



BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)  
REGULAR MEETING

Beverly City School  
February 20, 2020

6:00 PM  
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read: The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 28, 2020. A copy was also submitted to the Beverly Post Office.

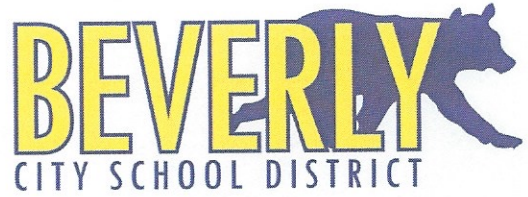
Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Board President, Mr. Wolbert lead the Pledge of Allegiance.



#### Roll Call

Donato Marable	Present	Dominique Turner	Present
Michael Stewart	Present	Richard Wolbert	Present

3. Richard Wolbert, Board President opened the meeting.

4. Board Member Comments on the Agenda

Mr. Wolbert noted that the Board of Education has chosen to at this point not to move forward with the referendum project as presented. The Board of Education and Administration will look at reducing the scope and eliminate the addition. The Board of Education is also looking at utilizing trailers for additional space at this point.

5. Public Comment on Agenda Items Only

There were no public comments on the agenda.

6. Student Recognition:

- Nylah Smith – Learner to Leader
- Sawyer Scutt – Upstander K-4<sup>th</sup> Grade
- Keira Smith – Upstander 5<sup>th</sup>-8<sup>th</sup> Grade

7. A motion was made by Donato Marable and seconded by Dominique Turner to approve the minutes for the Regular meeting on December 18, 2019 and Re-organization meeting on January 9, 2020.

#### Roll Call

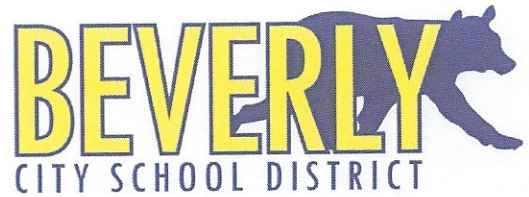
Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

#### MONTHLY FINANCIALS/CONTRACTS:

8. Consent Agenda:

A motion was made by Michael Stewart and seconded by Donato Marable to approve the following action items A through I will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.





A. MOTION: To accept the financial Report of the Secretary for the month ending November 2019: Balance on hand \$3,602,111.50

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of November 2019, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

Sch. Bus. Adm./Board Secretary

\_\_\_\_\_

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of November 2019, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial Report of the Secretary for the month ending December 2019: Balance on hand \$3,710,239.39.

Board Secretary's Month Certification

Budgetary Line Item Status

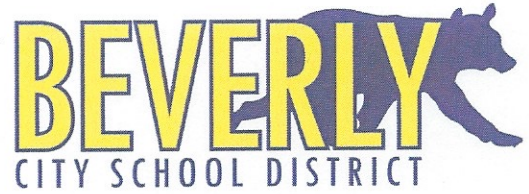
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Brian F. Savage

Sch. Bus. Adm./Board Secretary

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Date



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C. MOTION: To accept the financial report of the Treasurer of School Monies ending November 2019.

D. MOTION: To accept the financial report of the Treasurer of School Monies ending December 2019.

E. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of November 2019.

F. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of December 2019.

G. MOTION: To approve the purchase orders in the amount of \$491,839.93 for the month of February 2020.

H. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$442,974.82 for the month of February 2020 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

I. MOTION: To approve the gross payroll wages for the pay period ending January 15, 2020 in the amount of \$167,614.23 and for the pay period ending January 31, 2020 in the amount of \$173,533.56 in the total amount of \$341,147.79 for the month of January 2020.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

#### FINANCIAL/CONTRACTS:

#### 9. Consent Agenda:

A motion was made by Donato Marable and seconded by Michael Stewart to approve the following action items A through I, will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.





- A. MOTION: BE IT RESOLVED, that the Board of Education approve the Memorandum of Understanding between the Beverly City School District and the Beverly City Police Department.
- B. MOTION: BE IT RESOLVED, that the Board of Education approve the Healthcare Providers Service Organization to conduct Speech and Language evaluation for Hard of Hearing in the amount of \$800.00.
- C. MOTION: BE IT RESOLVED, that the Board of Education approve to authorize affirmative action team to conduct an assessment and develop a Comprehensive Equity Plan.
- D. MOTION: BE IT RESOLVED, that the Board of Education approve the contract with Integrity Interpreting LLC, as Sign Language Interpreter in the amount of \$65.00 per hour, .57 cents per mile for the 2019-2020 school year.
- E. MOTION: BE IT RESOLVED, that the Board of Education approve Karen Noble, Learning Disability Teacher Consultant Teacher of the Deaf and Hard of Hearing to conduct a learning evaluation in the amount of \$750.00.
- F. MOTION: BE IT RESOLVED, that the Board of Education approve the dual use form for the 2019-2020 school year.
- G. MOTION: BE IT RESOLVED, that the Board of Education approve Marlene Saraiva, consultant to conduct a Psychological evaluation in Portuguese in the amount of \$550.
- H. BE IT RESOLVED, by the Beverly City Board of Education to approve the amendment of the 2009 Long Range Facility Plan to address the five-year reporting requirements and to be consistent with proposed school facilities projects. Further, the Board authorizes Spiezle Architectural Group Inc. to make the submission to the Department of Education on behalf of the District.
- I. MOTION: BE IT RESOLVED, that the Board of Education approve the estimated contact of RnB Design (see attached)

The motions pertaining to the referendum and debt service were pulled from the agenda. Some of the projects will be done via capital and maintenance reserves. The Board of Education also addressed the need for trailers to provide additional space.

#### Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

#### PERSONNEL:



10. Consent Agenda:

A motion was made Dominique Turner and seconded by Donato Marable to approve the following action items A through K will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of March 2020.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Regina Scott, Paraprofessional, Step #11, at the rate of \$17.94 per hour, retroactive January 27, 2020.

C.MOTION: BE IT RESOLVED, that the Board of Education approve Glenn Dempster and Lori Genovesi as Spring Intramurals Club stipend position for the 2019-2020 school year in the amount of \$810.00 each, Tier 3 in the total amount of \$1,620.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Kathleen Kehlenbeck to conduct homebound instruction for 1 student in the amount of \$40.00 per hour retroactive January 2, 2020.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Janice Watson, part-time custodian, effective February 10, 2020.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Kathy Tipton and Shannon Dennis as Running Club stipend positions for the 2019-2020 school year in the amount of \$40.49 per hour, Tier 4, effective April 6, 2020 to May 27, 2020 (Mondays and Wednesdays).

G. MOTION: BE IT RESOLVED, that the Board of Education approve Kathy Tipton and Brittney Kelley as Cooking Matters Club stipend positions for the 2019-2020 school year in the amount of \$40.49 per hour, Tier 4, retroactive February 4, 2020 to March 10, 2020 (Tuesdays).

H. MOTION: BE IT RESOLVED, that the Board of Education create the job description of a Registered Applied Behavior Analysis (ABA) Teaching Assistant.

I. MOTION: BE IT RESOLVED, that the Board of Education approve Bonnie Reisser, Applied Behavior Analysis (ABA) Teaching Assistant, at the rate of \$40 per hour for the 2019-2020 school year, effective February 25, 2020.

J. MOTION: BE IT RESOLVED, that the Board of Education approve Taylor Vann, Paraprofessional, Step #11, at the rate of \$17.94 per hour, effective March 9, 2020.





K. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Keisha Cruz, Paraprofessional, effective March 11, 2020.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

PROFESSIONAL DEVELOPMENT:

11. Consent Agenda:

A motion was made Dominique Turner and seconded by Donato Marable to approve the following action items A and C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Chelsea Light to attend the Changing the ADHD Brain Workshop in Mt. Laurel on March 11, 2020, in the total amount of \$219.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Donna Butler to attend the Effectively Dealing with Disruptive Students workshop in Cherry Hill, NJ on February 25, 2020, in the total amount of \$279.00.

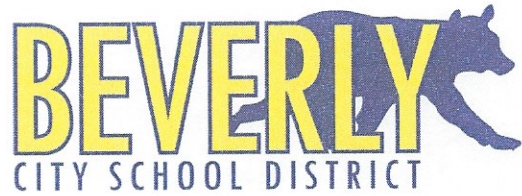
C. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Michael Stewart to attend the Best Practices: Meeting the Needs of All Our Students workshop in Hamilton, NJ on March 6, 2020, in the amount of \$99.00

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative, abstain on Motion C	Richard Wolbert	Affirmative

CURRICULUM & INSTRUCTION:

12. Consent Agenda:



A motion was made Michael Stewart and seconded by Donato Marable to approve the following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve 25 ELA licenses in the amount of \$74.00 to the remainder of the school year for English Language Learners and students with disabilities.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the School Safety Data System for Reporting Period 1.

C. MOTION: BE IT RESOLVED, that the Board of Education approve 20 additional licenses for IXL in the amount of \$170.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the purchase of NEWSELA in the amount of \$5,310.00 to be used for Social Studies, Science, and ELA instruction.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the Extended School Year Program beginning June 29, 2020 through July 30, 2020. PreK-7<sup>th</sup> grade, Monday through Thursday, 8:30 AM – 12:30 PM.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

FIELD TRIP:

13. Consent Agenda:

A motion was made by Dominique Turner and seconded by Michael Stewart to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the field trip request for Glenn Dempster and Kerri Lawler to attend the Spirit of Philadelphia on June 11, 2020 for 40 students and 10 chaperones, field trip is being fundraised.

F. MOTION: BE IT RESOLVED, that the Board of Education approve the transportation for the 8<sup>th</sup> grade field trip to Spirit of Philadelphia provided by the Beverly City School on June 11, 2020.





## Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

14. A motion was made by Donato Marable and seconded by Michael Stewart BE IT RESOLVED, that the Board of Education approve the first reading of the following Policies:

- 0132 Executive Authority
- 0134 Board Self Evaluation
- 0141.1 Board Member and Term Sending District
- 0143 Board Member Election and Appointment
- 0144 Board Member Orientation and Training
- 0151 Organization Meeting
- 0152 Board Officers
- 0153 Annual Appointments
- 0167 Public Participation in Board Meetings
- 0168 Recording Board Meetings
- 0171 Duties of Board President and Vice President
- 0173 Duties of Public School Accountant
- 1310 Employment of School Bus. Admin.
- 2440 Summer Session
- 3111 Creating Positions
- 3124 Employment Contract
- 3126 District Mentoring Program
- R3126 District Mentoring Program
- 3141 Resignation
- 3142 Nonrenewal of Nontenured Teaching Staff Member
- 3144 Certification of Tenure Charges
- R3144 Certification of Tenure Charges
- 3159 Teaching Staff Member/School District Reporting Responsibilities
- R3212 Attendance
- 3230 Outside Activities
- R3230 Outside Activities
- 3231 Outside Employment as Athletic Coach
- 3232 Tutoring Services
- R3232 Tutoring Services
- 3281 Inappropriate Staff Conduct
- R3281 Inappropriate Staff Conduct
- 3322 Staff Member's Use of Personal Cellular Telephones/Other Communications Devices
- 3437 Military Leave
- 4124 Employment Contract
- 4146 Nonrenewal of Nontenured Support Staff

- R4146 Nonrenewal of Nontentured Support Staff
- 4161 Examination for Cause
- 4230 Outside Activities
- R4230 Outside Activities
- 4281 Inappropriate Staff Conduct
- R4281 Inappropriate Staff Conduct
- 4322 Staff Member's Use of Personal Cellular Telephones/Other Communications Devices
- R4432 Sick Leave
- 4437 Military Leave
- 5116 Education of Homeless Children
- R5116 Education of Homeless Children
- 5305 Health Services Personnel
- 5514 Student Use of Vehicles on School Grounds
- 6150 Tuition Income
- 6424 Emergency Contracts
- 7101 Educational Adequacy of Capital Projects
- R7101 Educational Adequacy of Capital Projects
- 7102 Site Selection and Acquisition
- R7102 Site Selection and Acquisition
- 7130 School Closing
- 7300 Disposition of Property
- R7300.2 Disposition of Land
- R7300.3 Disposition of Personal Property
- R7300.4 Disposition of Federal Property
- 7510 Use of School Facilities
- 8310 Public Records
- R8310 Public Records
- 8600 Transportation (M)
- R8600 Transportation (M)
- 8670 Transportation of Disabled Students (M)
- 8740 Bonding
- 8820 Opening Exercises/Ceremonies
- 8860 Memorials
- 9180 School Volunteers
- 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants
- 9210 Parent Organizations
- 9400 News Media Relations
- 9541 Student Teachers/Interns

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative





15. Old Business –

- Referendum – This topic was discussed earlier and has been tabled by the Board of Education as this time.
- 2020-2021 School Budget Dr. Savage gave an overview of the process and noted a few issues he is dealing with specifically the PY tuition adjustment from Palmyra.

16. New Business –

- Spiezle Proposal – this item was held at this point depending on the possible future referendum.

17. Superintendent's Report:

A. Enrollment Report: 316

B. Attendance Report: 98%

C. Nurse's Report – included for review.

18. A motion was made by Michael Stewart and seconded by Dominique turner to approve the following: Executive Session Resolution:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Beverly City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:00 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Beverly City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is:

H.I.B. Report Case #10, #12, #13, & #14



BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

The Board of Education reconvened from executive session at 7:00 p.m.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

19. A motion was made by Michael Stewart and seconded by Dominique Turner to approve the following: BE IT RESOLVED, that the Board of Education approves to affirms the determinations of December 2019 HIB reports, Case #9 and January 2020 HIB reports, Case #11.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

D. H.I.B. Incidents:

4 incidents reported: 1 was confirmed bullying, 3 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

E. Discipline Report:

Total Suspensions: 2 (January)

F. Drills:

Fire Drill – December 20, 2019 – 2 minutes 44 seconds – 8:26 AM  
Shelter in Place – January 2, 2020 – 1:26 PM  
Fire Drill – January 15, 2020 – 3 minutes 57 seconds – 9:30 AM  
Fire Drill – February 3, 2020 – 3 minutes 29 seconds – 1:58 PM





17. Correspondence

There was no correspondence for the month.

18. Board Comments

There were no board comments for the month.

19. Public Comments

The open to the public comment portion of the meeting began at 6:45 p.m. and closed at 6:47 p.m.

Ms. Giles, 104 Pine Street, Beverly NJ, noted that it was nice to see clubs being added to the program in Beverly. She also asked if parents could attend certain professional development programs. It was also noted it depended on the program. Many programs were not open to the public.

20. Adjournment

A motion was made by Michael Stewart and seconded by Dominique Turner to adjourn the Board of Education Meeting at 7:01 p.m.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

Respectfully submitted:

*Brian F. Savage*

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary