



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010

www.beverlycityschool.org

REGULAR MEETING

Beverly City School
February 21, 2018

7:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by the Board President Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 4, 2018. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. The Pledge of Allegiance was led by Richard Wolbert.

3. Roll Call



Stacey Atkinson	Present	Mary Smith-Jones	Absent
K. Lee Dixon	Present	Mary Wolbert	Present
Barbara Kelly	Absent	Richard Wolbert	Present
Donato Marable	Absent		

4. Mr. Richard Wolbert, Board President opened the meeting.

Ms. Giacobbe, Superintendent of Schools and Dr. Savage, Staff Accountant/Board Secretary were also present.

There were twelve (12) member of the public present at the meeting.

5. Board Member Comments on the Agenda

The minutes will be held from tonight's agenda and approved at the next board meeting.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. Student Recognition

The Board of Education was proud to announce the Upstanders for the month of February. The Upstanders for the month were Glenard Burke and Ryan Grab. The Learner to Leader for the month of February was Jacquelyn Crespo.

8. A motion was made by Stacey Atkinson and seconded by Mary Wolbert to approve the minutes for the Regular meeting on December 20, 2017.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Absent		

MONTHLY FINANCIALS/CONTRACTS:

9. Consent Agenda:



A motion was made by Stacey Atkinson and seconded by Mary Wolbert to approve the following action items A through L will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending November 2017: Balance on hand \$3,894,708.30

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of November 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of November 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B.MOTION: To accept the financial Report of the Secretary for the month ending December 2017: Balance on hand \$3,755,002.40

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of December 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to



N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage _____

Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of December 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. MOTION: To accept the financial report of the Treasurer of School Monies ending November 2017.

D. MOTION: To accept the financial report of the Treasurer of School Monies ending December 2017.

E. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of November 2017.

F. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of December 2017.

G. MOTION: To approve the purchase orders in the amount of \$75,026.09 for the month of January 2018.

H. MOTION: To approve the purchase orders in the amount of \$37,174.88 for the month of February 2018.

I. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$298,720.52 for the month of January 2018 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

J. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$318,768.52 for the month of February 2018 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

K. MOTION: To approve the gross payroll wages for the pay period ending December 15, 2017 in the amount of \$146,832.82 and for the pay period ending December 31, 2017 in the amount of \$166,022.94 in the total amount of \$312,855.76 for the month of December 2017.



L. MOTION: To approve the gross payroll wages for the pay period ending January 15, 2018 in the amount of \$152,438.91 and for the pay period ending January 31, 2018 in the amount of \$150,497.69 in the total amount of \$302,936.60 for the month of January 2018.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Absent		

PERSONNEL:

10. Consent Agenda:

A motion was made by K Lee Dixon and seconded by Mary Wolbert to approve the following action items A through H will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of January 2018.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Breshay Wigglesworth, as Paraprofessional, Step #10, at the rate of \$15.85 per hour, retroactive, effective January 19, 2018.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Breshay Wigglesworth, as Paraprofessional, effective February 9, 2018.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Megan Wolvin, as Paraprofessional, Step #10, at the rate of \$15.85 per hour, retroactive effective January 29, 2018.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Brooke Vermes, Teacher, effective to be determined.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Susan Mead as Teacher, BA Step #9, at the salary of \$55,868.00, prorated effective to be determined.



G.MOTION: BE IT RESOLVED, that the Board of Education approve Melanie Kranz and Dennis Leigh as Spring Intramurals Club stipend position for the 2017-2018 school year in the amount of \$762.00 each, Tier 3 in the total amount of \$1,524.00.

H. MOTION: BE IT RESOLVED, that the Board of Education approve Ellen Stumpf as Paraprofessional, Step #10, at the rate of \$15.85 per hour, effective March 5, 2018.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Absent		

FIELD TRIP:

11. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Wolbert to approve the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the field trip request for Brittney Kelley and Kathy Tipton to attend the 2018 Teen Arts Festival, at Rowan College at Burlington County, Mt. Laurel, NJ on March 14, 2018 for 12 students and 2 chaperones, in the total amount of \$150.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Laurel Transportation to provide transportation to the Teen Arts Festival on March 14, 2018 in the total amount of \$350.00.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the field trip request for Melanie Kranz and Kerri Lawler to attend the Spirit of Philadelphia on June 12, 2018 for 26 students and 8 chaperones, field trip is being fundraised.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Laurel Transportation to provide transportation for the 8th grade field trip to Spirit of Philadelphia on June 12, 2018 in the total amount of \$325.00.



Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Absent		

CURRICULUM & INSTRUCTION:

12. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by K Lee Dixon to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve Jill Antonello, staff developer, in the amount of \$1,557.00 to provide a full day workshop on math strategies and engagement for at-risk students.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the 2018-2019 Preschool Plan & Budget.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Absent		

POLICIES:

13. A motion was made by K Lee Dixon and seconded by Mary Wolbert, BE IT RESOLVED, that the Board of Education approves the following policies on first reading:

- #1511 Board of Education Website/Accessibility
- #7425 Lead Testing of Water in Schools
- #9242 Use of Electronic Signatures
- #7461 District Sustainability Policy
- #7424 Bed Bugs
- #7441 Electronic Surveillance in the School Building
- #7440 School District Security



- #8630 Bus Driver-Bus Aide Responsibility

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Absent		

14. Old Business

There was no old business for the month of December.

15. New Business

There was no new business for the month of December.

16. Superintendent's Report

A. Enrollment Report

The report was included for review by the Board of Education.

B. Attendance Report

The report was included for review by the Board of Education.

C. Nurse' Report

The report was included for review by the Board of Education.

D. Discipline Report

The report was included for review by the Board of Education.

E. H.I.B. Incidents:

4 incidents reported: 2 were confirmed bullying, 2 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.



F. Drills:

- Fire Drill – January 22, 2018 – 2:18 PM – 3 minutes 20 seconds
- Shelter In Place Drill – January 29, 2018 – 2:16 PM
- Fire Drill – February 15, 2018 – 9:00 AM – 4 minutes
- Table Top Drill – February 21, 2018 – 3:15 PM

17. Correspondence

There was no correspondence for the month.

18. Board Comments

There was a discussion about the recent Title I convention that was attended by Board Members, faculty and staff. It was a great honor for Beverly and a very good workshop.

19. Public Comments

The public portion of the meeting was opened and closed at 7:48 p.m. There were no comments from the public.

20. Adjournment

A motion was made by Mary Wolbert and seconded by K. Lee Dixon to adjourn the Board of Education Meeting at 7:48 p.m.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Absent	Richard Wolbert	Affirmative
Donato Marable	Absent		

Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary