



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
August 15, 2018

6:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on June 17, 2018. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. The Pledge of Allegiance was led by Richard Wolbert.



3. Roll Call

Stacey Atkinson	Present	Mary Smith-Jones	Absent
K. Lee Dixon	Absent	Mary Wolbert	Present
Barbara Kelly	Present	Richard Wolbert	Present
Donato Marable	Present		

4. Mr. Richard Wolbert, Board President opened the meeting.

Ms. Giacobbe, Superintendent of Schools and Dr. Savage, Staff Accountant/Board Secretary were also present.

There were no members of the public present at the meeting.

5. Board Member Comments on the Agenda

There were no board comments on the agenda.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. A motion was made by Stacey Atkinson and seconded by Donato Marable to approve the minutes for the Regular meeting on June 20, 2018 and July 18, 2018.

Roll Call

Stacey Atkinson	Abstained	Mary Smith-Jones	Absent
K. Lee Dixon	Absent	Mary Wolbert	Affirmative
Barbara Kelly	Abstained	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

MONTHLY FINANCIALS/CONTRACTS:

8. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Mary Wolbert to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To approve the purchase orders in the amount of \$1,255,057.42 for the month of August 2018.



B. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$141,167.71 for the month of August 2018 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

C. MOTION: To approve the gross payroll wages for the pay period ending July 15, 2018 in the amount of \$49,122.85 and for the pay period ending July 31, 2018 in the amount of \$47,014.57 in the total amount of \$96,137.42 for the month of July 2018.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Absent	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

FINANCIALS/CONTRACTS:

9. A motion was made by Stacey Atkinson and seconded by Barbara Kelly to approve the following 2018-2019 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
Brookfield	1	\$51,840.00	9/1/2018-6/30/2019		\$51,840.00
Garfield Park Academy	1	\$55,440.00	9/1/2018-6/30/2019		\$55,440.00
BCIT	41(Estimated)	\$3,380.00	9/1/2018-6/30/2019	General Ed. & Special Ed.	\$138,580.00
BCSSSD	1	\$60,000.00 (Estimated)	9/1/2018-6/30/2019	1:1 LPN Nurse provided by Bayada	\$60,000.00
BCSSSD	1	\$5,100.00	ESY	1:1 Aide	\$5,100.00
YALE	1	\$51,514.00	9/1/2018-6/30/2019	Extraordinary Services \$35,100.00	\$86,614.00

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Absent	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		



PERSONNEL:

10. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Barbara Kelley to approve the following action items A through L will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve Amanda Helmstetter, Paraprofessional, Step #11, at the rate of \$17.44 per hour, effective September 1, 2018.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Elizabeth Giacobbe as the Superintendent of the Beverly City School District.

C.MOTION: BE IT RESOLVED, that the Board of Education approve Elizabeth Giacobbe as the Principal of the Beverly City School District.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Rachel Fox, Teacher, effective October 4, 2018.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Diana Lange, effective August 31, 2018.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Dr. Brian F. Savage as Staff Accountant/Board Secretary at the salary of \$96,663.00 with no benefits effective September 1, 2018.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the amended salary for Charles Giambrone as Investigator/Security Officer from \$45,000.00 to \$55,000.00 with no health benefits for 10 months plus one day per week in during the summer months for taking on the additional duty of Registrar effective September 1, 2018. \$44,430.00 are local funds, and \$10,570.00 are Title IV funds.

H. MOTION: BE IT RESOLVED, that the Board of Education approve the amended salary for Denise Chakan (DiGangi) from \$46,664.00 to \$66,664.00 for taking on the additional duties of Payroll, Pensions, and Health Benefits Coordinator effective September 1, 2018.

I. MOTION: BE IT RESOLVED, that the Board of Education approve the amended salary for Andrea Sanchez-Dollard from \$42,440.00 to \$57,440.00 for taking on the additional duty of Human Resources Coordinator effective September 1, 2018.

J. MOTION: BE IT RESOLVED, that the Board of Education approve the amended salary for Samantha Williams from \$36,054.00 to \$46,054.00 for taking on the additional duty of Human Resources Clerk to assist Mrs. Sanchez-Dollard effective September 1, 2018.

K. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Zach Reitter, Paraprofessional.



L. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Megan Wolvin, Paraprofessional.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Absent	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

CURRICULUM:

11. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Barbara Kelley to approve the following action items A through H will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the renewal of Discovery Education Streaming PLUS in the amount of \$2,600.00 for the 2018-2019 school year.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Tools of the Mind Curriculum for Pre-Kindergarten for the 2018-2019 school year.

C. MOTION: BE IT RESOLVED, that the Board of Education approve to approve employees children to attend the school in Beverly in accordance with Board policy 5111:

- Elizabeth Giacobbe – M.G.
- Kerri Lawler – W.D.
- Andrea Sanchez-Dollard – A.SD.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the contract of SGO/SGP/Teacher Evaluation Scoring Sheet Employment Proposal of Michael McConnell for the 2018-2019 school year in the amount of \$3,000.00.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the Danielson Evaluation Ruburic for the 2018-2019 school year.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Catherine Simone, Educational Consultant, at a rate of \$600.00 a day for 8 days throughout the school year, for a total not to exceed \$4,800.00.



G. MOTION: BE IT RESOLVED, that the Board of Education approve the contract of SGO/SGP/Teacher Evaluation Scoring Sheet Employment Proposal of Michael McConnell for the 2018-2019 school year in the amount of \$3,000.00.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Absent	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

12. Old Business –

- a. Mr. Wolbert reminded the Board of Education members to complete the evaluations.
- b. The incident with the individual who worked for the YMCA program in the school was discussed. The Board of Education is concerned for the children’s safety and wants a plan put into action with the YMCA to set expectations. This will be monitored by the Administration.
- c. The bussing issue with the Palmyra High School bus was discussed. Temporary transportation has been arranged but it is very expensive. The District will be looking to hire a driver and purchase a vehicle to reduce costs and control issues.
- d. The purchase of a house across from the school was discussed. This would be used for administrative offices and parking. The purchase would eliminate the need for the lease at the church. This would be a cost savings measure as well as securing an asset for the Board of Education.

13. New Business: 2018-2019 Board of Education Goals – The goals were reviewed and the Board of Education believes they are good goals and will update the percentages accordingly. Ms. Giacobbe’s goals were also discussed and will be presented next month. Increased school security was a goal that was suggested to be added for her list of goals.

14. Correspondence

There was no correspondence for the month.

15. Board Comments

There were no Board comments at this time.



16. Public Comments

The public portion of the meeting was opened and closed at 6:51 p.m. There were no comments from the public.

17. Adjournment

A motion was made by Barbara Kelly and seconded by Donato Marable to adjourn the Board of Education Meeting at 6:52 p.m.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K. Lee Dixon	Absent	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Donato Marable	Affirmative		

Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary