



BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
April 12, 2017

7:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The Board President Richard Wolbert called the meeting to order at 7:00 p.m. and the following was read. The New Jersey Open Public Meeting law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 4, 2017. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

Richard Wolbert led the Pledge of Allegiance

Roll Call

Stacey Atkinson	Present	Mary Wolbert	Present
Barbara Kelly	Present	Richard Wolbert	Present
Mary Smith-Jones	Absent		

4. Mr. Richard Wolbert, Board President opened the meeting.



Ms. Giacobbe, Superintendent of School and Dr. Savage, Staff Accountant/Board Secretary were also present.

There were fourteen (14) member of the public present at the meeting.

5. Board Member Comments on the Agenda

There were no comments from the Board of Education on the agenda.

6. Public Comment on Agenda Items Only

There were no comments from the public on the agenda.

7. Student Recognition: Olivia McGovern was recognized as the Learner to Leader for the month and Brandon Ramos and Samantha Cardis were recognized by the Board of Education for being Upstanders.

8. South Jersey Food Bank Presentation:

Representatives from the South Jersey Food Bank presented the program they will be running in town to provide children with free lunches for the summer. This will be run through a local church.

8. A motion was made by Stacey Atkinson and seconded by Mary Wolbert to approve the minutes for the Regular meeting on March15, 2017.

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

MONTHLY FINANCIALS/CONTRACTS:

10. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Mary Wolbert to approve the following action items A through G will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending February 2017: Balance on hand \$3,223,182.25

Board Secretary's Month Certification

Budgetary Line Item Status



Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of February 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Sch. Bus. Adm./Board Secretary	Date
--------------------------------	------

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of February 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending February 2017.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of February 2017.

D. MOTION: To approve the purchase orders in the amount of \$171,164.08 for the month of April 2017.

E. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$224,976.12 for the month of April 2017 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending March 15, 2017 in the amount of \$139,995.24 and for the pay period ending March 30, 2017 in the amount of \$142,651.83 in the total amount of \$282,647.07 for the month of March 2017.

G. MOTION: BE IT RESOLVED, that the Board of Education approve the purchase orders for the referendum project for the month of April 2017 in the amount of \$500.00.

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		



FINANCIALS/CONTRACTS:

11. A motion was made by Stacey Atkinson and seconded by Barbara Kelly to approve the following 2016-2017 school year tuition for out-of-district placement:

School	# of Students	Cost	Effective	Comments	Total
YALE School West	1	\$27,924.18	1/25/2017-6/30/2017	Change In Placement	\$27,924.18
YALE School West	1	\$20,117.42	3/7/2017-6/30/2017	Change In Placement	\$20,117.42
Washington Township School	1	\$10,222.30	1/3/2017-6/30/2017	DCP&P Placement	\$10,222.30
Mt. Holly Township School	2	\$14,000.00	12/6/2016-6/30/2017	Homeless Students	\$28,000.00

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

PERSONNEL:

12. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Mary Wolbert to approve the following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of May 2017.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Custodial Summer work on an "as needed" basis.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Custodial Summer help compensation to be set at \$14.00 per hour.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Gisellmary Gonzalez Rivera as Paraprofessional, at the rate of \$14.86, Step #9, effective April 3, 2017.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Terence J. Williams as substitute custodian at the rate of \$14.00 per hour, effective April 13, 2017.



Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

CURRICULUM & INSTRUCTION:

13. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Barbara Kelly to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the summer hours of Monday through Thursday from 8:00 AM – 4:00 PM, beginning the week of June 26, 2017 and ending the week of August 28, 2017.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the 2017-2018 school year calendar.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Extended School Year Program beginning July 5, 2017 through August 8, 2017. PreK-7th grade, Monday through Thursday, 8:30 AM – 12:30 PM.

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

POLICIES:

14. A motion was made by Stacey Atkinson and seconded by Barbara Kelly to approve the following, BE IT RESOLVED, that the Board of Education approve the 2nd reading of the following policies:

- Policy# 2460 Special Education
- Policy# 2460.8 Special Education – Free and Appropriate Public Education
- Policy# 2467 Surrogate Parents and Foster Parents

The meeting was opened to the public for questions or comments on the policy. There were no comments from the public on the policies.

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		



15. A motion was made by Stacey Atkinson and seconded by Mary Wolbert: BE IT RESOLVED, that the Board of Education approve the Anneliese McCloskey for the field trip request to The Franklin Institute, Philadelphia, PA on June 2, 2017 for 22 students and 2 chaperones. There will be a cost for bus transportation. The transportation is pending.

16. Old Business

Richard Wolbert informed that Board of Education that all school ethics forms have been completed and submitted.

17. New Business

Board Member Interviews – The interviews will be held later in the meeting.

18. Superintendent's Report

A. Enrollment Report: 301 students

B. Attendance Report: The attendance for the month was 96%.
The report was included for review by the Board of Education.

C. Nurse's Report
The report was included for review by the Board of Education.

D. Discipline Report
The report was included for review by the Board of Education.

E. H.I.B. Incidents:
0 incidents reported: 0 were confirmed bullying, 0 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

F. Drills:
Fire Drill – April 5, 2017 – 2 minutes 40 seconds
Lockdown – April 6, 2017 – 9:35 a.m.

19. Correspondence

The district received a letter from the County Department of Education rejecting the District's request to receive a waiver for the SEMI Program.

20. Board Comments

There were no comments from the Board of Education.

21. Public Comments

Mrs. Esaia asked about the recent motor vehicle accident that occurred with the District vehicle. She also inquired about the purchase of the vehicle and the use of the vehicle.

22. A motion was made by Stacey Atkinson and seconded by Barbara Kelly to approve the following:

Authorizing Executive Session of the Beverly City Board for the purpose to conduct interviews of potential Board Members.



WHEREAS, N.J.S.A. 10:4-12 allows for a public Body to go into closed session during a Public Meeting; and

WHEREAS, the Beverly City Board of Education ("Board") has deemed it necessary to go into closed session to discuss certain matters which are exempt from public discussion.

NOW, THEREFORE, BE IT RESOLVED that the Beverly City Board of Education will go into closed session for the following reasons as permitted under N.J.S.A. 10:4-12:

Conduct interviews for potential Board Members

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject matter may be made public at a time when the Board Attorney advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Board or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. It is estimated that the Board will return to open session in 10 minutes.

23. A motion was made by Stacey Atkinson and seconded Barbara Kelly to approve the following action items A and B:

- A. MOTION to appoint Leigh-Ann Esaia as a member of the Beverly City Board of Education to fill the vacant unexpired term.
- B. MOTION to appoint KLee Dixon as a member of the Beverly City Board of Education to fill the vacant unexpired term.

These terms are until the end of the calendar year.

Dr. Savage administered the oaths of office to the two new board members.

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		

24. A motion was made by Stacey Atkinson and seconded by Mary Wolbert to adjourn the Board of Education Meeting at 8:15 p.m.

Roll Call

Stacey Atkinson	Affirmative	Mary Wolbert	Affirmative
Barbara Kelly	Affirmative	Richard Wolbert	Affirmative
Mary Smith-Jones	Absent		



Respectfully submitted:

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary



EXECUTIVE SESSION

The Board of Education held interviews for the two unexpired terms for the Board of Education seats.

There were two candidates interviewed:

Leigh-Ann Esaia

KLee Dixon

The responsibilities and the requirements of the positions were reviewed. As well as the requirement for fingerprints and board training was discussed.

Respectfully submitted:

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary