



**BEVERLY CITY BOARD OF EDUCATION**

601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)  
REGULAR MEETING

Beverly City School  
March 13, 2019

6:00 PM  
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 9, 2019. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Board President, Richard Wolbert led the Pledge of Allegiance



3. Roll Call

Barbara Kelly	Absent	Dominique Turner	Present
Donato Marable	Present	Heather Young	Absent
Michael Stewart	Present	Richard Wolbert	Present

4. Richard Wolbert, Board President opened the meeting.

5. Board Member Comments on the Agenda

There were no Board of Education comments on the agenda.

6. Public Comment on Agenda Items Only

There were no Public Comments on the agenda.

7. Student Recognition:

- Isabella Martel – Learner to Leader
- K'hairah Calvente – Upstander K-4
- Gwyneth Andrus – Upstander 5-8

8. A motion was made by Michael Stewart and seconded by Donato Marable to approve the minutes for the Regular meeting on February 13, 2019.

Roll Call

Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

MONTHLY FINANCIALS/CONTRACTS:

9. Consent Agenda:

A motion was made by Dominique Turner and seconded by Donato Marable to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending January 2019: Balance on hand \$3,721,199.22



Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of January 2019, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

*Brian F. Savage*

Board Secretary/Staff Accountant	Date
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Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of January 2019, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending January 2019.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of January 2019.

D. MOTION: To approve the purchase orders in the amount of \$245,405.17 for the month of March 2019.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$344,855.85 for the month of March 2019 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending February 15, 2019 in the amount of \$162,267.55 and for the pay period ending February 28, 2019 in the amount of \$159,230.92 in the total amount of \$321,498.47 for the month of February 2019.

Roll Call

Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Heather Young	Absent



Michael Stewart

Affirmative

Richard Wolbert

Affirmative

FINANCIALS/CONTRACTS:

10. Consent Agenda:

A motion was made by Dominique Turner and seconded by Michael Stewart to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: RESOLVED, That the tentative budget for the 2019-2020 school year be adopted in the CURRENT EXPENSE FUND 10 amount of \$7,528,933 SPECIAL REVENUE FUND 20 in the amount of \$482,603 and DEBT SERVICE FUND 40 in the amount of \$80,694.

FURTHER, be it resolved that \$3,007,025 should be raised for the GENERAL FUND and \$80,694 should be raised for the DEBT SERVICE FUND for the 2019-2020 school year.

FURTHER, be it resolved that the revenues for the 2019-2020 school year be adopted in the amounts of CURRENT EXPENSE FUND 10 in the amount of \$7,528,933 SPECIAL REVENUE FUND 20 in the amount of \$482,603 and DEBT SERVICE FUND 40 in the amount of \$80,694.

BE IT RESOLVED, that the Beverly City Board of Education accept Categorical Special Education State Aid of \$182,606 Categorical Security Aid of \$105,269 Adjustment Aid of \$758,309 Categorical Transportation Aid of \$193,173 and Equalization Aid of \$2,543,698 and

BE IT RESOLVED, that the School Business Administrator is authorized to advertise said tentative budget in the *Burlington County Times* in accordance with the format required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing will be held at the Beverly City School Media Center on Bentley Avenue, Beverly, New Jersey on Wednesday, April 17, 2019 at 6:00 p.m. for the purpose of holding a special public hearing on the 2019-2020 school budget.

WHEREAS, the Beverly City Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and



WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$20,000 for all staff and board members.

WHEREAS, school district policy #9120 & #0177, NJAC 6A:23A-5.2(b) and NJAC 6A:23A-9.3(c)14 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such public relations and professional services for 2019-2020 School Year.

NOW, THEREFORE BE IT RESOLVED, that the Beverly City Board of Education hereby establishes the school district public relations and professional services maximum for the 2019-2020 School Year at the sum of:

Professional Services:

Attorney(s):	\$30,000
Auditor:	\$20,000
Treasurer of School Monies:	\$4,800
OT/PT/Speech:	\$50,000
School Physician:	\$1,000
Public Relations:	\$2,000 and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.



BE IT FURTHER RESOLVED that the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Bus Driver/Paraprofessional sidebar agreement with the Beverly City Education Association.

Roll Call

Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

PERSONNEL:

11. Consent Agenda:

A motion was made by Donato Marable and seconded by Dominique Turner to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of April 2019.

B.MOTION: BE IT RESOLVED, that the Board of Education approve Glenn Dempster and Lori Genovesi as Spring Intramurals Club stipend position for the 2018-2019 school year in the amount of \$785.00 each, Tier 2 in the total amount of \$1,570.00.

C. MOTION: BE IT RESOLVED, that the Board of Education approve to amend the start date of Nicole Vermes FMLA date to February 19, 2019 and to return on May 28, 2019.

D. MOTION: BE IT RESOLVED, that the Board of Education approve to advertise for the following ESY positions (Tentative ESY = Based on Needs of Students/Student Attendance

- Special Education Teachers @ \$35.00 per hour TBD following articulation of ESY needs
- 1 School Nurse @ \$35.00 per hour
- 1 Speech Therapist (Part-Time) @ \$35.00 per hour
- Paraprofessionals @ \$15.00 per hour TBD following articulation of ESY needs

E. MOTION: To approve the CST Summer hours:

BE IT RESOLVED, that the Board of Education approve the following CST staff summer hours up to 10 days:



- Joanne Mills – Social Worker
- Chelsea Light – School Psychologist

F. MOTION: BE IT RESOLVED, that the Board of Education approve Lois Harmon, Melanie Kranz, and Karen Spratt to conduct Homebound Instruction for 1 student, 10 hours a week, \$40.00 per hour (time to be split between 3 teachers), effective March 18, 2019.

Roll Call

Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

PROFESSIONAL DEVELOPMENT:

12. Consent Agenda:

A motion was made by Donato Marable and seconded by Dominique Turner to approve the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Angela Best to attend the Engineering Design Workshop at Rider University, on March 28, 2019, there will be no charge to the district.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Chelsea Light to attend the Burlington County School Psychology Meeting, at Burlington County Special Services Campus, on March 29, 2019, there will be no charge to the district.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Lisa DiPace to attend the Student Center Learning in Mathematics Workshop, at The College of New Jersey, on May 17, 2019, in the total amount of \$175.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Board member Michael Stewart to attend the NJSBA Mental Health Conference, at the Conference Center at Mercer, on April 9, 2019, in the total amount of \$99.00.

Roll Call

Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Heather Young	Absent



Michael Stewart	Affirmative	Richard Wolbert	Affirmative
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CURRICULUM & INSTRUCTION:

13. Consent Agenda:

A motion was made by Michael Stewart and seconded by Donato Marable to approve the following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve to accept the New Jersey Department of Education’s reallocated excess Title I, Part A funds in the amount of \$9,440.00 for Social Emotional Learning (SEL) ESEA 4107 initiatives to support low-income students and improve climate, safety, disciplinary outcomes, civic attitudes, and behaviors.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the stipend of Dawn McRae in the amount of \$8,240.00 to be paid for with Title I, Part A funds to support a Social Emotional Learning program.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the stipend of Amie Jones in the amount of \$1,200.00 to be paid for with Title I, Part A funds to support a Social Emotional Learning program.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the summer hours of Monday through Thursday from 8:00 AM – 4:00 PM, beginning the week of June 17, 2019 (first Friday off June 21, 2019) and ending the week of August 26, 2019 (last Friday off August 30, 2019).

E. MOTION: BE IT RESOLVED, that the Board of Education approve the assembly of Public & Permanent: Motivate Responsible Use of Technology & Prevent Digital Abuse, on March 28, 2019 in the total amount of \$2,000.00.

Roll Call

Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

FIELD TRIP:

14. Consent Agenda:





A motion was made by Dominique Turner and seconded by Michael Stewart to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the field trip for the 8<sup>th</sup> grade students to attend Rowan College at Burlington County (RCBC) on April 2, 2019, there will be no charges to the district.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the transportation for the 8<sup>th</sup> grade field trip to Rowan College at Burlington County (RCBC) provided by the Beverly City School on April 2, 2019.

Roll Call

Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

15. Old Business – Board Representative for Palmyra Board of Education - Richard Wolbert invited anyone interested in becoming the Palmyra Board Member Representative to contact Dr. Savage.

16. New Business – The Beverly Board of Education will continue to increase the public relations communications to the community.

17. Superintendent’s Report

A. Enrollment Report: 309

B. Attendance Report

The report was included for review by the Board of Education.

C. Nurse’ Report

The report was included for review by the Board of Education.

D. Discipline Report

The report was included for review by the Board of Education.

E. H.I.B. Incidents:



1 incident reported: 0 were confirmed bullying, 1 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

F. Drills:

Fire Drill – March 11, 2019 – 2:21 PM – 2 minutes 55 seconds

18. Correspondence

There was no correspondence for the month.

19. Board Comments

There were no board comments.

20. Public Comments

The open to the public comment portion of the meeting began at 6:46 p.m. and closed at 6:46 p.m.

There were no public comments for the month.

21. Adjournment

A motion was made by Michael Stewart and seconded by Donato Marable to adjourn the Board of Education Meeting at 6:47 p.m.

Roll Call

Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

Respectfully submitted:

*Brian F. Savage*

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary