



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
June 20, 2018

6:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 4, 2018. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. The Pledge of Allegiance was led by Richard Wolbert.



3. Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Present	Mary Wolbert	Present
Barbara Kelly	Absent	Richard Wolbert	Present
Donato Marable	Present		

4. Mr. Richard Wolbert, Board President opened the meeting.

Ms. Giacobbe, Superintendent of Schools and Dr. Savage, Staff Accountant/Board Secretary were also present.

There were zero (0) member of the public present at the meeting.

5. Board Member Comments on the Agenda

There were no board comments on the agenda.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. A motion was made by K. Lee Dixon and seconded by Mary Wolbert to approve the minutes for the Regular meeting on May 9, 2018.

Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

MONTHLY FINANCIALS/CONTRACTS:

8. Consent Agenda:

A motion was made by Mary Wolbert and seconded by Donato Marable to approve the following action items A through K will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending March 2018: Balance on hand \$ 3,829,499.64



Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of March 2018, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage _____

Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of March 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B.MOTION: To accept the financial Report of the Secretary for the month ending April 2018: Balance on hand \$ 3,844,573.30

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of April 2018, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage _____

Sch. Bus. Adm./Board Secretary

Date



Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of April 2018, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

C. MOTION: To accept the financial report of the Treasurer of School Monies ending March 2018.

D. MOTION: To accept the financial report of the Treasurer of School Monies ending April 2018.

E. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of March 2018.

F. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of April 2018.

G. MOTION: To approve the purchase orders in the amount of \$40,526.78 for the month of May 2018.

H. MOTION: To approve the purchase orders in the amount of \$257,195.34 for the month of June 2018.

I. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$231,805.11 for the month of May 2018 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

J. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$233,957.22 for the month of June 2018 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

K. MOTION: To approve the gross payroll wages for the pay period ending May 15, 2018 in the amount of \$148,548.45 and for the pay period ending May 30, 2018 in the amount of \$149,576.49 in the total amount of \$298,124.49 for the month of May 2018.

Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative, abstained I & J	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Affirmative		



FINANCIALS/CONTRACTS:

9. Consent Agenda:

A motion was made by Mary Wolbert and seconded by Donato Marable to approve the following action items A through ZZ will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the YMCA Primetime Program for the 2018-2019 School Year.

B.MOTION: BE IT RESOLVED, that the Board of Education approve the Bilingual Psychologist Consultant, on as needed basis provided by Joann Troso for the 2018-2019 school year in the amount of \$450.00 per evaluation.

C.MOTION: BE IT RESOLVED, that the Board of Education approve the Verbal Behavior Institute ESY contract at the rate of \$75.00 per hour on an as needed basis.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the Bayada LPN Nurse for 1 student at BCSSSD for the 2018-2019 school year in the amount of \$45.00, RN \$55.00 per hour.

E.MOTION: BE IT RESOLVED, that the Board of Education approve Cooper University Hospital to perform Neurological Evaluations for the 2018-2019 school year at the rate of \$350.00 per evaluation on an as-needed basis. Effective July 1, 2018.

F. MOTION: BE IT RESOLVED, that the Board of Education approve the agreement for Professional Services between Burlington County Special Services School District and Beverly City School District Board of Education.

G.MOTION: To approve the Annual Facility Approvals for 2018-2019 School Year:

BE IT RESOLVED, that the Board of Education approve the renewal temporary spaces for the 2018-2019 School Year.

H.MOTION: WHEREAS, N.J.S.A. 18A:7F-41, N.J.A.C. 6A:26A, N.J.S.A. 18A:21-2 and N.J.S.A.18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution; and

WHEREAS, the Beverly City Board of Education wishes to deposit anticipated current year surplus into the District's Tuition, Maintenance, Emergency and/or Capital Reserve account at year end; and

WHEREAS, the Beverly City Board of Education has determined that up to \$450,000.00 is available for such purpose of transfer;



NOW THEREFORE BE IT RESOLVED by the Beverly City Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

I.MOTION: BE IT RESOLVED, that the Board of Education to authorize the Business Administrator to pre-approve and pay any legitimate 2018-2019 school year bills, including those presented as of June 30, 2018, prior to the close of the fiscal year, and make any necessary transfers including to and from the Petty Cash account. Said transfers will include a transfer in the amount up to \$450,000.00 from the General Fund Budget to the Tuition, Maintenance, Emergency and/or Capital Reserve Account. All pre-approved, paid bills and transfers will be presented for approval at the July 18, 2018 Board Meeting.

J.MOTION: To approve The Richland Knowles Agency:

BE IT RESOLVED, that the Board of Education approve to appoint The Richland Knowles Agency as the district's insurance agent of record for property, casualty and all non-health insurance coverage from July 1, 2018 to June 30, 2019.

K.MOTION: To approve the CM3 Contract:

BE IT RESOLVED, that the Board of Education approve the CM3 Building Solutions Maintenance Service Agreement for the 2018-2019 School Year in the amount of \$3,743.00.

L.MOTION: To approve the Power Equipment Contract:

BE IT RESOLVED, that the Board of Education approve the Power Equipment Maintenance Service Agreement for the 2018-2019 School Year in the amount of \$495.00 per annum, \$320.00 Major PM, and \$175.00 Minor PM.

M.MOTION: To approve the Rullo & Juillet Associates, Inc. Contract:

BE IT RESOLVED, that the Board of Education approve the Rullo & Juillet Associates, Inc. Contract – Right to Know and PEOSH Consultant for the 2018-2019 School Year in the amount of \$1,569.00.

N.MOTION: To approve the Genesis Educational Service Contract:

BE IT RESOLVED, that the Board of Education approve the Genesis Educational Service Contract – Student information system for the 2018-2019 School Year in the amount of \$6,965.50.

O.MOTION: BE IT RESOLVED, that the Board of Education approve the Burlington County Special Services (BCSSSD) Tuition rates for the 2018-2019 School Year for the following programs:

Program:	Rate:
Autism	\$ <u>48,747.00</u>
Behavioral Disabilities	\$ <u>40,424.00</u>
Cognitive Impairment Severe	\$ <u>44,586.00</u>
Multiple Disabilities	\$ <u>42,802.00</u>
Pre-School Full Time	\$ <u>39,243.00</u>
Providing 1:1 Teacher Assistants	\$ <u>38,660.00</u>



Extended School Year Tuition	\$ <u>3,800.00</u>
Extended School Year 1:1 Teacher Assistants	\$ <u>5,100.00</u>
Alternative Briggs Road High School	\$ <u>24,500.00</u>
Alternative Briggs Road Middle School	\$ <u>22,000.00</u>
Auditory Impaired – High School	\$ <u>64,000.00</u>
Alternative Lumberton Campus	\$ <u>200.00</u> per day up to 90 Calendar days
	\$ <u>250.00</u> per day 91 plus Calendar days

P.MOTION: BE IT RESOLVED, that the Board of Education approve to appoint the following listed staff members as Affirmative Action Officers for 2018-2019. Those listed shall comprise the District’s Affirmative Action Team, which is authorized to implement the Comprehensive Equity Plan, monitor and report progress towards plan goals and objectives annually, conduct related training for certificated and non-certificated staff members, parents, students and other stake holders, investigate all complaints to coordinate with the District Section 504/Title IX Officer, and to provide additional information in support of the District’s efforts to comply:

- Ms. Kerri Lawler – District Section 504
- Ms. Elizabeth Giacobbe – District Title IX (for business/contract matters)

Q.MOTION: BE IT RESOLVED, that the Board of Education approve the following substitute pay rates for the 2018-2019 School Year (pending conclusion of BEA negotiations):

Custodian -	\$14.00 per hour \$15.50 per hour (with Black seal)
Paraprofessionals -	\$50.00 per full day \$25.00 per half day (3.5 hours or less)
Teachers -	\$37.00 per early dismissal day \$95.00 per full day \$50.00 per half day (3.5 hours or less)
Nurse -	\$70.00 per early dismissal day \$150.00 per full day \$79.00 per half day (3.5 hours or less) \$111.00 per early dismissal day

R.MOTION: To approve Chart of Accounts:

BE IT RESOLVED, that the Board of Education approve to authorize the Uniform Minimum Chart of Accounts for New Jersey Public Schools for 2018-2019 school year.

S.MOTION: To approve transfer of funds and hand checks:

BE IT RESOLVED, that the Board of Education approve to authorize the Board Secretary to transfer funds and issue hand checks to be ratified at the next Board of Education meeting.



T.MOTION: To approve budget transfers:

BE IT RESOLVED, that the Board of Education approve to authorize the Board Secretary to make budget transfers to be ratified at the next Board of Education meeting.

U.MOTION: To approve the purchasing agent/bid threshold:

WHEREAS, the Public School Contracts Law gives boards of education the ability to increase their bid threshold up to \$40,000.00: and

WHEREAS, N.J.S.A. 18a-3A, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 ET SEQ. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Dr. Brian F. Savage possesses the designation of Qualified Purchasing Agent as issued by the Director of Division of Local Government Services in accordance with N.J.A.C. 5:34 et seq; and

WHEREAS, Beverly City Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3:

NOW THEREFORE BE IT RESOLVED, that the governing body hereby Appoints Dr. Brian F. Savage as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

V.MOTION: To approve the District Tax Shelter Annuity Companies/Brokers:

BE IT RESOLVED, that the Board of Education approve the following companies/brokers to provide Tax Shelter Annuity salary reduction agreements for the 2018-2019 school year.

COMPANY

Lincoln Investments
AXA Equitable
VOYA 403(b)
Putnam Investments

BROKER

Rep: Kenneth E. Brown
Rep: Scott Carone
Rep: John Murray

W.MOTION: To approve Resolution #6-19-13-01:

WHEREAS, under and pursuant to N.J.S.A. 18A:18A-1, et seq., the Beverly City Board of Education has need for professional services to be rendered to it, and a need for financial and/or consultant services of a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

- a. Legal Services
- b. Medical Services
- c. Auditors



WHEREAS, funds are available for this purpose; and

WHEREAS, the public school contracts law N.J.S.A. 18A:1, et seq. requires that a Board of Education award contracts for the aforesaid services by Resolution adopted at a public meeting;

NOW THEREFORE BE IT RESOLVED, by the Beverly City Board of Education, that the following appointments are made to render services indicated hereinafter from July 1, 2018 through June 30, 2019 unless such services are due to expire sooner pursuant to a written contract entered into heretofore, and each of the appointees representing a recognized profession, to wit:

- a. David Ruben (general counsel)
- b. Rupert Hartmann (school physician)
- c. Jump, Perry & Company LLP

X. MOTION: BE IT RESOLVED, that the Board of Education approve to authorize the Board President to sign a letter of agreement for legal services and transmit same to the Board Attorney.

Y.MOTION: BE IT RESOLVED, that the Board of Education approve that The Burlington County Times and Courier Post be named for the printing of legal advertisements.

Z. MOTION: To approve State Contract Procurement:

Resolution Authorizing the Procurement of Goods and Services through State Agency for the 2018-2019 School Year

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property," and

WHEREAS, the Beverly City Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Beverly City Board of Education desires to authorize its purchasing agent for the 2018-2019 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the Beverly City Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property in the following categories as listed as well as any new categories that may be added:

Computers and Peripherals
Technological Services
Copier Paper
Office Supplies



Library Supplies, School Supplies & Teaching Aids
Calculators
Photo Copiers
Audio Visual Supplies and Equipment
Gasoline/Fuel Oil
Grounds Maintenance Equipment
Telephone Communications Equipment
Air Conditioners
Floor Covering, Carpet & Padding Supplies & Installation
Furniture
Window Treatments, Draperies, Venetian Blinds & Verticals, Supply & Installation
Office Equipment Maintenance
Office Equipment Supplies
Air Conditioning, Heating & Ventilating Repair Parts
Fire Extinguisher Maintenance
Vehicles

AA.MOTION: BE IT RESOLVED, that the Board of Education approve Dr. Brian F.Savage, as the Public Agency Contracts Compliance Officer for the 2018-2019 school year.

BE IT RESOLVED, that the Board of Education approve Mr. Tony Davis, as the Indoor Air Quality Compliance Officer for the 2018-2019 school year.

BE IT RESOLVED, that the Board of Education approve Mr. Tony Davis as the AHERA Coordinator for the 2018-2019 school year.

BE IT RESOLVED, that the Board of Education approve Mr. Tony Davis/Rullo & Juillet Associates, Inc. as the Right-to-Know Officer for the 2018-2019 school year.

BB.MOTION: BE IT RESOLVED, that the Board of Education approve to appoint Ms. Denise Chakan as Acting Board Secretary from July 1, 2018 to June 30, 2019 at no additional remuneration.

CC.MOTION: BE IT RESOLVED, that the Board of Education approve to designate Mr. Tony Davis as District Integrated Pest Management (IPM) Coordinator for the 2018-2019 school year and to designate the Superintendent of Schools as the lead administrator for the implementation of the IPM Plan for 2018-2019.

DD.MOTION: BE IT RESOLVED, that the Board of Education approve Network Support to provide Information Services Management as per the proposal submitted to the Beverly City School District for the 2018-2019 School Year.

EE. MOTION: BE IT RESOLVED, that the Board of Education approve Para-Plus Translations, Inc., to provide translators for Child Study Team Meetings for the 2018-2019 school year on an as-needed basis. Effective July 1, 2018.

FF. MOTION: BE IT RESOLVED, that the Board of Education approve the Bayada Pediatrics Substitute Nursing and/or One on One in School Nursing as needed in the amount of \$55.00 per hour for RN services for the 2018-2019 school year and \$45.00 per hour for LPN services.



GG. MOTION: BE IT RESOLVED, that the Board of Education approve the Ed Data Services, Inc. for the 2018-2019 school year in the amount of \$2,030.00.

HH. MOTION: BE IT RESOLVED, that the Board of Education approve the File Bank Box Storage for the 2018-2019 school year in the amount of \$1,349.57.

II. MOTION: BE IT RESOLVED, that the Board of Education approve the Tax Payment Schedule for the 2018-2019 school year.

JJ. MOTION: BE IT RESOLVED that the Board of Education approve Hewitt Psychiatric, PC to conduct Psychiatric Evaluations on an as needed basis for the 2018-2019 school year for the following amounts:

- Lawnside Office: \$575.00
- Evaluation at school: \$600.00
- Neuropsychiatric/Neurodevelopment: \$650.00
- Consultation per hour: \$200.00
- Fitness for Duty Evaluation: \$1,250.00

KK. MOTION: BE IT RESOLVED, that the Board of Education approve the Bilingual Speech Language Services, LLC Contract for the 2018-2019 school year for the following amounts:

- Bilingual Spanish-English - \$450.00
- English - \$400.00

LL. MOTION: BE IT RESOLVED, that the Board of Education approve the Bilingual Learning Disabilities Teacher Consultant, on as needed basis provided by Maria L. Azpiri for the 2018-2019 school year in the amount of \$500.00 per evaluation.

MM. MOTION: BE IT RESOLVED, that the Board of Education approve to renew for 2018-2019 school year, the food service management contract Nutri-Serve Management, Inc. at the flat fee of \$12,290.75, this contract contains a break even clause for the 2018-2019 school year.

NN. MOTION: To approve the following 2018-2019 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
BCSSSD	9	\$3,800.00	ESY		\$34,200.00

OO. MOTION: BE IT RESOLVED, that the Board of Education approve the contract with Renaissance Learning in the amount of \$8,403.00 for the 2018-2019 school year.

PP. MOTION: BE IT RESOLVED, that the Board of Education approve the ESU 2018-2019 fee schedule (see attachment).



QQ. MOTION: To approve the agreement for legal services:

WHEREAS, the Beverly City Board of Education (“the Board”) is in need of legal services; and

WHEREAS, David B. Rubin, Esq., of David B. Rubin, P.C., of Metuchen (“Rubin”) is a member of the New Jersey bar, and

WHEREAS, the Board and Rubin desire to memorialize the appointment of Rubin as Special Counsel to the Board,

NOW, THEREFORE, BE IT AGREED, that Rubin is hereby appointed as Special Counsel to the Board for the period July 1, 2018 through June 20, 2019.

RR. MOTION: BE IT RESOLVED, that the Board of Education request approval of the following: Pursuant to PL 2015, Chapter 47, the Beverly City Board of Education intends to renew, award, or permit to expire the contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. Sec, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 2000.

SS. MOTION: BE IT RESOLVED, that the Board of Education approve the contract with Strauss Esmay Associates, LLP in the amount of \$2,685.00 for the 2018-2019 school year.

TT. MOTION: BE IT RESOLVED, that the Board of Education approve the contract with Oncourse in the amount of \$1,551.92 for the 2018-2019 school year.

UU. MOTION: BE IT RESOLVED, that the Board of Education approve the contract with the Burlington County School Crisis Response Team 2018-2019 Registration in the amount of \$650.00.

VV. MOTION: BE IT RESOLVED, that the Board of Education approve the New Jersey Schools Insurance Group Application for Safety Grant Program in the amount of \$3,037.41

WW. MOTION: BE IT RESOLVED, that the Board of Education approve the LogMeIn contract for the 2018-2019 school year in the amount of \$839.99.

XX. MOTION: BE IT RESOLVED, that the Board of Education approve the proposed resolution agreement between the Beverly City School District and the Office of Civil Rights.

YY. MOTION: BE IT RESOLVED, that the Board of Education approve the renewal of the New Jersey School Jobs subscriptions for the 2018-2019 school year in the amount of \$500.00.

ZZ. MOTION: BE IT RESOLVED, that the Board of Education approve the Centra contract, on an as needed basis for the 2018-2019 school year to conduct the following evaluations:

- Child Study Evaluation Fee - \$500.00
- Zero Tolerance Evaluation Fee - \$500.00
- Neuropsychological Testing - \$2,800.00



Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative, abstained MM	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

PERSONNEL:

10. Consent Agenda:

A motion was made by K. Lee Dixon and seconded by Donato Marable to approve the following action items A through AA will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the Extended School Year (ESY) Summer School Staff:

BE IT RESOLVED, that the Board of Education approve the following staff for the Extended School Year (ESY) Summer School at a rate of \$35.00 an hour for a teacher/nurse and \$15.00 an hour as a Paraprofessional:

- Karen Spratt – Teacher
- Dorann Foglio – Substitute for 1 week
- Donna Butler – Paraprofessional
- Rachel Fox – Teacher
- Nicole Vermes – Substitute for 1 week
- Ann Martorana – Paraprofessional
- Marcy Field – Paraprofessional
- Susan Mead – Substitute for 1 week
- Briana McGuckin – Teacher
- Tevin Gibson – Paraprofessional
- Melanie Kranz – Teacher
- Donna Groves – Paraprofessional
- Jamie Weller – Nurse
- Caitlin Stone – Speech Therapist

B. MOTION: BE IT RESOLVED, that the Board of Education approve Pursuant to the provisions of N.J.S.A. 18A:27-4.1 and N.J.S.A. 18A:27-10, upon the recommendation of the Superintendent of Schools, renew the employment contracts of the following 12 month non-certified staff for the 2018-2019 school year:



Last Name	First Name	Position	Hire Date	Salary 2018-2019
Cole	Linda	CST Secretary	10/2/2000	\$45,551.00
Davis	Tony	Head Custodian	9/1/2004	\$41,091.00
Chakan	Denise	Accounts Payable Clerk	3/28/2011	\$46,664.00
Lange	Diana	Payroll Clerk	11/1/2009	\$56,994.00
Sanchez-Dollard	Andrea	Administrative Secretary	9/8/2008	\$42,440.00
Williams	Samantha	Clerk Typist/Records Admin.	8/7/2017	\$36,054.00

C. MOTION: BE IT RESOLVED, that the Board of Education approve Pursuant to the provisions of N.J.S.A. 18A:27-4.1 and N.J.S.A. 18A:27-10, upon the recommendation of the Superintendent of Schools, renew the employment contracts of the following 12 month certified staff for the 2018-2019 school year (rate to be determined upon ratification of negotiated agreement):

Last Name	First Name	Position	Hire Date	Salary 2018-2019
DeLecce	Joseph	Supervisor/Disciplinarian	8/14/2014	\$83,685.00
Gill	Meryl	Part Time Director of Pupil Services	7/1/2011	\$37,630.00
Lawler	Kerri	Director of Curriculum & Instruction	8/22/2011	\$103,010.00
Savage	Brian	Staff Accountant/Board Secretary	2/15/2012	\$46,663.00

D. MOTION: To approve Pablo Canela:

BE IT RESOLVED, that the Board of Education approve to appoint Mr. Pablo Canela as Treasurer of School Monies from July 1, 2018 to June 30, 2019, in the amount of \$4,351.00.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the contract for Ashley Dalia for Sign Language Services on an as needed basis at the rate of \$150.00 per hour.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Rachel Fox, Teacher, Step #3, BA+15, at the salary of \$50,666.00, effective September 1, 2018.

G. MOTION: BE IT RESOLVED, that the Board of Education approve to abolish the Part-Time Art Teacher position.

H. MOTION: BE IT RESOLVED, that the Board of Education approve to create the Full Time Art Teacher position.

I.MOTION: BE IT RESOLVED, that the Board of Education approve Brittney Kelley, Full Time Art Teacher, Step #3, MA, at the salary of \$51,466.00 effective September 1, 2018.

J. MOTION: BE IT RESOLVED, that the Board of Education approve the Homebound Instruction for 1 student, up to 10 hours per week, effective May 29, 2018 to June 20, 2018.

K. MOTION: BE IT RESOLVED, that the Board of Education approve Lois Harmon to conduct homebound instruction, \$40.00 per hour, up to 10 hours per week, retroactive effective May 29, 2018 to June 20, 2018.



L. MOTION: BE IT RESOLVED, that the Board of Education approve to create the position of Investigator – Security Officer.

M. MOTION: BE IT RESOLVED, that the Board of Education approve the salary of Charles Giambone as Investigator – Security Officer, in the amount of \$45,000.00 no benefits. \$34,430.00 are local funds, and \$10,570.00 are Title IV funds.

N. MOTION: BE IT RESOLVED, that the Board of Education approve Travis Knauss as Summer Band Club stipend position for the 2018 summer in the amount of \$785.00, Tier 3.

O. MOTION: BE IT RESOLVED, that the Board of Education approve Lynda Fisher as Paraprofessional, Step #10, retroactive \$15.85 per hour, effective May 30, 2018.

P. MOTION: BE IT RESOLVED, that the Board of Education approve Paige Balkovic, Teacher, BA +30, Step #4, at the salary of \$51,151.00, effective September 1, 2018.

Q. MOTION: BE IT RESOLVED, that the Board of Education approve Amy Penwell contract as School Library Support and Mentoring for the 2018-2019 school year in the amount of \$4,000.00.

R. MOTION: BE IT RESOLVED, that the Board of Education approve Sandy Coyne, Title I Math and ELA instructor for the 2018-2019 school year.

S. MOTION: BE IT RESOLVED, that the Board of Education approve Lois Harmon, Title I ELA instructor for the 2018-2019 school year.

T. MOTION: BE IT RESOLVED, that the Board of Education approve Donna Groves, Title I Math instructor for the 2018-2019 school year.

U. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Tiffany Odom, Teacher, effective June 30, 2018.

V. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of George M. Gahles, Business Administrator, effective on or before August 3, 2018.

W. MOTION: BE IT RESOLVED, that the Board of Education approve Priscilla Napoli, Paraprofessional, Step #11, at the rate of \$17.44 per hour, effective September 1, 2018.

X. MOTION: BE IT RESOLVED, that the Board of Education approve Dennis Leigh, Teacher, Step #7, BA+15, at the salary of \$53,064.00, effective September 1, 2018.

Y. MOTION: BE IT RESOLVED, that the Board of Education approve Zanab Cleveland as substitute custodian, Black Seal, at the rate of \$15.50 per hour, effective June 21, 2018.

Z. MOTION: BE IT RESOLVED, that the Board of Education approve Angela Best, Middle School Science Teacher, Step #14, BA, at the salary of \$66,494.00, effective September 1, 2018.



AA. MOTION: BE IT RESOLVED, that the Board of Education approve the funding of Donna Groves, Lois Harmon, and Sandy Coyne's salaries through Title I funds in the total amount of \$134,360.00 and \$41,652.00 in benefits.
Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

CURRICULUM & INSTRUCTION:

11. Consent Agenda:

A motion was made by Donato Marable and seconded by K. Lee Dixon to approve the following action items A through L will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the ESEA application for the Fiscal Year of 2019, in the amount of \$176,012.00 in Title I funds, \$13,054.00 in Title II funds, and \$10,570.00 Title IV funds.

B. MOTION: BE IT RESOLVED, that the Board of Education approve to apply for the Title I funds in the amount of \$176,012.00 allocated under the ESEA Consolidated grant for the fiscal year 2019.

C. MOTION: BE IT RESOLVED, that the Board of Education approve to apply for the Title II funds in the amount of \$13,054.00 allocated under the ESEA Consolidated grant application for the fiscal year 2019.

D. MOTION: BE IT RESOLVED, that the Board of Education approve to not apply for the Title III funds in the amount of \$767.00 allocated under the ESEA Consolidated grant for the fiscal year 2019.

E. MOTION: BE IT RESOLVED, that the Board of Education approve to apply for the Title IV funds in the amount of \$10,570.00 allocated under the ESEA Consolidated grant for the fiscal year 2019.

F. MOTION: BE IT RESOLVED, that the Board of Education approve the ESEA Consolidated grant application submission for the fiscal year 2018 for Title I, Title II, and Title IV.

G.MOTION: BE IT RESOLVED, that the Board of Education approve the contract of Susan Tranberg, Links to Literacy, phonemic awareness consultant, in the amount of \$2,104.00 of Title II funds to present professional development workshops and coaching in the amount of \$1,052.00 per visit with a maximum of 2 days.

H. MOTION: BE IT RESOLVED, that the Board of Education approve the contract of Debbie Robl, Writer's Workshop consultant, in the amount of \$5,000.00 of Title II funds to present professional development workshops and in-class coaching in the amount of \$1,000.00 per visit with a maximum of five days.



I. MOTION: BE IT RESOLVED, that the Board of Education approve the contract of SchoolWide Literacy Group professional development in the amount of \$6,054.00 of Title II funds to present professional development workshops and in-class coaching on grammar bumper units for Writer’s Workshop, not to exceed three and a half days.

J. MOTION: BE IT RESOLVED, that the Board of Education approve to accept federal funds from the New Jersey Department of Law and Public Safety, Office of the Attorney General, through the New Jersey Governor’s Juvenile Justice and Delinquency Prevention Committee in the amount of \$16,225.00, subaward number J-J:9-16-13 for a Summer Expansion program for academically at-risk students from June 1, 2018 through September 30, 2018. The program will run from June 25, 2018 through July 31, 2018.

K. MOTION: BE IT RESOLVED, that the Board of Education approve to review the Anti-Bully Bill of Rights Report.

L. MOTION: BE IT RESOLVED, that the Board of Education approve the use of Title II funds in the area of Writer’s Workshop Grammar and Conventions development with Sandi Szczepanski through Schoolwide Educational Solutions for 3.5 days during the 2018-2019 school year in the amount of \$5,950.00, at a rate of \$1,700.00 per day.

Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

PROFESSIONAL DEVELOPMENT:

12. A motion was made by K. Lee Dixon and seconded by Donato Marble to approve, BE IT RESOLVED, that the Board of Education approve the payment of Meredith Lokan, Michelle Granville, Rachel Fox, Stefanie Borota, Nicole Vermes, Cindy Arruda, Anneliese McCloskey, Briana McGuckin, Charlene Singer, Lori Genovesi, Dennis Leigh, Jodi Gottlieb, Larissa Druding, Melanie Kranz, Glenn Dempster, Peg Gunkel, Lisa DiPace, Travis Knauss, Susan Mead, Lois Harmon, Donna Groves, Sandy Coyne, Kathy Tipton, and Brittney Kelley, in the amount of \$100.00 per professional development full day session, or \$50.00 per half day professional development session using general funds during the months of July 2018 and August 2018.

Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Affirmative		



13. Old Business

Richard Wolbert reminded the Board of Education members that he needs the Superintendent Evaluations as soon as possible.

14. New Business

Elizabeth Giacobbe informed the Board of Education that the extended school year and the LIT program will be starting next week. Additionally, she informed the Board of Education that Brian F. Savage and she will be at the School Safety Training all next week.

15. Superintendent's Report

A. Enrollment Report

B. Attendance Report

The report was included for review by the Board of Education.

C. Nurse's Report

The report was included for review by the Board of Education.

D. Discipline Report

The report was included for review by the Board of Education.

E. H.I.B. Incidents:

1 incidents reported: 1 were confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

F. Drills:

- May 29, 2018 – Lockdown Drill – 10:40 AM
- June 11, 2018 – Shelter in Place Drill – 1:29 PM
- June 19, 2018 – Fire Drill – 9:16 AM

16. Correspondence

There was no correspondence for the month.



17. Board Comments

There were no Board comments at this time.

18. Public Comments

The public portion of the meeting was opened and closed at 6:13 p.m. There were no comments from the public.

19. Adjournment

A motion was made by K. Lee Dixon and seconded by Donato Marable to adjourn the Board of Education Meeting at 6:13 p.m.

Roll Call

Stacey Atkinson	Absent	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

Respectfully submitted:

Denise Chakan

Denise Chakan, Acting Board Secretary