



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
July 24, 2019

5:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by the Board President, Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on July 21, 2019. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Board President, Mr. Wolbert lead the Pledge of Allegiance.



3. Roll Call

K. Lee Dixon	Present	Michael Stewart	Present
Barbara Kelly	Absent	Dominique Turner	Present
Donato Marable	Present	Richard Wolbert	Present

4. Richard Wolbert, Board President opened the meeting.

5. Board Member Comments on the Agenda

There were no Board of Education comments on the agenda.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7A. MOTION: A motion was made by K Lee Dixon and seconded by Michel Stewart to accept the resignation of Heather Young as a Beverly City Board of Education Board Member.

Roll Call

K. Lee Dixon	Affirmative	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

7B. MOTION: A motion was made by K Lee Dixon and seconded by Michel Stewart to approve the minutes for the Regular meeting on June 26, 2019.

Roll Call

K. Lee Dixon	Affirmative	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative



MONTHLY FINANCIALS/CONTRACTS:

8. Consent Agenda:

A motion was made Donato Marable and seconded by K Lee Dixon to approve the following action items A through H will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending May 2019: Balance on hand \$3,465,329.04

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of May 2019, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

Staff Accountant/Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of May 2019, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending May 2019.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of May 2019.

D. MOTION: To approve the purchase orders in the amount of \$1,324,291.31 for the month of July 2019.



E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$6,422.80 for the month of July 2019 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending June 15, 2019 in the amount of \$304,698.90 and for the pay period ending June 30, 2019 in the amount of \$41,160.77 in the total amount of \$345,859.67 for the month of June 2019.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the final purchase orders in the amount of \$63,526.90 for the 2018-2019 school year.

H. MOTION: To approve the final bills list:

BE IT RESOLVED, that the Board of Education approve the final bills totaling \$812,847.34 for the 2018-2019 school year to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

Roll Call

K. Lee Dixon	Affirmative, Abstained on Motions E&F	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

FINANCIALS/CONTRACTS:

9. Consent Agenda:

A motion was made Dominique Turner and seconded by Donato Marable to approve the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately. Please note Motion E was held.

A. MOTION: BE IT RESOLVED, that the Board of Education to approve the establishment of the Beverly City School petty cash funds in the amount of \$500.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the New Jersey Commission for the Blind and Visually Impaired contract for the 2019-2020 school year.



C. MOTION: BE IT RESOLVED, that the Board of Education approve the New Jersey Commission for the Blind and Visually Impaired State Aid Deduction in the amount of \$1,900.00 for 1 student.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the SEMI Medicaid Reimbursement Program for the 2019-2020 school year.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the contract of RnB Design for the 2019-2020 school year for the following amount was held:

- Web Hosting - \$150.00 per month
- Website Maintenance - \$150.00 per month

Roll Call

K. Lee Dixon	Affirmative	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

PERSONNEL:

10. Consent Agenda:

A motion was made Michael Stewart and seconded by Donato Marable to approve the following action items A through I will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve Pablo Canela:

BE IT RESOLVED, that the Board of Education approve to appoint Mr. Pablo Canela as Treasurer of School Monies from July 1, 2019 to June 30, 2020, in the amount of \$4,488.00.(REVISED)

B. MOTION: BE IT RESOLVED, that the Board of Education approve Denise McGuckin, Occupational Therapist, at the rate of \$85.00 per hour for the 2019-2020 school year.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Mike Knazek, Teacher, at the salary of \$59,252.00, Step #10 MA, effective September 1, 2019 to June 30, 2020.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Janice Watson, part-time night custodian at the rate of \$14.78 per hour for the 2019-2020 school year. (REVISED)

E. MOTION: BE IT RESOLVED, that the Board of Education approve Amy Hornbeck, Teacher, at the salary of \$74,347.00,



Step #16 MA+15, effective September 1, 2019 to June 30, 2020.

F. MOTION: To approve the Extended School Year (ESY) Summer School Staff:

BE IT RESOLVED, that the Board of Education approve the following staff for the Extended School Year (ESY) Summer School at a rate of \$35.00 an hour for a teacher/nurse and \$15.00 an hour as a Paraprofessional:

Conor Dempster – Paraprofessional
 Donna Groves – Paraprofessional

G. MOTION: BE IT RESOLVED, that the Board of Education approve Alyson Stout, Physical Therapist, at the rate of \$85.00 per hour for the 2019-2020 school year.

H. MOTION: BE IT RESOLVED, that the Board of Education approve Doreen Torrillo, Teacher, at the salary of \$69,998.00, Step #15 BA+30, effective September 1, 2019 to June 30, 2019.

I.MOTION: BE IT RESOLVED, that the Board of Education approve Shannon Dennis as a long term sub for a maternity leave position effective September 1, 2019 at the salary of \$49,970.00, Step #3 BA, prorated.

Roll Call

K. Lee Dixon	Affirmative	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

CURRICULUM & INSTRUCTION:

11. Consent Agenda:

A motion was made K Lee Dixon and seconded by Donato Marable to approve the following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve to accept the grant awards for these funds upon the subsequent approval of the fiscal year 2020 ESEA application in the amount of \$164,710.00 in Title I funds, \$5,901.00 in Title I Reallocated, \$12,377.00 in Title II-A funds, and \$10,272.00 Title IV funds.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the following curricular frameworks for the 2019-2020 school year:



- ESL K-8th Grade
- Social Studies K-4th Grade
- Social Studies 5th – 8th Grade
- World Language K-8th Grade
- English Language Arts K-8th Grade
- Math K-8th Grade
- Algebra 8th Grade
- Gifted and Talented K-8th Grade
- Visual Art K-8th Grade
- Technology and Library PreK-8th Grade
- Health and Physical Education K-8th Grade
- Music K-8th Grade
- Science K-8th Grade

C. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the Student Data Safety System Certification for the 2018-2019 school year.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the review of the annual New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for July 2018-June 2019 with a preliminary score of 76/78.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the submittal of the Preschool Education Expansion Aide Grant (PEEA).

Roll Call

K. Lee Dixon	Affirmative	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

12. Old Business – Reduction of Board Members from seven (7) members to five (5) members:

There was discussion on reducing the board membership from seven (7) to five (5) members. Richard Wolbert and Brian Savage gave a summary of the reasons why the reduction made sense; including the board having a hard time filling the current seven (7) positions on a regular basis. A proposed motion was present for the board to review and possibly approve. After a discussion was held, the board of education decided to move forward with the reduction of board members.



MOTION: A motion was made by K Lee Dixon and seconded by Michael Stewart to approve the following motion to reduce the Board of Education membership as noted; As per N.J.S.A. 18A:12-12, the Beverly City Board of Education has determined in the best interest of the Beverly City School District that the membership of the Board of Education should be reduced from seven (7) to five (5) members. A question will be submitted to the voters of the district at the next annual school election and the question shall be stated in the notice of the election.

Roll Call

K. Lee Dixon	Affirmative	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

13. New Business

Mr. Wolbert asked about the status of the 5-year facility plan. The Administration will look into issue and take the proper actions.

14. Correspondence

There was no correspondence for the month.

15. Board Comments

Mr. Wolbert gave the Board of Education an update on the charter school that is looking to open in Beverly at the church.

16. Public Comments

The open to the public comment portion of the meeting began at 5:37 p.m. and closed at 5:37 p.m.

There were no public comments.

17. Adjournment

A motion was made by Michael Stewart and seconded by Donato Marable to adjourn the Board of Education Meeting at 5:38 p.m.



Roll Call

K. Lee Dixon	Affirmative	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary