



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
August 17, 2023

6:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read: The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on May 5, 2022. A copy was also submitted to the Beverly Post Office.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

There were two members of the public present.

2. Mr. Wolbert led the Pledge of Allegiance.

3. Roll Call

Barbara Kelly	Present	Robert Thibault	Absent
Ariel Pina	Present	Richard Wolbert	Present
Susan E. Roth	Absent		



4. Richard Wolbert, Board President opened the meeting.

5. Board Member Comments on the Agenda

There were no Board Member comments on the agenda.

6. Public Comment on Agenda Items Only

There were no Public comments on the agenda.

7. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following, that the Board of Education approve the regular meeting minutes June 21, 2023 and July 13, 2023.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Abstained	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

MONTHLY FINANCIALS/CONTRACTS:

8. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending May 2023: Balance on hand \$3,361,409.42

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of May 2023, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

School Business Administrator/Board Secretary

Date



Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of May 2023, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending May 2023.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of May 2023.

D. MOTION: To approve the purchase orders in the amount of \$3,017,602.29 for the month of August 2023.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$382,405.01 for the month of August 2023 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending July 15, 2023 in the amount of \$40,343.34 and the pay period ending July 31, 2023 in the amount of \$46,421.87 in the total amount of \$86,765.21 for the month of July 2023.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

FINANCIALS/CONTRACTS:

9. A motion was made by Ariel Pina and seconded by Barbara Kelly to approve the following action items A through L will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the following 2023-2024 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
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BCIT	62	\$3,732.00	9/1/2023-6/30/2024	(62 students as per 2022 ASSA student count)	\$231,384.00
Palmyra High School	42 17	\$14,830.00 \$20,864.00	9/1/2023-6/30/2024	General Education Special Education	\$622,860.00 \$354,688.00
BCSSSD	10	\$4,263.00	ESY		\$42,630.00
Garfield Park	1	\$8,496.72 \$4,176.00	ESY	Extraordinary Services	\$8,496.72 \$4,176.00
Garfield Park	1	\$63,725.40 \$32,320.00	9/1/2023-6/30/2024	Extraordinary Services	\$63,725.40 \$32,320.00
Brookfield	1	\$81,293.40	9/1/2023-6/30/2024		\$81,293.40
Bancroft NeuroHealth	1	\$9,523.50	ESY		\$9,523.50
Bancroft NeuroHealth	1	\$57,141.00	9/1/2023-6/30/2024		\$57,141.00

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Logmein contract for the 2023-2024 school year in the amount of \$839.99.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the Xerox contract for the 2023-2024 school year in the total amount of \$1,658.88.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the Lunchtime contract for the 2023-2024 school year in the total amount of \$1,495.00

F. MOTION: BE IT RESOLVED, that the Board of Education approve the ratification of the contractual agreement between the Beverly City School Board of Education and the Beverly Education Association, effective July 1, 2023 through June 30, 2028.

G. MOTION: BE IT RESOLVED, that the Board of Education approve

WHEREAS, under and pursuant to N.J.S.A. 18A:18A-1, et seq., the Beverly City Board of Education has need for professional services to be rendered to it, and a need for financial and/or consultant services of a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

a. Engineering/Architectural Services

WHEREAS, funds are available for this purpose; and



WHEREAS, the public school contracts law N.J.S.A. 18A:1, et seq. requires that a Board of Education award contracts for the aforesaid services by Resolution adopted at a public meeting;

NOW THEREFORE BE IT RESOLVED, by the Beverly City Board of Education, that the following appointment is made to render services indicated hereinafter from May 12 through June 30, 2024 unless such services are due to expire sooner pursuant to a written contract entered into heretofore, and each of the appointees representing a recognized profession, to wit:

a. Keystone Engineering Group

H. MOTION: BE IT RESOLVED, that the Board of Education approve the Keystone Engineering Group's proposal dated July 16, 2023 the additional amount of \$4,000.00 for the re-bid phase services.

I. MOTION: BE IT RESOLVED, that the Board of Education approve the contract of Camden County Educational Services Commission for the 2023-2024 school year.

J. MOTION: BE IT RESOLVED, that the Board of Education approve the submission of the Beverly City School HVAC Improvements Project to the New Jersey Department of Education, DOE State Project #05-0380-025-20-3200, for review and Department approval of an "other capital project". The district authorizes the application and submission for ROD-5 grant funding. The district authorizes any necessary amendment of the long range facilities plan to be consistent with the project. Further, the Board authorizes Keystone Engineering Group, to make the submission to the Department of Education on behalf of the district;

BE IT FURTHER RESOLVED, that funding for this project will be coming from School and Small Business Ventilation and Energy Efficiency Verification and Repair Program, a program managed by TRC on behalf of the New Jersey Board of Public Utilities with the additional funds being taken out of the Beverly City Board of Education's Capital Reserve Account, the School District will be applying for ROD-5 grant funding

BE IT FURTHER RESOLVED, that this project be authorized by the Beverly City Board of Education to be put out for bid as soon as possible;

BE IT FURTHER RESOLVED, that a transmittal letter be sent to the Burlington County Superintendent of Schools regarding this project.

K. MOTION: BE IT RESOLVED, that the Board of Education approve the ramp and rail change order of Boxx Modular in the total amount of a credit of \$29,061.00

L. MOTION: BE IT RESOLVED, that the Board of Education approve the Frontline Education quote in the following amount:

- One – Time Fees: \$1,575.00
- Annual Recurring Fees: \$1,000.00



- Initial Term Prorated Fees: \$830.14

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

PERSONNEL:

10. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through G will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION:BE IT RESOLVED, that the Board of Education approve Dana Rosen, Teacher, at the salary of \$89,787.00, MA+30, Step #19, effective September 1, 2023 through June 30, 2024.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Jodi Gottlieb, Teacher, at the salary of \$73,247.00, BA+15, Step #16, effective September 1, 2023 through June 30, 2024.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Kimberly Deatore, as a long term substitute teacher in the amount of \$250.00 per day effective September 1, 2023 through November 2, 2023.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Dr. Elizabeth Giacobbe as the Superintendent of the Beverly City School District.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Dr. Elizabeth Giacobbe as the Principal of the Beverly City School District.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Math Club to be conducted by Doreen Torrillo for 3 sessions of 8 weeks on Wednesdays starting on September 27, 2023 through April 17, 2024 at the rate of \$40.50 per hour.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Karlamari Seise, Paraprofessional, effective August 11, 2023.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		



CURRICULUM & INSTRUCTION:

11. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through L will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the Tools of the Mind Curriculum for Pre-Kindergarten for the 2023-2024 school year.

B. MOTION: BE IT RESOLVED, that the Board of Education approve to approve employees' children to attend the school in Beverly in accordance with Board policy 5111:

Lois Harmon – C.H.
Ed Carragher – D.C.
Stefanie Maldonado – K.M.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the contract of SGO/SGP/Teacher Evaluation Scoring Sheet Employment Proposal of Michael McConnell for the 2023-2024 school year in the amount of \$3,450.00.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the Danielson model for teacher evaluation for the 2023-2024 school year.

E.MOTION:BE IT RESOLVED, that the Board of Education approve the Beverly City School District Burlington County Mentoring Plan for the 2023-2024 school year.

F. MOTION: BE IT RESOLVED, that the Board of Education approve the Beverly City School District Safety and Security Plan for the 2023-2024 school year.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the Beverly City School District Professional Development Plan for the 2023-2024 school year.

H.MOTION: BE IT RESOLVED, that the Board of Education approve the 2023-2024 Student-Family Handbook.

I.MOTION: BE IT RESOLVED, that the Board of Education approve the 2023-2024 Staff Handbook.

J. MOTION: BE IT RESOLVED, that the Board of Education approve to accept the grant award for the FY24 IDEA in the amount of:

Basic: \$134,794.00
Preschool: \$3,845.00

K. MOTION: BE IT RESOLVED, that the Board of Education approve the music curriculum for the 2023-2024 school year.



L. MOTION: BE IT RESOLVED, that the Board of Education approve Jennifer Barrientos, as a Title IV Part A staff developer in the amount of \$1,000.00 per month, not to exceed \$10,000.00.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

PROFESSIONAL DEVELOPMENT:

12. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the payment of the following teachers for summer reading professional development at a rate of \$100.00 per day for the 2023 summer:

- Abigail Longstreet
- Francesca DiMedio
- Stefanie Maldonado
- Anneliese McCloskey
- Ashley Benson
- Peg Gunkel
- Paige Miller

B.MOTION: BE IT RESOLVED, that the Board of Education approve the payment of the following teachers for Read 180 professional development at a rate of \$50.00 for a half day for the 2023 summer:

- Lisa DiPace
- Danielle Blythe

C. MOTION: BE IT RESOLVED, that the Board of Education approve the payment of Anneliese McCloskey for new staff training on August 31, 2023 in the amount of \$100.00.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		



POLICIES:

13. A motion was made by Ariel Pina and seconded by Barbara Kelly to approve the following; BE IT RESOLVED, that the Board of Education approve the first reading of the following policies:

Policy #2419 School Threat Assessment Teams

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

14. Old Business –

- BPU Grant – Dr. Savage gave an update on the HVAC grant noting that the motions on the agenda were to allow the submission of grant funding via the ROD5 program. Falasca, the District's contractor is moving forward with the project.

- Modular Building – The modular building is still ongoing with a few outstanding issues that Dr. Savage is working with the contractor to resolve.

15. New Business

There was no new business for the month.

16. Correspondence

There was no correspondence for the month.

17. Board Comments

There were no Board comments for the month.

18. Public Comments

The public comments portion of the meeting was opened at 6:22 p.m. and closed at 6:22 p.m. There were no public comments for the month.

19. Adjournment

A motion was made by Barbara Kelly and seconded by Ariel Pina to adjourn the Board of Education Meeting at 6:23 p.m.



Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Absent
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary