



BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
March 25, 2021

6:00 p.m.
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read: The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on March 19, 2021. A copy was also submitted to the Beverly Post Office.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Board President, Mr. Wolbert lead the Pledge of Allegiance.

3. Roll Call

Barbara Kelly	Present	Dominique Turner	Present
Donato Marable	Present	Richard Wolbert	Present

4. Richard Wolbert, Board President opened the meeting.

5. Board Member Comments on the Agenda



There were no board member comments on the agenda.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. A motion was made by Barbara Kelly and seconded by Donato Marable to approve the regular meeting minutes for February 25, 2021.

Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

MONTHLY FINANCIALS/CONTRACTS:

8. A motion was made by Barbara Kelly and seconded by Donato Marable to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending January 2021: Balance on hand \$3,806,986.73

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of January 2021, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

March 25, 2021

Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of January 2021, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district



officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending January 2021.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of January 2021.

D. MOTION: To approve the purchase orders in the amount of \$234,809.52 for the month of March 2021.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$600,116.51 for the month of March 2021 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending February 15, 2021 in the amount of \$177,631.59 and for the pay period ending February 28, 2021 in the amount of \$169,992.91 in the total amount of \$347,624.50 for the month of February 2021.

Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

FINANCIALS/CONTRACTS:

9. A motion was made by Dominique Turner and seconded by Barbara Kelley to approve the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: RESOLVED, to adopt the budget for the 2021-2022 school year be adopted in the CURRENT EXPENSE FUND 10 amount of \$8,970,526.00 SPECIAL REVENUE FUND 20 in the amount of \$999,141.00 and DEBT SERVICE FUND 40 in the amount of \$83,194.00

FURTHER, be it resolved that \$3,201,126.00 should be raised for the GENERAL FUND and \$83,194.00 should be raised for the DEBT SERVICE FUND for the 2021-2022 school year.

FURTHER, be it resolved that the revenues for the 2021-2022 school year be adopted in the amounts of CURRENT EXPENSE FUND 10 in the amount of \$8,970,526.00 SPECIAL REVENUE FUND 20 in the amount of \$999,141.00 and DEBT SERVICE FUND 40 in the amount of \$83,194.00



BE IT RESOLVED, that the Beverly City Board of Education accept Categorical Special Education State Aid of \$182,606.00 Categorical Security Aid of \$105,269.00 Adjustment Aid of \$758,309.00 Categorical Transportation Aid of \$193,173.00 and Equalization Aid of \$3,201,807.00 and

BE IT RESOLVED, that the School Business Administrator is authorized to advertise said tentative budget in the *Burlington County Times* in accordance with the format required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing will be held at the Beverly City School Media Center on Bentley Avenue, Beverly, New Jersey on Thursday, April 22, 2021 at 6:00 p.m. for the purpose of holding a special public hearing on the 2021-2022 school budget.

WHEREAS, the Beverly City Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500.00 in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$20,000.00 for all staff and board members.

WHEREAS, school district policy #9120 & #0177, NJAC 6A:23A-5.2(b) and NJAC 6A:23A-9.3(c)14 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such public relations and professional services for 2021-2022 School Year.



NOW, THEREFORE BE IT RESOLVED, that the Beverly City Board of Education hereby establishes the school district public relations and professional services maximum for the 2021-2022 School Year at the sum of:

Professional Services:	
Attorney(s):	<u>\$30,000.00</u>
Auditor:	<u>\$20,000.00</u>
Treasurer of School Monies:	<u>\$5,000.00</u>
OT/PT/Speech:	<u>\$120,000.00</u>
School Physician:	<u>\$1,000.00</u>
Public Relations:	<u>\$2,000.00</u> and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

BE IT FURTHER RESOLVED that the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations.

BE IT FURTHER RESOLVED that the 2021-2022 budget includes a withdrawal of \$800,000.00 from Capital Reserve. The monies will be used to install three (3) classroom trailers on the Beverly School site. This project is included in the District's Long Range Facility Plan and the project has also been approved by office of School Facilities State Project #0380-025-20-3200.

BE IT FURTHER RESOLVED, that the 2021-2022 school budget includes a tax levy enrollment adjustment.

B. BE IT RESOLVED, that the Board of Education approve the submittal of the application for review and approval of the Preschool Education Aide (PEA) 2021-2022 grant including the district enrollment and planning workbook in amount of \$739,915.00.

C. MOTION: To approve the following 2020-2021 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
Lindenwold	1	\$6,273.54	2/4/2021-6/30/2021	Homeless Tuition	\$6,273.54



D. MOTION: BE IT RESOLVED, that the Board of Education approve to accept 1 student from Delanco cost to include tuition (\$15,335.00) and related services effective March 29, 2021 to June 30, 2021.

Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

PERSONNEL:

10. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Donato Marable to approve the following action items A through M will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of April 2021.

B. MOTION: BE IT RESOLVED, that the Board of Education approve to advertise for the following ESY positions (Tentative ESY = Based on Needs of Students/Student Attendance)

- Special Education Teachers @ \$40.00 per hour TBD following articulation of ESY needs
- 1 School Nurse @ \$40.00 per hour
- 1 Speech Therapist (Part-Time) @ \$40.00 per hour
- Paraprofessionals @ \$20.00 per hour TBD following articulation of ESY needs
- Occupational Therapist @ \$40.00 (Part-time)
- Physical Therapist @\$40.00 (Part-time)
- RBT @\$25.00 (Part-time)

C. MOTION: To approve the CST Summer hours:

BE IT RESOLVED, that the Board of Education approve the following CST staff summer hours up to 10 days:

- Joanne Mills – Social Worker
- Chelsea Light – School Psychologist

D. MOTION: BE IT RESOLVED, that the Board of Education approve Tiahmar Fenelon, Paraprofessional, Step #11 at the rate of \$18.19 per hour, retroactive March 3, 2021 through June 30, 2021.



E. MOTION: BE IT RESOLVED, that the Board of Education approve Danielle Blythe, Teacher, Step #9, MA, at the REVISED prorated salary of \$57,378.00, effective March 8, 2021 through June 30, 2021.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Pursuant to the provisions of N.J.S.A. 18A:27-4.1 and N.J.S.A. 18A:27-10, upon the recommendation of the Superintendent of Schools, renew the employment contracts of the following 12-month non-certified staff for the 2020-2021 school year:

Last Name	First Name	Position	Hire Date	Salary 2020-2021
Chakan	Denise	Accounts Payable Clerk	3/28/2011	\$71,177.62
Cole	Linda	CST Secretary	10/2/2000	\$48,635.21
Davis	Tony	Head Custodian	9/1/2004	\$43,872.71
Dollard	Justin	Investigator/Security Officer/ Custodian	2/6/2019	\$64,062.34
Sanchez-Dollard	Andrea	Administrative Secretary	9/8/2008	\$61,328.64
Williams	Samantha	Clerk Typist/Records Admin.	8/7/2017	\$49,172.43

G. MOTION: To approve the Part Time Custodial Staff for the 2020-2021 School Year:

BE IT RESOLVED, that the Board of Education approve the following Part Time Custodians for the 2020-2021 school year:

NAME		ASSIGNMENT	Hourly Rate
Bert Jordan	10 Month	Custodian (Night)	\$25.66

H. MOTION: To approve Pablo Canela:

BE IT RESOLVED, that the Board of Education approve to appoint Mr. Pablo Canela as Treasurer of School Monies at the salary of \$4,645.53 from July 1, 2020 to June 30, 2021.

I. MOTION: BE IT RESOLVED, that the Board of Education approve to adjust salaries for the following teacher by virtue of the accumulations of advanced status credits on the salary guide in accordance with Board-BEA negotiated agreement for the 2020-2021 school year, said adjustments to be paid the first reasonable pay period:

Teacher	From	Old Salary	To	New Salary
Donna Butler	Step #6 BA+30	\$51,992.00	Step #6 MA	\$52,492.00

J. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Christen Russell, Part-time Behaviorist, effective June 18, 2021.

K. MOTION: BE IT RESOLVED, that the Board of Education approve Ralphina Perry, Paraprofessional, at the rate of \$18.19 per hour, Step #11, effective on or around April 12, 2021 pending fingerprint approval.



L. MOTION: BE IT RESOLVED, that the Board of Education approve, Keya Brown, Paraprofessional, at the rate of \$18.19 per hour, Step #11 effective, effective on or around April 12, 2021 pending fingerprint approval.

M. MOTION: BE IT RESOLVED, that the Board of Education approve Mary (Von) Baker, substitute custodian, at the rate of \$14 per hour, pending fingerprint approval.

Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

CURRICULUM & INSTRUCTION:

11. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Dominique Turner to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the summer hours of Monday through Thursday from 8:00 AM – 4:00 PM, beginning the week of June 21, 2021 (first Friday off June 25th) and ending the week of August 30, 2021 (last Friday off September 3rd).

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Extended School Year Program beginning July 6, 2021 to August 5, 2021, PreK-7th grade, Monday through Thursday, 8:30 AM – 12:30 PM.

Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

MOTION: Executive Session Resolution:

Entered executive session at 6:13 p.m.

A motion was made by Barbara Kelly and seconded by Donato Marable: WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Beverly City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and



WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 6:30 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Beverly City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is:

Superintendent Vacation Payout pursuant N.J.S.A. 18A:30-9

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

The Board of Education reconvened from executive session at 6:22 p.m.

Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

13. Old Business –

- 2021-2022 School Budget – This was reviewed and adopted earlier in the meeting.

- Classroom Trailers – The Board of Education is still looking at two options with regard to the trailers and finalizing numbers for a summer installation.

14. New Business –

- April Board Meeting Date Changed – Dr. Savage noted that due to the budget approval timeframe the Board of Education meeting set for April needs to be moved to May, 6 ,2021. The Board of Education agreed to this change. Dr. Savage will advertize accordingly.



15. Superintendent's Report:

A. Enrollment Report: The report was reviewed.

B. Attendance Report: The report was reviewed.

C. Nurse's Report: The report was reviewed.

D. H.I.B. Incidents:

0 incidents reported: 0 were confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

E. Discipline Report:

Total Suspensions: 0

F. Drills:

Evacuation Drill – February 5, 2021 – 1:45 PM

Fire Drill – March 1, 2021 – 8:32 AM

Shelter in Place – March 5, 2021 – 9:59 AM – 4 minutes 15 seconds

16. Correspondence

There was no correspondence this month.

17. Board Comments

There were no Board comments this month.

18. Public Comment

The open to the public for public comments began at 6:33 p.m. and ended at 6:33 p.m.

There were no public comments for the month.

19. Adjournment

A motion was made by Barbara Kelly and seconded by Donato Marable to adjourn the Board of Education Meeting at 6:34 p.m.



Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary