



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
December 14, 2023

6:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read: The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 5, 2023. A copy was also submitted to the Beverly Post Office.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Mr. Wolbert led the Pledge of Allegiance

3. Roll Call

Barbara Kelly	Present	Robert Thibault	Present
Ariel Pina	Present	Richard Wolbert	Present
Susan E. Roth	Absent		

4. Mr. Wolbert, Board President opened the meeting



5. Board Member Comments on the Agenda

There were no board comments on the agenda.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. Student Recognition: The following students were recognized for the positive actions they take at the Beverly City School:

Alayla Illiopoulus
Melissa Lauture
Darla Pillajo Gonzalez
Jefferson Nascimento

8. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action item: MOTION: BE IT RESOLVED, that the Board of Education approve the regular meeting minutes for November 16, 2023.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Abstained
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

MONTHLY FINANCIALS/CONTRACTS:

9. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending October 2023: Balance on hand \$3,805,427.11

Board Secretary's Month Certification

Budgetary Line Item Status



Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of October 2023, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

Staff Accountant/Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of October 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending October 2023.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of October 2023.

D. MOTION: To approve the purchase orders in the amount of \$119,678.50 for the month of December 2023.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$440,051.42 for the month of December 2023 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending November 15, 2023 in the amount of \$216,469.20 and the pay period ending November 30, 2023 in the amount of \$212,734.50 in the total amount of \$429,203.70 for the month of November 2023.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		



FINANCIALS/CONTRACTS:

10. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the following 2023-2024 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
BCSSSD	1	\$47,740.00	12/4/2023/6/30/2024	Change in Program Placement	\$47,740.00
Cinnaminson High School	1	\$3,474.70	ESY		\$3,474.70
Cinnaminson High School	1	\$35,828.92	9/1/2023-6/30/2024		\$35,828.92

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Memorandum of Agreement between Education and Law Enforcement Officials.

C. MOTION: BE IT RESOLVED, Authorizing the Beverly City Board of Education to approve the 2022-2023 Annual Comprehensive Financial Report (ACFR) and the Auditor's Management Report (AMR) on Administrative Findings: Financial Compliance and Performance. There are no findings or recommendations in the ACFR and AMR Reports.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

PERSONNEL:

11. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve Jeffrey Lake, substitute custodian, at the rate of \$18.50 per hour, effective December 15, 2023.



B. MOTION: BE IT RESOLVED, that the Board of Education approve the FMLA for Alyssa de la Pena, effective February 20, 2024 and will return September 1, 2024 (see attachment).

C. MOTION: BE IT RESOLVED, that the Board of Education approve Heather Farrelly and Frankie DiMedio (Amy Hornbeck will substitute if either teacher cannot attend) to conduct the Foundations Club for 8 weeks (once a week on Thursday's), effective January 25, 2024 through March 14, 2024, at the rate of \$40.50 per hour.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

CURRICULUM & INSTRUCTION:

12. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action item MOTION: BE IT RESOLVED, that the Board of Education approve the following projected enrollment for our Pre-Kindergarten program fiscal year 2024-2025:

3 years old: 27

4 years old: 28

Special Education: 5

Total: 60

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		



PROFESSIONAL DEVELOPMENT:

13. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action item MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Amy Hornbeck to attend the PLC/Master Teacher & PIRS Workshop on December 6, 2023 at Summerfield Elementary School in Neptune, NJ, there will be no cost to the district.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

14. Old Business –

- BPU Grant & ROD 5 Grant: Dr. Savage updated the Board of Education and the public regarding the HVAC project. He noted the project is moving along well at this point with a few items that have shipping delays. He also let the Board of Education know that the ROD5 funding has been approved officially by the State of New Jersey.

- Modular Building: It was noted by Dr. Savage that the modular building is nearing completion and final punch list and payment will be happening in the near future.

15. New Business

There was no new business for the month.

16. Superintendent's Report:

A. Enrollment Report: 91.4%

B. Attendance Report: 334

C. Nurse's Report: The report was included for review.

D. Discipline Report:

Total Suspensions: 0

E. Drills



- Bomb Threat Drill – November 27, 2023 – 12:09 PM

A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action item

MOTION: Executive Session Resolution:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Beverly City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Beverly City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is:

A. H.I.B. Case #1

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Executive Session began at 6:40 p.m. and ended at 6:44 p.m.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		



A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action item:

MOTION: BE IT RESOLVED, that the Board of Education approve to affirm the determinations of November 2023 HIB reports, Case #1.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Abstain
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

F. H.I.B. Incidents:

1 incidents reported: 0 was confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

17. Correspondence

18. Board Comments

There were no Board comments this month.

19. Public Comments

The open to the public comment portion of the meeting began at 6:32 p.m. and closed at 6:36 p.m.

Mr. Haaf, 132 Riverbank Avenue, Beverly NJ, commended the school for their participation in the tree lighting ceremony. He noted it was a great event. Mr. Haaf also invited the Board of Education Members and Administration to an event on January 16, 2024 that will discuss the future of Beverly City.

20. Adjournment

A motion was made by Barbara Kelly and seconded by Robert Thibault to adjourn the Board of Education meeting at 6:45 p.m.



Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

Respectfully submitted:

Brian F. Savage

Brian F. Savage

Staff Accountant/Board Secretary