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Beverly City Board of Education
Debt Service Fund - Fund 40

For 3 Month Period Ending 09/30/20

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Board Secretary/Administrator

Date

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REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

BEVERLY CITY SCHOOLS
ALL FUNDS

FOR THE MONTH ENDING: SEPTEMBER 2020

CASH REPORT					
FUNDS	(1) Beginning Cash Balance REVISED	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balance	
GOVERNMENTAL FUNDS					
1	General Fund - Fund 10	3,244,488.57	466,659.22	548,774.05	3,162,373.74
2		0.00			0.00
3	ED JOBS - Fund 18	-			-
4	Special Revenue Fund - Fund 20 (see page 2)	233,447.52	130,371.00	85,953.07	277,865.45
5	Capital Project Fund - Fund 30	16,305.48	2.68		16,308.16
6	Debt Service Fund - Fund 40	48,810.86			48,810.86
	Total Governmental Funds (Lines 1 thru 5)	3,543,052.43	597,032.90	634,727.12	3,505,358.21
ENTERPRISE FUNDS					
7					
10	Food Program Fund - Fund 60	133,231.47	38.00	2,921.55	130,347.92
8					-
9					-
11					-
12					
	Total Operating Account	3,676,283.90	597,070.90	637,648.67	3,635,706.13
TRUST AND AGENCY FUNDS					
13					
14	Payroll	19,867.37	212,711.39	212,711.39	19,867.37
15	Payroll Agency - Fund 90	21,084.12	148,593.19	130,258.58	39,418.73
16	FSA account	119.53	0.02		119.55
17					
18	Other - School Activities	10,948.41	1.80		10,950.21
	Total Trust & Agency Funds (Lines 13 thru 15)	52,019.43	361,306.40	342,969.97	70,355.86
19	Total All Funds (Lines 6,12, and 16)	3,728,303.33	958,377.30	980,618.64	3,706,061.99

Pablo Canela

Treasurer of School Moneys

10/18/2020

REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

BEVERLY CITY SCHOOLS
SPECIAL REVENUE FUND

FOR THE MONTH ENDING: SEPTEMBER 2020

CASH REPORT					
SPECIAL REVENUE FUND		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements this Month	(4) Ending Cash
1	Local Project	307,345.76			307,345.76
2	Early Childhood Program Aid	321,596.91		60,197.68	261,399.23
3	Preschool Education Aid	-			-
4	DEPA	10,752.22			10,752.22
	TARA	8,806.06			8,806.06
	Distance Learning Network Aid	3,508.00			3,508.00
	Character Education Aid	3,470.95			3,470.95
	Mentoring Aid	2,058.00			2,058.00
11	Other- State	7,643.00			7,643.00
12	P.L. 103-382 Title I & III	(311,193.12)	113,261.00	12,594.66	(210,526.78)
13	P.L. 103-382 Title II	(45,166.83)	6,838.00		(38,328.83)
14	P.L. 103-382 Title IV	(56,402.70)	10,272.00	608.19	(46,738.89)
15	P.L. 103-382 Title V	727.40			727.40
17	I.D.E.A. Part B (Handicapped)	(207,479.49)		12,552.54	(220,032.03)
18	P.L. 101-392 Vocational	-			-
19	P.L. 91-230 Adult Basic Education	-			-
20	Other -	187,781.36			187,781.36
		-			-
21	Total Special Revenues (Line 1 thru 20) (Must agree with line 3, page 1)	233,447.52	130,371.00	85,953.07	277,865.45

Form A - 149

Bank Reconciliation

Bank Name	WSFS Bank		Prepared by
Account number	General operating Acct		Date:
Statement Date	September 30, 2020		
Fund/Funds	10,,20,40,		
1	Balance per Bank		3,987,263.88
	Reconciling Items		
	Additions		
	Deposits in transit		
	Date	Amount	
2a			
2b			
2c			
2d	Total D.I.T.'s		
2	Misc	2,349.06	
3	Total Additions		2,349.06
	Deductions		
	Outstanding Checks		
4	(attached list)	370,214.97	
5	Other (explain)	-	
6	Total Deductions		370,214.97
7	Net Reconciling Items		(367,865.91)
8	Adjusted Balance per Bank As of	September 30, 2020	3,619,397.97
9	Balance per Board Secretary's Records As of	9/30/2020	** 1,765,768.38
	Reconciling Items:		
	Additions		
10	Interest Earned	-	
11	Other (Explain)		Pending journal entries
12	Total Additions		-
	Deductions		
13	Bank Charges		
14	Other (Explain)	(1,812,095.21)	Pending journal entries
15	Total deductions		(1,812,095.21)
16	Net Reconciling items		1,812,095.21
17	Adjusted Board Secretary's Balance As of	September 30, 2020	3,577,863.59
	* Line 8 MUST EQUAL line 17.		41,534.38
	** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report		
Page 3a			

Form A - 149

Bank Reconciliation

Bank Name		WSFS Bank		Prepared by	
Account number		REFERENDUM ACCT		Date:	
Statement Date		September 30, 2020			
Fund/Funds		FUND 30			
1	Balance per Bank				16,308.16
Reconciling Items					
Additions					
Deposits in transit					
	Date	Amount			
2a					
2b					
2c					
2d	Total D.I.T.'s				
2	Misc		-		
3	Total Additions			-	
Deductions					
Outstanding Checks					
4	(attached list)		-		
5	Other (explain)		-		
6	Total Deductions			-	
7	Net Reconciling Items				-
8	Adjusted Balance per Bank As of			September 30, 2020	16,308.16
9	Balance per Board Secretary's Records As of			9/30/2020	** (233,861.56)
Reconciling Items:					
Additions					
10	Interest Earned		-		
11	Other (Explain)		250,167.04	Pending journal entries	
12	Total Additions			250,167.04	
Deductions					
13	Bank Charges				
14	Other (Explain)			Pending journal entries	
15	Total deductions			-	
16	Net Reconciling items				250,167.04
17	Adjusted Board Secretary's Balance As of			September 30, 2020	16,305.48
* Line 8 MUST EQUAL line 17. 2.68					
** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report					
Page 3a.1					

Form A - 149

Bank Reconciliation

Bank Name	WSFS Bank	Prepared by
Account number	2400000357	Date:
Statement Date	September 30, 2020	
Fund/Funds	Net Payroll	

1		Balance per Bank				25,469.19
		Reconciling Items				
		Additions				
		Deposits in transit				
		Date				
		Amount				
2a						
2b						
2c		Misc				
2d		Misc				
2		Misc			-	
3		Total Additions			-	
		Deductions				
		Outstanding Checks				
		(attached list)	5,601.82			
4		Other (explain)			-	
5		Other (explain)				
6		Total Deductions			5,601.82	
7		Net Reconciling Items				(5,601.82)
8		Adjusted Balance per Bank As of		September 30, 2020		19,867.37
9		Balance per Board Secretary's Records As of			**	-
		Reconciling Items:				
		Additions				
10		Interest Earned				
11		Other (Explain)				
12		Total Additions			-	
		Deductions				
13		Bank Charges				
14		Other (Explain)				
15		Total deductions			-	
16		Net Reconciling items				-
17		Adjusted Board Secretary's Balance As of			*	-

* Line 8 MUST EQUAL line 17.
 ** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Form A - 149

Bank Reconciliation

Bank Name		WSFS Bank		Prepared by		
Account number		6101433275		Date:		
Statement Date		September 30, 2020				
Fund/Funds		Payroll Agency (90)				
1	Balance per Bank				70,455.73	
Reconciling Items						
Additions						
Deposits in transit						
	Date	Amount				
2a						
2b						
2c						
2d						
2	MISC	WSFS Bank				
3	Total Additions				-	
Deductions						
Outstanding Checks						
4	(attached list)		31,037.00			
5	Other (prior period voids)				-	
6	Total Deductions		31,037.00			
7	Net Reconciling Items				(31,037.00)	
8	Adjusted Balance per Bank As of			September 30, 2020	39,418.73	
9	Balance per Board Secretary's Records As of				**	
Reconciling Items:						
Additions						
10	Interest Earned					
11	Other (Explain)					
12	Total Additions				-	
Deductions						
13	Bank Charges					
14	Other (Explain)					
15	Total deductions				-	
16	Net Reconciling items				-	
17	Adjusted Board Secretary's Balance As of			*		-
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report</p>						
Page 3d						

Form A - 149

Bank Reconciliation

Bank Name		WSFS Bank		Prepared by	
Account number		2400000340		Date:	
Statement Date		September 30, 2020			
Fund/Funds		School Activities			
1	Balance per Bank				10,950.21
Reconciling Items					
Additions					
Deposits in transit					
	Date	Amount			
2a					
2b					
2c					
2d					
2	total D.I.T.'s				
3	Total Additions				
Deductions					
Outstanding Checks					
4	(attached list)		0.00		
5	Other - due current fund		0.00		
6	Total Deductions			0.00	
7	Net Reconciling Items				0.00
8	Adjusted Balance per Bank As of			September 30, 2020	10,950.21
See Page 3d for Summary					
9	Balance per Board Secretary's Records As of				**
Reconciling Items:					
Additions					
10	Interest Earned				
11	Other (Explain)				
12	Total Additions			-	
Deductions					
13	Bank Charges				
14	Other (Explain)				
15	Total deductions			-	
16	Net Reconciling items				-
17	Adjusted Board Secretary's Balance As of				*
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report</p>					
Page 3h-e					

Form A - 149

Bank Reconciliation

Bank Name	WSFS Bank	Prepared by
Account number	9500064390	Date:
Statement Date	September 30, 2020	
Fund/Funds	FSA account	

1	Balance per Bank					119.55
	Reconciling Items					
	Additions					
	Deposits in transit					
	Date					
	Amount					
2a						
2b						
2c						
2d						
2	total D.I.T.'s					
3	Total Additions					
	Deductions					
	Outstanding Checks					
4	(attached list)				0.00	
5	Other - due current fund				0.00	
6	Total Deductions				0.00	
7	Net Reconciling Items					0.00
8	Adjusted Balance per Bank As of		September 30, 2020			119.55

See Page 3d for Summary

9	Balance per Board Secretary's Records As of					**
	Reconciling Items:					
	Additions					
10	Interest Earned					
11	Other (Explain)					
12	Total Additions				-	
	Deductions					
13	Bank Charges					
14	Other (Explain)					
15	Total deductions				-	
16	Net Reconciling items					-
17	Adjusted Board Secretary's Balance As of					*

* Line 8 MUST EQUAL line 17.
 ** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

BEVERLY CITY SCHOOLS
ANALYSIS OF RECONCILING ITEMS
As of 9-30-2020

FUND-10

cash per Board Secretary's Report (Fund 10,16,17)

1,328,204.66

NEEDED GENERAL LEDGER ADJUSTMENTS:

Prior year diff 6-30-20

1,842,514.62

July - June serv charges

(34.00)

Payroll posting/transfers

1,435.34

8-28-20- Wire

(9,746.88)

1,834,169.08

cash per Treasurer school monies report

3,162,373.74

FUND 20	20		
cash per Board Secretary's Report		<u>-</u>	<u><u>241,090.52</u></u>
NEEDED GENERAL LEDGER ADJUSTMENTS:			
Prior year diff 6-30-18		(7,643.00)	
			<u><u>(7,643.00)</u></u>
cash per Treasurer school monies report			233,447.52

FUND 30

cash per Board Secretary's Report

(233,861.56)

NEEDED GENERAL LEDGER ADJUSTMENTS:

Prior year diff 6-30-20

250,158.56

Due to current fund -payroll charges

Due to current fund disb adj

trsnfer from general fund

fund 30 acct check

Interest

8.48

250,167.04

cash per Treasurer school monies report

16,305.48

FUND 40

cash per Board Secretary's Report

63,238.73

NEEDED GENERAL LEDGER ADJUSTMENTS:

Prior year diff 6-30-20

(14,427.87)

(14,427.87)

cash per Treasurer school monies report

48,810.86

MISC
FUND 60
cash per Balance Sheet.

133,234.47

NEEDED GENERAL LEDGER ADJUSTMENTS:

Prior year diff 6-30-20

(3.00)

(3.00)

cash per Treasurer school monies report

133,231.47

BEVERLY CITY SCHOOLS
 OUSTANDING CHECK LIST

9/30/2020

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

OPERATING ACCOUNT

PAGE 1

16502	34.65	24949	18,400.00		
17961	867.83	24983	17,436.90		
18116	1,605.20	24989	75.00		
18815	7.50				
18870	180.00				
19035	600.00				
19086	437.50				
19652	12.40				
19653	14.20				
21136	391.68				
21845	32,981.00				
22596	11,720.00				
22605	36,399.00				
22976	8,287.50				
23357	166,061.03				
23367	200.00				
23992	500.00				
24114	31,023.70				
24129					
24156	158.00				
24160	21.1				
24731	500.00				
24895	29.78				
24842	1,250.00				
24854	39,871.00				
24905	1,150.00				

334,303.07

35,911.90

-

BEVERLY CITY SCHOOLS
OUTSTANDING CHECK LIST

9/30/2020

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
<u>OPERATING ACCOUNT</u>					

PAGE 2

-

-

-

BEVERLY CITY SCHOOLS
OUTSTANDING CHECK LIST

9/30/2020

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

TOTAL OPERATING ACCT OS				<u>370,214.97</u>	
-------------------------	--	--	--	-------------------	--

BEG BAL OS CKS	416,038.72
ISSUED	197,801.38
CASHED	(243,625.13)
void	
	<u>370,214.97</u>

BEVERLY CITY SCHOOLS
 OUSTANDING CHECK LIST

9/30/2020

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

NET PAYROLL ACCOUNT

202822	182.23	218344	258.83		
205215	167.61				



206123	984.06				
206225	539.01				
207363	128.39				
209414	1,470.75				
211739	85.80				

212824	5.27				
214204	87.25				
214205	198.20				

216090	963.13				
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216862	307.27				
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217139	138.20				
217513					

218176	85.82				
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<u>5,342.99</u>	<u>258.83</u>	<u>-</u>
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TOTAL O/S CHECKS -PAYROLL ACCT		<u><u>5,601.82</u></u>
--------------------------------	--	------------------------

BEG BAL OS CKS		5,342.99
ISSUED		13,101.06
CASHED		(12,842.23)
		<u><u>5,601.82</u></u>

-

BEVERLY CITY SCHOOLS
 OUSTANDING CHECK LIST

9/30/2020

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
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PAYROLL AGENCY

10539	14.20				
11923	655.02				
11924	483.96				
11925	90.19				
11926	5,915.00				
11927	17,524.78				
11928	650.00				
11929	3,893.73				
11930	250.00				
11931	1,285.12				
11932	275.00				
11933					
11934					

31,037.00

BEG BAL OS CKS	284.10
ISSUED	38,921.33
CASHED	(8,168.43)
void	
	<u>31,037.00</u>

BEVERLY CITY SCHOOLS
OUTSTANDING CHECK LIST

9/30/2020

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
<u>FUND 30 REFERENDUM ACCOUNT</u>					

18

BEG BAL OS CKS	-
ISSUED	-
CASHED	-
void	_____

	-

Beverly City Board of Education Monthly Transfer Report

va_s1701_8919
09/17/2020

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX	1,836,733.00	0.00	1,836,733.00	183,673.30	0.00	0.00	183,673.30	71,474.43
	12-1XX-100-XXX								
	13-1XX-100-XXX								
	15-1XX-100-XXX								
	18-1XX-100-XXX								
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX	624,869.00	0.00	624,869.00	62,486.90	22,000.00	3.52	84,486.90	18,566.41
	1X-000-216-XXX								
	1X-000-217-XXX								
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX	22,000.00	0.00	22,000.00	2,200.00	0.00	0.00	2,200.00	6,700.01
	11-4XX-200-XXX								
	12-4XX-100-XXX								
	15-4XX-100-XXX								
	15-4XX-200-XXX								
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UNDISTRIBUTED EXPENDITURES		2,483,602.00	0.00	2,483,602.00		22,000.00			96,740.85
Tuition	11-000-100-XXX	2,001,793.00	0.00	2,001,793.00	200,179.30	(22,000.00)	-1.10	178,179.30	1,893,236.00
	16-000-100-XXX								
	17-000-100-XXX								
	18-000-100-XXX								
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX	444,375.00	0.00	444,375.00	44,437.50	0.00	0.00	44,437.50	36,943.24
	1X-000-213-XXX								
	1X-000-218-XXX								
	1X-000-219-XXX								
	1X-000-222-XXX								
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX	243,449.00	0.00	243,449.00	24,344.90	0.00	0.00	24,344.90	15,864.63
	1X-000-223-XXX								
General Administration	1X-000-230-XXX	247,663.00	0.00	247,663.00	24,766.30	0.00	0.00	24,766.30	59,816.64
School Administration	1X-000-240-XXX	31,623.00	0.00	31,623.00	3,162.30	0.00	0.00	3,162.30	3,208.61
Central Services & Administrative Information Technology	1X-000-25X-XXX	139,457.00	0.00	139,457.00	13,945.70	0.00	0.00	13,945.70	24,402.04
Operation and Maintenance of Plant Services	1X-000-26X-XXX	567,285.00	0.00	567,285.00	56,728.50	0.00	0.00	56,728.50	186,964.05
Student Transportation Services	1X-000-270-XXX	420,750.00	0.00	420,750.00	42,075.00	0.00	0.00	42,075.00	374,678.16
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	1,068,881.00	0.00	1,068,881.00	106,888.10	0.00	0.00	106,888.10	319,388.07

Beverly City Board of Education Monthly Transfer Report

va_s1701_8919
09/17/2020

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL CURRENT EXPENSE		5,165,276.00	0.00	5,165,276.00	(22,000.00)	0.00	0.00	400.00	2,914,501.44
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	4,000.00	0.00	4,000.00	400.00	0.00	0.00	400.00	4,000.00
Facilities Acquisition and Construction Services	12-000-4XX-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		4,000.00	0.00	4,000.00	0.00	0.00	0.00	0.00	4,000.00
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer of Funds to Charter Schools	10-000-100-56X	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		7,652,878.00	0.00	7,652,878.00	0.00	0.00	0.00	0.00	3,015,242.29

School Business Administrator Signature

Date

Beverly City Board of Education

Entered Purchase Order Report By PO Number

va_po04.102317
10/15/2020

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#Name	Account #	Description	Date	Entered By	Approval Status (2 needed)	PO Amount
21-00278		1795/SCHOOL HEALTH CORP	11-000-213-610- -	HEALTH SUPPLIES	10/30/20	1 DBRYSONREQ	CR-	70.10

Report Totals

Current Entered \$70.10
 Prior Entered \$0.00
 Total Entered \$70.10

Beverly City Board of Education

One (1) Fully Approved Requisition converted into an Entered Purchase Order.

va_areq1
020514
10/15/2020

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
21-00278	21-00278	DBRYSONRE Q	SCHOOL HEALTH CORP	000	DELAPENA	70.10

Beverly City Board of Education

Entered Purchase Order Report By PO Number

va_po04.102317
11/19/2020

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#Name	Account #	Description	Date	Ba- Entered tch By	Approval Status (2 needed)	PO Amount
21-00279		1059/GENERAL CHEMICAL CO.	11-000-261-610- -	MAINT SUPPLIES	11/19/20	1 DBRYSONREQ	CR-	816.18
21-00280		2105/HUNTERDON CO. E.S.C.	12-000-300-730- -	EQUIPMENT NON	11/19/20	1 DBRYSONREQ	CR-	1,375.00
21-00281		3672/BERGEN COUNTY SPECIAL	12-000-300-730- -	EQUIPMENT NON	11/19/20	1 DBRYSONREQ	CR-	13,750.00
21-00282		3462/MIDDLESEX LAMINATING	11-190-100-610- -	GENERAL SUPPLIES	11/19/20	1 DBRYSONREQ	CR-	130.00
21-00283		3462/MIDDLESEX LAMINATING	11-190-100-610- -	GENERAL SUPPLIES	11/19/20	1 DBRYSONREQ	CR-	144.99
21-00284		1266/B.C.S.S.D.	11-000-100-565- -	TUITION-CSSD & DAY	11/19/20	1 DBRYSONREQ	CR-	80,580.00
21-00285		3415/WILLIAM H. SADLIER, INC.	11-190-100-610- -	GENERAL SUPPLIES	11/19/20	1 DBRYSONREQ	CR-	473.68
21-00286		2473/GRAINGER	11-000-261-420- -	MAINT CLEANING/REPAIRS	11/19/20	1 DBRYSONREQ	CR-	54.75
21-00287		3628/THE QUIET CHILD THERAPY, LLC	11-000-216-320- -	SPEECH/OT/PT PROF SER	11/19/20	1 DBRYSONREQ	CR-	3,750.00
21-00288		3583/JAY'S LANDSCAPING,LLC	11-000-262-420- -	OPER CONTRACT	11/19/20	1 DBRYSONREQ	CR-	1,850.00
21-00289		3268/PARA PLUS TRANSLATIONS, INC.	11-000-216-320- -	SPEECH/OT/PT PROF SER	11/19/20	1 DBRYSONREQ	CR-	152.00
21-00290		1815/BEVERLY SEWERAGE AUTHORITY	11-000-262-490- -	OTHPURPROP	11/19/20	1 DBRYSONREQ	CR-	148.00
21-00291		3421/DAVID B. RUBIN, PC	11-000-230-331- -	GEN ADMIN-LEGAL SVC	11/19/20	1 DBRYSONREQ	CR-	420.00
21-00292		2209/COYNE, SANDRA	11-000-291-270- -	OTHER HEALTH BENEFITS	11/19/20	1 DBRYSONREQ	CR-	104.40
21-00293		3020/SPIEZLE ARCHITECTURAL GROUP	12-000-400-390- -	FACILITIES-PROF/TECH SVC	11/19/20	1 DBRYSONREQ	CR-	21,200.00
21-00294		1914/GLOUCESTER COUNTY SPECIAL	11-000-270-515- -	TRANS SP ED JOINT AGREE	11/19/20	1 DBRYSONREQ	CR-	52,127.00
21-00295		1914/GLOUCESTER COUNTY SPECIAL	11-000-100-565- -	TUITION-CSSD & DAY	11/19/20	1 DBRYSONREQ	CR-	5,997.60

Beverly City Board of Education

Entered Purchase Order Report By PO Number

va_po04.102317
11/19/2020

Approval Status Legend: IR=Incomplete Requisition, CR=Completed Requisition, EP=Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- Entered tch By	Approval Status (2 needed)	PO Amount
21-00296		1001/SYSTEMS 3000	11-000-252-340- -	AIT PUR TECH SERV	11/19/20	1 DBRYSONREQ	CR-	3,363.00
21-00297		2984/STAPLES ADVANTAGE	11-000-251-610- -	BUSINESS SUPPLIES	11/19/20	1 DBRYSONREQ	CR-	30.26
21-00298		3673/PYRAMID EDUCATION	11-000-223-580- -	WORKSHOPS	11/19/20	1 DBRYSONREQ	CR-	399.00
21-00299		2884/CDW GOVERNMENT INC.	11-000-262-300- -	OPER PURCH PROF/TECH	11/19/20	1 DBRYSONREQ	CR-	375.60
21-00300		2842/W.B. MASON CO. INC.	11-190-100-610- -	GENERAL SUPPLIES	11/19/20	1 DBRYSONREQ	CR-	684.90
21-00301		2842/W.B. MASON CO. INC.	11-190-100-610- -	GENERAL SUPPLIES	11/19/20	1 DBRYSONREQ	CR-	734.10
21-00302		3633/CUH EMPLOYEE ASSISTANCE	11-000-230-580-059-	OTHER PURCH SERV	11/19/20	1 DBRYSONREQ	CR-	2,047.50
21-00303		3576/SIMONE, CATHERINE	20-270-200-300- -	T2A PUR. SERV.	11/19/20	1 DBRYSONREQ	CR-	11,803.00
21-00304		2865/CM3 BUILDING SOLUTIONS INC	11-000-261-420- -	MAINT CLEANING/REPAIRS	11/19/20	1 DBRYSONREQ	CR-	21,420.00
21-00305		2865/CM3 BUILDING SOLUTIONS INC	11-000-261-420- -	MAINT CLEANING/REPAIRS	11/19/20	1 DBRYSONREQ	CR-	4,403.00
21-00306		2865/CM3 BUILDING SOLUTIONS INC	11-000-261-420- -	MAINT CLEANING/REPAIRS	11/19/20	1 DBRYSONREQ	CR-	2,181.00
21-00307		2865/CM3 BUILDING SOLUTIONS INC	11-000-261-420- -	MAINT CLEANING/REPAIRS	11/19/20	1 DBRYSONREQ	CR-	250.00
21-00308		1059/GENERAL CHEMICAL CO.	11-000-261-420- -	MAINT CLEANING/REPAIRS	11/19/20	1 DBRYSONREQ	CR-	706.40
21-00309		1059/GENERAL CHEMICAL CO.	11-000-261-420- -	MAINT CLEANING/REPAIRS	11/19/20	1 DBRYSONREQ	CR-	336.77
21-00310		3261/BECKER'S SCHOOL SUPPLY	11-190-100-610- -	GENERAL SUPPLIES	11/19/20	1 DBRYSONREQ	CR-	1,085.08
21-00311		1008/LAKESHORE LEARNING MAT.	11-190-100-610- -	GENERAL SUPPLIES	11/19/20	1 DBRYSONREQ	CR-	2,271.50
21-00312		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	GENERAL SUPPLIES	11/19/20	1 DBRYSONREQ	CR-	1,249.80

Beverly City Board of Education

Entered Purchase Order Report By PO Number

va_po04.102317
11/19/2020

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba-Entered tch By	Approval Status (2 needed)	PO Amount
21-00313		1556/DISCOUNT SCHOOL SUPPLY	11-190-100-510- -	GENERAL SUPPLIES	11/19/20	1 DBRYSONREQ	CR-	841.03
21-00314		3073/CMRS-FP	11-000-230-530- -	TELEPHONE POSTAGE	11/19/20	1 DBRYSONREQ	CR-	500.00

Report Totals

Current Entered \$237,755.54
 Prior Entered \$0.00
 Total Entered \$237,755.54

Beverly City Board of Education

36 Fully Approved Requisitions converted into Entered Purchase Orders.

va_areq1
020514
11/19/2020

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
21-00280	21-00280	DBRYSONRE Q	HUNTERDON CO. E.S.C.	000		1,375.00
21-00279	21-00279	DBRYSONRE Q	GENERAL CHEMICAL CO.	000		816.18
21-00281	21-00281	DBRYSONRE Q	BERGEN COUNTY SPECIAL SERVICES	000		13,750.00
21-00282	21-00282	DBRYSONRE Q	MIDDLESEX LAMINATING	000		130.00
21-00283	21-00283	DBRYSONRE Q	MIDDLESEX LAMINATING	000		144.99
21-00284	21-00284	DBRYSONRE Q	B.C.S.S.S.D.	000		80,580.00
21-00287	21-00287	DBRYSONRE Q	THE QUIET CHILD THERAPY, LLC	000		3,750.00
21-00286	21-00286	DBRYSONRE Q	GRAINGER	000		54.75
21-00285	21-00285	DBRYSONRE Q	WILLIAM H. SADLIER, INC.	000	A. KATSIFIS	473.68
21-00288	21-00288	DBRYSONRE Q	JAY'S LANDSCAPING,LLC	000		1,850.00
21-00289	21-00289	DBRYSONRE Q	PARA PLUS TRANSLATIONS, INC.	000		152.00
21-00290	21-00290	DBRYSONRE Q	BEVERLY SEWERAGE AUTHORITY	000		148.00
21-00291	21-00291	DBRYSONRE Q	DAVID B. RUBIN, PC	000		420.00
21-00292	21-00292	DBRYSONRE Q	COYNE, SANDRA	000		104.40
21-00293	21-00293	DBRYSONRE Q	SPIEZLE ARCHITECTURAL GROUP INC	000		21,200.00
21-00294	21-00294	DBRYSONRE Q	GLOUCESTER COUNTY SPECIAL SVC.	000		52,127.00
21-00295	21-00295	DBRYSONRE Q	GLOUCESTER COUNTY SPECIAL SVC.	000		5,997.60
21-00296	21-00296	DBRYSONRE Q	SYSTEMS 3000	000		3,363.00
21-00297	21-00297	DBRYSONRE Q	STAPLES ADVANTAGE	000	DENISE CHAKAN	30.26
21-00298	21-00298	DBRYSONRE Q	PYRAMID EDUCATION CONSULTANTS	000		399.00
21-00299	21-00299	DBRYSONRE Q	CDW GOVERNMENT INC.	000	JACK DOOLEY	375.60
21-00300	21-00300	DBRYSONRE Q	W.B. MASON CO. INC.	000		684.90
21-00301	21-00301	DBRYSONRE Q	W.B. MASON CO. INC.	000		734.10
21-00302	21-00302	DBRYSONRE Q	CUH EMPLOYEE ASSISTANCE	000		2,047.50
21-00303	21-00303	DBRYSONRE Q	SIMONE, CATHERINE	000		11,803.00
21-00307	21-00307	DBRYSONRE Q	CM3 BUILDING SOLUTIONS INC	000		250.00
21-00308	21-00308	DBRYSONRE	GENERAL CHEMICAL CO.	000		706.40

Beverly City Board of Education

va_areq1
020514
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36 Fully Approved Requisitions converted into Entered Purchase Orders.

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
21-00309	21-00309	Q DBRYSONRE	GENERAL CHEMICAL CO.	000		336.77
21-00310	21-00310	Q DBRYSONRE	BECKER'S SCHOOL SUPPLY	000	HORNBECK	1,085.08
21-00311	21-00311	Q DBRYSONRE	LAKESHORE LEARNING MAT.	000	HORNBECK	2,271.50
21-00306	21-00306	Q DBRYSONRE	CM3 BUILDING SOLUTIONS INC	000		2,181.00
21-00304	21-00304	Q DBRYSONRE	CM3 BUILDING SOLUTIONS INC	000		21,420.00
21-00305	21-00305	Q DBRYSONRE	CM3 BUILDING SOLUTIONS INC	000		4,403.00
21-00312	21-00312	Q DBRYSONRE	SCHOOL SPECIALTY INC	000	HORNBECK	1,249.80
21-00313	21-00313	Q DBRYSONRE	DISCOUNT SCHOOL SUPPLY	000	HORNBECK	841.03
21-00314	21-00314	Q DBRYSONRE	CMRS-FP	000		500.00

Beverly City Board of Education

Bills And Claims Report By Vendor Name

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Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
AED SUPERSTORE/ 3052	21-00256	11-000-213-610- / HEALTH SUPPLIES		CF	1781940	25063	80.48
					Total for AED SUPERSTORE/ 3052		\$80.48
B.C.I.T./ 1952	21-00276	11-000-100-563- / TUITION-CO VOC SCHOOL		CP	NOVEMBER 2020	25064	16,529.90
		11-000-100-563- / TUITION-CO VOC SCHOOL		CP	OCTOBER 2020	25064	16,529.90
					Total for B.C.I.T./ 1952		\$33,059.80
B.C.S.S.D./ 1266	21-00238	11-000-100-565- / TUITION-CSSD & DAY SCHOO		CP	#21-0205-A.T. OCT 2020	25065	2,998.80
		11-000-100-565- / TUITION-CSSD & DAY SCHOO		CP	#21-0205-J.C. OCT 2020	25065	2,856.00
		11-000-100-565- / TUITION-CSSD & DAY SCHOO		CP	21-00145-sept-oct 2020	25065	11,690.33
					Total for B.C.S.S.S.D./ 1266		\$17,545.13
BAYADA NURSES INC/ 2591	21-00073	11-000-213-300- / HEALTH PURCHASED PROF/ED		CP	15925769	25066	1,265.00
		11-000-213-300- / HEALTH PURCHASED PROF/ED		CP	15956171	25066	977.50
		11-000-213-300- / HEALTH PURCHASED PROF/ED		CP	15974038	25066	1,161.50
		11-000-213-300- / HEALTH PURCHASED PROF/ED		CP	15991907	25066	920.00
					Total for BAYADA NURSES INC/ 2591		\$4,324.00
BERGEN COUNTY SPECIAL SERVICES BOE/ 3672	21-00281	12-000-300-730- / EQUIPMENT NON INSTRUCTIO		CF	EQUIPMENT NON INSTRUCTIO	25067	13,750.00
					Total for BERGEN COUNTY SPECIAL SERVICES BOE/ 3672		\$13,750.00
BEVAN SECURITY SYSTEMS/ 1054	21-00207	11-000-262-420- / OPER CONTRACT SERVICES		CP	00109152	25068	180.00
		11-000-262-420- / OPER CONTRACT SERVICES		CF	ANNUAL MONITORING	25068	240.00
					Total for BEVAN SECURITY SYSTEMS/ 1054		\$420.00
BEVERLY SEWERAGE AUTHORITY/ 1815	21-00290	11-000-262-490- / OTHPURPROP WATERSEWER		CF	1001/1231	25069	148.00
					Total for Beverly Sewerage Authority/ 1815		\$148.00
BROOKFIELD ACADEMY/ 1953	21-00239	20-250-100-500- / IDEA TUITION		CP	NOV20 - 0011699-IN	25070	6,048.00
		20-250-100-500- / IDEA TUITION		CP	SEPT20 - 0011687-IN	25070	672.00
					Total for BROOKFIELD ACADEMY/ 1953		\$6,720.00

BROWN, JESSICA/ 3671

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial
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Posted Checks							
	21-00273	11-000-270-503- / TRANS AID IN LIEU PAY		CP	October - 20 days	25071	600.00
		11-000-270-503- / TRANS AID IN LIEU PAY		CP	September -17 days	25071	510.00
					Total for BROWN, JESSICA/ 3671		\$1,110.00
		CDW GOVERNMENT INC./ 2884					
	21-00167	11-000-262-300- / OPER PURCH PROF/TECH SVS		CF	1777283	25072	1,468.17
		11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	2666961	25072	14.83
	21-00260	11-000-262-300- / OPER PURCH PROF/TECH SVS		CF	2805747	25072	1,514.64
		11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	3028194	25072	1,653.00
					Total for CDW GOVERNMENT INC./ 2884		\$4,650.64
		CM3 BUILDING SOLUTIONS INC/ 2865					
	21-00221	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	Q2031301	25073	3,962.00
	21-00252	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	Q2037701	25073	6,463.00
	21-00253	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	S200878	25073	1,000.00
					Total for CM3 BUILDING SOLUTIONS INC/ 2865		\$11,425.00
		CMRS-FP/ 3073					
	21-00314	11-000-230-530- / TELEPHONE POSTAGE		CF	ACCT. NO. 600027659	25074	500.00
					Total for CMRS-FP/ 3073		\$500.00
		COMCAST CABLEVISION/ 1792					
	21-00063	11-190-100-340- / PURCHASED TECH SVC		CP	8499051170029668	25075	249.57
		11-190-100-340- / PURCHASED TECH SVC		CP	8499051170032811	25075	109.57
					Total for COMCAST CABLEVISION/ 1792		\$359.14
		COYNE, SANDRA/ 2209					
	21-00292	11-000-291-270- / OTHER HEALTH BENEFITS		CF	401/1001	25076	104.40
					Total for SANDRA COYNE/ 2209		\$104.40
		DAVID B. RUBIN, PC/ 3421					
	21-00291	11-000-230-331- / GEN ADMIN-LEGAL SVC		CF	17534	25077	420.00
					Total for DAVID B. RUBIN, PC/ 3421		\$420.00
		EDUCATIONAL CONSORTIUM TELE. SAVINGS/ 3263					
	21-00266	11-000-262-420- / OPER CONTRACT SERVICES		CF	223-123166	25078	716.40
					Total for EDUCATIONAL CONSORTIUM TELE. SAVINGS/ 3263		\$716.40
		EDUCATIONAL SERVICES UNIT/ 1858					

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Posted Checks							
FILEBANK INC./ 2887	21-00240	11-000-270-518- / TRANS ESC SP ED CONTRACT		CP	OCT20- 21E-0146	25079	18,604.33
					Total for EDUCATIONAL SERVICES UNIT/ 1858		\$18,604.33
FOLLETT SCHOOL SOLUTIONS/ 1099	21-00059	11-000-251-340- / BUS OFF PURCH TECH SERV		CP	NOVEMBER 2020	25080	102.24
					Total for FILEBANK INC./ 2887		\$102.24
GENERAL CHEMICAL CO./ 1059	21-00088	11-000-222-610- / LIB/MEDIA SUPPLIES		CP	718397F	25081	42.10
					Total for FOLLETT SCHOOL SOLUTIONS/ 1099		\$42.10
	21-00196	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	289873	25082	4,530.00
	21-00244	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	289874	25082	700.00
	21-00245	11-000-261-420- / MAINT CLEANING/REPAIRS		CP	291398	25082	430.38
	21-00279	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	291583	25082	204.92
				CF	292350	25082	816.18
					Total for GENERAL CHEMICAL CO./ 1059		\$6,681.48
GLOUCESTER COUNTY SPECIAL SVC./ 1914	21-00295	11-000-100-565- / TUITION-CSSD & DAY SCHOO		CP	1V0310-SEPT 2020	25083	633.08
				CP	1V0739-OCT 2020	25083	699.72
	21-00294	11-000-270-515- / TRANS SP ED JOINT AGREE		CP	SEPT 2020-1V0456	25083	4,590.46
					Total for GLOUCESTER COUNTY SPECIAL SVC./ 1914		\$5,923.26
GRAINGER/ 2473	21-00262	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	9642626908	25084	196.50
					Total for GRAINGER/ 2473		\$196.50
HANDLE WITH CARE BEHAVIOR MNGT SYS. INC./ 3216	21-00268	11-000-221-390- / CI PURCH PROF/TECH SVS		CF	2020-1930	25085	157.50
				CP	2020-1944	25085	450.00
					Total for HANDLE WITH CARE BEHAVIOR MNGT SYS. INC./ 3216		\$607.50
HEINEMANN/ 3287	21-00226	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	7255030	25086	27.00
					Total for HEINEMANN/ 3287		\$27.00
HORIZON DENTAL OPTION PLAN/ 2999							

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Posted Checks							
HUNTERDON CO. E.S.C./ 2105	21-00067	11-000-291-270- / OTHER HEALTH BENEFITS		CP	NOV 20-295096016	25087	3,782.96
	21-00280	12-000-300-730- / EQUIPMENT NON INSTRUCTIO		CF	EQUIPMENT NON INSTRUCTIO	25088	1,375.00
					Total for HUNTERDON CO. E.S.C./ 2105		\$1,375.00
JAY'S LANDSCAPING,LLC/ 3583	21-00288	11-000-262-420- / OPER CONTRACT SERVICES		CF	36379	25089	1,850.00
					Total for JAY'S LANDSCAPING,LLC/ 3583		\$1,850.00
JESUS THE GOOD SHEPARD PARISH/ 3259	21-00062	11-000-262-420- / OPER CONTRACT SERVICES		CP	NOVEMBER 2020	25090	1,531.16
					Total for JESUS THE GOOD SHEPARD PARISH/ 3259		\$1,531.16
JUMP, SCUTELLARO AND CPMPANY, LLP/ 3344	21-00093	11-000-230-332-001- / AUDIT FEES		CF	54188-3 OF 3	25091	3,000.00
					Total for JUMP, SCUTELLARO AND CPMPANY, LLP/ 3344		\$3,000.00
LEARNING A-Z/ 3367	21-00247	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	2872591	25092	1,689.70
					Total for LEARNING A-Z/ 3367		\$1,689.70
LEARNING ALLY, INC./ 3578	21-00275	11-190-100-340- / PURCHASED TECH SVC		CF	100949	25093	1,599.00
					Total for LEARNING ALLY, INC./ 3578		\$1,599.00
LEXISNEXIS RISK SOLUTIONS FL INC./ 3573	21-00075	11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	DECEMBER 2020	25094	90.18
					Total for LEXISNEXIS RISK SOLUTIONS FL INC./ 3573		\$90.18
MAPLE SHADE BOARD OF ED/ 2636	21-00234	11-000-100-562- / TUITION-LEA SPECIAL EDUC		CP	SEPT20-D.W.	25095	2,342.40
					Total for MAPLE SHADE BOARD OF ED/ 2636		\$2,342.40
MC KEOWN, LAWRENCE/ 3668	21-00270	11-000-219-890- / CST MISC EXPENSES		CF	19/20 C.F.	25096	1,000.00
					Total for MC KEOWN, LAWRENCE/ 3668		\$1,000.00
MCRAE, DAWN/ 3598	21-00229	20-232-200-100- / SALARIES OF PROGRAM DIRE		CP	10/23/2020	25097	394.38

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Posted Checks							
MIDDLESEX LAMINATING/ 3462	21-00282	20-280-100-100- / T-4 SALARIES		CP	10/23/2020	25097	608.19
					Total for MCRAE, DAWN/ 3598		\$1,002.57
MIDDLESEX LAMINATING/ 3462	21-00282	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	248	25098	130.00
					Total for MIDDLESEX LAMINATING/ 3462		\$130.00
NETWORK SUPPORT LLC/ 2672	21-00072	11-190-100-340- / PURCHASED TECH SVC		CP	1925-(2)	25099	624.00
		11-190-100-340- / PURCHASED TECH SVC		CP	1927	25099	768.00
		11-190-100-340- / PURCHASED TECH SVC		CP	1928	25099	624.00
		11-190-100-340- / PURCHASED TECH SVC		CP	1929	25099	312.50
		11-190-100-340- / PURCHASED TECH SVC		CP	1930	25099	624.00
		11-190-100-340- / PURCHASED TECH SVC		CP	1931	25099	1,008.00
		11-190-100-340- / PURCHASED TECH SVC		CP	1932	25099	281.25
		11-190-100-340- / PURCHASED TECH SVC		CP	1933	25099	816.00
					Total for Network Support LLC/ 2672		\$5,057.75
NJ AMERICAN WATER CO./ 1140	21-00068	11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	10/23/20	25100	320.26
					Total for NJ AMERICAN WATER CO./ 1140		\$320.26
NOTABLE, INC./ 3670	21-00272	11-000-262-300- / OPER PURCH PROF/TECH SVS		CF	208178	25101	2,100.00
					Total for NOTABLE, INC./ 3670		\$2,100.00
NUTRI-SERVE FOOD MGMT/ 2821	21-00230	60-910-310-500- / FOOD SERVICE COSTS		CP	930101020	25102	4,535.29
		60-910-310-500- / FOOD SERVICE COSTS		CP	930101720	25102	2,468.81
		60-910-310-500- / FOOD SERVICE COSTS		CP	930102420	25102	4,047.88
		60-910-310-500- / FOOD SERVICE COSTS		CP	930103120	25102	4,195.41
					Total for NUTRI-SERVE FOOD MGMT/ 2821		\$15,247.39
PALMYRA BOARD OF EDUCATION/ 1249	21-00277	11-000-100-561- / TUITION-LEA REGULAR		CP	NOV 2020	25103	63,612.70
		11-000-100-562- / TUITION-LEA SPECIAL EDUC		CP	NOV 2020	25103	28,331.90
		11-000-100-561- / TUITION-LEA REGULAR		CP	OCT 2020	25103	63,612.70
		11-000-100-562- / TUITION-LEA SPECIAL EDUC		CP	OCT 2020	25103	28,331.90
					Total for PALMYRA BOARD OF EDUCATION/ 1249		\$183,889.20

PARA PLUS TRANSLATIONS, INC./ 3268

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Posted Checks							
PRUDENTIAL INS. CO. - NJEA/ 2395	21-00243	11-000-216-320- / SPEECH/OT/PT PROF SER		CF	153381	25104	15.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	153578	25104	222.25
	21-00289	11-000-216-320- / SPEECH/OT/PT PROF SER		CP	153693	25104	68.50
		11-000-216-320- / SPEECH/OT/PT PROF SER		CF	153840	25104	83.50
		Total for PARA PLUS TRANSLATIONS, INC./ 3268					\$389.25
PSE & G/ 1141		11-000-291-270- / OTHER HEALTH BENEFITS		CP	0020005258	25105	406.23
		11-000-291-270- / OTHER HEALTH BENEFITS		CP	0020006135	25105	214.50
		Total for PRUDENTIAL INS. CO. - NJEA/ 2395					\$620.73
READING WITH TLC/ 3667		11-000-262-622- / OPER ENERGY - ELECTRICIT		CP	10/26/20 ELECTRIC	25106	3,402.85
		11-000-262-621- / OPER ENERGY - GAS		CP	10/26/20-GAS	25106	394.63
		Total for PSE & G/ 1141					\$3,797.48
RMR SERVICES & REPAIR, LLC/ 3632	21-00232	11-000-223-580- / WORKSHOPS		CF	7856	25107	30.00
		Total for READING WITH TLC/ 3667					\$30.00
SAFEGUARD BUSINESS SYSTEMS/ 3304		11-000-261-420- / MAINT CLEANING/REPAIRS		CP	17815	25108	125.00
		11-000-261-420- / MAINT CLEANING/REPAIRS		CF	17831	25108	115.00
		Total for RMR SERVICES & REPAIR, LLC/ 3632					\$240.00
SAVVASLEARNING COMPANY,LLC/ 3656	21-00242	11-000-251-610- / BUSINESS SUPPLIES		CF	034238668	25109	539.93
		Total for SAFEGUARD BUSINESS SYSTEMS/ 3304					\$539.93
SCHOOL HEALTH CORP/ 1795	21-00267	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	4026248027	25110	968.10
		Total for SAVVASLEARNING COMPANY,LLC/ 3656					\$968.10
SCHOOL SPECIALTY INC/ 1752		11-000-213-610- / HEALTH SUPPLIES		CF	3848577-00	25111	61.98
		11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	208126240474	25112	3.30
		11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	208126380046	25112	2.97
	11-000-230-610- / GEN ADMIN-SUPPLIES		CF	208126380047	25112	1.90	
		Total for SCHOOL HEALTH CORP/ 1795					\$61.98

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial
Run on 11/18/2020 at 09:10:49 AM

Beverly City Board of Education

Bills And Claims Report By Vendor Name

for Batches 50,51 and Check Date is 11/20/2020

va_bill5.102317
11/19/2020

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
SCHOOLWIDE, INC./ 3504	21-00195	11-190-100-610- /GENERAL SUPPLIES INSTRUC		CF	208126397293	25112	334.76
	21-00020	11-190-100-610- /GENERAL SUPPLIES INSTRUC		CF	208126423505	25112	2.76
					Total for SCHOOL SPECIALTY INC/ 1752		\$345.69
SIMONE, CATHERINE/ 3576	21-00246	11-000-223-500- /OTHER PURCHASED SERVICES		CF	SI5180	25113	2,028.00
					Total for SCHOOLWIDE, INC./ 3504		\$2,028.00
SPEIZLE ARCHITECTURAL GROUP INC/ 3020	21-00303	20-270-200-300- /T2A PUR. SERV.		CP	10/14/2020	25114	1,073.00
		20-270-200-300- /T2A PUR. SERV.		CP	11/09/2020	25114	1,073.00
					Total for SIMONE, CATHERINE/ 3576		\$2,146.00
STAPLES ADVANTAGE/ 2984	21-00293	12-000-400-390- /FACILITIES-PROF/TECH SVC		CP	20K037-1	25115	5,250.00
		12-000-400-390- /FACILITIES-PROF/TECH SVC		CP	20K037-2	25115	5,250.00
		12-000-400-390- /FACILITIES-PROF/TECH SVC		CP	20K037-3	25115	6,500.00
		12-000-400-390- /FACILITIES-PROF/TECH SVC		CF	20K037-4	25115	4,200.00
					Total for SPIEZLE ARCHITECTURAL GROUP INC/ 3020		\$21,200.00
STATE OF NJ HEALTH BENEFITS PR/ 2394	21-00134	11-000-251-610- /BUSINESS SUPPLIES		CF	3453872438	25116	505.38
	21-00180	11-000-219-610- /CST SUPPLIES		CF	3454958969	25116	203.36
	21-00040	11-190-100-610- /GENERAL SUPPLIES INSTRUC		CF	3455279404	25116	372.10
	21-00179	11-190-100-610- /GENERAL SUPPLIES INSTRUC		CP	3455279407	25116	29.15
		11-000-240-610- /SCHOOL ADMIN-SUPPLIES		CP	3455777132	25116	76.02
		11-000-240-610- /SCHOOL ADMIN-SUPPLIES		CF	3456175859	25116	245.09
	21-00210	11-000-230-610- /GEN ADMIN-SUPPLIES		CF	3457508104	25116	28.78
	21-00269	11-000-219-610- /CST SUPPLIES		CF	3459809226	25116	231.92
					Total for Staples Advantage/ 2984		\$1,691.80
SYSTEMS 3000/ 1001	21-00111	11-000-291-270- /OTHER HEALTH BENEFITS		HP	NOVEMBER 2020	112020	73,328.20
		20-218-200-200- /PSEA EMP BENEFITS		HP	NOVEMBER 2020	112020	13,301.00
					Total for STATE OF NJ HEALTH BENEFITS PR/ 2394		\$86,629.20
THE QUIET CHILD THERAPY, LLC/ 3628	21-00296	11-000-252-340- /AIT PUR TECH SERV		CF	221-HS47346	25117	3,363.00
					Total for SYSTEMS 3000/ 1001		\$3,363.00

Beverly City Board of Education

Bills And Claims Report By Vendor Name

for Batches 50,51 and Check Date is 11/20/2020

va_bill5.102317
11/19/2020

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks	21-00287	11-000-216-320- / SPEECH/OT/PT PROF SER		CF	10/30/2020	25118	3,750.00
					Total for THE QUIET CHILD THERAPY, LLC/ 3628		\$3,750.00
VERIZON/ 1139	21-00070	11-190-100-500- / OTHER PURCHASED SVC		CP	10/27/2020	25119	140.84
					Total for VERIZON/ 1139		\$140.84
W.B. MASON CO. INC./ 2842	21-00301	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	213215636	25120	734.10
	21-00034	11-000-230-610- / GEN ADMIN-SUPPLIES		CF	215108098	25120	13.50
					Total for W.B. MASON CO. INC./ 2842		\$747.60
WASTE MANAGEMENT OF NJ/ 1169	21-00071	11-000-262-420- / OPER CONTRACT SERVICES		CP	2957847-0502-8- OV 2020	25121	683.06
					Total for WASTE MANAGEMENT OF NEW JERSEY/ 1169		\$683.06
WESTERN PEST SERVICES/ 2521	21-00060	11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	NOV 2020	25122	198.50
					Total for WESTERN PEST SERVICES/ 2521		\$198.50
WILSON LANGUAGE TRAINING CORP/ 2135	21-00231	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	1827102	25123	2,858.00
	21-00191	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	1828704	25123	1,844.64
					Total for WILSON LANGUAGE TRAINING CORP/ 2135		\$4,702.64
XEROX CORPORATION/ 3443	21-00064	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CP	011440303	25124	349.77
					011706491	25124	187.78
					OCT 2020	25124	138.24
					SEPT 2020	25124	138.24
					Total for XEROX CORPORATION/ 3443		\$814.03
XTEL COMMUNICATIONS/ 2813	21-00065	11-190-100-500- / OTHER PURCHASED SVC		CP	203052165	25125	2,570.36
					Total for XTEL COMMUNICATIONS/ 2813		\$2,570.36
					Total for Posted Checks		\$491,183.16

Beverly City Board of Education

Bills And Claims Report By Vendor Name

for Batches 50,51 and Check Date is 11/20/2020

va_bill5.102317
11/19/2020

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed. Run on 11/18/2020 at 09:10:49 AM

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$343,113.00		\$73,328.20		\$416,441.20
10	12	\$36,325.00				\$36,325.00
Fund 10	TOTAL	\$379,438.00		\$73,328.20		\$452,766.20
20	20	\$9,868.57		\$13,301.00		\$23,169.57
60	60	\$15,247.39				\$15,247.39
GRAND	TOTAL	\$404,553.96	\$0.00	\$86,629.20	\$0.00	\$491,183.16

Chairman Finance Committee

Member Finance Committee

Payroll to Budget Transfer Report

Account#	Check#	Check Date	Check Amount	Check Description
11-000-211-105- -	910152020	10/15/2020	1,249.73	ATTEND SVCS- CLER SAL
11-000-213-104- -	910152020	10/15/2020	2,759.92	HEALTH SVC SALARIES
11-000-213-105- -	910152020	10/15/2020	489.44	HEALTH SVCS- CLER SAL
11-000-216-100- -	910152020	10/15/2020	3,177.00	SPEECH TEACHER SALARY
11-000-218-105- -	910152020	10/15/2020	609.64	GUID SECY/CLER SALARIES
11-000-219-104- -	910152020	10/15/2020	11,821.83	CST SALARIES
11-000-219-105- -	910152020	10/15/2020	978.87	CST SECY/CLER SALARIES
11-000-221-102- -	910152020	10/15/2020	5,098.88	CURR/INSTR SALARIES
11-000-221-104- -	910152020	10/15/2020	578.83	CURR/INSTR PROF SALARIES
11-000-221-105- -	910152020	10/15/2020	178.14	CURR/INSTR SECY/CLER SAL
11-000-221-110- -	910152020	10/15/2020	420.97	CI OTHER SALARIES
11-000-230-100- -	910152020	10/15/2020	4,931.29	GEN ADMIN SPRINTEND SAL
11-000-230-104- -	910152020	10/15/2020	187.00	TREASURER SALARIES
11-000-230-105- -	910152020	10/15/2020	933.88	GENERAL ADMIN- CLER SAL
11-000-240-105- -	910152020	10/15/2020	1,112.02	SCH ADMIN SEC/CLER SAL
11-000-251-104- -	910152020	10/15/2020	3,404.67	BUSINESS ADMIN SALARIES
11-000-251-105- -	910152020	10/15/2020	945.50	BUS ADMIN/SECY SALARIES
11-000-262-107- -	910152020	10/15/2020	1,804.00	CAFETERIA AIDES
11-000-262-110- -	910152020	10/15/2020	2,918.78	OPER/CUST SALARIES
11-000-262-110-OT -	910152020	10/15/2020	1,661.47	OPER/CUSTODIAL OT
11-000-266-100- -	910152020	10/15/2020	2,578.75	UE S SALS OF SEC G & INV
11-000-270-161- -	910152020	10/15/2020	1,459.83	SAL. FOR PUPIL TRANS(BET
11-000-270-162- -	910152020	10/15/2020	959.83	SAL. FOR PUPIL TRANS(BET
11-110-100-101- -	910152020	10/15/2020	3,590.23	KNDG TEACHER SALARIES
11-120-100-101- -	910152020	10/15/2020	34,660.00	GR. 1-5 TEACHER SALARIES
11-120-100-101-01 -	910152020	10/15/2020	380.00	GRADES 1-5 - SUBSTITUTES
11-130-100-101- -	910152020	10/15/2020	17,994.36	GR. 6-8 TEACHER SALARIES
11-190-100-106- -	910152020	10/15/2020	1,067.43	OTHER SALARIES-INSTR
11-204-100-101- -	910152020	10/15/2020	5,582.00	LLD TEACHER SALARIES
11-204-100-106- -	910152020	10/15/2020	13,867.09	LLD PARA SALARY
11-213-100-101- -	910152020	10/15/2020	8,298.50	RR TEACHER SALARIES
11-230-100-101- -	910152020	10/15/2020	5,909.37	BSC SKILLS TEACHER SALAR
11-240-100-101- -	910152020	10/15/2020	2,922.60	BILINGUAL TEACHER SALARI
20-218-100-101- -	910152020	10/15/2020	16,709.25	PSEA TEACHER SAL
20-218-100-106- -	910152020	10/15/2020	3,487.29	PSEA AIDES SAL
20-218-200-102- -	910152020	10/15/2020	1,010.30	PSEA SUPERV SAL
20-218-200-103- -	910152020	10/15/2020	1,297.15	PRE-K SALARIES OF SUPERV
20-218-200-104- -	910152020	10/15/2020	1,282.36	PSEA OTHER PROF SAL
20-218-200-105- -	910152020	10/15/2020	854.10	PRE-K SALARIES OF SECR A
20-218-200-110- -	910152020	10/15/2020	868.20	OTHER SALARIES
20-231-100-101- -	910152020	10/15/2020	6,100.33	TITLE I TEACHER SALARIES
Total # of Payments	41.00	Total Check Amount	176,140.83	

Payroll to Budget Transfer Report

Account#	Check#	Check Date	Check Amount	Check Description
11-000-211-105- -	910302020	10/30/2020	1,249.73	ATTEND SVCS- CLER SAL
11-000-213-104- -	910302020	10/30/2020	2,759.92	HEALTH SVC SALARIES
11-000-213-105- -	910302020	10/30/2020	489.44	HEALTH SVCS- CLER SAL
11-000-216-100- -	910302020	10/30/2020	3,177.00	SPEECH TEACHER SALARY
11-000-218-105- -	910302020	10/30/2020	609.64	GUID SECY/CLER SALARIES
11-000-219-104- -	910302020	10/30/2020	11,821.83	CST SALARIES
11-000-219-105- -	910302020	10/30/2020	978.87	CST SECY/CLER SALARIES
11-000-221-102- -	910302020	10/30/2020	5,098.88	CURR/INSTR SALARIES
11-000-221-104- -	910302020	10/30/2020	578.83	CURR/INSTR PROF SALARIES
11-000-221-105- -	910302020	10/30/2020	178.14	CURR/INSTR SECY/CLER SAL
11-000-221-110- -	910302020	10/30/2020	420.97	CI OTHER SALARIES
11-000-230-100- -	910302020	10/30/2020	4,931.29	GEN ADMIN SPRINTEND SAL
11-000-230-104- -	910302020	10/30/2020	187.00	TREASURER SALARIES
11-000-230-105- -	910302020	10/30/2020	933.88	GENERAL ADMIN- CLER SAL
11-000-240-105- -	910302020	10/30/2020	1,112.02	SCH ADMIN SEC/CLER SAL
11-000-251-104- -	910302020	10/30/2020	3,404.67	BUSINESS ADMIN SALARIES
11-000-251-105- -	910302020	10/30/2020	945.50	BUS ADMIN/SECY SALARIES
11-000-262-107- -	910302020	10/30/2020	2,387.00	CAFETERIA AIDES
11-000-262-110- -	910302020	10/30/2020	2,770.04	OPER/CUST SALARIES
11-000-262-110-OT -	910302020	10/30/2020	1,776.99	OPER/CUSTODIAL OT
11-000-266-100- -	910302020	10/30/2020	2,578.75	UE S SALS OF SEC G & INV
11-000-270-161- -	910302020	10/30/2020	1,459.83	SAL. FOR PUPIL TRANS(BET
11-000-270-162- -	910302020	10/30/2020	959.83	SAL. FOR PUPIL TRANS(BET
11-110-100-101- -	910302020	10/30/2020	3,590.23	KNDG TEACHER SALARIES
11-110-100-101-01 -	910302020	10/30/2020	95.00	PRESCH/KIND- SUBSTITUTES
11-120-100-101- -	910302020	10/30/2020	42,149.16	GR. 1-5 TEACHER SALARIES
11-120-100-101-01 -	910302020	10/30/2020	95.00	GRADES 1-5 - SUBSTITUTES
11-130-100-101- -	910302020	10/30/2020	17,994.36	GR. 6-8 TEACHER SALARIES
11-130-100-101-01 -	910302020	10/30/2020	240.00	GRADES 6-8 - SUBSTITUTES
11-190-100-106- -	910302020	10/30/2020	937.37	OTHER SALARIES-INSTR
11-204-100-101- -	910302020	10/30/2020	5,582.00	LLD TEACHER SALARIES
11-204-100-106- -	910302020	10/30/2020	11,984.60	LLD PARA SALARY
11-213-100-101- -	910302020	10/30/2020	8,298.50	RR TEACHER SALARIES
11-213-100-101-01 -	910302020	10/30/2020	70.00	RESOURCE RM- SUBSTITUTES
11-230-100-101- -	910302020	10/30/2020	5,909.37	BSC SKILLS TEACHER SALAR
11-240-100-101- -	910302020	10/30/2020	2,922.60	BILINGUAL TEACHER SALARI
20-218-100-101- -	910302020	10/30/2020	16,109.25	PSEA TEACHER SAL
20-218-100-106- -	910302020	10/30/2020	2,812.11	PSEA AIDES SAL
20-218-200-102- -	910302020	10/30/2020	1,010.30	PSEA SUPERV SAL
20-218-200-103- -	910302020	10/30/2020	1,297.15	PRE-K SALARIES OF SUPERV
20-218-200-104- -	910302020	10/30/2020	1,282.36	PSEA OTHER PROF SAL
20-218-200-105- -	910302020	10/30/2020	854.10	PRE-K SALARIES OF SECR A
20-218-200-110- -	910302020	10/30/2020	868.20	OTHER SALARIES
20-231-100-101- -	910302020	10/30/2020	6,100.33	TITLE I TEACHER SALARIES
Total # of Payments	44.00	Total Check Amount	181,012.04	

Last Name	First Name	Nurse	Certificate Exp.	District Fingerprints Approved
Abdur-Rahim	Mecca		09/18/2023	Beverly, Delanco, Edgewater Park, Riverton
Atkinson	Kristin		8/17/2022	Delanco
Belford	Tyrone		Never	Beverly, Delanco, Edgewater Park
Berg	Jacqueline		01/02/2022	Riverton
Best	Moral		2/22/2024	Beverly, Edgewater Park, Riverton
Betley	Brenda		None	Edgewater Park
Beverly	Delores		10/10/2024	Beverly, Delanco, Edgewater Park, Riverton
Boyer	Michael		02/13/2025	Edgewater Park
BOYLE	KRISTINE	Nurse	09/28/2021	Beverly, Delanco, Edgewater Park, Riverton
Brown	Tatyana		3/27/2023	Edgewater Park
Burmeister	Lois		Never	Delanco
Callahan	Eugene Jr.		8/8/2022	Delanco, Edgewater Park
Capers	Paula		08/06/2024	Edgewater Park
Caruso	Jaclyn		11/27/2024	Delanco, Edgewater Park
CASTELLI	JAMES		Never	Beverly, Delanco, Edgewater Park
COLLINS	BARBARA		01/01/2025	Beverly, Edgewater Park
DECHNIK	SUSAN		Never	Riverton
Dees-Brown	Zora		Never	Edgewater Park
Dempster	Conor		12/03/2024	Beverly
Dirr	Michael		10/18/2024	Beverly, Delanco, Edgewater Park, Riverton
Donnelly	James		03/05/2025	Delanco
Drake	Kim	Nurse	06/28/2023	Beverly, Delanco, Edgewater Park, Riverton
FUSCO	SALLY	Nurse	01/09/2025	Delanco, Edgewater Park
Giles	Jennifer		01/24/2024	Edgewater Park
Grimes	Alicia	Nurse	07/26/2023	Edgewater Park
Hawthorne	Felicia		4/20/2021	Edgewater Park 10/27

Hewitt	Petra		Never	Edgewater Park
Irby-Morgan	TroJah		4/12/2024	Beverly, Edgewater Park
Jackson	Sylvester		1/15/2024	Beverly, Delanco, Edgewater Park, Riverton
JACOBSEN	JUDY		Never	Riverton
Johnson	Donna		Never	Riverton
KAMINSKI	LEE ANN		Never	Beverly, Delanco, Edgewater Park, Riverton
Kelly	Rita		10/07/2024	Delanco, Edgewater Park
Koveloski	Marilena		08/22/2024	Beverly, Delanco, Edgewater Park
LEBON	CARLA	Nurse	Never	Edgewater Park
Letton	Deborah		Never	Delanco (Long Term Sub)
Lilliston	Corey		12/26/2024	Delanco
LIPPINCOTT	MARILYN		Never	NONE (Grandfathered in Riverton ONLY)
Mack	Jeffrey		Never	Beverly, Delanco, Edgewater Park, Riverton
Malachowski	Ralph		11/25/2024	Edgewater Park
Marcus	Larry		04/15/2024	Delanco, Edgewater Park, Riverton
Mc Mire	Debra	Nurse	09/28/2023	Beverly, Delanco, Edgewater Park, Riverton
Mc Rae	CRYSTAL		Never	Edgewater Park
Megee	Jamie		06/18/2023	Beverly, Delanco, Edgewater Park, Riverton
Miranda	Daniel		2/1/2022	Edgewater Park
Mohammed	Jana		Never	Beverly
Morgan	Gregory		09/30/2024	Beverly, Delanco, Edgewater Park, Riverton
MULHERN	JOHN		10/31/2021	Delanco, Edgewater Park, Riverton
NEMETH	JOHN		10/10/2023	Beverly, Delanco, Edgewater Park
Netterville	LaShan		Never	Beverly, Delanco, Edgewater Park
O'HARE	ELIZABETH		08/16/2023	Edgewater Park
O'Rourke	Marianne		Never	Beverly, Delanco, Edgewater Park
Ortiz	Yashera		4/1/2024	Edgewater Park

PAHL	(MARY) DIANE		02/05/2024	Beverly, Delanco, Edgewater Park
Paone	Maryjane		10/10/2024	Beverly, Delanco, Edgewater Park, Riverton
Perez	Nikole		None	Beverly, Delanco, Edgewater Park, Riverton
PERICE	LINDA		8/18/2021	Beverly, Delanco, Edgewater Park, Riverton
RIZZO	GREGORY		01/23/2025	Edgewater Park
Rosenheim	Barbara		11/15/2024	Edgewater Park
SANDERS	MONICA		03/04/2021	Beverly, Delanco, Edgewater Park, Riverton
Santiago	Andrea		08/28/2025	Beverly, Delanco, Edgewater Park
SCOTT	GERALD		08/01/2024	Beverly, Delanco, Edgewater Park
Shaffer	Jaclyn		01/06/2025	Edgewater Park
Spence	DIANE		04/17/2024	Beverly, Delanco, Edgewater Park, Riverton
Stevenson	Vanessa		Never	Beverly, Delanco, Edgewater Park, Riverton
TATTI	KATHY		Never	Beverly, Delanco, Edgewater Park
THORN	RENEE'		06/19/2024	Beverly, Delanco, Edgewater Park
Watson	Krystina		02/06/2025	Beverly, Edgewater Park
WENZKE	DONNA		Never	Riverton
Wick Jr.	James		Never	Beverly, Delanco, Edgewater Park, Riverton
WILHELM	BARBARA	Nurse	Never	Riverton
Williams-Moore	Ida		Never	Edgewater Park
Woeste	Jacquelyn		Never	Edgewater Park
Wright	Lynne		09/09/2024	Edgewater Park
YANSICK	KATHLEEN	Nurse	05/31/2021	Beverly, Delanco, Edgewater Park, Riverton PENDING
Young	Christine		09/29/2025	Beverly, Delanco, Edgewater Park, Riverton
ZITZLER	MARYELLEN		Never	Grandfathered by Edgewater Park

September 26, 2020

Dr. Elizabeth Giacobbe
Superintendent of Beverly City School
601 Bentley Avenue
Beverly City, NJ 08010

Dear Dr. Giacobbe,

I am expecting the birth of my baby on March 21, 2021. I have provided you with a statement from my physician verifying my pregnancy, my anticipated date of birth, and her recommendation for me to start my leave at 36 weeks. I am requesting the use of time off in accordance with the New Jersey Family Leave Act to care for my newborn baby.

I intend to work until February 19th, 2021. Starting on February 22nd, 2021, I am requesting a leave of absence in accordance with FMLA (Pregnancy/Childbirth disability leave). Since I have accumulated 40 sick days, I would like 20 of which to be used before the birth beginning on February 22nd, 2021. With the delivery date set at March 21, the remaining sick days will be applied thereafter through April 26th, 2021 (accounting for Spring Break April 2-9). I intend to collect New Jersey Maternity Disability through the 6th week of post-childbirth, that date being April 30th, 2021.

After the initial 6 weeks following the birth of my child, I am requesting the use of the New Jersey Family Leave Act (NJFLA) for the purpose of caring for a newborn child which allows for up to 12 weeks (unpaid family leave). The time will commence on May 3rd to June 23rd (8 weeks). This will put me through the final day of school on June 23rd. I intend to apply for New Jersey Family Leave Insurance beginning on May 3rd, 2020, and continuing until the end of the school year on June 23rd (8 weeks). If for whatever reason the school year is extended I will apply up to the maximum period available under law, 12 weeks. After I receive the necessary paperwork for the BOE office (forms and amount to be paid), I will then submit these forms for your completion within the time prescribed by law. Proper notification verifying my intent to return to work at the start of the 2021-2022 school year will be provided.

Sincerely,

Brittney Calimer

Cc: Board of Education

This worksheet has fields (B2, B, B4) to enter district, administrator and date and a description of the purpose of this file.

District:
Administrator Completing Summary:
Date:

New Jersey Department of Education
Division of Early Childhood Education

Annual Preschool Operational Plan Update
Former Abbott's, Charter Schools and PEA Districts
Data Summary Tool for 2021-2022 School Year

Due: November 13, 2020- updated September 27, 2020

Purpose

The purpose of the 2021-2022 Preschool Expansion Aid (PEA) One-Year Preschool Program Plan is to provide a comprehensive description of how the school district will implement each required component of a high-quality preschool program for three- and four-year-old children as detailed in New Jersey Administrative Code (N.J.A.C.) 6A:13A and in the New Jersey Department of Education (NJDOE), Division of Early Childhood Education (DECE) Preschool Implementation Guidelines.

A school district's plan should be built around the Preschool Program Implementation Guidelines, the Preschool Classroom Teaching Guidelines, preschool program assessments including the Early Childhood Environmental Rating Scale-Third Edition (ECERS-3), curriculum-specific program assessment tools (where appropriate), the NJDOE Preschool Self-Assessment and Validation System (SAVS), Grow NJ Kids' New Jersey's Quality Rating Improvement System (QRIS), and any other data source specific to the school district's preschool program.

Helpful Hint: If you have formatting difficulties with the text areas, type your responses in Word first and then copy and paste the response into the text area.

end of worksheet

This worksheet contains one table (Table 1: cells A 8 to I13) with row 8 as the header row. In Table 1, input data in B9 through E13, F9 through F13 and G10 to G13. Text entry fields are in rows 16 and 18.

Enrollment:

NIAC 6A.13A-2.3 (a) requires that "former Abbott" preschool programs document efforts to enroll 90% of the preschool universe. According to NIAC 61:13A, *Elements of High Quality Preschool Programs*, "Universe of eligible three- and four-year-old children" means all three- and four-year-old general education children eligible for preschool pursuant to the School Funding Reform Act (P.L. 2007, c. 260) in a public school district providing a universal or targeted preschool program." The preschool universe is calculated as twice the first grade enrollment in the district's traditional public, charter and renaissance schools.

Preschool Universe:

In table 1 below (cells A8 to I13), please provide enrollment data, including enrollment projections and actual enrollment for the preceding 4 years and projected enrollment for the coming school-year. Percentages will automatically calculate. Then be sure to answer the questions below the table, if applicable.

Table 1: Enrollment Data

School-Year	Universe	Provider Enrollment	Head Start Enrollment	In District Enrollment	Projected Enrollment	Actual Enrollment	Percentage of Universe projected	Percentage of Universe served
2021-2022	66	0	0	60	60	N/A	90.9%	N/A
2020-2021	54	0	0	43	45		83.3%	0.0%
2019-2020	68	0	0	46	46		67.6%	0.0%
2018-2019	72	0	0	39	39		54.2%	0.0%
2017-2018	66	0	0	39	39		59.1%	0.0%

If the October 15 headcount was not used in the Actual Enrollment table above, please explain the data that were used:

We submitted the actual head count of students at the time of submission on November 3, 2020 (43). Projected enrollment (45) reflects children that are currently in the transition process from EI to the Beverly district and will be starting PreK in the 20-21 SY.

If the district has consistently serviced 90% of the preschool universe in at least 3 of the 4 previous years, what are the primary three strategies that the district has used successfully to ensure this enrollment?

If the district has struggled to service 90% of the preschool universe in the past, or projects servicing less than 90% of the preschool universe in the coming school year, what efforts has the district undertaken to increase enrollment, outreach, and/or awareness of the program and educating the population on the values of the preschool program? Select all that apply by adding an "X" in column F.

1. Invite community leaders to the get the message out.	x
2. Develop displays, exhibits, visuals, handouts, bookmarks, bumper stickers and fliers.	x
3. Write a weekly column for a local newspaper.	x
4. Develop a speaker's kit.	x
5. Convene a community recruitment and retention task force.	
6. Design billboards and transit advertising.	
7. Select an overall theme and logo.	x
8. Publish articles in newsletters.	x
9. Select segments of the community to target.	x
10. Engage local service club (e.g., Rotary, Elks Club) to promote your program.	x
11. Establish time frames.	x
12. Participate in special community events.	
13. Select a kick-off event.	x
14. More staff time devoted to the project.	x
15. Produce media announcements.	
16. Quicker response to telephone inquiries.	x
17. Write feature news stories.	
18. Additional information and training sessions for staff.	x
19. Develop media contacts.	
20. Resources from the community (e.g., marketing consultation).	
21. Schedule speaking engagements.	
22. Businesses or nonprofits in your community willing to help you?	x
23. Produce public services announcements.	
24. Available resources for advertising your needs and developing an outreach plan?	

end of worksheet

This worksheet contains instructions in rows 2 through 4, a table (A6:E9 with row 6 as the header row), and fields in B7 through D7, B8 through D8, A13 and A15. Cells B9, C9, D9 and E7 and E8 will calculate automatically.

Free or Reduced Lunch

In this section, please provide background and demographic information about students served in the preschool program as requested below.

For Table 2 below, please complete the grey boxes (B7, C7, D7 and B8, C8, and D8) to indicate how many total students in each auspice and how many of those students qualify for free or reduced lunch (using data from the October 15th ASSA headcount). Totals and percentages will automatically calculate in B9, C9, D9, E7, E8 and E9.

Table 2: Free or Reduced Lunch

Question	District	Head Start	Provider	Total
How many total children?	43	0	0	43
How many students qualify for free or reduced lunch?	43	0	0	43
Percentage	100%	#DIV/0!	#DIV/0!	100%

Title I

Does your district include preschool in your Title I need assessment?

yes

If no, please explain.

end of worksheet

This worksheet contains one table (A9 through G13 with row 9 as the header row). In the table, input data in B10 through C13 and E11 through F1 and G will calculate automatically.

Inclusion of children with Individualized Education Programs (IEPs) and 504 Plans

The district board of education shall ensure the inclusion of preschool children with disabilities in general education settings to the maximum extent forth in N.J.A.C. 6A:14-4.2(a)1.

Inclusion rates will calculate automatically. Please then answer the 3 questions below Table 3 (Questions in rows 15, 17, and 19. Text input areas i

Table 3: Inclusion

School-Year	Projected # of students on IEPs	Projected # of students on IEPs included in general education settings	Projected inclusion rate	Actual # of students on IEPs	Actual # of students on IEPs included in general education settings.
2021-2022	6	4	66.7%	N/A	N/A
2020-2021	5	3	60.0%	3	2
2019-2020			#DIV/0!	7	6
2018-2019			#DIV/0!	6	6

If your district has consistently been above the 50% goal for inclusion, what has been successful in maintaining these inclusion rates? (If not reached a 50% inclusion rate, skip this question.)

Our district has maintained a rate above 50% for inclusion consistently by making FULL inclusion a priority for all students. Every effort is undertaken in the general education setting prior to considering a more restrictive setting. Two of our PreK teachers are dual certified. Teachers as well as aides receive coaching to support them in understanding best practices as they relate to a student's individual needs. We use a curriculum that provides multiple points for academic activities for children whose skills range developmentally from toddler to Kindergarten. All teachers are fully trained on the curriculum and therefore able to adapt lessons to meet the needs of all students. Teachers have access to the PIRT coach as well as a behavior specialist that can provide strategies for children who are experiencing behavior difficulties.

If the district's projected and actual inclusion rates differ more than 20%, what are the three primary reasons for these differences?

If the district has increased inclusion over the past three years, what are the three primary strategies implemented which have been s
increase inclusion?



end of worksheet

.3. Cells in columns D

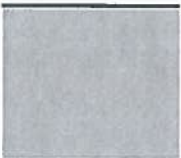
nt possible as set

n rows 16, 18, and

Actual Inclusion rate
N/A
66.7%
85.7%
100.0%

(If your district has

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Successful to



This worksheet contains one table (A6 through C14 with row 6 as the header row) and a text input field in row 17.

Monitoring and Tracking

Indicate the Business Administrator and/or Fiscal Specialist(s) who will monitor and track all preschool expenditures, including district, provider budgets, contract compliance, and state fiscal reviews. Then be sure to answer the question below the table, if applicable.

**Not applicable is not an appropriate response.*

Table 5: Fiscal Oversight		
Title	Name	Email Contact
Business Administrator	Brian Savage	bsavage@beverlyhillspsd.org

Provide a list of supports (budget development, expenditure guidance, etc.) that are offered to private providers and Head Start to ensure contract compliance (*Districts that do not contract should skip this question*)

end of worksheet

This worksheet contains one table (A9 through F19 with row 9 as the header row). The instructions are in rows 2 through 7. Rows 22 and 24 contain text input fields.

Master Teachers/Coaches

Refer to the sections on Master Teachers/Coaches in New Jersey Administrative Code 6A:13A (c)(3) and in the Preschool Program Implementation Guidelines

Note: Master Teachers should dedicate most of their time to classroom visits coaching and supporting teachers through the reflective cycle and follow-up discussions with teachers regarding children's learning and instructional practices.

Master Teachers should not have any teacher supervisory or evaluator responsibilities.

The Master Teacher must have the following qualifications and experience:

- A master teacher appointed prior to September 1, 2007 shall, at a minimum, hold a preschool through grade three standard instructional certificate or an N-8 standard instructional certificate.
- A master teacher appointed on or after September 1, 2007 shall, at a minimum, hold a preschool through grade three or equivalent preschool certification, as set forth in N.J.A.C. 6A:9B.
- Three to five years' experience teaching in preschool programs,
- Experience in implementing developmentally appropriate preschool curricula;
- Experience with a range of appropriate early childhood assessments including performance-based assessment instruments and classroom quality assessment instruments; and
- Experience providing professional development to classroom teachers.

Fill in the "District Master Teachers" table below (Table 6) based on the total number of preschool classrooms in your program. Then be sure to answer the questions below the table, if applicable.

Table 6: District Master Teachers

Name	Email Address	Number of Assigned Classrooms	Assigned Area of Specialization (Special Ed, ESL, Literacy, Math, Science, etc.)	Indicate date of completion of Master Teacher Fellow Seminar, or indicate if they are enrolled.	Indicate if the Master Teacher is in a shared role (i.e., CPIS, PIRT) and percentage of time as Master Teacher
Amy Hornbeck	ahornbeck@basenctx.baschool.org	4	As there is only 1 MT, they cover all areas as needed but they have specialized training in supporting children with	enrolled 2021	50% MT/50% PIRT

If the district's master teacher positions will not be filled for 2021-2022 at the recommended ratio of no more than 20 preschool classrooms for each master teacher detailed in New Jersey Administrative Code 6A:13A and in the Preschool Program Implementation Guidelines, please explain.

If the district contracts with Head Start, what three concerted efforts are in place with the Head Start Education Coordinator?

This worksheet contains one table (A6 through F.16 with row 6 as the header row). Beginning in row 18, the text for each form field is found in the row immediately before the field. For example, enter the answer to the question in row 18 in row 19.

Preschool Intervention and Referral Team (PIRT)

Every district must provide the services of a Preschool Intervention and Referral Team (PIRT) or Specialist.

Please provide the name, title (specialty) and email address for each of the PIRT Members also indicate if they have received Pyramid Training, TPOI training and if TPOI reliable. Then be sure to answer the questions below the table, if applicable. Questions are found beginning in row 18.

Table 7: PIRT STAFF

Name	Title/Specialty	Email Address	Pyramid Training Received- Date	TPOI Training Received- Date	Hold a Reliability Certificate for TPOI Yes or No
Amy Hornbeck	Master Teacher/PIRT Coach	ahornbeck@beverlyhillschools.org	Jun-20	Not yet	No
Joanne Mills	Social Worker	jmills@beverlyhillschools.org			
Chelsea Light	School Psychologist	clight@beverlyhillschools.org			
Kerri Lawler	Director of Curriculum & Instruction	klawler@beverlyhillschools.org			
Caitlin Stone	Speech Therapist	cstone@beverlyhillschools.org			
Carly Fanslau	Director of Special Education	cfanslau@beverlyhillschools.org			
Dorann Foglio	PreK Teacher	dfoglio@beverlyhillschools.org			

How many referrals did the PIRT Team receive in 2019-2020 School Year?

5

How many students were referred to Child Study Team after PIRT intervention?

0

Does the district administer the TPOI at least once a year?

No

How does the district use the data collected? What decisions are made from this data collection?

We plan to administer the TPOI as soon as it is possible for our PIRT coach to receive training to become reliable.

Has the PIRT Staff who have been trained on Pyramid turnkeyed and delivered coaching to the staff?

Yes

If yes, please list the dates turnkeyed training was provided to staff.

Training was just completed in June 2020. Information about TIER one practices was turnkeyed to assistant teaching staff virtually during a series of workshops that occurred when schools were closed. We plan to provide more intensive training both teachers and assistant teachers in the spring of the 2021. Currently coaching includes elements of the Pyramid model, specifically a focus on Tier 1 practices such as creating a high quality environment and building responsive and nurturing relationships.

If no, why has this not occurred?

How does the PIRT collaborate with the I&RS Team to transition children to kindergarten?

PIRT coordinates with the I & RS team to ensure that each child's portfolio of strategies is carried with them to kindergarten. In June of the first year, the teacher who is sending the child is able to meet with the receiving Kindergarten teacher to articulate the strategies that are in place to support the child's success in the classroom.

Screening

The district board of education shall conduct developmentally based early childhood screening assessment for each child upon enrollment in preschool to:

- Identify children with broad indicators of potential problems who may require further assessment; and
- Determine if a child needs a comprehensive diagnostic assessment.

What screening tool is your district administering?

Currently for all students attending school in person we administer the ESI. For all students whose families have chosen to keep them as distance learners we have purchased the ASC-3 and will be administering that in collaboration with families.

Is this a different tool from the 2020-2021 school year?

yes

If yes, what tool did your district administer prior?

Prior the district only used ESI. We added the ASCQ to meet the needs of families who do not feel safe entering public settings due to COVID health concerns.

Who administers the screening tool?

Classroom teachers administer the screening tool.

When is the screening conducted?

Screening is typically conducted during the first 6 weeks of school.

end of worksheet

This worksheet is structured so that each form field is found in the row immediately following the related instructions or question. There is one table (A17-C25 with row 17 as the header row).

Curriculum

What curriculum are you implementing in your preschool program? (Select one)

Tools of the Mind

Are you using any supplements?

No

If yes, what product?

[Please see memo regarding supplements](#)

How have you ensured it is complimentary and aligned to the curriculum being implemented?

When did you receive approval from the Office of Preschool Education to implement the supplement?

(MM/YY/YYYY)

Describe the professional development plan to support the program's curriculum needs, inclusive of how the needs of at-risk (at-risk) and special populations such as bilingual students, students with IEP's and 504 plans are incorporated. Each year, in addition to training on the core curriculum (whether it be initial training or refresher courses) the professional development plan includes specialized topics to help meet the needs of at-risk students. In 2019-2020 the school offered a series on trauma informed teaching and mindfulness strategies to all staff in addition to an attempt to proactively address the

Please complete the chart below (Table 8) to provide information on curriculum development opportunities provided to staff during the 2019-2020 school year.

*Not applicable is not an appropriate response.

Table 8: 2019-2020 Curriculum Development

Date of training	Topic	Who provided the training
11/11/2019 & 12/19/19- Full Day	Refresher Course on Tools of the Mind Curriculum	Amy Hornbeck, Master Teacher and certified Tools Trainer
9/4/19, 10/9/19, 11/12/19, 12/4/19, 1/8/20, 2/5/20, 3/4/20- 1 hour each	Exploring how to use the ECERS to improve program quality	Amy Hornbeck, Master Teacher and ECERS rater
9/16/2019, 9/17/2019, 10/15/2019, 12/16/2019, 1/15/2020	Core Training for new teachers on Tools of the Mind Curriculum	Amy Hornbeck, Master Teacher and certified tools Trainer
4/1/20, 4/8/2020, 4/22/2020	Exploring Developmentally Appropriate Practices in a Tools of the Mind PreK Classroom- A Virtual	Amy Hornbeck, Master Teacher and certified Tools Trainer
4/29/2020, 5/6/2020, 5/13/2020, 3/4/2020	Exploring Ways to Align Curriculum to Create a Smooth Transition from PreK to Kindergarten	Amy Hornbeck, Master Teacher

end of worksheet

This worksheet contains text input fields in rows 4, 6, 8 and 10.

Assessment

How are classroom teachers using the child assessment data to plan for instruction?

Classroom teachers are using information from their ongoing formative assessments to plan weekly for instruction. Each week they upload their projected instructional strategies for writing based on the Tools formative writing assessment with their regular lesson plans. Monthly they upload their Play Theme Planner which is informed by the data they gather from their formative play assessment. In addition to information related to writing and play, the information gathered on math, social and self regulation skills is used to plan small group experiences.

How are the individual child assessment data shared with families?

Parents receive weekly updates on their child's play interests and writing development through the sharing of play plans. Parents receive a formal progress report on their child's development three times a year and have the opportunity to discuss their child's progress during parent teacher conferences. Information on developmental accomplishments that is informed by the assessments teachers are conducting is shared more informally with families on a daily basis through class dojo. In addition teachers are always available to meet with individual families when there is a question or concern related to a child's progress at school.

Describe the professional development plan to address the results of the child assessment data?

We are in the process of developing reflective cycle of review and planning for professional development based on child assessment data. Last year (2019-2020) was the first year teachers implemented the performance based assessment system. We are working on developing procedures to ensure that data is reliable across all classrooms. At this time child assessment data is discussed at monthly PLC meetings and topics for future professional development will be developed based on the needs that arise based on those meetings.

What is the process of using child assessment data to identify children for health and special services?

Child assessment data is one piece of a much larger body of information that is used when identifying children for health and special services. Information from the screening tool as well as parental input and concerns are all taken into account when considering whether a child should be considered for health or special services.

end of worksheet

This worksheet contains one table (A7.C26 with row 7 as the header row), instructions in rows 3 through 5, and text input areas beginning in row 28.

Supporting English Language Learners (ELL)

In Table 9 below, please identify how many enrolled preschoolers in the 2020-2021 school-year speak each of the listed home languages (using data from the October 15th ASSA headcount).

*Note: Do not include English as an "other" language.
Then be sure to answer the questions below the table, if applicable. (beginning in row 28)

Table 9: Home Language

Home Language	Number of students	Percentage of students
Total Enrollment	43	
Spanish	6	14%
Chinese		0%
Portugese	1	2%
Tagalog		0%
Italian		0%
Korean		0%
Guajarati		0%
Polish		0%
Hindi		0%
Arabic		0%
Russian		0%
French Creole	1	2%
French		0%
Urdu		0%
German		0%
Vietnamese		0%
Other		0%
Total DLL/ÉLL Population	8	19%

Please list any "other" languages here: (row 29)

Refer to the section on Supporting English Language Learners in the Preschool Program Implementation Guidelines.
Note: The optimal classroom model for enhancing the learning and development of English Language Learners is through the support of both the child's home language and English.

<https://www.nj.gov/education/ece/psguide/HomeLanguageSurvey.htm> (The purpose of the Home Language Survey is to identify needed supports. Language proficiency screening tools are not appropriate for making placement decisions about 3- and 4-year-olds.)

Are all preschool families given the Home Language Survey at registration?

[Home Language Survey](#)

yes

If no, please explain.

What percentage of bilingual preschool teachers will be employed in 2021-2022?

0%

What percentage of bilingual preschool teacher assistants will be employed in 2021-2022?

12%

If the percentage of bilingual preschool staff does not align with the percentage of bilingual students, is there a plan to increase bilingual staff? Please explain

Currently we have slightly fewer bi-lingual staff than we do children who are English Language Learners. To try to address this issue we consistently prioritize bi-lingual skills in our hiring process. Being bi-lingual is noted as key skill in all advertizing for positions and is highly prioritized during the hiring process. When a teaching position becomes available we reach out directly to local colleges and universities to attempt to recruit bi-lingual candidates.

List the three primary strategies the district will use to ensure that English Language Learners receive needed supports in preschool classrooms.

The PreK teachers in the program use a range of instructional strategies to meet the needs of ELL students. Listed below are 3 of the main strategies used on an every day basis.

1. Teachers use data from their literacy assessments to develop vocabulary and language goals that are embedded into larger studies that have a specific focus on the development of vocabulary and concepts. Children are provided with multiple developmentally appropriate ways to engage with the vocabulary within the context of each lesson and hands-on experiences are prioritized.

2. Teacher use of props, pictures and real objects as visual supports during lessons

How are families of English Language Learner (ELL) preschool children supported?

All teachers utilize "Class Dojo" to communicate daily with parents in the language they are most comfortable using. The Class Dojo app is able to immediately translate any message sent to or from school. Teachers use this app daily to share pictures and messages with parents regarding the daily activities, growth and development of their ELL children. Parents are also able to communicate any information or concerns they have to teachers in their native language and it is instantaneously translated. In addition to the use of the Class Dojo app information posted on the PreK website is translated into Spanish.

end of worksheet

What is the process for families to request support and/or referral to local and state wide social service agencies?
 In addition to the survey, the teachers, registrar & main office are the three main points of contact for families. If a family alerts any of these staff to a need for support, this request is immediately sent to Joanne Mills, the school social worker and CPIS. Ms Mills then connects families to school or local supports or arranges a referral to the appropriate state agency. In addition, teachers also approach families if they suspect there is an unmet need (e.g. food insecurity, dental, need etc) to ascertain whether the family is open to a referral to an agency that can provide support.

For districts who partner with providers. How does the district collaborate with the Family Workers in contracted child care and Head Start programs? Please include trainings and other supports offered to these individuals.
 N/A

What are the primary responsibilities of the Early Childhood Advisory Council (ECAC)?
 The primary goals of the ECAC is to create a partnership between the district and local community leaders that helps to assess and access specific community needs and resources as they pertain to the implementation of high-quality preschool services.

N.J.A.C. 6A:13A-4.6 (1). The membership of the council shall consist of stakeholders in the community, as well as parents, contracting private providers and the local Head Start agency, if applicable, with new representation added as needed; and 2. Elected co-chairs shall preside at quarterly council meetings.

Does the ECAC collaborate with the local County Council for Young Children and/or any other community stakeholder group?
 Yes

Using Table 11, below, list the ECAC membership roster. Please include agency/family member/stakeholder titles and identify the leaders of the council. Stakeholders can include community institutions, local business, community colleges, houses of worship and health agencies.

Table 11: ECAC Membership Roster

Name	Title	Email Contact
Ms. April Carney	Parent & PTA representative	april.carney@yahoo.com
Ms. Dickey	Parent & PTA representative	yauc09@gmail.com
Amy Hornbeck	Master Teacher	ahornbeck@bervertychschool.org
Richard Wolbert	Beverly City Director of Public Safety	rwolbert@bcs.cityofberverly.com
Rev Bailey	Reverend of Bethel AME Church	revbailey74@gmail.com
Gary Continaro	Head of Beverly Public Housing Authority	gscg7@comcast.net
Lisa Scarperia	PreK Teacher	lscarperia@bervertychschool.org
Shannon Dennis	Kindergarten Teacher	shdennis@bervertychschool.org

How often does the ECAC assess and evaluate their role and work?
 The ECAC meets 4 times a year (once goals and to assess and evaluate their work. The table above currently reflects only active members. We are continually reaching out to engage other community members and families to increase the breadth of experience on the council.

Describe how the ECAC is ensuring parents are informed and engaged in the work of the council, needs assessments and other things related to the program
The ECAC is membership roster is open to any parent of a PreK through 3rd grade student who wants to join. In addition to PreK teachers messaging this to parents we work with the school PTA to inform parents about the purpose and work of the council.

What method of assessment and evaluation is used?
The ECAC will assess and evaluate their work through the completion of a survey at the end of the school year.

Does your ECAC meet quarterly?
Yes

If no, please explain.

What role will the ECAC have in program implementation and supporting transition from preschool to third grade in the 2021-2022 school year?
Currently the ECAC memberships includes both PK and K teachers and PK & K parents. The parents on the ECAC are leaders in the school community and active with the PTA. These members take on a very important role in helping both to message to the larger school community the goals of the transition plan as well as providing the district with valuable insights into any concerns or areas in need of continued attention regarding PK-3. This school year as the work begins to roll up to the older grades the parents and teachers with children or students in those grades will be invited to join the group as well.

end of worksheet

This worksheet contains one table (A20 to D25 with row 20 as the header row) and text input fields.

Transition

Refer to the section on Transition in New Jersey Administrative Code 6A:13A and in the Preschool Program Implementation Guidelines

Note: All school districts should have a transition team.

Then be sure to complete the table below the questions (Table 12), if applicable.

Who will make up the district team and what are their positions/roles?

The district transition team currently includes: Dr. Elizabeth Sizemore (CSA), Merril Lawler (Director of Curriculum & Instruction), Cathy Fanslau (Director of Special Education), Amy Hombeck (MT), Lisa Scarpezza (PK Teacher), Karen Spratt (PK Teacher), Dorann Foglio (PK Teacher), Meredith Shodley (K teacher).

How will the district ensure collaboration among preschool administrators and other areas (i.e. special education, bilingual), K-third grade teachers, nurses, family workers, social workers, Head Start and contracted providers?

Beverly is a small district consisting of only 1 school. The Preschool administrator, Director of Curriculum and Director of Special Education are all housed in the same area and meet at regularly scheduled intervals to discuss the needs of the PreK program. At this time Beverly does not contract with Head Start or private providers.

What strategies will be in place for preschool and kindergarten alignment of curriculum, standards, assessments, and professional development?

Currently the district is in the beginning stages of a multi-year plan to better align the instructional practices (curriculum & assessment) of the PreK and Kindergarten programs. One major action step towards alignment was to adopt the same core curriculum for both PreK and Kindergarten and to ensure that all staff who work with children are fully trained in the model. By aligning curricula our goal is to create a system where redundancy of content is reduced or eliminated and there is an alignment of instructional practices and goals. Chief among these goals is the development of self-regulation skills through play. In SY 20-21 staff at both grade levels will continue to receive professional development in the curriculum. Child assessments have been adjusted in kindergarten to better align with the formative assessments conducted in PreK. Whenever possible PreK and Kindergarten teachers are brought together for professional development opportunities to help create a shared community of professionals and promote vertical articulation across the grade levels.

If the district has coaches K-2, how are they collaborating with preschool Master Teachers and PIRT members for transitions?

The district does not have K-2 coaches. The Master Teacher and PIRT team members work with Kindergarten teachers to ensure there is a smooth transition from PreK to Kindergarten.

Does the district use your Title 1 needs assessment to identify professional development topics for preschool?

No, the district uses the more tailored Preschool Parent & Community Needs survey to identify topics for professional development for PreK.

How does the district use the Title 1 funds for transition activities from preschool to kindergarten and kindergarten first grade?

List in the chart below projected transition activities for teaching staff, children and families for each of the categories.

List in Table 12 below the projected transition activities for teaching staff, children and families for each of the categories.

Table 12: Projected Transition Activities		Teaching Staff	Children	Families
From early intervention to preschool	Teachers meet with the case manager to learn about the student who is entering. They are able to meet the student during a planned visit. Parents fill out home language and family needs surveys that support teachers in better understanding the needs of their families.	Teachers meet with the case manager to learn about the student who is entering. They are able to meet the student during a planned visit. Parents fill out home language and family needs surveys that support teachers in better understanding the needs of their families.	Visits are planned so that the child may meet their PreK classmates and their teacher ahead of starting.	Meet with the CPS case worker and teacher ahead of their child starting school to have a chance to ask questions and tour the program without their child. Families will also have an additional visit with their child to spend time in the classroom with the teacher and peers. Families are provided with information about the program and peers.
From self-contained to preschool inclusion class	In Beverly all PK classes are considered general education "inclusion" classes. On the rare occasion a child's needs are so significant that they can not be met in their home school an appropriate setting will be found out of district. If this child returns to district the teacher would meet with the case manager.	Teachers are able to meet students and their families prior to the start of school during Open House. Parents fill out home language and family needs surveys that support teachers in better understanding the needs of their families.	Visits are planned so that the child may meet their PreK classmates and their teacher ahead of starting.	Meet with the CPS case worker and teacher ahead of their child starting school to have a chance to ask questions and tour the program without their child. Families will also have an additional visit with their child to spend time in the classroom with the teacher and peers. Families are provided with information about the program and peers.
From home to preschool	Teachers are able to meet students and their families prior to the start of school during Open House. Parents fill out home language and family needs surveys that support teachers in better understanding the needs of their families.	Teachers are able to meet students and their families prior to the start of school during Open House. Parents fill out home language and family needs surveys that support teachers in better understanding the needs of their families.	Visits are planned so that the child may meet their PreK classmates and their teacher ahead of starting.	Visits are planned so that the child may meet their PreK classmates and their teacher ahead of starting. Families are provided with information about the program schedule & curriculum and have a chance to ask questions.
From a nursery school/day-care program to your program	Teachers are able to meet students and their families prior to the start of school during Open House. Parents fill out home language and family needs surveys that support teachers in better understanding the needs of their families.	Teachers are able to meet students and their families prior to the start of school during Open House. Parents fill out home language and family needs surveys that support teachers in better understanding the needs of their families.	Visits are planned so that the child may meet their PreK classmates and their teacher ahead of starting.	Visits are planned so that the child may meet their PreK classmates and their teacher ahead of starting. Families are provided with information about the program schedule & curriculum and have a chance to ask questions.
From preschool (district operated child care and Head Start) to kindergarten	Information about the child is shared in June between kindergarten & PreK teachers (PBA data,) & RS (if applicable).	Information about the child is shared in June between kindergarten & PreK teachers (PBA data,) & RS (if applicable).	Children are able to visit the kindergarten class, meet the teachers and learn what it is like to be a kindergarten student from kindergarten peers	Families are able to meet with their child's teacher ahead of school starting during the Open House that occurs prior to the start of the school year. Families are provided with information about the program schedule & curriculum and are provided with the opportunity to ask questions.

end of worksheet

This worksheet contains text input areas in column A. Beginning in row 3, the text for each form field is found in the row immediately before the field. For

Professional Development

Share your approved PD plan from the 2019-2020 operational plan submission.

The district was an expansion district that received funding beginning in October 2019 so our first professional development plan was submitted for the 2020-2021 school year

Did the district implement the Professional Development plan that was approved in the 2019-2020 plan?

If not, why?

What part of your approved 2020-2021 professional development plan have you completed to date?

In SY 2020 we proposed to:

- Train PK teachers on the Pyramid Model
- Have 1 new PK teacher attend Year 1 Tools Training
- 1 MT attend a Tools of the Mind Endorsement year workshop
- Have PK teachers attend ECERS-3 101 training (Online)
- Have paraprofessional attend the Basics of the Tools of the Mind Curriculum

Are there changes to the submitted and approved 2020-2021 operational plan for Professional Development based on new trends, e.g., increase in SPED, virtual learning, enrollment of 3s, etc.?

Yes

If so, what are those changes?

Time for teacher professional development needed to be focused on adjusting to best practices for virtual learning and engaging with families in this new virtual environment. Many planned activities (such as completing ECERS training online) had to be pushed into the future so that teacher's available contracted professional development time could be spent on the pressing issues raised by teaching virtually during the pandemic.

What are the data sources the district used to inform the PD plan, (e.g., assessment data, E3, curriculum outcomes, etc.)?

Under normal circumstances child assessment data as well as data from structured observation tools such as the ECERS and the Tools of the Mind fidelity checklists would be used to inform the professional development plan. These are the main sources of information we intend to return to as soon as possible. Currently in the 2020-2021 school year the data source used to inform the PD plan are the voices of the teachers themselves. During this unprecedented time the district has asked each teacher what their PD needs are and is attempting to provide them with both the resources (in the form of professional development, coaching etc) and the time to meet those needs

When developing the professional development plan, what methods is the district using to assess PD needs?

The district begins the development of the professional development plan with the leadership team reviewing any new guidance from the Office of Early Childhood regarding best practices along with data from structured classroom observations (ECERS & Tools fidelity checklists currently, in future we will also include TPOT). Teachers & paraprofessionals are also surveyed to ascertain any areas where they feel they need or would like additional professional development

Are all staff surveyed?

Yes

What training is being provided to all staff to be aware of the various language, culture and ethnic backgrounds of the families served?

At this time coaching focuses on teaching through a multi-cultural lens and in 20-21 all teachers and paraprofessionals will participate in a course on Cultural Competence and Racial Bias. We recognize that these steps are not sufficient and that this is an area of future growth for Beverly. Planning will be informed by the results of the home language survey, parent, teacher & ECAC input.

Indicate PD topics differentiated for different preschool staff, (e.g., Pyramid, TPOT, E3, ESI-R or ESI3, preventative/proactive methods for COVID19, virtual learning enhancement, child development, etc.)

Specifically address:

- **Nurses**
- **Coaches**
- **CPIS and social workers**
- **Administrators, including Child Care and Head Start Directors (if applicable)**
- **Families**
- **Bus drivers/cafeteria workers, etc.**

- Teachers- Pyramid, ECERS, Tools of the Mind Curriculum, ESI-R, PBA, Preventive/proactive methods for COVID19, Virtual Learning,
- Coaches- Pyramid, TPOT (as soon as it's available again), Preventive/proactive methods for COVID19, Virtual Learning,
- Assistant teachers- Elements of Pyramid model, Tools of the Mind Curriculum, Preventive/proactive methods for COVID19,
- Nurses- Preventive/proactive methods for COVID19
- CPIS & Social workers - Preventive/proactive methods for COVID19, Pyramid Model,
- Administrators- Preventive/proactive methods for COVID19, Understanding data from PBA, Understanding & using the Tools of the Mind classroom fidelity checklists in observations
- Families- Preventive/proactive methods for COVID19, supporting the emotional health of your child during quarantine, understanding PBA
- Cafeteria workers- Preventive/proactive methods for COVID19

How are teaching staff trained to be reliable observers in Performance Based Assessment (PBA) i.e., COR, GOLD?

Teaching staff devoted monthly PLC meeting time in SY 2019-2020 to examining each domain on the PBA. Items were discussed and student work samples were shared. In SY 2020-2021 this work will continue to increase the reliability of individual teachers so that results of the PBA are consistent across classrooms. This will be achieved by teachers sharing and scoring work samples during PLC time in 2020-2021 and beyond as well as by the coach working with the teacher side by side to observe and "shadow score" before comparing observation notes and scores as part of a reflective coaching cycle.

What training is provided to administrators to understand and interpret the results of the PBA?

Administrators work directly with the Master Teacher throughout the year to learn about the PBA and interpret the data gained from it's use.

Who provides the training to administrators?

Typically the Master Teacher provides training to administrators.

Are families provided with any training on understanding the PBA and to interpret the data?

Yes

How do the PBA results get shared with families?

Families are able to meet 1-1 with teachers to review the results of the PBA. They are also provided with written feedback and materials to interpret the data provided through the PBA.

How does the district provide professional development using a classroom quality assessment tool for instructional staff and administrators to facilitate preschool inclusion?

All the PreK classrooms in Beverly are considered "inclusion" classrooms. Supporting PreK inclusion is an ongoing team effort. Currently the district uses the ECERS to ensure that the basic environmental and instructional practices necessary to facilitate a successful inclusive classroom environment are in place. We also use the Tools of the Mind fidelity checklists to ensure that the curriculum is implemented in a way that provides for the differentiation of instruction that is so essential to support students of differing abilities. Moving forward, once our Master Teacher is able to become TPOT certified we will be adding this assessment tool to our repertoire of resources.

end of worksheet

This worksheet contains one table (A10 through B14 with row 10 as the header row) and text input areas.

Health and Safety

Refer to the section on Health and Nutrition in *New Jersey Administrative Code 6A:13A* and in the *Preschool Program Implementation Guidelines*

Note: As per code (N.J.A.C. 6A:13A) the following services should be provided to preschool children and their families:

- Health screenings (vision, hearing, dental, height and weight screenings)
- DECE recommends that screenings occur within the first 30 days of school. Families should be notified of the screenings at the beginning of school.

List the 2021-2022 proposed schedule of health screenings for preschool children in Table 13 below. Then be sure to answer the questions below the table, if applicable.

Table 13: 2021-2022 Proposed Schedule of Health Screenings	
Health Screening	Projected completion Date
Vision	15-Nov
Hearing	15-Nov
Dental	15-Nov
Height/Weight	15-Nov

Note: Nurses must be provided at a ratio of 1:300 children

Are you employing nurses at a ratio of 1:300 children for preschool children enrolled in provider, Head Start and district classrooms?

Yes

If no, please explain.

Please list the health-related family education programs (e.g. nutrition, lead screening, and asthma) and the proposed schedule for 2021-2022.

Nutrition, sleep, preventative well visits, and vaccinations.

Please list the professional development the nurses will provide to classroom teachers and children and the proposed schedule.

In the Fall of 2020 the nurse will provide the following training to all teachers and paraprofessionals: Bloodborne & Airborne Pathogen Exposure prevention, Bullying: Recognition & Response, Recognizing Seizures, Child Abuse: Mandatory Reporting, Common Illness Prevention, Recognizing an Asthma emergency.

Does your district participate in the National School Breakfast Program and the National School Lunch Program?

Yes

If no, please explain.

Do all Contracted providers and Head Start programs participate in the Child and Adult Care Food Program (CACFP)?

If no, please explain.

Are all Preschool children served family style meals (child-sized containers, pitchers, platters and utensils), independently select food and serve themselves) in their classrooms to optimize emerging independence, language, and social skills?

If no, please explain.

How do you incorporate these skills in children who bring lunch from home? Children are allowed to continue to bring lunch from home if their parents choose this option as long as it is nut free. Parents are provided with information about how to make healthy choices for their child's lunch.

If meals are eaten in the cafeteria, how do you achieve this requirement?

No meals are eaten in the cafeteria

end of worksheet

Home » About Us » Picture Exchange Communication System (PECS)®

PICTURE EXCHANGE COMMUNICATION SYSTEM (PECS)®

WHAT IS PECS®?

Developed by Andy Bondy, PhD & Lori Frost, MS, CCC-SLP



PECS is a unique alternative/augmentative communication system developed in the USA in 1985 by Andy Bondy, PhD, and Lori Frost, MS, CCC-SLP. PECS was first implemented with pre-school students diagnosed with autism at the Delaware Autism Program. Since then, PECS has successfully been implemented

worldwide with thousands of learners of all ages who have various cognitive, physical and communication challenges.

The PECS teaching protocol is based on B.F. Skinner's book, *Verbal Behavior*, and broad spectrum applied behavior analysis. Specific prompting and reinforcement strategies that will lead to independent communication are used throughout the protocol. The protocol also includes systematic error correction procedures to promote learning if an error occurs. Verbal prompts are not used, thus building immediate initiation and avoiding prompt dependency.

PECS consists of six phases and begins by teaching an individual to give a single picture of a desired item or action to a "communicative partner" who immediately honors the exchange as a request. The system goes on to teach discrimination of pictures and how to put them together in sentences. In the more advanced phases, individuals are taught to use modifiers, answer questions and comment.

The primary goal of PECS is to teach functional communication. Research has shown that some learners using PECS also develop speech. Others may transition to a speech generating device (SGD). The body of research supporting the effectiveness of PECS as an evidence-based practice is substantial and continues to expand, **with more than 150 research articles from all over the world.**

THE SIX PHASES OF PECS®



PHASE I

How to Communicate

Individuals learn to exchange single pictures for items or activities they really want.



PHASE II

Distance and Persistence

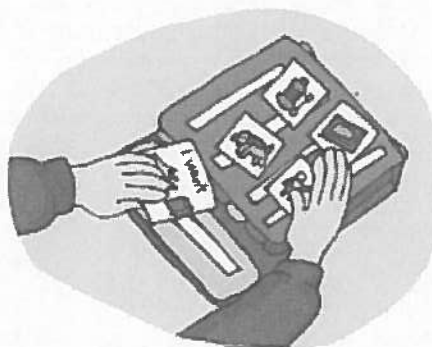
Still using single pictures, individuals learn to generalize this new skill by using it in different places, with different people and across distances. They are also taught to be more persistent communicators.



PHASE III

Picture Discrimination

Individuals learn to select from two or more pictures to ask for their favorite things. These are placed in a PECS Communication Book—a ringed binder with self-adhesive hook fastener strips where pictures are stored and easily removed for communication.



PHASE IV

Sentence Structure

Individuals learn to construct simple sentences on a detachable Sentence Strip using an “I want” picture followed by a picture of the item being requested.



PECS Level 1 Training Agenda

DAY 1		
Start	End	Topic
8:00	8:20	Introduction, disclosures, learner objectives
8:20	8:30	PECS History, Candidates for PECS
8:30	8:45	Balancing the needs of learners; Introduction to the Pyramid Approach to Education
8:45	9:00	Embedding Communication in Functional Activities
9:00	9:35	Motivating Learners with Powerful Reinforcers
9:35	9:50	BREAK
9:50	10:25	Functional Communication across modalities, conditions under which communication occurs, Critical Communication Skills
10:25	10:45	Relationship between Contextually Inappropriate Behaviors and Communication
10:45	11:00	Generalization
11:00	11:20	Creating Effective Lessons
11:20	12:20	LUNCH
12:20	12:45	Teaching Strategies
12:45	1:05	Error Correction Strategies
1:05	1:15	Data Collection
1:15	1:20	Communication training approaches for learners with complex communication needs
1:20	1:30	Creating and Capturing Communication Opportunities
1:30	1:50	PECS Phase I: Spontaneity and Initiation
1:50	2:05	BREAK
2:05	2:45	PECS Phase I continued
2:45	3:45	PECS Phase II: Distance and Persistence
3:45	4:00	Homework, questions, and feedback
DAY 2		
Start	End	Topic
8:00	8:30	Review of homework
8:30	9:30	PECS Phase IIIA: Simple Discrimination
9:30	9:45	BREAK
9:45	10:00	PECS Phase IIIA Continued
10:00	10:15	Alternative Strategies for picture discrimination,
10:15	11:30	PECS Phase IIIB: Complex Discrimination
11:30	12:30	LUNCH
12:30	1:30	PECS Phase IV: Sentence Structure
1:30	1:50	PECS Attributes: Expanding Vocabulary and Sentence Structure



PYRAMID
EDUCATIONAL
CONSULTANTS

1:50	2:20	PECS Phase V: Responsive Requesting
2:20	2:35	BREAK
2:35	3:05	PECS Phase VI: Responsive and Spontaneous Commenting
3:05	3:25	Critical Communication Skills for tolerating 'No'
3:25	3:50	Transitioning to Speech or SGD, Research
3:50	4:00	Questions and Evaluations

STUDENT COUNT

GRADE/TEACHER

<u>PRE-K</u>	<u>In Person</u>	<u>Virtual</u>
Ms. Scarperia	10	1
Ms. Foglio	10	1
Ms. Spratt	9	1
Ms. Grenier	8	2

KINDERGARTEN

Mrs. Shockley	10	7
Mrs. Mrotzek	11	8
Ms. Kehlenbeck	0	2

FIRST GRADE

Mrs. Maldonado	7	5
Ms. Springsteen	7	4
Ms. Kehlenbeck	1	1

SECOND GRADE

Mr. Vogelei	10	7
Ms. Balkovic	11	6
Ms. Kehlenbeck	0	2

THIRD GRADE

Mrs. McCloskey	10	7
Mrs. Fisher	12	5
Mr. Lonzson	1	0

FOURTH GRADE

Mrs. Katisfis	10	3
Ms. Campo	11	3
Mr. Lonzson	0	1

FIFTH GRADE HOMEROOM

Ms. Gottlieb	12	8
Mr. Lonzson	3	1

SIXTH GRADE HOMEROOM

Mrs. Torrillo	10	3
Mr. Dempster	6	8
Mr. Morrissey	4	3

SEVENTH GRADE HOMEROOM

Mr. Knazek	11	14
Mr. Morrissey	3	2

EIGHTH GRADE HOMEROOM

Mrs. Druding	8	16
Mr. Morrissey	1	1

TOTAL COUNT	196	122 = 318
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Attendance Totals for Beverly Elementary School from 11/02/2020 - 11/13/2020
Report 1005 run on 11/13/2020

Grade	PTC	HR	Total	Days Possible	Days Present	Days Absent	Days Tardy	A-D-E	A-D-A	% ATT	ADA/ADE
01	All	All	25	200	194	6	2	25	24.25	97	97
02	All	All	37	291	279	12	7	36.375	34.875	95.876	95.876
03	All	All	34	272	252	20	3	34	31.5	92.647	92.647
04	All	All	29	232	217	15	1	29	27.125	93.534	93.534
05	All	All	24	192	184	8	8	24	23	95.833	95.833
06	All	All	33	264	254	10	12	33	31.75	96.212	96.212
07	All	All	30	240	214	26	3	30	26.75	89.167	89.167
08	All	All	25	200	195	5	1	25	24.375	97.5	97.5
3F	All	All	16	128	120	8	6	16	15	93.75	93.75
4F	All	All	26	208	185	23	9	26	23.125	88.942	88.942
KF	All	All	37	296	261.5	34.5	12	37	32.688	88.345	88.345
TOTAL			316	2,523	2,355.5	167.5	64	315.375	294.438	93.361	93.361

Column header "Total" represents total number of all Students throughout the reporting period who factor into the attendance totals.

Grade	PTC	HR	Total	Days Possible	Days Present	Days Absent	Days Tardy	A-D-E	A-D-A	% ATT	ADA/ADE
01	All		25	200	194	6	2	25	24.25	97	97
02	All		37	291	279	12	7	36.375	34.875	95.876	95.876
03	All		34	272	252	20	3	34	31.5	92.647	92.647
04	All		29	232	217	15	1	29	27.125	93.534	93.534
05	All		24	192	184	8	8	24	23	95.833	95.833
06	All		33	264	254	10	12	33	31.75	96.212	96.212
07	All		30	240	214	26	3	30	26.75	89.167	89.167
08	All		25	200	195	5	1	25	24.375	97.5	97.5
3F	All		16	128	120	8	6	16	15	93.75	93.75
4F	All		26	208	185	23	9	26	23.125	88.942	88.942
KF	All		37	296	261.5	34.5	12	37	32.688	88.345	88.345
TOTAL			316	2,523	2,355.5	167.5	64	315.375	294.438	93.361	93.361

Total Sum of All Schools ADE: 315.375

Total Sum of All Schools ADA: 294.438



Nurse's Monthly Report

Date Range: 10/8/2020-11/13/2020

Student Visits: 162

Physicals Processed: 10 estimated

Health Screenings Performed: 0

Students Requiring Emergency Services (911): 0

Employee Visits: 10 estimated

Documented Contagious Illnesses: 3

Child Study Team Referrals Completed: Screenings completed per request: 0

Other:

- Reviewed immunization and physical exams for new/transfer students
- Communicated with parents regarding immunization deficiencies
- Sent home emergency care plans for completion
- Entered medical needs into Genesis record system for teacher accessibility and student confidentiality
- Sent home flu vaccination requirement letters for PreK students
- Monitored the weekly activity level of COVID in Burl. County
- Followed NJDOH/CDC guidelines for tracking/assessing students and staff with COVID symptoms and making appropriate referrals as well as follow-up on COVID testing results and clearing for reentry to in-person learning
- Facilitated school health clinic visits and medication administration
- Medical planning for new/transfer students
- Secured medications for 20-21 school year
- Reviewed health forms for 20-21 school year
- Preparation for State Immunization Audit
- State Immunization Audit 10/19/2020
- Organized Kinsa Thermometer Program for Beverly City School
- Completed and submitted 20-21 Nursing Services Plan to BOE
- Educated Epi-Pen delegates on administration of Ep-Pens (Epinephrine)

Prepared by Alyssa de la Pena, BSN, RN
Beverly City School Nurse



**Reporting Form for Harassment, Intimidation, and Bullying
HIB CASE # 1**

Ms. Kerri Lawler, Anti-Bullying Coordinator Ms. Chelsea Light, Anti-Bullying Specialist

Note that in order to protect the identities of students and in order to ensure confidentiality, student initials, rather than names, are used throughout this report.

SUMMARY OF ALLEGATIONS:

It was reported that ZA was being bullied by his peers during a Google meeting utilizing the Chat function.

FACTUAL FINDINGS OF ANTI-BULLYING SPECIALIST:

Transcripts of the Google chat served as confirmation that ZA was being called "gay" by two of his peers, AH and JP.

Yes, this was harassment, intimidation, and/or bullying

DESCRIPTION OF SERVICES AND/OR INTERVENTIONS:

- conference with parent/student and administration
- guidance on the acceptable use of technology
- first and final warning for the use of a school Chromebook
- Google chat disabled for all future meetings

No, this case was determined to be non-HIB related or non-actionable HIB¹

Results of the investigation were inconclusive

Signature of the Superintendent

E. Hawbse

Date

10/26/2020

Board of Education Meeting Date

Nov. 19th, 2020

¹The Non-actionable HIB means a student engaged in behavior that may be considered inappropriate, rude, disrespectful, or unkind, but the behavior does not violate school HIB guidelines.