



BEVERLY CITY BOARD OF EDUCATION

601 Bentley Avenue  
Beverly, New Jersey 08010  
[www.beverlycityschool.org](http://www.beverlycityschool.org)  
REGULAR MEETING

Beverly City School  
April 17, 2019

6:00 PM  
Beverly School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read: The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 9, 2019. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Board President, Richard Wolbert led the Pledge of Allegiance

3. The motion to appoint \_\_\_\_\_ as a Beverly City Board of Education member to fill the open unexpired board member position until the next reorganization meeting of the Beverly City Board of Education was held until after executive session.



Roll Call

Barbara Kelly	Present	Dominique Turner	Absent
Donato Marable	Present	Heather Young	Absent
Michael Stewart	Present	Richard Wolbert	Present

4. Richard Wolbert, Board President opened the meeting

5. Board Member Comments on the Agenda

There were no Board of Education comments on the agenda.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. Student Recognition:

- Nakyliah Taylor – Learner to Leader
- Jade Pinder – Upstander K-4
- Marlin Seymore – Upstander 5-8

8. A motion was made by Michael Stewart and seconded by Barbara Kelly to approve the following:

MOTION: Executive Session Resolution:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Beverly City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:15 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Beverly City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is

\_\_\_ HIB Appeal Hearing;



BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

The Board of Education reconvened from executive session at 6:20 p.m.

Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Absent
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

A motion was made by Donato Marable and seconded by Michael Stewart to appoint K. Lee Dixon as a Beverly City Board of Education member to fill the open unexpired board member position until the next reorganization meeting of the Beverly City Board of Education'

Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Absent
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative

The board secretary administered the oath for member of the Beverly City Board of Education: K. Lee Dixon.

9. A motion was made by Michael Stewart and seconded by Donato Marable to approve the following motions under a consent agenda:

A. MOTION: To approve the minutes for the Regular meeting on March 13, 2019.

B. MOTION: To authorize the Board Secretary to advertise for a date change of the May board of education meeting from May 8, 2019 to May 7, 2019.



Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Absent
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
K. Lee Dixon	Abstained		

MONTHLY FINANCIALS/CONTRACTS:

10. Consent Agenda:

A motion was made by Donato Marable and seconded by Barbara Kelly to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending February 2019: Balance on hand \$4,001,447.93

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of February 2019, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

*Brian F. Savage*

Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of February 2019, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



B. MOTION: To accept the financial report of the Treasurer of School Monies ending February 2019.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of February 2019.

D. MOTION: To approve the purchase orders in the amount of \$80,741.12 for the month of April 2019.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$487,013.61 for the month of April 2019 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: To approve the gross payroll wages for the pay period ending March 15, 2019 in the amount of \$159,039.72 and for the pay period ending March 31, 2019 in the amount of \$160,377.35 in the total amount of \$319,417.07 for the month of March 2019.

Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Absent
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
K. Lee Dixon	Abstained		

FINANCIALS/CONTRACTS:

11. Consent Agenda:

A motion was made by Michael Stewart and seconded by Barbara Kelly to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the ESU 2019-2020 fee schedule (see attachment).

B.MOTION: BE IT RESOLVED, that the Board of Education approve the Joint Transportation Agreement for Special Education Summer Schools, Special Education Winter Bus Routes and Public, Non Public and Vocational School for the 2019-2020 School Year.

C. MOTION: BE IT RESOLVED, that the Board of Education approve to appoint for 2019-2020 school year, the food service management contract with Nutri-Serve Management, Inc. at the flat fee of \$18,710.00.

The Administration thanked NutriServe for their assistance during a recent power outage. NutriServe worked with the District to insure that all the students were feed during the power outage.



Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Absent
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
K. Lee Dixon	Abstained		

PERSONNEL:

12. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Donato Marable following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To approve the Sub Caller List:

BE IT RESOLVED, that the Board of Education approve the Sub Caller List for the month of May 2019.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the Custodial Summer work on an "as needed" basis.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Custodial Summer help compensation to be set at \$14.00 per hour.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the REVISED Maternity LOA for Nicole Vermes, paid effective February 25, 2019 to March 15, 2019, unpaid beginning March 18, 2019 to June 7, 2019, return to work June 10, 2019.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Travis Knauss as Summer Band Instructor, effective July 1, 2019 to August 5, 2019 (Monday & Wednesday), in the amount of \$35.00 per hour.

Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Absent
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
K. Lee Dixon	Abstained		

PROFESSIONAL DEVELOPMENT:

13. Consent Agenda:



A motion was made by Michael Stewart and seconded by Barbara Kelly to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Peg Gunkel to attend the Dyslexia Workshop in Trevese, PA, on June 5, 2019, in the total amount of \$199.99.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Chelsea Light to attend the Improve Executive Functioning in Children and Adolescents Workshop in Cherry Hill, NJ, on May 17, 2019, in the total amount of \$199.99.

Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Absent
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
K. Lee Dixon	Abstained		

CURRICULUM & INSTRUCTION:

14. Consent Agenda:

A motion was made by Michael Stewart and seconded by Donato Marable to approve the following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the REVISED 2018-2019 school year calendar.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the 2019-2020 school year calendar.

C. MOTION: BE IT RESOLVED, that the Board of Education approve to accept \$17,787.75 in grant funding through the New Jersey Governor's Juvenile Justice and Delinquency Prevention (JJDP) Committee to support our Summer Scholar Growth Academy from July 1, 2019 through August 5, 2019.

D. MOTION: BE IT RESOLVED, that the Board of Education approve to post for the hiring of 5 teachers for the Summer Scholar Growth Academy funded through a grant from the Juvenile Justice Commission at a rate of \$35/hour for four hours a day, twenty days, from 8:30 AM until 12:30 PM for a total of \$2,800.00 per teacher for the program.



Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Absent
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
K. Lee Dixon	Abstained		

15. Old Business: Dr. Savage noted that as of today there is still an outstanding school ethic online requirement not met by a board member.

16. New Business: There was discussion about the possible opening of a charter school in the St. Joe's school. The charter school would be open to all surrounding communities. At this point the Department of Education has accepted the application for the charter school. This charter school could create a loss of school funding for Beverly. It was noted by the school attorney that the District would have an opportunity to weigh-in on the proposed charter school.

17. Superintendent's Report

A. Enrollment Report: 307

B. Attendance Report

The report was included for review by the Board of Education.

C. Nurse' Report

The report was included for review by the Board of Education.

D. Discipline Report

The report was included for review by the Board of Education.

E. H.I.B. Incidents:

2 incidents reported: 1 was confirmed bullying, 1 determined to be non-HIB related or non-actionable HIB, and 0 inconclusive.

F. Drills:

Fire Drill – March 11, 2019 – 2:21 PM – 2 minutes 55 seconds

Shelter In Place – March 28, 2019 – 1:44 PM

Fire Drill – April 8, 2019 – 2:31 – 3 minutes 29 seconds





18. Correspondence: The school newsletter was distributed. Very Well done!

19. Board Comments

There were no board comments.

20. A motion was made by K. Lee Dixon and seconded by Michael Stewart to approve the following:

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\_\_\_ HIB Appeal Hearing;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

The Board of Education entered executive session at 6:50 p.m. and reconvened to public at 7:14 p.m.



Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Absent
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
K. Lee Dixon	Affirmative		

21. Public Comments

The open to the public comment portion of the meeting began at 7:17 p.m. and closed at 7:19 p.m.

Ms. Esaia, 605 Lee Avenue, asked when the budget would be approved and advertised. Dr. Savage informed her that the budget public hearing will be May 7, 2019 and that the budget will be advertised before that date.

22. Adjournment

A motion was made by Barbara Kelly and seconded by Michael Stewart to adjourn the board meeting at 7:19 p.m.

Roll Call

Barbara Kelly	Affirmative	Dominique Turner	Absent
Donato Marable	Affirmative	Heather Young	Absent
Michael Stewart	Affirmative	Richard Wolbert	Affirmative
K. Lee Dixon	Affirmative		

Respectfully submitted:

*Brian F. Savage*

Brian F. Savage

Staff Accountant/Board Secretary