



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
March 19, 2020

6:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 28, 2020. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Board President, Mr. Wolbert lead the Pledge of Allegiance.



Roll Call

Donato Marable	Present	Dominique Turner	Present
Michael Stewart	Present	Richard Wolbert	Present

3. Richard Wolbert, Board President opened the meeting.

4. Board Member Comments on the Agenda

There were no Board of Education comments on the agenda.

5. Public Comment on Agenda Items Only

There were no public comments on the agenda.

6. Student Recognition:

There was no student recognition this month.

7. MOTION: A motion was made by Michel Stewart and seconded by Donato Marable to approve the minutes for the Regular meeting on February 20, 2020.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

MONTHLY FINANCIALS/CONTRACTS:

8. Consent Agenda:

A motion was made Dominique Turner and seconded by Donato Marable to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending January 2020: Balance on hand \$1,335,120.91

Board Secretary's Month Certification



Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of January 2020, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of January 2020, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending January 2020.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of January 2020.

D. MOTION: To approve the purchase orders in the amount of \$140,765.95 for the month of March 2020.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$386,439.74 for the month of March 2020 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending February 15, 2020 in the amount of \$177,023.14 and for the pay period ending February 29, 2020 in the amount of \$169,826.43 in the total amount of \$346,849.57 for the month of February 2020.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative



FINANCIAL/CONTRACTS:

MOTION: A motion was made by Michel Stewart and seconded by Dominique Turner to approve the:

9.MOTION: RESOLVED, That the tentative budget for the 2020-2021 school year be adopted in the CURRENT EXPENSE FUND 10 amount of \$7,652,879.00 SPECIAL REVENUE FUND 20 in the amount of \$992,326.00 and DEBT SERVICE FUND 40 in the amount of \$84,494.00.

FURTHER, be it resolved that \$3,075,879.00 should be raised for the GENERAL FUND and \$84,494.00 should be raised for the DEBT SERVICE FUND for the 2020-2021 school year.

FURTHER, be it resolved that the revenues for the 2020-2021 school year be adopted in the amounts of CURRENT EXPENSE FUND 10 in the amount of \$7,652,879.00 SPECIAL REVENUE FUND 20 in the amount of \$992,326.00 and DEBT SERVICE FUND 40 in the amount of \$84,494.00

BE IT RESOLVED, that the Beverly City Board of Education accept Categorical Special Education State Aid of \$182,606.00 Categorical Security Aid of \$105,268.00 Adjustment Aid of \$758,309.00 Categorical Transportation Aid of \$193,173.00 and Equalization Aid of \$2,614,855.00 and

BE IT RESOLVED, that the School Business Administrator is authorized to advertise said tentative budget in the *Burlington County Times* in accordance with the format required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing will be held at the Beverly City School Media Center on Bentley Avenue, Beverly, New Jersey on Thursday, April 23, 2020 at 6:00 p.m. for the purpose of holding a special public hearing on the 2020-2021 school budget.

WHEREAS, the Beverly City Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500.00 in a given school year (July 1 through June 30); and



WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$20,000.00 for all staff and board members.

WHEREAS, school district policy #9120 & #0177, NJAC 6A:23A-5.2(b) and NJAC 6A:23A-9.3(c)14 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such public relations and professional services for 2020-2021 School Year.

NOW, THEREFORE BE IT RESOLVED, that the Beverly City Board of Education hereby establishes the school district public relations and professional services maximum for the 2020-2021 School Year at the sum of:

Professional Services:

Attorney(s):	<u>\$30,000.00</u>
Auditor:	<u>\$20,000.00</u>
Treasurer of School Monies:	<u>\$5,000.00</u>
OT/PT/Speech:	<u>\$50,000.00</u>
School Physician:	<u>\$1,000.00</u>
Public Relations:	<u>\$2,000.00</u> and

BE IT FURTHER ROSOLVED, that the 2020-2021 School Budget includes an enrollment adjustment.

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

BE IT FURTHER RESOLVED that the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations.

Dr. Savage noted that this year's budget does includes a larger than usual appropriation of free balance. This will have to be monitored closely in future budgets.



Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

PERSONNEL:

10. Consent Agenda:

A motion was made Michael Stewart and seconded by Dominique Turner to approve the following action items A through J, holding Motion D, will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of April 2020.

B. MOTION: BE IT RESOLVED, that the Board of Education approve to advertise for the following ESY positions (Tentative ESY = Based on Needs of Students/Student Attendance)

- Special Education Teachers @ \$35.00 per hour TBD following articulation of ESY needs
- 1 School Nurse @ \$35.00 per hour
- 1 Speech Therapist (Part-Time) @ \$35.00 per hour
- Paraprofessionals @ \$15.00 per hour TBD following articulation of ESY needs

C. MOTION: To approve the CST Summer hours:

BE IT RESOLVED, that the Board of Education approve the following CST staff summer hours up to 10 days:

- Joanne Mills – Social Worker
- Chelsea Light – School Psychologist

D. MOTION: BE IT RESOLVED, that the Board of Education approve Glenn Dempster to conduct homebound instruction for 1 student in the amount of \$40.00 per hour effective date to be determined was placed on hold.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Homebound Instruction for the 2020-2021 school year at the rate of \$40.00 per hour on an as needed basis.

F. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Erin Murray, teacher, effective March 13, 2020.



G. MOTION: BE IT RESOLVED, that the Board of Education approve the sidebar agreement between the Beverly City Board of Education and the Beverly Education Association (see attachment).

H. MOTION: BE IT RESOLVED, that the Board of Education approve Alyssa de la Pena and Travis Knauss as Cooking Matters Club stipend position for the 2019-2020 school year in the amount of \$40.49 per hour, Tier 4, retroactive February 4, 2020 to March 10, 2020 (Tuesday's, on a rotating schedule).

I. MOTION: BE IT RESOLVED, that the Board of Education approve Greg Mobley as sub custodian at the rate of \$14.00 per hour effective March 20, 2020.

J. MOTION: BE IT RESOLVED, that the Board of Education approve Juana Gould as sub custodian at the rate of \$14.00 per hour effective March 20, 2020.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

CURRICULUM & INSTRUCTION:

11. Consent Agenda:

A motion was made Donato Marable and seconded by Dominique Turner to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the summer hours of Monday through Thursday from 8:00 AM – 4:00 PM, beginning the week of June 15, 2020 (first Friday off June 19, 2020) and ending the week of August 24, 2020 (last Friday off August 28, 2020).

B. MOTION: BE IT RESOLVED, that the Board of Education approve the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review for the 2019-2020 school year.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the proposed Comprehensive Equity Plan.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative



FIELD TRIP:

12. Consent Agenda:

A motion was made Donato Marable and seconded by Michael Stewart to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the field trip request for Larissa Druding and Kerri Lawler to attend the Spirit of Philadelphia on June 11, 2020 for 40 students and 10 chaperones, field trip is being fundraised.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the transportation for the 8th grade field trip to Spirit of Philadelphia provided by the Beverly City School on June 11, 2020.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

POLICIES:

13. MOTION: A motion was made Donato Marable and seconded by Dominique Turner to approve the following:

BE IT RESOLVED, that the Board of Education approve the second reading of the following Policies:

- 0132 Executive Authority
- 0134 Board Self Evaluation
- 0141.1 Board Member and Term Sending District
- 0143 Board Member Election and Appointment
- 0144 Board Member Orientation and Training
- 0151 Organization Meeting
- 0152 Board Officers
- 0153 Annual Appointments
- 0167 Public Participation in Board Meetings
- 0168 Recording Board Meetings
- 0171 Duties of Board President and Vice President
- 0173 Duties of Public School Accountant
- 1310 Employment of School Bus. Admin.
- 2440 Summer Session
- 3111 Creating Positions
- 3124 Employment Contract



- 3126 District Mentoring Program
- R3126 District Mentoring Program
- 3141 Resignation
- 3142 Nonrenewal of Nontenured Teaching Staff Member
- 3144 Certification of Tenure Charges
- R3144 Certification of Tenure Charges
- 3159 Teaching Staff Member/School District Reporting Responsibilities
- R3212 Attendance
- 3230 Outside Activities
- R3230 Outside Activities
- 3231 Outside Employment as Athletic Coach
- 3232 Tutoring Services
- R3232 Tutoring Services
- 3281 Inappropriate Staff Conduct
- R3281 Inappropriate Staff Conduct
- 3322 Staff Member's Use of Personal Cellular Telephones/Other Communications Devices
- 3437 Military Leave
- 4124 Employment Contract
- 4146 Nonrenewal of Nontenured Support Staff
- R4146 Nonrenewal of Nontenured Support Staff
- 4161 Examination for Cause
- 4230 Outside Activities
- R4230 Outside Activities
- 4281 Inappropriate Staff Conduct
- R4281 Inappropriate Staff Conduct
- 4322 Staff Member's Use of Personal Cellular Telephones/Other Communications Devices
- R4432 Sick Leave
- 4437 Military Leave
- 5116 Education of Homeless Children
- R5116 Education of Homeless Children
- 5305 Health Services Personnel
- 5514 Student Use of Vehicles on School Grounds
- 6150 Tuition Income
- 6424 Emergency Contracts
- 7101 Educational Adequacy of Capital Projects
- R7101 Educational Adequacy of Capital Projects
- 7102 Site Selection and Acquisition
- R7102 Site Selection and Acquisition
- 7130 School Closing
- 7300 Disposition of Property
- R7300.2 Disposition of Land
- R7300.3 Disposition of Personal Property
- R7300.4 Disposition of Federal Property
- 7510 Use of School Facilities



- 8310 Public Records
- R8310 Public Records
- 8600 Transportation (M)
- R8600 Transportation (M)
- 8670 Transportation of Disabled Students (M)
- 8740 Bonding
- 8820 Opening Exercises/Ceremonies
- 8860 Memorials
- 9180 School Volunteers
- 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants
- 9210 Parent Organizations
- 9400 News Media Relations
- 9541 Student Teachers/Interns

The public hearing portion was opened and closed at 6:36 p.m. There were no public comments.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

14. Old Business –

- LRFP – The Administration and Spieze continue to update the LRFP.

15. New Business –

There was no new business for the month.

16. Superintendent's Report:

A. Enrollment Report

The report was included for review.

B. Attendance Report

The report was included for review.

C. Nurse's Report

The report was included for review.



MOTION: A motion was made by Donato Marable and seconded by Michel Stewart to approve the following:

BE IT RESOLVED, that the Board of Education approves to affirm the determinations of February 2020 HIB reports, Case #10, #12, #13, & #14.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

D. H.I.B. Incidents:

0 incidents reported: 0 was confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

E. Discipline Report:

Total Suspensions: 1

F. Drills:

Lockdown Drill – February 28, 2020 – 10:45 AM

Fire Drill – March 2, 2020 – 3 minutes 10 seconds – 10:09 AM

17. Correspondence

The Board of Education received a letter from the Department of Education regarding our QSAC results as well as a letter approving Dr. Giacobbe's new proposed contract.

18. Board Comments

There were no board comments.

19. Public Comments

There were no public comments.

20. Adjournment

A motion was made by Michael Stewart and seconded by Dominique Turner to adjourn the Board of Education Meeting at 6:44 p.m.



Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary