



BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue

Beverly, New Jersey 08010

www.beverlycityschool.org

RE-ORGANIZATION/REGULAR MEETING

Beverly City School

6:00 PM

January 16, 2020

Beverly School Library

AGENDA

1. CALL TO ORDER

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on July 21, 2019. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.



2. The Secretary to administer oath for member of the Beverly City Board of Education:

Stephanie Flaherty
Dan Flaherty
Jeffrey Smith
Dominique Turner

Roll Call

Donato Marable	_____	Dominique Turner	_____
Michael Stewart	_____	Richard Wolbert	_____

3. Pledge of Allegiance

4. The Secretary to serve as chairman for the election of officers.

5. MOTION: BE IT RESOLVED, that the Beverly City Board of Education approve the nomination for the office of President

MOTION: That nominations for President be closed.
(Board) (Vote or **)

Roll Call

Donato Marable	_____	Dominique Turner	_____
Michael Stewart	_____	Richard Wolbert	_____

6. MOTION: BE IT RESOLVED, that the Board of Education approve the nomination for the office of Vice President

MOTION: That nominations for Vice President be closed.
(Board) (Vote or **)

Roll Call

Donato Marable	_____	Dominique Turner	_____
Michael Stewart	_____	Richard Wolbert	_____

7. MOTION: BE IT RESOLVED, that the Board of Education approve the new officers assume office immediately.

8. President opens meeting

9. Board Member Comments on the Agenda



10. Public Comment on Agenda Items Only

MONTHLY FINANCIALS/CONTRACTS:

11. Consent Agenda:

The following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the purchase orders in the amount of \$57,346.66 for the month of January 2020.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$182,211.67 for the month of January 2020 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

C. MOTION: To approve the gross payroll wages for the pay period ending December 15, 2019 in the amount of \$178,531.44 and for the pay period ending December 31, 2019 in the amount of \$176,460.34 in the total amount of \$354,991.78 for the month of December 2019.

Roll Call

Donato Marable	_____	Dominique Turner	_____
Michael Stewart	_____	Richard Wolbert	_____

RE-ORGANIZATION:

12. Consent Agenda:

The following action items A through N will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: Recommend the Board approve the following item:

The Board of Education Members had the required Board of Ethics Training session as required under N.J.A.C. 6:3-1.3 and N.J.A.C.6A:30.

RESOLVED, that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Beverly City Board of Education:

CODE OF ETHICS

a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to the school. Desired changes should be brought about only through legal and ethical procedures.



- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the school, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the school for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the school which, if disclosed, would needlessly injure individuals or the school. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

B. MOTION: To approve the adoption of rules, regulations, policies, and bylaws:

BE IT RESOLVED, that the Board of Education approve the rules, regulations, policies, and bylaws heretofore adopted by the Board of Education, as well as all supplements and corrections thereto, which set forth the policies of the Board of Education, be adopted and the above mentioned rules, regulations, policies and bylaws are adopted by reference thereto, the same as if they were spread upon the minutes of this meeting of the Beverly City Board of Education.

C.MOTION: To approve transfer of funds and hand checks:

BE IT RESOLVED, that the Board of Education approve to authorize the Board Secretary to transfer funds and issue hand checks to be ratified to the next Board of Education meeting.

D.MOTION: BE IT RESOLVED, that the Board of Education approve that The Burlington County Times and/or Courier Post be named for the printing of legal advertisements.

E.MOTION: To approve the Custodian of Public Records:

BE IT RESOLVED, that the Board of Education approve the Board Secretary be designated as the Custodian of Public Records for compliance with the Open Public Meetings Act, to serve until the next reorganization meeting.

F. MOTION: Recommend the Board approve the following item:

To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians for the calendar year 2020.

G. MOTION: Recommend the Board approve the following item:



DEPOSITORIES:

RESOLVED that the below listed Financial Institutions, Fund and Corporation be designated as approved depositories for the Beverly City Board of Education funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes;

FURTHER RESOLVED, that the following financial institutions are to be designated as the depositories of record for the Beverly City Board of Education accounts for the ensuing year:

WSFS Bank

FURTHER RESOLVED that the Beverly City Board of Education maintain a Petty Cash Account at Beneficial Bank, with a maximum account balance of \$500 and a maximum per check expenditure of \$100.00;

H. MOTION: Approval of Depositories:

BE IT RESOLVED, that the Board of Education approve Beneficial Bank, Burlington, NJ be appointed as Depository for School funds including Operations, Cafeteria, Payroll, Payroll Agency, and Student Activities with the following signatures:

Acct No. XXXXXXX340 School Activity Account
Dr. Brian F. Savage – Board Secretary
Dr. Elizabeth Giacobbe – Superintendent

Acct No. XXXXXXX357 Payroll Account
Dr. Brian F. Savage – Board Secretary
Pablo D. Canela – Treasurer of School Monies

Acct No. XXXXXXX365 Agency Account
Dr. Brian F. Savage – Board Secretary
Pablo D. Canela – Treasurer of School Monies

Acct No. XXXXXXX373 General Account
Dr. Brian F. Savage – Board Secretary
Pablo D. Canela – Treasurer of School Monies
_____ – Board President

Acct No. XXXXXXX390 FSA Account
Dr. Brian F. Savage – Board Secretary
Denise Chakan – Payroll Clerk

*Movement of funds from these accounts is accomplished via a wire transfer initiated by the School Business Administrator and/or the Board Secretary. Security measures are in place to verify outgoing wires are made to a preauthorized Beverly Board of Education account.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized to



enter into agreements with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposits when appropriate.

AND FURTHER BE IT RESOLVED that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit or collection made may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special Checking and/or Money Market Investments Accounts in any one or all of the above depositories when in the best interest of the Board of Education

AND FURTHER BE IT RESOLVED that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories.

AND FURTHER BE IT RESOLVED that the School Business Administrator and/or the Board Secretary be hereby authorized on behalf of the Board of Education to:

- (a) Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the School Business Administrator, all or any documents and securities or other property held by the depositories for any purpose, and
- (b) Authorize the depositories to purchase or sell C.D.'s, Repurchase Agreements and other securities, and
- (c) Execute and deliver all instruments required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Corporation

I. MOTION: BE IT RESOLVED, that the Board of Education approve the adoption and continued use of the Charlotte Danielson Frameworks for Teaching (2011) for evaluation professional staff.

J. MOTION: BE IT RESOLVED, that the Board of Education approve that _____ be named delegate and that _____ be named alternate to the New Jersey School Boards Association and legislative representative, and _____ be named delegate and _____ be named alternate to the Burlington County School Board Association for the calendar year 2020.

K. MOTION: BE IT RESOLVED, that the regular meetings of the Board of Education of Beverly City, will be held in the Beverly City School Media Center at 6:00 p.m. at the Beverly City School, 601 Bentley Avenue, Beverly, NJ on:

2020

- February 20, 2020
- March 19, 2020



- April 23, 2020
- May 14, 2020
- June 25, 2020
- July 16, 2020
- August 20, 2020
- September 17, 2020
- October 15, 2020
- November 19, 2020
- December 17, 2020

2021

- January 6, 2021

Participation by the public at all meetings shall be at such time or times as set forth in the agenda of the meeting, or at the direction of the presiding officer, or both. The Burlington County Times and the Courier Post are hereby designated official newspapers for notices, and said notices may be sent to either newspaper or both newspapers as may be required under the provisions of the Open Public Meetings Act.

Brian F. Savage Ed.D.
Staff Accountant/Board Secretary
Beverly City Board Of Education
Beverly, New Jersey

L. MOTION: Beverly City Board of Education COUNTY OF BURLINGTON

2020 CHECK AUTHORIZATION PRIOR TO BILLS LIST APPROVAL

BE IT HEREBY RESOLVED by the Beverly City Board of Education, County of Burlington, State of New Jersey that the School Business Administrator/Board Secretary/Treasurer is hereby authorized to pay any bills prior to insertion on the Bills List, contractual or otherwise, the holding of which, due to meeting schedules, deadlines, or the like, would cause financial harm to the School District; and,

BE IT FURTHER RESOLVED, said bills are hereby authorized to be paid upon presentation, and are to include but not be limited to the following:

PAYROLL
INSURANCE
CONTRACTUAL PAYMENTS
DEBT SERVICE

NOW, THEREFORE, BE IT RESOLVED by the Beverly City Board of Education that authorization is hereby given that the



foregoing list of bills may be prepaid prior to approval of the Bills List.

M. MOTION: BE IT RESOLVED, that the Board of Education approve dues for the Burlington County Curriculum Consortium in the amount of \$75.00 for the 2019-2020 school year.

N. MOTION: To approve the following 2019-2020 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
Burlington County Alternative High School	1	\$16,520.00	12/12/2019-6/30/2020		\$16,520.00
Burlington County Alternative High School	1	\$16,940.00	12/9/2019-6/30/2020		\$16,940.00

Roll Call

Donato Marable	_____	Dominique Turner	_____
Michael Stewart	_____	Richard Wolbert	_____

PERSONNEL:

13. Consent Agenda:

The following action items A through L will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of February 2020.

B.MOTION: BE IT RESOLVED, that the Board of Education approve Dr. Elizabeth Giacobbe as the School Safety Specialist per Public Law 2017 Chapter 162.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Naja Wimberly, Paraprofessional, effective January 17, 2020.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Stephanie Williams, Paraprofessional, effective December 20, 2019.



E. MOTION: BE IT RESOLVED, that the Board of Education approve the REVISED FMLA leave for Caitlin Stone effective December 2, 2019 to February 28, 2020.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Ashley Miranda, Paraprofessional, Step #9, at the rate of \$16.05 per hour, retroactive January 9, 2020.

G. MOTION: BE IT RESOLVED, that the Board of Education approve Haley Miles, Paraprofessional, Step #11, at the rate of \$17.94 per hour, effective January 27, 2020.

H. MOTION: BE IT RESOLVED, that the Board of Education approve Brittney Kelley as Teen Arts Club stipend position for the 2019-2020 school year in the amount of \$40.49 per hour for 6 hours, Tier 4, effective January 22nd to March 4th, 2020.

I. MOTION: BE IT RESOLVED, that the Board of Education approve Kerri Lawler as the School Data Coordinator.

J. MOTION: BE IT RESOLVED, that the Board of Education approve Jeannette Barber as part-time custodian, at the rate of \$14.00 per hour effective January 17, 2020 (pending fingerprint approval).

K. MOTION: BE IT RESOLVED, that the Board of Education approve Donna Walker as sub custodian, at the rate of \$14.00 per hour effective January 17, 2020 (pending fingerprint approval), as needed.

L. MOTION: BE IT RESOLVE, that the Board of resignation of Maurese Chandler, Paraprofessional, effective January 30, 2020.

Roll Call

Donato Marable

Michael Stewart

Dominique Turner

Richard Wolbert

PROFESSIONAL DEVELOPMENT:

14. Consent Agenda:

The following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Lori Genovesi to attend the Understanding Texts and Readers Workshop in Philadelphia, PA on April 29, 2020, in the total amount of \$209.00.



B. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Amy Hornbeck to attend the ASCD-Early Childhood Summit Workshop in Monroe Twp., NJ on February 11, 2020, there will be no cost to the district.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Lori Genovesi to attend the Effectively Dealing with Disruptive Students Workshop in Cherry Hill, NJ on February 25, 2020, in the total amount of \$279.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Michael Stewart to attend the NJSBA's Social and Emotional Learning Conference Workshop in West Windsor, NJ on February 14, 2020, in the total amount of \$99.00.

Roll Call

Donato Marable	_____	Dominique Turner	_____
Michael Stewart	_____	Richard Wolbert	_____

15. Old Business –

- Referendum
- 2020-2021 School Budget

16. New Business –

- Speizle Proposal

MOTION: Executive Session Resolution:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Beverly City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Beverly City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the



balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is:

H.I.B. Report Case #11

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Roll Call

Donato Marable	_____	Dominique Turner	_____
Michael Stewart	_____	Richard Wolbert	_____

17. H.I.B. Incidents:

1 incidents reported: 1 was confirmed bullying, _____ determined to be non-HIB related or non-actionable HIB, and _____ inconclusive.

18. Correspondence

19. Board Comments

20. Public Comments

21. Adjournment

Roll Call

Donato Marable	_____	Dominique Turner	_____
Michael Stewart	_____	Richard Wolbert	_____

Beverly City Board of Education Entered Purchase Order Report By PO Number

12A

Approval Status Legend: IR=Incomplete Requisition, CR=Completed Requisition, EP=Entered PO

PO#	Control#	Vendor#Name	Account #	Description	Date	Ba-Entered tch By	Approval Status (2 needed)	PO Amount
20-00321		1266/B.C.S.S.D.	11-000-100-565-	TUITION-CSSD & DAY	01/09/20	1 DBRYSONREQ	CR-	33,460.00
20-00322		3072/FP MAILING SOLUTIONS	11-000-230-530-	TELEPHONE POSTAGE	01/09/20	1 DBRYSONREQ	CR-	312.33
20-00323		1059/GENERAL CHEMICAL CO.	11-000-261-610-	MAINT SUPPLIES	01/09/20	1 DBRYSONREQ	CR-	494.66
20-00324		3628/THE QUIET CHILD THERAPY, LLC	11-000-216-320-	SPEECH/OT/PT PROF SER	01/09/20	1 DBRYSONREQ	CR-	3,400.00
20-00325		3626/GENERAL HEALTHCARE	11-000-216-320-	SPEECH/OT/PT PROF SER	01/09/20	1 DBRYSONREQ	CR-	1,935.50
20-00326		3150/VERBAL BEHAVIOR INSTITUTE	11-000-219-320-	CST PROF/ED SVS	01/09/20	1 DBRYSONREQ	CR-	8,437.50
20-00327		3206/ATLANTIC BUSINESS PRODUCTS	11-000-219-610-	CST SUPPLIES	01/09/20	1 DBRYSONREQ	CR-	152.60
			11-190-100-610-	GENERAL SUPPLIES	01/09/20	1 DBRYSONREQ	CR-	1,342.94
Total For 2 Transactions On PO# 20-00327								\$1,495.54
20-00328		1795/SCHOOL HEALTH CORP	11-000-213-610-	HEALTH SUPPLIES	01/09/20	1 DBRYSONREQ	CR-	21.65
20-00329		3159/MDG ENVIRONMENTAL, LLC	11-000-261-420-	MAINT CLEANING/REPAIRS	01/09/20	1 DBRYSONREQ	CR-	1,650.00
20-00330		2884/CDW GOVERNMENT INC.	11-000-262-300-	OPER PURCH PROF/TECH	01/09/20	1 DBRYSONREQ	CR-	1,756.10
20-00331		3134/FEDEX	11-000-230-530-	TELEPHONE POSTAGE	01/09/20	1 DBRYSONREQ	CR-	35.99
20-00332		3268/PARA PLUS TRANSLATIONS, INC.	11-000-216-320-	SPEECH/OT/PT PROF SER	01/09/20	1 DBRYSONREQ	CR-	89.50
20-00333		3583/JAY'S LANDSCAPING,LLC	11-000-262-420-	OPER CONTRACT	01/09/20	1 DBRYSONREQ	CR-	2,180.00
20-00334		3453/WATERLOGIC EAST, INC.	11-000-261-420-	MAINT CLEANING/REPAIRS	01/09/20	1 DBRYSONREQ	CR-	52.76
20-00335		3421/DAVID B. RUBIN, PC	11-000-230-331-	GEN ADMIN-LEGAL SVC	01/09/20	1 DBRYSONREQ	CR-	1,470.00
20-00336		2945/MGL PRINTING SOLUTIONS	11-000-230-610-	GEN ADMIN-SUPPLIES	01/09/20	1 DBRYSONREQ	CR-	213.00
			11-000-251-610-	BUSINESS SUPPLIES	01/09/20	1 DBRYSONREQ	CR-	133.13

Beverly City Board of Education

17 Fully Approved Requisitions converted into Entered Purchase Orders.

va_areq1
020514
12/18/2019

Req#	PO#	Req. by	Vendor	Ship	Attention	Total Price
20-00321	20-00321	DBRYSONRE Q	B.C.S.S.S.D.	000		33,460.00
20-00322	20-00322	DBRYSONRE Q	FP MAILING SOLUTIONS	000		312.33
20-00323	20-00323	DBRYSONRE Q	GENERAL CHEMICAL CO.	000		494.66
20-00324	20-00324	DBRYSONRE Q	THE QUIET CHILD THERAPY, LLC	000		3,400.00
20-00325	20-00325	DBRYSONRE Q	GENERAL HEALTHCARE RESOURCES,	000		1,935.50
20-00326	20-00326	DBRYSONRE Q	VERBAL BEHAVIOR INSTITUTE	000		8,437.50
20-00327	20-00327	DBRYSONRE Q	ATLANTIC BUSINESS PRODUCTS	000		1,495.54
20-00328	20-00328	DBRYSONRE Q	SCHOOL HEALTH CORP	000	DE LA PENA	21.65
20-00329	20-00329	DBRYSONRE Q	MDG ENVIRONMENTAL, LLC	000		1,650.00
20-00330	20-00330	DBRYSONRE Q	CDW GOVERNMENT INC.	000	JACK DOOLEY	1,756.10
20-00331	20-00331	DBRYSONRE Q	FEDEX	000		35.99
20-00332	20-00332	DBRYSONRE Q	PARA PLUS TRANSLATIONS, INC.	000		89.50
20-00333	20-00333	DBRYSONRE Q	JAY'S LANDSCAPING,LLC	000		2,180.00
20-00334	20-00334	DBRYSONRE Q	WATERLOGIC EAST, INC.	000		52.76
20-00335	20-00335	DBRYSONRE Q	DAVID B. RUBIN, PC	000		1,470.00
20-00336	20-00336	DBRYSONRE Q	MGL PRINTING SOLUTIONS	000		346.13
20-00337	20-00337	DBRYSONRE Q	HEINEMANN	000		209.00

Beverly City Board of Education

Bills And Claims Report By Vendor Name

for Batch 50 and Check Date is 01/10/2020

12B

vq_bill5.102317
01/15/2020

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
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Posted Checks

ABC PEDIATRIC THERAPY, LLC/ 3616	20-00274	11-000-216-320- / SPEECH/OT/PT PROF SER		CP	1206/1220	24467	595.00
					Total for ABC PEDIATRIC THERAPY, LLC/ 3616		\$595.00
B.C.I.T./ 1952	20-00104	11-000-100-563- / TUITION-CO VOC SCHOOL		CP	FEB 2020	24468	15,171.20
					Total for B.C.I.T./ 1952		\$15,171.20
B.C.S.S.D./ 1266	20-00321	11-000-100-565- / TUITION-CSSD & DAY SCHOO		CP	DEC 2019 A.T.	24469	980.00
		11-000-100-565- / TUITION-CSSD & DAY SCHOO		CP	DEC 2019-J.C.	24469	1,400.00
					Total for B.C.S.S.D./ 1266		\$2,380.00
DAYADA NURSES INC/ 2591	20-00112	11-000-213-300- / HEALTH PURCHASED PROF/IED		CP	15162297	24470	1,406.25
		11-000-213-300- / HEALTH PURCHASED PROF/IED		CP	15183205	24470	1,440.00
		11-000-213-300- / HEALTH PURCHASED PROF/IED		CP	15204395	24470	978.75
					Total for BAYADA NURSES INC/ 2591		\$3,825.00
CDW GOVERNMENT INC./ 2884	20-00243	11-000-262-300- / OPER PURCH PROF/TECH SVS		CF	VVB4609	24471	593.16
	20-00262	11-000-262-300- / OPER PURCH PROF/TECH SVS		CF	VZZ0640	24471	591.27
		11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	WDN6707	24471	400.08
	20-00243	11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	WDR4259	24471	81.18
					Total for CDW GOVERNMENT INC./ 2884		\$1,665.69
CLC LOCKSMITHS LLC/ 2272	20-00316	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	64990	24472	201.00
					Total for CLC LOCKSMITHS LLC/ 2272		\$201.00
CM3 BUILDING SOLUTIONS INC/ 2865	20-00320	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	44918	24473	1,166.00
					Total for CM3 BUILDING SOLUTIONS INC/ 2865		\$1,166.00
-COMCAST CABLEVISION/ 1792	2000015	11-190-100-340- / PURCHASED TECH SVC		CP	8499051170029668	24474	247.97
		11-190-100-340- / PURCHASED TECH SVC		CP	8499051170032811	24474	109.57
					Total for COMCAST CABLEVISION/ 1792		\$357.54

DAVID B. RUBIN, PCI 3421

* CF - Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 01/09/2020 at 11:09:49 AM

Beverly City Board of Education

Bills And Claims Report By Vendor Name

for Batch 50 and Check Date is 01/10/2020

va_bill5.102317
01/15/2020

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
DISCOUNT SCHOOL SUPPLY/ 1556	20-00335	11-000-230-331- / GEN ADMIN-LEGAL SVC		CF	17264 Total for DAVID B. RUBIN, PCI 3421	24475	1,470.00 \$1,470.00
	20-00254	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CP	P39053410102	24476	1,432.22
		11-190-100-610- / GENERAL SUPPLIES INSTRUC		CP	P39053480102	24476	812.84
		11-190-100-610- / GENERAL SUPPLIES INSTRUC		CP	P39053570101	24476	1,712.66
		11-190-100-610- / GENERAL SUPPLIES INSTRUC		CP	P39053840101	24476	3,255.77
		11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	P39053660101	24476	1,138.77
		Total for DISCOUNT SCHOOL SUPPLY/ 1556					\$8,352.26
EDUCATIONAL SERVICES UNIT/ 1858	2000008	11-000-270-518- / TRANS ESC SP ED CONTRACT		CP	DEC 2019-20-E-0784	24477	17,043.30 \$17,043.30
FEDEX/ 3134	20-00331	11-000-230-530- / TELEPHONE POSTAGE		CF	6-883-30531 Total for FEDEX/ 3134	24478	35.99 \$35.99
FILEBANK INC./ 2887	2000011	11-000-251-340- / BUS OFF PURCH TECH SERV		CP	FEB 2020 Total for FILEBANK INC./ 2887	24479	102.24 \$102.24
GARFIELD PARK ACADEMY INC/ 2361	20-00184	20-250-100-500- / IDEA TUITION		CP	FEB 2020 D.A.H. Total for GARFIELD PARK ACADEMY INC/ 2361	24480	5,946.62 \$5,946.62
GENERAL CHEMICAL CO./ 1059	20-00289	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	263297 Total for GENERAL CHEMICAL CO./ 1059	24481	330.94 \$330.94
GENERAL HEALTHCARE RESOURCES, LLC/ 3626	20-00325	11-000-216-320- / SPEECH/OT/PT PROF SER		CP	381544	24482	948.00
		11-000-216-320- / SPEECH/OT/PT PROF SER		CF	382200 Total for GENERAL HEALTHCARE RESOURCES, LLC/ 3626	24482	987.50 \$1,935.50
GRAINGER/ 2473	20-00288	11-000-261-510- / MAINT SUPPLIES		CF	9356260001	24483	161.25

* CF - Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 01/09/2020 at 11:09:49 AM

Beverly City Board of Education Bills And Claims Report By Vendor Name

for Batch 50 and Check Date is 01/10/2020

01/15/2020
01/15/2020

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
GST TRANSPORT, CORP./ 2738	20-00162	11-000-261-610- / MAINT SUPPLIES		CP	9367374700	24483	107.15
					Total for GRAINGER/ 2473		\$268.40
HEINEMANN/ 3287	20-00337	11-000-270-511- / TRANS CONT SVS REG		CP	JANUARY 2020	24484	3,188.52
					Total for GST Transport, Corp./ 2738		\$3,188.52
HEWITT MD, JAMES L/ 2016	20-00286	11-000-223-580- / WORKSHOPS		CF	4/29/20-L GENOVESI	24485	209.00
					Total for HEINEMANN/ 3287		\$209.00
HORIZON DENTAL OPTION PLAN/ 2999	2000001	11-000-216-320- / SPEECH/OT/PT PROF SER		CF	35930	24486	1,200.00
					Total for HEWITT PSYCHIATRIC, PC/ 2016		\$1,200.00
JAY'S LANDSCAPING,LLC/ 3583	20-00333	11-000-291-270- / OTHER HEALTH BENEFITS		CP	293108189	24487	3,557.46
					Total for Horizon Dental Option Plan/ 2999		\$3,557.46
JESUS THE GOOD SHEPARD PARISH/ 3259	2000016	11-000-262-420- / OPER CONTRACT SERVICES		CP	25997	24488	1,090.00
					Total for JAY'S LANDSCAPING,LLC/ 3583		\$1,090.00
LEXISNEXIS RISK SOLUTIONS FL INC./ 3573	2000007	11-000-262-420- / OPER CONTRACT SERVICES		CP	FEB-2020	24489	1,504.08
					Total for JESUS THE GOOD SHEPARD PARISH/ 3259		\$1,504.08
MAPLE SHADE BOARD OF ED/ 2636	20-00202	11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	feb 2020	24490	85.00
					Total for LEXISNEXIS RISK SOLUTIONS FL INC./ 3573		\$85.00
MCRAE, DAWN/ 3598	20-00129	11-000-100-562- / TUITION-LEA SPECIAL EDUC		CP	NOV 2019	24491	2,141.10
					Total for MAPLE SHADE BOARD OF ED/ 2636		\$2,141.10
MIDDLESEX LAMINATING/ 3462	20-00129	20-280-100-500- / TITLE IV PUR. SERV.		CP	1004/1213 - 6 DAYS	24492	3,081.60
					Total for MCRAE, DAWN/ 3598		\$3,081.60

Beverly City Board of Education Bills And Claims Report By Vendor Name

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Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
NETWORK SUPPORT LLC/ 2672	20-00304	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	226	24493	138.99
					Total for MIDDLESEX LAMINATING/ 3462		\$138.99
	2000005	11-190-100-340- / PURCHASED TECH SVC		CP	1862	24494	480.00
		11-190-100-340- / PURCHASED TECH SVC		CP	1863	24494	312.50
		11-190-100-340- / PURCHASED TECH SVC		CP	1864	24494	768.00
					Total for Network Support LLC/ 2672		\$1,560.50
NJ AMERICAN WATER CO./ 1140	2000004	11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	12/23/2019	24495	318.33
					Total for NJ AMERICAN WATER CO./ 1140		\$318.33
NUTRI-SERVE FOOD MGMT/ 2821	20-00166	60-910-310-500- / FOOD SERVICE COSTS		CP	930121219	24496	4,362.03
		60-910-310-500- / FOOD SERVICE COSTS		CP	930121919	24496	4,582.98
		60-910-310-500- / FOOD SERVICE COSTS		CP	930122619	24496	802.58
					Total for NUTRI-SERVE FOOD MGMT/ 2821		\$9,767.59
PALMYRA BOARD OF EDUCATION/ 1249	20-00116	11-000-100-561- / TUITION-LEA REGULAR		CP	17/18 TUITION ADJ.	24497	12,306.22
		11-000-100-561- / TUITION-LEA REGULAR		CP	FEB 2020	24497	49,259.10
		11-000-100-562- / TUITION-LEA SPECIAL EDUC		CP	FEB 2020 S.E.	24497	18,774.00
					Total for PALMYRA BOARD OF EDUCATION/ 1249		\$80,339.32
PRUDENTIAL INS. CO. - NJEA/ 2395	20-00106	11-000-291-270- / OTHER HEALTH BENEFITS		CP	001937869	24498	406.23
		11-000-291-270- / OTHER HEALTH BENEFITS		CP	0019378434	24498	214.50
					Total for PRUDENTIAL INS. CO. - NJEA/ 2395		\$620.73
SCHOOL SPECIALTY INC/ 1752	20-00197	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	208124366652	24499	43.75
					Total for SCHOOL SPECIALTY INC/ 1752		\$43.75
SIMONE, CATHERINE/ 3576	20-00100	20-270-200-300- / T2A PUR. SERV.		CP	01/07/2020	24500	707.70
					Total for SIMONE, CATHERINE/ 3576		\$707.70
STAPLES ADVANTAGE/ 2984							

Beverly City Board of Education Bills And Claims Report By Vendor Name

for Batch 50 and Check Date is 01/10/2020

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01/15/2020

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
THE QUIET CHILD THERAPY, LLC/ 3628	20-00296	11-190-100-610- / GENERAL SUPPLIES INSTRUC		CF	3434099532	24501	32.10
	20-00297	11-000-251-610- / BUSINESS SUPPLIES		CF	3434099533	24501	15.80
					Total for Staples Advantage/ 2984		\$47.90
VERBAL BEHAVIOR INSTITUTE/ 3150	20-00324	11-000-216-320- / SPEECH/OT/PT PROF SER		CF	BCS122019-DEC 2019	24502	3,400.00
					Total for THE QUIET CHILD THERAPY, LLC/ 3628		\$3,400.00
VERIZON/ 1139	20-00231	11-000-219-320- / CST PROFIED SVS		CF	SEPT 2019	24503	2,700.00
					Total for VERBAL BEHAVIOR INSTITUTE/ 3150		\$2,700.00
W.B. MASON CO. INC./ 2842	2000003	11-190-100-500- / OTHER PURCHASED SVC		CP	12/27/2019	24504	136.98
					Total for VERIZON/ 1139		\$136.98
WASTE MANAGEMENT OF NJ/ 1169	2000010	11-000-262-420- / OPER CONTRACT SERVICES		CF	206075519	24505	867.90
					Total for W.B. MASON CO. INC./ 2842		\$867.90
WATERLOGIC EAST, INC./ 3453	2000017	11-000-262-441- / OPER RENTALS		CP	JAN-2020-290495305028	24506	631.50
	20-00334	11-000-261-420- / MAINT CLEANING/REPAIRS		CF	SDIN046797E	24507	52.76
					Total for WASTE MANAGEMENT OF NEW JERSEY/ 1169		\$631.50
WESTERN PEST SERVICES/ 2521	2000012	11-000-262-300- / OPER PURCH PROF/TECH SVS		CP	FEB 2020	24508	198.50
					Total for WESTERN PEST SERVICES/ 2521		\$198.50
XTEL COMMUNICATIONS/ 2813	2000014	11-190-100-500- / OTHER PURCHASED SVC		CP	10000013454	24509	2,544.78
					Total for XTEL COMMUNICATIONS/ 2813		\$2,544.78
					Total for Posted Checks		\$182,211.67

Beverly City Board of Education

Bills And Claims Report By Vendor Name

for Batch 50 and Check Date is 01/10/2020

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01/15/2020

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 01/09/2020 at 11:09:49 AM be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$162,708.16				\$162,708.16
20	20	\$9,735.92				\$9,735.92
60	60	\$9,767.59				\$9,767.59
GRAND	TOTAL	\$182,211.67	\$0.00	\$0.00	\$0.00	\$182,211.67

Chairman Finance Committee Member Finance Committee

Payroll to Budget Transfer Report

12C

count#	Check#	Check Date	Check Amount	Check Description
11-000-211-105- -	912152019	12/13/2019	1,249.73	ATTEND SVCS- CLER SAL
11-000-213-104- -	912152019	12/13/2019	4,759.92	HEALTH SVC SALARIES
11-000-213-105- -	912152019	12/13/2019	489.44	HEALTH SVCS- CLER SAL
11-000-216-100- -	912152019	12/13/2019	3,177.00	SPEECH TEACHER SALARY
11-000-218-105- -	912152019	12/13/2019	609.64	GUID SECY/CLER SALARIES
11-000-219-104- -	912152019	12/13/2019	14,171.66	CST SALARIES
11-000-219-105- -	912152019	12/13/2019	978.87	CST SECY/CLER SALARIES
11-000-221-102- -	912152019	12/13/2019	4,941.00	CURR/INSTR SALARIES
11-000-221-104- -	912152019	12/13/2019	578.83	CURR/INSTR PROF SALARIES
11-000-221-105- -	912152019	12/13/2019	178.14	CURR/INSTR SECY/CLER SAL
11-000-221-110- -	912152019	12/13/2019	420.97	CI OTHER SALARIES
11-000-230-100- -	912152019	12/13/2019	3,769.91	GEN ADMIN SPRINTEND SAL
11-000-230-104- -	912152019	12/13/2019	187.00	TREASURER SALARIES
11-000-230-105- -	912152019	12/13/2019	933.88	GENERAL ADMIN- CLER SAL
11-000-240-105- -	912152019	12/13/2019	1,112.02	SCH ADMIN SEC/CLER SAL
11-000-251-104- -	912152019	12/13/2019	4,154.49	BUSINESS ADMIN SALARIES
11-000-251-105- -	912152019	12/13/2019	1,770.50	BUS ADMIN/SECY SALARIES
11-000-262-110- -	912152019	12/13/2019	3,300.92	OPER/CUST SALARIES
11-000-262-110-OT -	912152019	12/13/2019	1,135.80	OPER/CUSTODIAL OT
11-000-266-100- -	912152019	12/13/2019	2,578.75	UE S SALS OF SEC G & INV
11-000-270-161- -	912152019	12/13/2019	2,297.33	SAL. FOR PUPIL TRANS(BET
11-000-270-162- -	912152019	12/13/2019	1,797.33	SAL. FOR PUPIL TRANS(BET
11-000-291-290- -	912152019	12/13/2019	2,500.00	OTHER EMPLOYEE BENEFITS
11-110-100-101- -	912152019	12/13/2019	6,402.63	KNDG TEACHER SALARIES
11-110-100-101-01 -	912152019	12/13/2019	665.00	PRESCH/KIND- SUBSTITUTES
11-120-100-101- -	912152019	12/13/2019	24,339.36	GR. 1-5 TEACHER SALARIES
11-120-100-101-01 -	912152019	12/13/2019	1,270.00	GRADES 1-5 - SUBSTITUTES
11-130-100-101- -	912152019	12/13/2019	17,994.36	GR. 6-8 TEACHER SALARIES
11-190-100-106- -	912152019	12/13/2019	1,624.21	OTHER SALARIES-INSTR
11-204-100-101- -	912152019	12/13/2019	10,608.15	LLD TEACHER SALARIES
11-204-100-101-01 -	912152019	12/13/2019	580.00	LLD-SUBSTITUTES
11-204-100-106- -	912152019	12/13/2019	9,257.65	LLD PARA SALARY
11-213-100-101- -	912152019	12/13/2019	9,082.95	RR TEACHER SALARIES
11-230-100-101- -	912152019	12/13/2019	5,923.12	BSC SKILLS TEACHER SALAR
11-240-100-101- -	912152019	12/13/2019	2,922.60	BILINGUAL TEACHER SALARI
11-401-100-100- -	912152019	12/13/2019	22.00	COCURR SALARIES
20-218-100-101- -	912152019	12/13/2019	16,423.15	PSEA TEACHER SAL
20-218-100-106- -	912152019	12/13/2019	3,265.14	PSEA AIDES SAL
20-218-200-102- -	912152019	12/13/2019	1,010.30	PSEA SUPERV SAL
20-218-200-103- -	912152019	12/13/2019	1,297.15	PRE-K SALARIES OF SUPERV
20-218-200-104- -	912152019	12/13/2019	1,782.36	PSEA OTHER PROF SAL
20-218-200-105- -	912152019	12/13/2019	854.10	PRE-K SALARIES OF SECR A
20-231-100-101- -	912152019	12/13/2019	6,114.08	TITLE I TEACHER SALARIES
Total # of Payments	43.00	Total Check Amount	178,531.44	



District Fingerprint Approved Subs by Names and District

Last Name	First Name	District Fingerprints Approved	Certificate Expiration	BOE Approval Date
Abdur-Rahim	Mecca	Beverly, Delanco, Edgewater Park, Riverton	09/18/2023	Edgewater Park 8/28/2018
Atkinson	Kristin	Delanco	8/17/2022	9/13/2017
Barber	Cynthia	Beverly, Edgewater Park	11/16/2022	Edgewater Park 9/25/18
Belford	Tyrone	Beverly, Delanco, Edgewater Park,	Never	10/10/2018
Berg	Jacqueline	Riverton	01/02/2022	Riverton 10/22/2019
Best	Moral	Beverly, Edgewater Park, Riverton	2/22/2024	2/13/2019
Beverly	Delores	Beverly, Delanco, Edgewater Park, Riverton	10/10/2024	Edgewater Park 9/24/19
Bowman	Faith	Beverly, Delanco, Edgewater Park, Riverton	06/30/2024	8/21/2019
BOYLE	KRISTINE	Delanco	09/28/2021	2/8/2017
Brown	Suliman	Edgewater Park, Delanco, Riverton	Never	Edgewater Park 11/20/18
Brown	Tatyana	Edgewater Park	3/27/2023	Edgewater Park 3/27/2018
Burmeister	Lois	Delanco	Never	11/14/2018

Last Name	First Name	District Fingerprints Approved	Certificate Expiration	BOE Approval Date
Callahan	Eugene Jr.	Delanco, Edgewater Park	8/8/2022	Edgewater Park 8/22/17
Capers	Paula	Edgewater Park	08/06/2024	Edgewater Park 8/27/2019
Caruso	Jaclyn	Delanco, Edgewater Park	11/27/2024	12/11/2019
CASTELLI	JAMES	Beverly, Delanco, Edgewater Park	Never	2/8/2017
COLLINS	BARBARA	Beverly, Edgewater Park	1/2/2020	2/8/2017
DECHNIK	SUSAN	Riverton	Never	2/8/2017
Dees	Zora	Edgewater Park	Never	Edgewater Park 9/3/2019
Dirr	Michael	Beverly, Delanco, Edgewater Park, Riverton	10/18/2024	Edgewater Park 10/15/2019
Drake	Kim	Beverly, Delanco, Edgewater Park, Riverton	06/28/2023	Edgewater Park 06/27/2018
DYCH	JAMES	Beverly, Delanco, Edgewater Park, Riverton	10/17/2021	2/8/2017
FUSCO	SALLY	Delanco, Edgewater Park	3/6/2020	2/8/2017
Giles	Jennifer	Edgewater Park	01/24/2024	Edgewater Park 1/29/19
Grimes	Alicia	Edgewater Park	07/26/2023	06/27/2018
Harris	Cora	Beverly	Never	

Last Name	First Name	District Fingerprints Approved	Certificate Expiration	BOE Approval Date
Hewitt	Petra	Edgewater Park	Never	Edgewater Park 9/3/19
Hughes	Aminata	Beverly, Delanco, Edgewater Park, Riverton	01/01/2022	Edgewater Park 8/27/19
Hughes	Nimatu	Beverly, Delanco, Edgewater Park	07/17/2024	Edgewater Park 8/27/19
Irby-Morgan	Trolah	Beverly, Edgewater Park	4/12/2024	Edgewater Park 3/19/2019
JACKSON	JOANNA	Beverly, Delanco, Edgewater Park	8/10/2021	2/8/2017
Jackson	Sylvester	Beverly, Delanco, Edgewater Park, Riverton	1/15/2024	2/13/2019
JACOBSEN	JUDY	Riverton	Never	2/8/2017
JIAMPETTI	GARY	NONE (Grandfathered in Edgewater Park)	Never	2/8/2017
Johnson	Donna	Riverton	Never	Riverton 4/30/19
Jones	Shirley	Beverly, Edgewater Park	09/09/2023	Edgewater Park 08/28/2018
KAMINSKI	LEE ANN	Beverly, Delanco, Edgewater Park, Riverton	Never	Edgewater Park 5/2/2017
Kelly	Paul	Delanco, Edgewater Park, Riverton	07/01/2021	Edgewater Park
Kelly	Rita	Edgewater Park	10/07/2024	Edgewater Park 8/27/2019
LEBON	CARLA	Edgewater Park	Never	2/8/2017

Last Name	First Name	District Fingerprints Approved	Certificate Expiration	BOE Approval Date
Lilliston	Corey	Delanco	Pending	1/2/2020
LIPPINCOTT	MARILYN	NONE (Grandfathered in Riverton ONLY)	Never	2/8/2017
Mack	Jeffrey	Beverly, Delanco, Edgewater Park, Riverton	Never	Riverton 9/25/2018
Malachowski	Ralph	Edgewater Park	11/25/2024	Edgewater Park 09/04/2019
Marcus	Larry	Delanco, Edgewater Park, Riverton	04/15/2024	10/11/17
MC RAE	CRYSTAL	Edgewater Park	Never	2/8/2017
McMire	Debra	Beverly, Delanco, Edgewater Park, Riverton	09/28/2023	Edgewater Park 8/27/19
Megee	Jamie	Edgewater Park	06/18/2023	Edgewater Park 6/27/18
Miranda	Daniel	Beverly	2/1/2022	Beverly 2/15/2017
Morgan	Gregory	Beverly, Delanco, Edgewater Park, Riverton	09/30/2024	Riverton 9/24/2019
MULHERN	JOHN	Delanco, Edgewater Park, Riverton	10/31/2021	2/8/2017
Murray	Crystal	Delanco, Edgewater Park	03/04/2021	2/23/2016
NEMETH	JOHN	Beverly, Delanco, Edgewater Park	10/10/2023	10/10/2018
Netterville	LaShan	Beverly, Edgewater Park	Never	Edgewater Park 10/15/2019

Last Name	First Name	District Fingerprints Approved	Certificate Expiration	BOE Approval Date
O'HARE	ELIZABETH	Edgewater Park	08/16/2023	2/8/2017
O'Malley	Maureen	Delanco	PENDING Standard	6/12/2019
Ortiz	Yashera	Edgewater Park	4/1/2024	Edgewater Park 3/19/2019
PAHL	(MARY) DIANE	Beverly, Delanco, Edgewater Park	02/05/2024	2/8/2017
Paone	Maryjane	Beverly, Delanco, Edgewater Park, Riverton	10/10/2024	Edgewater Park 9/24/19
Perez	Nikole	Beverly, Delanco, Edgewater Park, Riverton	None	9/13/2017
PERICE	LINDA	Beverly, Delanco, Edgewater Park, Riverton	8/18/2021	2/8/2017
RIZZO	GREGORY	Beverly, Delanco, Riverton	2/2/2020	2/8/2017
Rosenheim	Barbara	Edgewater Park	11/15/2024	Edgewater Park 10/15/2019
SANDERS	MONICA	Beverly, Delanco, Edgewater Park, Riverton	03/04/2021	2/8/2017
Sanders	Sheila	Edgewater Park	09/18/2023	Edgewater Park 9/25/18
SCOTT	GERALD	Beverly, Delanco, Edgewater Park	08/01/2024	2/8/2017
Sevde	Sherrí	Beverly, Delanco, Edgewater Park, Riverton	Never	Edgewater Park 6/24/2019
Shields	Walter	Edgewater Park	07/06/2023	Edgewater Park 06/27/2018

Last Name	First Name	District Fingerprints Approved	Certificate Expiration	BOE Approval Date
SHIVELY	LISA	Beverly, Delanco	Never (6/31/2021)	2/8/2017
SNOWDEN	PAULINE	Delanco, Edgewater Park	04/30/2023	2/8/2017
SPENCE	DIANE	Beverly, Delanco, Edgewater Park, Riverton	04/17/2024	2/8/2017
Stevenson	Vanessa	ALL Districts	Never	Edgewater Park 11/26/2019
Stewart	Felicia	Beverly, Edgewater Park	10/25/2022	Edgewater Park 9/3/19
STEWART	MARY	Beverly, Delanco, Edgewater Park, Riverton	04/04/2022	Edgewater Park 5/2/2017
Stypinski	Katharine	Delanco	05/06/2024	5/01/2019
TATTI	KATHY	Beverly, Delanco, Edgewater Park	Never	2/8/2017
THORN	RENEE'	Beverly, Delanco, Edgewater Park	06/19/2024	2/8/2017
Uzun	Merve	Beverly, Delanco, Edgewater Park, Riverton	01/31/2024	Edgewater Park 1/29/19
WENZKE	DONNA	Riverton	Never	2/8/2017
Wick Jr.	James	All Districts	Never	Edgewater Park 4/24/18
WILHELM	BARBARA	Riverton	Never	2/8/2017
Yancey	Daisy	Edgewater Park	09/05/2023	Edgewater Park 12/14/2017

Last Name	First Name	District	Fingerprints Approved	Certificate Expiration	BOE Approval Date
YANSICK	KATHLEEN	Riverton		05/31/2021	2/8/2017
YOUNG	CHRISTINE	Beverly, Delanco, Edgewater Park, Riverton		08/04/2020	2/8/2017
ZITZLER	MARYELLEN	Grandfathered by Edgewater Park		Never	2/8/2017

Hi Dr. Giacobbe,

As we prepare for our holiday break I wanted to give you an update on what we talked about yesterday. I was going to speak with you in person after school but you weren't available due to the concert, which is why I am instead sending you this email. This is my official 30 day notice. As sad as I am to have to give up my position I have always wanted to be a teacher. If there is a para position open when my student teaching is done I would love to take it. I hope you have a great holiday.

Sincerely,

Naja Wimberly

14C

Dr. Giacobbe,

It saddens me to inform you that I am resigning from my position here at Beverly City School as a Kindergarten Paraprofessional. However, when one door closes it leaves opportunity for another to open. I will be resigning due to being hired at another school as a full time Art Teacher. It has been an absolute pleasure to be part of the Beverly family and I truly appreciate all of the opportunities and experiences I have received here. Thank you again for being so welcoming. The amount of support and guidance you have given throughout my time here has been nothing shy of generous.

Sincerely,

Stephanie Williams

14E

January 6, 2020

Dr. Elizabeth Giacobbe
Superintendent
Beverly City School

Dear Dr. Giacobbe,

I am writing this letter in reference to my maternity leave. The birth of my child came earlier than expected, therefore I'd like to adjust the dates of my maternity leave to accommodate the change. I'd like to request maternity leave from December 2, 2019 to February 28, 2020. I will return to my position as speech language therapist on March 2, 2020.

I will contribute to cover the costs of health benefits during the time of unpaid leave.

Thank you for your consideration,

Caitlin Stone

Tier 4



14H

January 3rd, 2020

Beverly City School Teen Arts Club Proposal

Submitted By: Brittney Kelley

Purpose:

The purpose of the Teen Arts Club is for students in grades 6th-8th to have the opportunity to utilize all the art materials Ms. Kelley has to offer to be able to create their submission piece for the 2020 Teen Arts Festival. They will also learn how to mount and properly prepare artwork for an art festival display.

Possible Mediums To Use:

- Paint
- Chalk Pastel
- Oil Pastel
- Drawing Supplies
- Painting Supplies
- Craft Supplies
- Ceramics

Number & Age of Students

Up to 20 students from 6th-8th grade in good academic and behavioral standing are eligible to join, with parental consent.

Number & Days for Meeting

The TIER 4 Teen Arts Club will start Wednesday, January 22nd and meet for 6 weeks until the Festival on March 4th, 2020. The Teen Arts hours are estimated at 1 hour each week from 3:00-4:00 with a total of 6 hours.

Brittney Kelley

January 16, 2020

13 L

Dr. Elizabeth Giacobbe
Principal/Superintendent
Beverly City School
601 Bentley Avenue
Beverly, NJ 08010

Dear Dr. Giacobbe,

Please accept this electronic copy of resignation from my position as Paraprofessional at Beverly City School effective January 31, 2020. While the decision to leave was not easy due to the fact that I am emotionally attached to my school family, I have no choice.

I have been dealing with many health issues and most recently given an unfavorable diagnosis. I am grateful to have been given the opportunity to work at your school and gain experience as a Paraprofessional- most importantly to work with an Autistic student of whom I love and will miss dearly. It is because of him that I became a huge advocate.

During my time as a paraprofessional, I have documented and tracked all behavior data related to the student which can be used as a reference for the person that will replace me. I will also be available to train and provide assistance to my replacement.

Working under your leadership was a great experience and I would like to thank you for welcoming me into your Beverly School family.

Sincerely,

Maurese Chandler

Maurese Chandler
Paraprofessional
Beverly City School



One-Day Workshop: Understanding Texts & Readers: Strategies to Make Sense of Comprehension

Presented by Jennifer Serravallo

✚ Register Now

Overview

Drawing from Jen's bestselling resources on the teaching of reading: *Understanding Texts & Readers*; *The Reading Strategies Book*; and *A Teacher's Guide to Reading Conferences*, this workshop will help you to make sense of text leveling and comprehension, and become adept at assessing and teaching to support student comprehension through conferences and small group instruction.

The day will begin with hands-on activities designed to help educators understand how to break down comprehension into manageable goals, skills, and strategies. Exploring the role of text complexity, you'll also understand how to use text levels as a teacher's tool to know what to expect of readers' written and oral responses level-by-level and goal-by-goal.

With a foundational understanding of text levels and student response, you'll then explore the ways that this knowledge can help you find the right goals and strategies for students, creating your own formative assessments. You'll work with student case studies to practice evaluating responses. This is all designed to make it possible to turn around and translate it into your classroom right away.

Once goals are targeted from meaningful, authentic evaluation of student work, you'll learn how using these same skill progressions can help guide you while teaching. Jen will discuss and show videos of various methods of teaching—individual conferences, small group strategy lessons, and whole class instruction. Here, you'll explore the role of guided practice and coaching. You'll leave equipped to put strategies in action in your classroom and support your readers as they work toward comprehension goals.

Learning Objectives

Participants will:

- Understand how to use text leveling as teacher's tool
- Develop an understanding of research bases for comprehension instruction and text leveling
- Learn to study student writing about reading to determine comprehension goals using a hierarchy of reading goals
- Craft strategies and feedback prompts and learn to match them to student comprehension goals
- Learn practical ways to differentiate instruction through conferences and small groups, and how to match methods to purposes
- Explore practical ways to manage differentiation, including notetaking and scheduling



Professional Development Services Menu

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2019-20 Heinemann PD Catalog-Journal



Download and share the latest issue of our Professional Development Catalog-Journal, edited by Ellin Oliver Keene – now with even more articles and content to help advance your practice!

Jennifer Serravallo is a literacy consultant, speaker, and the author of several popular titles including the *New York Times*' bestselling *The Reading Strategies Book*, *The Writing Strategies Book*, and *Understanding Texts & Readers*. Her recent publication, *A Teacher's Guide to Reading Conferences*, takes a closer look at the purposeful, responsive instruction that takes place while conferring. Jen has developed *Complete Comprehension*, a revised and reimagined whole book assessment and teaching resource based on multiple award-winning previous publications. She was a Senior Staff Developer at the Teachers College Reading and Writing Project and taught in NYC public schools. Follow Jen on Twitter @jserravallo or on Instagram @jenniferserravallo.

Who Should Attend?

Classroom teachers of grades 1-8 (teachers of younger and older students are welcome, but the workshop will be focused on text levels J-W), administrators, curriculum coordinators, reading specialists, writing teachers, literacy specialists, coaches, and staff developers.

Time

8:30 A.M.-3:00 P.M.

Tuition

The cost of this workshop is \$249.00 per person. If you register 3 or more participants at the same time the cost is \$239.00 per person.

Early Bird Special!

Registrations must be received by January 21, 2020 to qualify for the early bird rate of \$209 per person.

Event Photography Notification

Please note that during this workshop, photography, audio, and video recording may occur. By attending this event, you agree to be photographed, filmed, and/or recorded, and give permission for Heinemann to use your likeness in any promotional and/or marketing materials. If you do not wish to be photographed, filmed, and/or recorded, you must see a Heinemann facilitator or staff member to sign an opt-out form, and have your picture taken for identification purposes. Failure to do so will assume permission has been given to use your likeness in any marketing and/or promotional materials.

Upcoming Dates & Locations

04/29/2020 - Philadelphia, PA

05/13/2020 - Los Angeles, CA

05/14/2020 - Foster City, CA

Register Now:

Availability: Available

When: 04/29/2020

Where:

Hilton Philadelphia City Ave

4200 City Avenue

EFFECTIVELY DEALING WITH DISRUPTIVE STUDENTS: Practical, Classroom-Proven Techniques



Seminar Presented by **ERNIE CHAPIN**
Outstanding Seminar Leader and Educator

**Designed for Educators Serving Grades K-12:
General Education Teachers, Special Education Staff, Counselors,
Instructional Assistants, Title I Staff, School Psychologists,
and Administrators**

- **Ideas for working successfully** with angry, defiant, unmotivated, and difficult students
- **Powerful, classroom-proven techniques** to successfully deal with disruptive students
- **Dynamic strategies for teaching defiant students** and techniques to deal with disruptions while maintaining dignity and your classroom authority
- **Highly effective methods** to improve students' attitudes

2020 SCHEDULE

Maryland

Baltimore (Hunt Valley) – February 24

Contact Hours Verification Available

Michigan

Detroit (Romulus) – March 18

Grand Rapids – March 20

MI SCHECH Available (5 Hours)

New Jersey

Cherry Hill (Mt. Laurel) – February 25

Long Branch (Freehold) – February 26

Newark (West Orange) – February 27

NJ Professional Development Hours
Available with Prior District Approval

PA CPE Hours Verification Available with
Prior District Approval in Cherry Hill

New York

Albany (Troy) – February 28

Buffalo (Amherst) – March 17

Syracuse (East Syracuse) – March 16

5 NY CTE Hours Available

PA CPE Hours Verification Available
with Prior District Approval in Buffalo

Ohio

Toledo (Rossford) – March 19

OH CEUs Available with District Approval

MI SCHECH Available (5 Hours)

Practical Ideas and Strategies

It is no secret that today's classroom can be a challenging environment for learning. Many students come to school, exhibiting challenging behaviors that range from defiance to outright hostility. How can a teacher successfully deal with these behaviors? How can educators work successfully with even the most challenging students and help them find more success in school and life? This outstanding seminar is designed to offer K-12 teachers powerful tools and techniques to deal with the most challenging students.

ERNIE CHAPIN, an exceptional educator and presenter, will share classroom-proven ideas, techniques and strategies he has successfully used with his own students over his extensive teaching career. His down-to-earth manner and warm humor will excite and motivate you to take a new look at how to successfully teach today's most defiant and challenging students.

You will receive an extensive resource handbook filled with dozens of innovative, practical ideas to incorporate into your own school environment.



Ten Key Benefits of Attending

- 1. Expand Your Repertoire of Tools to Work Successfully with Difficult, Defiant Students**
Discover highly effective, classroom-proven strategies to work successfully with and teach disruptive, defiant, difficult students
- 2. Increase Your Effectiveness in Successfully Dealing with Challenging, Disruptive Behaviors as They Happen**
Specific methods to deal with problems and challenges as they happen ... Ideas to help you avoid power struggles and de-escalate negative situations
- 3. Positive Ways to Maintain Your Dignity and Classroom Authority Without Alienating Your Students**
Learn how to handle the most difficult classroom disruptions and challenges without losing control of your emotions ... Specific ideas to help you successfully deal with your most challenging students while keeping your dignity and each student's dignity intact
- 4. Learn the Difference Between Empowering Students and Enabling Them**
Key ideas to help you get what you want from your students during class time and help them get what they want from their learning experience
- 5. Decrease Your Frustration when Dealing with Very Difficult, Defiant Students**
Develop practical skills that will build your communication skills and confidence when faced with classroom challenges and difficult behaviors
- 6. Help Difficult, Angry or Hostile Students Become More Responsible**
Incorporate time-tested techniques that can help even your most difficult, angry or hostile students become more responsible and respectful in their approach to learning
- 7. Teach Your Students to Control Their Anger When Facing Challenges or Difficulties**
Highly effective, practical techniques to help your students rationally and calmly work through problems ... Empower your students to avoid becoming angry when confronted or provoked
- 8. Break the Cycle of Discouragement and Alienation Many Difficult, Disruptive Students Feel**
Practical techniques and methods that instill hope and foster greater academic success for disruptive, disinterested and defiant students
- 9. Increase the Motivation of Your Hard-to-Reach, Difficult, Defiant Students**
Specific strategies to use with disinterested, defiant, hard-to-reach students ... Help your most challenging students develop the desire to learn and work up to their personal potential
- 10. Receive an Extensive Resource Handbook**
You will receive an extensive resource handbook filled with practical methods, ideas and techniques to use when dealing with students who are disinterested in school, difficult, angry, or defiant

Outstanding Strategies You Can Use Immediately

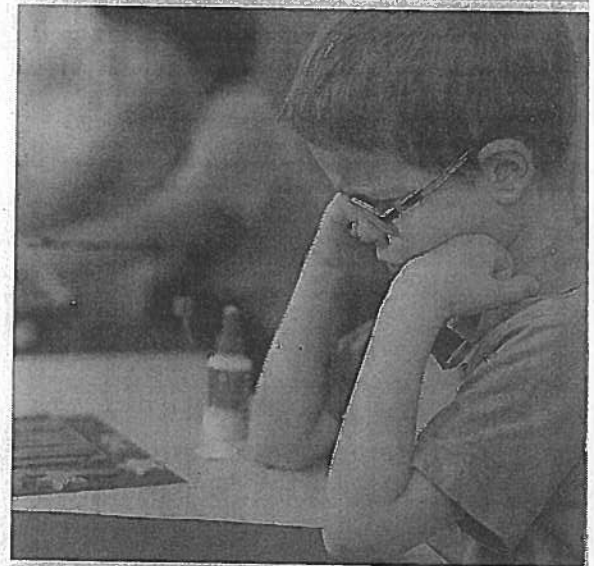
- Specific techniques to use when **dealing with disruptions or challenges** in the classroom
- **Powerful lessons** you can use immediately to improve the attitude of your challenging students
- Effective **ways to stay emotionally neutral** while working with difficult and defiant students
- Practical ideas to **help your difficult, defiant students develop greater persistence and determination**
- **Classroom-management strategies** designed to support your challenging students
- A variety of ideas to **defuse angry, hostile students**
- Down-to-earth, common-sense methods to **effectively communicate with the most challenging students**
- Ways to discover, maintain and **increase your joy of teaching** all students, especially those who cause classroom disruptions or challenges
- Dozens of ways to relate to and **empower motivationally challenged students**

How to encourage positive change in students

- Provide strategies that encourage students to **make good choices**
- Ways to **maintain your enthusiasm, energy** and focus on teaching
- Proven classroom instruction at all levels to **teach students to manage anger**
- Methods on coaching attitude that will **take all students to a higher level of learning**
- Strategies to dynamically **move students from external discipline to self-discipline**
- Ideas to **increase success in your classroom** without affecting the integrity of your classroom or compromising your dignity or authority
- **Effective tools for student success upon re-entering school** from adjudication or disciplinary action
- How to effectively **solve problems without the administration's involvement**
- **Common-sense approaches** to recognizing and dealing with problems before they start and dealing with them when they do occur
- How to **maintain your enthusiasm, sanity, sense of humor, and joy** while working with the most difficult, challenging students

“*Ernie's energy is contagious. He inspires you to look for the potential in each student. He kept the seminar interesting and moving!*”

—JOY CORN, 6TH GRADE TEACHER



To Register,
Call Toll-Free

1-800-735-3503

A Message From Your Seminar Leader, Ernie Chapin



“I have designed this seminar to share the ideas, strategies, techniques, and methods I have seen work with even the most challenging, disrespectful students.”



Bureau of Education & Research

915 118th Avenue SE • PO Box 96068 • Bellevue, WA 98009-9668
Phone (800) 735-3503 • Fax (425) 453-1134 • www.ber.org

Dear Colleague:

I think we can all agree that today, more than ever, educators face a variety of challenges in the classroom. These challenges range from increased accountability for educators to students who come to school angry, hostile, disinterested, unmotivated, and disconnected from society.

As educators, we share many of the same frustrations and have many of the same questions about how to successfully teach difficult, defiant students. These questions often include:

- How can I teach when students are disrespectful, disruptive or disinterested?
- How can I successfully deal with classroom challenges and disruptions?
- What do I do when students “push my buttons?”
- What do I do when I have more than one disruptive student at a time?
- How do I deal with disrespectful students without losing credibility or authority with my other students?
- How can I avoid power struggles?
- When do I ask for help or get the administration involved?
- How can I help students successfully re-enter my class after they have been removed for disciplinary reasons?

I appreciate your desire to experience a seminar designed to help difficult, defiant, disruptive students find more success in school and life. I have designed this seminar to help you not only deal with challenging behaviors when they occur, but also to develop the skills and attitude to make it less likely that challenges will occur in the future.

I have worked successfully for many years with students who are angry, hostile, disruptive, and very challenging. I have designed this seminar to share the ideas, strategies, techniques, and methods I have seen work with even the most challenging, disrespectful students.

Please join me and discover practical, common-sense ways that we can successfully deal with and help challenging students in our classrooms and schools.

Sincerely,

Ernie Chapin

P.S. The emphasis of this seminar will be on **practical and proven techniques** that are successful with the most difficult, defiant students.

What Your Colleagues Say About Ernie Chapin

"Such enthusiasm – thank you – invigorating. Wish I could bottle you up and take you back to my faculty. I am honored to be here today."

– Stacy Johnson, Assistant Principal

"This seminar gave me helpful suggestions that I can implement immediately in the classroom."

– Edwina Gordon-Fox, Counselor

"Very enjoyable and uplifting."

– Sara Jane Russell, High School Teacher

"Ernie is inspirational and knowledgeable on how to interact with children in a positive manner in order to build success, self-esteem and respect."

– Carlene Holt-Gray, Teacher

"This is a great seminar! All teachers should use the techniques Ernie presented."

– Charles Harris, Assistant Principal

"Powerful, useful information."

– Andrea Henderson, High School Teacher

"A super seminar! Ernie has a lot of great insight!"

– Danielle Schneider, 2nd Grade Teacher

"I am excited to get back and put all these tools to use with my class."

– Sara Brubaker, 1st Grade Teacher

"Wonderful job! Ernie's techniques are easy to implement in the classroom."

– Emily Young, Teacher

"New as well as veteran teachers will benefit from the information in this seminar."

– Jo Odom, High School Teacher

"This is the first seminar I've attended that gives me 'hope' for all kids by learning how behavior can change."

– Jennifer Purtell, 3rd Grade Teacher

"Ernie gave many great ideas to take back to my class."

– Kiersten Shelton, 5th Grade Teacher

"There are so many strategies that I am excited to take back to school."

– Mary Angela McKenzie, 4th Grade Teacher

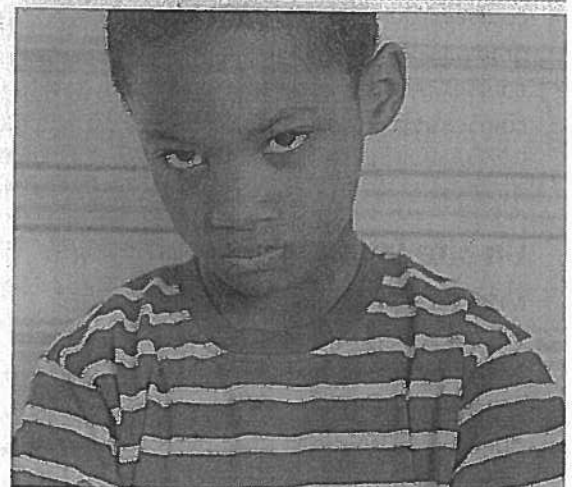
"I now have useful, new ways to deal with my disruptive students."

– Varonia McGee-Hays, 5th Grade Math Teacher

Uniquely Qualified Instructor

ERNIE CHAPIN is especially qualified to present this seminar. He has many years of teaching experience, most of those years working with difficult, disruptive and defiant students. He currently works in a juvenile justice center teaching classes with diversion and truancy offenders. His success with these students stands as testament not only of his skills as an educator, but also of his compassion and concern for all students, especially those whom many in society have cast aside. Ernie has shared his ideas and message with educators throughout the United States. His audiences consistently praise his common-sense, practical approach to dealing with difficult, defiant students. Ernie's down-to-earth style, humor and real-life stories make his ideas clear and accessible to the audience. Ernie is also the author of *EFFECTIVELY DEALING WITH DISRUPTIVE STUDENTS: Practical, Classroom-Proven Techniques*, the extensive resource handbook each participant will receive at the seminar.

Join Ernie for this thought-provoking, practical seminar. You'll leave with proven strategies that you can utilize with your challenging, disruptive and defiant students.



Special Benefits of Attending



Who Should Attend

Educators Serving
Grades K-12: General Education
Teachers, Special Education Staff,
Counselors, Instructional Assistants,
Title I Staff, School Psychologists,
and Administrators.

Online Learning

BER offers educators a wide range of online courses that are affordable, fun, fast, and convenient. BER is now offering On Demand Video-Based courses. You may earn optional graduate-level credits for most courses. See the catalog of available courses at www.ber.org/online

On-Site Training

Most BER seminars can be brought to your school or district. See the options at www.ber.org/onsite or call 877-857-8964 to speak to one of our On-Site Training Consultants.

You'll Receive an Extensive Resource Handbook

Each participant will receive an extensive resource handbook specifically designed for this seminar. Included in the handbook are:

- Ready-to-use strategies for all students, even the most difficult
- Anger and conflict resolution lessons
- Ideas for improving the motivation of students
- Relationship-building lessons for teacher-to-student AND student-to-student

EFFECTIVELY DEALING WITH
DISRUPTIVE STUDENTS:
Practical, Classroom-Proven
Techniques

RESOURCE HANDBOOK
by Ernie Chapin



Bureau of Education & Research


Meet and Share

This seminar provides a great opportunity for participants to meet and share ideas with other educators interested in effectively dealing with disruptive students.

Consultation Available

Ernie Chapin will be available at the seminar for consultation regarding your questions about the unique needs of your own program.

Earn One to Four Graduate Semester Credits

 Up to four graduate level professional development credits are available with an additional fee and completion of follow-up practicum activities. Details for direct enrollment with Brandman University, part of the Chapman University system, will be available at this program.



Meet Inservice Requirements

At the end of the program, each attendee will receive a certificate of participation that may be used to verify hours of participation in meeting continuing education requirements.

Can't Attend?

Other Professional Development Options:

Related Online Learning Courses

Two related On Demand Video-Based Online Learning courses, *Restorative Discipline: Help Students Improve Their Behavior and Strengthen Their Learning*, for Grades K-12, and *Discipline Strategies for Dealing with Challenging, Difficult Students*, for Grades K-2, Grades 3-6, and Grades 6-12, are available for immediate registration.

To enroll, visit www.ber.org/online

EFFECTIVELY DEALING WITH DISRUPTIVE STUDENTS: Practical, Classroom-Proven Techniques

Registration (DDZ051)

- 1. Albany (Troy), NY February 28, 2020
- 2. Baltimore (Hunt Valley), MD February 24, 2020
- 3. Buffalo (Amherst), NY – March 17, 2020
- 4. Cherry Hill (Mt. Laurel), NJ February 25, 2020
- 5. Detroit (Romulus), MI March 18, 2020
- 6. Grand Rapids, MI – March 20, 2020
- 7. Long Branch (Freehold), NJ February 26, 2020
- 8. Newark (West Orange), NJ February 27, 2020
- 9. Syracuse (East Syracuse), NY – March 16, 2020
- 10. Toledo (Rossford), OH – March 19, 2020

FIRST NAME	M.I.	LAST NAME
POSITION, SUBJECT TAUGHT		GRADE LEVEL
SEMINAR LOCATION NUMBER (Please see list above)		
<i>List additional registrants on a copy of this form</i>		
SCHOOL NAME		
SCHOOL MAILING ADDRESS		
CITY & STATE		ZIP CODE
SCHOOL PHONE NUMBER	HOME PHONE NUMBER	
() ()	() ()	
<i>Registration confirmations are sent via e-mail. If you would like a confirmation, please provide your e-mail address.</i>		
E MAIL ADDRESS		
HOME MAILING ADDRESS		
CITY & STATE		ZIP CODE

IMPORTANT: PRIORITY ID CODE

Fill in the six digit number on the mail label next to the word "ID" (even if the brochure wasn't addressed to you)

METHOD OF PAYMENT

The registration fee is \$279 per person, for groups of three or more registering at the same time, the fee is \$259 per person. Payment is due prior to the program. No cash please.





- A check (payable to Bureau of Education & Research) is attached
- A purchase order is attached, P.O. # _____ (Be sure to include priority ID code on the P.O.)
- Charge my: MasterCard VISA Discover

Account # _____ Exp. Date: _____ MO/YR

Billing Zip Code: _____ 3 Digit CVV Code: _____ (Found on back of card)

Please print name as it appears on card _____ Signature (required for credit card purchases)

FOUR EASY WAYS TO REGISTER:

-  REGISTER ONLINE at: www.ber.org
-  FAX this form to: 1-425-453-1134
-  PHONE toll-free: 1-800-735-3503 (Weekdays 6 a.m. - 6 p.m. Pacific Time)
-  MAIL this form to: Bureau of Education & Research
916 118th Avenue SE • P.O. Box 96068
Bellevue, WA 98009-9668

PRE-REGISTRATION REQUIRED DUE TO LIMITED ENROLLMENT

Program Hours

All seminars are scheduled 8:30 a.m. - 3:15 p.m.
Check-in 8:00 a.m. - 8:30 a.m.

Fee

The registration fee is \$279 per person, \$259 per person for groups of three or more registering at the same time. Call us at 1 800 735 3503 for groups of ten or more. **Payment is due prior to the program.** No cash please. Fee includes seminar registration, morning coffee and tea, a personalized certificate of participation, and an extensive resource handbook.

Meeting Sites and Hotel Accommodations

- Seminars will be held at the following sites:
- Albany: Hilton Garden Inn – Troy, (518) 272-1700
 - Baltimore: Embassy Suites – Hunt Valley, (410) 584-1400
 - Buffalo: Hyatt Place – Amherst, (716) 839-4040
 - Cherry Hill: Westin – Mt. Laurel, (856) 778-7300
 - Detroit: Delta by Marriott – Airport, (734) 721-3315
 - Grand Rapids: Crowne Plaza, (616) 957-1770
 - Long Branch: American Hotel – Freehold, (732) 431-3220
 - Newark: The Wilshire Grand Hotel – West Orange, (973) 731-7007
 - Syracuse: Hilton Garden Inn – East Syracuse, (315) 431-4800
 - Toledo: Hampton Inn & Suites – Rossford, (419) 662-8800
- If needed, please make your own hotel reservations by calling the appropriate hotel listed above.

Cancellations/Substitutions

100% of your paid registration fee will be refunded if you can't attend and notify us at least 10 days before the seminar. Late cancellations can exchange for a certificate to attend another seminar or will be refunded less a \$15 service fee. Substitutions may be made anytime without charge.

Further Questions

Call the Bureau of Education & Research (800) 735-3503 or visit us online at www.ber.org

Program Guarantee

We stand behind the high quality of our programs by providing the following unconditional guarantee: If you are not satisfied with this program, we'll give you a 100% refund of your registration fee.



Reporting Form for Harassment, Intimidation, and Bullying
HIB CASE # 11

Ms. Kerri Lawler, Anti-Bullying Coordinator Ms. Chelsea Light, Anti-Bullying Specialist

Note that in order to protect the identities of students and in order to ensure confidentiality, student initials, rather than names, are used throughout this report.

SUMMARY OF ALLEGATIONS:

It was reported that DH called ZA "gay" in the cafeteria due to a friendship with another student of the same gender.

FACTUAL FINDINGS OF ANTI-BULLYING SPECIALIST:

It was confirmed by DH, ZA, and a witness that DH called ZA "gay" in the cafeteria.

Yes, this was harassment, intimidation, and/or bullying

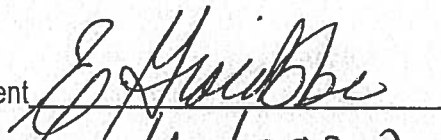
DESCRIPTION OF SERVICES AND/OR INTERVENTIONS:

DH met with the administrator regarding his behavior and served one day of after school detention.

No, this case was determined to be non-HIB related or non-actionable HIB¹

Results of the investigation were inconclusive

Signature of the Superintendent



 Board of Education Meeting Date 1/16/2020

Date

1/14/2020

¹The Non-actionable HIB means a student engaged in behavior that may be considered inappropriate, rude, disrespectful, or unkind, but the behavior does not violate school HIB guidelines.

