



BEVERLY CITY BOARD OF EDUCATION  
601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)  
REGULAR MEETING

Beverly City School  
February 23, 2023

6:00 PM  
Beverly City School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read: The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 5, 2023. A copy was also submitted to the Beverly Post Office.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. The Board Secretary to administered the oath for member of the Beverly City Board of Education:

Sue Roth

Roll Call

Barbara Kelly	Present	Robert Thibault	Present
Donato Marable	Present	Richard Wolbert	Present
Sue Roth	Present		



- 3. Mr. Wolbert led the Pledge of Allegiance.
- 4. Richard Wolbert, Board President opened the meeting.
- 5. Board Member Comments on the Agenda

There were no Board Member comments on the agenda.

- 6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. Student Recognition: Dr. Giacobbe recognized the "Choose To Be Nice recipients for this month. For the students that were present at the meeting Dr, Giacobbe read the statements made by their teachers. The students present were Noah Bonas and Savanah Smith.

- 8. Presentation of New Jersey Department of Education QSAC Equivalency Data Analysis

Dr. Giacobbe reviewed the New Jersey Department of Education QSAC Equivalency Data Analysis pointing out that overall the district did well on the review. She did note that she was not pleased with the score that the District received with regard to attendance and explained to the Board of Education that she will be appealing the scores in this area of the QSAC report.

- 9. Board Member Comments of Presentation

The Board of Education Members were pleased overall with the results noting it was a great presentation. Th Board of Education agreed with Dr. Giacobbe and supported her in appealing the scores pertaining to attendance.

- 10. Public Comments of Presentation

There were no public comments on the QSAC presentation.

11. A motion was made by Barbara Kelly and seconded by Donato Marable to approve the following, that the Board of Education approve the submission of New Jersey Department of Education QSAC Equivalency Application for Instruction and Program District Performance Review Indicators 4 and 5.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative
Sue Roth	Affirmative		



12. A motion was made by Barbara Kelly and seconded by Donato Marable to approve the following: BE IT RESOLVED, that the Board of Education approve the regular meeting minutes December 15, 2022 and the Re-Organization/regular meeting minutes for January 5, 2023.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative
Sue Roth	Affirmative		

13. A motion was made by Barbara Kelly and seconded by Donato Marable to approve the following: BE IT RESOLVED, that the Board of Education approve to change the April 27, 2023 and May 11, 2023 Board Meeting to May 4, 2023 and to change the June 22, 2023 Board Meeting to June 21, 2023. There will also be a time change for the June meeting to start at 5:00 p.m.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative
Sue Roth	Affirmative		

MONTHLY FINANCIALS/CONTRACTS:

14. A motion was made by Donato Marable and seconded by Barbara Kelly to approve the following action items A through L will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending November 2022: Balance on hand \$3,145,366.64

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of November 2022, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.



Brian F. Savage \_\_\_\_\_

School Business Administrator/Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of November 2022, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial Report of the Secretary for the month ending December 2022: Balance on hand \$2,637,178.07

Board Secretary’s Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of December 2022, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage \_\_\_\_\_

School Business Administrator/Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of December 2022, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

C. MOTION: To accept the financial report of the Treasurer of School Monies ending November 2022.

D. MOTION: To accept the financial report of the Treasurer of School Monies ending December 2022.



E. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of November 2022.

F. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of December 2022.

G. MOTION: To approve the purchase orders in the amount of \$53,718.63 for the month of January 2023.

H. MOTION: To approve the purchase orders in the amount of \$105,285.69 for the month of February 2023.

I. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$497,983.20 for the month of January 2023 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

J. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$517,517.00 for the month of February 2023 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

K. MOTION: To approve the gross payroll wages for the pay period ending December 15, 2022 in the amount of \$223,655.98 and for the pay period ending December 31, 2022 in the amount of \$204,935.10 in the total amount of \$428,591.08 for the month of December 2022.

L. MOTION: To approve the gross payroll wages for the pay period ending January 15, 2023 in the amount of \$218,493.08 and for the pay period ending January 31, 2023 in the amount of \$204,848.43 in the total amount of \$423,341.51 for the month of January 2023.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative
Sue Roth	Affirmative		

MONTHLY FINANCIALS/CONTRACTS:

15. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Donato Marable to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.



A. MOTION: BE IT RESOLVED, that the Board of Education approve the contract of LearnWell, Penn Medicine Princeton House Behavioral Health for 1 student to receive 10 hours of educational services per week, at the rate of \$55.00 per hour, retroactive January 3, 2023, end date is to be determined.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Annual Toilet Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms for the 2022-2023 school year.

C. MOTION: To approve the following 2022-2023 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
Burlington County Alternative High School	1	\$27,236.00	2/7/2023-6/30/2023	Pro-rated	\$27,236.00

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative
Sue Roth	Affirmative		

PERSONNEL:

16. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Robert Thibault to approve the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION:BE IT RESOLVED, that the Board of Education approve Jodi Gottlieb as long term replacement teacher at the rate of \$300.00 per day effective May 22, 2023 through the end of the school year and September 1, 2023 through November 2, 2023.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Lillian Latimer, Paraprofessional, at the rate of \$16.61 per hour, Step #7, retroactive February 21, 2023.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Paige Balkovic and Frankie DiMedio to conduct the Crazy 8s Club for 8 weeks, effective March 13, 2023 through May 10, 2023, at the rate of \$40.50 per hour.





D. MOTION: BE IT RESOLVED, that the Board of Education approve Frankie DiMedio and Amy Hornbeck to conduct the Foundations Club for 8 weeks, effective March 14, 2023 through May 11, 2023, at the rate of \$40.50 per hour.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative
Sue Roth	Affirmative		

CURRICULUM & INSTRUCTION:

17. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Donato Marable to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the Student Safety Data System submission for the Report Period 1, September 1<sup>st</sup> through December 31<sup>st</sup>, 2022.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Activate Learning Quote in the total amount of \$3,795.00.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative
Sue Roth	Affirmative		

FIELD TRIP:

18. A motion was made by Barbara Kelly and seconded by Donato Marable to approve the following: BE IT RESOLVED, that the Board of Education approve the field trip to the 2023 Burlington County Teen Arts Festival on March 15, 2023 at RCBC Mt. Laurel Campus, 2 chaperones and 26 students in the total amount of \$200.00.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative
Sue Roth	Affirmative		



PROFESSIONAL DEVELOPMENT:

19. A motion was made by Barbara Kelly and seconded by Donato Marable to approve the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Melissa Shaw to attend the AMTNJ “Connections Matter!” Conference at TCNJ on March 17, 2023 in the total amount of \$209.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Donna Groves to attend the AMTNJ “Connections Matter!” Conference at TCNJ on March 17, 2023 in the total amount of \$209.00.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Caitlin Stone to attend the Language Acquisition through Motor Planning (LAMP) Workshop, virtually, on March 3, 2023, in the total amount of \$139.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Amy Hornbeck to attend the Master Teacher/PIRT Consortium Workshop in Neptune, NJ on (retroactive) January 24, 2023, there will be no cost to the district.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative
Sue Roth	Affirmative		

20. Old Business:

- BPU Grant: Dr. Savage gave an overview to the Board of Education on the status of the lawsuit regarding the bid results. At this point the project is on hold.

- Annex Change Orders: Dumpster Enclosure and Ramp: Dr. Savage reviewed the two change order credits. The Board of Education would like to see a larger credit amount for the ramp and will review options for finalizing the dumpster enclosure either with the current contractor or a new one.

21. New Business

There was no new business for the month.





22. Superintendent's Report:

A. Enrollment Report

- January: 347
- February: 344

B. Attendance Report

- January: 92%
- February: 93%

C. Nurse's Report

- January
- February

Dr. Giacobbe noted that the school is dealing with some illnesses recently and that our school nurse is doing a great job.

D. Discipline Report:

Total Suspensions:      January – February: 6

E. Drills:

- Fire Drill – January 4, 2023 – 2:14 PM – 3 minutes 33 seconds
- Shelter In Place Drill – January 18, 2023 – 10:24 AM
- Security Drill – February 7, 2023 – 12:20 PM
- Fire Drill – February 10, 2023 – 8:48 AM – 4 minutes 1 second
- 

A motion was made by Barbara Kelly and seconded by Donato Marable to approve the following: Executive Session Resolution:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Beverly City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:05 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Beverly City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:



\_\_\_\_\_Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is:

A. H.I.B. Case #2, #3, #4

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative
Sue Roth	Affirmative		

F. H.I.B. Incidents:

3 incidents reported: 0 was confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

23. Correspondence

The correspondence was reviewed.

24. Board Comments

Mr. Wolbert spoke about the bus depot improvements that need to be addressed. Dr. Savage will talk with the engineers and look for options. It was agreed not to use harsh chemicals on the property at this time. Our driver will also reach out to the town looking for additional solutions.

25. Public Comments



The open to the public comment portion of the meeting began at 6:53 p.m. and closed at 6:55 p.m.

Mr. Haaf, 132 Riverbank Avenue, Beverly NJ, noted he was happy about how successful the school has become and the school district is making the City proud. He also welcomed Ms. Roth to the Board of Education.

#### 26. Adjournment

A motion was made by Barbara Kelly and seconded by Donato Marable to adjourn the Board of Education Meeting at 7:05 p.m.

#### Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative
Sue Roth	Affirmative		

Respectfully submitted:

**Brian F. Savage**

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary