

**BEVERLY CITY BOARD OF EDUCATION**

601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org

REGULAR MEETING

Beverly City School
February 13, 2019

7:00 PM
Beverly School Library

Minutes

1. The Secretary administered the oath for member of the Beverly City Board of Education

Dominique Turner

2. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 9, 2019 A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district



personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

3. Pledge of Allegiance

4. Roll Call

Stacey Atkinson	Absent	Dominique Turner	Present
Barbara Kelly	Present	Heather Young	Absent
Donato Marable	Absent	Richard Wolbert	Present
Michael Stewart	Present		

5. Richard Wolbert, Board President opened the meeting.

6. Board Member Comments on the Agenda

There were no Board of Education comments on the agenda.

7. Public Comment on Agenda Items Only

There were no Public Comments on the agenda.

8. Student Recognition:

- Lindsay Madrid-Polanco – Learner to Leader
- Keyla Martel – Upstander 5-8
- Heaven Wescott-Varela – Upstander K-4

9. A motion was made by Michael Stewart and seconded by Barbara Kelly to approve the minutes for the Regular meeting on December 19, 2018 and January 9, 2019.

Roll Call

Stacey Atkinson	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Heather Young	Absent
Donato Marable	Absent	Richard Wolbert	Affirmative
Michael Stewart	Affirmative		



MONTHLY FINANCIALS/CONTRACTS:

10. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Michael Stewart to approve the following action items A through L will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending November 2018: Balance on hand \$3,926,133.13

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of November 2018, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

Sch. Bus. Adm./Board Secretary

Date _____

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of November 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B.MOTION: To accept the financial Report of the Secretary for the month ending December 2018: Balance on hand \$3,943,348.26

Board Secretary's Month Certification

Budgetary Line Item Status



Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of December 2018, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

Sch. Bus. Adm./Board Secretary

Date _____

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of December 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. MOTION: To accept the financial report of the Treasurer of School Monies ending November 2018.

D. MOTION: To accept the financial report of the Treasurer of School Monies ending December 2018.

E. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of November 2018.

F. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of December 2018.

G. MOTION: To approve the purchase orders in the amount of \$66,129.84 for the month of January 2019.

H. MOTION: To approve the purchase orders in the amount of \$30,006.02 for the month of February 2019.

I. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$273,583.38 for the month of January 2019 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

J. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$271,960.45 for the month of February 2019 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.



K. MOTION: To approve the gross payroll wages for the pay period ending December 15, 2018 in the amount of \$161,967.71 and for the pay period ending December 31, 2018 in the amount of \$160,080.18 in the total amount of \$322,047.89 for the month of December 2018.

L. MOTION: To approve the gross payroll wages for the pay period ending January 15, 2019 in the amount of \$159,721.98 and for the pay period ending January 31, 2019 in the amount of \$162,554.11 in the total amount of \$322,276.09 for the month of January 2019.

Roll Call

Stacey Atkinson	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Heather Young	Absent
Donato Marable	Absent	Richard Wolbert	Affirmative
Michael Stewart	Affirmative		

FINANCIALS/CONTRACTS:

11. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Dominique Turner to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the following 2018-2019 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
BCSSSD	1	\$38,600.00	9/1/2018-6/30/2018	One to One Aide	\$38,600.00

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Handle With Care license and contract in the amount of \$625.00 effective February 14, 2019 to August 31, 2019.

C.MOTION: BE IT RESOLVED, that the Board of Education approve the Memorandum of Understanding between the Beverly City School District and the Beverly City Police Department.



Roll Call

Stacey Atkinson	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Heather Young	Absent
Donato Marable	Absent	Richard Wolbert	Affirmative
Michael Stewart	Affirmative		

PERSONNEL:

12. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Dominique Turner to approve the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of March 2019.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Justin Dollard as Investigator/Security Officer/Custodian at the salary of \$60,000.00, no benefits, retroactive February 6, 2019 for the 2018-2019 school year.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Stacey Atkinson, Board Member.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Jennifer Richards as a long term sub for a maternity leave position retroactive February 12, 2019 at the rate of \$200.00 per diem.

Roll Call

Stacey Atkinson	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Heather Young	Absent
Donato Marable	Absent	Richard Wolbert	Affirmative
Michael Stewart	Affirmative		

PROFESSIONAL DEVELOPMENT:

13. Consent Agenda:

A motion was made by Michael Stewart and seconded by Barbara Kelly to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.



A.MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Caitlin Stone to attend the School-Based SLPs: A Language Processing Disorder-What It Is and How to Treat It, in Mt. Laurel, NJ on March 18, 2019 in the total amount of \$269.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Lori Genovesi and Anneliese McCloskey to attend the Conferring with Readers and Writers Webinars on March 5, 12, 19, and April 9, 2019 in the total amount of \$199.00.

Roll Call

Stacey Atkinson	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Heather Young	Absent
Donato Marable	Absent	Richard Wolbert	Affirmative
Michael Stewart	Affirmative		

FIELD TRIP:

14. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Dominique Turner to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the field trip request for Brittney Kelley, Kathy Tipton, and Glenn Dempster to attend The Franklin Institute in Philadelphia, PA on May 22, 2019 for 38 students and 3 chaperones, paid from the District in the total amount of \$1,159.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Laurel Transportation to provide transportation to The Franklin Institute on May 22, 2019 in the total amount of \$375.00.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the field trip request for Brittney Kelley and Kathy Tipton to attend the 2019 Teen Arts Festival, at Rowan College at Burlington County, Mt. Laurel, NJ on March 13, 2019 for 15 students and 2 chaperones, in the total amount of \$150.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Laurel Bus to provide transportation 1 way from the Teen Arts Festival on March 13, 2019 in the total amount of \$225.00.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the field trip request for Melanie Kranz and Kerri Lawler to attend the Spirit of Philadelphia on June 18, 2019 for 30 students and 10 chaperones, field trip is being fundraised.



F. MOTION: BE IT RESOLVED, that the Board of Education approve the transportation for the 8th grade field trip to Spirit of Philadelphia provided by the Beverly City School on June 18, 2019.

Roll Call

Stacey Atkinson	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Heather Young	Absent
Donato Marable	Absent	Richard Wolbert	Affirmative
Michael Stewart	Affirmative		

CURRICULUM & INSTRUCTION:

15. Consent Agenda:

A motion was made by Michael Stewart and seconded by Dominique Turner to approve the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the 2019-2020 Preschool Plan & Budget.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the SSDS Data Collection for Period 1 (September 1, 2018 – December 31, 2018).

C. MOTION: BE IT RESOLVED, that the Board of Education approve Jill Antoniello to present Literacy Workshop on March 25, 2019 in the amount of \$1,000.00.

D.MOTION: BE IT RESOLVED, that the Board of Education approve the Extended School Year Program beginning July 1, 2019 through August 5, 2019. PreK-7th grade, Monday through Thursday, 8:30 AM – 12:30 PM.

Roll Call

Stacey Atkinson	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Heather Young	Absent
Donato Marable	Absent	Richard Wolbert	Affirmative
Michael Stewart	Affirmative		



16. Old Business – Mission Statement – Mr. Dennis Leigh and Dr. Giacobbe gave a presentation on the proposed Beverly City School Mission Statement. The presentation gave a history of the process and the recommended mission statement:

Beverly City School

We Learn. We Lead. We Succeed.

17. New Business – a. Board Representative for Palmyra Board of Education - this was held until next month

b. Strauss Esmay Policy – the proposal was reviewed.

18. Superintendent's Report

A. Enrollment Report: 309

B. Attendance Report

The report was included for review by the Board of Education.

C. Nurse' Report

The report was included for review by the Board of Education.

D. Discipline Report

The report was included for review by the Board of Education.

E. H.I.B. Incidents:

2 incidents reported: 2 were confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

F. Drills:

- Fire Drill – January 4, 2019 – 1:59 PM – 5 minutes 25 seconds
- Shelter In Place – January 7, 2019– 10:20 AM
- Fire Drill – February 8, 2019 – 2:21 PM – 3 minutes 50 seconds
- Lockdown Drill – February 12, 2019 – 10:24 AM



19. Correspondence

- a. A letter of resignation letter from Mrs. Atkinson from the Beverly City Board of Education.
- b. A letter from the Delanco Superintendent of Schools expressing how well he and this team saw firsthand that the Beverly City School is performing.

20. Board Comments

There were no board comments for the month.

21. Public Comments

The open to the public comment portion of the meeting began at 7:14 p.m. and closed at 7:14 p.m.

There were no public comments for the month.

22. A motion was made by Michael Stewart and seconded by Barbara Kelly to approve the new Beverly City School District mission statement:

Beverly City School

We Learn. We Lead. We Succeed.

Roll Call

Stacey Atkinson	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Heather Young	Absent
Donato Marable	Absent	Richard Wolbert	Affirmative
Michael Stewart	Affirmative		

23. A motion was made by Michael Stewart and seconded by Barbara Kelly to approve the following: BE IT RESOLVED, that the Board of Education approves the professional development for Brian F. Savage to attend the NAFIS Conference from March 17-19, 2019 in the total amount to be determined.

Roll Call

Stacey Atkinson	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Heather Young	Absent
Donato Marable	Absent	Richard Wolbert	Affirmative
Michael Stewart	Affirmative		



24. A motion was made by Barbara Kelly and seconded by Dominique Turner to approve Strauss Esmay to update the district's policies and regulations as well as setup and maintain the online policy program as per the proposal presented.

Roll Call

Stacey Atkinson	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Heather Young	Absent
Donato Marable	Absent	Richard Wolbert	Affirmative
Michael Stewart	Affirmative		

25. Adjournment

A motion was made by Michael Stewart and seconded by Barbara Kelly to adjourn the Board of Education Meeting at 7:17 p.m.

Roll Call

Stacey Atkinson	Absent	Dominique Turner	Affirmative
Barbara Kelly	Affirmative	Heather Young	Absent
Donato Marable	Absent	Richard Wolbert	Affirmative
Michael Stewart	Affirmative		

Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary

