



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
May 14, 2020

6:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 28, 2020. A copy was also submitted to the Beverly Post Office. In addition, notice of this meeting being held via video conferencing and via conference call was published in the Burlington County Times on April 1, 2020, posted on the District website and sent to the Beverly City Post Office.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled “Public Comment on Agenda Items Only,” is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled “Public Comment,” is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Board President, Mr. Wolbert lead the Pledge of Allegiance.

Roll Call

Donato Marable	Present	Dominique Turner	Present
Michael Stewart	Present	Richard Wolbert	Present

3. Richard Wolbert, Board President opened the meeting

4. Board Member Comments on the Agenda



Mr. Wolbert noted that there will be two motions added to the agenda: 9.F. and 10.I.

5. Public Comment on Agenda Items Only

There were no board member comments on the agenda.

6. The Secretary to administer oath for member of the Beverly City Board of Education:

Barbara Kelly

MOTION: To appoint Barbara Kelly to the Beverly City Board of Education to fill an existing vacancy.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

7. MOTION: A motion was made by Michel Stewart and seconded by Donato Marable to approve the minutes for the Regular meeting on April 23, 2020.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

MONTHLY FINANCIALS/CONTRACTS:

8. Consent Agenda:

A motion was made by Donato Marable and seconded by Dominique Turner to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending March 2020: Balance on hand \$3,717,659.79



Board Secretary's Month Certification
 Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of March 2020, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of March 2020, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending March 2020.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of March 2020.

D. MOTION: To approve the purchase orders in the amount of \$111,895.27 for the month of May 2020.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$347,715.87 for the month of May 2020 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending April 15, 2020 in the amount of \$170,791.83 and for the pay period ending April 30, 2020 in the amount of \$187,517.28 in the total amount of \$358,309.11 for the month of April 2020.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		



FINANCIAL/CONTRACTS:

9. A motion was made by Dominique Turner and seconded by Donato Marable to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve James L. Messersmith of Rider University, Woodrow Wilson Foundation Program and New Jersey Science Teachers Association contract for the 2020-2021 school year in the amount of \$1.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Rupert Hartmann as school physician for the 2020-2021 school year in the amount of \$750.00 for the school year.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the authorization to participate in the Sustainable Jersey for Schools Program.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the NutriServe contract for the 2020-2021 school year.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the New Jersey Schools Insurance Group Resolution Authorizing the Completion of an Application and Receipt of a Safety Grant Award

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members; WHEREAS, the Beverly City School, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and, WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve. NOW THEREFORE, BE IT RESOLVED that: 1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2020-2021 fiscal year in the amount of \$2,261.79 for the purposes set forth in their safety grant application, which is attached hereto; and, 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

F. MOTION, BE IT RESLVED, to appoint the Spiezle Architectural Group to prepare the necessary architectural work, including site plans and other requirements for the installation of the classroom trailers at the Beverly City School at a cost not to exceed \$15,000

Additionally, the Beverly City Board of Education authorizes Brian F. Savage, Staff Accountant/Board Secretary, to submit any and all documents relating to the installation of the classroom trailers to the respective parties.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		



PERSONNEL:

10. Consent Agenda:

A motion was made by Donato Marable and seconded by Dominique Turner to approve the following action items A through I will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve Resolution #5-14-14-:

BE IT RESOLVED, to employ the following non-tenured teaching and district personnel for the Beverly City Schools for the 2020-2021 school year.

Pursuant to the provisions of N.J.S.A. 18A:27-4.1 and N.J.S.A. 18A:27-10, upon the recommendation of the Superintendent of Schools, renew the employment contracts of the following personnel for the 2020-2021 school year:

NAME	ASSIGNMENT	TENURE DATE
Paige Balkovic	Teacher	9/2/2022
Donna Butler	Teacher	9/2/2021
Lori Genovesi	Teacher	9/2/2020
Brittney Kelley	Art Teacher	9/2/2020
Lisa Scarperia	Teacher	11/24/2020
Caitlin Stone	Speech Therapist	11/26/2021
Edward Carragher	Teacher	9/2/2023
Amy Hornbeck	Teacher	9/2/2023
Shannon Dennis	Teacher	11/12/2023
Kathleen Kelenbeck	Teacher	9/2/2023
Mike Knazek	Teacher	9/2/2023
Scott Morrissey	Teacher	9/2/2023
Doreen Torriilo	Teacher	9/2/2023
Alyssa de la Pena	School Nurse	10/1/2023
Joanne Mills	School Social Worker	9/2/2020



B. MOTION: To approve the Paraprofessionals for the 2020-2021 School Year:

BE IT RESOLVED, that the Board of Education approve the following Paraprofessionals for the 2020-2021 school year:

NAME	ASSIGNMENT
Marcella Field	Paraprofessional
Lynda Fisher	Paraprofessional
JoAnn Harmon	Paraprofessional
Amanda Helmstetter	Paraprofessional
Ann Martorana	Paraprofessional
Sherry Merrill	Paraprofessional
Frank Vespe	Paraprofessional
Regina Scott	Paraprofessional
Mary Cowan	Paraprofessional
Ashley Miranda	Paraprofessional
Emily Spitznogle	Paraprofessional
Bonnie Reisser	Paraprofessional
Jaieemia Stevens	Paraprofessional
Elizabeth Rosario	Paraprofessional
Elaine Smith	Paraprofessional
Naja Wimberly	Paraprofessional
Natasha Carr	Paraprofessional
Sara Mendez	Paraprofessional
Taylor Vann	Paraprofessional



C. MOTION: To approve the Part Time Custodial Staff for the 2020-2021 School Year:

BE IT RESOLVED, that the Board of Education approve the following Part Time Custodians for the 2020-2021 school year:

NAME		ASSIGNMENT	Hourly Rate
Bert Jordan	10 Month	Custodian (Night)	\$24.79

D. MOTION: To approve the Extended School Year (ESY) Summer School Staff:

BE IT RESOLVED, that the Board of Education approve the following staff for the Extended School Year (ESY) Summer School at a rate of \$35.00 an hour for a teacher/nurse and \$15.00 an hour as a Paraprofessional:

E. MOTION: BE IT RESOLVED, that the Board of Education approve the FMLA for Chelsea Light, effective May 7, 2020 and return to work on September 21, 2020 (REVISED).

F. MOTION: BE IT RESOLVED, that the Board of Education approve George M. Gahles, as Business Administrator effective July 1, 2020 to June 30, 2021.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the FMLA for Meredith Shockley, effective September 2, 2020 to November 20, 2020.

H. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Samantha Swal, Teacher, effective June 30, 2020.

I. MOTION: BE IT RESOLVED, That the Board of Education approve the summer extended school year staff of five (5) teachers, four (4) paraprofessionals and one (1) behaviorist.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

CURRICULUM & INSTRUCTION:

11. Consent Agenda:

A motion was made by Michael Stewart and seconded by Barbara Kelly the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.



A. MOTION: BE IT RESOLVED, that the Board of Education approve the summer hours of Monday through Thursday from 8:00 AM – 4:00 PM, beginning the week of June 22, 2020 (first Friday off June 26, 2020) and ending the week of August 31, 2020 (last Friday off September 4, 2020).

B. MOTION: BE IT RESOLVED, that the Board of Education approve the updated school preparedness plan.

C. MOTION: BE IT RESOLVED, that the Board of Education approve ESY to be taught virtually as needed per the guidance of the governor, NJDOE, CDC, and Burlington County Health Department.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the 2020-2021 school year calendar.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

12. Old Business –

- LRFP/Referendum – Dr. Savage noted that the LRFP is being updated and at this point the Board of Education has chosen not to move forward with the referendum.

13. New Business –

- Trailers/Installation/Purchase – It was noted that the District is moving forward with the installation of the three trailers which will contain six classrooms. The trailers are being donated by the Franklin Board of Education.

- Election – It was noted that the elections will be held in the schools on July 7, 2020.

- Palmyra Graduation – Michael Stewart note that the Palmyra High School will be holding an outside gradation He wanted to know what we were doing for the 8th graders. Dr. Giacobbe explained that she participated in a meeting with the Burlington County Health Department who noted there should be no outside exercise.

14. Correspondence

There was no correspondence for the month.

15. Board Comments

Michael Stewart thanked the Administration for the signs that were posted on the lawn of all the employees.



16. Public Comments

The open to the public for public comments began at 6:52 p.m. and ended at 6:59 p.m.

Ms. Giles, 104 Pine Street, Beverly, NJ thanks Dr. Giacobbe for all she has been doing during these tough time. She was wondering what will be done for the 8th graders? Dr. Giacobbe noted they are working now to make the end of year special for them. Ms. Giles also asked about the trailer funding and the summer school staff. It was noted that the trailer will be funded through CARES monies and local funds and the summer staff is needed for the special education extended school year program.

17. MOTION: A motion was made by Donato Marable and seconded by Dominique Turner to approve the following:
Executive Session Resolution:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Beverly City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:00 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Beverly City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is

HIB Case;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.



Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

18. Adjournment

A motion was made by Michael Stewart and seconded by Donato Marable to adjourn the Board of Education Meeting at 7:25 p.m.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
Barbara Kelly	Affirmative		

Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary