



**BEVERLY CITY BOARD OF EDUCATION**

**601 Bentley Avenue**

**Beverly, New Jersey 08010**

**[www.beverlycityschool.org](http://www.beverlycityschool.org)**

**REGULAR MEETING**

**Beverly City School**

**6:00 PM**

**July 18, 2018**

**Beverly School Library**

**AGENDA**

**1. CALL TO ORDER**

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on June 17, 2018. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district



personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Pledge of Allegiance

3. Roll Call

Stacey Atkinson	_____	Mary Smith-Jones	_____
K. Lee Dixon	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Donato Marable	_____		

4. President opens meeting

5. Board Member Comments on the Agenda

6. Public Comment on Agenda Items Only

Roll Call

Stacey Atkinson	_____	Mary Smith-Jones	_____
K. Lee Dixon	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Donato Marable	_____		

MONTHLY FINANCIALS/CONTRACTS:

7. Consent Agenda:

The following action items A through H will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending May 2018: Balance on hand \$3,666,302.72

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of May 2018, budgetary line item account has obligations and payments



(contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

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Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of May 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending May 2018.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of May 2018.

D. MOTION: To approve the purchase orders in the amount of \$3,839,349.78 for the month of July 2018.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$12,798.01 for the month of July 2018 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: BE IT RESOLVED, that the Board of Education approve the final purchase orders in the amount of \$421,113.73 for the 2017-2018 school year.

G. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the final bills totaling \$1,177,528.05 for the 2017-2018 school year to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

H. MOTION: To approve the gross payroll wages for the pay period ending June 15, 2018 in the amount of \$171,613.77, and for the pay period ending June 22, 2018 in the amount of \$125,801.94 and for the pay period ending June 28, 2018 in the amount of \$31,867.95, in the total amount of \$329,283.66 for the month of June 2018.



Roll Call

Stacey Atkinson	_____	Mary Smith-Jones	_____
K. Lee Dixon	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Donato Marable	_____		

FINANCIALS/CONTRACTS:

8. Consent Agenda:

The following action items A through H will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the New Jersey Commission for the Blind and Visually Impaired contract for the 2018-2019 school year.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the New Jersey Commission for the Blind and Visually Impaired State Aid Deduction in the amount of \$1,900.00 for 1 student.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the SEMI Medicaid Reimbursement Program for the 2018-2019 school year.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Realty Landscaping contract for the 2018-2019 school year in the amount of \$9,558.00.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Medical Staffing, LLC Staffing Agreement Contract in the amount of \$50.00 per hour, for the 2018-2019 school year.

F. MOTION: To approve the following 2018-2019 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
Brookfield Academy	1	\$5,760.00	ESY		\$5,760.00
Garfield Park	1	\$6,160.00	ESY		\$6,160.00
YALE School	1	\$8,502.00	ESY	1:1 Aide - \$5,850.00	\$14,352.00



G. MOTION: BE IT RESOLVED, that the Board of Education approve the contract of RnB Design for the 2018-2019 school year for the following amount:

- Web Hosting - \$150.00 per month
- Website Maintenance - \$150.00 per month

H. MOTION: BE IT RESOLVED, that the Board of Education approve the withdraw from maintenance reserve pursuant to N.J.A.C. 6A:23A-14.2(a).1.iv the amount of \$20,348 to cover budgeted required maintenance costs for the 2018-2019 school year.

Roll Call

Stacey Atkinson	_____	Mary Smith-Jones	_____
K. Lee Dixon	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Donato Marable	_____		

CURRICULUM:

9. Consent Agenda:

The following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve to accept the grant awards for these funds upon the subsequent approval of the fiscal year 2019 ESEA application in the amount of \$176,012.00 in Title I funds, \$13,054.00 in Title II funds, and \$10,570.00 Title IV funds.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the following curricular frameworks for the 2018-2019 school year:

- ESL K-8<sup>th</sup> Grade
- Social Studies K-4<sup>th</sup> Grade
- Social Studies 5<sup>th</sup> – 8<sup>th</sup> Grade
- World Language K-8<sup>th</sup> Grade
- English Language Arts K-8<sup>th</sup> Grade
- Math K-8<sup>th</sup> Grade
- Algebra 8<sup>th</sup> Grade
- Gifted and Talented K-8<sup>th</sup> Grade
- Visual Art K-8<sup>th</sup> Grade
- Technology and Library PreK-8<sup>th</sup> Grade
- Health and Physical Education K-8<sup>th</sup> Grade



- Music K-8<sup>th</sup> Grade
- Science K-8<sup>th</sup> Grade

C. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the Student Data Safety System Certification for the 2017-2018 school year.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the School Self-Assessment for Determining Grades under the ABR with Beverly City School earning a 73/78, a score of 94%.

E. MOTION: BE IT RESOLVED, that the Board of Education approve that the Beverly City Board of Education approve the submission of the FY19 IDEA application in the amount of:

Basic: \$112,640  
Preschool: \$3,220

Roll Call

Stacey Atkinson	_____	Mary Smith-Jones	_____
K. Lee Dixon	_____	Mary Wolbert	_____
Barbara Kelly	_____	Richard Wolbert	_____
Donato Marable	_____		

- 10. Old Business
- 11. New Business:
- 12. Correspondence
- 13. Board Comments
- 14. Public Comments
- 15. Adjournment

6/5 2:01pm

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/2018

8A

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 ASSETS AND RESOURCES  
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--- A S S E T S ---

101	Cash in bank		\$2,636,505.97
102-107	Cash and cash equivalents		\$500.00
116	Capital reserve Account		\$181,976.00
121	Tax levy receivable		\$365,489.24
	Accounts receivable:		
132	Interfund	\$365,303.23	
141	Intergovernmental - State	\$554,715.45	
143	Intergovernmental - Other	\$26,911.00	
			\$946,929.68

--- R E S O U R C E S ---

301	Estimated Revenues	\$6,580,225.00	
302	Less Revenues	(\$6,807,487.51)	
			(\$227,262.51)

Total assets and resources

\$3,904,218.38

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/2018

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

Other current liabilities

\$18,521.00

TOTAL LIABILITIES

\$18,521.00

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F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753 Reserve for Encumbrances - Current Year  
Reserved fund balance:

\$1,339,940.47

760 Reserved Fund Balance

\$392,738.95

601 Appropriations

\$7,075,091.00

602 Less : Expenditures

\$4,963,288.49

603 Encumbrances

\$1,339,940.47 (\$6,303,228.96)

\$771,862.04

Total Appropriated

\$2,504,541.46

--- U n a p p r o p r i a t e d ---

770 Unreserved Fund Balance -

\$1,876,021.92

303 Budgeted Fund Balance

(\$494,866.00)

TOTAL FUND BALANCE

\$3,885,697.38

TOTAL LIABILITIES AND FUND EQUITY

\$3,904,218.38

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Beverly City Board of Education  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/2018

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$7,075,091.00	\$6,303,228.96	\$771,862.04
Revenues	(\$6,580,225.00)	(\$6,807,487.51)	\$227,262.51
	<u>\$494,866.00</u>	<u>(\$504,258.55)</u>	<u>\$999,124.55</u>
Less: Adjust for prior year encumb.	<u>\$0.00</u>	<u>\$0.00</u>	
Budgeted Fund Balance	<u>\$494,866.00</u>	<u>(\$504,258.55)</u>	<u>\$999,124.55</u>
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$494,866.00	(\$504,258.55)	\$999,124.55
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	<u>\$494,866.00</u>	<u>(\$504,258.55)</u>	<u>\$999,124.55</u>
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/2018

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$2,847,921.00	\$2,996,665.87		(\$148,744.87)
3XXX From State Sources	\$3,732,304.00	\$3,764,677.07		(\$32,373.07)
4XXX From Federal Sources		\$46,144.57		(\$46,144.57)
<b>TOTAL REVENUE/SOURCES OF FUNDS</b>	<b>\$6,580,225.00</b>	<b>\$6,807,487.51</b>		<b>(\$227,262.51)</b>
=====				
				AVAILABLE
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$1,530,590.00	\$1,187,477.04	\$329,368.42	\$13,744.54
11-2XX-100-XXX Special Education - Instruction	\$384,148.00	\$365,952.81	\$14,080.83	\$4,114.36
11-230-100-XXX Basic Skills - Remedial Instruction	\$81,103.00	\$80,867.97	\$1.00	\$234.03
11-240-100-XXX Bilingual Education - Instruction	\$54,320.00	\$49,214.70	\$5,105.30	\$0.00
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$13,600.00	\$3,257.77	\$8,589.23	\$1,753.00
11-402-100-XXX School-Spons. Athletics - Instruction	\$7,900.00	\$4,888.21	\$0.00	\$3,011.79
11-4XX-100-XXX Other Instrc. Programs - Instruction	\$1.00	\$0.00	\$1.00	\$0.00
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-100-XXX Instruction	\$1,485,746.00	\$841,629.58	\$561,781.04	\$82,335.38
11-000-211-XXX Attendance and Social Work Services	\$33,149.00	\$29,856.89	\$2,482.11	\$810.00
11-000-213-XXX Health Services	\$142,939.00	\$115,922.94	\$26,922.62	\$93.44
11-000-216-XXX Speech, OT,PT & Related Svcs	\$116,973.00	\$86,767.22	\$29,649.65	\$556.13
11-000-217-XXX Other Support Serv - Students Extra Srvc	\$14,063.00	\$0.00	\$14,063.00	\$0.00
11-000-218-XXX Guidance	\$23,400.00	\$14,291.73	\$9,073.77	\$34.50
11-000-219-XXX Child Study Teams	\$367,357.00	\$193,503.62	\$73,939.84	\$99,913.54
11-000-221-XXX Improv of Inst. - Instruc Staff	\$215,253.00	\$212,104.55	\$2,265.47	\$882.98
11-000-222-XXX Educational Media Serv/School Library	\$6,420.00	\$0.00	\$5,042.50	\$1,377.50
11-000-223-XXX Instructional Staff Training Services	\$25,219.00	\$15,830.57	\$2,239.37	\$7,149.06
11-000-230-XXX Supp. Serv.-General Administration	\$241,344.00	\$164,486.14	\$23,830.16	\$53,027.70
11-000-240-XXX Supp. Serv.-School Administration	\$24,695.00	\$17,320.16	\$1,862.49	\$5,512.35
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$222,515.00	\$162,399.35	\$16,422.68	\$43,692.97
11-000-261-XXX Require Maint. for School Facilities	\$149,206.00	\$69,953.66	\$13,556.24	\$65,696.10
11-000-262-XXX Custodial Services	\$415,811.00	\$278,314.46	\$77,767.36	\$59,729.18
11-000-270-XXX Student Transportation Services	\$428,962.00	\$221,633.70	\$43,154.59	\$164,173.71
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$1,068,382.00	\$825,702.42	\$78,741.80	\$163,937.78
<b>TOTAL GENERAL CURRENT EXPENSE</b>				
<b>EXPENDITURES/USES OF FUNDS</b>	<b>\$7,053,096.00</b>	<b>\$4,941,375.49</b>	<b>\$1,339,940.47</b>	<b>\$771,780.04</b>
=====				

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 11 Month Period Ending 05/31/2018

	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** EXPENDITURES - cont'd ***				
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$18,600.00	\$18,518.00	\$0.00	\$82.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$3,395.00	\$3,395.00	.00	.00
	-----	-----	-----	-----
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$21,995.00	 \$21,913.00	 \$0.00	 \$82.00
	=====	=====	=====	=====
  TOTAL GENERAL FUND EXPENDITURES	  \$7,075,091.00	  \$4,963,288.49	  \$1,339,940.47	  \$771,862.04
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
GENERAL FUND - FUND 10  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 11 Month Period Ending 05/31/2018

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$2,845,921.00	\$2,845,921.00	.00
1XXX	Miscellaneous	\$2,000.00	\$150,744.87	(\$148,744.87)
	TOTAL	\$2,847,921.00	\$2,996,665.87	(\$148,744.87)
		=====	=====	=====
--- STATE SOURCES ---				
3131	Extraordinary Aid	\$10,000.00	\$41,346.00	(\$31,346.00)
3176	Equalization	\$2,420,975.00	\$2,420,975.00	.00
3177	Categorical Security	\$87,320.00	\$87,320.00	.00
3178	Adjustment Aid	\$840,178.00	\$840,178.00	.00
3190	Other Unrestricted State Aid		\$1,027.07	(\$1,027.07)
3XXX	Other State Aids	\$373,831.00	\$373,831.00	\$0.00
	TOTAL	\$3,732,304.00	\$3,764,677.07	(\$32,373.07)
		=====	=====	=====
--- FEDERAL SOURCES ---				
4200	Medicaid Reimbursement		\$12,439.32	(\$12,439.32)
4XXX	Other Federal Aids	\$0.00	\$33,705.25	(\$33,705.25)
	TOTAL	\$0.00	\$46,144.57	(\$46,144.57)
		=====	=====	=====
--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	\$6,580,225.00	\$6,807,487.51	(\$227,262.51)
		=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$147,663.00	\$137,579.28	\$10,040.68	\$43.04
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$665,065.00	\$515,046.77	\$150,018.23	.00
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$357,732.00	\$269,896.93	\$87,835.07	.00
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$3,610.00	\$1,390.00	\$0.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$180,128.00	\$123,305.91	\$56,549.81	\$272.28
11-190-100-320 Purchased Prof.-Ed. Services	\$1,400.00	.00	.00	\$1,400.00
11-190-100-340 Purchased Technical Services	\$53,662.00	\$50,836.99	\$2,799.00	\$26.01
11-190-100-500 Other Purch. Serv. (400-500 series)	\$40,650.00	\$29,506.46	\$11,143.54	.00
11-190-100-610 General Supplies	\$55,900.00	\$40,749.02	\$9,592.09	\$5,558.89
11-190-100-640 Textbooks	\$17,390.00	\$16,945.68	.00	\$444.32
11-190-100-800 Other Objects	\$6,000.00	.00	.00	\$6,000.00
TOTAL	\$1,530,590.00	\$1,187,477.04	\$329,368.42	\$13,744.54
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$162,291.00	\$161,045.30	\$1,190.00	\$55.70
11-204-100-106 Other Salaries for Instruction	\$37,500.00	\$37,158.34	.00	\$341.66
11-204-100-610 General Supplies	\$1,000.00	.00	\$1,000.00	.00
TOTAL	\$200,791.00	\$198,203.64	\$2,190.00	\$397.36
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$179,557.00	\$167,749.17	\$11,807.83	\$0.00
11-213-100-610 General supplies	\$3,800.00	.00	\$83.00	\$3,717.00
TOTAL	\$183,357.00	\$167,749.17	\$11,890.83	\$3,717.00
TOTAL SPECIAL ED - INSTRUCTION	\$384,148.00	\$365,952.81	\$14,080.83	\$4,114.36
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$81,103.00	\$80,867.97	\$1.00	\$234.03
TOTAL	\$81,103.00	\$80,867.97	\$1.00	\$234.03
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$54,320.00	\$49,214.70	\$5,105.30	\$0.00
TOTAL	\$54,320.00	\$49,214.70	\$5,105.30	\$0.00
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$10,000.00	\$1,410.77	\$8,589.23	.00
11-401-100-500 Purchased Services (300-500 series)	\$2,850.00	\$1,140.00	.00	\$1,710.00
11-401-100-800 Other Objects	\$750.00	\$707.00	.00	\$43.00
TOTAL	\$13,600.00	\$3,257.77	\$8,589.23	\$1,753.00
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$4,569.00	\$4,568.00	.00	\$1.00
11-402-100-600 Supplies and Materials	\$3,331.00	\$320.21	.00	\$3,010.79

Beverly City Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 11 Month Period Ending 05/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$7,900.00	\$4,888.21	\$0.00	\$3,011.79
--- Other Instructional programs-Instruction ---				
11-403-100-100 Salaries	\$1.00	.00	\$1.00	.00
TOTAL	\$1.00	\$0.00	\$1.00	\$0.00
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$376,934.00	\$360,498.80	\$13,906.70	\$2,528.50
11-000-100-562 Tuition to Other LEAs within State Special	\$174,434.00	\$138,060.90	\$14,160.00	\$22,213.10
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$133,808.00	\$125,894.00	.00	\$7,914.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$597,534.00	\$90,157.28	\$507,359.82	\$16.90
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$173,171.00	\$127,018.60	\$26,354.52	\$19,797.88
11-000-100-568 Tuition - State Facilities	\$29,865.00	.00	.00	\$29,865.00
TOTAL	\$1,485,746.00	\$841,629.58	\$561,781.04	\$82,335.38
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$31,499.00	\$29,016.89	\$2,482.11	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$1,650.00	\$840.00	.00	\$810.00
TOTAL	\$33,149.00	\$29,856.89	\$2,482.11	\$810.00
--- Health services ---				
11-000-213-100 Salaries	\$75,539.00	\$68,804.73	\$6,734.27	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$66,000.00	\$46,488.75	\$19,502.50	\$8.75
11-000-213-600 Supplies and Materials	\$1,250.00	\$544.46	\$685.85	\$19.69
11-000-213-800 Other Objects	\$150.00	\$85.00	.00	\$65.00
TOTAL	\$142,939.00	\$115,922.94	\$26,922.62	\$93.44
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$74,273.00	\$46,801.18	\$27,471.82	.00
11-000-216-320 Purchased Prof. Ed. Services	\$42,202.00	\$39,966.04	\$2,177.83	\$58.13
11-000-216-600 Supplies and Materials	\$498.00	.00	.00	\$498.00
TOTAL	\$116,973.00	\$86,767.22	\$29,649.65	\$556.13
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$14,063.00	.00	\$14,063.00	.00
TOTAL	\$14,063.00	\$0.00	\$14,063.00	\$0.00
--- Guidance ---				
11-000-218-105 Sal Secr. & Clerical Asst.	\$16,400.00	\$14,291.73	\$2,108.27	.00
11-000-218-320 Purchased Prof. - Ed. Services	\$7,000.00	.00	\$6,965.50	\$34.50
TOTAL	\$23,400.00	\$14,291.73	\$9,073.77	\$34.50
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$228,024.00	\$153,028.74	\$72,296.26	\$2,699.00
11-000-219-105 Sal Secr. & Clerical Asst.	\$22,003.00	\$20,359.42	\$1,643.58	.00
11-000-219-320 Purchased Prof. - Ed. Services	\$58,000.00	\$18,787.50	.00	\$39,212.50
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$54,750.00	\$215.00	.00	\$54,535.00

Beverly City Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 11 Month Period Ending 05/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-600 Supplies and Materials	\$2,800.00	\$1,112.96	.00	\$1,687.04
11-000-219-800 Other Objects	\$1,780.00	.00	.00	\$1,780.00
TOTAL	\$367,357.00	\$193,503.62	\$73,939.84	\$99,913.54
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$185,978.00	\$183,712.53	\$2,265.47	.00
11-000-221-104 Salaries Other Prof. Staff	\$10,250.00	\$10,083.26	.00	\$166.74
11-000-221-105 Sal Secr. & Clerical Asst.	\$2,600.00	\$2,572.50	.00	\$27.50
11-000-221-11X Other Salaries	\$7,375.00	\$7,333.26	.00	\$41.74
11-000-221-390 Other Purch. Prof. & Tech Svc.	\$8,500.00	\$8,403.00	.00	\$97.00
11-000-221-600 Supplies and Materials	\$550.00	.00	.00	\$550.00
TOTAL	\$215,253.00	\$212,104.55	\$2,265.47	\$882.98
--- Educational media serv./sch.library ---				
11-000-222-300 Purchased Prof. & Tech Svc.	\$5,070.00	.00	\$5,042.50	\$27.50
11-000-222-600 Supplies and Materials	\$350.00	.00	.00	\$350.00
11-000-222-800 Other Objects	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$6,420.00	\$0.00	\$5,042.50	\$1,377.50
--- Instructional Staff Training Services ---				
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$500.00	.00	.00	\$500.00
11-000-223-500 Other Purchased Services (400-500 series)	\$24,719.00	\$15,830.57	\$2,239.37	\$6,649.06
TOTAL	\$25,219.00	\$15,830.57	\$2,239.37	\$7,149.06
--- Support services-general administration ---				
11-000-230-100 Salaries	\$145,404.00	\$125,113.21	\$20,290.79	\$0.00
11-000-230-331 Legal Services	\$48,940.00	\$12,203.24	.00	\$36,736.76
11-000-230-332 Audit Fees	\$17,650.00	\$16,200.00	.00	\$1,450.00
11-000-230-339 Other Purchased Prof. Svc.	\$4,000.00	.00	\$2,685.00	\$1,315.00
11-000-230-340 Purchased Tech. Services	\$1,500.00	.00	.00	\$1,500.00
11-000-230-530 Communications/Telephone	\$4,300.00	\$4,239.12	\$34.37	\$26.51
11-000-230-585 BOE Other Purchased Prof. Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-230-590 Other Purchased Services	\$4,550.00	\$2,819.60	\$0.00	\$1,730.40
11-000-230-610 General Supplies	\$4,000.00	\$1,290.97	.00	\$2,709.03
11-000-230-890 Misc. Expenditures	\$3,000.00	\$250.00	.00	\$2,750.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$2,370.00	\$820.00	\$3,810.00
TOTAL	\$241,344.00	\$164,486.14	\$23,830.16	\$53,027.70
--- Support services-school administration ---				
11-000-240-105 Sal Secr. & Clerical Asst.	\$18,450.00	\$16,587.51	\$1,862.49	.00
11-000-240-300 Purchased Prof. & Tech. Svc.	\$2,245.00	.00	.00	\$2,245.00
11-000-240-600 Supplies and Materials	\$3,500.00	\$232.65	.00	\$3,267.35
11-000-240-800 Other Objects	\$500.00	\$500.00	.00	.00
TOTAL	\$24,695.00	\$17,320.16	\$1,862.49	\$5,512.35
--- Central Services ---				
11-000-251-100 Salaries	\$170,087.00	\$155,697.32	\$14,389.68	.00
11-000-251-340 Purchased Technical Services	\$9,000.00	\$1,291.28	\$2,033.00	\$5,675.72

Beverly City Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 11 Month Period Ending 05/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-251-592 Misc Pur Serv (400-500 series )	\$24,228.00	.00	.00	\$24,228.00
11-000-251-600 Supplies and Materials	\$4,000.00	\$3,313.00	.00	\$687.00
11-000-251-89X Other Objects	\$3,200.00	\$2,097.75	.00	\$1,102.25
TOTAL	\$210,515.00	\$162,399.35	\$16,422.68	\$31,692.97
--- Admin. Info. Technology ---				
11-000-252-340 Purchased Technical Services	\$12,000.00	.00	.00	\$12,000.00
TOTAL	\$12,000.00	\$0.00	\$0.00	\$12,000.00
TOTAL Cent, Svcs. & Admin IT	\$222,515.00	\$162,399.35	\$16,422.68	\$43,692.97
--- Required Maint. for School Facilities ---				
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc	\$114,206.00	\$46,204.58	\$10,529.71	\$57,471.71
11-000-261-610 General Supplies	\$35,000.00	\$23,749.08	\$3,026.53	\$8,224.39
TOTAL	\$149,206.00	\$69,953.66	\$13,556.24	\$65,696.10
--- Custodial Services ---				
11-000-262-1XX Salaries	\$129,554.00	\$113,170.71	\$12,498.92	\$3,884.37
11-000-262-107 Salaries of Non-Instructional Aids	\$16,457.00	.00	\$16,457.00	.00
11-000-262-300 Purchased Prof. & Tech. Svc.	\$37,500.00	\$25,329.13	\$12,089.59	\$81.28
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$107,000.00	\$101,467.15	\$5,330.01	\$202.84
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$2,200.00	\$564.00	.00	\$1,636.00
11-000-262-490 Other Purchased Property Svc.	\$4,000.00	\$1,828.00	.00	\$2,172.00
11-000-262-520 Insurance	\$6,600.00	.00	.00	\$6,600.00
11-000-262-590 Misc. Purchased Services	\$7,000.00	\$1,675.97	.00	\$5,324.03
11-000-262-610 General Supplies	\$6,000.00	.00	.00	\$6,000.00
11-000-262-621 Energy (Natural Gas)	\$36,000.00	\$10,273.37	\$7,683.97	\$18,042.66
11-000-262-622 Energy (Electricity)	\$58,500.00	\$23,792.13	\$23,707.87	\$11,000.00
11-000-262-8XX Other Objects	\$5,000.00	\$214.00	\$0.00	\$4,786.00
TOTAL	\$415,811.00	\$278,314.46	\$77,767.36	\$59,729.18
TOTAL Oper & Maint of Plant Services	\$565,017.00	\$348,268.12	\$91,323.60	\$125,425.28
--- Student transportation services ---				
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$15,027.00	\$13,910.82	\$1,116.18	.00
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$15,027.00	\$13,910.82	\$1,116.18	.00
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$37,399.00	\$30,961.40	.00	\$6,437.60
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$10,000.00	\$2,630.00	\$650.00	\$6,720.00
11-000-270-513 Contract Svc (btw home & sch.)-joint agree	\$12,000.00	\$2,712.56	.00	\$9,287.44
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$20,000.00	.00	.00	\$20,000.00
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$16,000.00	.00	.00	\$16,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$92,700.00	\$24,275.20	\$6,068.80	\$62,356.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$173,000.00	\$95,432.90	\$34,203.43	\$43,363.67
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$37,809.00	\$37,800.00	.00	\$9.00
TOTAL	\$428,962.00	\$221,633.70	\$43,154.59	\$164,173.71
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$33,501.00	.00	.00	\$33,501.00



Beverly City Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 11 Month Period Ending 05/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-220 Social Security Contributions	\$70,000.00	\$56,594.52	\$13,405.48	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$55,423.00	\$50,160.00	.00	\$5,263.00
11-XXX-XXX-242 Other Retirement Contrb. - ERIP	\$1,000.00	.00	.00	\$1,000.00
11-XXX-XXX-250 Unemployment Compensation	\$30,000.00	\$8,621.73	\$21,378.27	.00
11-XXX-XXX-260 Workman's Compensation	\$45,195.00	\$45,194.99	.00	\$0.01
11-XXX-XXX-270 Health Benefits	\$771,663.00	\$626,973.50	\$31,630.65	\$113,058.85
11-XXX-XXX-280 Tuition Reimbursement	\$30,000.00	\$18,885.08	.00	\$11,114.92
11-XXX-XXX-290 Other Employee Benefits	\$31,600.00	\$19,272.60	\$12,327.40	.00
TOTAL	\$1,068,382.00	\$825,702.42	\$78,741.80	\$163,937.78
Total Undistributed Expenditures	\$4,981,434.00	\$3,249,716.99	\$982,794.69	\$748,922.32
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$7,053,096.00	\$4,941,375.49	\$1,339,940.47	\$771,780.04
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$7,053,096.00	\$4,941,375.49	\$1,339,940.47	\$771,780.04

Beverly City Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 11 Month Period Ending 05/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance	
*** CAPITAL OUTLAY ***					
--- EQUIPMENT ---					
Undist. Exp. - Non-instructional Services					
12-000-300-730	Non-instructional services	\$9,600.00	\$9,573.00	.00	\$27.00
TOTAL		\$9,600.00	\$9,573.00	\$0.00	\$27.00
--- Facilities acquisition and construction services ---					
12-000-400-390	Other Purchased Prof. & Tech Services	\$500.00	\$500.00	.00	.00
12-000-400-721	Lease Purchase Agreements - Principal	\$2,895.00	\$2,895.00	.00	.00
Sub Total		\$3,395.00	\$3,395.00	\$0.00	\$0.00
TOTAL		\$3,395.00	\$3,395.00	\$0.00	\$0.00
TOTAL CAPITAL OUTLAY EXPENDITURES		\$12,995.00	\$12,968.00	\$0.00	\$27.00

Beverly City Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$7,066,091.00	\$4,954,343.49	\$1,339,940.47	\$771,807.04

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
General Fund - Fund 10

For 11 Month Period Ending 05/31/2018

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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6/5 2:01pm

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 School-Based Budget - Fund 15  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/18

=====  
 ASSETS AND RESOURCES  
 =====

--- A S S E T S ---

--- R E S O U R C E S ---

-----  
 =====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
School-Based Budget - Fund 15  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/18

=====  
LIABILITIES AND FUND EQUITY  
=====

FUND BALANCE

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--- Appropriated ---

Reserved fund balance:

--- Unappropriated ---

-----  
=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
School-Based Budget - Fund 15  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/18

=====  
LIABILITIES AND FUND EQUITY  
=====

RECAPITULATION OF FUND BALANCE:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Less: Adjust for prior year encumb.	\$0.00	\$0.00	



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

School-Based Budget - Fund 15  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE  
For 11 Month Period Ending 05/31/18

BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
_____	_____	_____	_____
=====	=====	=====	=====
ESTIMATED	ACTUAL	UNREALIZED	
_____	_____	_____	

\*\*\* REVENUES/SOURCES OF FUNDS \*\*\*

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

School-Based Budget - FUND 15  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/18

	Appropriations	Expenditures	Encumbrances	Available Balance
*** APPROPRIATIONS ***				
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- UNDISTRIBUTED EXPENDITURES ---				

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
School-Based Budget - Fund 15  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/18

=====  
C A P I T A L O U T L A Y  
=====

Appropriations	Expenditures	Encumbrances	Available Balance
_____	_____	_____	_____
=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
School-Based Budget - Fund 15

For 11 Month Period Ending 05/31/18

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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6/5 2:01pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/18

=====

ASSETS AND RESOURCES

=====

## --- A S S E T S ---

101	Cash in bank		\$318,010.71
	Accounts receivable:		
141	Intergovernmental - State	\$22,077.10	
142	Intergovernmental - Federal	\$129,735.98	
143	Intergovernmental - Other	\$0.27	
153,154	Other (net of estimated uncollectible of \$____)	(\$0.27)	
			\$151,813.08
	Other Current Assets		\$0.00

## --- R E S O U R C E S ---

301	Estimated Revenues	\$567,101.00	
302	Less Revenues	(\$381,893.00)	
			\$185,208.00
	Total assets and resources		\$655,031.79
			=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/18

=====

LIABILITIES AND FUND EQUITY

=====

--- LIABILITIES ---

481	Deferred revenues	\$168,161.42
	Other current liabilities	\$339,320.58
	TOTAL LIABILITIES	\$507,482.00
		=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$29,773.22
601	Appropriations	\$567,101.00
602	Less: Expenditures	\$419,551.21
603	Encumbrances	\$29,773.22 (\$449,324.43)
		\$117,776.57
	TOTAL FUND BALANCE	\$147,549.79
	TOTAL LIABILITIES AND FUND EQUITY	\$655,031.79
		=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/18

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
3XXX	From State Sources	\$252,385.00	\$252,385.00		.00
4XXX	From Federal Sources	\$314,716.00	\$129,508.00		\$185,208.00
TOTAL REVENUE/SOURCES OF FUNDS		\$567,101.00	\$381,893.00		\$185,208.00
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
STATE PROJECTS:					
	Preschool Education Aid	\$252,385.00	\$183,776.77	\$17,146.23	\$51,462.00
TOTAL STATE PROJECTS		\$252,385.00	\$183,776.77	\$17,146.23	\$51,462.00
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$174,740.00	\$122,133.43	.00	\$52,606.57
	I.D.E.A. Part B (Handicapped)	\$116,319.00	\$102,527.01	\$10,626.99	\$3,165.00
	NCLB Title II - Part A/D	\$13,657.00	\$9,114.00	\$2,000.00	\$2,543.00
	NCLB Title IV	\$10,000.00	\$2,000.00	.00	\$8,000.00
TOTAL FEDERAL PROJECTS		\$314,716.00	\$235,774.44	\$12,626.99	\$66,314.57
*** TOTAL EXPENDITURES ***		\$567,101.00	\$419,551.21	\$29,773.22	\$117,776.57



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
SPECIAL REVENUE - FUND 20  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 11 Month Period Ending 05/31/18

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
--- STATE SOURCES ---			
3218       Preschool Education Aid	\$252,385.00	\$252,385.00	.00
	-----	-----	-----
Total Revenue from State Sources	\$252,385.00	\$252,385.00	\$0.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16    Title I	\$174,740.00	\$65,107.00	\$109,633.00
4420-29    I.D.E.A. Part B (Handicapped)	\$116,319.00	\$57,844.00	\$58,475.00
4XXX       Other Federal Aids	\$23,657.00	\$6,557.00	\$17,100.00
	-----	-----	-----
Total Revenues from Federal Sources	\$314,716.00	\$129,508.00	\$185,208.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$567,101.00	\$381,893.00	\$185,208.00
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
Special Revenue Fund - Fund 20  
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/18

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
--- Preschool Education Aid - Instruction ---				
20-218-100-101 Salaries of Teachers	\$180,441.00	\$163,294.77	\$17,146.23	.00
20-218-100-106 Other Sal. For Instruction	\$20,482.00	\$20,482.00	.00	.00
TOTAL Instruction	\$200,923.00	\$183,776.77	\$17,146.23	\$0.00
--- Preschool Education Aid - Support Services ---				
20-218-200-200 Personal Services - Employee Benefits	\$51,462.00	.00	.00	\$51,462.00
TOTAL Support Services	\$51,462.00	\$0.00	\$0.00	\$51,462.00
	=====	=====	=====	=====
TOTAL PRESCHOOL EDUCATION AID	\$252,385.00	\$183,776.77	\$17,146.23	\$51,462.00
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
	=====	=====	=====	=====
TOTAL OTHER STATE PROJECTS	\$252,385.00	\$183,776.77	\$17,146.23	\$51,462.00
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$314,716.00	\$235,774.44	\$12,626.99	\$66,314.57
TOTAL EXPENDITURE	\$567,101.00	\$419,551.21	\$29,773.22	\$117,776.57
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

Special Revenue Fund - Fund 20  
For 11 Month Period Ending 05/31/18

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

---

6/5 2:01pm

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/18

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	(233,861.56)
-----	--------------	--------------

--- R E S O U R C E S ---

Total assets and resources		(233,861.56)
----------------------------	--	--------------

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/18

=====
LIABILITIES AND FUND EQUITY
=====

FUND BALANCE

--- Appropriated ---

--- Unappropriated ---

770 Fund balance (\$233,861.56)

TOTAL FUND BALANCE (\$233,861.56)

TOTAL LIABILITIES AND FUND EQUITY (\$233,861.56)

=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education

Capital Projects Fund - Fund 30  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 11 Month Period Ending 05/31/18

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
	-----	-----	-----	-----
	=====	=====	=====	=====
*** EXPENDITURES ***				AVAILABLE BALANCE
	-----	-----	-----	-----
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education

Capital Projects Fund - Fund 30  
For 11 Month Period Ending 05/31/18

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date



All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

---

6/5 2:01pm

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education  
 Debt Service Fund - Fund 40  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/18

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	\$145,132.00
-----	--------------	--------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$83,094.00
		\$83,094.00

	Total assets and resources	\$228,226.00
		\$228,226.00

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education

Debt Service Fund - Fund 40  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/18

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601 Appropriations	\$83,094.00	
		\$83,094.00
Total Appropriated		\$83,094.00

--- Unappropriated ---

770 Fund Balance		\$145,132.00
------------------	--	--------------

TOTAL FUND BALANCE		\$228,226.00
TOTAL LIABILITIES AND FUND EQUITY		\$228,226.00

=====

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$83,094.00	\$0.00	\$83,094.00
Revenues	(\$83,094.00)	\$0.00	(\$83,094.00)
--- Change in Maint. / Capital reserve account ---			
Less: Adjust for prior year encumb.	\$0.00	\$0.00	

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education

Debt Service Fund - Fund 40  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 11 Month Period Ending 05/31/18

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210 Local tax levy	\$83,094.00	.00		\$83,094.00
Total Local Sources	\$83,094.00	\$0.00		\$83,094.00
TOTAL REVENUE/SOURCES OF FUNDS	\$83,094.00	\$0.00		\$83,094.00

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Beverly City Board of Education

Debt Service Fund - Fund 40  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 11 Month Period Ending 05/31/18

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	-----	-----	-----
--- Additional State School Bldg. Aid - Ch. 10 ---			
40-703-510-830 Interest	\$23,094.00	.00	\$23,094.00
40-703-510-910 Redemption of principal	\$60,000.00	.00	\$60,000.00
	-----	-----	-----
TOTAL	\$83,094.00	\$0.00	\$83,094.00
	=====	=====	=====
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$83,094.00	\$0.00	\$83,094.00
	=====	=====	=====
*** TOTAL USES OF FUNDS ***	\$83,094.00	\$0.00	\$83,094.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Beverly City Board of Education  
Debt Service Fund - Fund 40

For 11 Month Period Ending 05/31/18

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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## REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

8B

BEVERLY CITY SCHOOLS  
ALL FUNDS

FOR THE MONTH ENDING: APRIL 2018

CASH REPORT					
FUNDS	(1) Beginning Cash Balance REVISED	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balance	
<b>GOVERNMENTAL FUNDS</b>					
1	General Fund - Fund 10	3,212,244.43	391,345.44	498,180.78	3,105,409.09
2		0.00			0.00
3	ED JOBS - Fund 18	-			-
4	Special Revenue Fund - Fund 20 (see page 2)	359,109.86		48,742.15	310,367.71
5	Capital Project Fund - Fund 30	16,072.41	1.37		16,073.78
	Debt Service Fund - Fund 40	130,704.13			130,704.13
6					
	Total Governmental Funds (Lines 1 thru 5)	3,718,130.83	391,346.81	546,922.93	3,562,554.71
<b>ENTERPRISE FUNDS</b>					
7					
10	Food Program Fund - Fund 60	64,606.85	17,018.32	16,235.49	65,389.68
8					-
9					-
11					-
12					-
	Total Operating Account	3,782,737.68	408,365.13	563,158.42	3,627,944.39
<b>TRUST AND AGENCY FUNDS</b>					
13					
14	Payroll	21,795.66	185,232.81	185,371.01	21,657.46
15	Payroll Agency - Fund 90	35,728.76	135,651.17	158,148.51	13,231.42
16	FSA account	52.85			52.85
17					
18	Other - School Activities	4,258.35	1,128.79	1,970.54	3,416.60
	Total Trust & Agency Funds (Lines 13 thru 15)	61,835.62	322,012.77	345,490.06	38,358.33
19					
	Total All Funds (Lines 6,12, and 16)	3,844,573.30	730,377.90	908,648.48	3,666,302.72

*Pablo Canela*

Treasurer of School Moneys

6/30/2018

## REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

BEVERLY CITY SCHOOLS  
SPECIAL REVENUE FUND

FOR THE MONTH ENDING: APRIL 2018

CASH REPORT					
SPECIAL REVENUE FUND		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements this Month	(4) Ending Cash
1	Local Project	154,176.01			154,176.01
2	Early Childhood Program Aid	435,595.99		18,165.20	417,430.79
3	Preschool Education Aid	(54,487.83)			(54,487.83)
4	DEPA	10,752.22			10,752.22
	TARA	8,806.06			8,806.06
	Distance Learning Network Aid	3,508.00			3,508.00
	Character Education Aid	3,470.95			3,470.95
	Mentoring Aid	2,058.00			2,058.00
11	Other- State	7,643.00			7,643.00
12	P.L. 103-382 Title I & III	(162,770.12)		14,256.54	(177,026.66)
13	P.L. 103-382 Title II	(50,409.23)			(50,409.23)
14	P.L. 103-382 Title IV	(60,762.10)			(60,762.10)
15	P.L. 103-382 Title V	727.40			727.40
17	I.D.E.A. Part B (Handicapped)	(126,979.85)		16,320.41	(143,300.26)
18	P.L. 101-392 Vocational	-			-
19	P.L. 91-230 Adult Basic Education	-			-
20	Other -	187,781.36			187,781.36
		-			-
21	Total Special Revenues (Line 1 thru 20) (Must agree with line 3, page 1)	359,109.86	-	48,742.15	310,367.71

Form A - 149

Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	General operating Acct		Date:
Statement Date	May 31, 2018		
Fund/Funds	10,,20,40,		
1	Balance per Bank		3,710,105.59
Reconciling Items			
Additions			
Deposits in transit			
	Date	Amount	
2a			
2b			
2c			
2d	Total D.I.T.'s		
2	Misc	2,349.06	
3	Total Additions		2,349.06
Deductions			
Outstanding Checks			
4	(attached list)	100,584.04	
5	Other (explain)	-	
6	Total Deductions		100,584.04
7	Net Reconciling Items		(98,234.98)
8	Adjusted Balance per Bank As of	May 31, 2018	3,611,870.61
9	Balance per Board Secretary's Records As of	5/31/2018	** 3,347,097.36
Reconciling Items:			
Additions			
10	Interest Earned	-	
11	Other (Explain)		Pending journal entries
12	Total Additions		-
Deductions			
13	Bank Charges		
14	Other (Explain)	(264,773.25)	Pending journal entries
15	Total deductions		(264,773.25)
16	Net Reconciling items		264,773.25
17	Adjusted Board Secretary's Balance As of	May 31, 2018	3,611,870.61
* Line 8 MUST EQUAL line 17.			
** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report			
Page 3a			

Form A - 149

Bank Reconciliation

Bank Name		Beneficial		Prepared by		
Account number		REFERENDUM ACCT		Date:		
Statement Date		May 31, 2018				
Fund/Funds		FUND 30				
1	Balance per Bank				16,073.78	
Reconciling Items						
Additions						
Deposits in transit						
	Date	Amount				
2a						
2b						
2c						
2d	Total D.I.T.'s					
2	Misc		-			
3	Total Additions			-		
Deductions						
Outstanding Checks						
4	(attached list)		-			
5	Other (explain)		-			
6	Total Deductions			-		
7	Net Reconciling Items				-	
8	Adjusted Balance per Bank As of			May 31, 2018	16,073.78	
9	Balance per Board Secretary's Records As of			5/31/2018	** (233,861.56)	
Reconciling Items:						
Additions						
10	Interest Earned		-			
11	Other (Explain)		249,935.34	Pending journal entries		
12	Total Additions			249,935.34		
Deductions						
13	Bank Charges					
14	Other (Explain)			Pending journal entries		
15	Total deductions			-		
16	Net Reconciling items				249,935.34	
17	Adjusted Board Secretary's Balance As of			May 31, 2018	16,073.78	
* Line 8 MUST EQUAL line 17.						
** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report						
Page 3a.1						

# Form A - 149

## Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	2400000357		Date:
Statement Date	May 31, 2018		
Fund/Funds	Net Payroll		
1	Balance per Bank		122,170.19
Reconciling Items			
Additions			
Deposits in transit			
	Date	Amount	
2a			
2b			
2c	Misc		
2d	Misc		
2	Misc	-	
3	Total Additions		-
Deductions			
Outstanding Checks			
4	(attached list)	8,321.80	
5	Other (explain)	92,190.93	
6	Total Deductions		100,512.73
7	Net Reconciling Items		(100,512.73)
8	Adjusted Balance per Bank As of	May 31, 2018	21,657.46
9	Balance per Board Secretary's Records As of	**	-
Reconciling Items:			
Additions			
10	Interest Earned		
11	Other (Explain)		
12	Total Additions		-
Deductions			
13	Bank Charges		
14	Other (Explain)		
15	Total deductions		-
16	Net Reconciling items		-
17	Adjusted Board Secretary's Balance As of	*	-
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report</p>			
Page 3c			



# Form A - 149

## Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	2400000340		Date:
Statement Date	May 31, 2018		
Fund/Funds	School Activities		

  

1	Balance per Bank		3,416.60
	Reconciling Items		
	Additions		
	Deposits in transit		
	Date	Amount	
2a			
2b			
2c			
2d			
2	total D.I.T.'s		
3	Total Additions		
	Deductions		
	Outstanding Checks		
4	(attached list)	0.00	
5	Other - due current fund	0.00	
6	Total Deductions		0.00
7	Net Reconciling Items		0.00
8	Adjusted Balance per Bank As of	May 31, 2018	3,416.60
<b>See Page 3d for Summary</b>			
9	Balance per Board Secretary's Records As of		**
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)		
12	Total Additions		-
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total deductions		-
16	Net Reconciling items		-
17	Adjusted Board Secretary's Balance As of		*

\* Line 8 MUST EQUAL line 17.

\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Page 3h-e

Form A - 149

Bank Reconciliation

Bank Name	Beneficial		Prepared by
Account number	9500064390		Date:
Statement Date	May 31, 2018		
Fund/Funds	FSA account		

  

1	Balance per Bank		52.85
	Reconciling Items		
	Additions		
	Deposits in transit		
	Date	Amount	
2a			
2b			
2c			
2d			
2	total D.I.T.'s		
3	Total Additions		
	Deductions		
	Outstanding Checks		
4	(attached list)	0.00	
5	Other - due current fund	0.00	
6	Total Deductions		0.00
7	Net Reconciling Items		0.00
8	Adjusted Balance per Bank As of	May 31, 2018	52.85
<b>See Page 3d for Summary</b>			
9	Balance per Board Secretary's Records As of		**
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)		
12	Total Additions		-
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total deductions		-
16	Net Reconciling items		-
17	Adjusted Board Secretary's Balance As of		*

\* Line 8 MUST EQUAL line 17.

\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report

Page 3h-f



BEVERLY CITY SCHOOLS  
ANALYSIS OF RECONCILING ITEMS  
As of 5-31-2018

FUND-10

cash per Board Secretary's Report ( Fund 10,16,17)

2,818,561.97

NEEDED GENERAL LEDGER ADJUSTMENTS:

Prior year diff 6-30-17	380,136.63
July - June serv charges	(3,851.82)
Payroll posting/transfers	(233.24)
7-5-17 wire not posted	(4,977.20)
9-1-17 WIRE	(11,546.88)
2-*1-18 Wire	(1,133.49)
2/27/2018 Wire	(11,546.88)
2-28-18 Wire	(60,000.00)

---

286,847.12

cash per Treasurer school monies report

3,105,409.09

FUND 20                    20  
cash per Board Secretary's Report

\_\_\_\_\_                    318,010.71

**NEEDED GENERAL LEDGER ADJUSTMENTS:**

ADJ-YTDRec- to be revesed it s/b def revenue

(7,643.00)

(7,643.00)

cash per Treasurer school monies report

310,367.71

FUND 30

cash per Board Secretary's Report

(233,861.56)

NEEDED GENERAL LEDGER ADJUSTMENTS:

Prior year diff 6-30-16

249,920.57

Due to current fund -payroll charges

Due to current fund disb adj

trnsfer from general fund

fund 30 acct check

Interest

14.77

249,935.34

cash per Treasurer school monies report

16,073.78

FUND 40

cash per Board Secretary's Report

\_\_\_\_\_ 145,132.00

NEEDED GENERAL LEDGER ADJUSTMENTS:

debt servi payment no recored

(14,427.87)

(14,427.87)

cash per Treasurer school monies report

130,704.13

MISC  
FUND 60  
cash per Balance Sheet.

65,392.68

NEEDED GENERAL LEDGER ADJUSTMENTS:

misc adj

(3.00)

(3.00)

cash per Treasurer school monies report

65,389.68

BEVERLY CITY SCHOOLS  
OUTSTANDING CHECK LIST

4/30/2018

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

OPERATING ACCOUNT

PAGE 1

16502	34.65
17961	867.83
18116	1,605.20
18815	7.50
18870	180.00
19035	600.00
19086	437.50
19652	12.40
19653	14.20
21136	391.68
21845	32,981.00
22596	11,720.00
22605	36,399.00
22895	
22976	8,287.50
23164	479.89
23176	30.38
23181	1,447.50
23191	287.81
23200	4,800.00

100,584.04

-

-

BEVERLY CITY SCHOOLS  
OUTSTANDING CHECK LIST

4/30/2018

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

\_\_\_\_\_  
\_\_\_\_\_  
-

TOTAL OPERATING ACCT OS	<u>100,584.04</u>
-------------------------	-------------------

BEG BAL OS CKS	275,389.94
ISSUED	165,007.63
CASHED	(328,883.27)
void	<u>(10,930.26)</u>
	<u>100,584.04</u>

BEVERLY CITY SCHOOLS  
 OUSTANDING CHECK LIST

4/30/2018

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

NET PAYROLL ACCOUNT

202822	182.23
205215	167.61

206123	984.06
206225	539.01
207363	128.39
209414	1,470.75
211739	85.80

212824	5.27
214204	87.25
214205	198.20

215874	1,640.20
--------	----------

216090	963.13
--------	--------

216862	307.27
--------	--------

217139	138.20
--------	--------

217223	554.76
--------	--------

217343	764.65
217318	105.02

<u>8,321.80</u>	<u>-</u>	<u>-</u>
-----------------	----------	----------

TOTAL O/S CHECKS -PAYROLL ACCT		<u><u>8,321.80</u></u>
--------------------------------	--	------------------------

BEG BAL OS CKS

	9,065.85
ISSUED	2,439.59
CASHED	(3,183.64)

<u><u>8,321.80</u></u>	void in prev month
------------------------	--------------------



BEVERLY CITY SCHOOLS  
OUTSTANDING CHECK LIST

4/30/2018

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
---------	--------	---------	--------	---------	--------

PAYROLL AGENCY

10539	14.20				
11548	875.02				
11549	387.68				
11550	217.82				
11551	4,295.00				
11552	13,208.86				
11553	75.00				
11554	1,075.00				
11555	4,303.23				
11556	364.00				
11557	2,139.66				
11558	325.00				
11540					

27,280.47

BEG BAL OS CKS	27,590.34
ISSUED	34,413.49
CASHED	(34,723.36)
void	
	<u>27,280.47</u>

BEVERLY CITY SCHOOLS  
OUTSTANDING CHECK LIST

4/30/2018

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
<u>FUND 30 REFERENDUM ACCOUNT</u>					

18

\_\_\_\_\_  
-  
=====

BEG BAL OS CKS	-
ISSUED	-
CASHED	-
void	-
	_____ - =====

# Beverly City Board of Education Monthly Transfer Report

va\_s1701  
05/01/2018

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX	1,603,488.00	0.00	1,603,488.00	160,348.80	( 72,898.00)	-4.55	87,450.80	13,744.54
	12-1XX-100-XXX								
	13-1XX-100-XXX								
	15-1XX-100-XXX								
	18-1XX-100-XXX								
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX	548,905.00	0.00	548,905.00	54,890.50	101,702.00	18.53	156,592.50	4,904.52
	1X-000-216-XXX								
	1X-000-217-XXX								
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX	21,500.00	0.00	21,500.00	2,150.00	1.00	0.00	2,151.00	4,764.79
	11-4XX-200-XXX								
	12-4XX-100-XXX								
	15-4XX-100-XXX								
	15-4XX-200-XXX								
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>UNDISTRIBUTED EXPENDITURES</b>		<b>2,173,893.00</b>	<b>0.00</b>	<b>2,173,893.00</b>					<b>23,413.85</b>
Tuition	11-000-100-XXX	1,644,959.00	0.00	1,644,959.00	164,495.90	( 159,213.00)	-9.68	5,292.90	82,335.38
	16-000-100-XXX								
	17-000-100-XXX								
	18-000-100-XXX								
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX	518,465.00	0.00	518,465.00	51,846.50	54,800.00	10.57	106,646.50	102,228.98
	1X-000-213-XXX								
	1X-000-218-XXX								
	1X-000-219-XXX								
	1X-000-222-XXX								
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX	214,078.00	0.00	214,078.00	21,407.80	26,394.00	12.33	47,801.80	8,032.04
	1X-000-223-XXX								
General Administration	1X-000-230-XXX	219,404.00	0.00	219,404.00	21,940.40	21,940.00	10.00	43,880.40	53,027.70
School Administration	1X-000-240-XXX	22,450.00	0.00	22,450.00	2,245.00	2,245.00	10.00	4,490.00	5,512.35
Central Services & Administrative Information Technology	1X-000-25X-XXX	202,287.00	0.00	202,287.00	20,228.70	20,228.00	10.00	40,456.70	43,692.97
Operation and Maintenance of Plant Services	1X-000-26X-XXX	604,011.00	0.00	604,011.00	60,401.10	( 38,994.00)	-6.46	21,407.10	125,425.28
Student Transportation Services	1X-000-270-XXX	475,962.00	0.00	475,962.00	47,596.20	( 47,000.00)	-9.87	596.20	164,173.71

# Beverly City Board of Education Monthly Transfer Report

va\_s1701  
05/01/2018

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	995,582.00	0.00	995,582.00	99,558.20	72,800.00	7.31	172,358.20	163,937.78
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL GENERAL CURRENT EXPENSE</b>		<b>4,897,198.00</b>	<b>0.00</b>	<b>4,897,198.00</b>		<b>14,600.00</b>	<b>365.00</b>	<b>15,000.00</b>	<b>748,366.19</b>
Equipment	12-XXX-XXX-73X	4,000.00	0.00	4,000.00	400.00	14,600.00	365.00	15,000.00	82.00
	15-XXX-XXX-73X	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction Services	12-000-4XX-XXX	0.00	0.00	0.00	0.00	3,395.00	0.00	3,395.00	0.00
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>82.00</b>
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer of Funds to Charter Schools	10-000-100-56X	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>OPERATING BUDGET GRAND TOTAL</b>		<b>7,075,091.00</b>	<b>0.00</b>	<b>7,075,091.00</b>		<b>14,600.00</b>	<b>365.00</b>	<b>15,000.00</b>	<b>771,862.04</b>

School Business Administrator Signature

Date

# Beverly City Board of Education

## Expense Account Adjustment Analysis By Account#

va\_exaa1.082406  
05/01/2018

Current Cycle : May

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
11-000-213-300- -	HEALTH PURCHASED PROFIED	bt - may	000024	05/01/2018	BSAVAGE	\$65,250.00	\$750.00	\$66,000.00
11-000-213-610- -	HEALTH SUPPLIES	bt - may	000024	05/01/2018	BSAVAGE	\$1,150.00	\$100.00	\$1,250.00
11-000-218-320- -	GUID PURCH PRF ED SVC	bt - may	000024	05/01/2018	BSAVAGE	\$2,000.00	\$5,000.00	\$7,000.00
11-000-219-390- -	CST PURCH PRF/TECH SVC	bt - may	000024	05/01/2018	BSAVAGE	\$60,600.00	(\$5,850.00)	\$54,750.00
11-000-221-104- -	CURR/INSTR PROF SALARIES	bt - may	000024	05/01/2018	BSAVAGE	\$9,250.00	\$1,000.00	\$10,250.00
11-000-221-105- -	CURR/INSTR SECY/CLER SAL	bt - may	000024	05/01/2018	BSAVAGE	\$2,500.00	\$100.00	\$2,600.00
11-000-221-110- -	CI OTHER SALARIES	bt - may	000024	05/01/2018	BSAVAGE	\$6,675.00	\$700.00	\$7,375.00
11-000-221-610- -	CI SUPPLIES	bt - may	000024	05/01/2018	BSAVAGE	\$2,350.00	(\$1,800.00)	\$550.00
11-000-262-110-OT -	OPER/CUSTODIAL OT	bt - may	000024	05/01/2018	BSAVAGE	\$29,600.00	\$3,000.00	\$32,600.00
11-000-262-420- -	OPER CONTRACT SERVICES .	bt - may	000024	05/01/2018	BSAVAGE	\$101,000.00	\$6,000.00	\$107,000.00
11-000-262-622- -	OPER ENERGY - ELECTRICIT	bt - may	000024	05/01/2018	BSAVAGE	\$65,000.00	(\$9,000.00)	\$56,000.00
11-190-100-340- -	PURCHASED TECH SVC	bt - may	000024	05/01/2018	BSAVAGE	\$53,562.00	\$100.00	\$53,662.00
11-190-100-610- -	GENERAL SUPPLIES INSTRUC	bt - may	000024	05/01/2018	BSAVAGE	\$78,000.00	(\$22,100.00)	\$55,900.00
11-190-100-640- -	TEXTBOOKS INSTRUCTION	bt - may	000024	05/01/2018	BSAVAGE	\$21,390.00	(\$4,000.00)	\$17,390.00
11-204-100-101- -	LLD TEACHER SALARIES	bt - may	000024	05/01/2018	BSAVAGE	\$144,291.00	\$15,000.00	\$159,291.00
11-204-100-106- -	LLD PARA SALARY	bt - may	000024	05/01/2018	BSAVAGE	\$35,000.00	\$2,500.00	\$37,500.00
11-230-100-101- -	BSC SKILLS TEACHER SALAR	bt - may	000024	05/01/2018	BSAVAGE	\$72,602.00	\$8,500.00	\$81,102.00
<b>Total Current Appr.</b>								<b>\$0.00</b>



# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

8D

va\_po04.102317  
07/01/2018

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP=Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba-Entered tch By	Approval Status (2 needed)	PO Amount
19-00001		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.89
19-00002		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.86
19-00003		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.98
19-00004		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.87
19-00005		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.75
19-00006		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	19.80
19-00007		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	23.01
19-00008		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	34.19
19-00009		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	3.91
19-00010		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	93.95
19-00011		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.98
19-00012		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	97.54
19-00013		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.51
19-00014		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	96.56
19-00015		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	61.87
19-00016		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.97
19-00017		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.85

# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

va\_po04.102317  
07/01/2018

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PO#	Control#	Vendor#Name	Account #	Description	Date	Entered By	Approval Status	PO Amount
19-00018		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	37.60
19-00019		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.71
19-00020		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.85
19-00021		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.23
19-00022		1752/SCHOOL SPECIALTY INC	11-000-230-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.99
19-00023		1752/SCHOOL SPECIALTY INC	11-000-230-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	35.06
19-00024		1752/SCHOOL SPECIALTY INC	11-000-230-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.53
19-00025		1752/SCHOOL SPECIALTY INC	11-000-230-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.97
19-00026		1752/SCHOOL SPECIALTY INC	11-000-230-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	100.00
19-00027		2673/BLICK ART MATERIALS	11-000-230-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	23.37
19-00028		1098/SAX ART & CRT SCHOOL	11-000-230-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	25.20
19-00029		3306/NATIONAL ART & SCHOOL	11-000-230-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	27.28
19-00030		2074/TRIARCO ARTS & CRAFTS INC.	11-000-230-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	15.89
19-00031		2842/W.B. MASON CO. INC.	11-000-230-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	8.12
19-00032		2734/EAJ EDUCATION	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	98.44
19-00033		2984/STAPLES ADVANTAGE	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	120.31
19-00034		2984/STAPLES ADVANTAGE	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	37.64



# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

va\_po04.102317  
07/01/2018

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PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- Entered tch By	Approval Status (2 needed)	PO Amount
19-00035		1795/SCHOOL HEALTH CORP	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	13.45
19-00036		1190/SUPER DUPEP PUBLICATIONS INC.	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	85.80
19-00037		1008/LAKESHORE LEARNING MAT.	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	17.98
19-00038		1802/KURTZ BROS.	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	99.69
19-00039		1802/KURTZ BROS.	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	5.85
19-00040		1008/LAKESHORE LEARNING MAT.	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	7.53
19-00041		1940/REALLY GOOD STUFF	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	13.95
19-00042		1555/CHILDCRAFT EDUCATION CORP	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	8.63
19-00043		2734/EAI EDUCATION	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	32.26
19-00044		2164/CASCADE SCHOOL SUPPLIES, INC.	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	4.60
19-00045		1802/KURTZ BROS.	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	31.06
19-00046		1940/REALLY GOOD STUFF	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	12.59
19-00047		1555/CHILDCRAFT EDUCATION CORP	11-190-100-610- -	SUPPLIES	07/18/18	1 DBRYSON	EP	51.65
<b>Report Totals</b>								
							<b>Current Entered</b>	\$2,841.72
							<b>Prior Entered</b>	\$0.00
							<b>Total Entered</b>	\$2,841.72

18/19

# Beverly City Board of Education Entered Purchase Order Report By PO Number

va\_po04.102317  
07/18/2018

Approval Status Legend: IR=In Complete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#Name	Account #	Description	Date	Ba- Entered tch By	Approval Status (2 needed)	PO Amount
19-00048		2395/PRUDENTIAL INS. CO. - NJEA	11-000-291-270- -	OTHER HEALTH BENEFITS	07/18/18	2 DBRYSONREQ	CR-	6,000.00
19-00049		3453/WATERLOGIC EAST, INC.	11-000-262-441- -	OPER RENTALS	07/18/18	2 DBRYSONREQ	CR-	564.00
19-00050		3072/FP MAILING SOLUTIONS	11-000-230-530- -	TELEPHONE POSTAGE	07/18/18	2 DBRYSONREQ	CR-	312.00
19-00051		3259/JESUS THE GOOD SHEPARD	11-000-262-420- -	OPER CONTRACT	07/18/18	2 DBRYSONREQ	CR-	17,370.00
19-00052		3463/IRNB DESIGN, LLC	11-190-100-340- -	PURCHASED TECH SVC	07/18/18	2 DBRYSONREQ	CR-	3,000.00
19-00053		1169/WASTE MANAGEMENT OF NJ	11-000-262-420- -	OPER CONTRACT	07/18/18	2 DBRYSONREQ	CR-	7,740.00
19-00054		1792/COMCAST CABLEVISION	11-190-100-340- -	PURCHASED TECH SVC	07/18/18	2 DBRYSONREQ	CR-	2,900.00
19-00055		1140/NJ AMERICAN WATER CO.	11-000-262-300- -	OPER PURCH PROF/TECH	07/18/18	2 DBRYSONREQ	CR-	3,700.00
19-00056		2813/XTEL COMMUNICATIONS	11-190-100-500- -	OTHER PURCHASED SVC	07/18/18	2 DBRYSONREQ	CR-	35,000.00
19-00057		1141/PSE & G	11-000-262-621- -	OPER ENERGY - GAS	07/18/18	2 DBRYSONREQ	CR-	5,000.00
			11-000-262-622- -	OPER ENERGY -	07/18/18	2 DBRYSONREQ	CR-	30,000.00
				Total For 2 Transactions On PO# 19-00057				\$35,000.00
19-00058		1139/VERIZON	11-190-100-500- -	OTHER PURCHASED SVC	07/18/18	2 DBRYSONREQ	CR-	2,000.00
19-00059		2999/HORIZON DENTAL OPTION PLAN	11-000-291-270- -	OTHER HEALTH BENEFITS	07/18/18	2 DBRYSONREQ	CR-	40,000.00
19-00060		2672/NETWORK SUPPORT LLC	11-190-100-340- -	PURCHASED TECH SVC	07/18/18	2 DBRYSONREQ	CR-	35,000.00
19-00061		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	2,821.26
19-00062		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	624.06
19-00063		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	36.34

# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

va\_po04.102317  
07/18/2018

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PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- Entered tch By	Approval Status (2 needed)	PO Amount
19-00064		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	9.16
19-00065		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	2,275.05
19-00066		3525/PENWELL, AMY	11-000-222-320- -	LIB/MEDIA PCH PRF/ED SVS	07/18/18	2 DBRYSONREQ	CR-	4,000.00
19-00067		3565/PLAKSMACKER	11-000-213-610- -	HEALTH SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	192.50
19-00068		3469/CINOUSIS, MARISA	11-000-213-300- -	HEALTH PURCHASED	07/18/18	1 DBRYSONREQ	CR-	700.00
19-00069		2413/BARNES & NOBLE INC.	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	620.77
19-00070		3517/REALTY LANDSCAPING	11-000-262-420- -	OPER CONTRACT	07/18/18	2 DBRYSONREQ	CR-	9,558.00
19-00071		3261/BECKER'S SCHOOL SUPPLY	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	81.76
19-00072		1198/DELTA EDUCATION	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	304.40
19-00073		2174/CLASSROOM DIRECT	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	152.59
19-00074		2135/WILSON LANGUAGE TRAINING	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	38.00
19-00075		1909/POSITIVE PROMOTIONS	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	375.00
19-00076		2111/SADDLEBACK EDUCATIONAL	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	848.00
19-00077		1823/ACADEMIC THERAPY	11-000-216-610- -	SPEECH SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	195.00
19-00078		3487/PEARSON CLINICAL	11-000-216-610- -	SPEECH SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	222.00
19-00079		2887/FILEBANK INC.	11-000-251-340- -	BUS OFF PURCH TECH	07/18/18	2 DBRYSONREQ	CR-	1,349.57
19-00080		1855/HIGH NOON BOOKS	11-190-100-640- -	TEXTBOOKS INSTRUCTION	07/18/18	1 DBRYSONREQ	CR-	1,097.00

# Beverly City Board of Education

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07/18/2018

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PO#	Control#	Vendor#/Name	Account #	Description	Date	Entered By	Approval Status (2 needed)	PO Amount
19-00081		1014/SCHOLASTIC, INC.	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	1,412.30
19-00082		3287/HEINEMANN	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	20.00
19-00083		3287/HEINEMANN	11-190-100-640- -	TEXTBOOKS INSTRUCTION	07/18/18	1 DBRYSONREQ	CR-	3,324.00
19-00084		3287/HEINEMANN	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	850.00
19-00085		3467/IXL LEARNING	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	2,125.00
19-00086		2888/ROSETTA STONE LTD	11-000-230-340- -	GEN ADMIN PURCH	07/18/18	1 DBRYSONREQ	CR-	1,724.00
19-00087		2439/SCHOOL MATE	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	1,075.50
19-00088		2984/STAPLES ADVANTAGE	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	121.06
19-00089		3422/ORCA BOOK PUBLISHERS	11-190-100-640- -	TEXTBOOKS INSTRUCTION	07/18/18	1 DBRYSONREQ	CR-	302.48
19-00090		3521/HUMAN RELATIONS MEDIA	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	476.85
<b>Report Totals</b>								
							<b>Current Entered</b>	\$225,517.65
							<b>Prior Entered</b>	\$0.00
							<b>Total Entered</b>	\$225,517.65

# Beverly City Board of Education

18/19.

## 43 Fully Approved Requisitions converted into Entered Purchase Orders.

va\_areq1  
0514  
18/2018

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
19-00048	19-00048	DBRYSONRE	PRUDENTIAL INS. CO. - NJEA	000		6,000.00
		Q				
19-00049	19-00049	DBRYSONRE	WATERLOGIC EAST, INC.	000		564.00
		Q				
19-00050	19-00050	DBRYSONRE	FP MAILING SOLUTIONS	000		312.00
		Q				
19-00051	19-00051	DBRYSONRE	JESUS THE GOOD SHEPARD PARISH	000		17,370.00
		Q				
19-00052	19-00052	DBRYSONRE	RNB DESIGN, LLC	000		3,000.00
		Q				
19-00053	19-00053	DBRYSONRE	WASTE MANAGEMENT OF NJ	000		7,740.00
		Q				
19-00055	19-00055	DBRYSONRE	NJ AMERICAN WATER CO.	000		3,700.00
		Q				
19-00056	19-00056	DBRYSONRE	XTEL COMMUNICATIONS	000		35,000.00
		Q				
19-00057	19-00057	DBRYSONRE	PSE & G	000		35,000.00
		Q				
19-00058	19-00058	DBRYSONRE	VERIZON	000		2,000.00
		Q				
19-00060	19-00060	DBRYSONRE	NETWORK SUPPORT LLC	000		35,000.00
		Q				
00059	19-00059	DBRYSONRE	HORIZON DENTAL OPTION PLAN	000		40,000.00
		Q				
19-00054	19-00054	DBRYSONRE	COMCAST CABLEVISION	000		2,900.00
		Q				
19-00061	19-00061	DBRYSONRE	SCHOOL SPECIALTY INC	000	K.SPRATT	2,821.26
		Q				
19-00062	19-00062	DBRYSONRE	SCHOOL SPECIALTY INC	000	S. BOROTA	624.06
		Q				
19-00063	19-00063	DBRYSONRE	SCHOOL SPECIALTY INC	000	S. MEAD	36.34
		Q				
19-00064	19-00064	DBRYSONRE	SCHOOL SPECIALTY INC	000	M. LOKAN	9.16
		Q				
19-00065	19-00065	DBRYSONRE	SCHOOL SPECIALTY INC	000		2,275.05
		Q				
19-00066	19-00066	DBRYSONRE	PENWELL, AMY	000		4,000.00
		Q				
19-00067	19-00067	DBRYSONRE	PLAKSMACKER	000		192.50
		Q				
19-00068	19-00068	DBRYSONRE	CINOUSIS, MARISA	000		700.00
		Q				
19-00069	19-00069	DBRYSONRE	BARNES & NOBLE INC.	000		620.77
		Q				
19-00070	19-00070	DBRYSONRE	REALTY LANDSCAPING CORPORATION	000		9,558.00
		Q				
19-00071	19-00071	DBRYSONRE	BECKER'S SCHOOL SUPPLY	000	FOGLIO,SPRATT,SCARPERIA	81.76
		Q				
19-00072	19-00072	DBRYSONRE	DELTA EDUCATION	000	LOKAN/GRANVILLE	304.40
		Q				
00073	19-00073	DBRYSONRE	CLASSROOM DIRECT	000	GRANVILLE	152.59
		Q				
19-00074	19-00074	DBRYSONRE	WILSON LANGUAGE TRAINING CORP	000	RACHEL FOX	38.00

## Beverly City Board of Education

va\_areq1  
020514  
07/18/2018

# 43 Fully Approved Requisitions converted into Entered Purchase Orders.

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
		Q				
19-00075	19-00075	DBRYSONRE	POSITIVE PROMOTIONS	000	K. TIPTON	375.00
		Q				
19-00076	19-00076	DBRYSONRE	SADDLEBACK EDUCATIONAL MATERIA	000	M. KRANZ	848.00
		Q				
19-00077	19-00077	DBRYSONRE	ACADEMIC THERAPY PUBLICATIONS	000	CAITLIN STONE	195.00
		Q				
19-00078	19-00078	DBRYSONRE	PEARSON CLINICAL	000	CAITLIN STONE	222.00
		Q				
19-00079	19-00079	DBRYSONRE	FILEBANK INC.	000		1,349.57
		Q				
19-00080	19-00080	DBRYSONRE	HIGH NOON BOOKS	000	M. KRANZ	1,097.00
		Q				
19-00081	19-00081	DBRYSONRE	SCHOLASTIC, INC.	000		1,412.30
		Q				
19-00082	19-00082	DBRYSONRE	HEINEMANN	000	N. VERMES	20.00
		Q				
19-00083	19-00083	DBRYSONRE	HEINEMANN	000	R. FOX/MCGUCKIN	3,324.00
		Q				
19-00084	19-00084	DBRYSONRE	HEINEMANN	000	GUNKEL	850.00
		Q				
19-00085	19-00085	DBRYSONRE	IXL LEARNING	000		2,125.00
		Q				
19-00086	19-00086	DBRYSONRE	ROSETTA STONE LTD	000		1,724.00
		Q				
19-00087	19-00087	DBRYSONRE	SCHOOL MATE	000	Andrea	1,075.50
		Q				
19-00088	19-00088	DBRYSONRE	STAPLES ADVANTAGE	000	ANDREA SANCHEZ	121.06
		Q				
19-00089	19-00089	DBRYSONRE	ORCA BOOK PUBLISHERS	000	HARMON	302.48
		Q				
19-00090	19-00090	DBRYSONRE	HUMAN RELATIONS MEDIA	000	TIPTON	476.85
		Q				

# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

va\_po04.102317  
07/18/2018

July 18, 2018

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP=Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba-Entered tch By	Approval Status (2 needed)	PO Amount
19-00091		2535/PEARSON ASSESSMENTS	11-190-100-640-	TEXTBOOKS INSTRUCTION	07/18/18	1 DBRYSONREQ	CR	3,518.61
19-00092		3566/GRAMMARLY, INC.	11-000-240-300-	SCH ADMIN-PURCH	07/18/18	1 DBRYSONREQ	CR	700.00
19-00093		1704/PAYROLL PURCHASE ORDER	11-000-211-105-	ATTEND SVCS- CLER SAL	07/18/18	1 DBRYSONREQ	CR	32,605.00
			11-000-213-104-	HEALTH SVC SALARIES	07/18/18	1 DBRYSONREQ	CR	67,494.00
			11-000-213-105-	HEALTH SVCS- CLER SAL	07/18/18	1 DBRYSONREQ	CR	11,387.00
			11-000-216-100-	SPEECH TEACHER SALARY	07/18/18	1 DBRYSONREQ	CR	61,109.00
			11-000-217-106-	EXTRAORD PARA SAL	07/18/18	1 DBRYSONREQ	CR	14,063.00
			11-000-218-105-	GUID SECY/CLER SALARIES	07/18/18	1 DBRYSONREQ	CR	18,025.00
			11-000-219-104-	CST SALARIES	07/18/18	1 DBRYSONREQ	CR	230,230.00
			11-000-219-105-	CST SECY/CLER SALARIES	07/18/18	1 DBRYSONREQ	CR	22,773.00
			11-000-221-102-	CURR/INSTR SALARIES	07/18/18	1 DBRYSONREQ	CR	239,677.00
			11-000-221-104-	CURR/INSTR PROF	07/18/18	1 DBRYSONREQ	CR	8,000.00
			11-000-221-105-	CURR/INSTR SECY/CLER	07/18/18	1 DBRYSONREQ	CR	2,500.00
			11-000-221-110-	CI OTHER SALARIES	07/18/18	1 DBRYSONREQ	CR	6,000.00
			11-000-230-100-	GEN ADMIN SPRINTEND SAL	07/18/18	1 DBRYSONREQ	CR	129,359.00
			11-000-230-104-	TREASURER SALARIES	07/18/18	1 DBRYSONREQ	CR	4,500.00
			11-000-230-105-	GENERAL ADMIN- CLER SAL	07/18/18	1 DBRYSONREQ	CR	17,122.00
			11-000-240-105-	SCH ADMIN SEC/CLER SAL	07/18/18	1 DBRYSONREQ	CR	19,622.00
			11-000-251-104-	BUSINESS ADMIN SALARIES	07/18/18	1 DBRYSONREQ	CR	102,561.00
			11-000-251-105-	BUS ADMIN/SECY SALARIES	07/18/18	1 DBRYSONREQ	CR	72,542.00
			11-000-262-110-	OPER/CUST SALARIES	07/18/18	1 DBRYSONREQ	CR	89,721.00
			11-000-262-110-OT-	OPER/CUSTODIAL OT	07/18/18	1 DBRYSONREQ	CR	30,000.00
			11-000-270-161-	SAL. FOR PUPIL TRANS(BET	07/18/18	1 DBRYSONREQ	CR	15,553.00
			11-000-270-162-	SAL. FOR PUPIL TRANS(BET	07/18/18	1 DBRYSONREQ	CR	15,553.00
			11-000-291-241-	EMP BEN OTH RETIRE	07/18/18	1 DBRYSONREQ	CR	55,223.00
			11-000-291-290-	OTHER EMPLOYEE	07/18/18	1 DBRYSONREQ	CR	25,000.00
			11-110-100-101-	KNDG TEACHER SALARIES	07/18/18	1 DBRYSONREQ	CR	144,731.00
			11-110-100-101-01-	PRESCH/KIND-	07/18/18	1 DBRYSONREQ	CR	9,000.00
			11-120-100-101-	GR. 1-5 TEACHER SALARIES	07/18/18	1 DBRYSONREQ	CR	664,570.00
			11-120-100-101-01-	GRADES 1-5 - SUBSTITUTES	07/18/18	1 DBRYSONREQ	CR	20,000.00
			11-130-100-101-	GR. 6-8 TEACHER SALARIES	07/18/18	1 DBRYSONREQ	CR	345,708.00
			11-130-100-101-01-	GRADES 6-8 - SUBSTITUTES	07/18/18	1 DBRYSONREQ	CR	20,000.00



# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

va\_po04.102317  
07/18/2018

Approval Status Legend: IR=In Complete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- tch	Entered By	Approval Status (2 needed)	PO Amount
19-00093		1704/PAYROLL PURCHASE ORDER	11-150-100-101- -	HOME INSTRUCT SALARIES	07/18/18	1	DBRYSONREQ	CR-	5,000.00
			11-190-100-106- -	OTHER SALARIES-INSR	07/18/18	1	DBRYSONREQ	CR-	166,628.00
			11-204-100-101- -	LLD TEACHER SALARIES	07/18/18	1	DBRYSONREQ	CR-	119,488.00
			11-204-100-101-01- -	LLD-SUBSTITUTES	07/18/18	1	DBRYSONREQ	CR-	3,000.00
			11-204-100-106- -	LLD PARA SALARY	07/18/18	1	DBRYSONREQ	CR-	35,000.00
			11-213-100-101- -	RR TEACHER SALARIES	07/18/18	1	DBRYSONREQ	CR-	174,221.00
			11-213-100-101-01- -	RESOURCE RM-	07/18/18	1	DBRYSONREQ	CR-	16,000.00
			11-230-100-101- -	BSC SKILLS TEACHER	07/18/18	1	DBRYSONREQ	CR-	67,405.00
			11-230-100-101-01- -	BSI-SUBSTITUTES	07/18/18	1	DBRYSONREQ	CR-	1.00
			11-240-100-101- -	BILINGUAL TEACHER	07/18/18	1	DBRYSONREQ	CR-	56,574.00
			11-240-100-101-01- -	BILINGUAL- SUBSTITUTES	07/18/18	1	DBRYSONREQ	CR-	1.00
			11-401-100-100- -	COCURR SALARIES	07/18/18	1	DBRYSONREQ	CR-	10,000.00
			11-402-100-100- -	ATHLETICS SALARIES	07/18/18	1	DBRYSONREQ	CR-	4,500.00
			11-403-100-100- -	OTHER INSTRUCTIONAL	07/18/18	1	DBRYSONREQ	CR-	1.00
			20-218-100-101- -	PSEA TEACHER SAL	07/18/18	1	DBRYSONREQ	CR-	180,441.00
			20-218-100-106- -	PSEA AIDES SAL	07/18/18	1	DBRYSONREQ	CR-	20,482.00
			20-231-100-101- -	TITLE I TEACHER SALARIES	07/18/18	1	DBRYSONREQ	CR-	98,000.00
			20-280-100-100- -	T-4 SALARIES	07/18/18	1	DBRYSONREQ	CR-	10,570.00
				<b>Total For 48 Transactions On PO# 19-00093</b>					<b>\$3,461,940.00</b>
19-00094		1704/PAYROLL PURCHASE ORDER	11-000-291-220- -	SOCIAL SECURITY	07/18/18	1	DBRYSONREQ	CR-	70,000.00
			11-000-291-250- -	UNEMPLOYMENT	07/18/18	1	DBRYSONREQ	CR-	30,000.00
				<b>Total For 2 Transactions On PO# 19-00094</b>					<b>\$100,000.00</b>
19-00095		1125/ETA	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1	DBRYSONREQ	CR-	299.95
19-00096		2535/PEARSON ASSESSMENTS	11-000-219-390- -	CST PURCH PRFTECH SVC	07/18/18	1	DBRYSONREQ	CR-	614.60
19-00097		1752/SCHOOL SPECIALTY INC	11-213-100-610- -	GENERAL SUPPLIES-RR	07/18/18	1	DBRYSONREQ	CR-	225.85
19-00098		3470/PRO ACOUSTICS	11-190-100-890- -	OTHER OBJECTS	07/18/18	1	DBRYSONREQ	CR-	717.67
19-00099		3303/WEST MUSIC	11-190-100-890- -	OTHER OBJECTS	07/18/18	1	DBRYSONREQ	CR-	69.00
19-00100		3473/STEVE WEISS MUSIC	11-190-100-890- -	OTHER OBJECTS	07/18/18	1	DBRYSONREQ	CR-	180.32



# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

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Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba-Entered tch By	Approval Status (2 needed)	PO Amount
19-00101		3073/CMRS-FP	11-000-230-530- -	TELEPHONE POSTAGE	07/18/18	1 DBRYSONREQ	CR-	1,000.00
19-00102		3020/SPIEZLE ARCHITECTURAL GROUP	12-000-400-390- -	FACILITIES-PROFTECH SVC	07/18/18	1 DBRYSONREQ	CR-	1,200.00
19-00103		1930/NJDEP - TREASURER, STATE OF NJ	11-000-213-890- -	HEALTH OTHER OBJECTS	07/18/18	1 DBRYSONREQ	CR-	85.00
19-00104		2535/PEARSON ASSESSMENTS	11-000-219-390- -	CST PURCH PRF/TECH SVC	07/18/18	1 DBRYSONREQ	CR-	41.10
19-00105		3415/WILLIAM H. SADLIER, INC.	11-190-100-640- -	TEXTBOOKS INSTRUCTION	07/18/18	1 DBRYSONREQ	CR-	2,099.37
19-00106		3569/NIMCO, INC.	11-190-100-640- -	TEXTBOOKS INSTRUCTION	07/18/18	1 DBRYSONREQ	CR-	619.63
19-00107		1014/SCHOLASTIC, INC.	11-190-100-640- -	TEXTBOOKS INSTRUCTION	07/18/18	1 DBRYSONREQ	CR-	305.77
19-00108		3563/SHI INTERNATIONAL CORP.	11-000-262-300- -	OPER PURCH PROF/TECH	07/18/18	1 DBRYSONREQ	CR-	182.10
19-00109		3344/JUMP, SCUTELLARO AND CPMPANY,	11-000-230-332-001-	AUDIT FEES	07/18/18	1 DBRYSONREQ	CR-	20,250.00
19-00110		3527/SOUNDTRAP AB	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	299.00
19-00111		3367/LEARNING A-Z	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	699.75
19-00112		3522/NOTEFLIGHT, LLC	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	309.00
19-00113		3472/IN TUNE PARTNERS, LLC	11-190-100-640- -	TEXTBOOKS INSTRUCTION	07/18/18	1 DBRYSONREQ	CR-	21.95
19-00114		3570/ROURKE EDUCATIONAL MEDIA	11-190-100-640- -	TEXTBOOKS INSTRUCTION	07/18/18	1 DBRYSONREQ	CR-	141.91
19-00115		2984/STAPLES ADVANTAGE	11-000-230-610- -	GEN ADMIN-SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	202.84

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07/18/2018

# Beverly City Board of Education Entered Purchase Order Report By PO Number

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba- Entered tch By	Approval Status By	PO Amount
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## Report Totals

Current Entered	\$3,595,723.42
Prior Entered	\$0.00
Total Entered	\$3,595,723.42

# Beverly City Board of Education

## 25 Fully Approved Requisitions converted into Entered Purchase Orders.

va\_areq1  
0514  
18/2018

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
19-00091	19-00091	DBRYSONRE	PEARSON ASSESSMENTS	000	K,1,2,3,4,5	3,518.61
		Q				
19-00092	19-00092	DBRYSONRE	GRAMMARLY, INC.	000		700.00
		Q				
19-00093	19-00093	DBRYSONRE	PAYROLL PURCHASE ORDER	000	PAYROLL	3,461,940.00
		Q				
19-00094	19-00094	DBRYSONRE	PAYROLL PURCHASE ORDER	000	PAYROLL	100,000.00
		Q				
19-00095	19-00095	DBRYSONRE	ETA	000	KRANZ	299.95
		Q				
19-00096	19-00096	DBRYSONRE	PEARSON ASSESSMENTS	000	C. LIGHT	614.60
		Q				
19-00097	19-00097	DBRYSONRE	SCHOOL SPECIALTY INC	000	P. GUNKLE	225.85
		Q				
19-00098	19-00098	DBRYSONRE	PRO ACOUSTICS	000	T. KNAUSS	717.67
		Q				
19-00099	19-00099	DBRYSONRE	WEST MUSIC	000	T.KNAUSS	69.00
		Q				
19-00100	19-00100	DBRYSONRE	STEVE WEISS MUSIC	000	T. KNAUSS	180.32
		Q				
19-00101	19-00101	DBRYSONRE	CMRS-FP	000		1,000.00
		Q				
00102	19-00102	DBRYSONRE	SPIEZLE ARCHITECTURAL GROUP INC	000		1,200.00
		Q				
19-00103	19-00103	DBRYSONRE	NJDEP - TREASURER, STATE OF NJ	000		85.00
		Q				
19-00104	19-00104	DBRYSONRE	PEARSON ASSESSMENTS	000	SPRATT	41.10
		Q				
19-00105	19-00105	DBRYSONRE	WILLIAM H. SADLIER, INC.	000		2,099.37
		Q				
19-00106	19-00106	DBRYSONRE	NIMCO, INC.	000	TIPTON	619.63
		Q				
19-00107	19-00107	DBRYSONRE	SCHOLASTIC, INC.	000		305.77
		Q				
19-00108	19-00108	DBRYSONRE	SHI INTERNATIONAL CORP.	000	J. DOOLEY	182.10
		Q				
19-00109	19-00109	DBRYSONRE	JUMP, SCUTELLARO AND CPMPANY,	000		20,250.00
		Q				
19-00110	19-00110	DBRYSONRE	SOUNDTRAP AB	000	T. KNAUSS	299.00
		Q				
19-00111	19-00111	DBRYSONRE	LEARNING A-Z	000		699.75
		Q				
19-00112	19-00112	DBRYSONRE	NOTEFLIGHT, LLC	000	T. KNAUSS	309.00
		Q				
19-00113	19-00113	DBRYSONRE	IN TUNE PARTNERS, LLC	000	T. KNAUSS	21.95
		Q				
19-00114	19-00114	DBRYSONRE	ROURKE EDUCATIONAL MEDIA	000	L. HARMON	141.91
		Q				
19-00115	19-00115	DBRYSONRE	STAPLES ADVANTAGE	000	TEACHER LOUNGE	202.84
		Q				

# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

va\_po04.102317  
07/18/2018

Approval Status Legend: IR=Incomplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#Name	Account #	Description	Date	Entered By	Approval Status	PO Amount	
19-00116		1405/GOPHER SPORT	11-402-100-610- -	ATHLETICS SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	1,680.12	
19-00117		3518/E3 MIDLANTIC TECHNOLOGIES	11-000-213-610- -	HEALTH SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	199.00	
19-00118		2231/EDUCATIONAL INNOVATIONS	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	485.88	
19-00119		2894/PETTY CASH	11-000-240-890- -	SCH ADMIN-MISC EXPENSE	07/18/18	1 DBRYSONREQ	CR-	500.00	
19-00120		2521/WESTERN PEST SERVICES	11-000-262-300- -	OPER PURCH PROF/TECH	07/18/18	1 DBRYSONREQ	CR-	2,382.00	
19-00121		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	3,665.40	
19-00122		3212/APPLE INC.	11-190-100-610- -	GENERAL SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	3,401.70	
19-00123		1059/GENERAL CHEMICAL CO.	11-000-261-610- -	MAINT SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	2,920.17	
19-00124		1795/SCHOOL HEALTH CORP	11-000-213-610- -	HEALTH SUPPLIES	07/18/18	1 DBRYSONREQ	CR-	32.72	
<b>Report Totals</b>									
								<b>Current Entered</b>	\$15,266.99
								<b>Prior Entered</b>	\$0.00
								<b>Total Entered</b>	\$15,266.99

# Beverly City Board of Education

## 9 Fully Approved Requisitions converted into Entered Purchase Orders.

va\_areq1  
0514  
8/2018

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
19-00116	19-00116	DBRYSONRE	GOPHER SPORT	000	KATHY TIPTON	1,680.12
		Q				
19-00117	19-00117	DBRYSONRE	E3 MIDLANTIC TECHNOLOGIES GROUP	000	JAMIE WELLER	199.00
		Q				
19-00118	19-00118	DBRYSONRE	EDUCATIONAL INNOVATIONS	000	J. MESSERSMITH	485.88
		Q				
19-00119	19-00119	DBRYSONRE	PETTY CASH	000		500.00
		Q				
19-00120	19-00120	DBRYSONRE	WESTERN PEST SERVICES	000		2,382.00
		Q				
19-00121	19-00121	DBRYSONRE	SCHOOL SPECIALTY INC	000	LIZ GIACOBBE	3,665.40
		Q				
19-00122	19-00122	DBRYSONRE	APPLE INC.	000	JACKS DOOLEY	3,401.70
		Q				
19-00123	19-00123	DBRYSONRE	GENERAL CHEMICAL CO.	000	TONY DAVIS	2,920.17
		Q				
19-00124	19-00124	DBRYSONRE	SCHOOL HEALTH CORP	000	J. WELLER	32.72
		Q				



# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

for Batch 50 and Check Date is 07/19/2018

8E

va\_bill5.102317  
07/18/2018

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
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**Posted Checks**

CINOUSIS, MARISA/ 3469	19-00068	11-000-213-300- / HEALTH PURCHASED PROF/ED		CF	7/12/2018	23370	700.00
CMRS-FP/ 3073	19-00101	11-000-230-530- / TELEPHONE POSTAGE		CF	ACT. 600027659	23371	1,000.00
COMCAST CABLEVISION/ 1792	19-00054	11-190-100-340- / PURCHASED TECH SVC		CP	8499051170029668	23372	125.89
		11-190-100-340- / PURCHASED TECH SVC		CP	8499051170032811	23372	105.84
		Total for COMCAST CABLEVISION/ 1792					\$231.73
FILEBANK INC./ 2887	19-00079	11-000-251-340- / BUS OFF PURCH TECH SERV		CP	0085074-7/11/18-7/7/18	23373	25.56
JESUS THE GOOD SHEPARD PARISH/ 3259	19-00051	11-000-262-420- / OPER CONTRACT SERVICES		CP	AUG 2018	23374	1,447.50
		11-000-262-420- / OPER CONTRACT SERVICES		CP	JULY 2018	23374	1,447.50
		Total for JESUS THE GOOD SHEPARD PARISH/ 3259					\$2,895.00
NETWORK SUPPORT LLC/ 2672	19-00060	11-190-100-340- / PURCHASED TECH SVC		CP	1749	23375	495.00
		11-190-100-340- / PURCHASED TECH SVC		CP	1750	23375	720.00
		11-190-100-340- / PURCHASED TECH SVC		CP	1751	23375	511.50
		11-190-100-340- / PURCHASED TECH SVC		CP	1752	23375	468.75
		11-190-100-340- / PURCHASED TECH SVC		CP	1753	23375	372.00
		Total for Network Support LLC/ 2672					\$2,567.25
NJDEP - TREASURER, STATE OF NJ/ 1930	19-00103	11-000-213-890- / HEALTH OTHER OBJECTS		CF	180686690	23376	85.00
PETTY CASH/ 2894	19-00119	11-000-240-890- / SCH ADMIN-MISC EXPENSE		CF	18-19 SY	23377	500.00
PRUDENTIAL INS. CO. - NJEA/ 2395	19-00048	11-000-291-270- / OTHER HEALTH BENEFITS		CP	0017527259-JULY 2018	23378	193.28
REALTY LANDSCAPING CORPORATION/ 3517	19-00070	11-000-262-420- / OPER CONTRACT SERVICES		CP	JULY 2018	23379	1,593.00
RNB DESIGN, LLC/ 3463	19-00052	11-190-100-340- / PURCHASED TECH SVC		CP	JULY 18-MAINT	23380	150.00

\* CF - Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 07/17/2018 at 01:43:13 PM

# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

va\_bill5.102317  
07/18/2018

for Batch 50 and Check Date is 07/19/2018

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
		11-190-100-340- / PURCHASED TECH SVC		CP	JULY 18-WEB	23380	150.00
					Total for RNB DESIGN, LLC/ 3463		\$300.00
ROSETTA STONE LTD/ 2888	19-00086	11-000-230-340- / GEN ADMIN PURCH PRF/TECH		CF	9963978	23381	1,724.00
WASTE MANAGEMENT OF NJ/ 1169	19-00053	11-000-262-420- / OPER CONTRACT SERVICES		CP	JULY 2018-2806867-0502-9	23382	643.69
WATERLOGIC EAST, INC./ 3453	19-00049	11-000-262-441- / OPER RENTALS		CP	CNIN145887E-7/1/18-9/30/18	23383	141.00
WESTERN PEST SERVICES/ 2521	19-00120	11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	JULY 2018-4779032B	23384	198.50
					Total for Posted Checks		\$12,798.01

### Posted Checks







Beverly City Board of Education

8F

8 Fully Approved Requisitions converted in Orders.

va\_areq1  
0514  
30/2018

JUNE 2018

Req#	PO#	Req. by	Vendor	Ship Attention	Total Price
18-00598	18-00598	DBRYSONRE	POWER EQUIPMENT COMPANY	000	495.00
		Q			
18-00599	18-00599	DBRYSONRE	VERBAL BEHAVIOR INSTITUTE	000	5,100.00
		Q			
18-00600	18-00600	DBRYSONRE	HEWITT MD, JAMES L.	000	550.00
		Q			
18-00601	18-00601	DBRYSONRE	BEVAN SECURITY SYSTEMS	000	180.00
		Q			
18-00602	18-00602	DBRYSONRE	GENERAL FIRE SALES & SERVICE	000	165.00
		Q			
18-00603	18-00603	DBRYSONRE	SCHOOL ALLIANCE INSURANCE FUND	000	32,400.00
		Q			
18-00604	18-00604	DBRYSONRE	SG MOBILE AUTO SERVICE, LLC	000	387.03
		Q			
18-00605	18-00605	DBRYSONRE	EDGEWATER PARK BOE	000	452.09
		Q			

\$ 39,729.<sup>12</sup>

495.0000 +  
5,100.0000 +  
550.0000 +  
180.0000 +  
165.0000 +  
32,400.0000 +  
387.0300 +  
452.0900 +  
39,729.120000  
0.000000  
0.000000

# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

17/18  
June 30, 2018

va\_po04.102317  
06/30/2018

Approval Status Legend: IR=Incomplete Requisition, CR=Completed Requisition, EP=Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Entered By	Approval Status	PO Amount
18-00606		2579/HOUGHTON MIFFLIN HARCOURT	11-190-100-640-	TEXTBOOKS INSTRUCTION	06/30/18	1 DBRYSONREQ	CR-	9,952.12
18-00607		2673/BLICK ART MATERIALS	11-190-100-640-	TEXTBOOKS INSTRUCTION	06/30/18	1 DBRYSONREQ	CR-	7,589.97
18-00608		3563/SHI INTERNATIONAL CORP.	11-190-100-610-	GENERAL SUPPLIES	06/30/18	1 DBRYSONREQ	CR-	520.42
18-00609		3212/APPLE INC.	11-190-100-610-	GENERAL SUPPLIES	06/30/18	1 DBRYSONREQ	CR-	3,401.70
18-00610		3271/RAYNOR ELECTRIC, LLC	11-000-261-420-	MAINT CLEANING/REPAIRS	06/30/18	1 DBRYSONREQ	CR-	681.70
18-00611		2865/CM3 BUILDING SOLUTIONS INC	11-000-261-420-	MAINT CLEANING/REPAIRS	06/30/18	1 DBRYSONREQ	CR-	1,530.20
18-00612		2739/PEARSON EDUCATION INC	11-190-100-640-	TEXTBOOKS INSTRUCTION	06/30/18	1 DBRYSONREQ	CR-	670.54
18-00613		3368/WELLER, JAMIE	11-000-240-610-	SCHOOL ADMIN-SUPPLIES	06/30/18	1 DBRYSONREQ	CR-	148.50
18-00614		1069/NEW JERSEY SCHOOL BOARDS	11-000-230-895-	BOE	06/30/18	1 DBRYSONREQ	CR-	3,714.69
18-00615		2591/BAYADA NURSES INC	11-000-213-300-	HEALTH PURCHASED	06/30/18	1 DBRYSONREQ	CR-	206.25
18-00616		3268/PARA PLUS TRANSLATIONS, INC.	11-000-216-320-	SPEECH/OT/PT PROF SER	06/30/18	1 DBRYSONREQ	CR-	165.08
18-00617		3138/LOWIE'S	11-000-261-610-	MAINT SUPPLIES	06/30/18	1 DBRYSONREQ	CR-	2,197.14
18-00618		2555/J.W. PEPPER & SON INC.	11-190-100-640-	TEXTBOOKS INSTRUCTION	06/30/18	1 DBRYSONREQ	CR-	2,102.66
18-00619		3366/NATIONAL EDUCATIONAL MUSIC	11-190-100-640-	TEXTBOOKS INSTRUCTION	06/30/18	1 DBRYSONREQ	CR-	2,557.65
18-00620		3568/DEBT SERVICE WIRE, JP MORGAN	40-703-510-830-	INTEREST	06/30/18	1 DBRYSONREQ	CR-	23,093.76
			40-703-510-910-	PRINCIPAL	06/30/18	1 DBRYSONREQ	CR-	60,000.00
Total For 2 Transactions On PO# 18-00620								\$83,093.76
18-00621		3567/LIGHTON INDUSTRIES	20-218-200-590-	PSEA OTHER SVCS	06/30/18	1 DBRYSONREQ	CR-	29,175.46

# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

va\_po04.102317  
06/30/2018

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor# Name	Account #	Description	Date	Ba- Entered tch By	Approval Status (2 needed)	PO Amount
18-00622		3567/LIGHTON INDUSTRIES	11-000-262-420- -	OPER CONTRACT	06/30/18	1 DBRYSONREQ	CR-	166,061.03
18-00623		3134/FEDEX	11-000-230-630- -	TELEPHONE POSTAGE	06/30/18	1 DBRYSONREQ	CR-	28.68
18-00624		3150/VERBAL BEHAVIOR INSTITUTE	11-000-219-320- -	CST PROF/ED SVS	06/30/18	1 DBRYSONREQ	CR-	4,687.50
18-00625		3421/DAVID B. RUBIN, PC	11-000-230-331- -	GEN ADMIN-LEGAL SVC	06/30/18	1 DBRYSONREQ	CR-	645.00
18-00626		1752/SCHOOL SPECIALTY INC	11-190-100-610- -	GENERAL SUPPLIES	06/30/18	1 DBRYSONREQ	CR-	894.72
18-00627		2286/WENGER CORP.	11-190-100-640- -	TEXTBOOKS INSTRUCTION	06/30/18	1 DBRYSONREQ	CR-	2,493.00
18-00628		1953/BROOKFIELD ACADEMY	11-000-100-566- -	TUITION-PRIVATE SCHOOL	06/30/18	1 DBRYSONREQ	CR-	5,760.00
18-00629		1979/Y.A.L.E. SCHOOL INC.	11-000-100-566- -	TUITION-PRIVATE SCHOOL	06/30/18	1 DBRYSONREQ	CR-	14,352.00

**Report Totals**

**Current Entered** \$342,629.77  
**Prior Entered** \$0.00  
**Total Entered** \$342,629.77

# Beverly City Board of Education

## 24 Fully Approved Requisitions converted into Entered Purchase Orders.

va\_areq1  
020514  
06/30/2018

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
18-00606	18-00606	DBRYSONRE	HOUGHTON MIFFLIN HARCOURT	000	GLENN DEMPSTER	9,952.12
		Q				
18-00607	18-00607	DBRYSONRE	BLICK ART MATERIALS	000	B. KELLEY	7,589.97
		Q				
18-00608	18-00608	DBRYSONRE	SHI INTERNATIONAL CORP.	000	JACK DOOLEY	520.42
		Q				
18-00609	18-00609	DBRYSONRE	APPLE INC.	000	JACK DOOLEY	3,401.70
		Q				
18-00610	18-00610	DBRYSONRE	RAYNOR ELECTRIC, LLC	000		681.70
		Q				
18-00611	18-00611	DBRYSONRE	CM3 BUILDING SOLUTIONS INC	000		1,530.20
		Q				
18-00612	18-00612	DBRYSONRE	PEARSON EDUCATION INC	000	GLENN DRMPSTER	670.54
		Q				
18-00613	18-00613	DBRYSONRE	WELLER, JAMIE	000		148.50
		Q				
18-00614	18-00614	DBRYSONRE	NEW JERSEY SCHOOL BOARDS ASSOC	000		3,714.69
		Q				
18-00615	18-00615	DBRYSONRE	BAYADA NURSES INC	000		206.25
		Q				
18-00616	18-00616	DBRYSONRE	PARA PLUS TRANSLATIONS, INC.	000		165.08
		Q				
18-00617	18-00617	DBRYSONRE	LOWE'S	000		2,197.14
		Q				
18-00618	18-00618	DBRYSONRE	J.W. PEPPER & SON INC.	000	TRAVIS KNAUSS	2,102.66
		Q				
18-00619	18-00619	DBRYSONRE	NATIONAL EDUCATIONAL MUSIC	000	T. KNAUSS	2,557.65
		Q				
18-00620	18-00620	DBRYSONRE	DEBT SERVICE WIRE, JP MORGAN	000		83,093.76
		Q				
18-00621	18-00621	DBRYSONRE	LIGHTON INDUSTRIES	000		29,175.46
		Q				
18-00622	18-00622	DBRYSONRE	LIGHTON INDUSTRIES	000		166,061.03
		Q				
18-00623	18-00623	DBRYSONRE	FEDEX	000		28.68
		Q				
18-00624	18-00624	DBRYSONRE	VERBAL BEHAVIOR INSTITUTE	000		4,687.50
		Q				
18-00625	18-00625	DBRYSONRE	DAVID B. RUBIN, PC	000		645.00
		Q				
18-00626	18-00626	DBRYSONRE	SCHOOL SPECIALTY INC	000	T. KNAUSS	894.72
		Q				
18-00627	18-00627	DBRYSONRE	WENGER CORP.	000	T. KNAUSS	2,493.00
		Q				
18-00628	18-00628	DBRYSONRE	BROOKFIELD ACADEMY	000		5,760.00
		Q				
18-00629	18-00629	DBRYSONRE	Y.A.L.E. SCHOOL INC.	000		14,352.00
		Q				

# Beverly City Board of Education

## Entered Purchase Order Report By PO Number

va\_po04.102317  
06/30/2018

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Ba-Entered tch By	Approval Status (2 needed)	PO Amount
18-00630		3086/TREASURER, STATE OF NJ DEPT ED20-231-200-200- -		TITLE I EMPLOYEE BENEFIT	06/30/18	1 DBRYSONREQ	CR-	38,225.00
18-00631		1039/COURIER TIMES INC - BURLINGTON	11-000-230-590- -	GEN AD ADVERTISEMENT	06/30/18	1 DBRYSONREQ	CR-	44.84
18-00632		1815/BEVERLY SEWERAGE AUTHORITY	11-000-262-490- -	OTHPURPROP	06/30/18	1 DBRYSONREQ	CR-	460.00
18-00633		3268/PARA PLUS TRANSLATIONS, INC.	11-000-216-320- -	SPEECH/OT/PT PROF SER	06/30/18	1 DBRYSONREQ	CR-	25.00

### Report Totals

Current Entered \$38,754.84  
 Prior Entered \$0.00  
 Total Entered \$38,754.84

# Beverly City Board of Education

## 4 Fully Approved Requisitions converted into Entered Purchase Orders.

va\_areq1  
020514  
06/30/2018

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
18-00630	18-00630	DBRYSONRE Q	TREASURER, STATE OF NJ DEPT ED	000		38,225.00
18-00631	18-00631	DBRYSONRE Q	COURIER TIMES INC - BURLINGTON	000		44.84
18-00632	18-00632	DBRYSONRE Q	BEVERLY SEWERAGE AUTHORITY	000		460.00
18-00633	18-00633	DBRYSONRE Q	PARA PLUS TRANSLATIONS, INC.	000		25.00



# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

8G

for Batch 50 and Check Date is 06/30/2018

va\_bill5.102317  
06/30/2018

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
ATLANTIC BUSINESS PRODUCTS/ 3206	18-00590	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	CNIN769667	23292	1,011.51
AZIRI, MARIA/ 3292	18-00562	11-000-219-104-01- / CST EVALUATIONS		CF	2018-50	23293	500.00
B.C.S.S.D./ 1266	18-00290	11-000-100-565- / TUITION-CSSD & DAY SCHOO		CF	MAY-JUNE N.C. #18-0788	23294	8,422.22
BAYADA NURSES INC/ 2591	18-00138	11-000-213-300- / HEALTH PURCHASED PROF/ED		CP	13554867	23295	1,710.00
		11-000-213-300- / HEALTH PURCHASED PROF/ED		CP	13575708	23295	1,316.25
		11-000-213-300- / HEALTH PURCHASED PROF/ED		CP	13595630	23295	1,350.00
	18-00615	11-000-213-300- / HEALTH PURCHASED PROF/ED		CF	13615697	23295	206.25
	18-00138	11-000-213-300- / HEALTH PURCHASED PROF/ED		CP	13615708	23295	1,665.00
		11-000-213-300- / HEALTH PURCHASED PROF/ED		CF	13635500	23295	1,687.50
		11-000-213-300- / HEALTH PURCHASED PROF/ED		CP	13654805	23295	607.50
					<b>Total for BAYADA NURSES INC/ 2591</b>		<b>\$8,542.50</b>
BC SCHOOL CRISIS RESPONSE TEAM/ 2882	18-00567	11-000-223-580- / WORKSHOPS		CF	18-19	23296	650.00
BEVAN SECURITY SYSTEMS/ 1054	18-00601	11-000-262-420- / OPER CONTRACT SERVICES		CF	00097416	23297	180.00
BILINGUAL SPEECH LANGUAGE SERVICES,LLC/ 3293							
BROOKFIELD ACADEMY/ 1953	18-00589	11-000-219-104-01- / CST EVALUATIONS		CF	5/30/2018	23298	450.00
CDW GOVERNMENT INC./ 2884	18-00628	11-000-100-566- / TUITION-PRIVATE SCHOOL		CF	ESY-J.M.	23299	5,760.00
CM3 BUILDING SOLUTIONS INC/ 2865	18-00571	11-000-262-300- / OPER PURCH PROF/TECH SVS		CF	NDS9610	23300	463.20
	18-00566	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	2018-2019	23301	3,743.00
	18-00611	11-000-261-420- / MAINT CLEANING/REPAIRS		CP	24711	23301	1,008.00
		11-000-261-420- / MAINT CLEANING/REPAIRS		CF	24712	23301	522.20
					<b>Total for CM3 BUILDING SOLUTIONS INC/ 2865</b>		<b>\$5,273.20</b>

DAVID B. RUBIN, PC/ 3421

\* CF -- Computer Full CP -- Computer Partial HF -- Hand Check Full HP -- Hand Check Partial

Run on 07/12/2018 at 02:56:46 PM

# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

va\_bill5.102317  
06/30/2018

for Batch 50 and Check Date is 06/30/2018

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
DE LONG SERVICE COMPANY, INC./ 3496	18-00625	11-000-230-331- / GEN ADMIN-LEGAL SVC		CF	606/625	23302	645.00
DELL COMPUTER CORPORATION/ 2213	18-00592	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	30018	23303	623.00
DIRECT ENERGY BUSINESS/ 3405	18-00572	11-000-262-300- / OPER PURCH PROF/TECH SVS		CF	10249651592	23304	7,196.31
EDGEWATER PARK BOE/ 1910	18-00136	11-000-262-621- / OPER ENERGY - GAS		CF	HS8720809	23305	52.06
EDUCATIONAL SERVICES UNIT/ 1858	18-00605	11-000-270-513- / TRANS JOINT AGREEMENTS		CF	2017-18-1	23306	452.09
	18-00461	11-000-216-320- / SPEECH/OT/PT PROF SER		CP	BEV-LD-180531	23307	262.50
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	BEV-LD-180630	23307	430.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	BEV-OT-180531	23307	1,030.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	BEV-OT-180615	23307	2,175.54
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	BEV-OT-180630	23307	524.54
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	BEV-PT-180531	23307	840.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CF	BEV-PT-180615	23307	588.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	BEV-PT-180630	23307	168.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CP	BEV-SP-180531	23307	4,129.54
					<b>Total for EDUCATIONAL SERVICES UNIT/ 1858</b>		<b>\$10,148.12</b>
FEDEX/ 3134	18-00623	11-000-230-530- / TELEPHONE POSTAGE		CF	6-231-90266	23308	28.68
GENERAL CHEMICAL CO./ 1059	18-00568	11-000-261-610- / MAINT SUPPLIES		CF	241794	23309	92.00
		11-000-261-610- / MAINT SUPPLIES		CP	241886	23309	250.00
		11-000-261-610- / MAINT SUPPLIES		CP	242367	23309	-250.00
		11-000-261-610- / MAINT SUPPLIES		CP	242498	23309	29.76
		11-000-261-610- / MAINT SUPPLIES		CF	242973	23309	667.00
					<b>Total for GENERAL CHEMICAL CO./ 1059</b>		<b>\$788.76</b>
GENERAL FIRE SALES & SERVICE/ 1323	18-00602	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	29784	23310	165.00
GENESIS STUDENT ATTENDANCE/ 2897							

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 07/12/2018 at 02:56:46 PM

# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

va\_bill5.102317  
06/30/2018

for Batch 50 and Check Date is 06/30/2018

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
HEWITT MD, JAMES L./ 2016	18-00556	11-000-218-320- / GUID PURCH PRF ED SVC		CF	18-1228	23311	6,965.50
HORIZON DENTAL OPTION PLAN/ 2999	18-00600	11-000-216-320- / SPEECH/OT/PT PROF SER		CF	33563	23312	550.00
LIGHTON INDUSTRIES/ 3567	18-00060	11-000-291-270- / OTHER HEALTH BENEFITS		CF	JULY 2018-289409319	23313	3,287.27
LOWE'S/ 3138	18-00621	20-218-200-590- / PSEA OTHER SVCS		CF	057730.00	23314	29,175.46
	18-00617	11-000-261-610- / MAINT SUPPLIES		CP	901122	23315	154.06
	11-000-261-610-	/ MAINT SUPPLIES		CP	901716	23315	68.33
	11-000-261-610-	/ MAINT SUPPLIES		CP	902635	23315	1,402.53
	11-000-261-610-	/ MAINT SUPPLIES		CP	902710	23315	210.46
	11-000-261-610-	/ MAINT SUPPLIES		CP	902838	23315	258.33
	11-000-261-610-	/ MAINT SUPPLIES		CF	902851	23315	103.43
					<b>Total for LOWE'S/ 3138</b>		<b>\$2,197.14</b>
MIDDLE TOWNSHIP BOARD OF EDUCATION/ 3529	18-00227	11-000-100-561- / TUITION-LEA REGULAR		CF	JUNE 2018	23316	2,452.30
NAFIS/ 3171	18-00578	11-000-223-500- / OTHER PURCHASED SERVICES		CF	18-19	23317	350.00
NELBUD SERVICES GROUP INC/ 3081	18-00597	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	14598369	23318	490.00
NETWORK SUPPORT LLC/ 2672	18-00061	11-190-100-340- / PURCHASED TECH SVC		CF	1747	23319	360.00
		11-190-100-340- / PURCHASED TECH SVC		CP	1748	23319	187.50
					<b>Total for Network Support LLC/ 2672</b>		<b>\$547.50</b>
NEW JERSEY SCHOOL BOARDS ASSOC/ 1069	18-00614	11-000-230-895- / BOE MEMBERSHIP/DUES/FEES		CF	18/19	23320	3,714.69
NJ AMERICAN WATER CO./ 1140	18-00058	11-000-262-300- / OPER PURCH PROF/TECH SVS		CF	6/22/2018	23321	300.81
NJ PRINCIPALS & SUPERVISORS AS/ 1869	18-00565	11-000-230-895- / BOE MEMBERSHIP/DUES/FEES		CF	LAWLER-18-19	23322	820.00
NJSCHOOL JOBS.COM/ 3131							

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

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for Batch 50 and Check Date is 06/30/2018

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
NUTRI-SERVE FOOD MGMT/ 2821	18-00583	11-000-230-590- / GEN AD ADVERTISEMENT		CF	9772	23323	500.00
	18-00181	60-910-310-500- / FOOD SERVICE COSTS		CP	930060718	23324	3,320.15
		60-910-310-500- / FOOD SERVICE COSTS		CP	930061418	23324	3,227.44
		60-910-310-500- / FOOD SERVICE COSTS		CF	930062118	23324	2,097.65
		<b>Total for NUTRI-SERVE FOOD MGMT/ 2821</b>					<b>\$8,645.24</b>
PARA PLUS TRANSLATIONS, INC./ 3268				CF	139682	23325	345.16
	18-00582	11-000-216-320- / SPEECH/OT/PT PROF SER		CF	140169	23325	165.08
	18-00616	11-000-216-320- / SPEECH/OT/PT PROF SER					<b>\$510.24</b>
PMC ASSOCIATES/ 3359				CF	80483	23326	236.80
	18-00489	11-000-261-610- / MAINT SUPPLIES		CP	80676	23326	207.20
		<b>Total for PARA PLUS TRANSLATIONS, INC./ 3268</b>					<b>\$444.00</b>
POWER EQUIPMENT COMPANY/ 1931				CF	18/19	23327	495.00
	18-00598	11-000-262-300- / OPER PURCH PROF/TECH SVS					
PSE & G/ 1141				CF	JUNE - ELECTRICIT	23328	1,867.87
	18-00057	11-000-262-622- / OPER ENERGY - ELECTRICIT		CF	JUNE - GAS	23328	117.02
		11-000-262-621- / OPER ENERGY - GAS					<b>\$1,984.89</b>
RAYNOR ELECTRIC, LLC/ 3271				CF	77581895	23329	681.70
	18-00610	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	78012093	23329	3,379.00
	18-00561	11-000-261-420- / MAINT CLEANING/REPAIRS					<b>\$4,060.70</b>
SCHOOL ALLIANCE INSURANCE FUND/ 1662				CF	2018-2019	23330	32,400.00
	18-00603	11-000-262-520- / OPER PROPERTY INS					
SCHOOL HEALTH CORP/ 1795				CF	3445379-00	23331	528.35
	18-00539	11-000-213-610- / HEALTH SUPPLIES					
SG MOBILE AUTO SERVICE, LLC/ 3406				CF	1769	23332	387.03
	18-00604	11-000-261-420- / MAINT CLEANING/REPAIRS					
STRAUSS ESMAY ASSOCIATES LLP/ 2858							

\* CF - Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

for Batch 50 and Check Date is 06/30/2018

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Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
SYSTEMS 3000/ 1001	18-00557	11-000-230-339- / GENERAL ADMIN PURCH PROF		CF	1819-41	23333	2,685.00
	18-00576	11-000-252-340- / AIT PUR TECH SERV		CF	2018-2019 SY	23334	15,550.00
	18-00573	11-000-262-300- / OPER PURCH PROF/TECH SVS		CF	052218-001	23335	600.00
	18-00067	11-000-262-622-A / GASOLINE		CF	JUNE 2018	23336	71.92
TOWNSHIP OF DELANCO/ 3411		11-000-262-622-A / GASOLINE		CP	MAY 2018	23336	190.40
					Total for TOWNSHIP OF DELANCO/ 3411		\$262.32
TROSO, JOANN/ 3127	18-00588	11-000-219-104-01- / CST EVALUATIONS		CF	5/11/18	23337	450.00
VERBAL BEHAVIOR INSTITUTE/ 3150	18-00624	11-000-219-320- / CST PROF/ED SVS		CF	6/30/2018	23338	4,687.50
	18-00599	11-000-219-320- / CST PROF/ED SVS		CF	MAR APR 2018	23338	5,100.00
					Total for VERBAL BEHAVIOR INSTITUTE/ 3150		\$9,787.50
VERIZON/ 1139	18-00055	11-190-100-500- / OTHER PURCHASED SVC		CF	6/28/2018	23339	143.07
WELLER, JAMIE/ 3368	18-00613	11-000-240-610- / SCHOOL ADMIN-SUPPLIES		CF	SCHOOL ADMIN-SUPPLIES	23340	148.50
XEROX CORPORATION/ 3443	18-00161	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CP	JUNE BASE	23341	138.24
		11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	PRINTS 521/621	23341	318.20
					Total for XEROX CORPORATION/ 3443		\$456.44
XTEL COMMUNICATIONS/ 2813	18-00056	11-190-100-500- / OTHER PURCHASED SVC		CF	6/15/2018	23342	2,467.57
Y.A.L.E. SCHOOL INC./ 1979	18-00629	11-000-100-566- / TUITION-PRIVATE SCHOOL		CF	ESY A.S. - CH/ESY18 004	23343	14,352.00
					Total for Posted Checks		\$199,060.17

\* CF - Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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# Beverly City Board of Education Bills And Claims Report By Vendor Name

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Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 07/12/2018 at 02:56:46 PM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$161,239.47				\$161,239.47
20	20	\$29,175.46				\$29,175.46
60	60	\$8,645.24				\$8,645.24
GRAND	TOTAL	\$199,060.17	\$0.00	\$0.00	\$0.00	\$199,060.17

Chairman Finance Committee

Member Finance Committee

# Beverly City Board of Education Bills And Claims Report By Vendor Name

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for Batch 51 and Check Date is 06/30/2018

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
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**Posted Checks**

B.C.S.S.D./ 1266	18-00223	11-000-100-565- / TUITION-CSSD & DAY SCHOO		HF	17/18-TUITION-CSSD & DAY SCHOO	20172018	479,307.00
		11-000-100-568- / TUITION-STATE FACILITIES		HF	17/18-TUITION-STATE FACILITIES	20172018	32,952.00
Total for B.C.S.S.D./ 1266							\$512,259.00
DEBT SERVICE WIRE, JP MORGAN CHASE BANK/ 3568	18-00620	40-703-510-830- / INTEREST		HF	INTEREST-DEBT SVC	91312018	23,093.76
		40-703-510-910- / PRINCIPAL		HF	PRINCIPAL-DEBT SVC	91312018	60,000.00
Total for DEBT SERVICE WIRE, JP MORGAN CHASE BANK/ 3568							\$83,093.76
NJ COMM BLIND & VISUALLY IMPAIRED/ 3071	18-00115	11-000-216-320- / SPEECH/OT/PT PROF SER		HF	2017-2018	172018	1,900.00
PRUDENTIAL RETIREMENT-DCRP PENSION/ 3106	18-00065	11-000-291+290-A- / OTHER RETIREMENT - DCRP		HF	615/628	615628	687.96
STATE OF NJ HEALTH BENEFITS PR/ 2394	18-00595	11-000-291+270- / OTHER HEALTH BENEFITS		HF	JULY 2018 RX,HEALTH	72018	81,671.58

Total for Posted Checks \$679,612.30







# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

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Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
A.C. SCHULTES, INC./ 3512	18-00577	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	MAINT CLEANING/REPAIRS	23344	400.00
ALLIED 100/ 3400	18-00464	11-000-213-610- / HEALTH SUPPLIES		CF	918440	23345	60.30
B.C.S.S.D./ 1266	18-00586	11-000-100-565- / TUITION-CSSD & DAY SCHOO		CF	2018 ESY-8 STUDENTS	23346	30,400.00
BEVERLY SEWERAGE AUTHORITY/ 1815	18-00632	11-000-262-490- / OTHPURPROP WATERSEWER		CF	401/630	23347	460.00
BLICK ART MATERIALS/ 2673	18-00607	11-190-100-640- / TEXTBOOKS INSTRUCTION		CF	TEXTBOOKS INSTRUCTION	23348	7,589.97
BLISS COMPUTERS 538 MANAGEMENT, LLC/ 3495	18-00574	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	17118	23349	900.00
CDW GOVERNMENT INC./ 2884	18-00474	11-000-262-300- / OPER PURCH PROF/TECH SVS		CF	JNLC839	23350	10,635.97
COOPER PEDIATRIC NEUROLOGY/ 2608	18-00495	11-000-219-104-01 / CST EVALUATIONS		CF	4/23/2018	23351	350.00
	18-00540	11-000-219-104-01 / CST EVALUATIONS		CF	4/25/2018	23351	350.00
	18-00584	11-000-219-104-01 / CST EVALUATIONS		CF	5/23/2018	23351	350.00
Total for COOPER PEDIATRIC NEUROLOGY/ 2608							\$1,050.00
COURIER TIMES INC - BURLINGTON TIMES INC/ 1039	18-00631	11-000-230-590- / GEN AD ADVERTISEMENT		CF	IO7225300	23352	44.84
EPLUS/ 3343	18-00570	11-000-251-592- / BUSINESS MISC PURCH SVC		CF	V2129867	23353	625.00
GESSLER GROUP, INC./ 3559	18-00548	11-000-262-420- / OPER CONTRACT SERVICES		CF	OPER CONTRACT SERVICES	23354	1,500.00
HOUGHTON MIFFLIN HARCOURT/ 2579	18-00606	11-190-100-640- / TEXTBOOKS INSTRUCTION		CF	TEXTBOOKS INSTRUCTION	23355	6,568.12
		11-190-100-640- / TEXTBOOKS INSTRUCTION		CF	TEXTBOOKS INSTRUCTION	23355	3,384.00
Total for Houghton Mifflin Harcourt/ 2579							\$9,952.12

J.W. PEPPER & SON INC./ 2555

# Beverly City Board of Education Bills And Claims Report By Vendor Name

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Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
LIGHTON INDUSTRIES/ 3567	18-00618	11-190-100-640- / TEXTBOOKS INSTRUCTION		CF	ORDER# 30740685	23356	2,102.66
NATIONAL EDUCATIONAL MUSIC COMPANY/ 3366	18-00622	11-000-262-420- / OPER CONTRACT SERVICES		CF	OPER CONTRACT SERVICES	23357	166,061.03
PARA PLUS TRANSLATIONS, INC./ 3268	18-00619	11-190-100-640- / TEXTBOOKS INSTRUCTION		CF	TEXTBOOKS INSTRUCTION	23358	2,557.65
PEARSON ASSESSMENTS/ 2535	18-00633	11-000-216-320- / SPEECH/OT/PT PROF SER		CF	6/19/2018	23359	25.00
PEARSON EDUCATION INC/ 2739	18-00596	11-000-221-390- / CI PURCH PROF/TECH SVS		CF	18-19 SY RENEWAL	23360	1,118.36
PRO ED/ 1117	18-00612	11-190-100-640- / TEXTBOOKS INSTRUCTION		CF	TEXTBOOKS INSTRUCTION	23361	670.54
RULLO & JULLIET ASSOCIATES INC/ 2019	18-00564	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	GENERAL SUPPLIES INSTRUC	23362	662.10
SCHOOL SPECIALTY INC/ 1752		11-204-100-610- / GENERAL SUPPLIES-LLD		CF	GENERAL SUPPLIES-LLD	23362	1,000.00
					Total for PRO ED/ 1117		\$1,662.10
SHI INTERNATIONAL CORP./ 3563	18-00558	11-000-262-420- / OPER CONTRACT SERVICES		CF	2018 RTK	23363	1,569.00
	18-00626	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	CART-7788127293	23364	894.72
TREASURER, STATE OF NJ DEPT ED/ 3086	18-00575	11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	B08493745	23365	5,476.10
UNION BROTHERS TREE SERVICE/ 3561	18-00608	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	GENERAL SUPPLIES INSTRUC	23365	520.42
	18-00575	11-000-262-300- / OPER PURCH PROF/TECH SVS		CF	QUOTE 15383909	23365	177.80
		11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	QUOTE 15383909	23365	29.60
					Total for SHI INTERNATIONAL CORP./ 3563		\$6,203.92
WASHINGTON TWP. BOARD OF EDUCATION/ 3510	18-00630	20-231-200-200- / TITLE I EMPLOYEE BENEFIT		CF	17/18 TPAF REIMB.	23366	38,225.00
WENGER CORP./ 2286	18-00549	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	4/2/18	23367	200.00
	18-00258	11-000-100-561- / TUITION-LEA REGULAR		CF	DEC2017-JUNE 2018 C.F.	23368	11,454.40

\* CF - Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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# Beverly City Board of Education

## Bills And Claims Report By Vendor Name

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06/30/2018

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
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**Posted Checks**

18-00627		11-190-100-640- -/ TEXTBOOKS INSTRUCTION		CF	QUOTE 3105086	23369	2,493.00
<b>Total for Posted Checks</b>							<b>\$298,855.58</b>



## Professional Medical Staffing, LLC Staffing Agreement

This Agreement entered on June 29, 2018, by and between Professional Medical Staffing, LLC, Herein after called "Agency", doing business as Professional Medical Staffing, and Beverly City School herein known as client

### BACKGROUND

Whereas, Client has recognized a need for temporary personnel on an as needed basis:

Whereas, Agency is in the staffing business, placing temporary personnel as needed by Client, and is willing and able to provide such services to Client,

Whereas, Client desires to engage Agency and, Agency desires to provide such services to Client, in accordance with the terms and conditions set forth herein,

In exchange for the mutual promises set forth herein, the parties agree as follows:

### I. AGREEMENT TERM AND TERMINATION

**Initial Term.** This Agreement shall commence on September 1, 2018 and shall continue in effect until June 30, 2019

**With Cause.** This Agreement may immediately terminate prior to the expiration term in the event of other party's material breach and its obligations as provided for hereunder, if such breach is not cured within ten (10) business days of written notice to the other party detailing such breach. If the parties mutually agree that such breach is of a nature that it cannot be cured within ten (10) day period or instances where a cure period or notice would immediately and irrevocably jeopardize patient safety, then either party may immediately terminate this Agreement.

**Without Cause.** Either party may terminate this Agreement without cause upon thirty (30) days prior written notice to the other party.

The parties further agree that Agency's duty to supply personnel is subject to availability of personnel and failure of Agency to provide personnel and or the failure of Client to require personnel does not constitute a breach of the Agreement.

### II. DESCRIPTION OF SERVICES

Upon Client request, on an as needed basis, Client may request Agency staffing services and understands Agency capability to fulfill service requests is subject to the availability of qualified staff who meets the service request job requirements. Agency shall identify and select personnel who possess the skills and experience described at time of service request. To aid the Agency in maintaining an adequate supply of qualified personnel to meet the Client demands for frequent job service requests Client shall provide Agency notice. Agency will make every effort to identify and place personnel timely including last minute service requests and replacement personnel.

The Client shall communicate the details of the assignment such as: start date, duration, location, job description/duties and primary point of contact names. Each party will maintain ongoing communication regarding status of service request, order fulfillment, performance feedback and any other pertinent data. Client understands that Agency establishes each bill rate per job description and assignment duties and establishes the pay rates for each employee assigned based on job description, work experience, competency and skills. Client agrees not to change and/or reassign personnel without prior consent of Agency. Client acknowledges that Agency reserves the right to adjust the bill rates in accordance to the change in service request and job requirements.

Agency will promptly notify Client of any change to assigned personnel's work schedule caused by callouts, cancellations and/or unforeseen emergencies and will act on identifying replacement personnel timely. In the event assigned personnel fail to report to work and Agency does not inform Client of changes to work assignment, Client will promptly notify Agency.

### III. AGENCY SCREENING AND HIRING STANDARDS

The Agency sources, screens and evaluates its applicant's level of competency per job description to meet the job duties and hiring requirements of the Agency, & Client, per State & Federal conditions of employment including,

- Verification of Current licensure, completed application for employment, resume, references
- Proof of clearance to work in the United States
  - Criminal record check through NJDOE
  - Proof of negative Drug Screen
- CPR Certification
- The Agency may contract with an outside firm to perform screening services.

### IV. NON-DISCRIMINATION

Agency conforms to equal employment opportunity standards and practices and does not discriminate against an applicant because of race, creed, color, religion, natural origin, age, sex, sexual preference, or handicap. Neither party shall practice unlawful discrimination against personnel, patients and other persons during the performance of the Agreement.

### V. AGENCY RESPONSIBILITIES

Agency instructs its personnel to wear an Agency Identification Badge and evidence of current Nursing License and/or CPR card

Agency shall assume sole and exclusive responsibility for the payment of wages to personnel, for services performed by them at Client and be responsible for withholding Federal and State Income Taxes and paying Federal Social Security Taxes, Unemployment Insurance, and maintaining Workers' Compensation coverage in an amount and under such terms as required by the State Labor Code.

Agency does not utilize subcontractors as its usual course of business unless Agency and Client mutually agree to use of subcontractors. In such case, Agency shall hold subcontractor accountable to meet all standards outlined in this agreement.

In the event a previously scheduled employee cancels his/her assignment for any reason the Agency will promptly notify Client. The Agency will immediately search for replacement personnel who possess the qualifications to match the original service request.

The Agency shall timely communicate its progress to identify and assign replacement personnel

The Agency maintains a system of documenting, tracking and reporting unexpected incidents, including errors, unanticipated deaths and other events, injuries, and safety hazards relating to the care and services provided.

### VI. QUALITY ASSURANCE AND REPORTING PROCESSES

Agency and Client shall consult to establish mutual acceptable procedures, and provide adequate communication to ensure overall service satisfaction.

Client shall report to Agency any unexpected incident, safety and/or occupational hazards, medication errors, sentinel events and/or any concern that affects the quality of care and level of service provided. Agency shall work cooperatively with Client to respond timely to resolve all service concerns.

### VII. RESPONSIBILITY OF CLIENT

Client shall provide Agency personnel with an orientation that includes an explanation of job responsibilities and the policies and procedures of which supplemental personnel must be aware in order to perform job duties per job standards and any general or specific training.

The Client shall monitor and measure personnel performance, provide ongoing training and direct supervision.

Client will evaluate the performance of assigned personnel at the completion of first shift worked and additionally per Client policy. Agency will promptly address any performance issues and concerns and replace personnel upon Client request.

The Client will send the Agency a copy of any incident report involving Agency personnel of any incident, such as errors, unanticipated deaths and other events, injuries and safety hazards relating to the care and services provided.

Client shall recognize Agency policy regarding Personnel Float and Reassignments whereby Agency personnel shall not accept the reassignment if they do not possess the skills, qualifications and competencies to perform services.

Client agrees to authorize Agency personnel time ticket daily for verification of hours worked.

Client retains full responsibility and authority for patient care while using Agency services and shall supervise performance of personnel to assure patient care requirements are met.

If personnel fail to report to work, Client will promptly notify Agency.

#### VIII. FEES, BILLING AND PAYMENT TERMS

Agency calculates its bill rates per job category and job assignment requirements and will periodically update the bill rate schedule for any additional job categories per service accordingly. Weekly, the Client shall be billed for any services rendered within the Agency payroll/billing period, beginning on the day shift, Saturday and ending on the night shift Friday. The invoice includes the employee name(s), job category and bill rate for any work performed. Failure to report any billing discrepancies within seven (7) days of receipt of invoice will constitute a waiver of any claims. Payments are due within 45 days of invoice date.

#### IX. TIME KEEPING

All assigned personnel will document their time worked according to Agency requirements. The timecard shall indicate the Client Name, department, service date, arrival and departure time and total hours worked. A designated department supervisor and/or designee must sign the timecard as verification and authorization for hours stated. In the event a supervisor is not available to sign the timecard, Agency personnel may call to verbally authorize hours worked. The supervisor and/or designee constitutes acceptance of hours stated and will be billed accordingly.

#### X. RECRUITMENT AND HIRING POLICY

Client cannot refer, transfer, recruit or employ Agency personnel without the written or verbal consent of Agency. If Client desires to hire Agency personnel, upon notification, Client must meet and/or agree to meet one of the following conditions:\*

1. Agency employee has met the present assignment conditions and has consecutively worked One Thousand (1000) hours.\*\*
2. Agency employee has not worked for Client within One Hundred Twenty (120) days of hire notification.
3. Client will agree to pay a Direct Hire Placement Fee, for the open position an amount equal to twenty percent (20%) of the annual starting salary if less than One Thousand (1,000) hours.

\*The Client must meet one of the following recruitment & hiring conditions or Client will be invoiced a Direct Hire Placement Fee.

\*\* After One Thousand (1000) hours, the Direct Hire Placement fee is reduced to 10% of the annual Starting Salary.



## XI. INDEPENDENT CONTRACTOR RELATIONSHIP

Agency and Client hereby agree that the relationship of Agency and its personnel is at all times that of an independent contractor and not that of a partner, agent or joint venture of Client. At no time shall Agency personnel possess the authority to charge items or incur debts or other financial obligations on behalf of Client to any contracts, agreements, covenants or obligations of any kind whatsoever.

Agency personnel shall perform the duties required by Client in his or her direction consistent with his or her professional obligations. To the extent that any direction on or supervision is required such direction or supervision shall be provided by or on behalf of Client.

## XII. CLIENT EQUIPMENT & VALUABLES

When Agency personnel and his/her assignment duties requires operating a motor vehicle and/or handling cash, mutual consent to entrust Agency personnel shall be in writing. If Client should allow personnel to operate any motor vehicle and/or handle cash without prior written consent, Client shall accept full responsibility for any loss, bodily injury, property damage, fire, theft, collision or public liability damage. The Client shall not advance cash or valuables to Agency personnel for any reason, and waives any and all rights to the amount or value of any such cash or valuables advanced against monies owed to this Agency.

## INSURANCE

Agency shall maintain in force at its own expense all insurance coverage required by law in connection with provision of services. Certificate of Insurance shall be provided to Client which details effective dates and amount for the following coverage as requested:

- Workers Compensation
- State Disability
- General Liability Insurance

## XIII. CLIENT CONFIDENTIALITY & HIPAA SECURITY AND PRIVACY

Agency and its personnel shall agree to maintain Client confidentiality and conduct themselves accordingly and not disclose to third parties any information related to business practices, programs, financial information or any other confidential information to comply with all Federal and State laws and regulations. Agency agrees to fully comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and its associated regulations, and more specifically, in 45 C.F.R. §§ 160 and 164 Standards for Privacy of Individually Identifiable Health Information, Final Rule (the "Final Privacy Rule"), and in 45 C.F.R. §§ 160, 162 and 164, Health Insurance Reform Security Standards, Final Rule (the "Final Security Rule") collectively referred to as ("HIPAA"), as they may be applicable to Agency.

## XIV. SAFETY IN THE WORKPLACE

Safety in the workplace is a shared responsibility and we are proactive in controlling costs associated with workplace injuries. To ensure the safety and well-being of workers, the Agency reserves the right to perform an on-site safety inspection. Client must adhere to OSHA operating standards, to provide personal protective equipment and authorize personnel who has demonstrated competency to perform job duties and utilize equipment.

Despite the promotion of safety in the workplace sometimes injuries are unavoidable. In the event an Agency employee sustains an injury while performing his/her job duties the Client is responsible to notify the Agency immediately. An individual who sustains serious injuries requiring emergency treatment should be sent to the nearest hospital, all other injuries should be treated at a designated Agency Facility. The injured worker may be released to return to work and assume full duty immediately. When applicable, individuals who are released to work with restrictions may be able to perform modified duties. In the event Clients cannot accommodate modified work duties, Agency will identify replacement personnel to perform work duties of original service request. The injured worker may be assigned to work at an Agency Branch office. The Agency will instruct the Client to complete a report and provide the names of any witnesses if applicable. An Agency representative will contact you to discuss the injury and plan of action for personnel to return to work safely.



**XV. COMPLIANCE WITH CLIENT POLICIES AND PROCEDURES.**

Agency personnel shall provide services and cooperate in a professional, ethical and diligent manner consistent and in accordance to any professional standards, any federal, state, local or other public or private body exercising authority with respect to Client. To ensure personnel is well informed and he/she can deliver quality patient care, Client shall provide Agency personnel access to its policies and procedures.

**XVI. COMPLIANCE WITH LAWS**

Agency shall comply, at its own cost and expense, with the provisions of all federal, state, county and municipal laws, ordinances, regulations and orders pertaining to the performance and provision of its services under this Agreement. Agency shall take all measures necessary to remedy promptly any violation (s) of any such law ordinance, rule, regulation or order. This Agreement shall be construed and enforced in accordance with the laws of the State of New Jersey.

**XVII. REMOVAL**

It is the sole discretion of Client, or his/her designee, to determine engagement in misconduct by any Agency personnel, Client may request immediate removal of assigned personnel and shall inform Agency of this action immediately. Agency shall make every reasonable effort to replace personnel.

**XVIII. ENFORCEMENT OF AGREEMENT**

This Agreement contains the terms and conditions agreed upon by both parties hereto and no oral agreement regarding the subject matter herein shall be binding. This Agreement supersedes all prior contracts, agreements, and or understanding, whether written or oral between the parties, relating to the subject matter hereof.

**XIX. AMENDMENTS/WAIVER**

No waiver of any provision of this Agreement may be amended or waived unless such amendment or waiver is in writing and signed by both parties. The waiver by either party of a breach of any provision in this Agreement shall not operate or be construed as a waiver of any subsequent breach.

**XX. SEVERABILITY**

If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, illegal, or unenforceable, such provision shall be considered severed from the rest of this Agreement, and the remaining provisions shall continue in full force and effect as is the invalid provision had not been included.

**XXI. ASSIGNMENT/DELEGATION**

This Agreement cannot be assigned or delegated, in whole or in part, by either party without prior written consent of the other party. If a party consents to any such assignment or delegation, such consent is subject to the condition that all terms and conditions of this Agreement are binding on the assignees or delegates.

All notices or other communications required under this Agreement shall be deemed duly given if in writing, delivered personally or sent by registered or certified mail, return receipt requested, first-class postage prepaid.

**Client:**

Beverly City School District  
601 Bentley Ave  
Beverly, NJ 08010

**Agency:**

Professional Medical Staffing, LLC  
190 N. Evergreen Ave Suite 203  
Woodbury, NJ 08096

In Witness Whereof, the Parties Hereto Have Executed This Agreement:

Jacqueline Polillo / owner -  
Print Name/Title

\_\_\_\_\_  
Print Name/Title

Jacqueline Polillo 6/29/18  
Authorized Signature/Date

\_\_\_\_\_  
Authorized Signature/Date

## BILLING RATE SCHEDULE

Job Category	Weekday
RN Substitute	\$50.00/hour

Pay/Bill Period. The pay/bill period commences with the day shift Saturday morning and ends with the night shift, Friday.



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05 BURLINGTON

0380 BEVERLY CITY

District-level User: DeLecce

June 25, 2018

[Enter New Incident](#) [Enter New Training](#) [Enter New Program](#) [Certify](#)

025-BEVERLY SCHOOL  
District-Wide

Final Submitted

0

11

11

2

6

0

0

E-Mail [ssds@doe.nj.gov](mailto:ssds@doe.nj.gov)



## Summary for 025-BEVERLY SCHOOL

Incidents(Violence, Vandalism, Substances, Weapons and HIB Confirmed)	8
Other Incidents Leading to Removal	0
HIB Alleged	3
HIB Trainings	2
HIB Programs	6

First Name: *Joseph*

Last Name: *DeLecce*

Position Title: *Other District-level Administrator*

[Cancel and go back](#)

E-Mail: [ssds@doe.nj.gov](mailto:ssds@doe.nj.gov)



# Student Safety Data System

05 BURLINGTON

0380 BEVERLY CITY

District-level User: DeLecce

July 9, 2018

Your Student Safety Data System report to the NJDOE has been successfully certified for 2017-18 School Year. Print this page for your records.

SCHOOL	2017-18	2016-17	2015-16	2014-15	2013-14
025-BEVERLY SCHOOL	8	9	3	2	6
District-Wide				0	0

### For Approval of District Certification

First Name: *Joseph*

Last Name: *DeLecce*

Position Title: *Other District-level Administrator*

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E-Mail: [ssds@doe.nj.gov](mailto:ssds@doe.nj.gov)

