



BEVERLY CITY BOARD OF EDUCATION  
601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)  
REGULAR MEETING

Beverly City School  
April 23, 2020

6:00 PM  
Beverly School Library

Minutes

Please note the meeting was held via Zoom Remote Technology

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 28, 2020. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Board President, Mr. Wolbert lead the Pledge of Allegiance.

Roll Call

Donato Marable	Present	Dominique Turner	Present
Michael Stewart	Present	Richard Wolbert	Present



3. Richard Wolbert, Board President opened the meeting.

4. Board Member Comments on the Agenda

President Wolbert noted that Item 8b will be pulled of the agenda.

5. Public Comment on Agenda Items Only

There were no board member comments on the agenda.

6. MOTION: A motion was made by Donato Marable and seconded by Michel Stewart to approve the minutes for the Regular meeting on March 19, 2020.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

MONTHLY FINANCIALS/CONTRACTS:

7. Consent Agenda:

A motion was made by Donato Marable and seconded by Dominique Turner to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending February 2020: Balance on hand \$3,690,557.89

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of February 2020, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

Sch. Bus. Adm./Board Secretary

\_\_\_\_\_ Date



Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of February 2020, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending February 2020.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of February 2020.

D. MOTION: To approve the purchase orders in the amount of \$38,274.58 for the month of April 2020.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$293,024.35 for the month of April 2020 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending March 15, 2020 in the amount of \$176,367.20 and for the pay period ending March 31, 2020 in the amount of \$172,313.75 in the total amount of \$348,680.95 for the month of March 2020.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

FINANCIAL/CONTRACTS:

8. A motion was made by Michael Stewart and seconded by Dominique Turner to approve the following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the Joint Transportation Agreement for Special Education Summer Schools, Special Education Winter Bus Routes and Public, Non Public and Vocational School for the 2020-2021 School Year.

B. MOTION: BE IT RESOLVED, that the Board of Education approve to appoint for 2020-2021 school year, the food service management contract with Nutri-Serve Management, Inc. at the flat fee of \$ [REDACTED]

This motion was pulled from the agenda.



Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

BUDGET:

9. A motion was made by Michael Stewart and seconded by Donato Marable to approve the following action item:

RESOLVED, to adopt the budget for the 2020-2021 school year be adopted in the CURRENT EXPENSE FUND 10 amount of \$7,652,879.00 SPECIAL REVENUE FUND 20 in the amount of \$992,326.00 and DEBT SERVICE FUND 40 in the amount of \$84,494.00.

FURTHER, be it resolved that \$3,075,879.00 should be raised for the GENERAL FUND and \$84,494.00 should be raised for the DEBT SERVICE FUND for the 2020-2021 school year.

FURTHER, be it resolved that the revenues for the 2020-2021 school year be adopted in the amounts of CURRENT EXPENSE FUND 10 in the amount of \$7,652,879.00 SPECIAL REVENUE FUND 20 in the amount of \$992,326.00 and DEBT SERVICE FUND 40 in the amount of \$84,494.00

BE IT RESOLVED, that the Beverly City Board of Education accept Categorical Special Education State Aid of \$182,606.00 Categorical Security Aid of \$105,269.00 Adjustment Aid of \$758,309.00 Categorical Transportation Aid of \$193,173.00 and Equalization Aid of \$2,614,855.00 and

WHEREAS, the Beverly City Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500.00 in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now



THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$20,000.00 for all staff and board members.

WHEREAS, school district policy #9120 & #0177, NJAC 6A:23A-5.2(b) and NJAC 6A:23A-9.3(c)14 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such public relations and professional services for 2020-2021 School Year.

NOW, THEREFORE BE IT RESOLVED, that the Beverly City Board of Education hereby establishes the school district public relations and professional services maximum for the 2020-2021 School Year at the sum of:

Professional Services:	
Attorney(s):	<u>\$30,000.00</u>
Auditor:	<u>\$20,000.00</u>
Treasurer of School Monies:	<u>\$5,000.00</u>
OT/PT/Speech:	<u>\$50,000.00</u>
School Physician:	<u>\$1,000.00</u>
Public Relations:	<u>\$2,000.00</u> and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

BE IT FURTHER RESOLVED that the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations.

BE IT FURTHER RESOLVED that the 2020-2021 school budget includes an enrollment adjustment.

Open Public Hearing at 6:24 p.m. and closed the public hearing at 6:32 p.m.

Ms. Katula, 436 Wilmerton Street, Beverly NJ asked about the travel portion of the motion. Dr. Savage explained that the travel monies referred to in the motion are for required travel of staff as well as travel associated with professional development.

There were no other questions from the public or the Beverly City Board of Education.



Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

PERSONNEL:

10. Consent Agenda:

A motion was made by Donato Marble and seconded by Dominique Turner to approve the following action items A through D and F through G will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the Custodial Summer work on an “as needed” basis.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Custodial Summer Help compensation to be set at \$14.00 per hour.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Greg Moblely as sub custodian at the rate of \$15.50 per hour (REVISED) retroactive March 20, 2020.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the termination of Lana Fox, Paraprofessional, effective March 27, 2020.

E. MOTION: BE IT RESOLVED, that the existing employment agreement between the Board of Education and Elizabeth Giacobbe be rescinded by mutual agreement;

BE IT FURTHER RESOLVED, that Elizabeth Giacobbe be appointed as Superintendent of Schools for the period July 19, 2019 through June 30, 2024, at an initial salary of \$186,293.00 (retroactive to July 19, 2019) pursuant to terms of a written employment agreement approved by the Executive County Superintendent of Schools. This contract supersedes all previous contracts.

Open public hearing portion at \_\_\_\_\_

Closed public hearing portion at \_\_\_\_\_

Motion 11 E was moved to its own motion noted below.

F. MOTION: BE IT RESOLVED, that the Board of Education approve the FMLA for Chelsea Light, effective May 13, 2020 and return to work on September 21, 2020.



G. MOTION: BE IT RESOLVED, that the Board of Education approve the FMLA for Margaret Gunkel, effective September 1, 2020 and return to work on November 23, 2020.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

11. E. A motion was made by Michael Stewart and seconded by Dominique Turner to approve the following: BE IT RESOLVED, that the existing employment agreement between the Board of Education and Elizabeth Giacobbe be rescinded by mutual agreement;

BE IT FURTHER RESOLVED, that Elizabeth Giacobbe be appointed as Superintendent of Schools for the period July 19, 2019 through June 30, 2024, at an initial salary of \$186,293.00 (retroactive to July 19, 2019) pursuant to terms of a written employment agreement approved by the Executive County Superintendent of Schools. This contract supersedes all previous contracts.

The open public hearing portion of the contract public hearing started at 6:31 p.m. and closed at 6:34 p.m.

Ms. Katula, 436 Wilmerton Street, Beverly NJ asked about the effective date of the new contract being July 19, 2019. It was noted that this was the effective date of the change in the law. There were no other questions from the public or the Beverly City Board of Education.

Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

CURRICULUM & INSTRUCTION:

12. A motion was made by Michael Stewart and seconded by Dominique Turner to approve the following: BE IT RESOLVED, that the Board of Education approve the acceptance of the Mark Schonwetter Holocaust Education Foundation Grant in the amount of \$500.00 to be used to purchase Salvaged Pages: Young Writers Diaries of the Holocaust.



Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

13. Old Business –

- LRFP/Referendum – President Wolbert informed the public that the referendum was not moving forward and the Board of Education will look at possible scope changes at a future meeting.

14. New Business –

There was no new business for the Board of Education.

15. Correspondence

There was no correspondence for the month.

16. Board Comments

There were no Board comments for the month.

17. Public Comments

The open to the public for public comments began at 6:35 p.m. and ended at 6:43 p.m.

Ms. Carney, 513 Broad Street, Beverly NJ asked about the 8<sup>th</sup> grade funds because the class trip is not happening. It was noted that all monies belonging to the students will be refunded back to their families and the PTA monies stays with the PTA.

Ms. Katula, 436 Wilmerton Street, Beverly NJ noted that she believed the communication was lacking during the transition of closing the school due to the pandemic. It was noted by Administration that there was regular communication to parents from both the administration, teachers and the school district.

18. Adjournment

A motion was made by Michael Stewart and seconded by Dominique Turner to adjourn the Board of Education Meeting at 6:54 p.m.



Roll Call

Donato Marable	Affirmative	Dominique Turner	Affirmative
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary