



BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue

Beverly, New Jersey 08010

www.beverlycityschool.org

REGULAR MEETING

Beverly City School

6:00 PM

March 28, 2018

Beverly School Library

AGENDA

1. CALL TO ORDER

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 4, 2018. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district



personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Pledge of Allegiance

3. Roll Call

Stacey Atkinson	_____	Mary Smith-Jones	_____
K. Lee Dixon	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Donato Marable	_____		

4. President opens meeting

5. Board Member Comments on the Agenda

6. Public Comment on Agenda Items Only

7. Student Recognition

8. MOTION: To approve the minutes for the Regular meeting on January 3, 2018 and February 21, 2018.

Roll Call

Stacey Atkinson	_____	Mary Smith-Jones	_____
K. Lee Dixon	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Donato Marable	_____		

MONTHLY FINANCIALS/CONTRACTS:

9. Consent Agenda:

The following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending January 2018: Balance on hand \$3,505,858.55

Board Secretary's Month Certification



Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of January 2018, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of January 2018, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending January 2018.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of January 2018.

D. MOTION: To approve the purchase orders in the amount of \$58,017.19 for the month of March 2018.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$296,326.97 for the month of March 2018 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending February 15, 2018 in the amount of \$149,342.25 and for the pay period ending February 28, 2018 in the amount of \$146,284.04 in the total amount of \$295,626.29 for the month of February 2018.

Roll Call

Stacey Atkinson
K. Lee Dixon
Barbara Kelly
Donato Marable

Mary Smith-Jones
Mary Wolbert
Richard Wolbert



FINANCIALS/CONTRACTS:

10. Consent Agenda:

The following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: RESOLVED, That the tentative budget for the 2018-2019 school year be adopted in the CURRENT EXPENSE FUND 10 amount of \$7,214,885, SPECIAL REVENUE FUND 20 in the amount of \$496,158 and DEBT SERVICE FUND 40 in the amount of \$81,894.

FURTHER, be it resolved that \$2,902,839 should be raised for the GENERAL FUND and \$81,894 should be raised for the DEBT SERVICE FUND for the 2018-2019 school year.

FURTHER, be it resolved that the revenues for the 2018-2019 school year be adopted in the amounts of CURRENT EXPENSE FUND 10 in the amount of \$7,214,885 SPECIAL REVENUE FUND 20 in the amount of \$496,158 and DEBT SERVICE FUND 40 in the amount of \$81,894

BE IT RESOLVED, that the Beverly City Board of Education accept Categorical Special Education State Aid of \$182,606, Categorical Security Aid of \$105,269, Adjustment Aid of \$778,657, Categorical Transportation Aid of \$193,173, and Equalization Aid of \$2,420,975 and

BE IT RESOLVED, that the School Business Administrator is authorized to advertise said tentative budget in the *Burlington County Times* in accordance with the format required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing will be held at the Beverly City School Media Center on Bentley Avenue, Beverly, New Jersey on Wednesday, April 25, 2018 at 8:00 p.m. for the purpose of holding a special public hearing on the 2018-2019 school budget.

WHEREAS, the Beverly City Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150 per employee or board



member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$20,000 for all staff and board members.

WHEREAS, school district policy #9120 & #0177, NJAC 6A:23A-5.2(b) and NJAC 6A:23A-9.3(c)14 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such public relations and professional services for 2018-2019 School Year.

NOW, THEREFORE BE IT RESOLVED, that the Beverly City Board of Education hereby establishes the school district public relations and professional services maximum for the 2018-2019 School Year at the sum of:

Professional Services:

Attorney(s):	\$30,000
Auditor:	\$20,000
Treasurer of School Monies	\$4,500
OT/PT/Speech	\$45,000
School Physician:	\$1,000
Public Relations:	\$2,000 and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

BE IT FURTHER RESOLVED that the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations.



B. MOTION: BE IT RESOLVED, that the Board of Education approve the food service management contract for Nutri-Serve Food Management, Inc. at the flat fee of \$12,290.75 for the 2018-2019 school year.

Roll Call

Stacey Atkinson	_____	Mary Smith-Jones	_____
K. Lee Dixon	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Donato Marable	_____		

PERSONNEL:

11. Consent Agenda:

The following action items A through I will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of April 2018.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Brooke Vermes, Teacher, effective March 23, 2018. (REVISED)

C. MOTION: BE IT RESOLVED, that the Board of Education approve Susan Mead as Teacher, BA Step #9, at the salary of \$55,868.00, effective March 12, 2018. (REVISED)

D. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Heather Gorney, Paraprofessional, effective April 13, 2018.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Michelle Granville return date from FMLA-Unpaid LOA effective March 12, 2018.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Douglas C. Hobson as substitute custodian, in the amount of \$14.00 per hour, effective March 29, 2018.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the contract of George M. Gahles, as Part-Time Business Administrator for the 2018-2019 school year in the amount of \$55,903.00.



H. MOTION: BE IT RESOLVED, that the Board of Education approve James Trotman as substitute custodian, in the amount of \$14.00 per hour, retroactive March 27, 2018.

I. MOTION: BE IT RESOLVED, that the Board of Education approve Lana Claire Fox, as Paraprofessional, Step #8, \$14.60 per hour, effective April 9, 2018.

Roll Call

Stacey Atkinson	_____	Mary Smith-Jones	_____
K. Lee Dixon	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Donato Marable	_____		

PROFESSIONAL DEVELOPMENT:

12. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Elizabeth Giacobbe to attend the School Safety Specialist Certification Training on June 25th – 28th, 2018, in Robbinsville, NJ, there will be no cost to the district.

Roll Call

Stacey Atkinson	_____	Mary Smith-Jones	_____
K. Lee Dixon	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Donato Marable	_____		

POLICIES:

13. MOTION: BE IT RESOLVED, that the Board of Education approve the 2nd reading for the following policies:

- #1511 Board of Education Website/Accessibility
- #7425 Lead Testing of Water in Schools
- #9242 Use of Electronic Signatures
- #5516.01 Student Tracking Devices
- #7461 District Sustainability Policy
- #7424 Bed Bugs
- #7441 Electronic Surveillance in the School Building
- #7440 School District Security
- #8630 Bus Driver-Bus Aide Responsibility

Roll Call

Stacey Atkinson
K. Lee Dixon
Barbara Kelly
Donato Marable

Mary Smith-Jones
Mary Wolbert
Richard Wolbert

14. Old Business

15. New Business

16. Superintendent's Report

A. Enrollment Report

B. Attendance Report

C. Nurse' Report

D. Discipline Report

E. H.I.B. Incidents:

 1 incidents reported: were confirmed bullying, 1 determined to be non-HIB related or non-actionable HIB, and inconclusive.

F. Drills:

- Shelter In Place Drill – March 15, 2018 - 9:43 AM

17. Correspondence

18. Board Comments

19. Public Comments

20. Adjournment



BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org

8

RE-ORGANIZATION/REGULAR MEETING

Beverly City School
January 3, 2018

7:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by the Board Secretary Brian F. Savage. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 4, 2017. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. The Pledge of Allegiance was led by Brian F. Savage

3. Roll Call

Stacey Atkinson	Present	Mary Smith-Jones	Absent
K. Lee Dixon	Absent	Mary Wolbert	Present
Barbara Kelly	Present	Richard Wolbert	Present

4. The Secretary administered oath for the following members of the Board of Education:

Donato Marable
Richard Wolbert
Stacey Atkinson

The Secretary served as chairman for the election of officers.

The Board Secretary called for nominations for President.

5. Barbara Kelly nominated Richard Wolbert for President of the Board of Education. Donato Marable seconded and the motion carried on a roll call vote:

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Absent	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

The Board Secretary called for nominations for Vice President.

6. Barbara Kelly nominated Stacey Atkinson for Vice President of the Board of Education. Donato Marable seconded and the motion carried on a roll call vote:

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Absent	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

New officers assumed their office immediately.

7. President opened the meeting

8. Board Member Comments on the Agenda

There were no Board of Education comments on the agenda.

9. Public Comment on Agenda Items Only

There were no public comments on the agenda.

RE-ORGANIZATION:

10. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Wolbert to approve the following action items A through M will be considered under consent agenda.

A. MOTION: Recommend the Board approve the following item:

The Board of Education Members had the required Board of Ethics Training session as required under N.J.A.C. 6:3-1.3 and N.J.A.C.6A:30.

RESOLVED, that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Beverly City Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.



B. MOTION: To approve the adoption of rules, regulations, policies, and bylaws:

BE IT RESOLVED, that the Board of Education approve the rules, regulations, policies, and bylaws heretofore adopted by the Board of Education, as well as all supplements and corrections thereto, which set forth the policies of the Board of Education, be adopted and the above mentioned rules, regulations, policies and bylaws are adopted by reference thereto, the same as if they were spread upon the minutes of this meeting of the Beverly City Board of Education.

C.MOTION: To approve transfer of funds and hand checks:

BE IT RESOLVED, that the Board of Education approve to authorize the Board Secretary to transfer funds and issue hand checks to be ratified to the next Board of Education meeting.

D.MOTION: BE IT RESOLVED, that the Board of Education approve that The Burlington County Times and/or Courier Post be named for the printing of legal advertisements.

E.MOTION: To approve the Custodian of Public Records:

BE IT RESOLVED, that the Board of Education approve the Board Secretary be designated as the Custodian of Public Records for compliance with the Open Public Meetings Act, to serve until the next reorganization meeting.

F. MOTION: Recommend the Board approve the following item:

To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians for the calendar year 2018.

G. MOTION: Recommend the Board approve the following item:

DEPOSITORIES:

RESOLVED that the below listed Financial Institutions, Fund and Corporation be designated as approved depositories for the Beverly City Board of Education funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes;

FURTHER RESOLVED, that the following financial institutions are to be designated as the depositories of record for the Beverly City Board of Education accounts for the ensuing year:

Beneficial Bank

FURTHER RESOLVED that the Beverly City Board of Education maintain a Petty Cash Account at Beneficial Bank, with a maximum account balance of \$500 and a maximum per check expenditure of \$100.00;

H. MOTION: Approval of Depositories:

BE IT RESOLVED, that the Board of Education approves Beneficial Bank, Burlington, NJ be appointed as Depository for School funds including Operations, Cafeteria, Payroll, Payroll Agency, and Student Activities with the following signatures:



Acct No. XXXXXXX340 School Activity Account

Dr. Brian F. Savage – Board Secretary

Elizabeth Giacobbe – Superintendent

George M. Gahles – Business Administrator

Acct No. XXXXXXX357 Payroll Account

Dr. Brian F. Savage – Board Secretary

Pablo D. Canela – Treasurer of School Monies

Acct No. XXXXXXX365 Agency Account

Dr. Brian F. Savage – Board Secretary

Pablo D. Canela – Treasurer of School Monies

Acct No. XXXXXXX373 General Account

Dr. Brian F. Savage – Board Secretary

Pablo D. Canela – Treasurer of School Monies

Richard Wolbert – Board President

Acct No. XXXXXXX390 FSA Account

Dr. Brian F. Savage – Board Secretary

Diana Lange – Payroll Clerk

*Movement of funds from these accounts is accomplished via a wire transfer initiated by the School Business Administrator and/or the Board Secretary. Security measures are in place to verify outgoing wires are made to a preauthorized Beverly Board of Education account.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized to enter into agreement/s with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposit/s when appropriate.

AND FURTHER BE IT RESOLVED that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit or collection made may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special 601 Bentley Avenue, Beverly, NJ 08010 T (609) 387-2200 F (609) 387-4447 beverlycityschool.org



Checking and/or Money Market Investments Accounts in any one or all of the above depositories when in the best interest of the Board of Education

AND FURTHER BE IT RESOLVED that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be hereby authorized on behalf of the Board of Education to:

- (a) Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the School Business Administrator, all or any documents and securities or other property held by the depositories for any purpose, and
- (b) Authorize the depositories to purchase or sell C.D.'s, Repurchase Agreements and other securities, and
- (c) Execute and deliver all instruments required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Corporation

I. MOTION: BE IT RESOLVED, that the Board of Education approve the adoption and continued use of the Charlotte Danielson Frameworks for Teaching (2011) for evaluation professional staff.

J. MOTION: BE IT RESOLVED, that the Board of Education approve that Stacey Atkinson be named delegate and that Mary Smith Jones be named alternate to the New Jersey School Boards Association and legislative representative for the calendar year 2018.

K. MOTION: Be it resolved, that the regular meetings of the Board of Education of Beverly City, will be held in the school Library at 7:00 p.m. at the Beverly City School, 601 Bentley Avenue, on:

2018

February 21, 2018

March 14, 2018

April 25, 2018

May 9, 2018

June 20, 2018

July 18, 2018

August 15, 2018

September 19, 2018



October 17, 2018

November 14, 2018

December 19, 2018

2019

January 3, 2019

Participation by the public at all meetings shall be at such time or times as set forth in the agenda of the meeting, or at the direction of the presiding officer, or both. The Burlington County Times and the Courier Post are hereby designated official newspapers for notices, and said notices may be sent to either newspaper or both newspapers as may be required under the provisions of the Open Public Meetings Act.

Brian F. Savage, Ed.D.
Staff Accountant/Board Secretary
Beverly City Board Of Education
Beverly, New Jersey

L. MOTION: Beverly City Board of Education, COUNTY OF BURLINGTON

2018 CHECK AUTHORIZATION PRIOR TO BILLS LIST APPROVAL

BE IT HEREBY RESOLVED by the Beverly City Board of Education, County of Burlington, State of New Jersey that the School Business Administrator/Board Secretary/Treasurer is hereby authorized to pay any bills prior to insertion on the Bills List, contractual or otherwise, the holding of which, due to meeting schedules, deadlines, or the like, would cause financial harm to the School District; and,

BE IT FURTHER RESOLVED, said bills are hereby authorized to be paid upon presentation, and are to include but not be limited to the following:

PAYROLL
INSURANCE
CONTRACTUAL PAYMENTS
DEBT SERVICE

NOW, THEREFORE, BE IT RESOLVED by the Beverly City Board of Education that authorization is hereby given that the foregoing list of bills may be prepaid prior to approval of the Bills List.

M. MOTION: BE IT RESOLVED, that the Board of Education approve dues for the Burlington County Curriculum Consortium in the amount of \$75 for the 2017-2018 school year.

Roll Call

601 Bentley Avenue, Beverly, NJ 08010 T (609) 387-2200 F (609) 387-4447 beverlycityschool.org

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Absent	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

PERSONNEL:

14. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Mary Wolbert to approve the following action items A and B which were considered under consent agenda.

A. MOTION: BE IT RESOLVED, that the Board of Education approve Brittney Kelley as S.T.E.A.M. (Science, Technology, Engineer, Art, Math) Club stipend position for the 2017-2018 school year in the amount of \$762, Tier 3.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Elizabeth Giacobbe as the School Safety Specialist per Public Law 2017 Chapter 162.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Absent	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

PROFFESIONAL DEVELOPMENT

15. A motion was made by Stacey Atkinson and seconded by Barbara Kelly to approve the following action items A and B which were considered under consent agenda.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Cindy Arruda to attend the Guided Math to Differentiate Math Instruction Workshop in Cherry Hill, NJ on February 6, 2018 in the amount of \$259.00

B. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Dorann Foglio, Karen Spratt, and Lisa Scarperia to attend the NJ Conference for PreK Teachers in Atlantic City, NJ on February 26, 2018 (Dorann and Lisa) and February 20, 2018 (Karen) in the amount of \$244 per person, in the total amount of \$732.00.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Absent	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

CURRICULUM & INSTRUCTION:

16. A motion was made by Stacey Atkinson and seconded by Barbara Kelly to approve the following action items A and B which were considered under consent agenda.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the Extended School Year Program beginning June 25, 2018 through July 31, 2018. PreK-7th grade, Monday – Thursday, 8:30 am – 12:30 pm.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Juan Mendez for home school instruction effective January 4, 2018.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Absent	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

17. Old Business

Board Goals will be discussed at the February Board of Education meeting.

18. New Business

The Administration will look into the website accessibility through a WAVE compliant review.

19. Correspondence

There was on correspondence for the month.

20. Board Comments

The Board of Education welcomed Donato Marable to the Board of Education.

21. Public Comments

The open to the public comment portion of the meeting began at 7:27 p.m. and closed at 7:27 p.m.

There were no comments from the public.

22. Adjournment

A motion was made by Barbara Kelly and seconded by Donato Marable to adjourn the Board of Education Meeting at 7:28 p.m.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Absent	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

Respectfully submitted:

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary



EXECUTIVE SESSION

There was no executive session during this meeting.

Respectfully submitted:

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary





BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010

www.beverlycityschool.org

REGULAR MEETING

Beverly City School
February 21, 2018

7:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by the Board President Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 4, 2018. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. The Pledge of Allegiance was led by Richard Wolbert.

3. Roll Call



Stacey Atkinson	Present	Mary Smith-Jones	Absent
K. Lee Dixon	Present	Mary Wolbert	Present
Barbara Kelly	Absent	Richard Wolbert	Present
Donato Marable	Absent		

4. Mr. Richard Wolbert, Board President opened the meeting.

Ms. Giacobbe, Superintendent of Schools and Dr. Savage, Staff Accountant/Board Secretary were also present.

There were twelve (12) member of the public present at the meeting.

5. Board Member Comments on the Agenda

The minutes will be held from tonight's agenda and approved at the next board meeting.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. Student Recognition

The Board of Education was proud to announce the Upstanders for the month of February. The Upstanders for the month were Glenard Burke and Ryan Grab. The Learner to Leader for the month of February was Jacquelyn Crespo.

8. A motion was made by Stacey Atkinson and seconded by Mary Wolbert to approve the minutes for the Regular meeting on December 20, 2017.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Absent		

MONTHLY FINANCIALS/CONTRACTS:

9. Consent Agenda:



A motion was made by Stacey Atkinson and seconded by Mary Wolbert to approve the following action items A through L will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending November 2017: Balance on hand \$3,894,708.30

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of November 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of November 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B.MOTION: To accept the financial Report of the Secretary for the month ending December 2017: Balance on hand \$3,755,002.40

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of December 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.



Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of December 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. MOTION: To accept the financial report of the Treasurer of School Monies ending November 2017.

D. MOTION: To accept the financial report of the Treasurer of School Monies ending December 2017.

E. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of November 2017.

F. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of December 2017.

G. MOTION: To approve the purchase orders in the amount of \$75,026.09 for the month of January 2018.

H. MOTION: To approve the purchase orders in the amount of \$37,174.88 for the month of February 2018.

I. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$298,720.52 for the month of January 2018 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

J. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$318,768.52 for the month of February 2018 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

K. MOTION: To approve the gross payroll wages for the pay period ending December 15, 2017 in the amount of \$146,832.82 and for the pay period ending December 31, 2017 in the amount of \$166,022.94 in the total amount of \$312,855.76 for the month of December 2017.

L. MOTION: To approve the gross payroll wages for the pay period ending January 15, 2018 in the amount of \$152,438.91 and for the pay period ending January 31, 2018 in the amount of \$150,497.69 in the total amount of \$302,936.60 for the month of January 2018.



Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Absent		

PERSONNEL:

10. Consent Agenda:

A motion was made by K Lee Dixon and seconded by Mary Wolbert to approve the following action items A through H will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of January 2018.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Breshay Wigglesworth, as Paraprofessional, Step #10, at the rate of \$15.85 per hour, retroactive, effective January 19, 2018.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Breshay Wigglesworth, as Paraprofessional, effective February 9, 2018.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Megan Wolvin, as Paraprofessional, Step #10, at the rate of \$15.85 per hour, retroactive effective January 29, 2018.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Brooke Vermes, Teacher, effective to be determined.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Susan Mead as Teacher, BA Step #9, at the salary of \$55,868.00, prorated effective to be determined.

G.MOTION: BE IT RESOLVED, that the Board of Education approve Melanie Kranz and Dennis Leigh as Spring Intramurals Club stipend position for the 2017-2018 school year in the amount of \$762.00 each, Tier 3 in the total amount of \$1,524.00.

H. MOTION: BE IT RESOLVED, that the Board of Education approve Ellen Stumpf as Paraprofessional, Step #10, at the rate of \$15.85 per hour, effective March 5, 2018.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Absent		

FIELD TRIP:

11. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Wolbert to approve the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the field trip request for Brittney Kelley and Kathy Tipton to attend the 2018 Teen Arts Festival, at Rowan College at Burlington County, Mt. Laurel, NJ on March 14, 2018 for 12 students and 2 chaperones, in the total amount of \$150.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Laurel Transportation to provide transportation to the Teen Arts Festival on March 14, 2018 in the total amount of \$350.00.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the field trip request for Melanie Kranz and Kerri Lawler to attend the Spirit of Philadelphia on June 12, 2018 for 26 students and 8 chaperones, field trip is being fundraised.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Laurel Transportation to provide transportation for the 8th grade field trip to Spirit of Philadelphia on June 12, 2018 in the total amount of \$325.00.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Absent		

CURRICULUM & INSTRUCTION:

12. Consent Agenda:



A motion was made by Stacey Atkinson and seconded by K Lee Dixon to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve Jill Antoniello, staff developer, in the amount of \$1,557.00 to provide a full day workshop on math strategies and engagement for at-risk students.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the 2018-2019 Preschool Plan & Budget.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Absent		

POLICIES:

r3. A motion was made by K Lee Dixon and seconded by Mary Wolbert, BE IT RESOLVED, that the Board of Education approves the following policies on first reading:

- #1511 Board of Education Website/Accessibility
- #7425 Lead Testing of Water in Schools
- #9242 Use of Electronic Signatures
- #7461 District Sustainability Policy
- #7424 Bed Bugs
- #7441 Electronic Surveillance in the School Building
- #7440 School District Security
- #8630 Bus Driver-Bus Aide Responsibility

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Absent		

14. Old Business

There was no old business for the month of December.

15. New Business

There was no new business for the month of December.

16. Superintendent's Report

A. Enrollment Report

The report was included for review by the Board of Education.

B. Attendance Report

The report was included for review by the Board of Education.

C. Nurse' Report

The report was included for review by the Board of Education.

D. Discipline Report

The report was included for review by the Board of Education.

E. H.I.B. Incidents:

4 incidents reported: 2 were confirmed bullying, 2 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

F. Drills:

- Fire Drill – January 22, 2018 – 2:18 PM – 3 minutes 20 seconds
- Shelter In Place Drill – January 29, 2018 – 2:16 PM
- Fire Drill – February 15, 2018 – 9:00 AM – 4 minutes
- Table Top Drill – February 21, 2018 – 3:15 PM

17. Correspondence

There was no correspondence for the month.



18. Board Comments

There was a discussion about the recent Title I convention that was attended by Board Members, faculty and staff. It was a great honor for Beverly and a very good workshop.

19. Public Comments

The public portion of the meeting was opened and closed at 7:48 p.m. There were no comments from the public.

20. Adjournment

A motion was made by Mary Wolbert and seconded by K. Lee Dixon to adjourn the Board of Education Meeting at 7:48 p.m.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Absent		

Respectfully submitted:

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretar



2/6 6:38pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 General Fund - Fund 10
 Interim Balance Sheet
 For 7 Month Period Ending 01/31/2018

9A

 ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$2,331,910.53
102-107	Cash and cash equivalents		\$500.00
116	Capital reserve Account		\$181,976.00
121	Tax levy receivable		\$1,334,200.12
	Accounts receivable:		
132	Interfund	\$365,303.23	
141	Intergovernmental - State	\$1,912,854.89	
143	Intergovernmental - Other	\$26,911.00	
			\$2,305,069.12

--- R E S O U R C E S ---

301	Estimated Revenues	\$6,580,225.00	
302	Less Revenues	(\$6,766,591.35)	
			(\$186,366.35)

Total assets and resources

\$5,967,289.42

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 General Fund - Fund 10
 Interim Balance Sheet
 For 7 Month Period Ending 01/31/2018

=====
 LIABILITIES AND FUND EQUITY
 =====

--- LIABILITIES ---

Other current liabilities	\$18,521.00
---------------------------	-------------

TOTAL LIABILITIES	\$18,521.00
-------------------	-------------

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for Encumbrances - Current Year	\$3,292,554.77
	Reserved fund balance:	

760	Reserved Fund Balance	\$392,738.95
-----	-----------------------	--------------

601	Appropriations	\$7,075,091.00
-----	----------------	----------------

602	Less : Expenditures	\$2,900,217.45	
-----	---------------------	----------------	--

603	Encumbrances	\$3,292,554.77	(\$6,192,772.22)
-----	--------------	----------------	------------------

	\$882,318.78
--	--------------

Total Appropriated	\$4,567,612.50
--------------------	----------------

--- Unappropriated ---

770	Unreserved Fund Balance -	\$1,876,021.92
-----	---------------------------	----------------

303	Budgeted Fund Balance	(\$494,866.00)
-----	-----------------------	----------------

TOTAL FUND BALANCE	\$5,948,768.42
--------------------	----------------

TOTAL LIABILITIES AND FUND EQUITY	\$5,967,289.42
-----------------------------------	----------------

=====

Beverly City Board of Education
 General Fund - Fund 10
 Interim Balance Sheet
 For 7 Month Period Ending 01/31/2018

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$7,075,091.00	\$6,192,772.22	\$882,318.78
Revenues	(\$6,580,225.00)	(\$6,766,591.35)	\$186,366.35
	<u>\$494,866.00</u>	<u>(\$573,819.13)</u>	<u>\$1,068,685.13</u>
Less: Adjust for prior year encumb.	<u>\$0.00</u>	<u>\$0.00</u>	
Budgeted Fund Balance	<u>\$494,866.00</u>	<u>(\$573,819.13)</u>	<u>\$1,068,685.13</u>
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$494,866.00	(\$573,819.13)	\$1,068,685.13
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	<u>\$494,866.00</u>	<u>(\$573,819.13)</u>	<u>\$1,068,685.13</u>
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 7 Month Period Ending 01/31/2018

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE; OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$2,847,921.00	\$2,988,346.85		(\$140,425.85)
3XXX From State Sources	\$3,732,304.00	\$3,763,650.00		(\$31,346.00)
4XXX From Federal Sources		\$14,594.50		(\$14,594.50)
TOTAL REVENUE/SOURCES OF FUNDS	\$6,580,225.00	\$6,766,591.35		(\$186,366.35)
=====				
				AVAILABLE
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$1,559,590.00	\$671,718.62	\$813,804.19	\$74,067.19
11-2XX-100-XXX Special Education - Instruction	\$336,648.00	\$211,373.90	\$120,474.10	\$4,800.00
11-230-100-XXX Basic Skills - Remedial Instruction	\$71,103.00	\$47,715.73	\$23,315.01	\$72.26
11-240-100-XXX Bilingual Education - Instruction	\$54,320.00	\$27,341.50	\$26,978.50	\$0.00
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$13,600.00	\$1,908.00	\$9,483.00	\$2,209.00
11-402-100-XXX School-Spons. Athletics - Instruction	\$7,900.00	\$4,679.24	\$0.00	\$3,220.76
11-4XX-100-XXX Other Instrc. Programs - Instruction	\$1.00	\$0.00	\$1.00	\$0.00
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-100-XXX Instruction	\$1,514,746.00	\$489,906.55	\$876,667.75	\$148,171.70
11-000-211-XXX Attendance and Social Work Services	\$33,499.00	\$18,825.29	\$13,033.71	\$1,640.00
11-000-213-XXX Health Services	\$139,239.00	\$65,170.54	\$72,557.54	\$1,510.92
11-000-216-XXX Speech, OT,PT & Related Svcs	\$108,473.00	\$44,660.59	\$63,230.75	\$581.66
11-000-217-XXX Other Support Serv - Students Extra Srvc	\$22,063.00	\$0.00	\$14,063.00	\$8,000.00
11-000-218-XXX Guidance	\$18,400.00	\$8,458.37	\$7,941.63	\$2,000.00
11-000-219-XXX Child Study Teams	\$375,707.00	\$108,700.84	\$152,510.00	\$114,496.16
11-000-221-XXX Improv of Inst. - Instruc Staff	\$205,078.00	\$126,788.99	\$75,689.01	\$2,600.00
11-000-222-XXX Educational Media Serv/School Library	\$6,420.00	\$0.00	\$4,000.00	\$2,420.00
11-000-223-XXX Instructional Staff Training Services	\$23,619.00	\$9,099.00	\$3,998.00	\$10,522.00
11-000-230-XXX Supp. Serv.-General Administration	\$241,344.00	\$113,392.10	\$66,039.27	\$61,912.63
11-000-240-XXX Supp. Serv.-School Administration	\$24,695.00	\$10,970.16	\$8,212.49	\$5,512.35
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$222,515.00	\$102,020.79	\$71,418.84	\$49,075.37
11-000-261-XXX Require Maint. for School Facilities	\$178,081.00	\$37,371.54	\$18,325.22	\$122,384.24
11-000-262-XXX Custodial Services	\$398,711.00	\$189,383.86	\$112,217.90	\$97,109.24
11-000-270-XXX Student Transportation Services	\$428,962.00	\$117,203.83	\$245,782.16	\$65,976.01
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$1,068,382.00	\$481,688.01	\$482,738.70	\$103,955.29
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$7,053,096.00	\$2,888,377.45	\$3,282,481.77	\$882,236.78
=====				

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 7 Month Period Ending 01/31/2018

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$18,600.00	\$8,945.00	\$9,573.00	\$82.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$3,395.00	\$2,895.00	\$500.00	.00
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$21,995.00	\$11,840.00	\$10,073.00	\$82.00
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$7,075,091.00	\$2,900,217.45	\$3,292,554.77	\$882,318.78
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 7 Month Period Ending 01/31/2018

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1210 Local Tax Levy	\$2,845,921.00	\$2,845,921.00	.00
1XXX Miscellaneous	\$2,000.00	\$142,425.85	(\$140,425.85)
TOTAL	----- \$2,847,921.00 =====	----- \$2,988,346.85 =====	----- (\$140,425.85) =====
--- STATE SOURCES ---			
3131 Extraordinary Aid	\$10,000.00	\$41,346.00	(\$31,346.00)
3176 Equalization	\$2,420,975.00	\$2,420,975.00	.00
3177 Categorical Security	\$87,320.00	\$87,320.00	.00
3178 Adjustment Aid	\$840,178.00	\$840,178.00	.00
3XXX Other State Aids	\$373,831.00	\$373,831.00	\$0.00
TOTAL	----- \$3,732,304.00 =====	----- \$3,763,650.00 =====	----- (\$31,346.00) =====
--- FEDERAL SOURCES ---			
4XXX Other Federal Aids	\$0.00	\$14,594.50	(\$14,594.50)
TOTAL	----- \$0.00 =====	----- \$14,594.50 =====	----- (\$14,594.50) =====
--- OTHER FINANCING SOURCES ---			
TOTAL REVENUES/SOURCES OF FUNDS	----- \$6,580,225.00 =====	----- \$6,766,591.35 =====	----- (\$186,366.35) =====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 7 Month Period Ending 01/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$147,663.00	\$82,550.96	\$65,069.00	\$43.04
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$665,065.00	\$286,465.71	\$378,599.29	.00
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$357,732.00	\$149,588.29	\$208,143.71	.00
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$2,690.00	\$2,310.00	\$0.00
11-150-100-320 Purchased Prof.-Ed. Services	\$3,000.00	.00	.00	\$3,000.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$166,628.00	\$51,200.41	\$115,427.59	.00
11-190-100-320 Purchased Prof.-Ed. Services	\$20,400.00	.00	.00	\$20,400.00
11-190-100-340 Purchased Technical Services	\$48,062.00	\$32,485.74	\$15,451.25	\$125.01
11-190-100-500 Other Purch. Serv. (400-500 series)	\$40,650.00	\$18,071.33	\$22,578.67	.00
11-190-100-610 General Supplies	\$78,000.00	\$31,720.50	\$6,224.68	\$40,054.82
11-190-100-640 Textbooks	\$21,390.00	\$16,945.68	.00	\$4,444.32
11-190-100-800 Other Objects	\$6,000.00	.00	.00	\$6,000.00
TOTAL	\$1,559,590.00	\$671,718.62	\$813,804.19	\$74,067.19
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$117,291.00	\$99,638.50	\$17,652.50	\$0.00
11-204-100-106 Other Salaries for Instruction	\$35,000.00	\$18,847.90	\$16,152.10	.00
11-204-100-610 General Supplies	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$153,291.00	\$118,486.40	\$33,804.60	\$1,000.00
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$179,557.00	\$92,887.50	\$86,669.50	\$0.00
11-213-100-610 General supplies	\$3,800.00	.00	.00	\$3,800.00
TOTAL	\$183,357.00	\$92,887.50	\$86,669.50	\$3,800.00
TOTAL SPECIAL ED - INSTRUCTION	\$336,648.00	\$211,373.90	\$120,474.10	\$4,800.00
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$71,103.00	\$47,715.73	\$23,315.01	\$72.26
TOTAL	\$71,103.00	\$47,715.73	\$23,315.01	\$72.26
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$54,320.00	\$27,341.50	\$26,978.50	\$0.00
TOTAL	\$54,320.00	\$27,341.50	\$26,978.50	\$0.00
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$10,000.00	\$517.00	\$9,483.00	.00
11-401-100-500 Purchased Services (300-500 series)	\$2,850.00	\$684.00	.00	\$2,166.00
11-401-100-800 Other Objects	\$750.00	\$707.00	.00	\$43.00
TOTAL	\$13,600.00	\$1,908.00	\$9,483.00	\$2,209.00
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$4,569.00	\$4,568.00	.00	\$1.00

Beverly City Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 7 Month Period Ending 01/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-402-100-600 Supplies and Materials	\$3,331.00	\$111.24	.00	\$3,219.76
TOTAL	\$7,900.00	\$4,679.24	\$0.00	\$3,220.76
--- Other Instructional programs-Instruction ---				
11-403-100-100 Salaries	\$1.00	.00	\$1.00	.00
TOTAL	\$1.00	\$0.00	\$1.00	\$0.00
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$390,434.00	\$218,841.80	\$169,879.20	\$1,713.00
11-000-100-562 Tuition to Other LEAs within State Special	\$241,434.00	\$81,689.40	\$75,049.80	\$84,694.80
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$149,308.00	\$75,536.40	\$50,357.60	\$23,414.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$530,534.00	\$38,690.55	\$485,287.45	\$6,556.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$173,171.00	\$75,148.40	\$96,093.70	\$1,928.90
11-000-100-568 Tuition - State Facilities	\$29,865.00	.00	.00	\$29,865.00
TOTAL	\$1,514,746.00	\$489,906.55	\$876,667.75	\$148,171.70
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$31,499.00	\$18,465.29	\$13,033.71	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$2,000.00	\$360.00	.00	\$1,640.00
TOTAL	\$33,499.00	\$18,825.29	\$13,033.71	\$1,640.00
--- Health services ---				
11-000-213-100 Salaries	\$75,539.00	\$38,974.31	\$36,564.69	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$61,700.00	\$25,750.00	\$35,946.25	\$3.75
11-000-213-600 Supplies and Materials	\$1,500.00	\$361.23	\$46.60	\$1,092.17
11-000-213-800 Other Objects	\$500.00	\$85.00	.00	\$415.00
TOTAL	\$139,239.00	\$65,170.54	\$72,557.54	\$1,510.92
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$74,273.00	\$29,621.00	\$44,652.00	.00
11-000-216-320 Purchased Prof. Ed. Services	\$33,702.00	\$15,039.59	\$18,578.75	\$83.66
11-000-216-600 Supplies and Materials	\$498.00	.00	.00	\$498.00
TOTAL	\$108,473.00	\$44,660.59	\$63,230.75	\$581.66
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$14,063.00	.00	\$14,063.00	.00
11-000-217-320 Purchased Prof. Ed. Services	\$8,000.00	.00	.00	\$8,000.00
TOTAL	\$22,063.00	\$0.00	\$14,063.00	\$8,000.00
--- Guidance ---				
11-000-218-105 Sal Secr. & Clerical Asst.	\$16,400.00	\$8,458.37	\$7,941.63	.00
11-000-218-320 Purchased Prof. - Ed. Services	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$18,400.00	\$8,458.37	\$7,941.63	\$2,000.00
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$228,024.00	\$87,188.50	\$137,581.50	\$3,254.00
11-000-219-105 Sal Secr. & Clerical Asst.	\$22,003.00	\$12,989.50	\$9,013.50	.00

Beverly City Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 7 Month Period Ending 01/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-320 Purchased Prof. - Ed. Services	\$58,000.00	\$8,287.50	\$5,700.00	\$44,012.50
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$63,100.00	.00	\$215.00	\$62,885.00
11-000-219-600 Supplies and Materials	\$2,800.00	\$235.34	.00	\$2,564.66
11-000-219-800 Other Objects	\$1,780.00	.00	.00	\$1,780.00
TOTAL	\$375,707.00	\$108,700.84	\$152,510.00	\$114,496.16
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$185,978.00	\$114,183.25	\$71,794.75	.00
11-000-221-104 Salaries Other Prof. Staff	\$8,000.00	\$6,416.62	\$1,583.38	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$2,500.00	\$1,522.50	\$977.50	.00
11-000-221-11X Other Salaries	\$6,000.00	\$4,666.62	\$1,333.38	.00
11-000-221-600 Supplies and Materials	\$2,600.00	.00	.00	\$2,600.00
TOTAL	\$205,078.00	\$126,788.99	\$75,689.01	\$2,600.00
--- Educational media serv./sch.library ---				
11-000-222-300 Purchased Prof. & Tech Svc.	\$4,420.00	.00	\$4,000.00	\$420.00
11-000-222-600 Supplies and Materials	\$1,000.00	.00	.00	\$1,000.00
11-000-222-800 Other Objects	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$6,420.00	\$0.00	\$4,000.00	\$2,420.00
--- Instructional Staff Training Services ---				
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$500.00	.00	.00	\$500.00
11-000-223-500 Other Purchased Services (400-500 series)	\$23,119.00	\$9,099.00	\$3,998.00	\$10,022.00
TOTAL	\$23,619.00	\$9,099.00	\$3,998.00	\$10,522.00
--- Support services-general administration ---				
11-000-230-100 Salaries	\$145,404.00	\$79,442.73	\$65,961.27	\$0.00
11-000-230-331 Legal Services	\$48,940.00	\$9,500.00	.00	\$39,440.00
11-000-230-332 Audit Fees	\$18,000.00	\$16,200.00	.00	\$1,800.00
11-000-230-339 Other Purchased Prof. Svc.	\$4,000.00	.00	.00	\$4,000.00
11-000-230-340 Purchased Tech. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-230-530 Communications/Telephone	\$3,000.00	\$2,505.15	\$78.00	\$416.85
11-000-230-585 BOE Other Purchased Prof. Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-230-590 Other Purchased Services	\$5,000.00	\$1,914.20	\$0.00	\$3,085.80
11-000-230-610 General Supplies	\$4,000.00	\$1,210.02	.00	\$2,789.98
11-000-230-890 Misc. Expenditures	\$3,000.00	\$250.00	.00	\$2,750.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$2,370.00	.00	\$4,630.00
TOTAL	\$241,344.00	\$113,392.10	\$66,039.27	\$61,912.63
--- Support services-school administration ---				
11-000-240-105 Sal Secr. & Clerical Asst.	\$18,450.00	\$10,237.51	\$8,212.49	.00
11-000-240-300 Purchased Prof. & Tech. Svc.	\$2,245.00	.00	.00	\$2,245.00
11-000-240-600 Supplies and Materials	\$3,500.00	\$232.65	.00	\$3,267.35
11-000-240-800 Other Objects	\$500.00	\$500.00	.00	.00
TOTAL	\$24,695.00	\$10,970.16	\$8,212.49	\$5,512.35
--- Central Services ---				
11-000-251-100 Salaries	\$170,087.00	\$99,080.12	\$71,006.88	.00

Beverly City Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 7 Month Period Ending 01/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-251-340 Purchased Technical Services	\$9,000.00	\$882.32	\$411.96	\$7,705.72
11-000-251-592 Misc Pur Serv (400-500 series)	\$24,228.00	.00	.00	\$24,228.00
11-000-251-600 Supplies and Materials	\$4,000.00	\$2,058.35	.00	\$1,941.65
11-000-251-89X Other Objects	\$3,200.00	.00	.00	\$3,200.00
TOTAL	\$210,515.00	\$102,020.79	\$71,418.84	\$37,075.37
--- Admin. Info. Technology ---				
11-000-252-340 Purchased Technical Services	\$12,000.00	.00	.00	\$12,000.00
TOTAL	\$12,000.00	\$0.00	\$0.00	\$12,000.00
TOTAL Cent. Svcs. & Admin IT	\$222,515.00	\$102,020.79	\$71,418.84	\$49,075.37
--- Required Maint. for School Facilities ---				
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$143,081.00	\$23,065.08	\$15,217.00	\$104,798.92
11-000-261-610 General Supplies	\$35,000.00	\$14,306.46	\$3,108.22	\$17,585.32
TOTAL	\$178,081.00	\$37,371.54	\$18,325.22	\$122,384.24
--- Custodial Services ---				
11-000-262-1XX Salaries	\$124,454.00	\$75,582.24	\$45,829.17	\$3,042.59
11-000-262-107 Salaries of Non-Instructional Aids	\$16,457.00	.00	\$16,457.00	.00
11-000-262-300 Purchased Prof. & Tech. Svc.	\$25,000.00	\$14,524.13	\$3,350.93	\$7,124.94
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$85,000.00	\$72,450.91	\$9,213.41	\$3,335.68
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$2,200.00	\$423.00	\$141.00	\$1,636.00
11-000-262-490 Other Purchased Property Svc.	\$4,000.00	\$1,374.00	.00	\$2,626.00
11-000-262-520 Insurance	\$10,100.00	.00	.00	\$10,100.00
11-000-262-590 Misc. Purchased Services	\$7,000.00	\$1,255.97	.00	\$5,744.03
11-000-262-610 General Supplies	\$6,000.00	.00	.00	\$6,000.00
11-000-262-621 Energy (Natural Gas)	\$46,000.00	\$3,726.41	\$9,773.59	\$32,500.00
11-000-262-622 Energy (Electricity)	\$67,500.00	\$20,047.20	\$27,452.80	\$20,000.00
11-000-262-8XX Other Objects	\$5,000.00	\$0.00	\$0.00	\$5,000.00
TOTAL	\$398,711.00	\$189,383.86	\$112,217.90	\$97,109.24
TOTAL Oper & Maint of Plant Services	\$576,792.00	\$226,755.40	\$130,543.12	\$219,493.48
--- Student transportation services ---				
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$15,027.00	\$8,852.34	\$6,174.66	.00
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$15,027.00	\$8,852.34	\$6,174.66	.00
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$40,499.00	\$18,578.04	\$12,386.39	\$9,534.57
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$10,000.00	\$655.00	\$1,950.00	\$7,395.00
11-000-270-513 Contract Svc (btw home & sch.)-joint agree	\$12,000.00	.00	\$2,712.56	\$9,287.44
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$20,000.00	.00	.00	\$20,000.00
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$16,000.00	.00	.00	\$16,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$92,700.00	\$12,137.60	\$79,862.40	\$700.00
11-000-270-518 Contract Svc (Sp Ed) - RSCs	\$173,000.00	\$50,803.51	\$119,196.49	\$3,000.00
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$34,709.00	\$17,325.00	\$17,325.00	\$59.00
TOTAL	\$428,962.00	\$117,203.83	\$245,782.16	\$65,976.01
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$33,501.00	.00	.00	\$33,501.00

Beverly City Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 7 Month Period Ending 01/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-220 Social Security Contributions	\$70,000.00	\$35,021.00	\$34,979.00	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$55,423.00	\$186.00	\$55,223.00	\$14.00
11-XXX-XXX-242 Other Retirement Contrb. - ERIP	\$1,000.00	.00	.00	\$1,000.00
11-XXX-XXX-250 Unemployment Compensation	\$30,000.00	\$2,397.58	\$27,602.42	.00
11-XXX-XXX-260 Workman's Compensation	\$45,195.00	\$45,194.99	.00	\$0.01
11-XXX-XXX-270 Health Benefits	\$771,663.00	\$364,168.01	\$350,058.42	\$57,436.57
11-XXX-XXX-280 Tuition Reimbursement	\$30,000.00	\$17,996.29	.00	\$12,003.71
11-XXX-XXX-290 Other Employee Benefits	\$31,600.00	\$16,724.14	\$14,875.86	.00
TOTAL	\$1,068,382.00	\$481,688.01	\$482,738.70	\$103,955.29
Total Undistributed Expenditures	\$5,009,934.00	\$1,923,640.46	\$2,288,425.97	\$797,867.57
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$7,053,096.00	\$2,888,377.45	\$3,282,481.77	\$882,236.78
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$7,053,096.00	\$2,888,377.45	\$3,282,481.77	\$882,236.78

Beverly City Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 7 Month Period Ending 01/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Undist. Exp. - Non-instructional Services				
12-000-300-730 Non-instructional services	\$9,600.00	.00	\$9,573.00	\$27.00
TOTAL	\$9,600.00	\$0.00	\$9,573.00	\$27.00
--- Facilities acquisition and construction services ---				
12-000-400-390 Other Purchased Prof. & Tech Services	\$500.00	.00	\$500.00	.00
12-000-400-721 Lease Purchase Agreements - Principal	\$2,895.00	\$2,895.00	.00	.00
Sub Total	\$3,395.00	\$2,895.00	\$500.00	\$0.00
TOTAL	\$3,395.00	\$2,895.00	\$500.00	\$0.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$12,995.00	\$2,895.00	\$10,073.00	\$27.00

Beverly City Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 7 Month Period Ending 01/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$7,066,091.00	\$2,891,272.45	\$3,292,554.77	\$882,263.78

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Beverly City Board of Education
General Fund - Fund 10

For 7 Month Period Ending 01/31/2018

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY



2/6 6:39pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 School-Based Budget - Fund 15
 Interim Balance Sheet
 For 7 Month Period Ending 01/31/18

 ASSETS AND RESOURCES

--- A S S E T S ---

--- R E S O U R C E S ---

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
School-Based Budget - Fund 15
Interim Balance Sheet
For 7 Month Period Ending 01/31/18

=====
LIABILITIES AND FUND EQUITY
=====

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

--- Unappropriated ---

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
School-Based Budget - Fund 15
Interim Balance Sheet
For 7 Month Period Ending 01/31/18

=====
LIABILITIES AND FUND EQUITY
=====

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
	_____	_____	_____
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	_____	_____	_____

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education

School-Based Budget - Fund 15
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE
 For 7 Month Period Ending 01/31/18

*** REVENUES/SOURCES OF FUNDS ***

BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
_____	_____	_____	_____
_____	_____	_____	_____
=====	=====	=====	=====
ESTIMATED	ACTUAL	UNREALIZED	
_____	_____	_____	

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education

School-Based Budget - FUND 15
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 7 Month Period Ending 01/31/18

	Appropriations	Expenditures	Encumbrances	Available Balance
*** APPROPRIATIONS ***				
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- UNDISTRIBUTED EXPENDITURES ---				

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
School-Based Budget - Fund 15
Interim Balance Sheet
For 7 Month Period Ending 01/31/18

C A P I T A L O U T L A Y

Appropriations	Expenditures	Encumbrances	Available Balance
_____	_____	_____	_____
*****	*****	*****	*****

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Beverly City Board of Education
School-Based Budget - Fund 15

For 7 Month Period Ending 01/31/18

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

2/6 6:39pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 7 Month Period Ending 01/31/18

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank	\$365,237.89
	Accounts receivable:	
141	Intergovernmental - State	\$22,077.10
142	Intergovernmental - Federal	\$129,735.98
143	Intergovernmental - Other	\$0.27
153,154	Other (net of estimated uncollectible of \$____)	(\$0.27)
		\$151,813.08

--- R E S O U R C E S ---

301	Estimated Revenues	\$567,101.00
302	Less Revenues	(\$252,385.00)
		\$314,716.00

Total assets and resources

\$831,766.97

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 7 Month Period Ending 01/31/18

=====

LIABILITIES AND FUND EQUITY

=====

--- LIABILITIES ---

481	Deferred revenues	\$168,161.42
	Other current liabilities	\$339,320.58
	TOTAL LIABILITIES	\$507,482.00

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$153,859.23
601	Appropriations	\$567,101.00
602	Less: Expenditures	\$242,816.03
603	Encumbrances	\$153,859.23 (\$396,675.26)
		\$170,425.74
	TOTAL FUND BALANCE	\$324,284.97
	TOTAL LIABILITIES AND FUND EQUITY	\$831,766.97

=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 Special Revenue Fund - Fund 20
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 7 Month Period Ending 01/31/18

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
3XXX	From State Sources	\$252,385.00	\$252,385.00		.00
4XXX	From Federal Sources	\$314,716.00	.00		\$314,716.00
TOTAL REVENUE/SOURCES OF FUNDS		\$567,101.00	\$252,385.00		\$314,716.00
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
STATE PROJECTS:					
	Preschool Education Aid	\$252,385.00	\$111,308.00	\$89,615.00	\$51,462.00
TOTAL STATE PROJECTS		\$252,385.00	\$111,308.00	\$89,615.00	\$51,462.00
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$174,740.00	\$65,107.27	\$26,464.99	\$83,167.74
	I.D.E.A. Part B (Handicapped)	\$116,319.00	\$57,843.76	\$34,779.24	\$23,696.00
	NCLB Title II - Part A/D	\$13,657.00	\$6,557.00	\$3,000.00	\$4,100.00
	NCLB Title IV	\$10,000.00	\$2,000.00	.00	\$8,000.00
TOTAL FEDERAL PROJECTS		\$314,716.00	\$131,508.03	\$64,244.23	\$118,963.74
*** TOTAL EXPENDITURES ***		\$567,101.00	\$242,816.03	\$153,859.23	\$170,425.74

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 7 Month Period Ending 01/31/18

	ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---			
--- STATE SOURCES ---			
3218 Preschool Education Aid	\$252,385.00	\$252,385.00	.00
Total Revenue from State Sources	\$252,385.00	\$252,385.00	\$0.00
=====			
--- FEDERAL SOURCES ---			
4411-16 Title I	\$174,740.00	.00	\$174,740.00
4420-29 I.D.E.A. Part B (Handicapped)	\$116,319.00	.00	\$116,319.00
4XXX Other Federal Aids	\$23,657.00	\$0.00	\$23,657.00
Total Revenues from Federal Sources	\$314,716.00	\$0.00	\$314,716.00
=====			
TOTAL REVENUES/SOURCES OF FUNDS	\$567,101.00	\$252,385.00	\$314,716.00
=====			

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 7 Month Period Ending 01/31/18

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
--- Preschool Education Aid - Instruction ---				
20-218-100-101 Salaries of Teachers	\$180,441.00	\$90,826.00	\$89,615.00	.00
20-218-100-106 Other Sal. For Instruction	\$20,482.00	\$20,482.00	.00	.00
TOTAL Instruction	\$200,923.00	\$111,308.00	\$89,615.00	\$0.00
--- Preschool Education Aid - Support Services ---				
20-218-200-200 Personal Services - Employee Benefits	\$51,462.00	.00	.00	\$51,462.00
TOTAL Support Services	\$51,462.00	\$0.00	\$0.00	\$51,462.00
=====				
TOTAL PRESCHOOL EDUCATION AID	\$252,385.00	\$111,308.00	\$89,615.00	\$51,462.00
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
=====				
TOTAL OTHER STATE PROJECTS	\$252,385.00	\$111,308.00	\$89,615.00	\$51,462.00
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$314,716.00	\$131,508.03	\$64,244.23	\$118,963.74
TOTAL EXPENDITURE	\$567,101.00	\$242,816.03	\$153,859.23	\$170,425.74
=====				

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Beverly City Board of Education

Special Revenue Fund - Fund 20
For 7 Month Period Ending 01/31/18

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

2/6 6:39pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 7 Month Period Ending 01/31/18

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	(\$233,861.56)
-----	--------------	----------------

--- R E S O U R C E S ---

Total assets and resources	<u>(\$233,861.56)</u> =====
----------------------------	--------------------------------

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 7 Month Period Ending 01/31/18

LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---

--- Unappropriated ---

770 Fund balance (\$233,861.56)

TOTAL FUND BALANCE (\$233,861.56)

TOTAL LIABILITIES AND FUND EQUITY (\$233,861.56)

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education

Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 7 Month Period Ending 01/31/18

*** REVENUES/SOURCES OF FUNDS ***

BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
_____	_____	_____	_____
=====	=====	=====	=====

*** EXPENDITURES ***

APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
_____	_____	_____	_____
=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Beverly City Board of Education

Capital Projects Fund - Fund 30
For 7 Month Period Ending 01/31/18

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

2/6 6:39pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education
 Debt Service Fund - Fund 40
 Interim Balance Sheet
 For 7 Month Period Ending 01/31/18

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		\$145,132.00
-----	--------------	--	--------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$83,094.00	
		<u> </u>	<u>\$83,094.00</u>

	Total assets and resources		<u>\$228,226.00</u>
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education

Debt Service Fund - Fund 40
 Interim Balance Sheet
 For 7 Month Period Ending 01/31/18

 LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations	\$83,094.00	
			\$83,094.00
	Total Appropriated		\$83,094.00

--- Unappropriated ---

770	Fund Balance		\$145,132.00
-----	--------------	--	--------------

TOTAL FUND BALANCE

\$228,226.00

TOTAL LIABILITIES AND FUND EQUITY

\$228,226.00

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$83,094.00	\$0.00	\$83,094.00
Revenues	(\$83,094.00)	\$0.00	(\$83,094.00)
--- Change in Maint. / Capital reserve account ---			
Less: Adjust for prior year encumb.	\$0.00	\$0.00	

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Beverly City Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 7 Month Period Ending 01/31/18

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210 Local tax levy	\$83,094.00	.00		\$83,094.00
Total Local Sources	\$83,094.00	\$0.00		\$83,094.00
TOTAL REVENUE/SOURCES OF FUNDS	\$83,094.00	\$0.00		\$83,094.00

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Beverly City Board of Education

Debt Service Fund - Fund 40
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 7 Month Period Ending 01/31/18

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
--- Additional State School Bldg. Aid - Ch. 10 ---			
40-703-510-830 Interest	\$23,094.00	.00	\$23,094.00
40-703-510-910 Redemption of principal	\$60,000.00	.00	\$60,000.00
TOTAL	\$83,094.00	\$0.00	\$83,094.00
=====			
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$83,094.00	\$0.00	\$83,094.00
=====			
*** TOTAL USES OF FUNDS ***	\$83,094.00	\$0.00	\$83,094.00
=====			

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Beverly City Board of Education
Debt Service Fund - Fund 40

For 7 Month Period Ending 01/31/18

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY



REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

BEVERLY CITY SCHOOLS
ALL FUNDS

FOR THE MONTH ENDING: JANUARY 2018

CASH REPORT					
FUNDS		(1) Beginning Cash Balance REVISED	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balance
GOVERNMENTAL FUNDS					
1	General Fund - Fund 10	3,088,586.14	357,171.43	570,083.88	2,875,673.69
2		0.00			0.00
3	ED JOBS - Fund 18	-			-
4	Special Revenue Fund - Fund 20 (see page 2)	395,344.80		37,749.91	357,594.89
5	Capital Project Fund - Fund 30	16,065.78	2.72		16,068.50
	Debt Service Fund - Fund 40	130,704.13			130,704.13
6					
	Total Governmental Funds (Lines 1 thru 5)	3,630,700.85	357,174.15	607,833.79	3,380,041.21
ENTERPRISE FUNDS					
7					
10	Food Program Fund - Fund 60	60,023.97	16,413.36	16,035.30	60,402.03
8					-
9					-
11					-
12					
	Total Operating Account	3,690,724.82	373,587.51	623,869.09	3,440,443.24
TRUST AND AGENCY FUNDS					
13					
14	Payroll	21,795.66	185,131.43	185,131.43	21,795.66
15	Payroll Agency - Fund 90	35,996.15	140,328.97	139,790.96	36,534.16
16	FSA account	152.84	0.01	25.00	127.85
17					
18	Other - School Activities	6,332.93	1,048.71	424.00	6,957.64
	Total Trust & Agency Funds (Lines 13 thru 15)	64,277.58	326,509.12	325,371.39	65,415.31
19					
	Total All Funds (Lines 6,12, and 16)	3,755,002.40	700,096.63	949,240.48	3,505,858.55

Pablo Canela

Treasurer of School Moneys

3/3/2018

REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

BEVERLY CITY SCHOOLS
SPECIAL REVENUE FUND

FOR THE MONTH ENDING: JANUARY 2018

CASH REPORT					
SPECIAL REVENUE FUND		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements this Month	(4) Ending Cash
1	Local Project	154,176.01			154,176.01
2	Early Childhood Program Aid	504,630.30		14,730.74	489,899.56
3	Preschool Education Aid	(54,487.83)			(54,487.83)
4	DEPA	10,752.22			10,752.22
	TARA	8,806.06			8,806.06
	Distance Learning Network Aid	3,508.00			3,508.00
	Character Education Aid	3,470.95			3,470.95
	Mentoring Aid	2,058.00			2,058.00
11	Other- State	7,643.00			7,643.00
12	P.L. 103-382 Title I & III	(105,743.96)		14,256.54	(120,000.50)
13	P.L. 103-382 Title II	(45,852.23)		2,000.00	(47,852.23)
14	P.L. 103-382 Title IV	(60,762.10)			(60,762.10)
15	P.L. 103-382 Title V	727.40			727.40
17	I.D.E.A. Part B (Handicapped)	(221,362.38)		6,762.63	(228,125.01)
18	P.L. 101-392 Vocational	-			-
19	P.L. 91-230 Adult Basic Education	-			-
20	Other -	187,781.36			187,781.36
		-			-
21	Total Special Revenues (Line 1 thru 20) (Must agree with line 3, page 1)	395,344.80	-	37,749.91	357,594.89

Form A - 149

Bank Reconciliation

Bank Name	Beneficial	Prepared by
Account number	General operating Acct	Date:
Statement Date	January 31, 2018	
Fund/Funds	10,,20,40,	

1	Balance per Bank					3,530,345.13
	Reconciling Items					
	Additions					
	Deposits in transit					
	Date					
	Amount					
2a						
2b						
2c						
2d	Total D.I.T.'s					
2	Misc	2,349.06				
3	Total Additions			2,349.06		
	Deductions					
	Outstanding Checks					
	(attached list)	108,319.45				
4	Other (explain)	-				
5						
6	Total Deductions			108,319.45		
7	Net Reconciling Items					(105,970.39)
8	Adjusted Balance per Bank As of		January 31, 2018			3,424,374.74

9	Balance per Board Secretary's Records As of		1/31/2018	**		3,084,661.45
	Reconciling Items:					
	Additions					
10	Interest Earned	-				
11	Other (Explain)			Pending journal entries		
12	Total Additions			-		
	Deductions					
13	Bank Charges					
14	Other (Explain)	(339,713.29)		Pending journal entries		
15	Total deductions			(339,713.29)		
16	Net Reconciling items					339,713.29
17	Adjusted Board Secretary's Balance As of		January 31, 2018			3,424,374.74

* Line 8 MUST EQUAL line 17.
 ** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Form A - 149

Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	REFERENDUM ACCT		Date:
Statement Date	January 31, 2018		
Fund/Funds	FUND 30		
1	Balance per Bank		16,068.50
Reconciling Items			
Additions			
Deposits in transit			
	Date	Amount	
2a			
2b			
2c			
2d	Total D.I.T.'s		
2	Misc		-
3	Total Additions		-
Deductions			
Outstanding Checks			
(attached list)			
4			-
5	Other (explain)		-
6	Total Deductions		-
7	Net Reconciling Items		-
8	Adjusted Balance per Bank As of		January 31, 2018 16,068.50
9	Balance per Board Secretary's Records As of		1/31/2018 ** (233,861.56)
Reconciling Items:			
Additions			
10	Interest Earned		-
11	Other (Explain)		249,930.06 Pending journal entries
12	Total Additions		249,930.06
Deductions			
13	Bank Charges		
14	Other (Explain)		Pending journal entries
15	Total deductions		-
16	Net Reconciling items		249,930.06
17	Adjusted Board Secretary's Balance As of		January 31, 2018 16,068.50
* Line 8 MUST EQUAL line 17.			
** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report			
Page 3a.1			

Form A - 149

Bank Reconciliation

Bank Name	Beneficial	Prepared by
Account number	2400000357	Date
Statement Date	January 31, 2018	
Fund/Funds	Net Payroll	

1	Balance per Bank					31,125.64
	Reconciling Items					
	Additions					
	Deposits in transit					
	Date					
	Amount					
2a						
2b						
2c	Misc					
2d	Misc					
2	Misc			-		
3	Total Additions				-	
	Deductions					
	Outstanding Checks					
4	(attached list)			9,329.98		
5	Other (explain)					
6	Total Deductions				9,329.98	
7	Net Reconciling Items					(9,329.98)
8	Adjusted Balance per Bank As of		January 31, 2018			21,795.66

9	Balance per Board Secretary's Records As of				**	-
	Reconciling Items:					
	Additions					
10	Interest Earned					
11	Other (Explain)					
12	Total Additions				-	
	Deductions					
13	Bank Charges					
14	Other (Explain)					
15	Total deductions				-	
16	Net Reconciling items					-
17	Adjusted Board Secretary's Balance As of				*	-

* Line 8 MUST EQUAL line 17.
 ** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Form A - 149

Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	6101433275		Date:
Statement Date	January 31, 2018		
Fund/Funds	Payroll Agency (90)		
1	Balance per Bank		63,726.26
	Reconciling Items		
	Additions		
	Deposits in transit		
	Date	Amount	
2a			
2b			
2c			
2d			
2	MISC	-	-
3	Total Additions		-
	Deductions		
	Outstanding Checks		
4	(attached list)	27,192.10	
5	Other (prior period voids)	-	
6	Total Deductions		27,192.10
7	Net Reconciling Items		(27,192.10)
8	Adjusted Balance per Bank As of		January 31, 2018
			36,534.16
9	Balance per Board Secretary's Records As of		**
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)		
12	Total Additions		-
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total deductions		-
16	Net Reconciling items		-
17	Adjusted Board Secretary's Balance As of		*
			-
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report</p>			
Page 3d			

Form A - 149

Bank Reconciliation

Bank Name	Beneficial	Prepared by
Account number	2400000340	Date:
Statement Date	January 31, 2018	
Fund/Funds	School Activities	

1	Balance per Bank				6,957.64
	Reconciling Items				
	Additions				
	Deposits in transit				
	Date				
	Amount				
2a					
2b					
2c					
2d					
2	total D.I.T.'s				
3	Total Additions				
	Deductions				
	Outstanding Checks				
4	(attached list)		0.00		
5	Other - due current fund		0.00		
6	Total Deductions		0.00		
7	Net Reconciling Items				0.00
8	Adjusted Balance per Bank As of		January 31, 2018		6,957.64

See Page 3d for Summary

9	Balance per Board Secretary's Records As of				**
	Reconciling Items:				
	Additions				
10	Interest Earned				
11	Other (Explain)				
12	Total Additions		-		
	Deductions				
13	Bank Charges				
14	Other (Explain)				
15	Total deductions		-		
16	Net Reconciling items				-
17	Adjusted Board Secretary's Balance As of				*

* Line 8 MUST EQUAL line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Form A - 149

Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	9500064390		Date:
Statement Date	January 31, 2018		
Fund/Funds	FSA account		
1 Balance per Bank 127.85			
Reconciling Items			
Additions			
Deposits in transit			
	Date	Amount	
2a			
2b			
2c			
2d			
2	total D.I.T.'s		
3	Total Additions		
Deductions			
Outstanding Checks			
4	(attached list)		0.00
5	Other - due current fund		0.00
6	Total Deductions		0.00
7	Net Reconciling Items		0.00
8	Adjusted Balance per Bank As of		127.85
		January 31, 2018	
See Page 3d for Summary			
9	Balance per Board Secretary's Records As of		**
Reconciling Items:			
Additions			
10	Interest Earned		
11	Other (Explain)		
12	Total Additions		-
Deductions			
13	Bank Charges		
14	Other (Explain)		
15	Total deductions		-
16	Net Reconciling items		-
17	Adjusted Board Secretary's Balance As of		*
			-
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report</p>			
Page 3h-f			

BEVERLY CITY SCHOOLS
ANALYSIS OF RECONCILING ITEMS
As of 1-31-2018

FUND-10

cash per Board Secretary's Report (Fund 10,16,17)

2,513,886.53

NEEDED GENERAL LEDGER ADJUSTMENTS:

Prior year diff 6-30-16	380,136.63
July - June serv charges	(2,345.20)
Payroll posting/transfers	519.81
7-5-17 wire not posted	(4,977.20)
9-1-17 WIRE	(11,546.88)

Interfund July- Dec fund 30 payrolls
3-23-17 transferred to fund 30 payrolls

BCSSD and Nj comm blind

fund 30 acct check

361,787.16

cash per Treasurer school monies report

2,875,673.69

FUND 20 20
cash per Board Secretary's Report

_____ - 365,237.89

NEEDED GENERAL LEDGER ADJUSTMENTS:

ADJ-YTDRec- to be revesed it s/b def revenue

(7,643.00)

(7,643.00)

cash per Treasurer school monies report

357,594.89

FUND 30

cash per Board Secretary's Report

(233,861.56)

NEEDED GENERAL LEDGER ADJUSTMENTS:

Prior year diff 6-30-16

249,920.57

Due to current fund -payroll charges

Due to current fund disb adj

trsfer from general fund

fund 30 acct check

Interest

9.49

.

249,930.06

cash per Treasurer school monies report

16,068.50

FUND 40

cash per Board Secretary's Report

145,132.00

NEEDED GENERAL LEDGER ADJUSTMENTS:

debt servi payment no recored

(14,427.87)

(14,427.87)

cash per Treasurer school monies report

130,704.13

MISC

FUND 60

cash per Balance Sheet.

60,405.03

NEEDED GENERAL LEDGER ADJUSTMENTS:

misc adj

(3.00)

(3.00)

cash per Treasurer school monies report

60,402.03

BEVERLY CITY SCHOOLS
OUTSTANDING CHECK LIST

1/31/2018

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

OPERATING ACCOUNT

PAGE 1

16502	34.65
17961	867.83
18116	1,605.20
18815	7.50
18870	180.00
19035	600.00
19086	437.50
19652	12.40
19653	14.20
21136	391.68
21845	32,981.00
22596	11,720.00
22605	36,399.00
22895	299.00
22930	75.00
22933	57.00
22957	14,350.00
22976	8,287.50

108,319.46

-

-

BEVERLY CITY SCHOOLS
OUTSTANDING CHECK LIST

1/31/2018

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

-

TOTAL OPERATING ACCT OS 108,319.46

BEG BAL OS CKS	597,703.03
ISSUED	221,694.03
CASHED	(711,077.60)
void	
	<u>108,319.46</u>

-

BEVERLY CITY SCHOOLS
 OUSTANDING CHECK LIST

1/31/2018

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
<u>NET PAYROLL ACCOUNT</u>					

202822	182.23	216704	85.81		
205215	167.61	206718	614.09		
		216747	485.17		
		216760	98.01		
206123	984.06	216767	65.81		
206225	539.01	216769	772.25		
207363	128.39	216772	86.44		
209414	1,470.75	216775	45.91		
211739	85.80	216779	132.23		
		216782	244.35		
212824	5.27				
214204	87.25				
214205	198.20				
215874	1,640.20				
216090	963.13				
216555	85.80				
216631	162.21				

<u>6,699.91</u>	<u>2,630.07</u>	<u>-</u>
-----------------	-----------------	----------

TOTAL O/S CHECKS -PAYROLL ACCT		<u>9,329.98</u>
--------------------------------	--	-----------------

BEG BAL OS CKS

	8,314.51
ISSUED	15,781.97
CASHED	(14,766.50)
	<u>9,329.98</u>

void in prev month

-

BEVERLY CITY SCHOOLS
 OUSTANDING CHECK LIST

1/31/2018

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

PAYROLL AGENCY

10539	14.20				
11479	805.02				
11480	217.82				
11481	4,295.00				
11482	13,654.24				
11483	38.22				
11484	275.00				
11485	1,075.00				
11486	4,398.26				
11487	355.34				
11488	1,739.00				
11489	325.00				

27,192.10

BEG BAL OS CKS	14,012.12
ISSUED	34,378.26
CASHED	(21,198.28)
void	
	<u>27,192.10</u>

-

BEVERLY CITY SCHOOLS
OUTSTANDING CHECK LIST

1/31/2018

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
<u>FUND 30 REFERENDUM ACCOUNT</u>					

18

-
=====

BEG BAL OS CKS	-
ISSUED	-
CASHED	-
void	-
	=====
	-

Beverly City Board of Education Monthly Transfer Report

va_s1701
01/31/2018

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX	1,603,488.00	0.00	1,603,488.00	160,348.80	(43,898.00)	-2.74	116,450.80	74,067.19
	12-1XX-100-XXX								
	13-1XX-100-XXX								
	15-1XX-100-XXX								
	18-1XX-100-XXX								
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX	548,905.00	0.00	548,905.00	54,890.50	43,702.00	7.96	98,592.50	13,453.92
	1X-000-217-XXX								
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Cor/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX	21,500.00	0.00	21,500.00	2,150.00	1.00	0.00	2,151.00	5,429.76
	11-4XX-200-XXX								
	12-4XX-100-XXX								
	15-4XX-100-XXX								
	15-4XX-200-XXX								
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UNDISTRIBUTED EXPENDITURES		2,173,893.00	0.00	2,173,893.00	0.00	0.00	0.00	0.00	92,950.87
Tuition	11-000-100-XXX	1,644,959.00	0.00	1,644,959.00	164,495.90	(130,213.00)	-7.92	34,282.90	148,171.70
	16-000-100-XXX								
	17-000-100-XXX								
	18-000-100-XXX								
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX	518,465.00	0.00	518,465.00	51,846.50	54,800.00	10.57	106,646.50	122,067.08
	1X-000-213-XXX								
	1X-000-218-XXX								
	1X-000-219-XXX								
	1X-000-222-XXX								
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX	214,078.00	0.00	214,078.00	21,407.80	14,619.00	6.83	36,026.80	13,122.00
	1X-000-223-XXX								
General Administration	1X-000-230-XXX	219,404.00	0.00	219,404.00	21,940.40	21,940.00	10.00	43,880.40	61,912.63
School Administration	1X-000-240-XXX	22,450.00	0.00	22,450.00	2,245.00	2,245.00	10.00	4,490.00	5,512.35
Central Services & Administrative Information Technology	1X-000-25X-XXX	202,287.00	0.00	202,287.00	20,228.70	20,228.00	10.00	40,456.70	49,075.37
Operation and Maintenance of Plant Services	1X-000-26X-XXX	604,011.00	0.00	604,011.00	60,401.10	(27,219.00)	-4.51	33,182.10	219,493.48
Student Transportation Services	1X-000-270-XXX	475,962.00	0.00	475,962.00	47,596.20	(47,000.00)	-9.87	596.20	65,976.01

Beverly City Board of Education Monthly Transfer Report

va_s1701
01/31/2018

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	995,582.00	0.00	995,582.00	99,558.20	72,800.00	7.31	172,358.20	103,955.29
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL CURRENT EXPENSE		4,897,198.00	0.00	4,897,198.00	400.00	14,600.00	365.00	15,000.00	789,285.91
Equipment	12-XXX-XXX-73X	4,000.00	0.00	4,000.00	400.00	14,600.00	365.00	15,000.00	82.00
Facilities Acquisition and Construction Services	15-XXX-XXX-73X	0.00	0.00	0.00	0.00	3,395.00	0.00	3,395.00	0.00
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		4,000.00	0.00	4,000.00	0.00	0.00	0.00	0.00	82.00
TOTAL SPECIAL SCHOOLS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer of Funds to Charter Schools	13-XXX-XXX-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-100-56X	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		7,075,091.00	0.00	7,075,091.00	0.00	0.00	0.00	0.00	882,318.78

School Business Administrator Signature

Date

Beverly City Board of Education

Expense Account Adjustment Analysis By Account#

va_exaa1.062406
01/31/2018

Current Cycle : January

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
11-000-100-562- -	TUITION-LEA SPECIAL EDUC	bt - january	000015	01/18/2018	BSAVAGE	\$295,347.00	(\$9,500.00)	\$285,847.00
		bt - january setup 10%	000016	01/18/2018	BSAVAGE	\$285,847.00	(\$44,413.00)	\$241,434.00
			Total For Account # 11-000-100-562- -				(\$53,913.00)	
11-000-213-300- -	HEALTH PURCHASED PROFIED	bt - january	000015	01/18/2018	BSAVAGE	\$61,000.00	\$700.00	\$61,700.00
11-000-216-320- -	SPEECH/OT/PT PROF SER	bt - january	000015	01/18/2018	BSAVAGE	\$31,502.00	\$2,200.00	\$33,702.00
11-000-219-390- -	CST PURCH PRF/TECH SVC	bt - january	000015	01/18/2018	BSAVAGE	\$66,000.00	(\$2,900.00)	\$63,100.00
11-000-223-500- -	OTHER PURCHASED SERVICES	bt - january	000015	01/18/2018	BSAVAGE	\$10,200.00	\$69.00	\$10,269.00
11-000-223-580- -	WORKSHOPS	bt - january	000015	01/18/2018	BSAVAGE	\$11,500.00	\$1,350.00	\$12,850.00
11-000-230-331- -	GEN ADMIN-LEGAL SVC	bt - january setup 10%	000016	01/18/2018	BSAVAGE	\$27,000.00	\$21,940.00	\$48,940.00
11-000-240-300- -	SCH ADMIN-PURCH PRO/TECH	bt - january setup 10%	000016	01/18/2018	BSAVAGE	\$0.00	\$2,245.00	\$2,245.00
11-000-251-592- -	BUSINESS MISC PURCH SVC	bt - january setup 10%	000016	01/18/2018	BSAVAGE	\$4,000.00	\$20,228.00	\$24,228.00
11-000-261-420- -	MAINT CLEANING/REPAIRS	bt - january	000015	01/18/2018	BSAVAGE	\$166,000.00	(\$22,919.00)	\$143,081.00
11-000-262-110-OT -	OPER/CUSTODIAL OT	bt - january	000015	01/18/2018	BSAVAGE	\$24,000.00	\$3,500.00	\$27,500.00
11-000-262-420- -	OPER CONTRACT SERVICES	bt - january	000015	01/18/2018	BSAVAGE	\$67,000.00	\$18,000.00	\$85,000.00
11-401-100-890- -	COCURR MISC EXPENSES	bt - january	000015	01/18/2018	BSAVAGE	\$150.00	\$600.00	\$750.00
11-402-100-100- -	ATHLETICS SALARIES	bt - january	000015	01/18/2018	BSAVAGE	\$4,500.00	\$69.00	\$4,569.00
11-402-100-610- -	ATHLETICS SUPPLIES	bt - january	000015	01/18/2018	BSAVAGE	\$4,000.00	(\$669.00)	\$3,331.00
12-000-260-730- -	EQUIPMENT OPER/MAINT	bt - january	000015	01/18/2018	BSAVAGE	\$0.00	\$9,000.00	\$9,000.00
12-000-400-390- -	FACILITIES-PROF/TECH SVC	bt - january	000015	01/18/2018	BSAVAGE	\$0.00	\$500.00	\$500.00

Total Current Appr.

\$0.00

Beverly City Board of Education Expense Account Adjustment Analysis By Account#

va_exaa1.082406
01/31/2018

Current Cycle : January

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance	
YTD Disbursement Adjustments									
11-110-100-101- -	KNDG TEACHER SALARIES	correct account	000003	01/18/2018	BSAVAGE	\$69,409.42	\$9,210.54	\$78,619.96	
20-218-100-106- -	PSEA AIDES SAL	correct account	000003	01/18/2018	BSAVAGE	\$29,692.54	(\$9,210.54)	\$20,482.00	
Total Disbursement									\$0.00

Beverly City Board of Education

Entered Purchase Order Report By PO Number

9D

ve_po04.102317
02/21/2018

Approval Status Legend: IR=Incomplete Requisition, CR=Completed Requisition, EP=Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Entered By	Approval Status (2 needed)	PO Amount
18-00429		3101/RFP SOLUTIONS INC	11-000-261-420- -	MAINT CLEANING/REPAIRS	03/01/18	1 DBRYSONREQ	CR-	335.00

Report Totals

Current Entered \$335.00
 Prior Entered \$0.00
 Total Entered \$335.00

Beverly City Board of Education

Entered Purchase Order Report By PO Number

va_po04.102317
03/28/2018

Approval Status Legend: IR=Incomplete Requisition, CR=Completed Requisition, EP=Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba-Entered tch By	Approval Status (2 needed)	PO Amount
18-00430		1266/B.C.S.S.D.	11-000-100-565-	TUITION-CSSD & DAY	03/28/18	1 DBRYSONREQ	CR-	36,938.40
18-00431		3268/PARA PLUS TRANSLATIONS, INC.	11-000-216-320-	SPEECH/OT/PT PROF SER	03/28/18	1 DBRYSONREQ	CR-	156.36
18-00432		1752/SCHOOL SPECIALTY INC	11-190-100-610-	GENERAL SUPPLIES	03/28/18	1 DBRYSONREQ	CR-	82.69
18-00433		2984/STAPLES ADVANTAGE	11-000-230-610-	GEN ADMIN-SUPPLIES	03/28/18	1 DBRYSONREQ	CR-	7.08
18-00434		2984/STAPLES ADVANTAGE	11-000-251-610-	BUSINESS SUPPLIES	03/28/18	1 DBRYSONREQ	CR-	148.64
18-00435		2984/STAPLES ADVANTAGE	11-000-219-610-	CST SUPPLIES	03/28/18	1 DBRYSONREQ	CR-	120.31
18-00436		3157/FOLLETT SOFTWARE	11-000-222-320-	LIB/MEDIA PCH PRF/ED SVS	03/28/18	1 DBRYSONREQ	CR-	1,042.50
18-00437		3388/MCLAUGHLIN, RICHARD	11-000-211-320-	ATTENDANCE SVCS- PRCH	03/28/18	1 DBRYSONREQ	CR-	480.00
18-00438		2591/BAYADA NURSES INC	11-000-213-300-	HEALTH PURCHASED	03/28/18	1 DBRYSONREQ	CR-	1,388.75
18-00439		3138/LOWE'S	11-000-261-610-	MAINT SUPPLIES	03/28/18	1 DBRYSONREQ	CR-	548.07
18-00440		3362/DELECCE, JOSEPH	11-402-100-610-	ATHLETICS SUPPLIES	03/28/18	1 DBRYSONREQ	CR-	208.97
18-00441		3421/DAVID B. RUBIN, PC	11-000-230-331-	GEN ADMIN-LEGAL SVC	03/28/18	1 DBRYSONREQ	CR-	1,068.24
18-00442		3505/MARK'S LAWN CARE, LLC	11-000-262-420-	OPER CONTRACT	03/28/18	1 DBRYSONREQ	CR-	6,450.00
18-00443		3134/FEDEX	11-000-230-530-	TELEPHONE POSTAGE	03/28/18	1 DBRYSONREQ	CR-	28.60
18-00444		3287/HEINEMANN	11-190-100-610-	GENERAL SUPPLIES	03/28/18	1 DBRYSONREQ	CR-	356.50
18-00445		3271/RAYNOR ELECTRIC, LLC	11-000-261-420-	MAINT CLEANING/REPAIRS	03/28/18	1 DBRYSONREQ	CR-	235.61
18-00446		3189/GREAT PLUMBERS	11-000-262-420-	OPER CONTRACT	03/28/18	1 DBRYSONREQ	CR-	1,688.97

Beverly City Board of Education

Entered Purchase Order Report By PO Number

va_po04.102317
03/28/2018

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- Entered tch By	Approval Status (2 needed)	PO Amount	
18-00447		3496/DE LONG SERVICE COMPANY, INC.	11-000-261-420- -	MAINT CLEANING/REPAIRS	03/28/18	1 DBRYSONREQ	CR-	507.50	
18-00448		1366/TREASURER, STATE OF NJ- DIV. OF	11-000-262-800- -	OPER MISC EXPENSE	03/28/18	1 DBRYSONREQ	CR-	214.00	
Report Totals									
								Current Entered	\$51,651.19
								Prior Entered	\$0.00
								Total Entered	\$51,651.19

Beverly City Board of Education

Entered Purchase Order Report By PO Number

ve_po04.102317
03/28/2018

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- Entered tch By	Approval Status (2 needed)	PO Amount
18-00449		1039/COURIER TIMES INC - BURLINGTON	11-000-230-590- -	GEN AD ADVERTISEMENT	03/28/18	1 DBRYSONREQ	CR-	33.34
18-00450		3406/SG MOBILE AUTO SERVICE, LLC	11-000-261-420- -	MAINT CLEANING/REPAIRS	03/28/18	1 DBRYSONREQ	CR-	919.67
18-00451		1059/GENERAL CHEMICAL CO.	11-000-261-610- -	MAINT SUPPLIES	03/28/18	1 DBRYSONREQ	CR-	2,391.81
18-00452		2591/BAYADA NURSES INC	11-000-213-300- -	HEALTH PURCHASED	03/28/18	1 DBRYSONREQ	CR-	398.75
18-00453		3239/PERSONNEL CONCEPTS	11-000-251-610- -	BUSINESS SUPPLIES	03/28/18	1 DBRYSONREQ	CR-	879.84
18-00454		3496/DE LONG SERVICE COMPANY, INC.	11-000-261-420- -	MAINT CLEANING/REPAIRS	03/28/18	1 DBRYSONREQ	CR-	608.00
18-00455		3206/ATLANTIC BUSINESS PRODUCTS	11-000-219-610- -	CST SUPPLIES	03/28/18	1 DBRYSONREQ	CR-	731.68
			11-000-251-610- -	BUSINESS SUPPLIES	03/28/18	1 DBRYSONREQ	CR-	67.91
Total For 2 Transactions On PO# 18-00455								\$799.59

Report Totals

Current Entered \$6,031.00
 Prior Entered \$0.00
 Total Entered \$6,031.00

Beverly City Board of Education

One (1) Fully Approved Requisition converted into an Entered Purchase Order.

va_req1
020514
1/2018

Req#	PO#	Req. by	Vendor	Ship Attention	Total Price
18-00429	18-00429	DBRYSONRE Q	RFP SOLUTIONS INC	000	335.00

Beverly City Board of Education

19 Fully Approved Requisitions converted into Entered Purchase Orders.

va_areq1
020514
03/28/2018

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
18-00430	18-00430	DBRYSONRE	B.C.S.S.S.D.	000		36,938.40
		Q				
18-00431	18-00431	DBRYSONRE	PARA PLUS TRANSLATIONS, INC.	000		156.36
		Q				
18-00432	18-00432	DBRYSONRE	SCHOOL SPECIALTY INC	000	ANDREA SANCHEZ	82.69
		Q				
18-00433	18-00433	DBRYSONRE	STAPLES ADVANTAGE	000	ANDREA SANCHEZ	7.08
		Q				
18-00434	18-00434	DBRYSONRE	STAPLES ADVANTAGE	002	DENISE CHAKAN	148.64
		Q				
18-00435	18-00435	DBRYSONRE	STAPLES ADVANTAGE	002	LYNN COLE	120.31
		Q				
18-00436	18-00436	DBRYSONRE	FOLLETT SOFTWARE	000		1,042.50
		Q				
18-00437	18-00437	DBRYSONRE	MCLAUGHLIN, RICHARD	000		480.00
		Q				
18-00438	18-00438	DBRYSONRE	BAYADA NURSES INC	000		1,388.75
		Q				
18-00439	18-00439	DBRYSONRE	LOWE'S	000		548.07
		Q				
18-00440	18-00440	DBRYSONRE	DELECCE, JOSEPH	000		208.97
		Q				
18-00441	18-00441	DBRYSONRE	DAVID B. RUBIN, PC	000		1,068.24
		Q				
18-00442	18-00442	DBRYSONRE	MARK'S LAWN CARE, LLC	000		6,450.00
		Q				
18-00443	18-00443	DBRYSONRE	FEDEX	000		28.60
		Q				
18-00444	18-00444	DBRYSONRE	HEINEMANN	000	S. BOROTA	356.50
		Q				
18-00445	18-00445	DBRYSONRE	RAYNOR ELECTRIC, LLC	000		235.61
		Q				
18-00446	18-00446	DBRYSONRE	GREAT PLUMBERS	000		1,668.97
		Q				
18-00447	18-00447	DBRYSONRE	DE LONG SERVICE COMPANY, INC.	000		507.50
		Q				
18-00448	18-00448	DBRYSONRE	TREASURER, STATE OF NJ- DIV. OF	000		214.00
		Q				

Beverly City Board of Education

7 Fully Approved Requisitions converted into Entered Purchase Orders.

va_areq1
020514
8/2018

Req#	PO#	Req. by	Vendor	Ship Attention	Total Price
18-00449	18-00449	DBRYSONRE Q	COURIER TIMES INC - BURLINGTON	000	33.34
18-00450	18-00450	DBRYSONRE Q	SG MOBILE AUTO SERVICE, LLC	000	919.67
18-00451	18-00451	DBRYSONRE Q	GENERAL CHEMICAL CO.	000	2,391.81
18-00452	18-00452	DBRYSONRE Q	BAYADA NURSES INC	000	398.75
18-00453	18-00453	DBRYSONRE Q	PERSONNEL CONCEPTS	000	879.84
18-00454	18-00454	DBRYSONRE Q	DE LONG SERVICE COMPANY, INC.	000	608.00
18-00455	18-00455	DBRYSONRE Q	ATLANTIC BUSINESS PRODUCTS	000	799.59



Beverly City Board of Education Bills And Claims Report By Vendor Name

3/28/2018
Board Mtg.

9E

va_bill5.102317
03/28/2018

for Batches 50,51 and Check Date is 03/29/2018

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
ATLANTIC BUSINESS PRODUCTS/ 3206	18-00400	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	ARIN444489	23059	90.70
B.C.I.T./ 1952	18-00154	11-000-100-563- / TUITION-CO VOC SCHOOL		CP	APRIL 2018	23060	12,589.40
B.C.S.S.D./ 1266	18-00430	11-000-100-565- / TUITION-CSSD & DAY SCHOO		CF	16-17 tuition adjustment	23061	36,938.40
BAYADA NURSES INC/ 2591	18-00138	11-000-213-300- / HEALTH PURCHASED PROF/IED		CP	13228933	23062	1,665.00
	18-00438	11-000-213-300- / HEALTH PURCHASED PROF/IED		CP	13249274	23062	1,001.25
	18-00138	11-000-213-300- / HEALTH PURCHASED PROF/IED		CP	13268412	23062	206.25
	18-00438	11-000-213-300- / HEALTH PURCHASED PROF/IED		CP	13268419	23062	1,012.50
	18-00138	11-000-213-300- / HEALTH PURCHASED PROF/IED		CF	13289706	23062	1,182.50
	18-00452	11-000-213-300- / HEALTH PURCHASED PROF/IED		CP	13289713	23062	1,395.00
	18-00138	11-000-213-300- / HEALTH PURCHASED PROF/IED		CF	13309874	23062	398.75
				CP	13309878	23062	675.00
					Total for BAYADA NURSES INC/ 2591		\$7,536.25
BEVAN SECURITY SYSTEMS/ 1054	18-00419	11-000-262-420- / OPER CONTRACT SERVICES		CF	0095829	23063	98.00
BROOKFIELD ACADEMY/ 1953	18-00180	11-000-100-566- / TUITION-PRIVATE SCHOOL		CP	0010157-CM-J.M. MARCH 18	23064	-295.00
				CP	J.M.-APRIL 2018	23064	4,720.00
					Total for BROOKFIELD ACADEMY/ 1953		\$4,425.00
CDW GOVERNMENT INC./ 2884	18-00415	11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	LWT2424	23065	5,999.70
				CF	LWW4380	23065	780.00
					Total for CDW GOVERNMENT INC./ 2884		\$6,779.70
CLC LOCKSMITHS LLC/ 2272	18-00395	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	60316	23066	175.00
	18-00423	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	60432	23066	526.20
					Total for CLC LOCKSMITHS LLC/ 2272		\$701.20
CM3 BUILDING SOLUTIONS INC/ 2865							

Beverly City Board of Education

Bills And Claims Report By Vendor Name

va_bill5.102317
03/28/2018

for Batches 50,51 and Check Date is 03/29/2018

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
	18-00418	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	21360	23067	224.00
	18-00417	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	21363	23067	280.00
					Total for CM3 BUILDING SOLUTIONS INC/ 2865		\$504.00
	18-00062	11-190-100-500- / OTHER PURCHASED SVC		CP	8499051170029668	23068	125.89
		11-190-100-500- / OTHER PURCHASED SVC		CP	8499051170032811	23068	105.84
					Total for COMCAST CABLEVISION/ 1792		\$231.73
		COURIER TIMES INC - BURLINGTON TIMES INC/ 1039					
	18-00449	11-000-230-590- / GEN AD ADVERTISEMENT		CF	107200794	23059	33.34
	18-00441	11-000-230-331- / GEN ADMIN-LEGAL SVC		CF	16672	23070	1,068.24
	18-00389	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	29280	23071	565.50
	18-00366	11-000-261-610- / MAINT SUPPLIES		CF	22800A	23072	2,589.92
	18-00381	11-000-261-610- / MAINT SUPPLIES		CF	232934A	23072	152.82
					Total for DECKER EQUIPMENT, INC./ 3197		\$2,742.74
		DELECCE, JOSEPH/ 3362					
	18-00440	11-402-100-610- / ATHLETICS SUPPLIES		CF	ATHLETICS SUPPLIES	23073	208.97
		DIRECT ENERGY BUSINESS/ 3405					
	18-00136	11-000-262-621- / OPER ENERGY - GAS		CP	2/27/2018-HS8528095	23074	987.94
	18-00383	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	00441407	23075	810.00
		EDUCATIONAL SERVICES UNIT/ 1858					
	18-00137	11-000-216-320- / SPEECH/OT/PT PROF SER		CP	18-E0388	23076	80.00
	18-00182	11-000-270-517- / TRANS CONT REG SVC ESC		CP	18-E0545-MARCH 2018	23076	3,034.40
	18-00137	11-000-270-518- / TRANS ESC SP ED CONTRACT		CP	18-E0545-MARCH 2018	23076	11,046.52
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	18E-0531	23076	150.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	18E-0588	23076	30.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	BEV-LD-180215	23076	972.50

Beverly City Board of Education

Bills And Claims Report By Vendor Name

va_bill5.102317
03/28/2018

for Batches 50,51 and Check Date is 03/29/2018

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
EPLUS/ 3343	18-00292	11-000-216-320- / SPEECH/OT/PT PROF SER		CP	BEV-LD-180228	23076	430.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	BEV-OT-180215	23076	1,556.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	BEV-OT-180228	23076	1,293.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	BEV-PT-180215	23076	168.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CF	BEV-PT-180228	23076	394.00
		Total for EDUCATIONAL SERVICES UNIT/ 1858					\$19,154.42
FEDEX/ 3134	18-00443	11-000-262-300- / OPER PURCH PROF/TECH SVS		CF	V2073674	23077	782.00
FILEBANK INC./ 2887	18-00443	11-000-230-530- / TELEPHONE POSTAGE		CF	6-107-58736	23078	28.60
GARFIELD PARK ACADEMY INC/ 2361	18-00050	11-000-251-340- / BUS OFF PURCH TECH SERV		CP	April 2018	23079	102.24
GENERAL CHEMICAL CO./ 1059	18-00277	11-000-100-566- / TUITION-PRIVATE SCHOOL		CP	APR 2018-D.A.H.	23080	4,727.84
	18-00404	11-000-261-610- / MAINT SUPPLIES		CP	239350	23081	631.00
		11-000-261-610- / MAINT SUPPLIES		CP	239440	23081	568.10
	18-00380	11-000-261-420- / MAINT CLEANING/REPAIRS		CP	484613	23081	189.62
		11-000-261-420- / MAINT CLEANING/REPAIRS		CF	484614	23081	193.90
		Total for GENERAL CHEMICAL CO./ 1059					\$1,582.62
GREAT PLUMBERS/ 3189	18-00388	11-000-262-420- / OPER CONTRACT SERVICES		CP	77815	23082	300.00
		11-000-262-420- / OPER CONTRACT SERVICES		CF	77916	23082	236.85
	18-00422	11-000-262-420- / OPER CONTRACT SERVICES		CF	78221	23082	300.00
		Total for GREAT PLUMBERS/ 3189					\$836.85
GST TRANSPORT, CORP/ 2738	18-00193	11-000-270-511- / TRANS CONT SVS REG		CP	APRIL 2018	23083	3,095.84
HEINEMANN/ 3287	18-00406	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	6879031	23084	341.00
HORIZON DENTAL OPTION PLAN/ 2999	18-00060	11-000-291-270- / OTHER HEALTH BENEFITS		CP	MARCH 2018-288573078	23085	3,128.62
JESUS THE GOOD SHEPARD PARISH/ 3259							

* CF - Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 03/20/2018 at 12:32:38 PM

Beverly City Board of Education Bills And Claims Report By Vendor Name

va_bill5.102317
03/28/2018

for Batches 50,51 and Check Date is 03/29/2018

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
LOWE'S/ 3138	18-00153	11-000-262-420- / OPER CONTRACT SERVICES		CP	APRIL 2018	23086	1,447.50
MARK'S LAWN CARE, LLC/ 3505	18-00439	11-000-261-610- / MAINT SUPPLIES		CF	209/225	23087	548.07
	18-00442	11-000-262-420- / OPER CONTRACT SERVICES		CP	1863	23088	4,050.00
		11-000-262-420- / OPER CONTRACT SERVICES		CP	1864	23088	1,000.00
		11-000-262-420- / OPER CONTRACT SERVICES		CP	1868	23088	700.00
		11-000-262-420- / OPER CONTRACT SERVICES		CF	1869	23088	700.00
		Total for MARK'S LAWN CARE, LLC/ 3505					\$6,450.00
MCLAUGHLIN, RICHARD/ 3388	18-00437	11-000-211-320- / ATTENDANCE SVCS- PRCH SV		CF	119/223	23089	480.00
MGL PRINTING SOLUTIONS/ 2945	18-00394	11-000-251-610- / BUSINESS SUPPLIES		CF	152372	23090	147.00
MIDDLE TOWNSHIP BOARD OF EDUCATION/ 3529	18-00227	11-000-100-561- / TUITION-LEA REGULAR		CP	TJ/SE FEB 2018	23091	2,452.30
		11-000-100-561- / TUITION-LEA REGULAR		CP	TJ/SE JAN 2018	23091	2,452.30
		11-000-100-561- / TUITION-LEA REGULAR		CP	TJ/SW DEC 2017	23091	2,452.30
		11-000-100-561- / TUITION-LEA REGULAR		CP	TJ/SW NOV 2017	23091	2,452.30
		Total for MIDDLE TOWNSHIP BOARD OF EDUCATION/ 3529					\$9,809.20
MIDDLESEX LAMINATING/ 3462	18-00391	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	101	23092	138.99
NETWORK SUPPORT LLC/ 2672	18-00061	11-190-100-340- / PURCHASED TECH SVC		CP	1724	23093	630.00
		11-190-100-340- / PURCHASED TECH SVC		CP	1725	23093	720.00
		11-190-100-340- / PURCHASED TECH SVC		CP	1726	23093	630.00
		11-190-100-340- / PURCHASED TECH SVC		CP	1727	23093	585.00
		11-190-100-340- / PURCHASED TECH SVC		CP	1728	23093	585.00
		Total for Network Support LLC/ 2672					\$3,150.00
NJ AMERICAN WATER CO./ 1140	18-00058	11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	2/23/2018	23094	314.46
NUTRI-SERVE FOOD MGMT/ 2821							

* CF - Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 03/20/2018 at 12:32:38 PM

Beverly City Board of Education Bills And Claims Report By Vendor Name

for Batches 50,51 and Check Date is 03/29/2018

va_bill5.102317
03/28/2018

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
PALMYRA BOARD OF EDUCATION/ 1249	18-00181	60-910-310-500- / FOOD SERVICE COSTS		CP	930021518	23095	3,490.47
		60-910-310-500- / FOOD SERVICE COSTS		CP	930022218	23095	2,751.95
		60-910-310-500- / FOOD SERVICE COSTS		CP	930030118	23095	4,798.58
		60-910-310-500- / FOOD SERVICE COSTS		CP	930030818	23095	2,327.32
					Total for NUTRI-SERVE FOOD MGMT/ 2821		\$13,368.32
PALMYRA BOARD OF EDUCATION/ 1249	18-00285	11-000-100-561- / TUITION-LEA REGULAR		CP	APRIL 2018	23096	34,701.60
		11-000-100-562- / TUITION-LEA SPECIAL EDUC		CP	APRIL 2018	23096	14,838.70
					Total for PALMYRA BOARD OF EDUCATION/ 1249		\$49,540.30
PARA PLUS TRANSLATIONS, INC./ 3268	18-00431	11-000-216-320- / SPEECH/OT/PT PROF SER		CF	137788	23097	156.36
PRUDENTIAL INS. CO. - NJEA/ 2395	18-00063	11-000-291-270- / OTHER HEALTH BENEFITS		CP	APR 2018	23098	642.68
PRUDENTIAL RETIREMENT-DCRP PENSION/ 3106	18-00065	11-000-291-290-A / OTHER RETIREMENT - DCRP		HP	215/228	2152228	621.61
PSE & G/ 1141	18-00057	11-000-262-621- / OPER ENERGY - GAS		CP	FEB 2018	23099	966.84
		11-000-262-622- / OPER ENERGY - ELECTRICIT		CP	FEB 2018	23099	774.95
					Total for PSE & G/ 1141		\$1,741.79
RNB DESIGN, LLC/ 3463	18-00051	11-190-100-340- / PURCHASED TECH SVC		CP	MARCH 2018-HOSTING	23100	125.00
		11-190-100-340- / PURCHASED TECH SVC		CP	MARCH 2018-MAINT.	23100	125.00
					Total for RNB DESIGN, LLC/ 3463		\$250.00
SCHOOL SPECIALTY INC/ 1752	18-00386	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	208120074802	23101	194.52
SG MOBILE AUTO SERVICE, LLC/ 3406	18-00450	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	000001458	23102	919.67
STATE OF NJ HEALTH BENEFITS PR/ 2394	18-00064	11-000-291-270- / OTHER HEALTH BENEFITS		HP	MARCH 2018-HEALTH	32018	58,974.02
		11-000-291-270- / OTHER HEALTH BENEFITS		HP	MARCH 2018-RX	32018	17,125.96
					Total for STATE OF NJ HEALTH BENEFITS PR/ 2394		\$76,099.98
TOWNSHIP OF DELANCO/ 3411							

* CF - Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 03/20/2018 at 12:32:38 PM

Beverly City Board of Education Bills And Claims Report By Vendor Name

va_bill5.102317
03/28/2018

for Batches 50,51 and Check Date is 03/29/2018

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
TREASURER, STATE OF NJ- DIV. OF FIRE SAF/1366	18-00067	11-000-262-622-A -/ GASOLINE		CP	FEB 2018	23103	185.07
VERIZON/ 1139	18-00448	11-000-262-800- -/ OPER MISC EXPENSE		CF	ID-0194099	23104	214.00
WASTE MANAGEMENT OF NJ/ 1169	18-00055	11-190-100-500- -/ OTHER PURCHASED SVC		CP	2/28/2018	23105	143.40
WESTERN PEST SERVICES/ 2521	18-00052	11-000-262-420- -/ OPER CONTRACT SERVICES		CP	278526905023-MARCH 2018	23106	559.73
XEROX CORPORATION/ 3443	18-00059	11-000-262-300- -/ OPER PURCH PROF/TECH SVS		CP	MARCH 2018	23107	198.50
	18-00161	11-190-100-610- -/ GENERAL SUPPLIES INSTRUC		CP	092317315-12/1/221	23108	276.16
		11-190-100-610- -/ GENERAL SUPPLIES INSTRUC		CP	FEB 2018-BASE	23108	138.24
					Total for XEROX CORPORATION/ 3443		\$414.40
XTEL COMMUNICATIONS/ 2813	18-00056	11-190-100-500- -/ OTHER PURCHASED SVC		CP	02/15/2018	23109	2,516.68
Y.A.L.E. SCHOOL INC./ 1979	18-00164	11-000-100-566- -/ TUITION-PRIVATE SCHOOL		CP	MAR2018-A.S.	23110	9,543.00
	18-00202	20-250-100-500- -/ IDEA TUITION		CP	MARCH 2018-R.P.	23110	6,440.60
					Total for Y.A.L.E. SCHOOL INC./ 1979		\$15,983.60
					Total for Posted Checks		\$296,326.97



Payroll to Budget Transfer Report

9F

Account#	Check#	Check Date	Check Amount	Check Description
11-000-211-105- -	2282018	02/28/2018	1,318.95	ATTEND SVCS- CLER SAL
11-000-213-104- -	2282018	02/28/2018	3,252.55	HEALTH SVC SALARIES
11-000-213-105- .-	2282018	02/28/2018	460.63	HEALTH SVCS- CLER SAL
11-000-216-100- -	2282018	02/28/2018	2,962.10	SPEECH TEACHER SALARY
11-000-218-105- -	2282018	02/28/2018	729.17	GUID SECY/CLER SALARIES
11-000-219-104- -	2282018	02/28/2018	8,230.03	CST SALARIES
11-000-219-105- -	2282018	02/28/2018	921.24	CST SECY/CLER SALARIES
11-000-221-102- -	2282018	02/28/2018	8,691.16	CURR/INSTR SALARIES
11-000-221-104- -	2282018	02/28/2018	458.33	CURR/INSTR PROF SALARIES
11-000-221-105- -	2282018	02/28/2018	131.25	CURR/INSTR SECY/CLER SAL
11-000-221-110- -	2282018	02/28/2018	333.33	CI OTHER SALARIES
11-000-230-100- -	2282018	02/28/2018	4,870.31	GEN ADMIN SPRINTEND SAL
11-000-230-104- -	2282018	02/28/2018	176.00	TREASURER SALARIES
11-000-230-105- -	2282018	02/28/2018	662.50	GENERAL ADMIN- CLER SAL
11-000-240-105- -	2282018	02/28/2018	793.75	SCH ADMIN SEC/CLER SAL
11-000-251-104- -	2282018	02/28/2018	4,148.90	BUSINESS ADMIN SALARIES
11-000-251-105- -	2282018	02/28/2018	2,928.25	BUS ADMIN/SECY SALARIES
11-000-262-110- -	2282018	02/28/2018	3,796.92	OPER/CUST SALARIES
11-000-262-110-OT -	2282018	02/28/2018	240.25	OPER/CUSTODIAL OT
11-000-270-161- -	2282018	02/28/2018	632.31	SAL. FOR PUPIL TRANS(BET
11-000-270-162- -	2282018	02/28/2018	632.31	SAL. FOR PUPIL TRANS(BET
11-110-100-101- -	2282018	02/28/2018	5,389.25	KNDG TEACHER SALARIES
11-110-100-101-01 -	2282018	02/28/2018	245.00	PRESCH/KIND- SUBSTITUTES
11-120-100-101- -	2282018	02/28/2018	28,107.07	GR. 1-5 TEACHER SALARIES
11-130-100-101-01 -	2282018	02/28/2018	435.00	GRADES 1-5 - SUBSTITUTES
11-130-100-101- -	2282018	02/28/2018	14,829.83	GR. 6-8 TEACHER SALARIES
11-190-100-106- -	2282018	02/28/2018	5,185.14	OTHER SALARIES-INSTR
11-204-100-101- -	2282018	02/28/2018	7,535.85	LLD TEACHER SALARIES
11-204-100-101-01 -	2282018	02/28/2018	95.00	LLD-SUBSTITUTES
11-204-100-106- -	2282018	02/28/2018	1,669.86	LLD PARA SALARY
11-213-100-101- -	2282018	02/28/2018	8,795.75	RR TEACHER SALARIES
11-213-100-101-01 -	2282018	02/28/2018	1,385.00	RESOURCE RM- SUBSTITUTES
11-230-100-101- -	2282018	02/28/2018	4,144.03	BSC SKILLS TEACHER SALAR
11-240-100-101- -	2282018	02/28/2018	2,734.15	BILINGUAL TEACHER SALARI
11-401-100-100- -	2282018	02/28/2018	22.00	COCURR SALARIES
20-218-100-101- -	2282018	02/28/2018	8,890.57	PSEA TEACHER SAL
20-218-100-106- -	2282018	02/28/2018	3,322.03	PSEA AIDES SAL
20-231-100-101- -	2282018	02/28/2018	7,128.27	TITLE I TEACHER SALARIES
Total # of Payments	38.00	Total Check Amount	146,284.04 ✓	

Beverly City Board of Education Payroll to Budget Transfer Report - 2/15/2018

prftobud.1
02/21/2018

External Payroll		Budget		Current Balance	Projected Balance (After Posting)
Account No.	Disbursement PO No.	Account No.			
11-000-211-105-	\$1,318.95	11-000-211-105-	- / 7008	\$13,033.71	\$11,714.76
11-000-213-104-	\$3,252.55	11-000-213-104-	- / 7009	\$32,014.50	\$28,761.95
11-000-213-105-	\$460.63	11-000-213-105-	- / 7010	\$4,550.19	\$4,089.56
11-000-216-100-	\$2,962.10	11-000-216-100-	- / 7014	\$44,652.00	\$41,689.90
11-000-218-105-	\$729.17	11-000-218-105-	- / 7021	\$7,941.63	\$7,212.46
11-000-219-104-	\$8,230.03	11-000-219-104-	- / 7027	\$136,936.50	\$128,706.47
11-000-219-105-	\$921.24	11-000-219-105-	- / 7028	\$9,013.50	\$8,092.26
11-000-221-102-	\$8,691.16	11-000-221-102-	- / 7034	\$71,794.75	\$63,103.59
11-000-221-104-	\$458.33	11-000-221-104-	- / 7035	\$1,583.38	\$1,125.05
11-000-221-105-	\$131.25	11-000-221-105-	- / 7036	\$977.50	\$846.25
11-000-221-110-	\$333.33	11-000-221-110-	- / 7037	\$1,333.38	\$1,000.05
11-000-230-100-	\$4,870.31	11-000-230-100-	- / 7052	\$57,065.65	\$52,195.34
11-000-230-104-	\$176.00	11-000-230-104-	- / 7053	\$1,740.01	\$1,564.01
11-000-230-105-	\$662.50	11-000-230-105-	- / 7054	\$7,155.61	\$6,493.11
11-000-240-105-	\$793.75	11-000-240-105-	- / 7069	\$8,212.49	\$7,418.74
11-000-251-104-	\$4,148.90	11-000-251-104-	- / 7073	\$41,915.38	\$37,766.48
11-000-251-105-	\$2,928.25	11-000-251-105-	- / 7074	\$29,091.50	\$26,163.25
11-000-262-110-	\$4,153.27	11-000-262-110-	- / 7083	\$45,829.17	\$41,675.90
11-000-262-110-OT -	\$834.21	11-000-262-110-OT -	- / 7085	\$0.00	\$0.00 *
11-000-270-161-	\$632.31	11-000-270-161-	- / 7094	\$6,174.66	\$5,542.35
11-000-270-162-	\$632.31	11-000-270-162-	- / 7095	\$6,174.66	\$5,542.35
11-110-100-101-	\$5,489.25	11-110-100-101-	- / 7120	\$60,000.00	\$54,510.75
11-110-100-101-01 -	\$635.00	11-110-100-101-01 -	- / 7287	\$5,069.00	\$4,434.00
11-120-100-101-	\$28,107.07	11-120-100-101-	- / 7121	\$361,944.29	\$333,837.22
11-120-100-101-01 -	\$500.00	11-120-100-101-01 -	- / 7288	\$16,655.00	\$16,155.00
11-130-100-101-	\$14,829.83	11-130-100-101-	- / 7122	\$189,433.71	\$174,603.88
11-130-100-101-01 -	\$190.00	11-130-100-101-01 -	- / 7289	\$18,710.00	\$18,520.00
11-150-100-101-	\$920.00	11-150-100-101-	- / 7123	\$2,310.00	\$1,390.00
11-190-100-106-	\$6,314.83	11-190-100-106-	- / 7126	\$115,427.59	\$109,112.76
11-204-100-101-	\$7,535.85	11-204-100-101-	- / 7133	\$15,342.50	\$7,806.65
11-204-100-106-	\$1,862.10	11-204-100-106-	- / 9521	\$16,152.10	\$14,290.00
11-213-100-101-	\$8,795.75	11-213-100-101-	- / 7136	\$75,598.50	\$66,803.75

* Zero (0) values indicate recommended PO Adjustments.

Beverly City Board of Education ██████████ Payroll to Budget Transfer Report

-2/15/2018

prftobud.1
02/21/2018

External Payroll		Budget		Projected Balance
Account No.	Disbursement PO No.	Account No.	Current Balance	(After Posting)
11-213-100-101-01 -	\$440.00 18-00120	11-213-100-101-01 - /7291	\$11,070.00	\$10,630.00
11-230-100-101- -	\$4,144.03 18-00120	11-230-100-101- - /7141	\$23,314.01	\$19,169.98
11-240-100-101- -	\$2,734.15 18-00120	11-240-100-101- - /7144	\$26,977.50	\$24,243.35
11-401-100-100- -	\$44.00 18-00120	11-401-100-100- - /7145	\$9,483.00	\$9,439.00
20-218-100-101- -	\$9,082.60 18-00120	20-218-100-101- - /7168	\$89,615.00	\$80,532.40
20-218-100-106- -	\$3,268.97 18-00120	20-218-100-106- - /7170	\$0.00	\$0.00 *
20-231-100-101- -	\$7,128.27 18-00120	20-231-100-101- - /7210	\$26,464.99	\$19,336.72
	\$149,342.25		\$1,590,758.36	\$1,445,519.29
Total [+] Disb	\$149,342.25	Total Valid Disb	\$149,342.25	
Total [-] Disb	\$0.00			
Total Payroll 'PAYROLL' Accounts:	39	Total Matched Budget 'PAYROLL' Accounts:	39	

Payroll Summary

Total External Payroll Disbursements	\$149,342.25
Total Payroll to Budget Transfer	\$149,342.25 ✓

Beverly City Board of Education

10A

Budget Cap Worksheet

2018-2019

	2018-2019 (2%)
Beverly Tax Levy	\$2,902,839
General Current Exp.	
Balance Appropriated	\$602,531
Misc. Revenue	\$2,000
PARCC Readiness/Growth Aid/Prof Learning	\$0
Equalization Aid	\$2,420,975
Adjustment/Additional Formula Aid	\$778,657
Security Aid	\$105,269
Special Education	\$182,606
Transportation Aid	\$193,173
Extraordinary Aid/SEMI	\$26,835
Bilingual Aid (see below Fund 20)	\$0
	\$7,214,885
Additional Revenue	
Tax Levy	\$2,902,839
Tuition	\$0
State Aid plus extraordinary aid and SEMI	\$3,707,515
Misc. Revenue	\$2,000
Balance Appropriated	\$602,531
Title I (Basic Skills)/CSR	\$139,792
PreSchool Aid	\$252,385
IDEA-B	\$93,055
Title IV (DFSCA)	\$0
Title II (IKE Grant)	\$10,926
Non-Public Textbook	\$0
Chapter 192/193	\$0
Non-Public Nursing	\$0
Debt Service	\$0
State Project - Other Technology Grant	\$81,894
Total Budget:	\$7,792,937
Total Budget	\$7,792,937

Revenue Analysis

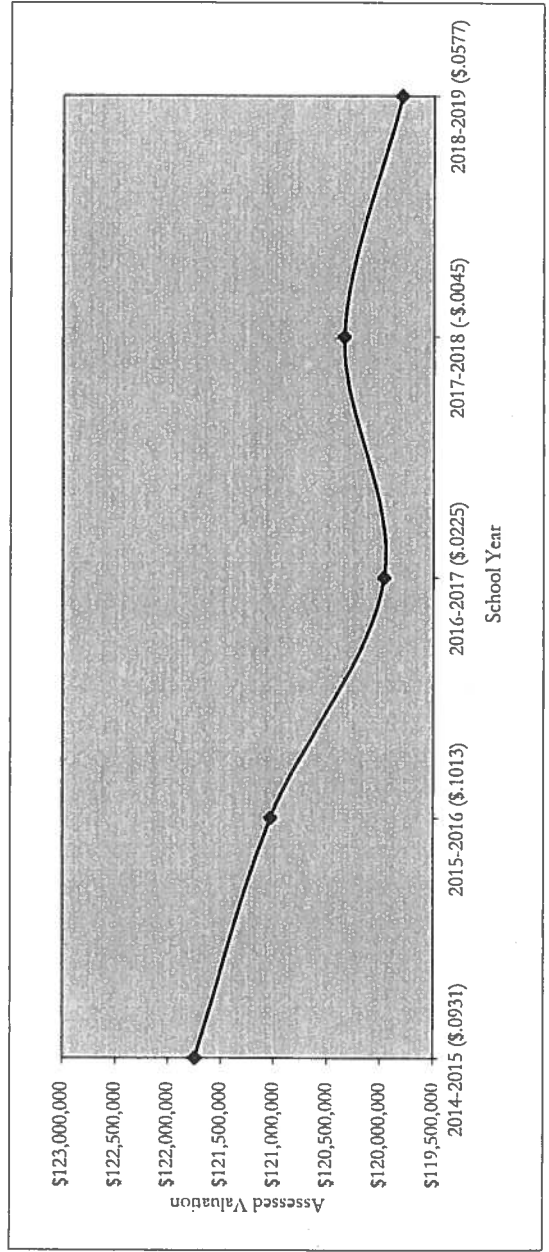
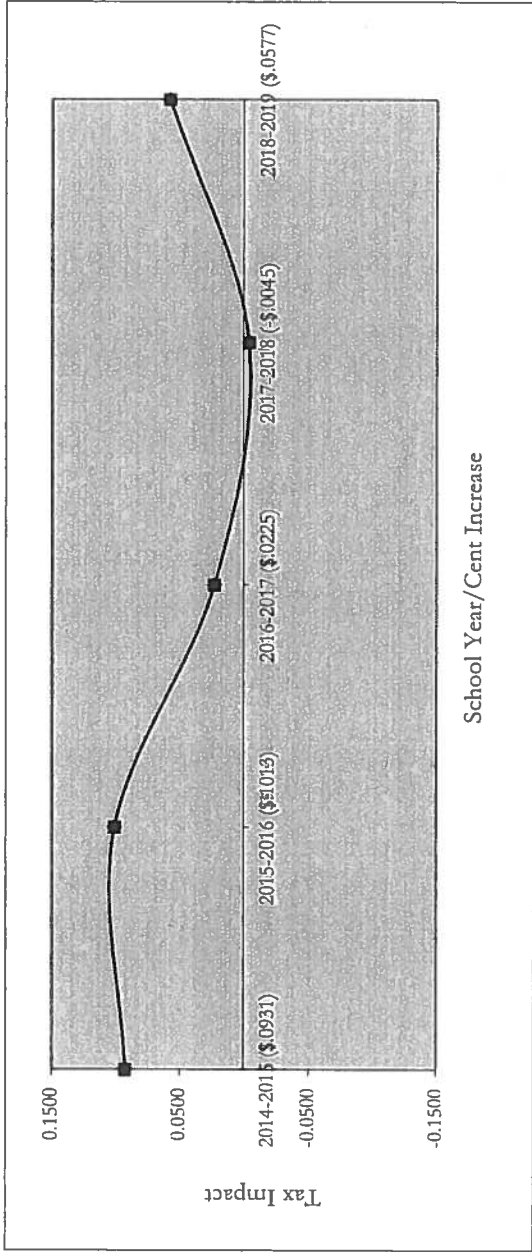
	2014-2015		2015-2016		2016-2017		2017-2018		2018-2019 (2%)	
	Revised	Anticipated	Anticipated	Anticipated	Anticipated	Anticipated	Anticipated	Anticipated	Anticipated	Anticipated
Additional Revenue										
Federal Grants										
Fund 20 including Pre School State Aid:	\$603,346	\$572,380	\$583,990	\$510,469	\$496,158					
State Grants										
Special Education	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transportation Aid	\$167,839	\$167,839	\$170,576	\$170,576	\$182,606	\$170,576	\$170,576	\$182,606	\$182,606	\$182,606
Adjustment/Additional Formula Aid	\$196,255	\$196,255	\$193,173	\$193,173	\$193,173	\$193,173	\$193,173	\$193,173	\$193,173	\$193,173
Extraordinary Aid/SEMI	\$863,310	\$863,310	\$840,178	\$840,178	\$840,178	\$840,178	\$840,178	\$840,178	\$840,178	\$840,178
PARCC Readiness/Growth Aid/Prof Learning	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Bilingual Aid (see below Fund 20)	\$7,100	\$7,100	\$10,080	\$10,080	\$10,080	\$10,080	\$10,080	\$10,080	\$10,080	\$10,080
Equalization Aid	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$2,397,552	\$2,397,552	\$2,420,975	\$2,420,975	\$2,420,975	\$2,420,975	\$2,420,975	\$2,420,975	\$2,420,975	\$2,420,975
Security Aid	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equalization Aid - ARRA	\$86,245	\$86,245	\$87,320	\$87,320	\$87,320	\$87,320	\$87,320	\$87,320	\$105,269	\$105,269
Misc. Revenues	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Balance Appropriated/Actual Revenue Over/Under	\$352,893	\$361,728	\$230,310	\$494,866	\$602,531	\$494,866	\$494,866	\$602,531	\$602,531	\$602,531
	\$4,686,541	\$4,664,409	\$4,548,602	\$4,739,637	\$4,808,204	\$4,739,637	\$4,739,637	\$4,808,204	\$4,808,204	\$4,808,204

Beverly City Local Tax Levy:	\$2,817,744	\$2,923,956	\$2,925,115	\$2,929,015	\$2,984,733
Assessed Valuation:	\$121,743,002	\$121,033,423	\$119,964,000	\$120,348,300	\$119,798,696 *
Tax Rate:	2.3145	2.4158	2.4383	2.4338	2.4915
Tax Rate increase of:	0.0931	0.1013	0.0225	(0.0045)	0.0577
Tax Levy Percentage Increase:		4.38%	0.93%	-0.19%	2.37%
Total Budget:	\$7,504,285	\$7,588,365	\$7,473,717	\$7,668,652	\$7,792,937
Budget Increase:	1.12%	1.12%	-1.51%	2.61%	1.62%
Tax Levy Dollar Increase:	\$97,785	\$106,212	\$1,159	\$3,900	\$55,718
				2018-2019 (2%)	\$7,792,937
				Budget Percentage Increase:	1.0162
				Budget Dollar Increase:	\$124,285

For Graph Use Only					
	2015-2016 (\$ 1013)	2016-2017 (\$-0.0225)	2017-2018 (-\$-0.0045)	2018-2019 (\$ 0.0577)	
2014-2015 (\$ 0.0931)	0.0931	0.1013	0.0225	-0.0045	0.0577
	0.0931	0.1013	0.0225	-0.0045	0.0577
	2.3145	2.4158	2.4383	2.4338	2.4915
2014-2015 (\$ 0.0931)	0.0931	0.1013	0.0225	-0.0045	0.0577
	\$121,743,002	\$121,033,423	\$119,964,000	\$120,348,300	\$119,798,696

For comparative purposes

* Assessed value from State budget software as of 10/01/2014



Miscellaneous Revenue

Interest Income (est.):

July - November, 2010 (Average)

\$0
\$0
\$0
12

One Year

\$0

Miscellaneous:

Miscellaneous: \$0

Miscellaneous: \$2,000

Total Misc. Revenue: \$2,000

Beverly City Board of Education
 Beverly, New Jersey

Budget Preparation School Year 2018-2019

Budget #	Account Number	Account Name	2018-2019 Proposed	2017-2018 Proposed	2019/2018 Dollar (\$)	2019/2018% Change
29000	11-000-100-561-	TUITION-LEA REGULAR	\$266,569	\$390,434	\$123,865	-31.73%
		Regular Education Students to Palmyra				
		PY Tuition Adjustment	\$357,719			
			(\$91,150)			
29020	11-000-100-562-	TUITION-LEA SPECIAL EDUC	\$258,986	\$303,347	\$44,361	-14.62%
29040	11-000-100-563-	TUITION-CO VOC SCHOOL	\$162,240	\$149,808	(\$12,432)	8.30%
29080	11-000-100-565-	TUITION-CSSD & DAY SCHOOL	\$665,596	\$642,734	(\$22,862)	3.56%
29100	11-000-100-566-	TUITION-PRIVATE SCHOOL (with IDEA Adjustment)	\$206,833	\$123,171	(\$83,662)	67.92%
0	11-000-100-567-	TUITION TO O/S PRIV SCH	\$0	\$0	\$0	#DIV/0!
29140	11-000-100-568-	TUITION-STATE FACILITIES (CZ - Project Teach)	\$35,465	\$35,465	\$0	0.00%
29160	11-000-100-569-	TUITION OTHER	\$0	\$0	\$0	#DIV/0!
29500	11-000-211-105-	ATTEND SVCS - CLER SAL	\$32,605	\$31,499	(\$1,106)	3.51%
		Cole (partial - 25%)	\$11,387			
		Sanchez (partial - 50%)	\$21,218			
29600	11-000-211-320-	ATTENDANCE SVCS- PRCH SV (sub caller)	\$2,000	\$2,000	\$0	0.00%
30500	11-000-213-104-	HEALTH SVC SALARIES	\$67,494	\$64,540	(\$2,954)	4.58%
		Weller	BS14+30			
30500	11-000-213-105-	HEALTH SVCS- CLER SAL	\$11,387	\$10,999	(\$388)	3.52%
		Cole (partial - 25%)	\$11,387			

Budget #	Account Number	Account Name	2018-2019 Proposed	2017-2018 Proposed	2019/2018 Dollar (\$) Change	2019/2018% Change
30540	11-000-213-300-	HEALTH PURCHASED PROF/ED	\$3,000	\$3,000	\$0	0.00%
		Contracted Nursing	\$2,500			
		School Physician	\$500			
30580	11-000-213-610-	HEALTH SUPPLIES	\$2,500	\$2,500	\$0	0.00%
30600	11-000-213-890-	HEALTH OTHER OBJECTS (medical waste)	\$500	\$500	\$0	0.00%
40500	11-000-216-100-	SPEECH TEACHER SALARY	\$61,109	\$74,273	\$13,164	-17.72%
		Stone	\$61,109			
40520	11-000-216-320-	SPEECH/OT/PT PROF SER(outsourced to BCSSSD)	\$30,000	\$30,000	\$0	0.00%
40540	11-000-216-610-	SPEECH SUPPLIES	\$2,000	\$2,000	\$0	0.00%
		SPEECH MISC EXPENSES	\$0	\$0	\$0	#DIV/0!
4100	11-000-217-106-	EXTRAORD PARA SAL	\$14,063	\$14,063	\$0	0.00%
		New	\$14,063			
41020	11-000-217-320-	EXTRAORD PCH PRF ED SVCS	\$8,000	\$8,000	\$0	0.00%
		EXTRAORD MISC EXPENSES	\$0	\$0	\$0	#DIV/0!
		GUID SALARIES	\$0	\$0	\$0	#DIV/0!
41520	11-000-218-105-	GUID SECY/CLER SALARIES	\$18,025	\$16,400	(\$1,625)	9.91%
		Williams (partial - 50%)	\$18,025			
41560	11-000-218-320-	GUID PURCH PRF ED SVC (Genesis Software)	\$3,500	\$3,500	\$0	0.00%
		GUID PURCH PRF/TECH SVCS	\$0	\$0	\$0	#DIV/0!
		GUID OTH PURCH SVS	\$0	\$0	\$0	#DIV/0!
		GUID SUPPLIES	\$0	\$0	\$0	#DIV/0!
		GUID MISC EXPENSES	\$0	\$0	\$0	#DIV/0!

Budget #	Account Number	Account Name	2018-2019 Proposed	2017-2018 Proposed	2019/2018 Dollar (\$) Change	2019/2018 % Change
42000	11-000-219-104-	CST SALARIES	\$230,230	\$221,024	(\$9,206)	4.17%
		Mills/LDTC - (two days - contracted)	\$123,990			
		Gill	\$37,626			
		Light	\$68,614			
		MS15				
		MS14+30				
42000	11-000-219-104-01	CST EVALUATIONS	\$7,000	\$7,000	\$0	0.00%
42020	11-000-219-105-	CST SECY/CLER SALARIES	\$22,773	\$22,003	(\$770)	3.50%
		Cole (partial - 50%)	\$22,773			
42060	11-000-219-110-	CST OTHER SALARIES	\$0	\$0	\$0	#DIV/0!
42080	11-000-219-320-	CST PROF/ED SVS	\$58,000	\$58,000	\$0	0.00%
42160	11-000-219-390-	CST PURCH PRF/TECH SVC	\$66,000	\$66,000	\$0	0.00%
42180	11-000-219-610-	CST SUPPLIES	\$2,800	\$2,800	\$0	0.00%
43000	11-000-219-890-	CST MISC EXPENSES	\$1,780	\$1,780	\$0	0.00%
		CURR/INSTR SALARIES** (Curriculum Director)	\$239,677	\$185,978	(\$53,699)	28.87%
		DeLecce/Lawler/Supt	\$239,677			
43020	11-000-221-104-	CURR/INSTR PROF SALARIES (Grants Supervisor)	\$8,000	\$8,000	\$0	0.00%
43040	11-000-221-105-	CURR/INSTR SECY/CLER SAL	\$2,500	\$2,500	\$0	0.00%
		Williams (partial)	\$2,500			
43060	11-000-221-110-	CI OTHER SALARIES (Curriculum Development)	\$6,000	\$6,000	\$0	0.00%
43160	11-000-221-390-	CI PURCH PROF/TECH SVS	\$0	\$0	\$0	#DIV/0!
		CI SUPPLIES	\$2,600	\$2,600	\$0	0.00%
		CI MISC EXPENSES	\$0	\$0	\$0	#DIV/0!
		LIBRARIAN SALARIES	\$0	\$0	\$0	#DIV/0!
43540	11-000-222-100-	LIB/MEDIA PCH PRF/ED SVS	\$1,420	\$1,420	\$0	0.00%
43560	11-000-222-500-	LIB/MEDIA OTH PURCH SVS (BCAVA-EMTC)	\$1,500	\$1,500	\$0	0.00%

Budget #	Account Number	Account Name	2018-2019 Proposed	2017-2018 Proposed	2019/2018 Dollar (\$)	2019/2018 % Change
43580	11-000-222-610-	LIB/MEDIA SUPPLIES	\$1,000	\$1,000	\$0	0.00%
43600	11-000-222-890-	LIB/MEDIA MISC EXPENSES	\$1,000	\$1,000	\$0	0.00%
	11-000-223-110-	TRAINING OTHER SALARY	\$0	\$0	\$0	#DIV/0!
	11-000-223-320-	TRAINING PURCH PRF/ED SV	\$0	\$0	\$0	#DIV/0!
44100	11-000-223-390-	TRAINING PCH/PRO TECH SV	\$1,000	\$1,000	\$0	0.00%
	11-000-223-500-	OTHER PURCHASED SERVICES	\$6,000	\$2,000	(\$4,000)	200.00%
44120	11-000-223-580-	WORKSHOPS	\$12,000	\$6,000	(\$6,000)	100.00%
	11-000-223-610-	TRAINING SUPPLIES	\$0	\$0	\$0	#DIV/0!
	11-000-223-890-	TRAINING MISC EXPENSES	\$0	\$0	\$0	#DIV/0!
45000	11-000-230-100-	GEN ADMIN SPRINTEND SAL**	\$129,359	\$125,250	(\$4,109)	3.28%
		Superintendent- Partial	\$129,359			
45000	11-000-230-104-	TREASURER SALARIES	\$4,500	\$4,204	(\$296)	7.04%
45000	11-000-230-105-	GENERAL ADMIN- CLER SAL	\$17,122	\$15,950	(\$1,172)	7.34%
		Williams (partial - 25% with adj.)				
		Sanchez (partial - 25%)				
45040	11-000-230-331-	GEN ADMIN-LEGAL SVC	\$27,000	\$27,000	\$0	0.00%
45060	11-000-230-332-001	AUDIT FEES	\$18,000	\$18,000	\$0	0.00%
45100	11-000-230-339-	GENERAL ADMIN PURCH PROF**	\$4,000	\$4,000	\$0	0.00%
45120	11-000-230-340-	GEN ADMIN PURCH PRF/TECH (computer tech)	\$2,000	\$2,000	\$0	0.00%
45140	11-000-230-530-	TELEPHONE POSTAGE**	\$3,000	\$3,000	\$0	0.00%
	11-000-230-580-059	OTHER PURCH SERV (400-50)	\$0	\$0	\$0	#DIV/0!
45160	11-000-230-585-	GEN ADM BOARD TRAVEL	\$1,000	\$1,000	\$0	0.00%
45180	11-000-230-590-	GEN AD ADVERTISEMENT	\$5,000	\$5,000	\$0	0.00%
45200	11-000-230-610-	GEN ADMIN-SUPPLIES	\$4,000	\$4,000	\$0	0.00%
	11-000-230-630-	BOE SUPPLIES	\$0	\$0	\$0	#DIV/0!
6980	11-000-230-820-	JUDGMENTS AGAINST THE SC -Fiscal Monitor**	\$0	\$0	\$0	#DIV/0!
	11-000-230-820-01	JUDGMENTS- PAYROLL	\$0	\$0	\$0	#DIV/0!
45260	11-000-230-890-	GEN ADMIN-MISC EXPENSES (Supt Dues/Expenses)	\$3,000	\$3,000	\$0	0.00%

Budget #	Account Number	Account Name	2018-2019 Proposed	2017-2018 Proposed	2019/2018 Dollar (\$) Change	2019/2018% Change
45280	11-000-230-895-	BOE MEMBERSHIP/DUES/FEES	\$7,000	\$7,000	\$0	0.00%
	11-000-240-103-	SCH ADMIN PRIN/AP SAL	\$0	\$0	\$0	#DIV/0!
46040	11-000-240-105-	SCH ADMIN SEC/CLER SAL	\$19,622	\$18,450	(\$1,172)	6.35%
		Williams (partial - 25%)	\$9,013			
		Sanchez (partial - 25%)	\$10,609			
46040	11-000-240-300-	SCH ADMIN-PURCH PRO/TECH (network support/Genesis)**	\$0	\$0	\$0	#DIV/0!
46120	11-000-240-610-	SCHOOL ADMIN-SUPPLIES	\$3,500	\$3,500	\$0	0.00%
46140	11-000-240-890-	SCH ADMIN-MISC EXPENSE	\$500	\$500	\$0	0.00%
47000	11-000-251-104-	BUSINESS ADMIN SALARIES**	\$102,561	\$100,000	(\$2,561)	2.56%
		School Business Administrator/Board Secretary	\$102,561			
47000	11-000-251-105-	BUS ADMIN/SECY SALARIES	\$72,542	\$70,087	(\$2,455)	3.50%
		Lange	\$56,989			
		Accounts Payable - Di Gangi - partial	\$15,553			
47040	11-000-251-340-	BUS OFF PURCH TECH SERV (Ed-Data/Election/Filebank)	\$9,000	\$9,000	\$0	0.00%
47060	11-000-251-592-	BUSINESS MISC PURCH SVC	\$4,000	\$4,000	\$0	0.00%
	11-000-251-594-	SALE/LEASE-BACK PAYMENTS	\$0	\$0	\$0	#DIV/0!
47100	11-000-251-610-	BUSINESS SUPPLIES	\$4,000	\$4,000	\$0	0.00%
	11-000-251-831-	INTEREST ON CURRENT LOAN	\$0	\$0	\$0	#DIV/0!
47180	11-000-251-890-	BUS OFC MISC EXPENSES	\$3,200	\$3,200	\$0	0.00%
47540	11-000-252-340-	AIT PUR TECH SERV(Systems 3000)	\$12,000	\$12,000	\$0	0.00%
48520	11-000-261-420-	MAINT CLEANING/REPAIRS (outside vendors for maint.)	\$126,000	\$166,000	\$40,000	-24.10%
48540	11-000-261-610-	MAINT SUPPLIES	\$35,000	\$35,000	\$0	0.00%

Budget #	Account Number	Account Name	2018-2019 Proposed	2017-2018 Proposed	2019/2018 Dollar (\$) Change	2019/2018 % Change
49000	11-000-262-110-	OPER/CUST SALARIES	\$89,721	\$96,954	\$7,233	-7.46%
		Davis (with Cafeteria Adjustment):	\$34,587			
		New/Jordan	\$38,520			
		Burroughs	\$16,614			
49020	11-000-262-107	CAFETERIA AIDES	\$0	\$16,457	\$16,457	-100.00%
49000	11-000-262-110-OT	OPER/CUSTODIAL OT	\$30,000	\$24,000	(\$6,000)	25.00%
49040	11-000-262-300-	OPER PURCH PROF/TECH SVS	\$25,000	\$25,000	\$0	0.00%
49060	11-000-262-420-	OPER CONTRACT SERVICES	\$46,000	\$46,000	\$0	0.00%
49080	11-000-262-441-	OPER RENTALS	\$18,000	\$18,000	\$0	0.00%
49120	11-000-262-490-	OTHPURPROP WATER SEWER	\$4,000	\$4,000	\$0	0.00%
49140	11-000-262-520-	OPER PROPERTY INS	\$28,600	\$28,600	\$0	0.00%
49160	11-000-262-590-	OPER MISC PURCHASE (phone/home depot/kitchen)	\$7,000	\$7,000	\$0	0.00%
49180	11-000-262-610-	OPER SUPPLIES	\$6,000	\$6,000	\$0	0.00%
49200	11-000-262-621-	OPER ENERGY - ELECTRIC	\$61,000	\$61,000	\$0	0.00%
49220	11-000-262-622-	HEAT & ELECTRICITY	\$65,000	\$65,000	\$0	0.00%
49280	11-000-262-890-	OPER MISC EXPENSE	\$5,000	\$5,000	\$0	0.00%
52040	11-000-270-161-	SAL. FOR PUPIL TRANS(BET (Partial Sal of Bd Office Clerk)	\$15,553	\$15,027	(\$526)	3.50%
52060	11-000-270-162-	SAL. FOR PUPIL TRANS(BET (Partial Sal of Bd Office Clerk)	\$15,553	\$15,027	(\$526)	3.50%
		TRANS MGMT FEE-ESC	\$0	\$0	\$0	#DIV/0!
		TRANS OTHER PURCHASED SV	\$0	\$0	\$0	#DIV/0!
		TRANS CLEAN/REPAIR/MAINT	\$0	\$0	\$0	#DIV/0!
52200	11-000-270-503-	TRANS AID IN LIEU PAY	\$34,709	\$34,709	\$0	0.00%
52260	11-000-270-511-	TRANS CONT SVS REG	\$40,499	\$40,499	\$1	0.00%
		Palmyra High School vis Safety Bus (plus overflow)	\$0			
		BCIT via GST Transport	\$40,499			

Budget #	Account Number	Account Name	2018-2019 Proposed	2017-2018 Proposed	2019/2018 Dollar (\$) Change	2019/2018% Change
52280	11-000-270-512-	TRANS FIELD/ATH TRIPS	\$10,000	\$10,000	\$0	0.00%
52300	11-000-270-513-	TRANS JOINT AGREEMENTS	\$12,000	\$12,000	\$0	0.00%
52320	11-000-270-514-	TRANS CONT SVS SP ED	\$20,000	\$20,000	\$0	0.00%
52340	11-000-270-515-	TRANS SP ED JOINT AGREE	\$16,000	\$16,000	\$0	0.00%
	11-000-270-517-	TRANS CONT REG SVC ESC	\$68,934	\$92,700	\$23,766	-25.64%
52380	11-000-270-518-	TRANS ESC SP ED CONTRACT - BCSSSD	\$180,000	\$220,000	\$40,000	-18.18%
	11-000-270-593-	TRANS MISC PURCH SVC	\$0	\$0	\$0	#DIV/0!
	11-000-270-610-	TRANS SUPPLIES	\$0	\$0	\$0	#DIV/0!
	11-000-270-800-	TRANS MISC EXPENSE	\$0	\$0	\$0	#DIV/0!
71000	11-000-291-210-	GROUP INSURANCE - DENTAL	\$46,268	\$43,696	(\$2,572)	5.89%
71020	11-000-291-220-	SOCIAL SECURITY CONTRIBU	\$70,000	\$70,000	\$0	0.00%
	11-000-291-232-	T.P.A.F. CONTRIBUTIONS -	\$0	\$0	\$0	#DIV/0!
71060	11-000-291-241-	EMP BEN OTH RETIRE - PERS	\$55,223	\$55,223	\$0	0.00%
71120	11-000-291-249-	OTH RET CONT- P.E.R.S.	\$1,000	\$1,000	\$0	0.00%
71140	11-000-291-250-	UNEMPLOYMENT COMPENSATION	\$30,000	\$30,000	\$0	0.00%
71160	11-000-291-260-	WORKERS' COMP.	\$35,000	\$35,000	\$0	0.00%
71180	11-000-291-270-	OTHER HEALTH BENEFITS	\$899,145	\$730,663	(\$168,482)	23.06%
71200	11-000-291-280-	TUITION REIMBURSEMENT	\$30,000	\$30,000	\$0	0.00%
	11-000-291-290-	OTHER EMPLOYEE BENEFITS	\$0	\$0	\$0	#DIV/0!
7550	11-000-310-930	FOOD SERVICE	\$0	\$0	\$0	#DIV/0!
2080	11-110-100-101-	KNDG TEACHER SALARIES	\$144,731	\$138,663	(\$6,068)	4.38%
		Granville	\$68,994	BS15		
		Lokan	\$53,989	BS8		
		Kelly - Art	\$5,128	MS2		
		Budler - Media (partial)	\$5,115	BS4+30		
		Tipton - PE (partial)	\$6,406	BS13		
		Knauss - Music (partial)	\$5,099	BS6		
2080	11-110-100-101-01	KIND- SUBSTITUTES	\$9,000	\$9,000	\$0	0.00%

Budget #	Account Number	Account Name	2018-2019 Proposed	2017-2018 Proposed	2019/2018 Dollar (\$) Change	2019/2018 % Change
2100	11-120-100-101-	GR. 1-5 TEACHER SALARIES	\$664,570	\$639,465	(\$25,105)	3.93%
		Vermes, N	\$54,164			
		Borota	\$50,988			
		Arruda	\$77,118			
		McCloskey	\$52,364			
		Odum	\$63,536			
		Singer	\$76,118			
		McGuckin	\$50,151			
		Genovesi	\$51,466			
		Groves	\$66,878			
		Kelly - Art	\$28,717			
		Butler - Media (partial)	\$28,645			
		Tipton - PE (partial)	\$35,872			
		Knauss - Music (partial)	\$28,553			
2100	11-120-100-101-01	GRADES 1-5 - SUBSTITUTES	\$20,000	\$20,000	\$0	0.00%
2120	11-130-100-101-	GR. 6-8 TEACHER SALARIES	\$345,708	\$337,732	(\$7,976)	2.36%
		Druding	\$86,916			
		Dempster	\$52,364			
		Leigh	\$52,364			
		New	\$80,122			
		Kelly - Art	\$17,436			
		Butler - Media (partial)	\$17,391			
		Tipton - PE (partial)	\$21,779			
		Knauss - Music (partial)	\$17,336			
2120	11-130-100-101-01	GRADES 6-8 - SUBSTITUTES	\$20,000	\$20,000	\$0	0.00%
2500	11-150-100-101-	HOME INSTRUCT SALARIES T	\$5,000	\$5,000	\$0	0.00%
2540	11-150-100-320-	HOME INSTR PURCH ED SVCS (outsourced home instruction)	\$3,000	\$3,000	\$0	0.00%
	11-150-100-610-	HOME INSTRUCT SUPPLIES	\$0	\$0	\$0	#DIV/0!

Budget #	Account Number	Account Name	2018-2019 Proposed	2017-2018 Proposed	2019/2018 Dollar (\$) Change	2019/2018% Change
3000	11-190-100-106-	OTHER SALARIES-INSTR	\$166,628	\$166,628	(\$0)	0.00%
		Ruiz	\$13,949	Step 2		
		Gorney	\$15,769	Step 6		
		New	\$13,949	Step 2		
		Stumpf	\$19,103	Step 11		
		Field	\$18,989	Step 11		
		New	\$19,103	Step 12		
		Smith	\$16,338	Step 8		
		Dempster	\$16,163	Step 7		
		Vespe	\$18,989	Step 2		
		Merrill	\$14,276	Step 8		
		OTH. SAL. REMEDIAL SUP	\$0	\$0	\$0	#DIV/0!
3020	11-190-100-320-	PURCHASED PROF/ED SVC/Technology	\$40,000	\$40,000	\$0	0.00%
3040	11-190-100-340-	PURCHASED TECH SVC	\$40,000	\$40,000	\$0	0.00%
3060	11-190-100-500-	OTHER PURCHASED SVC (Phone)**	\$40,000	\$40,000	\$0	0.00%
3080	11-190-100-610-	GENERAL SUPPLIES INSTRUC	\$78,000	\$78,000	\$0	0.00%
3100	11-190-100-640-	TEXTBOOKS INSTRUCTION**	\$60,000	\$60,000	\$0	0.00%
3120	11-190-100-890-	OTHER OBJECTS INSTRUCTIO	\$6,000	\$6,000	\$0	0.00%
4500	11-204-100-101-	LEAD TEACHER SALARIES (Vermes and Gunkel)	\$119,488	\$114,291	(\$5,197)	4.55%
		LLD-SUBSTITUTES	\$3,000	\$3,000	\$0	0.00%
		LLD PURCHASED PROF/ED SV	\$0	\$0	\$0	#DIV/0!
4600	11-204-100-610-	GENERAL SUPPLIES-LLD	\$1,000	\$1,000	\$0	0.00%
7000	11-213-100-101-	RR TEACHER SALARIES	\$174,221	\$163,557	(\$10,664)	6.52%
		Fox	\$49,966	BS2		
		DiPace	\$64,057	BS13		
		Kranz	\$52,364	BS7		
		Preschool Adjustment:	\$7,834			

Budget #	Account Number	Account Name	Proposed	Proposed	Change	Change
7000	11-213-100-101-01	RESOURCE RM- SUBSTITUTES	\$16,000	\$16,000	\$0	0.00%
	11-213-100-320-	RR PURCHASED PROF/ED SVC	\$0	\$0	\$0	#DIV/0!
7100	11-213-100-610-	GENERAL SUPPLIES-RR	\$3,800	\$3,800	\$0	0.00%
	11-213-100-640-	TEXTBOOKS-RR	\$0	\$0	\$0	#DIV/0!
	11-213-100-890-	OTHER OBJECTS-RR	\$0	\$0	\$0	#DIV/0!
11000	11-230-100-101-	BSC SKILLS TEACHER SALAR	\$67,405	\$64,602	(\$2,803)	4.34%
		Coyne (partial)	BS19			
		Harper-Harmon (partial)/Groves (partial)	BS15/MS17			
			\$17,671			
			\$49,734			
	11-230-100-101-01	BSI- SUBSTITUTES	\$0	\$0	\$0	#DIV/0!
	11-230-100-320-	BS PURCHASED PROF/ED SVC	\$0	\$0	\$0	#DIV/0!
	11-230-100-610-	GENERAL SUPPLIES-BASIC S	\$0	\$0	\$0	#DIV/0!
12000	11-240-100-101-	BILINGUAL TEACHER SALARI	\$56,574	\$54,319	(\$2,255)	4.15%
		Gottlieb	BS9+15			
			\$56,574			
	11-240-100-101-01	BILINGUAL- SUBSTITUTES	\$0	\$0	\$0	#DIV/0!
17000	11-401-100-100-	COCURR SALARIES	\$10,000	\$10,000	\$0	0.00%
17020	11-401-100-500-	COCURR OTH PURCH SVS	\$3,000	\$3,000	\$0	0.00%
	11-401-100-610-	COCURR SUPPLIES	\$0	\$0	\$0	#DIV/0!
	11-401-100-890-	COCURR MISC EXPENSES	\$0	\$0	\$0	#DIV/0!
17500	11-402-100-100-	ATHLETICS SALARIES	\$4,500	\$4,500	\$0	0.00%
	11-402-100-500-	ATHLETICS PURCHASED SVC	\$0	\$0	\$0	#DIV/0!
17540	11-402-100-610-	ATHLETICS SUPPLIES	\$4,000	\$4,000	\$0	0.00%
	11-402-100-890-	ATHLETICS MISC EXPENSE	\$0	\$0	\$0	#DIV/0!
	11-403-100-100-	OTHER INSTRUCTIONAL SALA	\$0	\$0	\$0	#DIV/0!
	11-403-100-610-	OTHER INSTRUCTIONAL SUPP	\$0	\$0	\$0	#DIV/0!
	11-403-100-890-	OTHER INSTRUCTIONAL OTHE	\$0	\$0	\$0	#DIV/0!
	11-800-330-100-	COMMUNITY SVC SALARIES	\$0	\$0	\$0	#DIV/0!
	11-800-330-500-	COMMUNITY SVC PURCHASED	\$0	\$0	\$0	#DIV/0!
	11-800-330-600-	COMMUNITY SVC SUPPLIES	\$0	\$0	\$0	#DIV/0!

Budget #	Account Number	Account Name	Proposed	Proposed	Change	Change
	11-800-330-800-	COMMUNITY SVC OTHER OBJE	\$0	\$0	\$0	#DIV/0!
	11-999-999-999-	NET PAY ADJUSTMENT	\$0	\$0	\$0	#DIV/0!
	12-000-260-730-	EQUIPMENT OPER/MAINT	\$0	\$0	\$0	#DIV/0!
75840	12-000-300-730-	EQUIPMENT NON INSTRUC TIO (cafeteria equipment)	\$4,000	\$4,000	\$0	0.00%
	12-000-400-390-	FACILITIES-PROF/TECH SVC	\$0	\$0	\$0	#DIV/0!
	12-000-400-450-	FACILITIES-CONSTRUCTION	\$0	\$0	\$0	#DIV/0!
	12-000-400-710-	FACILITIES-LAND/IMPROVE	\$0	\$0	\$0	#DIV/0!
76140	12-000-400-721-	LEASE PURCHASE AGREEMENT (Church)	\$0	\$0	\$0	#DIV/0!
	12-120-100-730-	EQUIPMENT GR. 1-5	\$0	\$0	\$0	#DIV/0!
	12-130-100-730-	EQUIPMENT GR. 6-8	\$0	\$0	\$0	#DIV/0!
	16-000-213-105-	HEALTH SERV. CL. ARRA	\$0	\$0	\$0	#DIV/0!
	16-000-216-320-	SPEECH PROF ARRA	\$0	\$0	\$0	#DIV/0!
	16-000-219-104-	CST SALARIES ARRA	\$0	\$0	\$0	#DIV/0!
	16-000-219-105-	CST SEC. ARRA	\$0	\$0	\$0	#DIV/0!
	16-000-221-102-	CURR/INS. ARRA	\$0	\$0	\$0	#DIV/0!
	16-000-251-104-	BUS. ADM ARRA	\$0	\$0	\$0	#DIV/0!
	16-000-251-340-	BUS. OFF. TECH SERV	\$0	\$0	\$0	#DIV/0!
	16-000-252-340-	PUR. TECH. SV	\$0	\$0	\$0	#DIV/0!
	16-120-100-101-	GR. 1-5 TEACH. SAL ARRA	\$0	\$0	\$0	#DIV/0!
	16-130-100-101-	GR. 6-8 TEACH SAL ARRA	\$0	\$0	\$0	#DIV/0!
	17-110-100-101-	KNDG TEACH SAL ARRA	\$0	\$0	\$0	#DIV/0!
85000	20-218-100-101-	PSEA TEACHER SAL	\$180,441	\$180,441	\$0	0.00%

Foglio-Moss	\$53,989	BS8
Scarperia	\$80,422	BS18+15
Spratt	\$53,864	MS7
Preschool Adjustment	(\$7,834)	

Budget #	Account Number	Account Name	2018-2019 Proposed	2017-2018 Proposed	2019/2018 Dollar (\$) Change	2019/2018 % Change
85020	20-218-100-106-	PSEA AIDES SAL	\$20,482	\$20,482	(\$0)	0.00%
		Harmon	\$18,989			
		Merrill	\$1,493			
		Step 11				
		Step 8				
85080	20-218-100-610-	PSEA ED SUPPLY	\$0	\$0	\$0	#DIV/0!
86000	20-218-200-102-	PSEA ED SAL SUPERVISOR	\$0	\$0	\$0	#DIV/0!
86020	20-218-200-103-	PSEA ED SAL PRINCIPAL	\$0	\$0	\$0	#DIV/0!
86040	20-218-200-104-	PSEA ED SAL OTHER PROF STAFF	\$0	\$0	\$0	#DIV/0!
86140	20-218-200-200-	PSEA EMP BENEFITS	\$51,462	\$51,462	\$0	0.00%
86240	20-218-200-420-	PSEA CLEANING/REPAIR (% of Custodial Sal)	\$0	\$0	\$0	#DIV/0!
88500	20-231-100-101-	TITLE I TEACHER SALARIES	\$98,000	\$98,000	\$0	0.00%
		Goyne (partial)	\$68,000			
		Harper-Harmon (partial)/Groves (partial)	\$30,000			
88500	20-231-100-500	TITLE I - NON PUBLIC	\$0	\$0	\$0	#DIV/0!
88500	20-231-200-200	TITLE I - BENEFITS	\$27,954	\$27,954	\$0	0.00%
88500	20-231-200-300	TITLE I - PURCH PROF SERVICES	\$13,838	\$15,164	\$1,326	-8.74%
88520	20-270-200-300	TITLE II - PURCH PROF SERVICES	\$10,926	\$24,342	\$13,416	-55.12%
88620	20-250-100-500-	IDEA TUITION	\$93,055	\$92,623	(\$432)	0.47%
89600	40-701-510-834	Debt - Interest	\$21,894	\$23,094	\$1,200	-5.20%
89620	40-701-510-910	Debt - Principal	\$60,000	\$60,000	\$0	0.00%
Grand Total:			\$7,792,937	\$7,668,652	(\$124,284)	1.62%
Budget Increase:			\$124,285			1.62%

Must be zero: \$0

Budget Issues:

--

\$0



NUTRI-SERVE FOOD MANAGEMENT, INC.

School Food Service Management
P.O. Box 297, 4431 Route 130 South
Burlington, N.J. 08016

(609) 386-8686
Fax (609) 386-2255
E-mail office@nsfm.com

10B

March 7, 2018 Revised

Mr. George M. Gahles
Business Administrator
Beverly City School District
601 Bentley Ave.
Beverly, NJ 08010

Dear George,

The 2018-19 school year will be year 5 of 5 years before the Beverly City School District is required to go out to quote for food service management companies. Therefore, it is NOT necessary for the Board to solicit quotations this year.

The latest Consumer "Index Rate" published on January 26, 2018 and is effect until April, 2018. The New Jersey Division of Food and Nutrition has instructed districts to use the following website to obtain this information:

http://www.nj.gov/dca/divisions/dlgs/programs/lpcl_docs/cur_index_rate.pdf

The current CPI is **3.00%**. This increase is **calculated on the base year** and added to the current year.

	<u>Flat Fee</u>
<u>Base Year</u> 2014-15	
Base Yr Management Fee	\$11,650
Previous Year	\$11,941.25
Increase	\$349.50
<u>2018-19 Fee</u>	\$12,290.75

The numbers that are bolded should be included in the Board's motion for renewal if you vote in March. The CPI may change in April then new rates would be sent.

Sample Motion: We motion to renew the food service management contract for Nutri-Serve Food Management, Inc. at the flat fee of **\$12,290.75** for the 2018-19 school year. These minutes must be certified when sent with the Nutri-Serve Food Management contract to Trenton.

Please email Wendy Torres at wendyt@nsfm.com after the Board has voted, and we will send you the 2018-19 contract approved by the NJ Division of Food and Nutrition.

If you have any questions about these calculations or the process please give me a call. We look forward to continuing our partnership with Beverly City School District for years to come.

Sincerely,



Karen B. Maier, MS, RD
President



Last Name	First Name	Nurse	District Fingerprints Approved	Certificate Expiration	BOE & Approval Date
BIEHN	PATTI		Delanco	Never	2/8/2017
BOYLE	KRISTINE (N)	Nurse	Delanco	9/28/2021	2/8/2017
BROWN	DEBRA (N)	Nurse			REMOVED (Passed Away)
BROWN	LAURA		Beverly, Delanco, Edgewater Park, Riverton	Never	2/8/2017
CASTELLI	JAMES		Beverly, Delanco, Edgewater Park	Never	2/8/2017
CHANG	CHRISTINA		Delanco	10/14/2021	2/8/2017
COLLAZO	RENEE		Beverly, Riverton	1/15/2021	2/8/2017
COLLINS	BARBARA		Beverly, Delanco	1/2/2020	2/8/2017
COOPER HARRIS	JOAN		Beverly, Edgewater Park	Never	2/8/2017
DECHNIK	SUSAN		Riverton	Never	2/8/2017
DEY	PRATIBHA		Delanco, Edgewater Park	8/1/2021	2/8/2017
DYCH	JAMES		Beverly, Delanco, Edgewater Park, Riverton	10/17/2021	2/8/2017
FUSCO	SALLY (N)	Nurse	Delanco, Edgewater Park	3/6/2020	2/8/2017
GRIMES	JOANNE		Delanco, Edgewater Park	6/25/2019	2/8/2017
HARRIS	KEN		Delanco, Edgewater Park, Riverton	3/24/2020	2/8/2017
HAWTHORNE	FELICIA		Beverly, Delanco, Edgewater Park, Riverton	4/20/2021	2/8/2017
HILL	EDNA		Beverly, Delanco, Edgewater Park	4/1/2020	2/8/2017
Atkinson	Kristin		Delanco	8/17/2022	9/13/2017
Callahan	Eugene Jr.		Delanco, Edgewater Park	8/8/2022	Edgewater Park 8/22/17
Perez	Nikole		Beverly, Delanco, Edgewater Park, Riverton	None	9/13/2017
Mathew	Ratna		Beverly, Delanco, Edgewater Park, Riverton	10/11/2022	9/13/2017
JACKSON	TROY		Delanco, Edgewater Park	2/15/2018	2/8/2017
JACKSON	JOANNA		Beverly, Delanco, Edgewater Park	8/10/2021	2/8/2017
JACOBSEN	JUDY		Riverton	Never	2/8/2017
JIAMPETTI	GARY		NONE (Grandfathered in Edgewater Park)	Never	2/8/2017
JOHNSON	DAVID		Beverly, Delanco, Edgewater Park	Never	2/8/2017
LEBON	CARLA (N)	Nurse	Edgewater Park	Never	2/8/2017
LIPPINCOTT	MARILYN		NONE (Grandfathered in Riverton ONLY)	Never	2/8/2017
MC BREATHY	MAUREEN		Delanco, Beverly	1/30/2019	2/8/2017
MC RAE	CRYSTAL/ Ken		Edgewater Park	Never	2/8/2017
MULHERN	JOHN		Delanco, Edgewater Park, Riverton	10/31/2021	2/8/2017
MURRAY	CRYSTAL		Delanco, Edgewater Park	3/4/2021	2/8/2017
NEMETH	KAREN (N)	Nurse	Beverly, Delanco, Edgewater Park, Riverton	5/2/2021	2/8/2017
NEMETH	JOHN		Beverly, Delanco, Edgewater Park	3/11/2018	2/8/2017
NILES	CRISTA (N)	Nurse	Delanco, Edgewater Park	11/18/2020	2/8/2017
O'HARE	ELIZABETH		Edgewater Park	9/23/2018	2/8/2017
PAHL	(MARY) DIANE		Beverly, Delanco, Edgewater Park	2/20/2019	2/8/2017
PERICE	LINDA		Beverly, Delanco, Edgewater Park, Riverton	8/18/2021	2/8/2017
PERRY	CAROLYN		Grandfathered in Edgewater Park	9/24/2018	2/8/2017
Jackson	Heather		Beverly, Delanco, Edgewater Park, Riverton	Never	Edgewater Park 9/26/27

RAUE	JENNIFER (N)	Nurse	Edgewater Park	5/2/2021	2/8/2017
RIZZO	GREGORY		Beverly, Delanco, Riverton	2/2/2020	2/8/2017
ROBINSON	RHEALIA(N)	Nurse	Delanco, Edgewater Park	4/11/2021	2/8/2017
SANDERS	MONICA		Beverly, Delanco, Edgewater Park, Riverton	3/4/2021	2/8/2017
SANDERS	CRAIG (N)	Nurse	Edgewater Park, Riverton	8/10/2021	2/8/2017
SCOTT	CHRISTOPHER		Beverly, Delanco, Edgewater Park, Riverton	4/11/2021	2/8/2017
SCOTT	GERALD		Beverly, Delanco, Edgewater Park	8/4/2019	2/8/2017
SHIVELY	LISA (N)	Nurse	Beverly, Delanco	5/31/2019	2/8/2017
SNOWDEN	PAULINE		Delanco, Edgewater Park	6/27/2018	2/8/2017
SPENCE	DIANE		Beverly, Delanco, Edgewater Park, Riverton	4/8/2019	2/8/2017
TATTI	KATHY		Beverly, Delanco, Edgewater Park	Never	2/8/2017
VAN ZYL	PAMELA (N)	Nurse	Delanco	11/20/2019	2/8/2017
WENZKE	DONNA		Riverton	12/20/2018	2/8/2017
WILHELM	BARBARA (N)	Nurse	Riverton	Never	2/8/2017
WINKELSPECHT	JOSEPH		Delanco	Never	2/8/2017
YANSICK	KATHLEEN (N)	Nurse	Riverton	8/12/2021	2/8/2017
YOUNG	CHRISTINE		Beverly, Delanco, Edgewater Park, Riverton	8/4/2020	2/8/2017
ZITZLER	MARYELLEN		Grandfathered by Edgewater Park	Never	2/8/2017
MAURER	NICOLE		Beverly, Edgewater Park	Never	Edgewater Park 12/13/17
THORN	RENEE'		Beverly, Delanco, Edgewater Park	07/24/2019	2/8/2017
MALINOWSKI	JASON		Delanco	1/23/2022	Delanco 2/8/2017
Marcus	Larry		Delanco, Edgewater Park, Riverton	04/14/2019	10/11/17
Miranda	Daniel		Beverly	2/1/2022	Beverly 2/15/2017
CALLAHAN	MAGGIE		Edgewater Park	4/17/2022	Edgewater Park 12/13/16
STEWART (Nurse & Teacher)	MARY	Nurse	Beverly, Delanco, Edgewater Park, Riverton	4/4/2022	Edgewater Park 5/2/2017
DEATORE	KIMBERLY		Beverly, Delanco, Edgewater Park, Riverton	5/12/2022	Edgewater Park 3/28/2017
EKELBURG	KIMBERLY		Delanco, Edgewater Park	11/20/2019	Edgewater Park 5/30/2017
KAMINSKI	LEE ANN		Beverly, Delanco, Edgewater Park, Riverton	Never	Edgewater Park 5/2/2017
HEALY	REBECCA		Delanco	06/16/2022	6/14/2017
Karr	Rebecca		Riverton	None	Riverton 9/26/2017
Greene	Dasia		Beverly, Edgewater Park	10/25/2022	Edgewater Park 9/26/17
Burrell	Tysheema		Beverly, Edgewater Park	10/25/2022	Edgewater Park 9/26/17
Ochs	Edward		Riverton ONLY	Never	Riverton 12/13/17
Anderson	Catherine		Riverton	Never	11/28/2017
Rosado	Evenly		ALL Districts	12/07/2022	Edgewater Park 11/14/2017
Kelley	Brittney		Beverly Mon. & Fri. only	None	Beverly
Boguski	Isabelle		Riverton	2/16/2022	1/23/2018
Robinson	Cameron		Edgewater Park,	01/19/2023	Edgewater Park 1/23/18
Meyers	Jeffrey		Edgewater Park, Riverton	1/8/2023	Edgewater Park 1/2/2018
Sadler	Thomas		Riverton	1/17/2023	Riverton 2/27/18
Williams Simmons	Fannie	Nurse	Edgewater Park	Never	2/27/18

Picariello	Taylor	Delanco	04/16/2020	3/14/2018
Johnson	Julia	Delanco	None	3/14/2018



Dear Ms. Giacobbe,

3-14-18

11D

I am sad to announce that I am giving my thirty day notice. My last day will be April 13, 2018.

I have loved and enjoyed working here and will miss it greatly. Thank you for all everyone has done here.

Thank-you.

Heather Gorney





STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: March 6, 2018
 To: Chief School Administrators, Charter School and Renaissance School Project Leads
 Route To: School Safety Specialist Designees
 From: Ben Castillo, Director
 Office of School Preparedness and Emergency Planning

School Safety Specialist Certification Training

The New Jersey Department of Education is announcing times, locations and registration information about the School Safety Specialist (SSS) Certification Training program, which is part of the New Jersey School Safety Specialist Academy.

As a reminder, responsibilities of the School Safety Specialist (SSS) include supervising and providing oversight for all school safety and security personnel; ensuring safety and security policies and procedures comply with state laws and regulations; and providing the necessary training and resources to school district staff in matters relating to school safety and security. The SSS will also serve as the district's liaison with local law enforcement, as well as national, state and community agencies and organizations, in matters of school safety and security. As similarly permitted by *N.J.S.A. 6A:16-6.2(b)1*, districts may designate more than one person to serve as a School Safety Specialist, provided the designee possesses the required administrator certificate per *N.J.A.C. 6A:9-2.1*.

Registration

Mandatory statewide training of all School Safety Specialists (which must be a school administrator, per *N.J.A.C. 6A:9-2.1*, identified by the district superintendent) will be conducted at the following four locations throughout the state the week of June 25-28, 2018, from 9 a.m. to 4 p.m. District SSS designees must register for one of these training sites:

- East Rutherford, Bergen County
- Phillipsburg, Warren County
- Hamilton Township, Atlantic County
- Robbinsville, Mercer County

Prior to attending the SSS certification training program in June, please complete steps 1 and 2 below.

Action Steps

1. SSS designees must take the FEMA online course [IS-100.SCA Introduction to the Incident Command System for Schools](#). This is prerequisite for the SSS training program. The online course is approximately three hours long.
 - a. Register for FEMA Student Identification (SID) number if you don't already have one. Registration instructions are included on the IS-100.SCA link above.
 - b. Upon completion of IS-100.SCA, email a copy of your FEMA Certificate of Achievement to sssa@doe.nj.gov along with your Teacher Certification Information System (TCIS) tracking number.
 - c. Receipt of this FEMA certificate will be tracked in TCIS along with the SSS certificate that will be earned.
2. Districts should enter the district SSS designee(s) in CDS during the open period (March 13 to April 19).

- a. The new School Safety Specialist position will be located on the District Contact Information screen. The designee(s) *must* be an administrator as defined by *N.J.A.C. 6A:9-2.1*.

Enhancements to the TCIS system are being developed to include the SSS certification and are estimated to be complete in June. Further communication will be forwarded when TCIS updates are complete and applicants may apply for School Safety Specialist Certification. The SSS certification application does not have an application fee associated with it.

Note: The School Safety Specialist training is a state-certificated course. All phases must be completed for a certificate to be issued. Therefore, arrangements will have to be made for any sessions or classes missed. This can be accomplished by attending a make-up session, which will be announced at a later date.

Contact Information

Question regarding the SSS training program or requirements can be directed to the Office of School Preparedness and Emergency Planning at school.security@doe.nj.gov or (609) 588-2323.

- c: Members, State Board of Education
 Lamont O. Repollet, Ed.D., Acting Commissioner
 NJDOE Staff
 Statewide Parent Advocacy Network
 Garden State Coalition of Schools
 NJ LEE Group



Calendar of Events

Keyword Search Events...



This Week's Events

March Events

Events for 2018

All Upcoming Events

Calendar View

School Safety Specialist Training - Central

Thank you for registering, we look forward to your participation. Please print this page for your records.

Your Registration Information

Ms. Elizabeth Giacobbe
Confirmation #: 232685

Date(s) & Time(s)

June 25, 2018 ~ 8:30 am - 4:00 pm
June 26, 2018 ~ 8:30 am - 4:00 pm
June 27, 2018 ~ 8:30 am - 4:00 pm
June 28, 2018 ~ 8:30 am - 4:00 pm

Location

Robbinsville High School
155 Robbinsville Edinburg Road
Robbinsville, NJ 08691

Contact Information

School Preparedness & Emergency Planning
1200 Negron Drive
Hamilton, NJ 08691
609-588-2323

>>schoolsecurity@doe.state.nj.us



1511 BOARD OF EDUCATION WEBSITE ACCESSIBILITY

It is the goal of the Board of Education that the information on the school district's website is accessible to individuals with disabilities in compliance with the requirements of Section 504 of the Rehabilitation Act of 1973 and that statute's implementing regulations at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and that statute's implementing regulations at 28 C.F.R. Part 35.

For the purposes of this Policy, "school district website" includes, but is not limited to, the internet home page, all subordinate pages, school or school district department pages, intranet pages and sites, and includes online content and functionality, developed by, maintained by, or offered through a third-party vendor or by using open sources.

The accessibility of online content and functionality will be measured according to the World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines (WCAG) 2.0 Level AA and the Web Accessibility Initiative Accessible Rich Internet Application Suite (WAI-ARIA) 1.0 for web content (benchmarks for measuring accessibility).

By conforming to the benchmarks for measuring accessibility set forth above the Board of Education will ensure that people with disabilities have an opportunity equal to that of their nondisabled peers to access the information on the district's website, except where doing so would impose an undue burden or create a fundamental alteration of the district's website. When fundamental alteration or undue burden defenses apply, the district will make reasonable modifications/accommodations for individuals with disabilities in order to provide equally effective alternate access. In providing such access, the district will ensure that to the maximum extent possible individuals with disabilities receive the same benefits or services as their nondisabled peers. To provide equally effective alternate access, alternates are not required to produce the identical result or level of achievement for persons with and without disabilities, but must afford persons with disabilities equal opportunity to obtain the same result, to gain the same benefit, or to reach the same level of achievement.

To ensure that the district's website conforms with the above benchmarks for measuring accessibility, except where doing so would impose an undue burden or create a fundamental alteration of the district's website, the Superintendent of Schools will designate a school staff member to act as the Website Accessibility Coordinator. The Coordinator will:

1. Ensure that in-house staff and contractors responsible for webpages and webpage content development are properly trained on the Board of Education's website accessibility policy and procedures;
2. Ensure that all new, newly added, and modified online content and functionality is accessible to people with disabilities as measured by conformance to the above benchmarks by, among other things:

- a. Checking the hypertext markup language (HTML) of all new webpages on the website to make sure that accessible elements are used, including “alt” tags, long descriptions, and captions, as needed;
 - b. Ensuring that webpages are designed in a manner that allows them to be displayed using a visitor’s own settings for color and fonts, and can be navigated with a keyboard;
 - c. If images are used, including photos, graphics, scanned images, or image maps, making sure to include text equivalents for them, using “alt” tags and/or long descriptions for each and ensuring the text equivalents convey the meaningful information presented visually by the image;
 - d. If online forms and tables are used, making those elements accessible;
 - e. Ensuring that videos appearing on the website include appropriately synchronized audio description and captions;
 - f. Ensuring when posting new documents on the website, the documents shall be provided in HTML or another text-based format (even if they are provided in another format, such as portable document format [PDF]). If documents are provided in both formats, provide both formats at the same time so people with disabilities have the same degree of access as others;
 - g. Periodically enlisting people with a variety of disabilities to test the Board of Education’s webpages for accessibility and ease of use and use this information to increase the Board’s website accessibility;
 - h. Periodically coordinating the audit of existing content and functionality of the website to identify online content or functionality that is inaccessible to persons with disabilities; and
 - i. Developing and carrying out a corrective action plan, when necessary, for making the district’s existing web content accessible.
3. Ensure that alternative means are available for people with disabilities to access information, programs, and services that are normally provided on the Board’s website.

This Policy establishes minimum standards for the accessibility of web-based information and services considered necessary to meet the district’s goals and ensure compliance with applicable law.

Section 504 of the Rehabilitation Act of 1973

Title II of the Americans with Disabilities Act of 1990

34 C.F.R. Part 104; 28 C.F.R. Part 35

Adopted:

7425 LEAD TESTING OF WATER IN SCHOOLS

The health, safety, and welfare of the children in the school district are of utmost importance to the Board of Education. The potential exposure to lead-contaminated drinking water poses serious health problems, particularly for children, as well as for teachers and school personnel, since the risk of lead contamination can come from pipe and plumbing fixtures in school facilities or on school grounds. The Board shall assure the availability of potable drinking water through sanitary means in school facilities or on school grounds. The Board of Education shall provide, in accordance with N.J.A.C. 6A:26-12.4, testing for lead in all district sources of drinking water.

The Board shall conduct lead sampling and analysis in all drinking water outlets to which a student or staff member has or may have access in each school facility, other facility, or temporary facility, as soon as practicable, but no later than July 13, 2017, unless the district qualifies for an exemption in accordance with N.J.A.C. 6A:26-12.4(d)(h)(i). This testing shall be conducted with a lead sampling plan in accordance with N.J.A.C. 6A:26-12.4(d)1, 2, and 3, and shall be in accordance with the Safe Drinking Water Act, N.J.S.A. 58:12A-1.

Within twenty-four hours after the Board or designee has completed a review of final laboratory results in accordance with the provisions of N.J.A.C. 6A:26-12.4(e), the test results shall be made publicly available at the school facility and on the Board of Education's website. If any results exceed the permissible lead action level, the Board shall provide written notification to the parents of all students attending the facility, facility staff, and the New Jersey Department of Education. This notification shall include: a description of the measures taken by the Board or designee to immediately end the use of each drinking water outlet where the water quality exceeded the permissible lead action level; the measures taken to ensure that alternate drinking water has been made available to all students and staff members; and information regarding the health effects of lead in accordance with N.J.A.C. 6A:26-12.4(e)1 and 2. After the initial screening, the Board will conduct these lead screenings every six years and shall sample for lead after the replacement of any drinking water outlet or any other alteration to plumbing or service lines that may impact lead levels at the outlet, in accordance with N.J.A.C. 6A:26-12.4(f)1 and 2.

The Board shall submit to the New Jersey Department of Education by June 30 of each year a statement of assurance, that the school district completed lead testing in accordance with N.J.A.C. 6A:26-12.4; that notifications were provided consistent with N.J.A.C. 6A:26-12.4; and that alternative drinking water continues to be made available to all students and staff, if necessary, pursuant to N.J.A.C. 6A:26-12.4(g).

The Board may apply for reimbursement for the costs of any water supply testing and analysis conducted, in accordance with N.J.A.C. 6A:26-12.4(j).

N.J.S.A. 58:12A-1 et seq.

POLICY

Beverly City Board of Education

PROPERTY

7425/page 2 of 2

Lead Testing of Water in Schools

N.J.A.C. 6A:26-12.4

Adopted:

5516.01 STUDENT TRACKING DEVICES

The Board of Education recognizes students may have in their possession while in school, at a school-sponsored activity, or on a school bus an electronic tracking device that uses a global positioning system (GPS) or any other similar system. A tracking unit is a device, normally carried by a moving vehicle or person, that uses a GPS or similar system to determine and track its precise location, and hence that of its carrier, at intervals. The recorded location data can be stored within the tracking unit or it may be transmitted to another location, including, but not limited to, a central location database or an Internet-connected computer, using a cellular, radio, or satellite modem embedded in the unit. This allows the tracking unit's location to be displayed against a map backdrop either in real time or when analyzing the tracking path later, using tracking software. A tracking unit may be a device designed just for tracking or may be an application installed on any other electronic device.

A tracking unit may also have the ability to transmit in real time or through taping electronic communications to another location. These electronic communications may be one-way or two-way audio or video communications between the student and a person with a device at another location or an audio and/or video feature that enables a person remote from the student, with or without the permission of the student, to listen-in or have voice communications with the student and/or access video through the unit either in real time or by taping such communications.

The Board of Education permits the use of a tracking unit or an application on an electronic device that can track the location of the student while in school, at a school-sponsored event, or on a school bus. However, to protect the privacy rights of all students and to maintain the school district's legal obligation to maintain confidential student information in accordance with Federal and State law and regulations, the use of a tracking device or an application on an electronic device that enables any type of one-way or two-way audio and/or video communications or taping is not permitted.

A violation of the provisions of this Policy will result in a violation of the Student Code of Conduct Policy and appropriate discipline will be imposed.

Adopted:

7461 DISTRICT SUSTAINABILITY POLICY

Sustainability is defined as meeting the needs of the present without compromising the ability of future generations to meet their own needs. It considers the interrelationship of economic, social, and environmental factors that protect and enhance present and future quality of life.

The Board of Education desires to conduct its operations and make decisions with identified sustainability priorities that include at a minimum: protecting students, staff, and community from environmental harm; preparing students for the future by educating for sustainability (knowledge of concepts and practices of environmental, social, and economic responsibility and sustainability); and include an intent to preserve current and future resources.

The Board believes by incorporating sustainable practices into school policies and operations it can make an immediate impact on student health, academic performance, and teacher retention while decreasing operational costs and demands on natural resources.

The Chief School Administrator will establish a School District Sustainability Committee to provide the Chief School Administrator and the Board with information on the benefits of increased sustainability practices within the school district.

The Board wants to protect students, staff, school visitors, and community members from environmental harm and will strive to eliminate the use of potentially toxic and harmful substances; prepare students for the future by providing a high-quality education that support concepts and practices of environmental, social, and economic responsibility and sustainability; and preserving current and future resources by adopting practices in operations that balance environmental, social, and fiscal responsibility to protect and enhance the future quality of life.

[Optional - Select Any Additional Sustainability Policy Provisions to be Practiced in the School District

The Board of Education authorizes the following sustainability practices to be implemented within the schools of the district:

____ Professional Development for Sustainability

Quality professional development of staff and Board members facilitates the effective transition to sustainability planning and practices for schools and school districts. Enhancing the knowledge of school personnel about the benefits and requirements of sustainability practices in a school setting increases the likelihood of a successful integration of sustainability into the school district's operations and promotes shared ownership of the outcomes.

The Board of Education will provide a minimum of two hours of time for professional development on sustainability topics to at least five members of the school district staff and/or members of the School District Sustainability Committee to include, but not be limited to, school

Board members, district administrative staff members, teaching staff members, and support staff members.

The professional development for sustainability will provide a general understanding of the benefits of sustainable schools as well as specific information and guidance on undertaking some aspect of sustainability practices from planning to operations. The School District Sustainability Committee, Board members, district administrators, and other school staff members will work together to identify Board members and staff members that would benefit from training on sustainability topics. Training needs will be determined based on plans to maintain, implement, or expand sustainable practices in the school district.

Once the training needs have been identified, various professional development offerings will be reviewed and evaluated to determine the learning concepts that will be included, the educational methods that will be incorporated, and the professional skills that will be imparted. Professional development that incorporates sustainability concepts across subject areas in the teaching curriculum will be a key consideration, as educating for sustainability lays the foundation for sustainable thinking and practice among students, staff, and the broader community.

The school district may choose to train multiple staff members on a particular sustainability topic, either by hosting the training internally or by sending a group to an external training event such as a professional association meeting. Outside experts or internal staff with expertise in sustainability may also be utilized to provide the training. The training hours may also be completed through webinars, online courses, or workshops. Individual staff members or Board members may be trained in different sustainability topics as relevant to their official role in the school district.

The school district will maintain sustainability training documentation that identifies the names and position of the individuals receiving training (groups of five individuals are recommended), along with the following course information: date, instructor or course provider, course description or syllabus, and course length. Course training times exclude time for breaks and meals from the two-hour training requirement. The two hour training requirement does not have to be completed at a single event. For example, two one-hour training sessions or three forty-five minute sessions would meet the time requirement. The training hours must have occurred in the twenty-four months prior to submission for Sustainable Jersey for Schools certification, if such certification is desired.

Qualifying training includes courses or workshops on a topic related to sustainability in schools, from leadership, planning, policy, and curriculum development to teaching, enrichment, food service, transportation, and facilities management.

_____ Green Purchasing Policy

Green purchasing, also known as Environmentally Preferable Purchasing (EPP), is the coordinated purchasing of goods and services to minimize impacts on human health and the

natural environment. Alternatives exist for many products used by schools that are less hazardous, save energy and water, and reduce waste.

A simple first step will be for the school district to purchase as many products as possible made from recycled content that are themselves recyclable. Green purchasing moves beyond recycled materials and also takes into consideration the raw materials, including energy and water, used to manufacture products; the production process itself; the packaging and distribution method; and the distance of transport and proximity of production.

The School Business Administrator/Board Secretary or designee will provide an outline of the standards and procedures for selecting products based on environmental criteria. The specific standards and guidelines for selecting products will be based on established environmental criteria, as well as promote the adoption of this Policy to district staff members. The district will attempt to purchase, in accordance with the provisions of applicable purchasing laws: green cleaning supplies; green cleaning equipment; recycled paper; energy efficient appliances; and/or equipment purchases and green cleaning training.

_____ Classroom Chemical Purchase, Storage, and Disposal Policy

The Board of Education requires outdated chemicals used in the school district as part of the school district's Chemical Hygiene Plan are routinely removed from school grounds and future purchases will attempt to curtail or eliminate storage of unneeded chemicals. The School Business Administrator/Board Secretary will coordinate a lab clean-out and clean-out of outdated and unneeded chemicals every eighteen months.

Classroom chemical purchase, storage, and disposal will be in accordance with Board of Education Policy 7420 – Hygienic Management and Regulation 7420.2 – Chemical Hygiene that is in accordance with Federal and State law.

_____ Green Cleaning Policy and Plan

A well-designed Green Cleaning Program developed by the School Business Administrator/Board Secretary or designee will be designed to reduce harmful chemical exposure and yield positive benefits for students, custodial staff, administrators, teachers, and the environment by protecting the environment; providing a healthy learning and work environment; increasing the lifespan of facilities; and protecting the health of custodial, maintenance, and building staff.

This Policy incorporates recommendations from the district's Green Cleaning Plan which will commit to procuring and using green cleaning products and green equipment, support training for custodial and maintenance staff, and describe efforts to evaluate and monitor progress. This Green Cleaning Policy will be shared with the administration, school staff members, and the broader school community. Before adopting this Green Cleaning Policy, the district will develop

a Green Cleaning Plan or Green Cleaning Action Plan that will inform the Policy and support an effective program.

The school district's Green Cleaning Program will incorporate green cleaning products and equipment as well as staff training; engage parents, students, and school organizations in the program implementation; and follow a comprehensive plan that articulates strategies for key building areas including classrooms, kitchens, gymnasiums, offices, and entry systems. In addition to the use of Green Cleaning products, the district's Green Cleaning Program will incorporate technologies like microfiber cloths to reduce the use of cleaning chemicals and HEPA-filtered vacuum cleaners to promote healthy indoor air quality.

The School Business Administrator/Board Secretary or designee will establish a District Green Cleaning workgroup that includes administrators, facility manager, custodial and maintenance staff, teachers, school nurses, support staff, parents, and Green Team members, as well as other individuals interested in Green Cleaning to familiarize the team with Green Cleaning Program components, including Green Cleaning supplies and equipment, as well as the relationship to indoor air quality, chemical exposure, and cost-saving opportunities.

The development of the district's Green Cleaning Plan or Green Cleaning Action Plan will consider the following steps:

1. Complete building cleaning assessments by collecting facility and occupant information, and historical program strengths or weaknesses.
2. Create an inventory of custodial cleaning products and mechanical and non-mechanical equipment, and determine if they meet Green Cleaning standards.
3. Assess staff training and identify training needs and program resources available to support training. Determine how existing policies and procedures can be modified to utilize the wide range of Green Cleaning techniques and concurrently meet accepted levels of clean for specific areas of the facility.
4. Develop a plan with goals and strategies for cleaning procedures, Green Cleaning supplies, Green Cleaning equipment, and building facility enhancements (like expanded use and maintenance of walk-off mats at entrances). Benchmarks to guide the transition to Green Cleaning are critical due to training, product sourcing, and purchasing and staffing considerations.
5. Identify the Green Cleaning standards that will be used to purchase Green Cleaning equipment, non-mechanical equipment, and Green Cleaning custodial supplies. Possible standards include, but are not limited to:
 - a. Carpet and Rug Institute, Green Vacuum Cleaner Standards.
 - b. ISSA, Construction Industry Management Standard for Green Buildings that supports Leadership in Energy and Environmental Design (LEED) certification.
 - c. EcoLogo Certified products, services and packaging are certified for reduced environmental impact. ECOLOGO Certifications are voluntary, multi-attribute,

- lifecycle based environmental certifications that indicate a product has undergone rigorous scientific testing, exhaustive auditing, or both, to prove its compliance with stringent, third-party, environmental performance standards.
- d. Environmental Protection Agency's (EPA's) Safer Choice label helps consumers, businesses, and institutional buyers identify cleaning products and others that perform well and are safer for human health and the environment.
 - e. Green Seal standard provides sustainability standards for products, services, and companies based on life-cycle research. Green Seal standards provide criteria and guidelines for manufacturers, service providers, and companies to work toward sustainability. Green Seal has 31 issued standards that cover over 375 product and service categories. Examples of Cleaning Products and Services include the GS-42 Commercial and Institutional Cleaning Services, GS-34 Cleaning and Degreasing Agents, GS-37 Green Cleaning Services, GS-40 Floor-Care Products for Industrial and Institutional Use, and GS-41 Hand Cleaners for Industrial and Institutional Use.
 - f. U.S. Green Building Council's Leadership in Energy & Environmental Design-Existing Buildings criteria; or ISSA Cleaning Industry Management Standard for Green Buildings.
 - g. Other standards that meet or exceed those listed above are also acceptable.
6. Green Cleaning Action plans may also incorporate implementation timeframes and program-monitoring requirements.

_____ Promoting Physical Activity

In addition to high-quality physical education classes in the school district taught by certified and well-supported physical education teachers, multiple opportunities exist before, during, and after school to enable young people to achieve the U.S. Department of Health and Human Services' recommended sixty minutes of physical activity per day. They include: recess, physical activity breaks, before and after school programs, and the use of school facilities outside school hours.

The Healthy, Hunger-Free Kids Act of 2010 requires every school district that participates in Federal school meals programs to have a local school Wellness Policy that includes goals for physical activity. The Board of Education has adopted Policy 8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods to meet this requirement. The Board of Education promotes a comprehensive school-based physical activity program in accordance with Board policy that will permit students to safely walk to and from school, to ride bicycles to and from school, and some of the activities and programs listed below to promote physical activities:

1. Recess: The district will provide a recess period on most school days for Kindergarten through fifth grade students;

2. Physical Activity Breaks: Teachers may periodically conduct three to five minute "physical activity breaks" or "brain energizers" and incorporate physical activity into academic lessons to help improve student performance and on-task behavior;
3. Before and After School Programs: Elementary and Middle Schools in the district will attempt to offer a minimum of two types of extracurricular programs that provide students with opportunities for physical activity beyond school hours. A high school will offer additional extracurricular programs that provide students with opportunities for physical activity beyond school hours;
4. If the district offers a before and/or after school student care program for children, either directly or through a contractor, such programs shall incorporate physical activity as a component of the daily schedule;
5. Intramural sports, which are organized sports that often emphasize fun as well as competition and involve students from the school of all skill levels who may not want to participate in an interscholastic sport;
6. Physical activity clubs that allow students to pursue specific interests or explore new activities;
7. Use of School Facilities Outside School Hours: The district may, in accordance with Board Policy, allow for the joint use of school facilities by community recreation programs offered by municipal or parks and recreation commissions, outside agencies, and/or youth-serving organizations on evenings, weekends, and during breaks in the school calendar.

_____ Safe Routes to School

Safe Routes to School is a nationwide movement aimed at encouraging elementary and middle school students to walk or bicycle to school. The goal of New Jersey's Safe Routes to School initiative is to get children walking and bicycling to school where it is safe and to make it safe where it is not safe. In support of this initiative, the Board has adopted Policy 8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods, Policy 8600 – Transportation, and Policy 5514 – Student Use of Vehicles. The Board of Education and the administration will collaborate with municipal, county or State transportation, land-use planning, law enforcement, and other agencies to plan, construct, and encourage the use of safe, accessible, and convenient pedestrian and bicycle routes to and from school.

The Board recognizes the benefits of students walking or riding a bicycle to school on a safe route. Understanding there may not be a safe walking or biking route to and from school for every student, this physical activity for a student is both mentally and physically beneficial.

Students walking and riding a bicycle to school will be required to comply with Board policies, all safety and school rules, and regulations. A list of conditions explaining the rules and expectations of the student and parent will be provided by the Principal or designee.]

POLICY

Beverly City Board of Education

PROPERTY

7461/page 7 of 7

District Sustainability Policy

The Board of Education will post this Policy on the school district website along with samples of the district's outreach activities to staff, students, and parents notifying them of the Policy adoption. Outreach activities/materials will include district newsletter articles, email blasts, presentations/announcements at Board of Education or district-wide staff meetings, and other public events.

Adopted:

7424 BED BUGS

The Board of Education is concerned for students who may have bed bugs in their home with the potential for these students to bring bed bugs into the school building. Bed bugs can be transmitted from one location to another in backpacks, clothing, books, and other items. A bed bug infestation is unlikely in a school and the Board adopts this Policy as a proactive action to prevent infestation and to stop bed bugs from spreading within the school setting if a bed bug is transmitted into a school.

Bed bugs are parasitic insects that feed exclusively on blood and are mainly active at night, but are not exclusively nocturnal. A common bed bug prefers human blood and typically feeds on their hosts without being noticed. Bed bugs are not known to transmit disease, but cause reasonable distress and health concerns for many people. The presence of bed bugs in a home does not mean the home is unclean, bed bugs can be found in any home.

Bed bugs typically do not infest people as they hide during the day and come out during the night. Bed bugs are attracted to humans primarily by carbon dioxide, warmth, and by some chemicals. Bed bugs prefer exposed skin, preferably the face, neck, and arms of a sleeping person. Bed bug bites may lead to a range of skin manifestations from no visible effects to prominent blisters. The bite usually produces a swelling with no red spots, but when many bugs feed on a small area, reddish spots may appear after the swelling subsides. Effects also may include skin rashes, psychological effects, and allergic symptoms.

Any staff member who observes what may be bed bug bites on a student shall send the student to the school nurse. The school nurse shall examine the student to determine if there are any bed bugs present on the student or if the bites may be bed bug bites. The school nurse will inform the Principal and contact the student's parent on the results of the examination.

In the event the school nurse observes what appears to be a bed bug on the student or on the student's possessions, the school nurse will inform the Principal who will arrange for a licensed pest management professional to complete an inspection of the student's classroom(s) to determine if bed bugs are present in the classroom area. If a licensed pest management professional cannot complete an inspection within twenty-four hours of the request from the school district, the district custodial staff will vacuum the student's classroom(s) with a vacuum cleaner using a new vacuum cleaner bag and when finished the staff member shall seal the bag and discard it in a receptacle outside the school building. If the vacuum does not have a bag, the contents of the vacuum shall be emptied into a secure plastic bag, sealed, and discarded into a receptacle outside the school building. The Principal shall determine if the classroom(s) should be occupied by staff and students until the inspection by a licensed pest management professional is conducted.

In the event the inspection determines bed bugs are in the school, the area(s) where bed bugs have been found or could be found will be treated by a licensed pest management professional.

POLICY

The parent of any student who is found to have a live bed bug on them will be contacted by the school nurse and the parent will be required to pick-up their child to arrange for the child to return home to change clothes and to inspect any items the student brings to school. Upon the student's return to school, the student will be required to report to the school nurse who will examine the child and the child's possessions. If there are no signs of bed bugs on the student or in or on the student's possessions, the student will be able to resume their school day. The school nurse may determine to examine the child subsequent to their initial return to school to ensure the student and possessions are free of bed bugs. In the event the nurse finds live bed bugs on the student or in or on the student's possessions upon the student's initial return to school, or upon any subsequent examination by the school nurse, the school nurse will contact the parent and require the parent to pick-up the student from school.

The Principal, in consultation with the school nurse, will determine if the parents of other students should be informed of the presence of bed bugs in an area of the school where their child may have been or is during the school day. This determination will be made on a case-by-case basis. Parents of other students may not be informed if bed bugs are found on a student or in or on the student's possessions, and are not found in the school building. The school district will comply with all notification requirements and other requirements of the New Jersey Pest Management Act, the district's Pest Management Plan, and any other applicable law.

Any student suspected of having bed bugs in their home or on or in their possessions will be treated with discretion, dignity, and respect. The district will offer the student counseling, if needed. The Principal or designee will work sensitively with parents of any student living in an infested home to develop strategies for preventing the further spread of bed bugs.

Adopted:

7441 ELECTRONIC SURVEILLANCE IN THE SCHOOL BUILDING AND ON SCHOOL GROUNDS

The Board of Education authorizes the use of electronic surveillance systems in the school building and on school grounds to enhance the safety and security for school district staff, students, community members, and other building occupants and to protect the school district's building and grounds.

The content produced by the surveillance system under certain circumstances may be considered a student record and if so it will be subject to the Board of Education policy and regulations regarding confidential student records. If the content of the surveillance system becomes the subject of a disciplinary proceeding, it shall be treated like other evidence in the proceeding.

In accordance with the provisions of N.J.S.A. 18A:41-9, if at least one school building of the school district is equipped with video surveillance equipment that is capable of streaming live video wirelessly to a remote location, the Board of Education shall enter into a Memorandum of Understanding (MOU) with local law enforcement authorities providing the authorities with the capacity to activate the equipment and view live streaming video. The MOU shall include the provisions of N.J.S.A. 18A:41-9 and any additional information required by law enforcement officials. In the event the parties to the MOU are unable to reach an agreement regarding any provision required to be included in the MOU as per N.J.S.A. 18A:41-9a, the County Prosecutor shall make the final determination regarding that provision. Nothing in N.J.S.A. 18A:41-9 shall be construed as to require the installation of video surveillance equipment capable of streaming live video wirelessly to a remote site from a school building that does not have the ability to have live streaming video.

The Board of Education shall post signage in a prominent, public place in the building and on school grounds where electronic surveillance equipment may be used.

In addition to posting, the district shall notify school staff members, parent(s), and students that electronic surveillance may be used in the school building and on school grounds through publication in student and staff handbooks, school calendars, notice sent home with students, or any other effective means to publish the district's use of electronic surveillance equipment in the school building and on school grounds.

N.J.S.A. 18A:41-9

Adopted: 15 September 2010

7440 SCHOOL DISTRICT SECURITY

The Board of Education believes the building and facilities of the school district represent a substantial community investment. The Board directs the development and implementation of a plan for school district security to protect the school community's investment in the school buildings and facilities.

The school district security program will include: maintenance of facilities that are secure against unwelcome intrusion; protection against fire hazards and faulty equipment; and compliance with safe practices in the use of electrical, plumbing, heating, and other school building equipment. The Board directs close cooperation of district officials with law enforcement, fire officials, and other emergency agencies.

The Chief School Administrator shall designate a school administrator as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3. The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist certification in accordance with the provisions of N.J.S.A. 18A:17-43.2. The School Safety Specialist shall also serve as the school district's liaison with local law enforcement and national, State, and community agencies and organizations in matters of school safety and security.

Access to the school building and grounds outside the hours school is in session shall be limited to personnel whose employment requires their presence in the facility. An adequate key control system will be established to limit building access to authorized personnel and guard against the potential of intrusion by unauthorized persons who have obtained access improperly.

Building records and funds shall be kept in a safe place and secured as appropriate and necessary.

Protective devices designed to be used as safeguards against illegal entry and vandalism may be installed when appropriate. The Board may approve the employment of school resource officers, school security officers, and/or law enforcement officers in situations in which special risks are involved.

N.J.S.A. 18A:17-43.1; 18A:17-43.2; 18A:17-43.3

Adopted: 15 September 2010

8630 BUS DRIVER/BUS AIDE RESPONSIBILITY

The Board of Education requires all school bus drivers and bus aides employed by the district or employed by a contracted school bus company to be reliable persons who possess the qualifications necessary to perform the duties of the position. Anyone driving a school bus used to transport students to and from school and school related activities must meet all requirements of N.J.S.A. 18A:39-17, 18, 19.1, and 20 and all New Jersey Motor Vehicle Commission (NJMVC) rules governing school bus drivers. All school bus drivers must possess the appropriate license and endorsement(s) to drive a school bus in the State of New Jersey and are subject to all the Federal and State requirements to maintain the appropriate license.

“Employer” for the purposes of this Policy and Regulation means a Board of Education or a contractor that provides student transportation services under contract with the Board of Education. In the event the school district employs school bus drivers and bus aides and/or uses a contractor for transportation services, the “employer” for school district employed school bus drivers and bus aides shall be the Board of Education and the “employer” for contracted school bus drivers and bus aides shall be the contractor that provides student transportation under contract with the Board of Education.

School bus drivers and bus aides shall meet criminal history background check requirements pursuant to N.J.S.A. 18A:6-7.1(c) and tuberculin testing requirements pursuant to applicable State statutes and administrative codes. School bus drivers and bus aides shall be considered under the Federal Family Educational Rights and Privacy Act (FERPA) to be school officials who have a legitimate educational interest to parts of a student’s record relating to transportation, without parental consent, as outlined in N.J.A.C. 6A:27-12.1(j)1.

A Commissioner of Education-developed training program on proper procedures for interacting with students with special needs shall be administered by the employer to all school bus drivers and bus aides in accordance with the requirements of N.J.S.A. 18A:39-19.2. This training program must be administered in accordance with the provisions of N.J.S.A. 18A:39-19.3.a. and all school bus drivers and bus aides must file a certification with their employer that the individual has completed the training program within five business days of its completion. The employer shall retain a copy of the certificate for the duration of the individual’s employment and shall file a copy of the certification to the Department of Education in accordance with the provisions of N.J.S.A. 18A:39-19.3.b.

School bus drivers and bus aides shall receive training in the use of a student’s educational records and in their responsibility to ensure the privacy of the student and his or her records. In addition, permanent and substitute school bus drivers and bus aides shall be trained for the functions of their positions and in a safety education program as outlined in N.J.A.C. 6A:27-11.1 et seq.

In accordance with the provisions of N.J.S.A. 18A:39-28, school bus drivers must visually inspect the school bus they are assigned at the end of the transportation route to determine that no student has been left on the bus.

The school bus driver shall be in full charge of the school bus at all times and shall be responsible for maintaining order. The school bus driver will never exclude a student from the

school bus, but if unable to manage a student, the school bus driver will report the unmanageable student to the Chief School Administrator or designee of the school in which the student attends.

The Chief School Administrator or designee, upon such report from the school bus driver, may assign appropriate discipline. The discipline may include excluding the student from the bus and the student's parent(s) or legal guardian(s) shall provide for the student's transportation to and from school during the time of exclusion.

In the event of an emergency, school bus drivers shall follow procedures established by this Board. School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school. All other students shall receive school bus evacuation instruction at least once per year. School bus drivers and bus aides shall participate in the emergency exit drills, which shall be conducted on school property and shall be supervised by the Principal or person assigned to act in a supervisory capacity. Drills shall be documented in the minutes of the Board of Education at the first meeting following completion of the emergency exit drill in accordance with the provisions of N.J.A.C. 6A:27-11.2(d).

In accordance with the provisions of N.J.S.A. 18A:39-19.4, a Commissioner-developed student information card shall be completed by a parent of a student with an Individualized Education Plan (IEP), who receives transportation services, when the IEP is developed or amended. Upon receiving consent from the parent, the student information card shall be provided to a school bus driver and bus aide for each student on the bus route to which the school bus driver or bus aide is assigned for whom a student information card has been completed by the parent.

The school bus driver will immediately inform the Chief School Administrator of the receiving school and the School Business Administrator or designee of the district providing the transportation following an accident that involves injury, death or property damage. The school bus driver must also complete and file within 10 days of the accident the Preliminary School Bus Accident Report prescribed by the Commissioner of Education. In addition to the Preliminary School Bus Accident Report, the driver of a school bus involved in an accident resulting in injury or death of any person, or damage to property of any one person in excess of \$500, shall complete and file within ten days after such accident a motor vehicle accident report in accordance with N.J.S.A. 39:4-130.

School bus drivers are prohibited from using a cellular or other electronic communication device while operating a school bus unless the school bus is parked in a safe area off a highway or in an emergency situation pursuant to N.J.S.A. 39:3B-25. A school bus driver who violates this policy provision is subject to fines pursuant to N.J.S.A. 39:3B-25.

School bus drivers are responsible for the safety of their students and shall rigorously observe all motor vehicle laws and regulations and State Board of Education rules in the operation of their school bus.

N.J.S.A. 18A:6-7.1 et seq.; 18A:25-2; 18A:39-17; 18A:39-18; 18A:39-19.1; 18A:39-19.2; 18A:39-19.3; 18A:39-19.4; 18A:39-28

N.J.S.A. 39:3B-25

N.J.A.C. 6A:27-11.1 et seq.; 6A:27-12.1 et seq.

Adopted: 15 September 2010



STUDENT COUNT

16A

GRADE/TEACHER

PRE-K

Ms. Scarperia	13
Ms. Foglio	13
Ms. Spratt	11

KINDERGARTEN

Ms. Lokan	15
Mrs. Granville	13
Ms. Fox	3

FIRST GRADE

Ms. Borota	17
Mrs. Vermes	16
Ms. Fox	1

SECOND GRADE

Mrs. Arruda	16
Ms. Fox	2

THIRD GRADE

Mrs. McCloskey	17
Mrs. Odom	16
Ms. McGuckin	1

FOURTH GRADE

Mrs. Singer	11
Mrs. Genovesi	10
Ms. McGuckin	2

FIFTH GRADE HOMEROOM

Mr. Leigh	28
Ms. McGuckin	2

SIXTH GRADE HOMEROOM

Mrs. Druding	30
Ms. McGuckin	1
Ms. Kranz	3

SEVENTH GRADE HOMEROOM

Mr. Shareef	27
Ms. Kranz	1

EIGHTH GRADE HOMEROOM

Mr. Dempster	22
Ms. Kranz	3

TOTAL COUNT 294

MARCH Attendance Totals for BES in 2017-18
 Residence District Code: all
 Report 1003 as of 03/23/2018

16B

Grade	PTC	Total	Active	Days Possible	Days Present	Days Absent	Days Tardy	A-D-E	A-D-A	% ATT	% NOT Tardy
01	01	33	33	612	613	29	8	29.143	27.762	100.163	98.693
01	20	1	1	19	18	1	1	0.905	0.857	94.737	94.737
02	02	19	18	351	348	17	14	16.714	15.905	99.145	96.011
03	03	34	34	637	639	26	7	30.333	29.095	100.314	98.901
04	04	23	23	423	402	37	10	20.143	18.381	95.035	97.636
05	05	29	29	542	539	24	7	25.81	24.667	99.446	98.708
05	20	1	1	19	15	4	2	0.905	0.714	78.947	89.474
06	06	34	34	637	635	24	5	30.333	29.19	99.686	99.215
06	20	1	1	19	19	0	0	0.905	0.905	100	100
07	07	28	28	532	535	19	10	25.333	24.429	100.564	98.12
08	08	25	25	475	464	29	11	22.619	21.238	97.684	97.684
3F	3F	15	14	275	265	22	5	13.095	12.048	96.364	98.182
4F	4F	1	1	19	19	0	0	0.905	0.905	100	100
4F	4F	23	22	426	417	26	11	20.286	19.048	97.887	97.418
KF	20	1	1	19	18	1	0	0.905	0.857	94.737	100
KF	KF	31	30	579	577	28	17	27.571	26.238	99.655	97.064
TOTAL		299	295	5,584	5,523	287	108	265.905	252.238	98.908	98.066

Column header "TOTAL" represents total number of all Students throughout the reporting period who factor into the attendance totals.

Column header "ACTIVE" represents the total number of above mentioned students who are ACTIVE as of the last day of the reporting period.

District ADE: 265.905
District ADA: 252.238



Nurse's Monthly Report

16C

Date Range: 2/15/2018 – 3/22/2018

Student Visits: 303

Physicals Processed: 2

Health Screenings Performed: 68

Students Requiring Emergency Services (911): 0

Employee Visits: 1

Documented Contagious Illnesses: 2

Child Study Team Referrals Completed: 0

Other:

- Secured additional medications for students with varying conditions
- Continued attendance interventions
- Sent compliance letters for physicals for new students
- Performed scoliosis screenings for 5th and 7th graders
- Sent notification letters for 5th grade students regarding 6th grade required immunizations
- Collaborated with other districts regarding student immunization records
- Started process of organizing summer CPR renewals
- Completed requirements for my Master of Science in Nursing ☺

Thank you!

Prepared by Jamie Weller, MSN, RN, CSN-NJ
Beverly City School Nurse

Discipline Report by Grade
February 14, 2018
To
March 19, 2018

Grade	Disobedience		Disrespectful		Fighting		Theft /		Drugs		Technology		General Detentions
	Enrollment	Defiance	Profanity	Vandalism	Assault	Stealing	Alcohol	Misuse	Suspension	with Packets			
PRE-K	37												
K	31												
1	34												
2	18												
3	34												2
4	22												1
5	30												2
6	34												6
7	28												5
8	25												7
TOTAL	293												23

Suspensions Student	Reason	General Detention Student	Reason
T.B.	Inappropriate use of personal electronic device	J.O.	Learning from mistakes Late
		M.R.	Learning from mistakes Late
		T.M.	Late
		B.D.	Disruptive
		L.C.	Misbehavior
		A.C.	Misbehavior
		N.C.	Misbehavior
		E.S.	Disrespect
		J.A.	Late
		C.D.	Spreading
		A.R.	Late
		J.C.	Misbehavior
		J.M.	Think Sheet
		J.G.	Disrespect
		X.H.	Destroying school property
		J.G.	Think Sheet
		A.Y.	Late
		K.M.	Late
		J.S.	Late
		C.R.	Late
		C.R.	Late
			Think Sheet
			Disrespect

Discipline Report by Grade
 February 14, 2018
 To
 March 19, 2018



--	--	--

	Rumors					
T.B.	Spreading Rumors					



Reporting Form for Harassment, Intimidation, and Bullying

Ms. Kerri Lawler, Anti-Bullying Coordinator Ms. Chelsea Light, Anti-Bullying Specialist

Note that in order to protect the identities of students and in order to ensure confidentiality, student initials, rather than names, are used throughout this report.

SUMMARY OF ALLEGATIONS:

It was reported that AV was being bullied on the playground.

FACTUAL FINDINGS OF ANTI-BULLYING SPECIALIST:

It was confirmed that AV was in conflict with students in a different class. AV attempted to play roughly with the students and they did not want to play with him, which AV interpreted as them being mean to him.

 Yes, this was harassment, intimidation, and/or bullying

DESCRIPTION OF SERVICES AND/OR INTERVENTIONS:

 x No, this case was determined to be non-HIB related or non-actionable HIB¹

 Results of the investigation were inconclusive

Signature of the Superintendent *E. Grady* Date 2/27/18
Board of Education Meeting Date 3/14/2018

¹The Non-actionable HIB means a student engaged in behavior that may be considered inappropriate, rude, disrespectful, or unkind, but the behavior does not violate school HIB guidelines.

