



BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue

Beverly, New Jersey 08010

www.beverlycityschool.org

REGULAR MEETING

Beverly City School

6:00 PM

November 16, 2023

Beverly School Library

AGENDA

1. CALL TO ORDER

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 5, 2023. A copy was also submitted to the Beverly Post Office.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.



2. Pledge of Allegiance

3. Roll Call

Barbara Kelly	_____	Robert Thibault	_____
Ariel Pina	_____	Richard Wolbert	_____
Susan E. Roth	_____		

4. President opens meeting

5. Board Member Comments on the Agenda

6. Public Comment on Agenda Items Only

7. Student Recognition

8. MOTION: BE IT RESOLVED, that the Board of Education approve the regular meeting minutes for September 14, 2023 and October 26, 2023.

Roll Call

Barbara Kelly	_____	Robert Thibault	_____
Ariel Pina	_____	Richard Wolbert	_____
Susan E. Roth	_____		

MONTHLY FINANCIALS/CONTRACTS:

9. The following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the purchase orders in the amount of \$265,905.01 for the month of November 2023.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$445,424.61 for the month of November 2023 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

C. MOTION: To approve the gross payroll wages for the pay period ending October 15, 2023 in the amount of \$138,651.00 and the pay period ending October 31, 2023 in the amount of \$136,613.99 in the total amount of \$275,264.99 for the month of October 2023.



Roll Call

Barbara Kelly	_____	Robert Thibault	_____
Ariel Pina	_____	Richard Wolbert	_____
Susan E. Roth	_____		

FINANCIALS/CONTRACTS:

10. MOTION: To approve the following 2023-2024 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
Cinnaminson High School	2	\$3,474.00	ESY		\$6,948.00
Cinnaminson High School	1	\$37,054.00	9/1/2023-6/30/2024		\$37,054.00
Cinnaminson High School	1	\$34,747.00	9/1/2023-6/30/2024		\$34,747.00

Roll Call

Barbara Kelly	_____	Robert Thibault	_____
Ariel Pina	_____	Richard Wolbert	_____
Susan E. Roth	_____		

PERSONNEL:

11. Consent Agenda:

The following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Jennifer Barrientos, Teacher, effective December 22, 2023.

B.MOTION: BE IT RESOLVED, that the Board of Education approve Christine Vinegra, Teacher, at the salary of \$90,321.00, MA+30, Step #19 prorated, anticipated start date January 15, 2024 through June 30, 2024.



Roll Call

Barbara Kelly	_____	Robert Thibault	_____
Ariel Pina	_____	Richard Wolbert	_____
Susan E. Roth	_____		

CURRICULUM & INSTRUCTION:

12. Consent Agenda:

The following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the Nursing Services Plan for the 2023-2024 school year.

B.MOTION: BE IT RESOLVED, that the Board of Education approve Amie Jones, Social and Emotional Learning counselor, as the social and emotional support counselor for the 2023-2024 school year, programming and counseling will be provided to support healthy, safe, and drug-free behaviors and support academic achievement post-COVID 19 in the amount of \$500.00 per visit, not to exceed \$8,000.00 for 16 visits.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the following projected enrollment for our Pre-Kindergarten program fiscal year 2024-2025.

3 year olds: 25
4 year olds: 28
Total: 53

Roll Call

Barbara Kelly	_____	Robert Thibault	_____
Ariel Pina	_____	Richard Wolbert	_____
Susan E. Roth	_____		



PROFESSIONAL DEVELOPMENT:

13. Consent Agenda:

The following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Donna Groves and Melissa Shaw to attend the Strengthen Your Math Instruction for your English Language Learners Workshop on December 5, 2023, virtual, in the total amount of \$279.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Caitlin Stone to attend the NJDOE-OSE- Speech Language Community of Practice on December 13, 2023, February 21, 2024, and May 1, 2024 at The Learning Resource Center-Central, 200 Riverview Plaza, Trenton, NJ 08611, there will be no cost to the district.

Roll Call

Barbara Kelly	_____	Robert Thibault	_____
Ariel Pina	_____	Richard Wolbert	_____
Susan E. Roth	_____		

14. Old Business –

- BPU Grant
- Modular Building

15. New Business

- ROD 5 Grant

16. Superintendent's Report:

- A. Enrollment Report
- B. Attendance Report
- C. Nurse's Report
- D. Discipline Report:



Total Suspensions: 1

E. Drills

- Fire Drill – November 6, 2023 – 9:41 AM – 3 minutes 43 seconds

F. H.I.B. Incidents:

1 incidents reported: _____ was confirmed bullying, _____ determined to be non-HIB related or non-actionable HIB, and _____ inconclusive.

Roll Call

Barbara Kelly	_____	Robert Thibault	_____
Ariel Pina	_____	Richard Wolbert	_____
Susan E. Roth	_____		

MOTION: Executive Session Resolution:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Beverly City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Beverly City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is:

A. H.I.B. Case #1



BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Roll Call

Barbara Kelly	_____	Robert Thibault	_____
Ariel Pina	_____	Richard Wolbert	_____
Susan E. Roth	_____		

17. Correspondence

18. Board Comments

19. Public Comments

20. Adjournment

Roll Call

Barbara Kelly	_____	Robert Thibault	_____
Ariel Pina	_____	Richard Wolbert	_____
Susan E. Roth	_____		



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
September 14, 2023

6:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read: The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 5, 2023. A copy was also submitted to the Beverly Post Office.

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At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

There were two members of the public present.

2. Mr. Wolbert led the Pledge of Allegiance.

3. Roll Call

Barbara Kelly	Present	Robert Thibault	Present
Ariel Pina	Present	Richard Wolbert	Present
Susan E. Roth	Present		



4. Richard Wolbert, Board President opened the meeting.

5. Board Member Comments on the Agenda

There were no Board Member comments on the agenda.

6. Public Comment on Agenda Items Only

There were no Public comments on the agenda.

7. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following, BE IT RESOLVED, that the Board of Education approve the regular meeting minutes for August 17, 2023.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Abstained
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

MONTHLY FINANCIALS/CONTRACTS:

8. A motion was made by Barbara Kelly and seconded by Robert Thibault to approve the following action items A through I will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending June 2023: Balance on hand \$3,328,305.97

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of June 2023, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

School Business Administrator/Board Secretary

Date



Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of June 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial Report of the Secretary for the month ending July 2023: Balance on hand \$4,176,761.40

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of July 2023, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

School Business Administrator/Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of July 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. MOTION: To accept the financial report of the Treasurer of School Monies ending June 2023.

D. MOTION: To accept the financial report of the Treasurer of School Monies ending July 2023.

E. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of June 2023.

F. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of July 2023.

G. MOTION: To approve the purchase orders in the amount of \$615,793.69 for the month of September 2023.



H. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$569,605.90 for the month of September 2023 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

I. MOTION: To approve the gross payroll wages for the pay period ending August 15, 2023 in the amount of \$56,414.59 and the pay period ending August 31, 2023 in the amount of \$50,000.35 in the total amount of \$106,414.94 for the month of August 2023.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

FINANCIALS/CONTRACTS:

9. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the following 2023-2024 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
BCSSSD	10	\$4,263.00	ESY		\$42,630.00
BCSSSD	4	\$6,144.00	ESY 1:1		\$24,576.00

B. MOTION: BE IT RESOLVED, that the Board of Education approve Cooper Children’s Regional to conduct Neurological Evaluations in the amount of \$375.00 per evaluation for the 2023-2024 school year.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Camden County Educational Services Commission related services speech quote for the 2023-2024 school year in the total amount of \$10,176.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the following change orders for the Modular Building project:

Change Order #6: Relocate Sheds \$15,626.00

Change Order #7: Water Main \$7,659.10



Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

PERSONNEL:

10. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Robert Thibault to approve the following action items A through I will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve Marcella Field, Registered Behavior Technician, at the salary of \$43.04 per hour retroactive September 1, 2023 through June 30, 2024.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Kenya Marshall, Registered Behavior Technician, at the salary of \$43.04 per hour retroactive September 1, 2023 through June 30, 2024.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Edward Carragher, Paraprofessional and Bus Driver, at the salary of \$37,659.59 retroactive September 1, 2023 through June 30, 2024.

D.MOTION: BE IT RESOLVED, that the Board of Education approve Pursuant to the provisions of N.J.S.A. 18A:27-4.1 and N.J.S.A. 18A:27-10, upon the recommendation of the Superintendent of Schools, renew the employment contracts of the following 12-month non-certified staff for the 2023-2024 year:

Last Name	First Name	Position	Hire Date	2023-2024 Salary
Chakan	Denise	Accounts Payable Clerk	3/28/2011	\$78,815.42
Cole	Linda	CST Secretary	10/2/2000	\$53,853.45
Davis	Tony	Head Custodian	9/1/2004	\$48,580.52
Dollard	Justin	Investigator/Security Officer/ Custodian	2/6/2019	\$70,936.69
Sanchez-Dollard	Andrea	Administrative Secretary	9/8/2008	\$67,909.04
Williams	Samantha	Clerk Typist/Records Admin.	8/7/2017	\$54,448.80

E. MOTION: BE IT RESOLVED, that the Board of Education approve Pursuant to the provisions of N.J.S.A. 18A:27-4.1 and N.J.S.A. 18A:27-10, upon the recommendation of the Superintendent of Schools, renew the employment contracts of the following 12 month certified staff for the 2023-2024 school year:



Last Name	First Name	Position	Hire Date	2023-2024 Salary
Lawler	Kerri	Director of Curriculum & Instruction	8/22/2011	\$144,162.29
Savage	Brian	Staff Accountant/Board Secretary	2/15/2011	\$108,110.03

F. MOTION: To approve Pablo Canela:

BE IT RESOLVED, that the Board of Education approve to appoint Mr. Pablo Canela as Treasurer of School Monies at the rate of \$5,144.09 retroactive from July 1, 2023 to June 30, 2024.

G. MOTION: To approve the Part Time Custodial Staff for the 2023-2024 School Year:

BE IT RESOLVED, that the Board of Education approve the following Part Time Custodians for the 2023-2024 school year:

NAME		ASSIGNMENT	Hourly Rate
Bert Jordan	10 Month	Custodian (Night)	\$28.42

H. MOTION: BE IT RESOLVED, that the Board of Education approve After-School Soccer Stars to be conducted by Ron Vogelei for 10 sessions of 9 weeks on Tuesdays and Thursdays for 3rd and 4th grade students starting on October 3, 2023 through November 2, 2023 at the rate of \$40.50 per hour.

I.MOTION:BE IT RESOLVED, that the Board of Education approve the following teachers as after-school detention monitors, to be paid \$22.00 per hour (on a rotating schedule):

Brittney Calimer
 Glenn Dempster
 Lisa DiPace
 Donna Groves
 Kathleen Kehlenbeck
 Francesca DiMedio
 Larissa Druding
 Jennifer Barrientos

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

CURRICULUM & INSTRUCTION:

11. Consent Agenda:



A motion was made by Barbara Kelly and seconded by Robert Thibault to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the Comprehensive School Threat Assessment Guidance for the 2023-2024 school year.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Kerri Lawler, Director of Curriculum and Instruction to join the Burlington County Curriculum Consortium with annual dues of \$75.00.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Gifted and Talented Education Service report submission.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

POLICIES:

12. A motion was made by Barbara Kelly and seconded by Robert Thibault to approve the following action item: BE IT RESOLVED, that the Board of Education approve the second reading of the following policies:

Policy #2419 School Threat Assessment Teams

12A. Public Comment on Policy #2419

The public comment section was opened at 6:04 p.m. and closed at 6:04 p.m. There were no comments.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

12.B. A motion was made by Robert Thibault and seconded by Barbara Kelly to approve the following: BE IT RESOLVED, that the Board of Education approve the following change orders for the Modular Building project:

Change Order #9: Dumpster Enclosure \$61,903.00



Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

12.C. A motion was made by Robert Thibault and seconded by Ariel Pina to approve the following: BE IT RESOLVED, that the Board of Education approve the following board meeting change for the month of October to October 26, 2023 and authorize the Board Secretary to advertise the change.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

13. Old Business

- BPU Grant – Dr. Savage updated the Board of Education noting that the HVAC BPU grant is moving along well.
- Modular Building – The dumpster enclosure change order, which as approved this evening, is one of the last pieces of the modular building project. The punch list is nearing completion as well.

14. New Business

- ROD 5 Grant – Dr. Savage updated the Board of Education regarding this great funding opportunity with reference to the HVAC project.

15. Superintendent's Report:

- A. Enrollment Report: 341
- B. Attendance Report: The numbers were reviewed and it was noted that the pre-school program is full at this time.
- C. Nurse's Report: It was noted that our school nurse in doing a great job and her report was reviewed.
- D. H.I.B. Incidents:

0 incidents reported: 0 were confirmed bullying, 0 determined to be non-HIB related or non-actionable



HIB, and Q inconclusive.

E. Discipline Report:

Total Suspensions: 0

F. Drills:

- Shelter in Place – September 7, 2023 – 12:08 PM
- Fire Drill – September 14, 2023 - 10:29 A.M. – 6 minutes and 55 seconds

A motion was made by Barbara Kelley and seconded by Robert Thibault to approve the following:

Executive Session Resolution:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Beverly City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Beverly City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is:

A. Superintendent Contract

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

The Board of Education entered closed session at 6:41 p.m. and left closed session at 6:54 p.m.



Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

16. A motion was made by Barbara Kelley and seconded by Robert Thibault to approve the following: BE IT RESOLVED, that the Board of Education approve the submission of the Superintendent’s contract to the New Jersey Department of Education Burlington County office for review.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

17. Correspondence

There was no correspondence for the month.

18. Board Comments

There were no Board comments for the month.

19. Public Comments

There were no public comments for the month.

20. Adjournment

A motion was made by Barbara Kelly and seconded by Ariel Pina to adjourn the Board of Education Meeting at 6:55 p.m.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		



Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.
Staff Accountant/Board Secretary



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
October 26, 2023

6:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read: The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time,

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There were 7 members of the public present.

2. Mr. Wolbert led the Pledge of Allegiance.

3. Roll Call

Barbara Kelly	Present	Robert Thibault	Absent
Ariel Pina	Present	Richard Wolbert	Present
Susan E. Roth	Present		



4. Richard Wolbert, Board President opened the meeting.

5. Board Member Comments on the Agenda

There were no Board Member comments on the agenda.

6. Public Comment on Agenda Items Only

There were no Public comments on the agenda.

7. Student Recognition: This month's Choose To Be Nice Recipients were Maria Gomez and Mariely Benitez

8. NJSLA Standardized Test Presentation – Ms. Lawler presented the results from the most recent NJSLA testing.

MONTHLY FINANCIALS/CONTRACTS:

9. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through I will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending August 2023: Balance on hand \$3,962,020.90

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of August 2023, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

School Business Administrator/Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of August 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district



officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial Report of the Secretary for the month ending September 2023: Balance on hand \$3,820,928.14

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of September 2023, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

School Business Administrator/Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of September 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. MOTION: To accept the financial report of the Treasurer of School Monies ending August 2023.

D. MOTION: To accept the financial report of the Treasurer of School Monies ending September 2023.

E. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of August 2023.

F. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of September 2023.

G. MOTION: To approve the purchase orders in the amount of \$1,150,153.47 for the month of October 2023.



H. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$593,147.84 for the month of October 2023 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

I. MOTION: To approve the gross payroll wages for the pay period ending September 15, 2023 in the amount of \$191,297.66 and the pay period ending September 30, 2023 in the amount of \$219,914.08 in the total amount of \$411,211.74 for the month of September 2023.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

FINANCIALS/CONTRACTS:

10. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: Approval of Depositories:

BE IT RESOLVED, that the Board of Education approve Wilmington Savings Fund Society Bank, Burlington, NJ be appointed as Depository for School funds with the following signatures with the minimum 2 signatures required:

- Dr. Brian F. Savage – Board Secretary
- George Gahles – Business Administrator
- Pablo D. Canela – Treasurer of School Monies
- Richard Wolbert – Board President
- Barbara Kelly – Board Vice President
- Dr. Elizabeth Giacobbe – Superintendent/Principal

- Acct No. XXXXXXX340 School Activity Account
- Acct No. XXXXXXX357 Payroll Account
- Acct No. XXXXXXX365 Agency Account
- Acct No. XXXXXXX373 General Account
- Acct No. XXXXXXX390 FSA Account

*Movement of funds from these accounts is accomplished via a wire transfer initiated by the School Business Administrator and/or the Board Secretary. Security measures are in place to verify outgoing wires are made to a preauthorized Beverly Board of Education account.



AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized to enter into agreements with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposits when appropriate.

AND FURTHER BE IT RESOLVED that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit or collection made may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special Checking and/or Money Market Investments Accounts in any one or all of the above depositories when in the best interest of the Board of Education

AND FURTHER BE IT RESOLVED that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be hereby authorized on behalf of the Board of Education to:

- (a) Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the School Business Administrator, all or any documents and securities or other property held by the depositories for any purpose, and
- (b) Authorize the depositories to purchase or sell C.D.'s, Repurchase Agreements and other securities, and
- (c) Execute and deliver all instruments required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Corporation

B. MOTION: Approval of New Account:

BE IT RESOLVED, that the Board of Education approve the new cafeteria account at Wilmington Savings Fund Society Bank, Burlington, NJ be appointed as Depository for School funds with the following signatures minimum 2 signatures required:

Acct No. _____ Food Service Account
Dr. Elizabeth Giacobbe – Superintendent/Principal
Dr. Brian F. Savage – Board Secretary
George Gahles – Business Administrator



Pablo D. Canela – Treasurer of School Monies
Richard Wolbert – Board President
Barbara Kelly – Board Vice President

*Movement of funds from these accounts is accomplished via a wire transfer initiated by the School Business Administrator and/or the Board Secretary. Security measures are in place to verify outgoing wires are made to a preauthorized Beverly Board of Education account.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized to enter into agreements with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposits when appropriate.

AND FURTHER BE IT RESOLVED that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit or collection made may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special Checking and/or Money Market Investments Accounts in any one or all of the above depositories when in the best interest of the Board of Education

AND FURTHER BE IT RESOLVED that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be hereby authorized on behalf of the Board of Education to:

- (a) Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the School Business Administrator, all or any documents and securities or other property held by the depositories for any purpose, and
- (b) Authorize the depositories to purchase or sell C.D.'s, Repurchase Agreements and other securities, and
- (c) Execute and deliver all instruments required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Corporation

C.MOTION: BE IT RESOLVED, that the Board of Education accept the ROD-5 grant PEC letter regarding the Beverly City School HVAC Improvements Project that was submitted to the New Jersey Department of Education, DOE State Project



#(02)-05-0380-025-23-R501, for review and Department approval as per the preliminary eligible cost letter dated September 12, 2023.

D. MOTION: To approve the following 2023-2024 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
BCSSSD	4	\$46,675.00	9/1/2023-6/30/2024	1:1 Teacher Assistant	\$186,700.00
BCSSSD	14		9/1/2023-6/30/2024		\$717,771.00
Florence Twp.	2	\$6,611.04	9/1/2023-12/31/2023	McKinney-Vento	\$13,222.08

E. MOTION: BE IT RESOLVED, that the Board of Education approve the regular run of Garden State Transportation (GST) to transport for the 2023-2024 school year to BCIT West in the total amount of \$35,578.80, and the overflow run for total students exceeding 54 passengers in the amount of \$1,778.94 per month as needed.

F. MOTION: BE IT RESOLVED, that the Board of Education approve to accept the following:

- Comprehensive Maintenance Plan (CMP)
- Annual Maintenance Budget Amount Worksheet (M-1)
- Healthy and Safety Evaluation of School Buildings Checklist

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

PERSONNEL:

11. A motion was made by Ariel Pina and seconded by Barbara Kelly to approve the following: BE IT RESOLVED, that the existing employment contract between the Beverly City Board of Education and Dr. Elizabeth Giacobbe be rescinded by mutual agreement;

BE IT FURTHER, that Dr. Elizabeth Giacobbe be appointed Superintendent of the Beverly City School District for the period July 1, 2023 through June 30, 2028, pursuant to the terms of an employment agreement approved by the Burlington County Executive Superintendent of Schools.

12. Public Hearing: opened 6:52 p.m.



13. Public Hearing: closed 6:52 p.m.

There were no comments from the Board of Education or the public.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

PERSONNEL:

14. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve Kim Deatore as a long-term substitute at the rate of \$220.00 per day effective November 13, 2023 through June 19, 2024.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Gelissa Morales, paraprofessional, Step #11, at the rate of \$19.96 per hour, effective October 30, 2023.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Claudia Cardenas, paraprofessional, Step #11, at the rate of \$19.96 per hour, effective November 13, 2023.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Ann Martorana, paraprofessional, effective October 20, 2023.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Dawn Jones, paraprofessional, effective November 15, 2023.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Conor Dempster and Kathleen Kehlenbeck as Basketball Coach stipend position for the 2023-2024 school year in the amount of \$2,521.00 each.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		



CURRICULUM & INSTRUCTION:

15. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the NJQSAC scores.

B.MOTION: BE IT RESOLVED, that the Board of Education approve the NJQSAC District Improvement Plan.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the New Jersey Learning Acceleration Program-High Impact Tutoring Competitive Grant in the amount of \$36,774.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the Annual Preschool Operational Plan for the 2023-2024 school year.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the New Jersey Department of Education District and School Grade report for the 2022-2023 school year. The score of 74/78.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

PROFESSIONAL DEVELOPMENT:

16. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Larita Farmer to attend the Tools of the Mind Curriculum training throughout the 2023-2024 school year up to 12 hours at the rate of \$22.00 per hour.



B. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Dana Rosen to attend the Dyslexia and Specially Designed Instruction Workshop on February 9, 2024, virtual, in the total amount of \$279.00.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Caitlin Stone to attend the NJ Department of Education Speech and Language Community of Practice workshop on October 18, 2023 at The Learning Resource Center in Trenton, NJ, there will be no cost to the district.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

FIELD TRIP:

17. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following: BE IT RESOLVED, that the Board of Education approve the field trip to the Franklin Institute, 222 North 20th Street, Philadelphia, PA 19103, on January 26, 2024 (4th Grade, 22 students and 2 chaperones) and January 31, 2024 (3rd Grade, 37 students and 3 chaperones), there will be no cost to the district.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

18. Old Business

- BPU Grant – Dr. Savage noted that the balancing scope has been completed and the project is moving forward.
- Modular Building – Dr. Savage let the Board of Education know that the dumpster enclosure project has been submitted to the City for permitting.

19. New Business

- ROD 5 Grant – It was noted that this grant was accepted earlier in the meeting and will be used for the HCAC project.

20. Superintendent’s Report:



A. Enrollment Report: 331

B. Attendance Report: 95%

C. Nurse's Report: Report was included for review.

D. H.I.B. Incidents:

0 incidents reported: 0 were confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

E. Discipline Report:

Total Suspension: 1

F. Drills:

- Fire Drill – October 4, 2023 - 9:22 AM – 3 minutes 20 seconds

- Lockdown Drill – October 20, 2023 – 8:55 AM

21. Correspondence

There was no correspondence for the month.

22. Board Comments

There were no Board comments for the month.

23. Public Comments

The public portion of the meeting was opened at 7:07 p.m. and closed at 7:14 p.m.

Ms. Kelsie Schneider, 132 Riverfront Avenue, Beverly, New Jersey thanked the school district for allowing the choir participate in the December 9, 2023 celebration.

24. Adjournment

A motion was made by Barbara Kelly and seconded by Ariel Pina to adjourn the Board of Education Meeting at 7:15 p.m.



Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Affirmative		

Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.
Staff Accountant/Board Secretary

Beverly City Board of Education Entered Purchase Order Report By PO Number

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- Entered tch By	Approval Status (2 needed)	PO Amount
24-00263		1752/SCHOOL SPECIALTY , LLC.	11-190-100-610- -	GENERAL SUPPLIES	11/16/23	1 DBRYSONREQ	CR-	3,967.80
24-00264		3579/PROFESSIONAL MEDICAL STAFFING	11-000-213-300- -	HEALTH PURCHASED	11/16/23	1 DBRYSONREQ	CR-	385.00
24-00265		3740/SPEECH LANGUAGE ASSOCIATES, LLC	11-000-216-320- -	SPEECH/OT/PT PROF SER	11/16/23	1 DBRYSONREQ	CR-	348.50
24-00267		3268/PARA PLUS TRANSLATIONS, INC.	11-000-216-320- -	SPEECH/OT/PT PROF SER	11/16/23	1 DBRYSONREQ	CR-	591.58
24-00268		3191/CNNH, LLC	11-000-216-320- -	SPEECH/OT/PT PROF SER	11/16/23	1 DBRYSONREQ	CR-	1,500.00
24-00269		3709/TOBII DYNAVOX,LLC	11-000-216-610- -	SPEECH SUPPLIES	11/16/23	1 DBRYSONREQ	CR-	99.00
24-00270		3206/ATLANTIC BUSINESS PRODUCTS	11-190-100-610- -	GENERAL SUPPLIES	11/16/23	1 DBRYSONREQ	CR-	641.11
24-00271		1266/B.C.S.S.D.	11-000-100-565- -	TUITION-CSSD & DAY	11/16/23	1 DBRYSONREQ	CR-	149,360.00
24-00272		1175/BUREAU OF EDUCATION & RESEARCH	11-000-223-580- -	WORKSHOPS	11/16/23	1 DBRYSONREQ	CR-	279.00
24-00273		3583/JAY'S LANDSCAPING,LLC	11-000-262-420- -	OPER CONTRACT	11/16/23	1 DBRYSONREQ	CR-	2,214.50
24-00274		2473/GRAINGER	11-000-261-420- -	MAINT CLEANING/REPAIRS	11/16/23	1 DBRYSONREQ	CR-	131.55
24-00275		3406/SG MOBILE AUTO SERVICE, LLC	11-000-261-420- -	MAINT CLEANING/REPAIRS	11/16/23	1 DBRYSONREQ	CR-	1,656.52
24-00276		2073/DICK BLICK	11-190-100-610- -	GENERAL SUPPLIES	11/16/23	1 DBRYSONREQ	CR-	108.28
24-00277		3777/INTERACTIVE KIDS ED SERVICES, LLC	11-000-216-320- -	SPEECH/OT/PT PROF SER	11/16/23	1 DBRYSONREQ	CR-	5,687.50
24-00278		1059/GENERAL CHEMICAL CO.	11-000-261-420- -	MAINT CLEANING/REPAIRS	11/16/23	1 DBRYSONREQ	CR-	1,101.88
24-00279		1752/SCHOOL SPECIALTY , LLC.	11-190-100-610- -	GENERAL SUPPLIES	11/16/23	1 DBRYSONREQ	CR-	2,512.94

Beverly City Board of Education Entered Purchase Order Report By PO Number

va_po04.102317
11/16/2023

Approval Status Legend: IR=Incomplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- Entered tch By	Approval Status (2 needed)	PO Amount
24-00280		3726/KEYSTONE ENGINEERING GROUP, INC.	12-000-400-450-	FACILITIES-CONSTRUCTION	11/16/23	1 DBRYSONREQ	CR-	4,000.00
24-00281		1982/CAMDEN CO EDUCATIONAL SVC.	11-000-216-320-	SPEECH/OT/PT PROF SER	11/16/23	1 DBRYSONREQ	CR-	1,924.54
24-00282		3633/CUH EMPLOYEE ASSISTANCE PROGRAM	11-000-230-580-059-	OTHER PURCH SERV	11/16/23	1 DBRYSONREQ	CR-	2,047.50
24-00283		2865/CM3 BUILDING SOLUTIONS INC	11-000-261-420-	MAINT CLEANING/REPAIRS	11/16/23	1 DBRYSONREQ	CR-	3,528.00
24-00284		2865/CM3 BUILDING SOLUTIONS INC	11-000-261-420-	MAINT CLEANING/REPAIRS	11/16/23	1 DBRYSONREQ	CR-	2,553.00
24-00285		2984/STAPLES ADVANTAGE	11-000-219-610-	CST SUPPLIES	11/16/23	1 DBRYSONREQ	CR-	208.90
24-00286		2984/STAPLES ADVANTAGE	11-000-251-610-	BUSINESS SUPPLIES	11/16/23	1 DBRYSONREQ	CR-	59.71
24-00287		3779/JERSEY SHORE LAWN & SPRINKLER CO., INC.	11-000-261-420-	MAINT CLEANING/REPAIRS	11/16/23	1 DBRYSONREQ	CR-	1,800.00
24-00288		1294/CINNAMINSON TOWNSHIP SCHOOL DISTRICT	11-000-100-562-	TUITION-LEA SPECIAL EDUC	11/16/23	2 DBRYSONREQ	CR-	78,750.80
24-00289		2413/BARNES & NOBLE INC.	11-190-100-610-	GENERAL SUPPLIES	11/16/23	2 DBRYSONREQ	CR-	447.40

Report Totals

Current Entered	\$265,905.01
Prior Entered	\$0.00
Total Entered	\$265,905.01

Beverly City Board of Education

26 Fully Approved Requisitions converted into Entered Purchase Orders.

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020514
11/16/2023

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
24-00263	24-00263	DBRYSONRE	SCHOOL SPECIALTY , LLC.	000	GLENN DEMPSTER	3,967.80
		Q				
24-00264	24-00264	DBRYSONRE	PROFESSIONAL MEDICAL STAFFING	000		385.00
		Q				
24-00265	24-00265	DBRYSONRE	SPEECH LANGUAGE ASSOCIATES, LLC	000		348.50
		Q				
24-00267	24-00267	DBRYSONRE	PARA PLUS TRANSLATIONS, INC.	000		591.58
		Q				
24-00268	24-00268	DBRYSONRE	CNNH, LLC	000		1,500.00
		Q				
24-00269	24-00269	DBRYSONRE	TOBII DYNAVOX,LLC	000	CAITLIN STONE	99.00
		Q				
24-00270	24-00270	DBRYSONRE	ATLANTIC BUSINESS PRODUCTS	000		641.11
		Q				
24-00271	24-00271	DBRYSONRE	B.C.S.S.S.D.	000		149,360.00
		Q				
24-00272	24-00272	DBRYSONRE	BUREAU OF EDUCATION & RESEARCH	000		279.00
		Q				
24-00273	24-00273	DBRYSONRE	JAY'S LANDSCAPING,LLC	000		2,214.50
		Q				
24-00274	24-00274	DBRYSONRE	GRAINGER	000		131.55
		Q				
24-00275	24-00275	DBRYSONRE	SG MOBILE AUTO SERVICE, LLC	000		1,656.52
		Q				
24-00276	24-00276	DBRYSONRE	DICK BLICK	000	CALIMER	108.28
		Q				
24-00277	24-00277	DBRYSONRE	INTERACTIVE KIDS ED SERVICES, LLC	000		5,687.50
		Q				
24-00278	24-00278	DBRYSONRE	GENERAL CHEMICAL CO.	000		1,101.88
		Q				
24-00279	24-00279	DBRYSONRE	SCHOOL SPECIALTY , LLC.	000		2,512.94
		Q				
24-00280	24-00280	DBRYSONRE	KEYSTONE ENGINEERING GROUP, INC.	000		4,000.00
		Q				
24-00281	24-00281	DBRYSONRE	CAMDEN CO. EDUCATIONAL SVC.	000		1,924.54
		Q				
24-00282	24-00282	DBRYSONRE	CUH EMPLOYEE ASSISTANCE	000		2,047.50
		Q				
24-00283	24-00283	DBRYSONRE	CM3 BUILDING SOLUTIONS INC	000		3,528.00
		Q				
24-00284	24-00284	DBRYSONRE	CM3 BUILDING SOLUTIONS INC	000		2,553.00
		Q				
24-00285	24-00285	DBRYSONRE	STAPLES ADVANTAGE	000	LYNN COLE	208.90
		Q				
24-00286	24-00286	DBRYSONRE	STAPLES ADVANTAGE	000	DENISE CHAKAN	59.71
		Q				
24-00287	24-00287	DBRYSONRE	JERSEY SHORE LAWN & SPRINKLER	000		1,800.00
		Q				
24-00288	24-00288	DBRYSONRE	CINNAMINSON TOWNSHIP SCHOOL	000		78,750.80
		Q				
24-00289	24-00289	DBRYSONRE	BARNES & NOBLE INC.	000	RESOURCE ROOM	447.40
		Q				

Beverly City Board of Education Bills And Claims Report By Vendor Name

for Batches 50,51 and Check Date is 11/17/2023

va_bill5.032923
11/16/2023

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
AMPLIFY EDUCATION, INC./ 3770							
	24-00136	11-190-100-640- / TEXTBOOKS INSTRUCTION		CF	INV-198511	27474	4,158.16
	24-00098	11-190-100-640- / TEXTBOOKS INSTRUCTION		CF	INV-229093	27474	29,490.24
		Total for AMPLIFY EDUCATION, INC./ 3770					\$33,648.40
ATLANTIC BUSINESS PRODUCTS/ 3206							
	24-00270	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	693431	27475	641.11
	24-00256	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	703974	27475	101.90
		Total for ATLANTIC BUSINESS PRODUCTS/ 3206					\$743.01
B.C.I.T./ 1952							
	24-00161	11-000-100-563- / TUITION-CO VOC SCHOOL		CP	DEC 2023	27476	23,138.40
B.C.S.S.D./ 1266							
	24-00271	11-000-100-565- / TUITION-CSSD & DAY SCHOO		CP	24-0155 SEPT-OCT 2023	27477	38,117.92
BANGCROFT NEUROHEALTH/ 3454							
	24-00163	20-250-100-500- / IDEA TUITION		CP	OCT 23-J.L.	27478	6,666.45
BAYADA NURSES INC/ 2591							
	24-00209	11-000-213-300- / HEALTH PURCHASED PROF/ED		CP	18640127	27479	1,058.75
		11-000-213-300- / HEALTH PURCHASED PROF/ED		CP	18677086	27479	1,306.25
		11-000-213-300- / HEALTH PURCHASED PROF/ED		CP	18695443	27479	1,718.75
		11-000-213-300- / HEALTH PURCHASED PROF/ED		CP	18714208	27479	563.75
		11-000-213-300- / HEALTH PURCHASED PROF/ED		CP	18732769	27479	1,031.25
		Total for BAYADA NURSES INC/ 2591					\$5,678.75
BECKER, CHARLES J. & BROS. INC/ 1032							
	24-00257	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	1938605,1939447	27480	2,762.01
		20-218-100-610- / PSEA ED SUPPLY		CF	1938605,1939447	27480	286.92
		Total for BECKER, CHARLES J. & BROS. INC/ 1032					\$3,048.93
CAMDEN CO. EDUCATIONAL SVC./ 1982							
	24-00281	11-000-216-320- / SPEECH/OT/PT PROF SER		CF	4V0408	27481	1,924.54
CINNAMINSON TOWNSHIP SHCOOL DISTRICT/ 1294							
	24-00288	11-000-100-562- / TUITION-LEA SPECIAL EDUC		CP	ESY IP	27482	3,474.70
		11-000-100-562- / TUITION-LEA SPECIAL EDUC		CP	ESY JMS	27482	3,474.70

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Beverly City Board of Education Bills And Claims Report By Vendor Name

va_bill5.032923
11/16/2023

for Batches 50,51 and Check Date is 11/17/2023

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
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Posted Checks

		11-000-100-562- / TUITION-LEA SPECIAL EDUC		CP	NOV 23	27482	3,474.70
		11-000-100-562- / TUITION-LEA SPECIAL EDUC		CP	NOV 23 JMS	27482	3,075.44
		11-000-100-562- / TUITION-LEA SPECIAL EDUC		CP	OCT 23 IP	27482	3,474.70
		11-000-100-562- / TUITION-LEA SPECIAL EDUC		CP	OCT 23 JMS	27482	3,075.44
		11-000-100-562- / TUITION-LEA SPECIAL EDUC		CP	SEPT 23 IP	27482	3,474.70
		11-000-100-562- / TUITION-LEA SPECIAL EDUC		CP	SEPT 23 JMS	27482	3,075.44
		Total for CINNAMINSON TOWNSHIP SHCOOL DISTRICT/ 1294					\$26,599.82

CM3 BUILDING SOLUTIONS INC/ 2865

	24-00283	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	12461986	27483	1,232.00
		11-000-261-420- / MAINT CLEANING/REPAIRS		CP	12462094	27483	2,296.00
	24-00284	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	M20025	27483	2,553.00
		Total for CM3 BUILDING SOLUTIONS INC/ 2865					\$6,081.00

COMCAST CABLEVISION/ 1792

	24-00152	11-190-100-340- / PURCHASED TECH SVC		CP	10/28/2023	27484	118.17
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CUH EMPLOYEE ASSISTANCE PROGRAM/ 3633

	24-00282	11-000-230-580-059- / OTHER PURCH SERV (400-50		CF	466823	27485	2,047.50
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DECKER EQUIPMENT, INC./ 3197

	24-00259	20-218-100-610- / PSEA ED SUPPLY		CF	554724a	27486	107.16
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EAI EDUCATION/ 2734

	24-00237	11-000-221-610- / CI SUPPLIES		CF	INV1302250	27487	339.27
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EDUCATIONAL SERVICES UNIT/ 1858

	24-00192	11-000-270-518- / TRANS ESC SP ED CONTRACT		CP	24E-0244 NOV 2023	27488	6,459.15
	24-00232	11-000-216-320- / SPEECH/OT/PT PROF SER		CP	BEV-PT-231015	27488	600.00
		Total for EDUCATIONAL SERVICES UNIT/ 1858					\$7,059.15

FILEBANK INC./ 2887

	24-00069	11-000-251-340- / BUS OFF PURCH TECH SERV		CP	DEC 2023	27489	115.02
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FLORENCE TWP BOARD OF EDUCATION/ 2436

	24-00252	11-000-100-561- / TUITION-LEA REGULAR		CP	BCSD-23/24-03 NOVEMBER 23	27490	3,305.52
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GENERAL CHEMICAL CO./ 1059

	24-00278	11-000-261-420- / MAINT CLEANING/REPAIRS		CP	01208096	27491	112.12
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Beverly City Board of Education

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Posted Checks							
	24-00260	11-000-261-420- / MAINT CLEANING/REPAIRS		CP	01208097	27491	993.97
		11-000-261-420- / MAINT CLEANING/REPAIRS		CF	01208704	27491	515.40
	24-00278	11-000-261-420- / MAINT CLEANING/REPAIRS		CP	01216406	27491	818.40
		11-000-261-420- / MAINT CLEANING/REPAIRS		CF	01220620	27491	171.36
		Total for GENERAL CHEMICAL CO./ 1059					\$2,611.25
GENESIS STUDENT ATTENDANCE/ 2897							
	24-00236	11-000-218-320- / GUID PURCH PRF ED SVC		CF	25-531	27492	350.00
GRAINGER/ 2473							
	24-00240	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	9865766381	27493	652.33
	24-00274	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	9870444990	27493	131.55
		Total for GRAINGER/ 2473					\$783.88
GST TRANSPORT, CORP./ 2738							
	24-00222	11-000-270-511- / TRANS CONT SVS REG		CP	NOV 2023	27494	5,336.82
HEALTH RESERVES, LLC./ 3676							
	24-00156	11-000-216-320- / SPEECH/OT/PT PROF SER		CP	1003/1031	27495	3,973.75
HORIZON DENTAL OPTION PLAN/ 2999							
	24-00149	11-000-291-270- / OTHER HEALTH BENEFITS		CP	NOV23-302994297	27496	3,643.25
INTERACTIVE KIDS ED SERVICES, LLC/ 3777							
	24-00277	11-000-216-320- / SPEECH/OT/PT PROF SER		CF	1650	27497	5,687.50
J LEIGH C, LLC/ 3674							
	24-00159	11-000-216-320- / SPEECH/OT/PT PROF SER		CP	1009/1022	27498	1,220.63
JAY'S LANDSCAPING,LLC/ 3583							
	24-00249	11-000-262-420- / OPER CONTRACT SERVICES		CF	92332	27499	175.00
	24-00273	11-000-262-420- / OPER CONTRACT SERVICES		CF	92810	27499	2,214.50
		Total for JAY'S LANDSCAPING,LLC/ 3583					\$2,389.50
KEYSTONE ENGINEERING GROUP, INC./ 3726							
	24-00280	12-000-400-450- / FACILITIES-CONSTRUCTION		CF	FACILITIES-CONSTRUCTION	27500	4,000.00
LAKESHORE LEARNING MAT./ 1008							
	24-00245	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	469532110123	27501	649.90
LEXISNEXIS RISK SOLUTIONS FL INC./ 3573							
	24-00071	11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	DECEMBER 2023	27502	200.00
LOWE'S/ 3138							

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Posted Checks							
MIDDLESEX LAMINATING/ 3462	24-00173	11-000-261-610- / MAINT SUPPLIES		CP	977249	27503	129.33
NETWORK SUPPORT LLC/ 2672	24-00255	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	444	27504	160.00
NJ AMERICAN WATER CO./ 1140	24-00072	11-190-100-340- / PURCHASED TECH SVC		CP	2145-2149	27505	2,662.50
NUTRI-SERVE FOOD MGMT/ 2821	24-00154	11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	10/25/2023	27506	433.11
PALMYRA BOARD OF EDUCATION/ 1249	24-00220	60-910-310-500- / FOOD SERVICE COSTS		CP	SIN000630-OCT 2023	27507	27,952.42
	24-00160	11-000-100-561- / TUITION-LEA REGULAR		CP	DEC2023	27508	72,245.00
		11-000-100-562- / TUITION-LEA SPECIAL EDUC		CP	DEC2023	27508	41,742.80
Total for PALMYRA BOARD OF EDUCATION/ 1249							\$113,987.80
PARA PLUS TRANSLATIONS, INC./ 3268	24-00267	11-000-216-320- / SPEECH/OT/PT PROF SER		CP	172722	27509	144.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	173049	27509	102.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	173056	27509	102.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CF	173178	27509	243.58
Total for PARA PLUS TRANSLATIONS, INC./ 3268							\$591.58
PERINO'S ELECTRIC/ 2637	24-00246	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	35714	27510	820.43
PROFESSIONAL MEDICAL STAFFING/ 3579	24-00264	11-000-213-300- / HEALTH PURCHASED PROF/ED		CF	HEALTH PURCHASED PROF/ED	27511	385.00
PRUDENTIAL INS. CO. - NJEA/ 2395	24-00202	11-000-291-270- / OTHER HEALTH BENEFITS		CP	0022806456	27512	257.70
PSE & G/ 1141	24-00153	11-000-262-621- / OPER ENERGY - GAS		CP	ACT# 1301260509	27513	639.16
		11-000-262-622- / OPER ENERGY - ELECTRICIT		CP	ACT# 1301260509	27513	3,646.13
		11-000-262-622- / OPER ENERGY - ELECTRICIT		CP	ACT# 7604148905	27513	1,804.23
Total for PSE & G/ 1141							\$6,089.52
PYRAMID EDUCATION CONSULTANTS/ 3673							

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Posted Checks							
RIVELL, LLC/ 3715	24-00225	11-000-216-610- / SPEECH SUPPLIES		CF	00161504	27514	110.00
SCHOOL HEALTH CORP/ 1795	24-00073	11-190-100-500- / OTHER PURCHASED SVC		CP	DG-10306-	27515	929.31
SCHOOL SPECIALTY, LLC./ 1752	24-00226	11-000-213-610- / HEALTH SUPPLIES		CF	4267649-00	27516	107.48
	24-00238	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	208133366805	27517	103.90
	24-00279	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	208133372129	27517	2,512.94
	24-00258	20-218-100-610- / PSEA ED SUPPLY		CF	208133401822	27517	246.26
	24-00139	20-218-100-610- / PSEA ED SUPPLY		CF	20813395606	27517	208.76
	24-00239	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	308104436370	27517	99.96
					Total for SCHOOL SPECIALTY, LLC./ 1752		\$3,171.82
SG MOBILE AUTO SERVICE, LLC/ 3406	24-00275	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	6817	27518	1,656.52
SIMONE, CATHERINE/ 3576	24-00158	20-270-200-300- / T2A PUR. SERV.		CP	11/1/2023	27519	1,012.00
		20-270-200-300- / T2A PUR. SERV.		CP	11/3/2023	27519	1,012.00
					Total for SIMONE, CATHERINE/ 3576		\$2,024.00
SPEECH LANGUAGE ASSOCIATES, LLC/ 3740	24-00265	11-000-216-320- / SPEECH/OT/PT PROF SER		CF	1763	27520	348.50
SPHERO, INC./ 3778	24-00250	11-000-216-320- / SPEECH/OT/PT PROF SER		CF	176054	27521	3,040.19
STATE OF NJ HEALTH BENEFITS PR/ 2394	24-00165	11-000-291-270- / OTHER HEALTH BENEFITS		HP	NOV 2023	112023	65,911.83
		20-218-200-200- / PSEA EMP BENEFITS		HP	NOV 2023	112023	11,367.58
					Total for STATE OF NJ HEALTH BENEFITS PR/ 2394		\$77,279.41
TILLEY FIRE SOLUTIONS, LLC/ 2940	24-00219	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	990022060	27522	260.00
VERIZON/ 1139	24-00147	11-190-100-500- / OTHER PURCHASED SVC		CP	10/27/2023	27523	145.28
VESPE, FRANK/ 3731							

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Beverly City Board of Education

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Posted Checks							
W.B. MASON CO. INC./ 2842	24-00178	11-000-218-390- / GUID PURCH PRF/TECH SVCS		CP	OCTOBER 2023	27524	8,721.08
WASTE MANAGEMENT OF NEW JERSEY/ 1169	24-00253	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	242187006	27525	1,003.20
WESTERN PEST SERVICES/ 2521	24-00157	11-000-262-420- / OPER CONTRACT SERVICES		CP	315937105023	27526	1,013.19
XEROX CORPORATION/ 3443	24-00067	11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	8671079-NOV 2023	27527	198.50
	24-00151	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CP	019973307	27528	305.20
		11-190-100-610- / GENERAL SUPPLIES INSTRUC		CP	OCT 2023	27528	138.24
				Total for XEROX CORPORATION/ 3443			\$443.44
XTEL COMMUNICATIONS/ 2813	24-00150	11-190-100-500- / OTHER PURCHASED SVC		CP	233042472	27529	1,917.81
				Total for Posted Checks			\$445,424.61

Beverly City Board of Education Bills And Claims Report By Vendor Name

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Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 11/16/2023 at 12:36:45 PM be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$326,653.23		\$65,911.83		\$392,565.06
10	12	\$4,000.00				\$4,000.00
Fund 10	TOTAL	\$330,653.23		\$65,911.83		\$396,565.06
20	20	\$9,539.55		\$11,367.58		\$20,907.13
60	60	\$27,952.42				\$27,952.42
GRAND	TOTAL	\$368,145.20	\$0.00	\$77,279.41	\$0.00	\$445,424.61

Chairman Finance Committee

Member Finance Committee

October 25, 2023

Dear Dr. Giacobbe and Beverly School Board,

It is with great sadness that I resign my position as Special Education Teacher at Beverly City School, effective today, October 25th with my last day of employment as December 25, 2023 (or the last day of the fall semester, December 22, 2023) which fulfills my 60 day notice obligation.

My resignation is due to tremendous personal trauma that I have endured during the past year and significant decrease in my mental health over the past few months.

The Beverly City School has been a sanctuary for me during the past year and Dr. Giacobbe has been a rock for me with many issues I have encountered. Unfortunately, I feel that due to my current trauma recovery path, I am unable to perform my duties as a teacher as of now.

I have nothing but wonderful things to say about Beverly City School and feel truly grateful and blessed to have had the opportunity to work on such a great team.

Thank you for your understanding of my decision to resign and I hope and pray for the continued success of Beverly City School.

Respectfully,

A handwritten signature in black ink, appearing to read 'J. Barrientos', written in a cursive style.

Jennifer Barrientos

**Beverly City
School District**

**Nursing Services Plan
2023-2024**

(NJAC 6A:16-2.1 through 2.5)

District Contact Person:

Dr. Elizabeth Giacobbe

School Nurse:

Mrs. Alyssa de la Pena, BSN, RN, CSN-NJ

Board of Education Approved

On November 16th 2023

Beverly City Public School District Nursing Services Plan 2023-2024

(NJAC 6A:16-2.1 through 2.5)

District Name: Beverly City School District

School Year: 2023-2024

Board of Education Approval Date: November 16th 2023

District Contact Person: Dr. E. Giacobbe

Superintendent of Beverly City School District

I. Description of Basic Nursing Services Provided to All Students: (N.J.A.C. 6A 16-2.1 (b) 2 (i)) Basic services: NJAC and NJSA, federal law, Nurse Practice Act of New JERSEY and N.J. Sanitation Code.

The Beverly City Board of Education provides nursing health-care services as outlined below:

A. Health Records (N.J.A.C. 8:57-4.1 through 4.20)	
1. Maintain and review student health documents	(N.J.A.C. 6A:16-2.2 (g))
a) State of New Jersey Health History and Appraisal record i.e., A-45 cards	(N.J.A.C. 6A:16-2.2 (g))
b) Immunization record	(N.J.A.C.:16-2.2 (a))
c) Medical history	
d) Conduct and record health screenings (i.e., height, weight, hearing, vision, scoliosis and blood pressure as per current NJ statues)	(N.J.A.C. 6A:16-2.2 (k))
e) Physical examinations for:	
(1) Athletic Pre-Participation Physical Examination Form Part A & B as part of student's health record	(NJAC 6A:16-2.2 (f) 6) and (N.J.A.C. 6A:16-2.2 (h) 1)
(2) New or transfer student	(N.J.A.C. 6A:16-2.2 (h) 2)
(3) Working Papers health exam	(N.J.A.C. 6A:16-2.2 (h) 3)
(4) Comprehensive child study team evaluation	(N.J.A.C. 6A:16-2.2 (h) 4)
(5) Evaluation of student suspected of being under the influence of alcohol or a controlled dangerous substance	(N.J.A.C. 6A:16-2.2 (h) 5)
f) Transference and request of health records i.e. A-45 and current physical exam	(N.J.A.C. 6A:16-2.4 (d))
g) Adherence to Family Education Rights and Privacy Act	FERPA- 20 U.S.C.§1232g, 34 CFR Part 99, N.J.A.C. 6A:16-2.2 (h) 5 and N.J.A.C. 6A:32-7)
2. Determine student status for admission or retention with	N.J.A.C. 8:57-4; N.J.A.C.

unacceptable evidence of immunizations	8:57-4.3 and 4.4
3. Conduct tuberculosis testing as directed by the NJ DHSS	N.J.S.A. 18A:40-16 & N.J.A.C. 6A:16-2.2 (a))
B. Medications, health care treatments, procedures and care:	N.J.A.C. 6A:16-2.1 (a) 2
1. Administer authorized medications, health care treatments and care	N.J.A.C. 6A:16-2.1 (a) 2
2. Approval of self-administered medications	N.J.A.C. 18A:40-12.3 & 12.4 & N.J.A.C. 6A:16-2.1 (a) 2v
3. Delegation of care to ancillary nursing personnel (...the registered professional nurse may delegate selected nursing tasks in the implementation of the nursing regimen to licensed practical nurses and ancillary nursing personnel.)	N.J.A.C. 13: 37-6.2; NJ. BON- Ch. 25- 8:39-25.2
4. Designate and educate annually epinephrine auto injector delegates	N.J.S.A. 18A:40-12.5 & 12.6
5. Designate and train annually glucagon delegates	N.J.S.A.18A:40-12.11-12.21
6. Educate annually all bus drivers who transport diabetic children, in the treatment of hypoglycemia, emergency procedures and supply parent contact information	N.J.S.A.18A:40-12.11-12.21
A. Review & create IHP/IEHP: Do Not Resuscitate (DNR) orders as well as IHPs for students with epilepsy or seizure disorders (Paul's Law 1-9-2020)	N.J.A.C. 6A:16-2.1 (a) 3
B. Provide Health Care	N.J.A.C. 6A:16-2.1 (a) 4
1. Provide nursing health care and execute medical regimens to students as per: NJ Nurse Practice Act, District Collaborative Standing Orders, IHP, IEHP, and Medical Home Practitioner's orders.	N.J.A.C. 6A:16-2.1 (a) 4 (ii), N.J.A.C. 6A:16-1.4 (a) and N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
2. Isolate, exclude and re-admit any student or employee with a communicable disease	N.J.A.C. 6A:16-1.4 (a))
3. Report "Reportable Communicable Disease" to County health officer	N.J.A.C. 8:57-1 & N.J.A.C. 6A:16-2.2 (d))
4. Create isolation room in health office for students and staff with COVID-19 symptoms as well as obtain proper PPE for droplet/airborne precautions	
5. Arrange for transportation and supervision of students in need of emergency health care	N.J.A.C. 6A:16-2.1 (a) 4 (iii)
6. Notify parents of need for emergency care	N.J.A.C. 6A:16-2.1 (a) 4 (iv)
7. Administer emergency medications i.e., anaphylaxis (epinephrine), glucagon, insulin or asthma medications.	N.J.A.C. 6A:16-2.1 (a) 4 (v); N.J.S.A. 18A:40-12.11-12.21
8. Concussion Management	NJSA 18A:40-41.3
9. Write and update annually student individualized health care plans (IHP's) and individualized emergency health care plan (IEHP's) for student's medical needs.	N.J.A.C. 6A:16-2.3 (b) 5 (xiii)
10. Establish, annually review and implement Standards of Care/Collaborative Standing Orders with the School physician for deliverance of daily and emergency health care	N.J.A.C. 6A:16-2.3 (b)xi

11. Ensure that there is an accessible and maintained AED in the school building and there are trained AED delegates as stated in the law by 9-1-2014	P.L.1999, c.34 (C.2A:62A-24
C. Administer asthma related care	N.J.A.C. 6A:16-2.1 (a) 5
1. Obtain training for administration of medication via nebulizer	N.J.S.A.18A:40-12.8 (a) & N.J.A.C. 6A:16-2.1(a) 5(i)
2. Maintain one nebulizer per school	N.J.A.C. 6A:16-2.1 (a) 5
3. Require Students to have a current “Asthma Action Plan”	N.J.A.C. 6A:16-2.1 (a) 5 (iii)
D. Health history and examinations	N.J.S.A. 18A:40-4, NJSA 18A:35-4.8, N.J.A.C. 6A:16-2.2 and N.J.A.C. 6A:16-2.1 (a) 6
1. Provide health examination for student’s without medical homes	N.J.A.C. 6A:16-2.2 (f) 6
2. Maintain Athletic Pre-Participation Physical Examination Form Part A & B as part of student’s health record	N.J.A.C.6A:16-2.2 (f) 6
3. Maintain A-45 health records	<u>N.J.A.C. 6A:16- 2.2(g)</u>
4. Concussion management: diagnosis, treatment and follow-up records and “Return To Play” restrictions	P. L. 2010, Ch. 94 N.J.S.A. 18A: 40-41.4
E. Establish and maintain procedures for universal precautions	N.J.A.C.6A:16-2.1 (a) 7
1. Establish and maintain procedures for Universal Precautions	OSHA and POSH regulations: 29 CFR 1910.1030
F. Provide nursing services to nonpublic school located in district	N.J.A.C. 6A:16-2.1 (a) 8
G. Instruct students/ teachers/staff on mandated topics:	N.J.A.C. 6A:9-13.3, N.J.S.A. 18A:40-3; and N.J.A.C. 6A:16-2.3 (b)5 (xv)
1. Blood Borne Pathogens communicable diseases,	OSHA and POSH regulations: 29 CFR 1910.1030
2. Asthma Management	N.J.S.A.18A:40-12.9
3. Anaphylaxis to Foods/Substances- allergy management	N.J.S.A. 18:40 A-3 & 15; N.J.A.C.6A16-2.3
4. Child Abuse	Title 6A-11.1 & N.J.S.A. 9:6-8.10
5. Diabetes Management- Glucagon Law	N.J.S.A. 18A:40-12.11-12.21
6. Concussion Identification And Management	<u>P.L.1984, c.203 (C.45:9-37.35 et seq.)</u> N.J.S.A.18A:40-41.1
7. Sudden Cardiac Death management- AED’s/CPR	PL2009-Chp 260; N.J.S.A. 18A:40-41
8. Hygienic Management Plan	
9. Seizure Management	
10. Nursing Service Plan	NJAC 6A:16-2.1 through 2.5
11. Immunizations	
12. Student Physicals/Medical Records/ Privacy FERRPA & HIPPA	Individual Educational Record Series Description and Series/ Retention and Disposal of records: # M700106-001
13. Epinephrine Delegates	N.J.S.A. 18:40 A-3 & 15; N.J.A.C.6A16-2.3

14. AED delegates trained as 9-1-2014 (Janet's Law)	P.L.1999, c.34 (C.2A:62A-24)
H. Mandated professional development projects:	
1. PLC Project and Presentation for 100 hrs. edu	N.J.A.C. 6A:9-15.1 et seq.
2. Achieve NJ establish SGO's: <i>(only for those district requiring SGO's for school nurses)</i> <i>"Student Growth Objectives (SGOs) are academic goals for groups of students that are aligned to state standards and can be tracked using objective measures."</i> AN ACT concerning school employees, revising various parts of the statutory law, and supplementing chapters 6 and 28 of Title 18A of the New Jersey Statutes	"Teacher Effectiveness and Accountability for the Children of New Jersey" Act (TEACHNJ Act)
I. Provide information for:	
1. NJ Family Care Program	N.J.A.C. 6A:16-2.2 (i)
2. Pregnancy Assistance/Safe Haven	
J. Implementation of the Nurse Practice Act: The practice of nursing as a registered professional nurse is defined as diagnosing and treating human responses to actual or potential physical and emotional health problems, through such services as case-finding, health teaching, health counseling, and provision of care supportive to or restorative of life and well-being, and executing medical regimens as prescribed by a licensed or otherwise legally authorized physician or dentist. Diagnosing in the context of nursing practice means that identification of and discrimination between physical and psychosocial signs and symptoms essential to effective execution and management of the nursing regimen. Such diagnostic privilege is distinct from a medical diagnosis. Treating means selection and performance of those therapeutic measures essential to the effective management and execution of the nursing regimen. A human response means those signs, symptoms, and processes which denote the individual's health need or reaction to an actual or potential health problem.	N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
B. Certified School Nurse Functions as Certified School Nurse (CSN) and Registered Nurse	N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
1. Nursing Diagnosis /Case-finding of actual or potential physical health problems	N.J.S.A. 45:11-23
2. Provision of nursing care for actual or potential emotional health problems	N.J.S.A. 45:11
3. Health teaching in health office	N.J.S.A. 45:11
4. Health teaching in classroom	N.J.S.A. 45:11
5. Health counseling	N.J.S.A. 45:11

II. Summary of Nursing Services Required to Address Specific Health Care Needs of Individual Students (N.J.A.C. 6A:16-2.1 (b)2 (ii))

The Beverly City Board of Education provides the following health care services to address student needs.

Services Required to Address Specific Health Care Needs of Individual Students with acute care needs, chronic illness, special health needs, procedures and administration of medications, procedures or treatments.	Beverly City Elem. School	Beverly City Middle School
Daily practice- <u>multiple</u> students treated on a daily basis	daily	daily
First-Aid, splinting, Ace-wrap etc.	daily	daily
Nursing Diagnosis /Case-finding of actual or potential physical health problems	daily	daily
Provision of nursing care for actual or potential emotional health problems	daily	daily
Health counseling	daily	daily
Health teaching in health office	daily	daily
Dental: tooth avulsion, caries, braces, etc.	daily	daily
Medication Administration – PRN, diabetes, asthma, allergy/anaphylaxis, pain, gastro-intestinal, topical, etc.	daily	daily
Health Screenings Ht., Wt., & BP yearly	244	90
Visual Acuity screening PK, K, 2, 4, 6, 8, 10- yearly	151	56
Auditory screening PK, K, 1, 2, 3, 7, 11- yearly	194	34
Scoliosis screening biennially age 10-18- yearly	28	34
Concussion Testing and Referral	Varies	Varies
Diabetic Glucose testing, insulin pump management	0	0
Mantoux/PPD testing- yearly	n/a (done at PCP PRN)	n/a (done at PCP PRN)
Medication Administration- Scheduled daily, PRN's, OTC's	Varies – currently 19	Varies – currently 7
Peanut/Tree Nut Allergy- potential Anaphylaxis students	12	4
Other Allergy- potential Anaphylaxis students	20	5
Seasonal allergic students	29	19
Asthma Care/ Peak flow measurements/ students	31	23
Tube feedings/ Urinary catheterization	0	0
Cardiac Care students	1	0
Referrals for vision evaluations- yearly	Varies	Varies
Referrals for hearing evaluations- yearly	Varies	Varies

Referrals from IEP/504/I&RS for vision & hearing evaluations, & health summary	Varies- Currently 7 but typically increases throughout the year	
Referral for Alcohol and drug use/abuse testing or pregnancy- yearly	Varies	Varies
Sport Physicals processed -yearly	Varies- 4 this year so far	Varies- 18 this year so far
Health teaching in classroom-yearly	Varies	Varies

III. Emergency Management (N.J.A.C. 6A 16-2.1 (b) 2 (iii))

The Beverly City Board of Education provides for emergency services as follows:

A. Acute Care Management Plan:

1. Creation and maintenance of an Emergency Management Kit (“Go-box”, crash cart, etc.) for utilization in Crisis, Emergency Evacuations, or and Shelter-In-Place situations
2. Cardiac or Respiratory Distress Action Plan
 - a) AED’s (Automatic External Defibrillators) deployment and delegates trained
 - b) CPR trained school nurse (NJAC 6A:13.3)
 - c) Universal Precautions trained staff
 - d) CPR trained coaches/athletic trainers/teachers/staff
3. Concussion training for staff and Management of current in-service certificates for coaches, PE teachers, nurses

B. IEHP’s/Chronic Care Management Plans:

1. Epinephrine Auto-Injector/ Anaphylaxis Action Plan
2. Asthma Action Plan
3. Asthma Nebulizer trained nurses
4. Diabetic Action Plan- Glucagon
5. Lock-Down Health Care Action Plan
6. Shelter-In –Place Health Care Action Plan
7. Seizure Action Plan
8. Sickle Cell IHP
9. PAPVR/ Pulmonary HTN/Ectopic Atrial Tachycardia IHP

C. District Crisis Management Plan:

1. Triage Action Plans are in the District Crisis Management Plan

D. Community Rescue Squad and Emergency Paramedic Services

1. Endeavor EMS

IV.

Detailed Nursing Assignments Sufficient to Provide Health Services

(N.J.A.C. 6A 16-2.1 (b) 2 (iv), N.J.A.C. 6A:16-2.1 (b)3, N.J.A.C. 6A:16-2.3)

The Beverly City Board of Education provides health services to the district's students as outlined below:

Schools →	Beverly City Elementary School	Beverly City Middle School	n/a	Out of District
Grade levels	Pre-K Disabled to 5 th Gr.	6 th – 8 th Grade	9-12 Gr.	Multiple grades
Special Ed classes	Integrated Pre-K , K/1 self-contained, 3-5 self-contained; resource	6-8 self-contained; resource		10
Enrollment number as of Nov. 15th.	244	90		10
Number of students receiving:				
Special Services/ IEP's	46			10
504's	10			N/A
I&RS	Varies			N/A
IHP's	2 in addition to asthma plans			N/A
IEHP's	25			N/A
Nursing Assignments- number of:				
NJAC 6A:9-13.3	Certified School Nurse- CSN	1	1	n/a
	Registered Nurse- not CSN	0	0	0
	Licensed Practice Nurse- LPN	0	0	0 0
NJAC 6A:9-13.3 (b)	CPR Certified	9	9	n/a
NJAC 6A:9-13.3 (b)	AED Certified	9	9	n/a
NJAC	Asthma Nebulizer trained	1	1	n/a
Unlicensed Assistive Personnel Assignments				
	Nursing Assistants	0	0	0
	Health Aides	0	0	0

V. Nursing Services and Additional Medical Services provided to Non-Public Schools

A. Non-public nursing services (NJAC 6A 6A:16-2.3 (b) through (d))

1. Non-public nursing services are not provided in Beverly City as there are no non-public schools in the town boundaries.

VI. Additional District Nursing Services Information:

A. Nursing services provided to Teacher/Staff

1. acute and chronic health care

2. health teaching and counseling
3. staff -in-services

To: Dr. Elizabeth Giacobbe
Kerri Lawler
From: Amie Jones, Counselor
Date: Nov 6, 2023
Re: School-Based Counseling Proposal

This proposal seeks to facilitate school-based individual counseling services to mitigate negative school outcomes with identified students who could potentially become at-risk and with those students evidenced to have previous disciplinary records.

In the era of No Child Left Behind, accountability, student outcomes, and achievements have placed a greater emphasis on educating all students including those considered disruptive and at-risk. At-risk youth are performing below grade level and display disruptive behavior in school. The task of educating these students is difficult and classifying, defining, and evaluating practices to ensure educational success have become complex. The term "at-risk" indicates that a student faces certain challenges to be able to flourish in the academic setting unless support was provided (Lagana-Riordan, Aguilar, Franklin, Streeter, Kim, Tripodi, & Hopson, 2011). Consequently, all students are considered "at-risk" because they are engaged and exposed to behaviors that are disruptive and threaten the learning process for themselves and others.

Thus, the scope of the counseling sessions will serve to meet two purposes. The first is for the counselor to provide counseling services to help students achieve their academic and personal goals, respond to the effects of crisis following the pandemic, and to provide short-term, goal-focused counseling to impress upon the students the importance of attendance and remaining drug-free. The second purpose is for the counseling sessions to provide a safe space for students to express themselves.

Counseling Objectives

- To listen to students' concerns about academic, emotional, or social problems
- To help students process their problems and plan goals and actions steps
- To mediate conflict between students
- To facilitate safe and healthy living without drugs, alcohol

Expected Counseling Outcomes

As a result of attending school-based counseling sessions, the students will have:

- Increased self-confidence and self-esteem
- Improved communication skills
- Created a sense of belonging
- Gained a positive attitude toward school

Payment: Daily rate is \$500 and sixteen days are scheduled.

\$8,000 total (to include all incurred expenses) to be paid upon completion of services on a monthly basis using Title IV funds.



STUDENT COUNT

GRADE/TEACHER

PRE-K

Ms. Scarperia	13
Ms. Foglio	13
Ms. Spratt	12
Ms. Farmer	11

KINDERGARTEN

Ms. Costigan	20
Mrs. Rienzi	19
Ms. Kehlenbeck	2

FIRST GRADE

Mrs. Farrelly	14
Mrs. Longstreet	15
Ms. Kehlenbeck	1

SECOND GRADE

Mrs. Maldonado	18
Mr. Vogelei	15
Ms. Kehlenbeck	5

THIRD GRADE

Mrs. McCloskey	16
Ms. DiMedio	18
Mrs. Blythe	1

FOURTH GRADE

Mrs. Miller	10
Ms. Benson	9
Mrs. Blythe	3

FIFTH GRADE HOMEROOM

Mr. Spahr	11
Mrs. Harmon	14
Mrs. Blythe	3

SIXTH GRADE HOMEROOM

6 th Grade Blue Ms. Buggs	15
6 th Grade Gold Ms. Young	16
6 th Grade Mrs. DiPace	2

SEVENTH GRADE HOMEROOM

7 th Grade Blue Mrs. Whittington	18
7 th Grade Gold Mrs. Torriilo	15
7 th Grade Mrs. DiPace	1

EIGHTH GRADE HOMEROOM

8 th Grade Blue Mr. Dempster	11
8 th Grade Gold Mrs. Druding	11
8 th Grade Mrs. DiPace	1

TOTAL COUNT 333

Attendance Totals for Beverly Elementary School from 11/01/2023 - 11/15/2023
Report 1005 run on 11/15/2023

Grade	PTC	HR	Total	Days Possible	Days Present	Days Absent	Days Tardy	A-D-E	A-D-A	% ATT	ADA/ADE
01	All	All	30	270	256	14	13	30	28.444	94.815	94.815
02	All	All	38	342	324	18	29	38	36	94.737	94.737
03	All	All	35	315	292	23	17	35	32.444	92.698	92.698
04	All	All	22	198	187	11	14	22	20.778	94.444	94.444
05	All	All	28	252	235	17	11	28	26.111	93.254	93.254
06	All	All	33	297	273	24	15	33	30.333	91.919	91.919
07	All	All	34	306	292	14	20	34	32.444	95.425	95.425
08	All	All	23	203	187	16	18	22.556	20.778	92.118	92.118
3F	All	All	17	153	138	15	8	17	15.333	90.196	90.196
4F	All	All	32	288	269	19	13	32	29.889	93.403	93.403
KF	All	All	41	369	325	44	35	41	36.111	88.076	88.076
TOTAL			333	2,993	2,778	215	193	332.556	308.667	92.817	92.817

Column header "Total" represents total number of all Students throughout the reporting period who factor into the attendance totals.

Grade	PTC	HR	Total	Days Possible	Days Present	Days Absent	Days Tardy	A-D-E	A-D-A	% ATT	ADA/ADE
01	All		30	270	256	14	13	30	28.444	94.815	94.815
02	All		38	342	324	18	29	38	36	94.737	94.737
03	All		35	315	292	23	17	35	32.444	92.698	92.698
04	All		22	198	187	11	14	22	20.778	94.444	94.444
05	All		28	252	235	17	11	28	26.111	93.254	93.254
06	All		33	297	273	24	15	33	30.333	91.919	91.919
07	All		34	306	292	14	20	34	32.444	95.425	95.425
08	All		23	203	187	16	18	22.556	20.778	92.118	92.118
3F	All		17	153	138	15	8	17	15.333	90.196	90.196
4F	All		32	288	269	19	13	32	29.889	93.403	93.403
KF	All		41	369	325	44	35	41	36.111	88.076	88.076
TOTAL			333	2,993	2,778	215	193	332.556	308.667	92.817	92.817

Total Sum of All Schools ADE: 332.556

Total Sum of All Schools ADA: 308.667



Nurse's Monthly Report

Date Range: 10/26/2023-11/15/2023

Student Visits: 135

Physicals Processed: 23

Health Screenings Performed: 32

Students Requiring Emergency Services (911): 0

Employee Visits: 6

Documented Contagious Illnesses: 1

Child Study Team Referrals Completed: Screenings completed per request: 0

Other:

- Reviewed immunization and physical exams for new/transfer students for school compliance
- Significant medical planning for current school year
- Ordering and obtaining health office supplies
- Communication with parents regarding immunization deficiencies
- Sent home emergency care plans for completion
- Streamlined medical needs into Genesis record system for teacher accessibility and student confidentiality
- Facilitated school health clinic visits and medication administration
- Medical planning for new/transfer students
- Reviewed health forms and secured medications for 23-24 school year
- Intake and organization of donated clothing for students
- Monitored the weekly activity level of COVID in Burl. County
- CDRSS tracking system completion – weekly submission
- Facilitated SafeSchools training for staff. Due date 11/8/23
- Partnered with Sports Paradise to arrange for free Thanksgiving meals be provided to three families within the district
- Arranged for four Beverly school families to receive Thanksgiving baskets from the Elks Club of Edgewater Park
- Invited two Beverly families to the Burlington County Bar Association Christmas Party. Currently one family of 5 will be attending.
- Collected and reviewed sports physicals for boys and girls basketball team and presented to school physician for approval. Currently 19 athletes approved for the 23-24 season
- Medical planning for boys and girls basketball team/educating coaches
- Completed Burlington County Weights and Measures scale calibration/review on 11/13/23
-

Prepared by Alyssa de la Pena, BSN, RN, CSN-NJ
Beverly City School Nurse



**Reporting Form for Harassment, Intimidation, and Bullying
HIB CASE # 3**

Dr. Joseph Campisi, Anti-Bullying Coordinator Ms. Chelsea Light, Anti-Bullying Specialist

Note that in order to protect the identities of students and in order to ensure confidentiality, student initials, rather than names, are used throughout this report.

SUMMARY OF ALLEGATIONS:

It was reported that JM called NW the "n-word."

FACTUAL FINDINGS OF ANTI-BULLYING SPECIALIST:

Witness statements confirm that JM called NW the "n-word."

Yes, this was harassment, intimidation, and/or bullying

DESCRIPTION OF SERVICES AND/OR INTERVENTIONS:

JM will serve two days of suspension. In addition, JM will have mandatory sessions with the guidance counselor.

No, this case was determined to be non-HIB related or non-actionable HIB¹

Results of the investigation were inconclusive

Signature of the Superintendent J. Hauke Date 11/15/2023

Board of Education Meeting Date November 16, 2023

¹The Non-actionable HIB means a student engaged in behavior that may be considered inappropriate, rude, disrespectful, or unkind, but the behavior does not violate school HIB guidelines.