



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
December 18, 2019

6:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on July 21, 2019. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Board President, Mr. Wolbert lead the Pledge of Allegiance.

3. Roll Call

K. Lee Dixon	Absent	Michael Stewart	Present
Barbara Kelly	Absent	Dominique Turner	Present



Donato Marable	Present	Richard Wolbert	Present
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4. Richard Wolbert, Board President opened the meeting.

5. Board Member Comments on the Agenda

There were no board member comments on the agenda.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. Student Recognition:

- Saraphina Joseph
- Santiago Rivera

8. MOTION: A motion was made by Donato Marable and seconded by Michel Stewart to approve the minutes for the Regular meeting on November 20, 2019.

Roll Call

K. Lee Dixon	Absent	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Abstained
Donato Marable	Affirmative	Richard Wolbert	Affirmative

MONTHLY FINANCIALS/CONTRACTS:

9. Consent Agenda:

A motion was made by Michael Stewart and seconded by Dominique Turner to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending October 2019: Balance on hand \$3,900,574.03

Board Secretary's Month Certification

Budgetary Line Item Status



Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of October 2019, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

Sch. Bus. Adm./Board Secretary

_____ Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of October 2019, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending October 2019.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of October 2019.

D. MOTION: To approve the purchase orders in the amount of \$86,969.31 for the month of December 2019.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$310,982.95 for the month of December 2019 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending November 15, 2019 in the amount of \$171,906.77 and for the pay period ending November 30, 2019 in the amount of \$170,131.96 in the total amount of \$342,038.73 for the month of November 2019.

Roll Call

K. Lee Dixon	Absent	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative



FINANCIALS/CONTRACTS:

10. Consent Agenda:

A motion was made Dominique Turner and seconded by Donato Marable to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the 2018-2019 CAFR/Audit.

B. MOTION: To approve the agreement for legal services:

WHEREAS, the Beverly City Board of Education ("the Board") is in need of legal services; and

WHEREAS, David B. Rubin, Esq., of David B. Rubin, P.C., and The Busch Law Group is a member of the New Jersey bar, and

WHEREAS, the Board and David B. Rubin, Esq., of David B. Rubin, P.C., and The Busch Law Group desire to memorialize the appointment of David B. Rubin, Esq., of David B. Rubin, P.C., and The Busch Law Group as Counsel to the Board,

NOW, THEREFORE, BE IT AGREED, that Rubin is hereby appointed as Counsel to the Board for the period January 1, 2020 through December 31, 2020.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the contract of CNNH NeuroHealth to conduct Neurological evaluations on an as needed basis at the rate of \$660.00 per evaluation for the 2019-2020 school year.

Roll Call

K. Lee Dixon	Absent	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

PERSONNEL:

11. Consent Agenda:

A motion was made Michael Stewart and seconded by Donato Marable to approve the following action items A through J will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.



A. MOTION: BE IT RESOLVED, that the Board of Education approve Louis McGuffin, Paraprofessional, Step #7, at the rate of \$15.06 per hour, effective December 19, 2019.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the following staff as scorekeepers at the rate of \$22.00 per hour (on a rotating schedule):

- Paige Balkovic

C. MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of January 2020.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Tevin Gibson, Paraprofessional, effective December 20, 2019.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Diane Lamond, Speech Therapist sub for a maternity leave at the rate of \$57.00 per hour effective December 3, 2019 to March 6, 2020 as needed (REVISED).

F. MOTION: BE IT RESOLVED, that the Board of Education approve Conor Dempster to be added to the sub caller list for the 2019-2020 school year.

G. MOTION: BE IT RESOLVED, that the Board of Education approve Donna Butler and Brittney Kelley as Yearbook Club stipend position for the 2019-2020 school year in the amount of \$810.00 each Tier 3.

H. MOTION: BE IT RESOLVED, that the Board of Education approve Lori Genovesi and Paige Balkovic as Crazy 8s Club stipend position for the 2019-2020 school year in the amount of \$40.49 per hour for 16 hours, Tier 4, effective January 6th to March 31st.

I. MOTION: BE IT RESOLVED, that the Board of Education approve Sara Mendez, Paraprofessional, Step #9, at the rate of \$16.05 per hour, effective January 6, 2020.

J. MOTION: BE IT RESOLVED, that the Board of Education approve Zianna Patterson, Paraprofessional, Step #11, at the rate of \$17.94 per hour, effective January 6, 2020.

Roll Call

K. Lee Dixon	Absent	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative



PROFESSIONAL DEVELOPMENT:

12. Consent Agenda:

A motion was made Dominique Turner and seconded by Michael Stewart to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Donna Butler to attend the 101 Best Strategies to Increase Effectiveness and Impact of Your School Library Program Workshop in Cherry Hill, NJ on January 15, 2020, in the total amount of \$279.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Professional Development for Donna Butler to attend the What's New in Children's Literature and Strategies for Using it in Your Program Workshop in Cherry Hill, NJ on March 26, 2020, in the total amount of \$279.00.

Roll Call

K. Lee Dixon	Absent	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

FIELD TRIP:

13. Consent Agenda:

A motion was made Dominique Turner and seconded by Donato Marable to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the field trip to the Teen Arts Festival at Rowan College at Burlington County on March 4, 2020, 15 students, 2 chaperones, in the total amount of \$150.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the PM route return transportation for the Teen Arts Festival provided by Laurel Bus in the amount of \$225.00, the AM route there will be no charge, transportation provided by Beverly City School.



Roll Call

K. Lee Dixon	Absent	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

CURRICULUM & INSTRUCTION:

14. A motion was made by Michael Stewart and seconded by Dominique Turner: BE IT RESOLVED, that the Board of Education approve the submission of an amendment to the Reallocated Title I grant for the 2019-2020 school year.

Roll Call

K. Lee Dixon	Absent	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

POLICIES:

15. A motion was made by Michael Stewart and seconded by Donato Marable: BE IT RESOLVED, that the Board of Education approve the second reading of the following policies:

6000 Finances

- 6112 Reimbursement of Federal and Other Grant Expenditures (M) - Missing
- 6113 E-Rate (Missing)
- 6220 Budget Preparation (M)
- 6311 Contracts for Goods and Services Funded by Federal Grants - Missing
- 6360 Political Contributions (M)
- 6362 Contributions to Board Members and Contract Awards (M)
- 6470 Payment of Claims (M)
- 6472 Tuition Assistance - Missing
- 6480 Purchase of Food Supplies (M)
- 6511 Direct Deposit - Missing
- 6820 Financial Reports (M)
- 6830 Audit and Comprehensive Annual Financial Report (M)

7000 Property

- 7100 Long Range Facilities Planning (M)
- 7420 Hygienic Management (M)



- 7424 Bed Bugs – Missing
- 7425 Lead Testing of Water In Schools – Missing
- 7434 Smoking on School Buildings and on School Grounds (M)
- 7440 School District Security (M)
- 7441 Electronic Surveillance in School Building and on School Grounds (M)
- 7446 School Security Program – Missing
- 7461 District Sustainability Policy – Missing
- 7481 Unmanned Aircraft Systems - Missing
- 7522 School District Provided Technology Devices to Staff Members – Missing
- 7523 School District Provided Technology Devices to Students – Missing

8000 Operations

- 8330 Student Records (M)
- 8350 Records Retention – Missing
- 8420 Emergency and Crisis Situations (M)
- 8441 Care of Injured and Ill Person (M)
- 8454 Management of Pediculosis - Missing
- 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drugs Abuse (M)
- 8462 Reporting Potentially Missing or Abused Children (M)
- 8505 Local Wellness Policy (M)
- 8507 Breakfast Offer Vs. Serve – Missing
- 8508 Lunch Offer Vs. Serve – Missing
- 8550 Unpaid Meal Charges (M) – Missing
- 8561 Procurement Procedures for School Nutrition Programs (M) – Missing
- 8613 Waiver of Student Transportation – Missing
- 8630 Bus Driver/Bus Aide Responsibilities (M)
- 8690 Monitoring Devices on School Vehicles – Missing

9000 Community

- 9242 Use of Electronic Signature – Missing
- 9270 Home Schooling and Equivalent Education Outside of School (M)

Regulations

- R6112 Reimbursement of Federal and Other Grant Expenditures (M)
- R6470 Payment of Claims (M)
- R7100 Long Range Facilities Planning (M)
- R7424 Bed Bugs – Missing
- R7440 School District Security (M)
- R7441 Electronic Surveillance in School Building and on School Grounds (M)
- R8330 Student Records (M)
- R8420 Emergency and Crisis Situations (M)
- R8420.2 Bomb Threats – M
- R8420.7 Lockdown Procedures – M
- R8420.10 Active Shooter - M



- R8441 Care of Injured and Ill Person (M)
- R8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drugs Abuse – M
- R8462 Reporting Potentially Missing or Abused Children (M)
- R8630 Bus Driver/Bus Aide Responsibilities (M)
- R9270 Home Schooling and Equivalent Education Outside of School (M)

There were no board member comments.

The open to the public comment portion of the meeting began at 6:21 p.m. and closed at 6:21 p.m.

There were no public comments.

Roll Call

K. Lee Dixon	Absent	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

16. Old Business:

- Long Range Facility – Dr. Savage will send the Board of Education members a copy of the current long range facility plan for their review. This will be discussed at the next board of education meeting. The LRFP will also be brought before the Beverly City Land Use Committee in February.

- Referendum – The need for a referendum was discussed, which would include additional classroom space and administration spaces. Other items such as ceiling tiles will be discussed and added to the proposed referendum. The current classroom needs are art, music, additional fourth grade classroom, addressing the current two doubled up classrooms, office space and the influx of special education students. The Board of Education will be holding two information sessions on February 1, 2020 at 10 am and February 3, 2020 at 6 pm to seek input from the community on the referendum project.

- School Budget 2020-2021 – It was noted that the Board of Education and the Administration are looking for Board, public and community input for the 2020-2021 school budget. The budget will hopefully address a world language.

17. New Business

18. Superintendent's Report:

A. Enrollment Report: 324

B. Attendance Report: 95%



C. Nurse's Report was included for review.

Public Comment: The public comment section was moved before executive session.

The open to the public comment portion of the meeting began at 6:45 p.m. and ended at 6:52 p.m.

Ms. Giles noted that 324 is amazing. She asked what happens if the school becomes too crowded. It was noted that this will be addressed in the referendum and in the short term trailers could be used.

19. A motion was made by Michael Stewart and seconded by Donato Marable to approve the following:

MOTION: Executive Session Resolution:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Beverly City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Beverly City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is:

X H.I.B. Report Case #9

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.



Roll Call

K. Lee Dixon	Absent	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

20. A motion was made by Michael Stewart and seconded by Donato Marable to reconvene from executive session at 6:57 p.m.

Roll Call

K. Lee Dixon	Absent	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

21. A motion was made Michael Stewart and seconded by Donato Marable: BE IT RESOLVED, that the Board of Education approve to affirms the determinations of November 2019 HIB reports, Case #6, #7, & #8.

Roll Call

K. Lee Dixon	Absent	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Abstained
Donato Marable	Affirmative	Richard Wolbert	Affirmative

D. H.I.B. Incidents:

1 incidents reported: 0 were confirmed bullying, 1 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

E. Discipline Report:

Total Suspensions: 8

F. Drills:

Bus Evacuation Drill – November 1, 2019



Lockdown Drill – December 9, 2019 – 10:13 AM

22. Correspondence

There was no correspondence for the month.

23. Board Comments

There were no Board comments for the month.

24. Public Comments

There were no Board comments for the month.

25. Adjournment

A motion was made by Michael Stewart and seconded by Donato Marable to adjourn the Board of Education Meeting at 7:08 p.m.

Roll Call

K. Lee Dixon	Absent	Michael Stewart	Affirmative
Barbara Kelly	Absent	Dominique Turner	Affirmative
Donato Marable	Affirmative	Richard Wolbert	Affirmative

Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary