



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010
www.beverlycityschool.org
REGULAR MEETING

Beverly City School
February 15, 2024

6:00 PM
Beverly City School Library

Minutes

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Board President, Richard Wolbert and the following was read: The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 4, 2024. A copy was also submitted to the Beverly Post Office.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

2. Mr. Wolbert led the Pledge of Allegiance

3. Roll Call

Barbara Kelly	Present	Robert Thibault	Present
Ariel Pina	Present	Richard Wolbert	Present
Susan E. Roth	Absent		

4. Mr. Wolbert, Board President opened the meeting



5. Board Member Comments on the Agenda

There were no board comments on the agenda.

6. Public Comment on Agenda Items Only

There were no public comments on the agenda.

7. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action item: MOTION: BE IT RESOLVED, that the Board of Education approve the regular meeting minutes for December 14, 2023 and the Re-Organization meeting for January 4, 2024.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Abstained
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

MONTHLY FINANCIALS/CONTRACTS:

8. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through J will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending November 2023: Balance on hand \$4,053,365.39

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of November 2023, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.



Brian F. Savage

School Business Administrator/Board Secretary

_____ Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of November 2023, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial Report of the Secretary for the month ending December 2023: Balance on hand \$4,467,973.23

Board Secretary’s Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of December 2023, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage

School Business Administrator/Board Secretary

_____ Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of December 2023, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

C. MOTION: To accept the financial report of the Treasurer of School Monies ending November 2023.

D. MOTION: To accept the financial report of the Treasurer of School Monies ending December 2023.

E. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of November 2023.



F. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of December 2023.

G. MOTION: To approve the purchase orders in the amount of \$348,502.01 for the month of February 2024.

H. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$409,675.07 for the month of January 2024 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

I. MOTION: BE IT RESOLVED, that the Board of Education approve the bills totaling \$602,921.74 for the month of February 2024 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

J. MOTION: To approve the gross payroll wages for the pay period ending December 15, 2023 in the amount of \$233,480.03 and the pay period ending December 22, 2023 in the amount of \$217,370.75 in the total amount of \$450,850.78 for the month of December 2023.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

MONTHLY FINANCIALS/CONTRACTS:

9. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action item MOTION: BE IT RESOLVED, that the Board of Education approve RnB Website Maintenance and Hosting for January 2024 to June 2024 in the amount of \$2,400.00 per service, in the total amount of \$4,800.00 for 12 months.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
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Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

PERSONNEL:

10. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through F will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve Paige Miller, Ron Vogelei, Danielle Blythe, Kayla Costigan and Ashley Benson to conduct the Crazy 8's Club for 8 weeks (Monday's and Wednesday's), for grades K-2nd and 3rd-5th, effective March 18, 2024 through May 22, 2024, at the rate of \$40.50 per hour.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Karen Spratt to replace Frankie DiMedio for the Foundations Club (Amy Hornbeck will substitute if either teacher cannot attend) to conduct the Foundations Club for 8 weeks (once a week on Thursday's), effective January 25, 2024 through March 14, 2024, at the rate of \$40.50 per hour.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the Student Government Club to be conducted by Dana Young, Advisor, for the remainder of the school year at the prorated rate of \$1,257.00 and Peyton Whittington and Melissa Shaw, Assistant Advisors, at the rate of \$40.50 per hour for the 2023-2024 school year.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Karen Cook, as long-term substitute, at the rate of \$200.00 per day effective February 16, 2024.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Karen Cook, as LDTC, at the rate of \$450.00 per evaluation on an as needed basis effective February 16, 2024.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Heather Rienzi for 1 hour of Tools of the Mind Training at the rate of \$22.00 per hour.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		



PROFESSIONAL DEVELOPMENT:

Consent Agenda:

11. A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Dr. Brian Savage to attend the 2024 NAFIS Spring Conference on March 10-12, 2024 in the total amount of \$1,915.40.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the professional development for Caitlin Stone to attend the Speaking our Language Workshop on March 21-22, 2024 in the total amount of \$195.00.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

FIELD TRIP:

12. Consent Agenda:

A motion was made by Barbara Kelly and seconded by Ariel Pina to approve the following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: BE IT RESOLVED, that the Board of Education approve the field trip to the 2024 Burlington County Teen Arts Festival on March 13, 2024 at RCBC Mt. Laurel Campus, 2 chaperones and 17 students in the total amount of \$200.00.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the field trip to the Adventure Aquarium on March 19, 2024, 5 chaperones and 39 students in the total amount of \$554.00.

C. MOTION: BE IT RESOLVED, that the Board of Education approve the field trip to the Philadelphia Zoo on March 21, 2024, 7 chaperones and 20 students, 20 students and 2 chaperones are free, 5 additional chaperones are \$15.00 each in the total amount of \$75.00 (paid from student activities account)

Roll Call



Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		

13. Old Business –

- BPU Grant - ROD 5 Grant

Dr. Savage gave an update on the grants and the HVAC project. He noted the project is moving along well except for some delays on shipping of some of the units.

- Modular Building

Dr. Savage was pleased to announce that the Annex project is complete and the final payment to the contractor has been made at tonight’s meeting.

14. New Business

Dr. Savage was excited to announce that the Beverly City Board of Education has submitted a grant application for an electric bus. The District has been deemed a priority district for the funding source. The District early awaits the outcome of the grant application.

15. Superintendent’s Report:

A. Enrollment Report: 339

B. Attendance Report: 93%

C. Nurse’s Report: included for review

D. Discipline Report:

Total Suspensions: January – 1
 February - 2

E. Drills

- Shelter in Place – December 18, 2023 – 9:30 AM – 2 minutes 15 seconds
- Fire Drill – December 21, 2023 – 10:01 AM – 3 minutes 4 seconds
- Fire Drill – January 4, 2024 – 10:30 AM – 5 minutes 35 seconds
- Lock Down – January 11, 2024 – 1:30 PM – 2 minutes



- Fire Drill – February 8, 2024 – 10:15 AM – 4 minutes 57 seconds

F. H.I.B. Incidents:

0 incidents reported: __ was confirmed bullying, __ determined to be non-HIB related or non-actionable HIB, and __ inconclusive.

16. Correspondence

There was no correspondence this month.

17. Board Comments

There were no Board comments this month.

18. Public Comments

The open to the public comment portion of the meeting began at 6:25 p.m. and closed at 6:33 p.m.

Ms. Kelsey Schneider, 132 Riverbank Avenue, Beverly NJ, was hoping to do a survey about the parks with the students but it was a quick turnaround time. Due to the school schedule, the survey was not going to be able to happen.

Mr. Haaf, 124 Riverbank Avenue, Beverly NJ, asked about the student government club. Mr. Wolbert gave an overview of the club.

19. A motion was made by Barbara Kelly and seconded by Ariel Pina to adjourn the Board of Education meeting at 6:34 p.m.

Roll Call

Barbara Kelly	Affirmative	Robert Thibault	Affirmative
Ariel Pina	Affirmative	Richard Wolbert	Affirmative
Susan E. Roth	Absent		



Respectfully submitted:

Brian F. Savage

Brian F. Savage

Staff Accountant/Board Secretary